

Child Care and Carer Expenses Claim Form

Elected Member



Claim for a Recognised Provider

☐

or

Claim for a Non-recognised Provider

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If using a Non-recognised Provider, please tick this box to confirm this provider does not:

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- a) have a familial or like relationship with the Mayor or an Elected Member; or
- b) reside either permanently or temporarily with the Mayor or an Elected Member; or
- c) have a relationship with the Mayor or an Elected Member or his/her partner such that it would be inappropriate for Council to reimburse monies paid to the care provider.

Details of Child Care or Carer Expenses Claim:

Name of Provider	
Date of Care	
Start time	
Finish time	
Amount (incl. GST)	\$
Reason for Care*	

PLEASE ATTACH RECEIPT TO CLAIM

**Eligible meetings to claim child care and carer expenses to attend:*

- a) Council meetings and Council business related to Council meetings
- b) Council functions
- c) Meetings arising as a result of the Mayor or an Elected Member being appointed by the Council to an external body.

Elected Member Name: _____

Signature: _____ Date: _____

CEO APPROVAL (YES / NO) _____ Date: _____

Office Use: _____ Acct # _____

Elected Member Child Care Claim Form 2026