

Application for a Public Places Permit for a Filming Activity



Please allow 14 working days for processing.

Applicant Details

Organisation:			
Surname:		Given Name/s:	
(If the applicant is an organisation then their representative must provide their details)			
Mobile:		Other Phone:	
Physical Address:			
Postal Address:			
Email:			

Production Details

Commercial	Community	Individual	Student
Production Format:			
Still Photography	TV Commercial		TV Series
Student Film	Feature Film		Documentary
Short Film	Clip		Corporate Video

Other, please specify:

Please describe what is the content of the production:

Filming Date From:	Day/Month/Year	To:	Day/Month/Year
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Number of Personnel:

(Inclusive of the crew, cast, and other staff)

Will a Drone/s (RPA) be deployed?

Yes

No

If **Yes**, an Application for a Public Places Permit for Drone deployment must be completed:

<https://alicesprings.nt.gov.au/community/residents-info/forms>

Will this production vary the normal operating conditions of any part of an Alice Springs Town Council road reserve (verges, roads and/or footpaths)?

Traffic Management Plan Required:

Yes

No

If **Yes**, an Application to hold an activity within an Alice Springs Town Council road reserve must be completed. A Traffic Management Plan by an accredited TMP Designer for each area impacted must be submitted with the application form. <https://alicesprings.nt.gov.au/community/residents-info/forms>

Locations

Locations not only include the area of filming but also where the support vehicles will be set up. Please send a separate filming schedule with the relevant information, if there below is not sufficient.

Location 1 – All required locations for filming and if applicable support vehicles

Date From:

Day/Month/Year

To:

Day/Month/Year

Time From:

To:

Location 2 – All required locations for filming and if applicable support vehicles

Date From:

Day/Month/Year

To:

Day/Month/Year

Time From:

To:

Location 3 – All required locations for filming and if applicable support vehicles

Date From:

Day/Month/Year

To:

Day/Month/Year

Time From:

To:

Other Important Considerations



Filming in the Todd River: If an activity is going to take place in the Todd River then permission must be sought from Lhere Artepe Aboriginal Corporation: <https://www.lhereartepe.org.au>

Sacred Objects/Land: For more information Aboriginal Areas Protection Authority: <https://www.aapant.org.au>

NT Government Roads/Parks/Land: For roads that are not under the jurisdiction of the Alice Springs Town Council, please contact the NT Government for more information and what permits they would require.

Undoolya Road

Stott Terrace

Sadadeen Road until the turn onto Spearwood Road

Ross Highway

Larapinta Drive

Stuart Highway

Stephens Road until The Links

The Telegraph Station, Desert Park, and Botanical Gardens (Olive Pink) belong to the NT Government.

For more information on filming in the NT see Screen Territory: <https://screenterritory.nt.gov.au/>

Flynn Church Lawns in Todd Mall (Joint Jurisdiction): Flynn Church Lawns requires written permission from the Alice Springs Uniting Church to be attached to this application admin@aliceunitingchurch.org.au

A Public Liability Insurance Certificate must be attached:

Please submit your completed form with any additional paperwork:

Email: astc@astc.nt.gov.au

In-person: 93 Todd Street, Alice Springs NT 0870

Post: PO Box 1071, Alice Springs NT 0871

Fax: (08) 8953 0588

Signed and Dated by Applicant

I, the undersigned, have read and understood all conditions and regulations applicable to this application.

Signature: _____

Date: _____

(Signature of Applicant/Organisation Representative)

FOR OFFICE USE ONLY:

Approved:

Not Approved:

Responsible officer:

Comments:

Signature of RO:

Date:

Processing Officer:

In Calendar:

On Spreadsheet:

Completed & Notified Applicant:

Permit No.:

Fee: \$

Receipt No./Invoice:

Subject to the following Conditions:

1. Comply with:

- Alice Springs (Management of Public Places) By-Laws 2009 and any other By-Law relating to the permitted activity.
See - <https://alicesprings.nt.gov.au/governance/documents/by-laws>
- Northern Territory Traffic Regulations, Northern Territory Traffic Act and Australian Road Rules and any other Northern Territory legislation that applies to the permitted activity.
See - <https://legislation.nt.gov.au/>

2. For fees: <https://alicesprings.nt.gov.au/community/residents-info/fees>

3. Alcohol consumption is not permitted in a Public Place unless all relevant permits have been obtained and approved. For more information contact liquorlicensing.ditt@nt.gov.au

4. A permit holder and all persons associated with the permit **SHALL**:

- Comply with all reasonable and lawful directions of an Authorised Officer of the Council or Police Officer concerning the Location and siting of the activity.
- Keep the permit to hand for inspection by any Authorised Officer or Police Officer.
- Maintain the site in a safe, clean, and tidy state free from garbage and litter.
- Ensure all works, structures, articles, and matters associated with the permitted activity must be adequately guarded and illuminated. Reflective tape must be used for nighttime.
- Ensure all activities are conducted or located to ensure emergency vehicles can gain access to the site at all times.
- Indemnify and keep the Alice Springs Town Council indemnified against any and all actions, claims, demands, losses, damages, costs, and expenses arising from or out of the activity and or equipment pursuant to this permit.

5. A permit holder and all persons associated with the permit **SHALL NOT**:

- Allow activities, vehicles, furniture, equipment and other articles within to obstruct the passage of pedestrians and vehicles unless the obstruction is part of or included in the permitted activity.
- Act offensively, cause harm or damage to any persons, or unreasonably affect the peace or repose of any reasonable person.

6. Additional conditions for the permit holder and all persons associated with the permit:

- Not interfere with or cause damage to Council property or cause harm or damage to any property, infrastructure, matter, or thing unless it is part of or included in the permitted activity.
- That Council reserves the right to vary or revoke this permit at any time.
- Not interfere with any other event/permit holder activity, unless written permission is obtained from the event organizer/permit holder.