

MINUTES OF THE CEMETERIES ADVISORY COMMITTEE HELD ON TUESDAY 7 APRIL 2020,
HELD VIA TELECONFERENCE

PRESENT

Mayor Damien Ryan
Councillor Glen Auricht
Councillor Jamie de Brenni (Chairperson)
Councillor Jacinta Price
Councillor Catherine Satour
Mr David Hewitt - National Trust
Pastor Rod Holmes - Alice Springs Ministers Fellowship
Mr Mark Mossop - Centre Funerals

OFFICERS IN ATTENDANCE

Mr Scott Allen - Director Technical Services
Mr Takudzwa Charlie - Manager Technical Services
Mr Ben Fitzgerald - Manager Works
Ms Kylie Jones - Senior Records Officer
Ms Stephanie Dominguez - Executive Assistant (Minutes)
Mrs Brooke Lang - Executive Assistant (Observing)

13 th Alice Springs Town Council Cemeteries Advisory Committee (CAC) Meeting - Attendance List					
	10 Sept 19	1 Oct 19	4 Feb 20	7 Apr 20	2 Jun 20
Mayor Damien Ryan	A	✓	✓	✓	
Councillor Glen Auricht	A	✓	✓	✓	
Councillor Jamie de Brenni	✓	A	✓	✓	
Councillor Jacinta Price	--	--	--	✓	
Councillor Catherine Satour	✓	✓	✓	✓	
Pastor Rod Holmes	✓	A	✓	✓	
David Hewitt	✓	✓	✓	✓	
David Mortimer	✓	✓	✓	A	
Mark Mossop	✓	✓	✓	✓	

✓
✓
Proxy
A
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Attended
Proxy attended in place of committee member
Apology received
No attendance and no apology recorded

The meeting opened at 12:34 pm

The Director Technical Services reminded the Committee of Teleconference Protocols, of muting their audio when not in use, and those on the phone to speak up when they would like to contribute.

He noted that the procedure for today's meeting is that all meeting papers and reports are considered as read, and questions would be taken by the Chair and Officers on these papers.

1. APOLOGIES

Mr David Mortimer - Community Member

2. DISCLOSURE OF INTEREST

Nil

3. CORRESPONDENCE

The Committee received and noted the following correspondence:

3.1 13 February 2020 - Letters of thanks to David Rilstone & Pip McManus
Re: Alice Springs Garden Cemetery - Entry Statement

3.2 26 February 2020 - Letter to Alice Springs Christian Ministers Association
Re: Investigation into the marking of graves at the General Cemetery

Councillor Auricht enquired if there had been any further developments with the proposal to Investigate the marking of graves at the Alice Springs General Cemetery. Pastor Rod Holmes responded and advised that the letter had been tabled at a meeting of the Alice Springs Christian Ministers Association (Fellowship) who had expressed initial interest in-principle and that they would need to investigate a suitable process to move forward, consider how they would contact relatives, and each church would take the proposal back to their congregation to discuss.

The Director Technical Services advised the first step was to formalise interest from the Churches and then move forward with a plan.

Action:

Pastor Rod Holmes to report back to the Cemeteries Advisory Committee after consultation with and decision from the Alice Springs Christian Ministers Association.

3.3 5 March 2020 - Letters to the following Organisations to request nominations
under the new Terms of Reference:

- Alice Springs Christian Ministers Association
- Alice Springs Islamic Society
- Alice Springs Returned Services League (RSL)
- Australian Funeral Directors Association (AFDA)
- National Trust (NT)

3.4 15 March 2020 - Letter to Council from National Trust NT
Re: Nomination for Cemeteries Advisory Committee

3.5 23 March 2020 - Email to Council from AFDA
Re: Request for nomination extension

3.6 3 April 2020 - Email to Council from RSL
Re: Nomination for Cemeteries Committee

3.7 7 April 2020 – Letter from Alice Springs Christian Ministers Association (Fellowship)
Re: Nomination for Cemeteries Committee

4. MINUTES OF PREVIOUS MEETING

4.1 Minutes of the previous meeting held 4 February 2020

RESOLVED:

That the minutes from the Cemeteries Advisory Committee meeting held 4 February 2020 be confirmed as a true and correct record of the proceedings.

Moved: Mayor Ryan

Seconded: Councillor Satour

CARRIED

5. BUSINESS ARISING FROM PREVIOUS MEETING

5.1 Terms of Reference - Update - Director Technical Services

The Director Technical Services advised that the Terms of Reference for this Committee were endorsed at the 24 February 2020 Ordinary Council Meeting.

The Executive Assistant Technical Services advised that a report would be included in the Technical Services Committee meeting papers to endorse the nominations that had been received.

5.2 Changes to named sections of the Alice Springs General Cemetery - Senior Records Officer

The Director Technical Services advised that in the absence of the Senior Records Officer, this would be put on hold for the Officer to report at the next meeting.

5.3 Draft Conservation and Management Plans - Update - Director Technical Services

The Director Technical Services advised this item was being discussed with the Chief Executive Officer and the Director hoped for a report to be included in the May Technical Services Committee meeting papers.

The Manager Technical Services left the room at 12:43pm

The Manager Technical Services returned at 12:44pm

6. GENERAL BUSINESS

6.1 Alice Springs General Cemetery - Unmarked Graves (Standing Item) - Senior Records Officer

The Director Technical Services advised that in the absence of the Senior Records Officer this item would be deferred to the next meeting.

7. OTHER BUSINESS

7.1 Impact of COVID-19 on Funeral Attendance – Director Technical Services

The Director Technical Services noted the impact that COVID-19 had on attendance to funerals with the 10-person cap on attendance now being enforced. He suggested that Council install audio visual equipment in the Garden Cemetery Chapel to allow funerals to be broadcast via video link.

The Committee supported the suggestion.

RESOLVED:

That it be a recommendation from the Cemeteries Advisory Committee to Council

That Council Officers spend up to \$20,000 including GST from the Cemeteries budget (42) for live streaming in the Chapel to allow the public to access funerals due to the impact of COVID-19

Moved: Mayor Ryan

Seconded: Councillor Satour

CARRIED

Pastor Holmes enquired about the platform that would be used for live streaming. The Director Technical Services advised that it would be investigated and was yet to be determined. Discussion ensued in regard to the platform that Churches were using for Church Services.

David Hewitt enquired about the streaming of burials. The Director advised that there was work to be done in regard to the placement of cameras for this purpose, set-up and the Audio Visual (AV) connections.

Action:

Director Technical Services to discuss AV system options with Pastor Rod Holmes and Mark Mossop from Centre Funerals to determine the suitable systems and connectivity.

9. NEXT MEETING

Tuesday 2 June 2020, 12:30pm.

Via Teleconference - details to be provided closer to the meeting date.

Meeting closed at 12:49pm.