

NOTES OF THE CEMETERIES ADVISORY COMMITTEE HELD IN THE ARUNTA ROOM - CIVIC CENTRE, 93 TODD STREET ON TUESDAY 10 MAY 2022

PRESENT

Ms Meredith Campbell
Mr David Hewitt
Mr Noele Naidoo
Mr Gregory Gonzalez
Mr Glenn Cammeron

OFFICERS IN ATTENDANCE

Mr Mark Goode - Acting Director Technical Services (Chair)
Mr Stephen Baloban – Manager Infrastructures
Ms Noriel Ros – Development Admin Officer (Minutes)

14 th Alice Springs Town Council Cemeteries Advisory Committee (CAC) - Attendance List 2021/22					
	10 May 2022	August 2022	November 2022	February 2022	April 2023
Mayor Matt Paterson	A				
Councillor Allison Bitar	A				
Councillor Steve Brown	A				
Ms Meredith Campbell	✓				
Mr Imam Hamdullah	A				
Mr David Hewitt	✓				
Mr Gregory Gonzalez	✓				
Mr Glenn Cammeron	✓				
Mr Ben Matson	A				
Mr Noele Naidoo	✓				
Ms Jen Noble	■				
Mr Philippe Feaver	-				
Mr Michael Harris	-				
Mr Brenton Barnett	-				

- ✓ Attended
A Apology received
- No attendance and no apology recorded
■ Not on the Committee at this time

The meeting opened at 12:32 pm without Quorum

1. APOLOGIES

Mayor Matt Paterson
Councillor Allison Bitar
Councillor Steve Brown
Mr Imam Hamdullah
Mr Ben Matson
Mr Philippe Feaver
Mr Michael Harris
Mr Brenton Barnett

Meeting started at 12:30PM

2. DISCLOSURE OF INTEREST

Nil

3. CORRESPONDENCE

Nil

4. MINUTES OF PREVIOUS MEETING

4.1 Minutes of the previous meeting held 27 October 2021

DISCUSSED:

That the minutes from the Cemeteries Advisory Committee meeting held 27 October 2021 be confirmed as a true and correct record of the proceedings.

Moved: Ms Meredith Campbell

Seconded: Mr David Hewitt

PASSED

4.2 Business Arising from the previous minutes

4.2.1 ASTC Website – Funeral Notices

Senior Media Officer advised that a new Public Notices tab has been recently added on Council's website and is now fully functional. This will operate like a classifieds section of a newspaper. Council's media will have a planned advertisement in place advising the community of this service. It is also not limited to notices within the NT but available to all state jurisdictions.

A question was raised on whether the death notices section was only limited to Funeral Services or will Council consider adding information for celebrants, headstone providers, flower shops etc. The Senior Media Officer took the question on notice.

The committee noted and received the update.

ASTC Update: In consultation with our media team, if particular (funeral) services would like the deceased person's details on their own site, and if link is provided to ASTC media team they can include the link in the ASTC website.

Meeting Notes: Recommendation of the committee to create a page to serve as obituary section in the website where family members, relatives and friends of the deceased will be able to see it.

4.2.2 Burial Details – Page Development Update

The concept of the proposed website will function like a search engine for both the Memorial and Garden Cemetery allowing information of a deceased person's row and plot details within the cemetery.

Acting Senior Records Officer informed the committee that Council's ICT department are still working on the legalities on privacy issues on what information is allowed to be provided. The information of burial details has been compiled in a spreadsheet and is ready to go pending further instructions from the ICT department. It was suggested that due to cultural sensitivity, deaths not be recorded on the database within a year or until it is appropriate. More updates will be provided at the next meeting.

The committee noted and received the update.

ASTC Update: Noting the Senior Registry Officer's update, due to legalities that entails information sensitivity of deceased person. It might be best to check third party website that have been already complied to legal requirements. Registry team is already looking into reaching out to those websites for inquiries.

Meeting Notes (10 May 2022): Agreed to park it until the next meeting as further details needs to be provided and reviewed.

4.2.3 Live Streaming Update

Acting Manager Corporate and Community Services advised that NBN has contracted a company that will supply fibre optic cabling to the Garden Cemetery along with other Council sites with minimal connectivity. Trenching and cabling works are expected to commence in November. Council is still exploring options on who will be responsible in operating all the technical equipment when live streaming.

Meeting Notes (10 May 2022): Live streaming option deemed to be parked as standing topic as we need to further discuss the requirements. Committee members also mentioned that not all will benefit live streaming as not all family members want to use it.

4.2.4 Outdoor TV Screens – Garden Cemetery Chapel

The Acting Director Technical Services advised that an onsite visit was conducted to assess options. A few OHS issues were raised including the screen size, trip hazards with the wiring and management of the televisions. It was also noted that there is potential issue of vandalism.

Discussion ensued with regard to solutions in lieu of the outdoor TV screens and the potential to repurpose or reposition the existing television screens inside the chapel.

There was also discussion surrounding the addition of a projector to be installed at the front of the chapel. This would minimise disruption to the aesthetic to the front of the chapel and will retain the artifice. The committee supported the purchase of a ground mounted projector as an alternative to the two large TV screens.

ACTION:

Council Officers to investigate requirements involved in the ground mounted projector and to explore pricing.

ACTION:

Council Officers to relocate the existing television screens inside to be repositioned outside and be mounted on posts.

ASTC Update: Based on the last TS site inspection, several suggestions were lobbied

- Move the 2 existing side TVs outside put on rollers
- Installing projector instead fronting the altar and keep the two main TVs on the sides.
- Put out TVs outside mounted in an enclose waterproof case

Meeting Notes (10 May 2022): Committee members recommended to do a site visit or if possible to hold the next meeting on site (Garden Cemetery) to clearly visualize proposals to arrange the chapel screens. New recommendations were lobbied as well.

- Getting a built Camera with suitable resolution and can be setup and linked easily to the devices provided by the funeral service(s) or the celebrant(s)

- Existing TVs installed on both sides are alright to be there but maybe just adding a third TV screen at the altar will help
- Option for projector is still subject for discussion as the resolution of some projectors may not meet the standards similar to a TV.

4.2.5 Garden of Angels (Rotary / Ly Underdown Project)

Manager Technical Services advised that ongoing discussions are still happening with Virginia Loy. An update will be provided once an onsite meeting takes place.

ACTION:

Manager Technical Services to find out the current status of heritage requirements and what Council can do about it.

Meeting Notes (10 May 2022): Committee members agreed to park discussion on this item as supplementary information still need to be provided. It is also deemed by the members to be two different initiatives.

5. GENERAL BUSINESS

5.1 **Building new road appropriate for the hearse**

Members suggested if we can look into building a road appropriate for the hearse to use as majority of the time, people walk along with the hearse. At the moment there is no specific road for it, hence some tombstones then to move or put out of place due to some that don't particularly notice it.

6. OTHER BUSINESS

- 6.1 Members agreed to invite Mr. Matt Raymond in the next meeting to provide history on some of the initiatives pertaining to Cemeteries developments.
- 6.2 Members suggested for council to hold the next Cemeteries Advisory Committee meeting at the Cemetery that way all members will be able to clearly visualize and discuss recommendations.

7. NEXT MEETING

12:30PM, Tuesday 02 August 2022
Garden Cemetery Chapel – 155 Montgomery Road, Alice Springs.

Meeting closed at 1:20 pm.