

Application to hold an Activity within an Alice Springs Town Council Road Reserve - A Traffic Management Plan is Required

Please allow 14 working days for processing.

Applicant Details

Organisation:

Surname:

Given Name/s:

(If the applicant is an organisation then their representative must provide their details)

Mobile:

Other Phone:

Physical Address:

Postal Address:

Email:

Activity/Event Details

Activity/Event Name:

Date From:

Day/Month/Year

To:

Day/Month/Year

Traffic Management Designer Details

A **Traffic Management Plan (TMP)** must list all the activities and locations that will vary the normal operating conditions of any part of an Alice Springs Town Council Road Reserve. A Road Reserve includes a verge, road, and footpath. The TMP must be designed by a Northern Territory accredited Traffic Management Plan Designer and accompany this application.

Organisation:

TMP Designed By:

Accreditation Details:

Mobile:

Email:

Signature: _____
(Signature of TMP Designer)

Date: _____

Authorisation

Northern Territory Police:

Permission is granted to conduct a parade/procession/event on the streets of Alice Springs as indicated in the Traffic Management Plan applicable to this event in accordance with the Northern Territory of Australia Traffic Regulations 1999 Regulation 38 Parades and Processions.

Signature: _____
(Signature of NT Police Officer)

Date: _____

Northern Territory Government Roads:

If the activity either affects and/or is under the care and control of the Department of Infrastructure, Planning & Logistics, their consent is required.

Signature: _____
(Signature of NT Government Officer)

Date: _____

Signed and Dated by Applicant

I, the undersigned, have read and understood all conditions, responsibilities and regulations applicable to this application. I agree to comply with them accordingly.

Signature: _____
(Signature of Applicant/Organisation Representative)

Date: _____

FOR OFFICE USE ONLY:

Approved:

Not Approved:

Responsible officer:

Comments:

Signature of RO:

Date:

Processing Officer:

In Calendar:

On Spreadsheet:

Completed & Notified Applicant:

Permit No.:

Fee: \$

Receipt No./Invoice:

Subject to the following Conditions:

1. Comply with Legislation:

- Alice Springs (Management of Public Places) By-Laws 2009 and any other By-Law relating to the permitted activity. See - <https://alicesprings.nt.gov.au/governance/documents/by-laws>
- Northern Territory Traffic Act, Northern Territory Traffic Regulations and Australian Road Rules. See - <https://legislation.nt.gov.au/>
- Local Government Act 2019 and Northern Territory Local Government (Administration) Regulations and any other Northern Territory Act or regulation relating to the permitted activity. See - <https://legislation.nt.gov.au/>

2. Comply with Safety Legislation:

- Work Health & Safety (National Uniform Legislation) Implementation Act 2011
- Workplace Health & Safety (National Uniform Legislation) Act & Regulations 2011
- NT Control of Roads Act 1953 and Local Government Act 2019
- Northern Territory of Australia Traffic Act 2012 and Traffic Regulations 2012
- Australian Standards:
 - AS1428 Mobility and Access Standard for People with Disabilities
 - AS1742.3:2019 - Manual of uniform traffic control devices, Part 3: Traffic control for works on roads
 - AS ISO 31000:2018 Risk Management - Guidelines
 - AS 4602 High Visibility Safety Garments

3. Public Liability Insurance: A copy of a current insurance certificate of no less than \$10,000,000.00 must be submitted with this application.

4. For fees: <https://alicesprings.nt.gov.au/community/residents-info/fees>

5. Alcohol Consumption:

Is not permitted in a Public Place unless all relevant permits have been obtained and approved.
See www.nt.gov.au for more details or contact liquorlicensing.ditt@nt.gov.au

6. Application & Lodgement of Application:

The Northern Territory Police and if applicable, the Department of Infrastructure, Planning & Logistics must be consulted before lodgement with the Alice Springs Town Council, a permit will not be issued until all authorisations have been acquired.

Please submit your completed form with any additional paperwork

Email: astc@astc.nt.gov.au

In person: Reception, 93 Todd Street, Alice Springs

Post: PO Box 1071, Alice Springs NT 0871

Fax: (08) 8953 0588

7. Responsibilities:

- Once approved, Advertise the road closure, including a sketch plan, no less than 7 days before the event in a newspaper circulating in the area.
- Notify the following in writing:
 - Local Residents and Businesses that will be affected.
 - St John Ambulance.
 - Northern Territory Fire & Emergency Services
 - Local Bus Lines and Tour Companies
 - Taxi Companies
- The Alice Springs Town Council hereby accepts no responsibility or liability for any omissions or non-conformance with any relevant legislation or standards associated with the project and submitted documents supporting the permit, including, but not limited to all Traffic Management Plans and Traffic control Diagrams.
- The Permit Holder is responsible for paying all costs associated with Advertising, All Permits, the Traffic Management Plan and the Implementation of the Traffic Management Plan.

8. Non-Compliance:

If the Permit Holder fails to comply with any of the requirements or conditions of this permit, then the Alice Springs Town Council reserves the right to suspend the event within the Alice Springs Town Council Road Reserve, where it is deemed to be non-compliant with the permit or posing a hazard to any person or asset with being subject to any costs.