

# Ordinary Council

## Business Paper for March 2022

Tuesday, 22 March 2022  
Civic Centre

Mayor Matt Paterson  
(Chair)



**ALICE SPRINGS TOWN COUNCIL**  
**ORDER OF PROCEEDINGS**  
**FOR THE**  
**ORDINARY MEETING OF THE FOURTEENTH COUNCIL**  
**TO BE HELD ON TUESDAY 22 MARCH 2022**  
**AT 8.30AM (CONFIDENTIAL) AND 11.00AM (OPEN), CIVIC CENTRE, ALICE SPRINGS**

**1. OPENING OF THE CONFIDENTIAL MEETING AND ACKNOWLEDGEMENT OF COUNTRY**

**2. APOLOGIES AND LEAVE OF ABSENCE**

**3. PETITIONS**

**4. DECLARATION OF INTEREST OF COUNCIL MEMBERS AND OFFICERS**

**5. CONFIRMATION OF PREVIOUS MINUTES**

5.1. Minutes of the Ordinary Confidential Meeting held on 22 March, 2022

5.2. Business Arising from the Minutes

5.3. Minutes of the Special Confidential Meeting held on 8 March, 2022 (Re-allocation of Funding)

5.4. Business Arising from the Minutes

5.5. Minutes of the Special Confidential Meeting held on 8 March, 2022 (Strategic Plan Consultant)

5.6. Business Arising from the Minutes

**6. ORDERS OF THE DAY**

6.1. That Elected Members and Officers provide notification of matters to be raised in General Confidential Business

**7. CONFIDENTIAL REPORTS OF OFFICERS**

**7.1. CHIEF EXECUTIVE OFFICER**

7.1.1. CONFIDENTIAL CEO Report  
Report No. 37 / 22 cncI

7.1.2. Business Arising from the Report

**7.2. CORPORATE SERVICES**

**7.3. COMMUNITY DEVELOPMENT**

7.3.1. CONFIDENTIAL Abandoned Vehicles  
Report No. 34 / 22 cncl

7.3.2. Business Arising from the Report

**8. TECHNICAL SERVICES**

8.1. UNCONFIRMED CONFIDENTIAL Minutes – Sports Facilities Advisory Committee – 3  
March, 2022

8.2. Business Arising from the Minutes

**9. QUESTIONS WITHOUT NOTICE**

**10. GENERAL CONFIDENTIAL BUSINESS**

**11. MOVING CONFIDENTIAL ITEMS INTO OPEN**

**12. ADJOURNMENT OF CONFIDENTIAL MEETING**

**13. RESUMPTION OF MEETING IN OPEN**

**14. OPENING OF THE OPEN MEETING AND ACKNOWLEDGEMENT OF COUNTRY**

**15. PRAYER**

**16. APOLOGIES AND LEAVE OF ABSENCE**

**17. WELCOME**

**18. PUBLIC QUESTION TIME**

**19. DECLARATION OF INTEREST OF COUNCIL MEMBERS AND OFFICERS**

**20. CONFIRMATION OF PREVIOUS MINUTES**

20.1. Minutes of the Ordinary Open Meeting held on 22 February 2022

20.2. Business Arising from the Minutes

**21. MAYORAL REPORT**

21.1. Mayor's Report  
Report No. 38 / 22 cncl

21.2. Business Arising from the Report

**22. ORDERS OF THE DAY**

22.1. That Elected Members and Officers provide notification of matters to be raised in General Business.

**23. MEMORIALS**

23.1. Mr Paul Hasset

**24. PETITIONS**

## **25. NOTICES OF MOTION**

- 25.1. Councillor Bitar – Cloth Nappy Rebate Trial Proposal
- 25.2. Councillor Banks – Advocacy Statement

## **26. FINANCE**

- 26.1. Finance Report  
Report No. 29 / 22 cncl
- 26.2. Business Arising from the Report

## **27. REPORTS OF OFFICERS**

### **27.1. CHIEF EXECUTIVE OFFICER**

- 27.1.1. CEO Report  
Report No. 35 / 22 cncl
- 27.1.2. Business Arising from the Report
- 27.1.3. Delegations – Policy for Members  
Report No. 46 / 22 cncl
- 27.1.4. Business Arising from the Report
- 27.1.5. Endorsement of Central Australia Regeneration Deal  
Report No. 36 / 22 cncl
- 27.1.6. Business Arising from the Report
- 27.1.7. Deferred Election Member Policy – Obligations of Council Members  
Report No. 33 / 22 cncl
- 27.1.8. Business Arising from the Report

### **27.2. CORPORATE SERVICES**

- 27.2.1. CEO Code of Conduct Policy  
Report No. 41 / 22 cncl
- 27.2.2. Business Arising from the Report
- 27.2.3. Liquor Licence Application for Material Alteration – Club Eastside Inc  
Report No. 45 / 22 cncl
- 27.2.4. Business Arising from the Report
- 27.2.5. CEO Grievance Policy  
Report No. 47 / 22 cncl
- 27.2.6. Business Arising from the Report

27.3. **COMMUNITY DEVELOPMENT**

- 27.3.1. Community Development Report to Council  
Report No. 30 / 22 cncl
- 27.3.2. Business Arising from the Report
- 27.3.3. Community Grants Program  
Report No. 31 / 22 cncl
- 27.3.4. Business Arising from the Report
- 27.3.5. Protect Alice Update  
Report No. 32 / 22 cncl
- 27.3.6. Business Arising from the Report
- 27.3.7. UNCONFIRMED Minutes – Tourism, Events and Promotions Committee  
– 24 February 2022
- 27.3.8. Business Arising from the Minutes
- 27.3.9. Recommendations of Tourism, Events and Promotions Committee – 24  
February 2022
- 27.3.10. Business Arising from the Minutes
- 27.3.11. UNCONFIRMED Minutes – Access Advisory Committee – 23 February,  
2022
- 27.3.12. Business Arising from the Minutes
- 27.3.13. UNCONFIRMED Minutes – Public Art Advisory Committee – 9 March  
2022
- 27.3.14. Business Arising from the Minutes
- 27.3.15. Recommendations of Public Arts Advisory Committee – 9 March 2022

27.4. **TECHNICAL SERVICES**

- 27.4.1. UNCONFIRMED Minutes – Parks Advisory Committee – 17 February,  
2022
- 27.4.2. Business Arising from the Minutes
- 27.4.3. UNCONFIRMED Minutes – Sports Facilities Advisory Committee – 3  
March, 2022
- 27.4.4. Business Arising from the Minutes
- 27.4.5. Anzac Hill Flagpole  
Report No. 43/22 cncl
- 27.4.6. Business Arising from the Report
- 27.4.7. Bloomfield Street  
Report No. 42/22 cncl

27.4.8. Business Arising from the Report

- 28. QUESTIONS WITHOUT NOTICE
- 29. GENERAL BUSINESS
- 30. MATTERS FOR MEDIA ATTENTION
- 31. NEXT MEETING – Tuesday, 26<sup>th</sup> April 2022
- 32. ADJOURNMENT OF OPEN MEETING



Robert Jennings  
**CHIEF EXECUTIVE OFFICER**  
Tuesday 15<sup>th</sup> March, 2022

**Petitions** - *Petitions received at a meeting will be held over for consideration at the next monthly meeting pursuant to clause 9 of the Alice Springs (Council Meetings and Procedures) By-law.*

**Open Minutes of Council** – *Unconfirmed Open minutes of the meeting and associated reports not prescribed as Confidential, will be available for public inspection within ten days after the meeting pursuant to Section 102 of the Local Government Act 2019.*

**Notice of Motions by Elected Members** – *Notice must be given so that it can be included with the Business Paper circulation on the Tuesday prior to the Council meeting. Clause 6 of the By-Law requires that the Notice of Motion shall be included with the Business Paper.*

MINUTES OF THE **ORDINARY** MEETING OF THE FOURTEENTH COUNCIL HELD ON  
TUESDAY 22 FEBRUARY 2022 IN THE CIVIC CENTRE, ALICE SPRINGS

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*Due to the COVID-19 pandemic this meeting was held via Zoom teleconference and in person.*

1. OPENING AND ACKNOWLEDGEMENT OF COUNTRY

1.1 Opening of the Meeting by the Mayor (Chair)

Mayor Matt Paterson declared the meeting open at **11:16am** and welcomed all present to the meeting.

Mayor Matt Paterson acknowledged the Central Arrernte people who are the traditional owners and custodians of Alice Springs.

Mayor Matt Paterson reminded that this meeting is being recorded and will be placed on Council's website. By speaking at a Council meeting, you agree to being recorded. Alice Springs Town Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council meeting.

Media present – ABC Alice Springs

PRESENT

Mayor M. Paterson (Chair)

Deputy Mayor E. Melky (via Zoom)

Councillor M. Banks

Councillor A. Bitar

Councillor S. Brown

Councillor J Cocking

Councillor M. Coffey

Councillor K. Hopper (via Zoom)

Councillor M. Liddle

OFFICERS IN ATTENDANCE

Mr R. Jennings – Chief Executive Officer (CEO)

Ms S. Taylor – Director Corporate Services and Acting Director Community Development

Mr M. Goode – Acting Director Technical Services

Mr A. Geppa – Media Officer

Mrs E. Williams – Executive Assistant (Minutes)

2. PRAYER

David Gilmore, The Seventh Day Adventist Church

3. APOLOGIES AND LEAVE OF ABSENCE

Nil

4. WELCOME

5. PUBLIC QUESTION TIME

5.1 Lorraine Braham (Former Alderman) – Mowing of Verges

Ms Braham asked for an update on the mowing of the verges and why they have been left to get so overgrown.

The CEO responded that the issue is being addressed but that Corrections are currently not available to assist and that Council are looking for a new arrangement.

The Acting Director Technical Services responded that a labour hire company have been engaged to provide casual staff to assist with the mowing.

5.2 Sandra Taylor (Former Alderman) – Elected Member contacts

Sandra Taylor asked what is the official email addresses of Councillors and how many use these addresses? Her emails are going unanswered and asked that Councillors be more diligent.

The Executive Assistant to the Mayor will supply Ms Taylor with the relevant addresses.

6. DECLARATION OF INTEREST OF COUNCIL MEMBERS AND OFFICERS

Nil

7. CONFIRMATION OF PREVIOUS MINUTES

7.1 Minutes of the Ordinary Open Meeting held on 25 January, 2022

Moved – Councillor Cocking

Seconded – Councillor Bitar

**That the minutes of the Ordinary Meeting of the Council held on Tuesday 25 January, 2022 be confirmed as a true and correct record of the proceedings of that meeting.**

CARRIED (22044)

7.2 Business Arising from the Minutes

7.2.1 Councillor Cocking – Item 7.2.2 – Jane Road

Councillor Cocking asked for an update on the question taken on notice regarding the sealing of the Jane Road extension.

The Acting Director Technical Services took the question on notice.

7.2.2 Councillor Cocking – Item 7.2.7 – Protect Alice

Councillor Cocking asked for an update on the Protect Alice report.

Director Corporate Services and Acting Director Community Development advised it will be in the March Ordinary meeting.

7.2.3 Councillor Cocking – Item 13.1.1.1 – Capital Funds Iparpa Road

Councillor Cocking asked for an update.

Director Corporate Services and Acting Director Community Development advised that work is still being done on this

7.2.4 Councillor Cocking – Item 13.1.1.2 – Cash Reserves

Councillor Cocking asked for an update.

Director Corporate Services and Acting Director Community Development advised that this reserve is internally restricted and that Elected Members can via resolution choose to redirect the funds. There is no Terms of Reference.

7.2.5 Councillor Cocking – Item 13.1.1.3 – Public Toilet Project

Councillor Cocking asked for an update.

Director Corporate Services and Acting Director Community Development responded that the repairs on the Hartley St carpark toilets were due to commence with an interstate tradesperson attending with training of Council staff also to be held.

This has been delayed but the repairs are still going ahead.

7.2.6 Councillor Cocking – Item 13.1.1.4 – City Deals Project

Councillor Cocking asked for an update.

Director Corporate Services and Acting Director Community Development took the question on notice.

The Mayor added that all line items of the reserves need to be reviewed.

7.2.7 Councillor Cocking – Item 13.1.1.7 – Grant Funding RWMF

Councillor Cocking asked about the Tangentyere reserve - it doesn't align with the existing liability of grant funding.

Director Corporate Services and Acting Director Community Development responded that the Finance team are reviewing the budget with a mid-year review of reserves and grants. Future forums will be scheduled to allow for further discussion.

7.2.8 Councillor Hopper – Item 7.2.6 – Skate Park Consultation

Councillor Hopper asked if these consultations have occurred?

The CEO responded that this information can be found in the CEO report but there will be more consultations occurring.

Consultations that have already taken place have been with smaller groups but each attendee represents a larger group.

7.2.9 Councillor Hopper – Item 16.1.1 – CBD Parking Masterplan

Councillor Hopper asked that the name of the levy be included.

The CEO responded that it's the levy required as part of the offset of parking which is an existing structure. Asked that the name of the levy be documented in the minutes.

7.2.10 Councillor Coffey – Item 12.1 – Waste Reduction Strategy

Councillor Coffey asked for an addition be made to the minutes to better reflect this commentary.

The Executive Assistant advised that this correction will be made.

7.2.11 Councillor Banks – Item 7.2.5 – Alice Springs Corrections

Councillor Banks asked for an update on the insurance for the Corrections work parties.

The CEO responded that a letter to Minister Uibo has been written requesting assistance around insurance and a meeting will be had with Corrections later in the week.

Councillor Banks asked if the City of Darwin is using Corrections work parties? Are there any other models like this within the Northern Territory? Councillor Banks went on to ask that the associated costs be sent to Council.

The Mayor responded that there will be more information provided to Council following the meeting with Corrections.

7.2.12 Councillor Banks Item 14.1.2.1 – Letter to Minister Worden

Councillor Banks asked if there has been a response received following the letter from Council around the \$150k contribution allocated for outdoor gym equipment at Albrecht Oval?

The CEO responded that he will provide an update to the Elected Members on this via email.

7.2.13 Councillor Banks – Item 14.4.2 – Erection of Sign Policy

Councillor Banks asked for an update.

The CEO responded that this will come back to Council at a later meeting.

7.2.14 Councillor Banks – Item 16.1.3 – Flood Mitigation Plan

Councillor Banks asked the CEO if Council can look at ways to future plan with the grass growth and flooding.

The CEO responded that this has been placed in the November 2021 flood debrief and a detailed review of the Emergency Management Plan will be undertaken.

7.2.15 Councillor Banks – Item 16.1.8 – Antisocial Behaviour

Councillor Banks asked for more detail around the meetings on the anti-social behavior.

7.2.16 Councillor Liddle – Item 13.1 – Waste Reduction Strategy

Councillor Liddle asked the CEO if there had been discussions with Tangentyere and Lhere Artepe around the RWMF extension.

The CEO responded that there had been meetings with mostly Lhere Artepe. Discussions had been had with the legal teams and further information will be provided as it comes to hand.

8. MAYORAL REPORT

8.1 Mayor's Report  
Report No. 20 / 22 cncl

Moved – Councillor Coffey

Seconded – Councillor Brown

**That the Mayor's Report be received and noted.**

CARRIED (22045)

8.2 Business Arising from the Report

The Mayor spoke to the report and advised that the format has changed to give further detail to the Elected Members.

The Mayor advised the Elected Members of the Northern Territory Sports Awards nominations being open. Nominations close on Friday 4 March with the Awards to be held in late May, 2022.

The Mayor reminded the Elected Members of the Climate Action Plan community consultation which is being held on Thursday 24<sup>th</sup> February from 5.00pm – 7.00pm in the Civic Centre Function Room.

The meetings with the Prime Minister, Deputy Prime Minister and the Northern Territory Police Commissioner occurred after the report was distributed. These will appear in the March Mayoral report.

8.2.1 Councillor Hopper – Item 1.8 – Hon. Nicole Manison and the Hon. Kate Worden re. crisis letter

Councillor Hopper asked what the Youth Apprenticeships Program is.

The Mayor responded that an update will be provided via email with the document included. This was a decision made by the 13<sup>th</sup> Council.

Councillor Banks responded that when this project was presented, it was endorsed in principle and for funding to be sought.

The CEO responded that the proposal has been developed and Council are looking at what funding rounds best fit.

Councillor Banks asked that the project be brought back to Council before asking for outside support.

The Mayor responded that there are a range of discussions around this and that no commitment has been made by Council.

8.2.2 Councillor Coffey – Meetings with the Prime Minister and Deputy Prime Minister

Councillor Coffey congratulated the Mayor on his meeting with Prime Minister, Scott Morrison and the Deputy Prime Minister, Barnaby Joyce.

Councillor Coffey asked how the meetings went and what their views were on the issues raised around crime and anti-social behaviour.

The Mayor responded that they appreciated this being brought to their attention and it took much of the conversation time around crime and safety in the region. Working together to empower youth which also ties in with the regeneration deal.

The CEO responded that they were welcoming of the process and are awaiting submissions following the meetings to provide informed decisions.

The Mayor responded that Alice Springs is on their radar for the upcoming Federal election.

Councillor Cocking reiterated this congratulations and it shows that Council are an organisation that want to get things done and are willing to work with both the Territory and Federal governments.

Councillor Banks asked what do Council need to do from here?

The Mayor responded that the City Deals and Regional Deals have been spoken about. This process has been around determining an interest which Council believes there is. The next phase will be the presentation of the document in Canberra.

CEO responded that the feedback from the Elected Members will form part of this. A process of next steps has been mapped out.

Councillor Banks asked about next steps.

The CEO responded that there are a number of these:

- Councillors regular updates to be provided
- Add Traditional Owners onto governance group. Talk to Lhere Artepe
- With regard to list of projects, some will happen already and some may need extra funding – identify which ones will be catalytic. Add the Outback Way
- Create a narrative on how these projects assist with the core needs. Children numbers higher than this – possibly 3000 impacted, identify associated issues as well as what makes us unique. Consider the youth hub proposal (\$30 to \$40 million dollars), identify humanistic, social and economic aspects
- Identifying a new narrative and glimmers of hope, whilst balancing the issue awareness but also getting people to come here
- Federal government policies and funding are a key topic
- What was the narrative, what is the current narrative and what narrative are we creating. We need to own what is happening and acknowledge that Alice Springs is a resource centre of outlying remote centres.
- Reference statistics in report

Councillor Banks what is the timeframe on this and will another Forum be held around this so that Elected Members can have their ideas included?

The CEO responded that all comments from Elected Members will be included with updates presented throughout this process.

## 9. ORDERS OF THE DAY

9.1 That Elected Members and Officers provide notification of matters to be raised in General Business.

9.1.1 Councillor Coffey – Visit to the RWMF

9.1.2 Councillor Cocking – RWMF and ASALC

- 9.1.3 Councillor Banks – Material Updates
- 9.1.4 Councillor Liddle – CAFL community league football
- 9.1.5 Councillor Hopper – Communication Protocols

## 10. MEMORIALS

### **Ms Rosalie Kunoth-Monks**

*Rosalie Kunoth Monks OAM died peacefully on the 26<sup>th</sup> January, 2022 aged 85 years.*

*Rosalie was born at was born at Arterkerre Soak on Utopia Station in 1937 to Allan (Arrernte) and Ruby Kunoth, who is Eastern Anmatjere. The name Kunoth came from her German grandfather.*

*In 1953 as a teenager, she became the first Aboriginal female to star in a leading film role after being cast in JEDDA alongside the late Robert Tudawali. To this day people in the bush communities and town camps would playfully call her by that name Jedda.*

*Her ten years as an Anglican nun in Melbourne and her time establishing the first Aboriginal Hostel in Victoria influenced her lifelong commitment to social work of many kinds. She campaigned for better housing, medical care and education for all Indigenous Australians.*

*In 1970 she married Bill Monks and their daughter, Ngarla Kunoth-Monks followed in her parent's footsteps, as did the grandchildren, Amelia and Ruby, all committed to social justice and direct action at the community level.*

*On the ABC television program, Q&A, she famously rejected the suggestion that Aboriginal people needed to be assimilated, saying "I am not the problem...I am a woman of culture."*

*As Chancellor of the Batchelor Institute of Indigenous Tertiary Education and through her support for remote schooling in language, she raised her voice to improve educational opportunities for Indigenous children everywhere.*

*Rosalie served as President of the Barkly Shire in the Northern Territory and several times entered the arena as a Northern Territory candidate for political office.*

*After the Northern Territory Intervention by the federal government in 2007, Kunoth-Monks was fiercely opposed to the imposition of federal leases and the many discriminatory measures targeting only Aboriginal people in those 73 remote communities.*

*With the Reverend Djiniyini Gondara, the Yolgnu leader from Elcho island, she travelled to Geneva and testified before the United Nations Committee for the Elimination of Racial Discrimination. During the emergency phase of the Intervention, she travelled the country speaking out against the discriminatory measures.*

*At the age of 76, Rosalie Kunoth Monks tried to rally her people by campaigning in the Northern Territory for the fledgling First Nations Party.*

*Even at the end of her life she told friends and family that Aboriginal and Torres Strait Islander people had "no real voice" in Australia and "a Treaty was the key to genuine Land Rights and a new beginning".*

*She is survived by her daughter Ngarla, and granddaughters, Amelia and Ruby, as well as extended family in Alice Springs and at Utopia.*

Thank you to Gerry Lyons for granting permission to use this memorial.

Councillor Banks advised that a State Funeral will be held on Thursday February 3, 2022 at the Desert Knowledge People's Centre, Alice Springs.

11. PETITIONS

Mayor Paterson presented the following petition received from concerned residents in, and around, Bloomfield Street regarding the safety of Bloomfield Street.

Moved – Mayor Paterson

Seconded – Councillor Cocking

**That the petition be received and referred to the CEO for consideration & a report to Council**

CARRIED (22046)



Thursday 21 February 2022

Robert Jennings  
Chief Executive Officer  
Alice Springs Town Council  
PO Box 1071  
Alice Springs, NT 0871

Dear Robert,

**Re: Improved Road Safety for Residents of Bloomfield Street, Gillen.**

I am writing to draw your attention to major incidents that have affected Alice Springs residents living at the Southern end of Bloomfield Street in Gillen.

On 27<sup>th</sup> July 2021 at 7:45am a child was struck while crossing the road near 103-105 Bloomfield Street to catch the school bus. This incident was traumatic and troubling for all parents in the area. The child involved was seriously injured and had to be flown to Adelaide for medical treatment. The child has had ongoing psychological and physical symptoms. The child lives in Anglicare NT's Community housing program, and she is well known to the 50 families who reside there and at 107 Bloomfield Street. There was no response from the Alice Springs Town Council to this first incident.

On 29<sup>th</sup> October 2021 at 7:45am a second child was struck in an almost identical manner and in the same location, while crossing the road to catch the school bus. The grief, sadness and frustration experienced by the residents was overwhelming. After this second incident we were pleased to have dialogue with the acting Director of Technical Services from the council who installed two speed monitoring road signs, within days of the accident. This presence of the signs had an immediate impact on driver behaviour on Bloomfield Street, visibly changing driver actions and causing people to slow down. Residents were pleased with this action.

Unfortunately, a few weeks ago the Council removed the speed monitoring signs, the residents and parents are extremely disappointed and upset with this decision. They are demanding action to make the road a safe place for their children, particularly during school bus pick up and drop off times. Sixty-five local parents and residents have signed a petition to this effect. The removal of these signs has seen a return of poor driver behaviour on Bloomfield Street.

We implore the council to approve further speed reduction measures on the Southern End of Bloomfield Street. We are asking for the following:

- Permanent Installation of speed monitoring signs
- A reduction in the speed limit to 50 or 40 km/h in this area.
- A Recessed bus stop at the front of 103 Bloomfield St
- Speed Bumps, Traffic Islands or other mechanical devices to modify driver behaviour.

We would ask that the council urgently approve additional funding to prevent further accidents and improve the road safety of this area. Attached to this letter is a petition signed by residents of the area.

We look forward to your response.

Yours sincerely,



Dave Pugh  
Chief Executive Officer

[dpugh@anglicare-nt.org.au](mailto:dpugh@anglicare-nt.org.au)

cc: Elected Members of Council,  
Mayor Matt Paterson, Deputy Mayor Eli Melky, Councillor Allison Bitar, Councillor Marli Banks, Councillor Steve Brown, Councillor Jimmy Cocking, Councillor Mark Coffey, Councillor Kim Hopper, Councillor Michael Liddle  
Acting Director of Technical Services, ASTC  
Director of Corporate Services, ASTC  
May Taylor, Department of Infrastructure



28/10/2021

Anglicare Community Housing Residents  
101 Bloomfield Street  
Alice Springs

Dear Mayor,

**Re: Dangerous conditions for children catching the school bus**

In the past few months the school bus stop outside 103 Bloomfield Street has been the site of two accidents where children were hit by cars while trying to cross the road.

Cars travel too fast along Bloomfield Street. There are no speed humps, no cross walk, no flashing lights or speed reduction near the bus stop.

Two of our children have been hurt. We worry more children will be badly hurt.

We have been told only the Alice Springs Council can fix this dangerous bus stop.

We desperately ask the Council to meet with us and work out a way to make it safer for our children to go to school, and to catch the bus safely.

Please help us keep our children safe

Name
Josephine Hayes
Dewisa
SALLY SENA
Briony Kopp
Alison Furber
James Glenn
Jeremiah
Susan Nygaard
Nxarhla POUK
Benjamin Gattzer
CREG LEACH
Nalene Campbell
Steve EDWARDS
Yvonne Mokone

Name
Debbie Summers
Luke Summers
Andrea Schwartzkoff
Sharon Gill
Vicki Gullward
Fawn Walter
NATALIE BACON
Sue Martin
Belinda McTaggill
Katharine O'Connell
JANE GAYNE
Melissa Harvey

Name
Adrian Kilpatrick
LION ROUAN
Chol Jal
Khamisa Alaat
Kyloe Thiviso

Name
Clementine Inkame
DELVINE PITJARA
Francis Meneri
Anita Clarke
Rolyn Nordoo
Robert Belker
Lee Brew
Sharon Smith
<del>Harvey</del>
S. Mc
W. G.

Name
Joel Harvey
Julie Deegan
Seff Meehan
JESSY CUNNINGHAM
Maya Marriott
Nyssa Marriott
TRACY STODARD
Saphira brenton
Kyn Schwartzkoff

Name
Letoya Curtis
Cherice Curtis
Chelsea Stuart
Rebecca Rontji
Roxanne Goodwin
Nathanial Fry
Elizabeth
Christine
Niram
Poolerick
Evonne
PRISCILLA
Nathan B. Kuper
LORETTA WARD

12. NOTICES OF MOTION

12.1. Mayor Matt Paterson – Rescission Motion – Ordinary Meeting of Council

This matter was discussed at the Council Forum held on 7 February, 2022 where Council indicated support for the rescission motion.

Moved – Mayor Paterson

Seconded – Councillor Coffey

**That Alice Springs Town Council rescind minute (21851) resolved at the Ordinary Meeting of Council held on 29 September, 2021 which reads as follows:**

- A. Cease conducting twice a month Ordinary Meetings of Council, and adopt once a month Ordinary Meeting of Council on the fourth Tuesday of each month, to be reviewed in 6 months. Option 1 - with a 9.30am start and no later than a 2.15pm finish**

CARRIED (22047)

Discussion ensued.

12.2. Mayor Matt Paterson – Notice of Motion – Ordinary Meeting of Council

This matter was discussed at the Council Forum held on 7 February 2022 when Council indicated support for the motion.

Moved – Mayor Paterson

Seconded – Councillor Cocking

**That Council adopt once a month Ordinary Meetings of Council on the fourth Tuesday of each month. The Confidential portion of the meeting will commence at 8.30am and move into the Open portion of the meeting at 11.00am with a no later than 2.30pm finish.**

**That Council commence this meeting structure and reporting cycle as of 22 March, 2022**

CARRIED (22048)

The Mayor thanked those involved in the discussion.

Councillor Brown raised concerns about the meeting being held to a finish time of 2.30pm. If a whole day is given up for a meeting, then that time needs to be used.

The Mayor responded that this just helps form structure around the meeting but there is flexibility to extend the meeting.

Deputy Mayor Melky asked for the Motion to be simplified and that it be referred back to the Act. A starting time needs to be included as well as Forum etc.

The CEO responded that it conforms with the needs of the Act but there is no harm in identifying some of the additional detail.

Discussion ensued.

Councillor Banks has received feedback from the community that Council meetings need to be accessible and that holding meetings during the day is making it difficult to allow members of the public to attend.

The CEO responded that there has been good attendance at the daytime meetings and will provide the data to the Elected Members especially around the live streaming attendance.

Deputy Mayor Melky, Councillor Liddle and Councillor Brown voted against the Motion.

12.3. Councillor Kim Hopper – Notice of Motion – Reclaimed Water Report

In the second quarter FY21/22 ASTC reported a 25% increase in potable water use. The reason given was additional watering of green spaces due to an extensive dry period. Alice Springs is one of the highest water users per capita in the country.

Presenting a report on the opportunities to expand the use of under-utilised reclaimed water will provide the information needed by Elected Members to make decisions regarding any future motions on this topic.

Moved – Councillor Hopper

Seconded – Councillor Brown

**That Alice Springs Town Council provide a report on its use of reclaimed water, including:**

- 1. What the current situation is (supply, network, watering locations etc)**
- 2. Opportunities to expand use of reclaimed water (i.e. street trees)**
- 3. Financial implications (potable vs non-potable use)**

CARRIED (22049)

Councillor Hopper thanked the Acting Director Technical Services for the information already provided and Councillor Brown for the assistance in bringing the Motion to Council.

Discussion ensued.

*Deputy Mayor left the meeting at 12.30pm*

*Deputy Mayor returned to the meeting at 12.58pm*

**Elected Members broke for lunch at 12.30pm and returned at 12.52pm**

12.4. Councillor Mark Coffey – Notice of Motion – Verge Stewardship

Alice Springs Town Council (ASTC) recognises that the landscape character of any region is a combination of aesthetic, physical, cultural and social qualities that create a distinctive and identifiable “Sense of Pride”. Recognition and retention of the cultural and natural values of a place is important to preserve local identity within the wider national context and to demonstrate community and local government pride in the town.

ASTC have verge development guidelines to provide and maintain safe, environmentally responsible and visually attractive roadside environments for the community. This includes all verges and roads under control of the ASTC. The policy outlines the responsibility of ASTC and states in part:

- ASTC maintenance on verges includes weeds eradication, mowing and brush cutting.
- Rural roads are slashed.
- ASTC is endeavouring to eradicate all weeds on verges to give the town a natural desert landscape.
- ASTC encourages maintenance of verges in front of homes by residents by way of mowing brush cutting and litter control.

Recent rain events have placed significant pressure on council resources to maintain not only verges but also cemeteries, parks, ovals, drains, the river and other council land. The maintenance of these areas is further exacerbated due to the unavailability of work gangs from Alice Springs Correctional Centre due to insurance issues. This impacts the timely maintenance of the verges at a time when we need to improve the amenity of the town and encourage locals, visitors and tourists to take pride in the town and make Alice Springs a welcoming, aesthetically pleasing place to visit and live.

### **Proposal**

This motion proposes an incentive scheme to encourage residents to look after their own verges thus reducing the impost on council resources allowing them to focus on other areas within the municipality. This acknowledges that the verge alongside your property is something you may wish to maintain and enhance to provide shade, habitat for wildlife and increase the visual appeal of your property and street.

The program should be available to occupiers of houses and is a one-off incentive payment. This could be done through the production of a photo clearly depicting what work they have done and some form of proof of residency there. A voucher would then be supplied to allow them to access council goods ranging from mulch, waste disposal, library or aquatic centre for approximately \$30.00

### **Similar Initiatives**

City of Palmerston have a dry season verge assistance scheme to encourage a sense of ownership and ongoing maintenance by the adjoining owner. As part of this program, council delivers grass seeds and topsoil free of charge to the verge.

Darwin City Council also have a verge assistance program open for 3 months of the year to assist property owners beautify and enhance their verges by providing materials to get started including top soil, grass seed and fertilizer.

### **Financial Implications**

This will only apply to houses or dwellings that don't share a street address. If we assume that 1000 households take up the offer, then the total commitment equates to \$30,000. The actual cost to council would be less than this due to leakage (people not expending all or any of the voucher) and the opportunity cost whereby scarce council resources can be utilised to work in other areas such as parks, ovals and cemeteries. The program could be capped to reduce financial risk.

The program would be available to individual residences as a "one-off" incentive payment.

### **Summary**

This initiative is a short-term beautification program to assist council officers to maintain the verges and other areas in the town in a timely manner by leveraging off community members to play their part in keeping the town clean and safe. It is intended to complement the existing verge development guidelines and may inform a broader verge beautification program into the future depending on take up.

Moved – Councillor Coffey

Seconded – Councillor Bitar

**That Alice Springs Town Council urgently address the overgrown verges through prioritising maintenance of those areas that may present a safety hazard such as corner blocks, and**

- 1. Implement a verge stewardship incentive scheme for 3 months where residents can choose to maintain their verge (mowing, weed reduction & litter removal) in return for a \$30 general purpose voucher which can be used for the following purposes:**
  - A cubic metre of mulch from the Rediscovery Centre**
  - Waste disposal**
  - Library or Aquatic Centre services**
- 2. The scheme be capped at total expenditure of \$20,000**
- 3. Review the Verge Development Guidelines and Permit policy, via a workshop and consultations, to make the process more applicant friendly and to include 'verge stewardship' incentives**

CARRIED (22050)

The CEO responded that Council supports a shared approach with Council being the lead responsibility in this. The trial will allow to learn what the administrative needs are on how this can be delivered.

Discussion ensued.

Councillor Hopper indicated that the Burke St residents have indicated that they would be happy to be part of a trial as a pilot site.

Discussion ensued.

Deputy Mayor Melky asked about the position of Council around insurance. Is insurance required when Council assets are managed by the community.

Deputy Mayor Melky asked for a report before passing the Motion.

Discussion ensued.

Moved – Councillor Coffey

Seconded – Councillor Bitar

**That an amendment be made to the Motion**

CARRIED (22051)

Discussion ensued.

Questions were raised around the budget line. The CEO responded that it would come from the item used to currently maintain the verges. This will be confirmed by the Finance team.

13. FINANCE

13.1. Finance Report  
Report No. 17 / 22 cncl

Moved – Councillor Bitar

Seconded –Councillor Cocking

**That the report be received and noted.**

CARRIED (22052)

13.1.1 Business Arising from the Report

13.1.1.1 Councillor Cocking – Attachment 5 – Shopping Trolley Infringements

Councillor Cocking has observed there to be a number of abandoned shopping trolleys in the CBD.

Director Corporate Services and Acting Director Community Development responded that repairs are being made to the trailer that is normally used to collect the abandoned trolleys. Centre Managers have been advised that there will be a shopping trolley blitz once the trailer is back in service.

13.1.1.2 Councillor Cocking – Attachment 5 – Alfresco Permits

Councillor Cocking asked if Council would consider waiving the permit fee.

The Mayor responded that he felt these fees had been frozen as part of the COVID response and had not yet been reinstated.

Director Corporate Services and Acting Director Community Development responded that these are still being charged as per the last Municipal Plan but that it would form part of the budget discussions.

13.1.1.3 Councillor Cocking – Table 2 – Capital Expenditure (Actual vs Budget)

Councillor Cocking asked about the \$239,000 that is over budget and refers to Note 2. Note 2 can't be seen on the report.

Director Corporate Services and Acting Director Community Development took the question taken on notice.

13.1.1.4 Councillor Bitar – Analysis of Reserves

Councillor Bitar asked when will this come to Council/

Director Corporate Services and Acting Director Community Development responded that it will form part of the budgeting process.

13.1.1.5 Councillor Bitar – Attachment 7 - Workforce Attraction Strategy

Councillor Bitar raised that grant funding has been received but it is yet to expended and that can a report be presented to Council as to why.

The CEO responded that a videographer has been engaged for this project which will draw a significant amount from the funding. This will appear in future papers and the previous report will be circulated to Elected Members.

13.1.1.6 Councillor Banks – Budget Review

Councillor Banks asked when the budget review will take place.

The CEO responded that the information will be presented at the March Forum.

Discussion ensued

13.1.1.7 Councillor Coffey – Reporting System upgrade

Councillor Coffey raised concerns around confidential EFT information being included in Open meeting papers.

Director Corporate Services and Acting Director Community Development responded that this request has been passed onto the Finance team.

13.1.1.8 Councillor Coffey – Ranger Debtors

Councillor Coffey asked what percentage of fines are paid and how is it trending compared to other periods? Is there a strategy around those that aren't paying?

The CEO responded that a debtor analysis has been done previously and can be carried out again in a future meeting.

13.1.1.9 Councillor Hopper – Monitoring Required

Councillor Hopper asked about the maturing term deposit under the Interest Income.

Director Corporate Services and Acting Director Community Development responded that this is a carry over from a previous report but the first part is correct.

13.1.1.10 Councillor Hopper – EFT Payment Summary Report – Rimfire Energy

Councillor Hopper asked why the bill is so high and had there been more usage.

The Director Corporate Services and Acting Director Community Development responded that Council are looking at tendering for energy across Council. The reason for the higher than normal charge is that some of the solar panels at ASALC ceased working but have since been repaired.

14. REPORTS OF OFFICERS

14.1 CHIEF EXECUTIVE OFFICER

14.1.1. CEO Report  
Report No. 19 / 22 cncI

Moved – Councillor Coffey

Seconded – Councillor Cocking

**That the CEO report be received and noted.**

CARRIED (22053)

14.1.2 Business Arising from the Report

14.1.2.1 Deputy Mayor Melky – Water Directions Submission

Deputy Mayor Melky asked for clarification around whether any of the Elected Members were involved in formulating the submission.

The CEO responded that the information was what was used as part of the LGANT Conference in November 2021 “A Council Perspective on Water Security” delivered by the Mayor.

14.1.2.2 Councillor Hopper – Kwatja Play update

Councillor Hopper asked for clarification on this project and if the information presented is new.

The CEO responded that this is not a new update rather it's noting changes since the project commenced.

14.1.2.3 Councillor Hopper – Attachment B – Fourth Flagpole on Anzac Hill

Councillor Hopper asked if a budget line has been given to this yet and for clarity on the project.

The Mayor responded that there are 4 flagpoles on Anzac Hill and 5 in front of the Civic Centre.

The CEO took the question on notice around the budget line and progress of the project.

14.1.2.4 Councillor Hopper – Alice Plaza Carpark

Councillor Hopper asked why \$30k is being used to fix the Alice Plaza carpark.

The CEO responded that the carpark is sublet by Council to Alice Plaza and there is damage to the concrete and the \$30k is what is needed to repair this.

The CEO took the question on notice on the context of this.

14.1.2.5 Mayor Paterson – myAlice project commencement

Mayor Paterson asked about the commencement of the myAlice project.

The Director Corporate Services and Acting Director Community Development responded that the initial work has commenced, but Council are waiting for funding confirmation and contract signing. Looking at mid to late March 2022 for commencement but that the IP and app are ready.

The Mayor asked if we have to wait for the contract signing before engaging businesses.

The Director Corporate Services and Acting Director Community Development responded that yes, we will need to wait.

14.1.2.6 Councillor Coffey – Safety Summit Partnership

Councillor Coffey asked if a formal response had been received from the Northern Territory Government

The Mayor took the question on notice and will provide a response.

Councillor Cocking asked for a workshop to be held on what the community wants. The Mayor responded that this was part of the original motion but was rejected.

Discussion ensued.

14.1.3 Delegations – Policy for Members  
Report No. 28 / 22 cncl

Moved –

Seconded –

**That Council adopt the Delegations Policy for Members and the Register of Delegations.**

DEFERRED

Moved – Mayor Paterson

Seconded – Councillor Banks

**That the Motion be deferred to the March 22, 2022 Ordinary Meeting of Council**

CARRIED (22054)

The CEO gave an overview as to why there was a delay in providing the Elected Members the documentation. The delegations are the same as previously provided around monetary limits and all other matters. The changes are due to the changes in the Act and positions titles.

Deputy Mayor Melky asked if the review is to be undertaken by staff/consultants or is it Elected Members.

The CEO responded that a report would be presented to Council and Elected Members would review as all other reports. If Elected Members would prefer a Forum then that can be arranged.

The Mayor advised that Council are following the guidelines as per the Act and that it's listed for discussion at the next Ordinary meeting.

*Councillor Bitar left the Chamber at 1.56pm*

*Councillor Bitar returned to the Chamber at 1.58pm*

14.2 CORPORATE SERVICES

Nil

14.3 COMMUNITY DEVELOPMENT

14.3.1 Grants, Sponsorships and Donations Policy  
Report No. 18 / 22 cncl

Moved – Councillor Bitar

Seconded – Councillor Cocking

**That Council adopt the Grants, Sponsorships and Donations Policy.**

CARRIED (22055)

14.3.2 UNCONFIRMED Minutes - Public Art Advisory Committee - 9 February 2022

Moved – Mayor Paterson

Seconded – Councillor Bitar

**That the minutes of the Public Art Advisory Committee meeting held on 9 February 2022 be received**

CARRIED (22056)

14.3.3 Recommendations of Public Art Advisory Committee – 9 February 2022

Moved – Councillor Bitar

Seconded – Councillor Brown

**PAAC Budget (Standing Item) (Agenda Item 4.2) It is a recommendation from the Public Arts Advisory Committee to Council:**

**That Council provides additional funding of \$6,980 to the Public Art Advisory Committee budget from the Public Art Advisory Committee Reserve.**

CARRIED (22057)

Councillor Cocking asked around the relevance of the committee proceeding seeing there is no budget.

Mayor responded that there was a robust discussion around the purpose of the Committee now that it has a Masterplan and Action Plan at an Officer level. The framework for Public Art will be brought to the March Ordinary meeting.

14.4 TECHNICAL SERVICES

14.4.1 Technical Services Report to Council  
Report No. 22 / 22 cncI

Moved – Councillor Bitar

Seconded – Councillor Liddle

**That the Technical Services Report to Council be received and noted**

CARRIED (22058)

14.4.2 Business Arising from the Report

14.4.2.1 Councillor Hopper – Monthly Waste Figures

Councillor Hopper asked why Monthly Waste Received figures were lower compared to the same time last year.

Acting Director Technical Services responded that these figures were reversed within the report.

The Mayor responded there were numerous large demolition projects this time last year which would have allowed for the higher figures compared to this year.

14.4.2.2 Councillor Hopper – Water Usage at RWMF

Councillor Hopper asked around the water truck and dust suppression – is this potable or town basin water

The CEO took the question on notice.

14.4.2.3 Councillor Cocking – Incorrect Reporting Dates

Councillor Cocking asked that the progress report dates be changed from 2020/2021 to 2021/2022.

14.4.2.4 Councillor Cocking – WHS, Attachment A

Councillor Cocking asked for clarification on the report where “access to Material Safety Data Sheets” as part of the new management system and raised concerns that this wasn’t already being done.

The CEO responded that yes, it is definitely already being done and that it was more around the MSDS being kept in a systematic fashion. The CEO will confirm that this is the case and will also provide the strategic report on safety to Elected Members once it is finalised.

14.4.2.5 Councillor Coffey – Library Flooring

Councillor Coffey asked around the library flooring funding and its completion.

The CEO responded that the majority of the project is completed with a small selection left to finish.

The Director Corporate Services and Acting Director Community Development responded that the SCALE funding didn't allow for the whole project but other funding has been found and Officers are in the process of locating suitable floor covering.

14.4.2.6 Councillor Bitar – Funding Allocations

Councillor Bitar raised concerns around the number of projects that haven't been allocated funding.

The Mayor responded that this will form part of the Master and Strategic Plan.

14.4.2.7 Councillor Brown – Tree Maintenance Program

Councillor Brown asked if any action is being taken on the trees already planted and is there a maintenance program?

The CEO responded that there is a program on top of the Neatstreets reports. At the moment the teams usually working on tree maintenance are being redeployed to other projects around town.

The Works Program will be distributed to Elected Members.

*Councillor Banks left the Chamber at 2.09pm*

*Councillor Banks returned to the Chamber at 2.12pm*

14.4.2.8 Councillor Cocking – RWMF Implementation Plan

Councillor Cocking asked about the proposed costs around the recycling shed. The combined figures presented are already over budget.

The CEO responded that Officers are meeting on Don't Waste the Future on long-term and short-term needs for the RWMF. This will form part of the budget planning process.

14.4.2.9 Councillor Hopper – Electric Vehicle Servicing

Councillor Hopper advised that on Page 7 of Attachment F that the information around the servicing of electric vehicles in town is incorrect. There are two facilities available that service electric vehicles.

*Deputy Mayor Melky declared a Conflict of Interest and left the meeting at 2.15pm*

14.4.3 Memorial Cemetery Peace Garden Report  
Report No. 24 / 22 cncI

Moved – Councillor Bitar

Seconded – Councillor Cocking

1. **That Council support the completion of Memorial Cemetery Peace Garden Project.**
2. **That Council submit an NT Heritage application form (S39.J) to complete the project on behalf of The Rotary Club.**

DEFERRED

Councillor Cocking asked for clarification on the budgeted figures and if it complies with the current Conservation Management Plan. Will Council be topping up the costs.

The CEO responded that he feels Council will incur the additional cost.

The Acting Director Technical Services took the question on notice around the budget and Conservation Management Plan

CEO advised that this item needs to be deferred to allow Officers to carry out the due diligence.

*Deputy Mayor Melky returned to the meeting at 2.24pm*

14.4.4 Environment Advisory Committee Meeting Minutes - 10 February, 2022

Moved – Councillor Cocking

Seconded – Councillor Bitar

**That the minutes of the Environment Advisory Committee meeting held on 10 February 2022 be received**

Councillor Cocking asked that the discussion around potential planning and that the Climate Action Plan or like to be included in a broader 'liveability and sustainability plan' be captured in the minutes.

Councillor Bitar asked that the minutes be corrected as she wasn't present at the meeting.

CARRIED (22059)

14.4.5 Recommendations of Environment Advisory Committee – 10 February 2022

Moved – Councillor Cocking

Seconded – Councillor Hopper

**14.4.4 (1) Business Arising from the Previous Minutes**

**That it be a recommendation from the Environment Advisory Committee to Council:**

**That all action items be compiled at the end of the minutes.**

CARRIED (22060)

Moved – Councillor Cocking

Seconded – Councillor Hopper

**14.4.4 (2) Water – Environment Officer**

**That it be a recommendation from the Environment Advisory Committee to Council:**

**That the Environment Officer prepare a Council water consumption report for EAC meetings. Environment Officer to investigate the level of water usage data available.**

CARRIED (22061)

14.4.6 CONFIDENTIAL Skate Park Location Report  
Report No. 25 / 22 cncI

*Item transferred from Confidential Agenda Item 26.4.1*

Moved – Councillor Coffey

Seconded – Councillor Brown

1. **That Council consult the community on the preferred location for the regional Skate Park; being:**

**Extension to existing Skate Park**

**Newland Park**

2. **A report to be prepared by Officers on the preferred location.**

CARRIED (22071)

14.4.7 CONFIDENTIAL Furniture Tender Report  
Report No. 26 / 22 cncI

*Item transferred from Confidential Agenda Item 26.4.2*

Moved – Councillor Liddle

Seconded – Councillor Cocking

1. **That SWEL PTY LTD is awarded the tender for the supply and installation of 11 units of backed bench with armrest in Todd Mall and supply and delivery of 14 units to the Alice Springs Town Council Depot, supplying Council a total of 25 units of backed bench with armrest at a cost of \$138,133.24 including GST.**
2. **That the Backed Benches with Armrest – Todd Mall Revitalisation Project tender 2021-07ST instrument of agreement be signed under Council Seal.**
3. **That the decision in regard to the Backed Benches with Armrest – Todd Mall Revitalisation Project tender 2021-07ST be moved from Confidential into Open to allow the contract to be awarded.**

CARRIED (22072)

14.4.8 CONFIDENTIAL Regional Waste Management Facility Liquid Waste Ponds

Report No. 5 / 22 cncl

*Item transferred from Confidential Agenda Item 7.4.4 from the meeting held on 01/02/2022*

Moved – Councillor Cocking

Seconded – Deputy Mayor Melky

1. That Council approve that tender 2021-05ST be awarded to Cleanaway for the amount of \$470,800 (including GST), for removing an estimated quantity of 624,000L of waste from the liquid waste ponds at the Regional Waste Management Facility with a contingency of up to 10% (\$47,080) be added as required
2. That Council approve RWMF tender 2021-05ST Instrument of Agreement for the removing waste from the liquid waste ponds be signed under Council seal.
3. That Council approve the decision in regard to the removing waste from the liquid waste ponds at the RWMF tender 2021-05ST be moved from Confidential into Open to allow the contract to be awarded.

CARRIED (22026)

14.4.9 CONFIDENTIAL Shredding of Materials at the RWMF / Tender 2021-06ST

Report No. 15 / 22 cncl

*Item transferred from Confidential Agenda Item 26.4.3 from the meeting held on 25/01/2022*

Moved – Councillor Banks

Seconded – Councillor Cocking

1. That Tender 2021-06ST be awarded to Katherine Tree Maintenance Pty Ltd for the amount of \$250,000.00 including GST for the Shredding of Materials at the RWMF located on 80 Commonage Road, Alice Springs NT.
2. That Council approve the transfer of \$115,000 from the Regional Waste Management Plant & Equipment Reserve into budget line 181 (RWMF – Bulk Recycling) to be able to complete the Shredding tender.
3. That the Tender (2021-06ST) Instrument of Agreement, be signed under Council seal.
4. That the decision in regard to Tender 2021-06ST, be moved from Confidential to Open to allow the contract to be awarded.

CARRIED (22039)

15 QUESTIONS WITHOUT NOTICE

Nil

16. GENERAL BUSINESS

16.1.1. Councillor Coffey – Visit to the RWMF

Councillor Coffey congratulated the RWMF on the clean and tidy layout of the facility after the recent tour. There is a need for machinery and that Council are looking at options to best support the facility both in the short and long-term.

There is a clear backlog of shredding and this presents as a fire risk and to consider this as part of budget deliberations to assist with risk reduction. Good to see that work on the Stage 4 expansion has commenced.

16.1.2. Councillor Cocking –ASALC and RWMF

Councillor Cocking asked about the budget considerations and the requirement for long term infrastructure, especially around pump replacement and other large items at ASALC. ASALC also very well maintained including behind the scenes and staff are to be commended especially with issues around the recruiting of staff. Reiterated the concerns of Councillor Coffey around the shredding.

16.1.3. Councillor Banks – Material Updates

Councillor Banks spoke about Council papers being received on time, Elected Members providing Notices of Motion and responses from Officers.

Moved – Councillor Banks

Seconded – Mayor Paterson

1. **Unless under exceptional circumstances declared by the Mayor and CEO, Ordinary Council papers are to be finalised and made available to Elected Members by the Thursday prior to the Ordinary Meeting of Council, and that amendments will be accepted up until the Friday prior to the same meeting. Additional information may be presented to the Ordinary Meeting of Council to be ratified by Elected Members by an official vote on a case by case basis.**
2. **Elected Members are to provide Notice of Motion no later than seven (7) days prior to the Ordinary Meeting**
3. **That Officers use their best endeavour to respond to Questions Taken on Notice within 48hrs after an Ordinary Council Meeting.**

CARRIED (22062)

*Councillor Cocking left the meeting at 2.37pm  
Councillor Cocking returned to the meeting at 3.10pm*

The Mayor responded that the earlier the papers are received, the better prepared the Elected Members will be and it allows for questions to be asked and for Officers to provide a response.

The CEO responded that there are systems in place to allow this and thanked the Elected Members who send their questions with enough time for a response.

Councillor Coffey asked if there are bylaws or other guidance around this.

The Mayor responded that yes, there is a bylaw available, section 6, Council Meeting Procedures & By-Laws.

Councillor Coffey asked if this would then prevent a Motion being presented in General Business.

The Mayor responded that no it doesn't but will provide a response from once received from the Department of Local Government.

Discussion ensued.

Deputy Mayor Melky asked that if these parameters are not met by the Officers then what are the consequences of this?

The Mayor responded that it is asking Officers how best that Elected Members can do their job, and for them too. The more time the Elected Members have to read the papers, the better it is for everyone. It's giving Officers clear direction.

The CEO responded that there are sometimes circumstances that would prevent these parameters being met but that a commitment would be made to respond within the timeline.

Discussion ensued.

Moved – Councillor Banks

Seconded – Councillor Liddle

**That the first amendment of the motion be accepted**

CARRIED (22063)

Moved – Councillor Banks

Seconded – Councillor Coffey

**That the second amendment of the motion be accepted**

CARRIED (22064)

16.1.4. Councillor Liddle – CAFL Community League Football

The Mayor advised that there is a meeting to be held with the CEO, himself, Councillor Liddle on the 1<sup>st</sup> March and then a Forum on the 8<sup>th</sup> March with Sam Gibson, Head of AFLNT

Councillor Liddle wanted it brought to the attention of Council that the issues need to be addressed and to look at what the community football brings to Alice Springs. There appears to be an increase in hospitalizations, court attendances, a drop in school attendance. What is the role of the MacDonnell Regional Council, where is their contribution and management of their clients when visiting Alice Springs.

Football brings approximately 3,500 people to town and Councillor Liddle asked for the data to be examined to see if there is a correlation between the football games and a rise in assaults, domestic assaults, court attendances etc. Council needs to act, there is a duty of care and an obligation to the community of Alice Springs to act.

The Mayor responded that he's hoping these points will form part of the discussions with NTAFL and CAFL but that he's hesitant to call a ban until discussions have been had with AFLNT. The Police could also be asked to present the data requested above.

Councillor Liddle asked about the monitoring of the COVID vaccinations and why this doesn't apply to community players.

The Mayor responded that this monitoring is up to AFLNT

Councillor Coffey responded that some of the issues are unprecedented especially around COVID and the anti-social behaviour. Discussion needs to be had around putting a hold on the competition. Its about doing what's right for Alice Springs and the remote community members.

Deputy Mayor Melky responded that one response could be that if the consequences of these games is more negative than positive then Council don't allow for ovals to be used by any group contributing to the anti-social behaviour. This would need to be substantiated by the data collected.

Discussion ensued.

The CEO responded that these points will be taken to the meeting with AFLNT and a response presented at the Ordinary meeting in March.

Councillor Liddle responded that boundaries need to be set and the difficult discussion had with AFLNT.

16.1.5. Councillor Hopper – Communication Protocols

Deferred

17. MATTERS FOR MEDIA ATTENTION

Media matters will be covered via the media attendance at this meeting.

18. NEXT MEETING

**Tuesday 22 March, 2022 at 11.00am**

19. ADJOURNMENT OF OPEN MEETING

Mayor Matt Paterson declared the meeting adjourned at **3.13pm**

Moved – Councillor Coffey

Seconded – Councillor Banks

**The Council stands adjourned and resumes in the Confidential Section.**

CARRIED (22065)

Confirmed on \_\_\_\_\_

CHAIRPERSON \_\_\_\_\_

Date \_\_\_\_\_

UNCONFIRMED

**REPORT**

Report No. 38 / 22 cncI

**TO: ORDINARY COUNCIL – TUESDAY 22 MARCH, 2022****SUBJECT: MAYOR'S REPORT**

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**1. MEETINGS AND APPOINTMENTS****1.1. Prime Minister, Scott Morrison**

Following on from the verbal update given at the Ordinary Meeting of Council on the 22<sup>nd</sup> February, this meeting was in response to the crime crises letter sent on the 29<sup>th</sup> January, 2022.

Discussed were the high levels of antisocial behaviour and how the three tiers of Government can work together. The Central Australia Regeneration Deal (CARD) document was presented and was well received by the Prime Minister with him requesting updates of the document as it progresses.

**1.2. Deputy Prime Minister, Barnaby Joyce**

Following on from the verbal update given at the Ordinary Meeting of Council on the 22<sup>nd</sup> February, this meeting was in response to the crime crises letter sent on the 29<sup>th</sup> January, 2022.

Discussed were the high levels of antisocial behaviour and how the three tiers of Government can work together. The Central Australia Regeneration Deal (CARD) document was presented and was well received by the Deputy Prime Minister with him requesting updates of the document as it progresses.

Also discussed was the need for more infrastructure for Youth in Central Australia as a whole.

**1.3. Outback Way announcement**

Announcement of \$678million funding to seal the Outback Way.

**1.4. Police Commissioner Jamie Chalker, Commander Craig Laidler, Robert Jordan – Acting Superintendent/Staff Officer, Anthony Deutrom**

Discussed were the high levels of anti-social behaviour and crime.

A verbal invitation was given to the Commissioner and his staff to present to Council on a more regular basis. I was given the assurance that Council would be given the opportunity to work with Commander Laidler and the Northern Territory Police going forward.

**1.5. Mr Andrew Cowan (Territory Investment Commissioner and Deputy CE of Department of Chief Minister and Cabinet), Danial Rochford and Cliff Weeks**

A general discussion around investment in Central Australia. Also discussed was CARD and how Local Government can work to increase investment in their municipalities.

- 1.6. **Tourism Central Australia Board meeting**
- 1.7. **Assistant Investment Commissioner Cliff Weeks, Regional Executive Director Brendan Blandford, CEO Robert Jennings re. Central Australia Regeneration Deal**  
Met to discuss CARD
- 1.8. **Chris Bruce**  
Executive Coaching
- 1.9. **DJ Koia, DJK Motivation**  
Met to discuss Youth issues in Alice Springs
- 1.10. **Sarah Holder, NTCOSS**  
Met to discuss the Discourse Group and how Council can work with organisations to provide solutions. Also received an update on Youth services.
- 1.11. **Tama Wakelin, Sports and Recreation Officer re. Sports Masterplan**  
Sports Facilities Advisory Committee pre-meeting
- 1.12. **Clontarf Football Training**  
Friday morning football training with the Clontarf crew where I felt I dominated the play but disappointingly wasn't judged best on ground.
- 1.13. **Tracey Puklowski, Senior Director NAAG**  
To discuss the role of Ms Puklowski as the Senior Director of the NAAG.
- 1.14. **Craig Markham, NT Major Events re. Red Centre Nats 2022**  
Meet and greet with Craig Markham and to discuss the 2022 Red Centre Nats.
- 1.15. **Presentation of the Central Australia Regeneration Deal (CARD) to the Chamber of Commerce**  
Presented CARD to the Chamber of Commerce where it was well received. This was followed by a general discussion about Alice Springs, Tenant Creek and the Chamber working together to benefit businesses as a whole.  
The Chamber congratulated Alice Springs Town Council on CARD.

1.16. **Jason Clare MP, Federal Shadow Minister for Housing and Homelessness**

Federal Labor has announced \$12billion towards the Housing Australia Future Fund. Included in this is \$100million for crisis and transitional housing with 10,000 homes for Police, Nurses etc.

I advocated strongly for Alice Springs and Central Australia to be at the front of mind for the Opposition due to the ongoing accommodation shortages faced.

1.17. **Councillor Banks and Councillor Brown**

General catch up with Councillor Banks and Councillor Brown.

1.18. **Chamber of Commerce “Meet the Committee” lunch**

Along with the Deputy Mayor, Councillor Bitar, Councillor Coffey and Councillor Cocking, we were provided with the draft Strategic Plan from the Chamber. Discussion followed about how both parties and Tourism Central Australia can work together to deliver outcomes for Alice Springs (refer to Attachment R)

There is also a desire by the Chamber of Commerce to provide input into the Alice Springs Town Council Long-term / Masterplan.

1.19. **Sam Gibson, AFLNT, CEO Robert Jennings and Councillor Michael Liddle re AFL in Central Australia and the negative social impacts**

1.20. **MLA Robyn Lambley, Member for Araluen**

1.21. **CEO Robert Jennings, Mark Goode and Matt Raymond re Netball Courts**

1.22. **Rosalie Kunoth-Monks State Funeral**

1.23. **Chris Neck, Central Australian Economic Recovery Chair**

General discussion regarding CBD revitalisation, projects and economic development for Central Australia.

1.24. **Regional Capitals Australia delegation meeting with Mr Andrew Giles MP - Shadow Minister for Cities and Urban Infrastructure, Multicultural Affairs, Assisting for Immigration and Citizenship**

Discussed Regional Capitals Australia (RCA) pre-budget submission

1.25. **Cliff Weeks, Regional Executive Director and Deputy Mayor Melky**

Monthly meeting with Cliff Weeks. Discussed projects on the horizon in Alice Springs and how the Northern Territory Government and Alice Springs Town Council can continue working together and building relationships.

- 1.26. **Andrew Kirkman, Chief Executive DIPL Sarah Fairhead, Executive Director Southern Region DIPL**
- This meeting was to discuss the infrastructure projects around the CBD revitalisation, rectification works of the netball courts and flood management. An update on flood management will be given in due course.
- 1.27. **Weekly meeting with CEO Robert Jennings**
- 1.28. **Sam Gibson, Katrina Kawaljenko and Kelli Zaleski, AFLNT re. Infrastructure Plan**
- AFLNT presented their remote infrastructure plan.
- Presented the CARD document to AFLNT and to discuss the importance of infrastructure in remove communities and the push/pull factor the lack of resources has on Alice Springs.
- 1.29. **Lia Finocchiaro, Leader of the Opposition**
- General catch-up where discussion was had around how Alice Springs is situated regarding crime and COVID-19. Also discussed were infrastructure projects and CBD revitalisation.
- 1.30. **Catherine King MP, Shadow Minister for Infrastructure, Warren Snowdon MP, Senator Malarndirri McCarthy, Marion Scrymgour**
- Presented CARD with a follow up discussion around Alice Springs and Central Australia.
- Ms King was present at the announcement of the \$10.5million funding for sporting infrastructure in Central Australia.
- 1.31. **John Gaynor and Jay Scott-Hunter, Alice Springs Netball Association**
- This meeting was to discuss the desire of the Alice Springs Netball association around court resurfacing if grant funding was received.
- Also discussed was the signage policy, shade and lighting.
- 1.32. **Outback Way General Meeting**
- Monthly Outback Way meeting.
- A request was made “that local Council’s develop a Tourism and Industry Plan to be presented at the September AGM”.
- I advised that Council are in the initial stages of developing our plans and would work with the Outback Way General Manager to allow her the opportunity to either provide correspondence or present to Council.
- 1.33. **LGANT Executive Meeting**
- Executive meeting in preparation for the General meeting in April.

**2. FUNCTIONS ATTENDED & PARTICIPATED IN**

Nil

**3. INTERVIEWS / MEDIA COMMITMENTS**

- 3.1. ABC Alice Springs with Stewart Brash
- 3.2. 8CCC Breakfast Show with Andy
- 3.3. myAlice launch with Chief Minister Michael Gunner and MLA Chansey Paech

**4. DUTIES PERFORMED IN THE MAYOR'S ABSENCE**

Nil

**5. ASTC COMMITTEE MEETINGS**

- 5.1. Access Advisory Committee
- 5.2. Tourism, Events and Promotions Committee
- 5.3. Sports Facilities Advisory Committee
- 5.4. Public Art Advisory Committee
- 5.5. Tourism Central Australia Visitor Services Committee

**6. MATTERS OF WHICH THE MAYOR MAY WISH TO HAVE CONSIDERED AT THE MEETING WITHOUT NOTICE**

- 6.1. CEO Performance Review Outline

**RECOMMENDATIONS:**

- 1. That the Mayor's report be received.
- 2. That Council adopt the Draft CEO Performance Review Outline and seek legal sight of the document



Matt Paterson  
**MAYOR**

- Attachment A: Letter from Steve Edgington to Chief Minister Gunner re. crime response*
- Attachment B: Letter from Bill Yan to Mayor Paterson re crime crisis*
- Attachment C: Letter from Joshua Burgoyne to Mayor Matt Paterson re. crime crisis*
- Attachment D: Letter from Chief Minister Gunner to Mayor Paterson re myAlice matched funding*
- Attachment E: Letter from Minister Paech to Mayor Paterson re myAlice funding*
- Attachment F: Letter from Robyn Lambley to Mayor Paterson re. response to the crime crisis*
- Attachment G: Letter from Chief Minister Gunner to Mayor Paterson re. crisis letter*
- Attachment H: Letter from the Hon. Ken Wyatt to Mayor Paterson re. crisis letter*
- Attachment I: Letter from Sam Woolrych, HMAS Arunta to Mayor Paterson*
- Attachment J: Letter from Paul Barreau, 50 Plus Community Chairman to Mayor Paterson re NTG Proposed Acquisition of Anzac Oval*
- Attachment K: Letter from Minister Paech to Mayor Paterson re Regional Deal support*
- Attachment L: Letter from Dog Obedience Club to Mayor Paterson re. waste removal*
- Attachment M: Letter from Minister Manison re. Animal Protection Act*
- Attachment N: Letter from Tricia Bruce to Mayor Paterson re. Community Football*
- Attachment O: Letter from Minister Lawler to Mayor Paterson re. Lot 7575, 21 Hartley Street*
- Attachment P: Letter from Robyn Lambley to Mayor & EM's re. Leichhardt Terrace & Gap Road Traffic Management*
- Attachment Q: Letter from Mayor Paterson to Shannan Ryan re. Paul Fitsimmons Oval upgrade*
- Attachment R: Correspondence from Jay Walker on behalf of Chamber of Commerce re. Community Collaboration*
- Attachment S: CEO Performance Review Outlines*



# Steven Edgington MLA

Member for **Barkly**



24 January 2022

Hon Michael Gunner  
Chief Minister  
Parliament House  
GPO Box 3146  
Darwin, NT 0801

Dear Chief Minister,

With crime continuing to climb in Tennant Creek and many other parts of the Barkly region, I believe it's time for us to work together and develop a comprehensive plan focused towards preventing and reducing crime and anti-social behaviour while at the same time promoting a healthy and safe environment for all communities.

There is clear evidence that well-planned crime prevention strategies not only prevent crime and victimisation, but also promote community safety and contribute to the sustainable development of cities, towns and communities.

Crime is undoubtedly increasing and when compared to the same reporting period 4 years ago, house break-ins in Tennant Creek are now up a staggering 217% (76 to 241), commercial break-ins up 2% (101 to 103), motor vehicle theft is up by 50% (30 to 45), property damage up 69% (246 to 416), sexual assaults steady (18 to 17), assaults are up 19% (328 to 390), domestic violence related assaults up by 8% (273 to 294) and alcohol related assaults up by 6% (264 to 280).

Effective, responsible crime prevention enhances the quality of life of all Territorians and has long-term benefits in terms of reducing the costs associated with the formal criminal justice system, as well as other social and economic costs that result from crime.

Chief Minister, back in 2002, the Tennant Creek Youth Initiatives and Safe Communities Strategy Management Committee was formed with the aim of working towards increasing safety and security in the home, work and social environments of communities within the Barkly region and later engaged a consultant to develop the Barkly Region Community Safety Strategy and Action Plan.

On 30 April 2003, the Minister for Police, Fire and Emergency Services responded to a question in Parliament about the results being achieved by the police in Tennant Creek, by stating, there has been a significant improvement in relationships and communication between the police and the key community groups, being youth groups, indigenous groups and the business community in Tennant Creek.

The Minister said that, the statistics, year on year, showed that, social order incidents were reduced from 911 in 2001 / 2002 to 646 in 2002 / 2003, a 30% decrease; reported unlawful entries to businesses reduced from 115 to 47 in 12 months, a decrease of over 50%; unlawful entries to private residences were reduced from 109 to 54; and criminal damage incidents decreased from 140 to 130.

The Barkly Region Community Safety Strategy and Action Plan was implemented and managed by the Barkly Region Safer Communities Committee (BRSCC) under a working partnership with the Council of Elders and Respected Persons (CERP) and representatives from police, government agencies, all community sectors and key community organisations. A number of sub-committees were established to deliver a range of programs, aims and objectives focused primarily on crime prevention, community safety, reduction of alcohol abuse and family violence, anti-social behaviour, and to increase the involvement and participation of youth in the community.

My understanding is that funding for the BRSCC ceased around 15 years ago but, at the time, it consisted of all three levels of government working together with the CERP along with community involvement, coordination, collaboration and real partnerships established with police, business, youth, Aboriginal corporations, local government, the non-government sector, remote communities and elected members.

Based on the previous success of the work undertaken by the BRSCC, I urge you to consider the development of a comprehensive, fully resourced, coordinated and collaborative “Whole of Government – Whole of Community” Crime Prevention Plan for the Barkly that incorporates analysis and research, identifies and responds to the underlying causes of crime, tailors solutions to specific problems, and most importantly, holds everyone including government and non-government organisations accountable for implementing specific actions by continuously evaluating the effectiveness of those responses.

I would anticipate that the new Crime Prevention Plan would have some similarities to the previous Barkly Region Community Safety Strategy and Action Plan. It would need to be developed in consultation with the community and it would need to be supported by a fully funded Senior Project Officer.

Important elements of the “Whole of Government – Whole of Community” Crime Prevention Plan for the Barkly could include implementation, consideration or oversight of a number of projects, policies and reports including:

- the review of ‘Government Investment and Service System Reform’ which is the most important initiative in the \$78.4 million Barkly Regional Deal
- the Aboriginal Justice Agreement
- the 2018 Domestic, Family and Sexual Violence Reduction Framework
- an integrated and specialist domestic, family and sexual violence hub to support women and their children in the Barkly region promised in May 2018
- the 2003 Barkly Region Community Safety Strategy and Action Plan
- the 2007 Yapakurlangu Family and Community Violence Report
- the use of Family Responsibility Agreements to establish clear objectives, parent commitments, agreed actions, and the support required to help manage behaviours of concern
- an Economic Growth Strategy and a Regional Workforce Strategy that has a vision, a plan and a pathway for our young people to enter the workforce
- a new focus on CPTED (Crime Prevention through Environmental Design) principles
- the \$9 million Purkiss Reserve upgrade that was promised over 4 years ago
- the \$2.95 million Tennant Creek Streetscaping Project
- the \$5.5 million Turbocharging Tourism Funds from February 2018
- the NT Education Engagement Strategy 2022-2031

- the Tennant Creek Youth Action Plan
- creation of a new regional sports and governance position in the Barkly to work together with other sports and recreation officers to establish structured sporting activities and to focus on improving leadership and governance in clubs and sporting associations
- provision of crisis youth support, including safe places and accommodation for those at risk
- the October 2017 Alcohol Policies and Legislation Review Final Report
- the Tennant Creek Alcohol Management Plan and Community Alcohol Management Plans
- funding for remote communities to invest in sporting and social infrastructure
- construction of a new Youth Justice Facility in Tennant Creek to support young people in the justice system and those that are at risk of entering the justice system with structured programs involving families and community leaders to help break the cycle of crime
- construction of a new Student Boarding Facility in Tennant Creek that includes intensive case management and wrap around social support services for children and young people
- provision of a multidisciplinary trauma response program for children and young people in the Barkly to address physical health, developmental, cognitive and mental health assessments in a safe culturally appropriate way that is coordinated and provides support for families and carers
- the design and construction of the new \$5 million Alcohol Rehabilitation and Transitional Outreach Accommodation Facility for BRADAAG that was promised back on 4 July 2018

I am confident that the development and implementation of a new Crime Prevention Plan in conjunction with the delivery of the \$78.4 million Barkly Regional Deal will lead to better social and economic outcomes, improved governance and will help make the Barkly the best place in the Territory to live, work, visit and invest in.

Given the success of previous programs, it would appear logical for your government to support a new approach being trialled in the Barkly and, in turn, the proven effectiveness of such a program could then be applied to other regions in the Northern Territory.

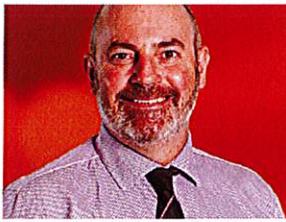
Chief Minister, there will be a cost associated with delivering a new Crime Prevention Plan but I believe the overall cost of doing nothing will be much greater for the government and the people of the Barkly. More broadly, this is not an issue confined just to the Barkly region.

I look forward to meeting with you to discuss this proposal in more detail and please contact me on 0427 108 320 if there is any further information you require.

Yours sincerely,



**STEVEN EDGINGTON MLA**  
Member for Barkly



# Bill Yan MLA

Member for **Namatjira**



28 January 2022

His Worship, Mayor Matthew Patterson  
Alice Springs Town Council  
Via Email  
Re: Correspondence – “An urgent plea from a town at crisis point”

Dear ~~Mayor Patterson~~ *MATT*,

Thank you for the correspondence I received from you and the Office of the Mayor today relating to the issues faced by our community.

It is certainly a momentous point in time when the Mayor and elected Council members of a town have to write and plead to the Prime Minister along with other Federal and Northern Territory politicians to take actions over escalating crime and anti-social behaviour in our community.

I am as frustrated as you and the residents of our community when confronted by the levels of crime and anti-social behaviour, no one in our town is immune and I along with many people have become victims.

Since November 2020 I have been meeting with various Government officials, Ministers and community leaders to try and develop meaningful and ongoing solutions for our community.

A number of measures have been discussed in a bipartisan effort to try and address the rising incidences of anti-social behaviour and crime. Of note was the discussion and planning around the Community Centres in the various Town Camps. The Member for Gwoja along with the local MLA's, Josh Burgoyne, Robyn Lambley and myself met to discuss how to reduce the numbers of young people in the CBD late at night and what might be done to mitigate this issue, the Town Camp Community Centres Program came out as a possible solution which in turn the Government committed to implementing.

It is unfortunate that the initial discussions included implementing the program at four Town Camps which was then reduced to only two.

The Government announced in a press release and publicly stated that they would have this program implemented for the school holiday period of 2021/22 with activities similar to those previously at the Youth Hub which was operating on Railway Terrace and at the same time announced that Tangentyere Council had been funded and contracted to provide the service.

Again, unfortunately Tangentyere Council had difficulty finding the appropriate staff to operate the program due to COVID-19 pressures and as such this important program was not in operation over the 2021/22 summer school holiday period.

Additional discussions have been undertaken with Government by myself and the Member for Brainting in an attempt to alleviate the influx of people to town during the NT AFL season. As we know these events bring many people to town who then become stuck for many and varied reasons which then has further implications for our community.

Shop 6, NT House, 44 Bath Street, Alice Springs NT 0870 PO Box 520, Alice Springs NT 0871

[electorate.namatjira@nt.gov.au](mailto:electorate.namatjira@nt.gov.au) (08) 8951 5568 BillYanMLA BillYanMLA

Options for having Community AFL games held on Community rather than Alice Springs were discussed with Minister Paech in conjunction with the AFL NT CEO in Darwin.

Unfortunately since these discussions there has been no further correspondence from the Member for Gwoja or AFL NT. I will need to follow up with Minister Paech on this particular issue.

I along with the entire CLP Wing have raised the issues facing Alice Springs continuously in Parliament as well as putting forward a number of "Matters of Public Importance" motions relating to crime, anti-social behaviour and our local economy before Parliament. We have highlighted and raised these issues seen in our community along with other communities across the Northern Territory. Even with this consistent pressure and debate the Government seems not to understand the issues or choose not to. It is to this end we see our community in the position you clearly highlight.

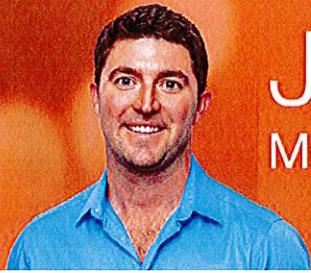
I will continue to lobby Government for solutions and actions for our Community and I welcome the actions taken by the Alice Springs Town Council towards the same end and look forward to working collaboratively with the Alice Springs Town Council and other community leaders to work towards meaningful and ongoing solutions to the issues we face.

Yours sincerely



Bill Yan MLA

Member for Namatjira



# Joshua Burgoyne MLA

Member for **Braitling**



Mr Matthew Paterson  
Mayor  
Alice Springs Town Council  
PO Box 1071  
ALICE SPRINGS NT 0871

Email: [MPaterson@alicesprings.nt.gov.au](mailto:MPaterson@alicesprings.nt.gov.au)

Dear Mayor

I would like to thank you for your correspondence received today regarding an urgent plea from a town at crisis point.

I acknowledge the concerns of the Alice Springs Town Council, and the people of Alice Springs as I am also frustrated by the current level of anti-social behaviour that is occurring in our town. I have met with Government representatives both in Alice Springs and in Darwin to work towards solutions to the problems we face in Alice Springs.

One of those solutions that I worked collaboratively with Government was the Town Camp Community Centres. A meeting was held in Alice Springs with the three local Members and the Member for Gwoja to discuss what could be done to reduce the amount of children coming into town late at night.

Further meetings have been held in Darwin and then in Alice Springs with stakeholders around crime in Alice Springs. At this stage the Youth Hub was operational at Railway Terrace, and whilst I held out initial hope that the centre might engage with children and reduce crime, a report into the youth hub found that "It is likely the Hub supported young people to remain in the CBD for longer".

I myself rode along with the youth bus that provide drop off services from the Youth Hub and around town and witnessed that many of the young people who used these services where in fact from Town Camps or visiting family who live in Town Camps around Alice Springs.

Before the summer holidays of 2021-2022 Minister Kate Worden spoke on ABC radio that we would have the Town Camp Community Centres operating over the summer period providing services much like the Youth Hub that achieved a large number of young people utilising its services whilst providing these services closer to home.

It has been disappointing to see that these Town Camp community centres did not operate in a way that I had hoped due to staff shortages and after speaking with a representative from Territory Families COVID-19 pressures.

I encourage you to lobby Government as I have to ensure these services continue to operate and expand to achieve positive outcomes for our community.



# Joshua Burgoyne MLA

Member for **Braitling**



Another strategy the Member for Gwoja and I discussed was the opportunity to host community AFL Football games out on community so as to reduce the amount of people travelling through town and in some cases getting stuck due to vehicle break downs or other issues.

A meeting was held with a representative from AFL NT, the Member for Namatjira and myself around how this could occur and the costs involved. Unfortunately, nothing further came from those meetings and I will again reach out to the Member for Gwoja for an update.

Again, I would encourage you and your council to lobby Government for these things to occur. I am always happy to meet with you and Council to work towards solutions around crime in our community.

Yours sincerely,

Joshua Burgoyne MLA  
Member for Braitling

28th January 2022



## CHIEF MINISTER

Parliament House  
State Square  
Darwin NT 0800  
chief.minister@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5500  
Facsimile: 08 8936 5576

Mr Matt Paterson  
His Worship the Mayor of Alice Springs  
Alice Springs Town Council  
PO Box 1071  
ALICE SPRINGS NT 0871

Dear Mayor *Matt*

Since the commencement of the COVID-19 pandemic, my Government has acted quickly to support local business and regional economies. Our partnership in 2020 and 2021 to launch and co-fund myAlice provided over \$2.7 million of economic stimulus to Territory owned small business and provided discounted products and services to the Alice Springs community.

Trading conditions for our hospitality and retail sector continue to be challenging, and my Department has again held discussions with the City of Darwin and LGANT regarding opportunities to support the sector and industry. We have now created a funding pool of \$1 million to establish another round of this program across the Territory.

To assist with the successful implementation of this program, I would like to offer your council the following assistance to deliver a new round of the myAlice discount program:

- “Two-for-one” matched funding up to a maximum of \$300,000 NT Government contribution - with a minimum council contribution of \$20,000;
- The costs of re-establishing the myAlice website and technical support, including licencing costs for the technology developed by the City of Darwin for six months; and,
- Support for a relaunch of the program with local businesses in your council region.

The participation and feedback from the public and the Alice Springs business community was extremely strong for the previous round of this program. This opportunity to support and assist hospitality and tourism businesses is one that I am keen to support and deliver.

If you and your council are keen to further explore or discuss this opportunity, the relevant contact is Maree De Lacey, Executive Director Local Government and Regional Development at Department of the Chief Minister [Maree.DeLacey@nt.gov.au](mailto:Maree.DeLacey@nt.gov.au) or (08) 8999 8573.

Yours sincerely

MICHAEL GUNNER

- 1 FEB 2021

*IF YOU ARE PREPARED  
TO GO HIGHER WE ARE  
MORE THAN HAPPY TO  
SUPPORT.*



## MINISTER FOR LOCAL GOVERNMENT

Parliament House  
State Square  
Darwin NT 0800  
minister.paech@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5688

Mayor Matt Paterson  
Alice Springs Town Council  
PO Box 1071  
ALICE SPRINGS NT 0871

Via email: [astc@astc.nt.gov.au](mailto:astc@astc.nt.gov.au)

Dear Mayor ~~Paterson~~ **Matt,**

Thank you for your letter of 24 January 2022, requesting funding for a myAlice 2022 Discount Voucher Scheme for the Alice Springs Town Council.

I note that the request was for “one-for-one” matched funding from the Northern Territory Government, and that \$200 000 was approved through a 14 December 2021 council resolution.

On 1 February 2022, the Northern Territory Government announced another round of voucher schemes to support regional businesses and regional economies. The Chief Minister wrote to you on the same day, offering the following assistance for this new round of the Discount Voucher Scheme:

- “two-for-one” matched funding up to a maximum of \$300 000 Northern Territory Government contribution - with a minimum council contribution of \$20 000;
- the costs of re-establishing the myAlice website and technical support, including licencing costs for the technology developed by the City of Darwin for six months; and
- support for a relaunch of the program with local businesses in your council region.

If you would like to discuss this offer, please do not hesitate to contact Ms Maree De Lacey, Executive Director, Local Government and Regional Development, Department of the Chief Minister and Cabinet, at [Maree.DeLacey@nt.gov.au](mailto:Maree.DeLacey@nt.gov.au).

I wish you every success with myAlice 2022, and look forward to hearing of the positive impact on Alice Springs businesses and the local economy.

Yours sincerely

CHANSEY PAECH



**Robyn LAMBLEY MLA**

*Member for ARALUEN*

Mayor Paterson

Via Email: [mpaterson@alicesprings.nt.gov.au](mailto:mpaterson@alicesprings.nt.gov.au)

Dear Mayor,

**RE: Response to the crime “crisis” in Alice Springs**

I would like to start by congratulating the elected members of the Alice Springs Town Council for taking the issue of crime up to the NT Government and Federal Government. Your letter forwarded to all local and national leaders on 27<sup>th</sup> January 2022 was powerful and sincere.

As a local Member of Parliament I have been fighting for action on crime for many years. I can assure you all that you are not exaggerating, Alice Springs is absolutely facing a very serious state of lawlessness, exacerbated by the lack of recognition, responsibility and action taken by our “Darwin-centric” NT Government.

The response of the NT Minister for Police, Nicole Manison, on 1<sup>st</sup> February 2022 to your plea for assistance was nothing short of disgusting, a dereliction of duty. You were fobbed off by Minister Manison who resorted to her usual rhetoric and motherhood statements, providing no hope, leadership or care to the people of Alice Springs.

Once again, well done on your strength and unity as a Council on trying to keep our community safe. I am more than happy to meet with all Council elected members to talk about all things Alice Springs.

It is imperative that we all continue to work hard to keep our community safe.

Yours sincerely,

A handwritten signature in black ink that reads "Robyn Lambley".

ROBYN LAMBLEY MLA  
Member for Araluen  
4 February 2022



## CHIEF MINISTER

Parliament House  
State Square  
Darwin NT 0800  
chief.minister@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5500  
Facsimile: 08 8936 5576

Mayor Matt Paterson  
Alice Springs Town Council  
PO Box 1071  
Alice Springs, NT 0871  
Email: [astc@astc.nt.gov.au](mailto:astc@astc.nt.gov.au)

Dear Mayor Paterson *Matt*

Thank you for your letter and thank you for the opportunity to discuss the issues Alice Springs and Central Australia are facing on my recent visit.

Crime at anytime, anywhere, is unacceptable and there is no excuse for it. Every government has to deal with crime, there is no silver bullet solution – we've just got to keep working hard.

This government has put in place more police resources, more penalties for offenders, and more investment in youth to stop them turning to crime.

The summer holidays are a difficult period, and following the 2020/21 summer period we implemented changes to our strategy in direct response from stakeholder feedback in Alice Springs. This included relocating and delivering the youth outreach services on selected town camps in order to reduce the youth foot traffic within the CBD.

Tangentyere Council were contracted to provide these services but they did not commence as expected. This was outside control of government and had it been made known, government would have implemented additional services. These have now commenced and will further expand to other town camps over the life of the contract.

As an immediate response Police have deployed a further 17 officers to Alice Springs, this further bolsters the summer police operation, Operation Saturitas. Residents in Alice Springs will see greater presence patrolling from general duties, horse mounted police and other specialist police capabilities.

To properly address issues in the Territory we must deliver short term solutions and long term change; if we can't succeed in bringing about generational change, the issues that persist in our communities will never be addressed. Getting this wrong benefits no community and only perpetuates the cycle.

I truly appreciate the offer of collaboration going forward, by working together we can address the issues you raise. The previous Mayor was less than willing to work collaboratively, unable to overcome political lines and put the interests of all Alice Springs residents first. The outcomes of this approach are self-evident.

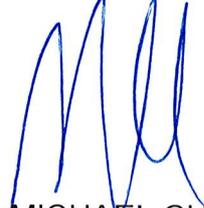
As Territorians we need to ensure that we represent the Territory and Alice Springs in the best possible light, we live in the best part of the world and that's the message we need to portray – it is understandable that we fall into the cycle of negativity surrounding crime, but working together to make lasting change should be our collective goal.

Alice Springs has some of the most amazing tourist sites in the world, and very shortly will be home to the National Aboriginal Art Gallery. Private investors are aware of the incredible boost this will give the region and are lining up to invest in Alice Springs - the town's future is bright.

Cabinet and I will work with you and the council. Together we can address the challenges and, importantly, build on the region's many strengths. I was born in Alice Springs and I love the place, it has unparalleled beauty, history and opportunities in the centre of the nation. It has always been my desire to unlock these opportunities.

The best strategies are always local strategies. The issues that continue in Alice Springs can be resolved. Let's get on with it.

Yours sincerely,



MICHAEL GUNNER

11 FEB 2022



**The Hon Ken Wyatt AM MP**  
**Minister for Indigenous Australians**  
**Member for Hasluck**

Reference: MC22-000390

Mayor Matt Paterson  
Office of the Mayor  
Alice Springs Town Council  
mpaterson@alicesprings.nt.gov.au

*Math*  
Dear Mayor

Thank you for your correspondence of 28 January 2022 regarding the crime rate in Alice Springs and for meeting with me at short notice in Alice Springs on 2 February 2022.

I acknowledge receipt of the submission you presented to me on that day for \$150 million to address a range of challenges facing the Central Australian Region. I share the concerns you have raised. These are complex issues that will take time to address.

At a local level, the National Indigenous Australians Agency (NIAA), is working in partnership with the Northern Territory Government (NTG), local Aboriginal organisations and service providers to deliver programmes and activities focused on producing positive, sustainable outcomes to address such issues.

I indicated at our meeting that funding itself is not always the solution, and that recently, the NIAA office in Alice Springs has been working with the NTG Department of Chief Minister and Cabinet to map youth services in Alice Springs with the intention of improving the design and implementation of youth services locally.

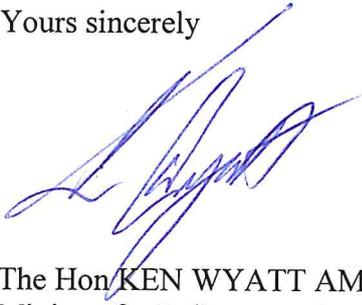
While the issues you raise are primarily the responsibility of the NTG, local NIAA investment targets proactive youth outreach and support, collaborative case-management for young people and a clearly articulated referral, screening, prioritisation and assessment process. Investing in early intervention programmes that identify at-risk children assists in addressing the behaviours that lead to offending behaviour.

I have asked the NIAA to continue to work with State, Territory and local governments on responding to the cause of these issues, which unfortunately we are seeing in other jurisdictions as well as Alice Springs. In addition, I am pleased to let you know the NIAA would be available to participate in the Community Discourse Group to which you referred, through our Central Australian Regional Office.

I encourage you to keep in contact with the NIAA Central Australia Regional Manager Mr Byron Matthews via email [byron.matthews@official.niaa.gov.au](mailto:byron.matthews@official.niaa.gov.au) or by phone on (08) 8958 4200.

Thank you for raising this matter.

Yours sincerely



The Hon KEN WYATT AM MP  
Minister for Indigenous Australians

15/02 / 2022



ARU/OUT/2022/31

**Mayor Matt Paterson**

Mayor Alice Springs Town Council

Via email: [mpaterson@alicesprings.nt.gov.au](mailto:mpaterson@alicesprings.nt.gov.au)

*Dear Mayor Paterson*

I am writing to you as it has been some time since HMAS *Arunta* has been in contact with the people of Alice Springs. You may not even be aware that HMAS *Arunta*'s Ceremonial homeport is Alice Springs. This link is made when a Ship is first Commissioned into service and in the Royal Australian Navy this is chosen to reflect the bonds between the ships name and the larger Australian community.

The Freedom of Entry granted to our ship by Alice Springs in 1998 has not often been exercised which is reflective of our unique home port. Most ships are granted Freedom of Entry to coastal towns and their home ports, allowing ready access but *Arunta* has the landlocked town of Alice Springs. This is significant as it makes clear that the service we provide is not just for those who live by the sea, but for each and every Australian. It also affirms our relationship and history with our namesake, the Arrernte of Central Australia.

I write this letter from sea, deployed in South East Asia, such a long way from our home. We are due to return to Sydney, where we are based, in April. If you should ever find yourself in Sydney, or if you are aware of any school groups from Alice Springs, please let me know and our team would love to welcome you or them on board for a tour.

In *Arunta* we work really hard to make our ship feel like family, especially when far from home, and I would love it if the people of Alice Springs felt like they are a part of Team *Arunta*, despite the tyranny of distance. I have been thinking about how I can further develop the relationship, and was wondering if a group from my ship attending your ANZAC day events would be well received. I do not know if it would be possible, but if you are supportive, I would love to investigate further. If you have any other ideas please let me know.

I have included some of the ship history with this letter, which I hope you find of interest. Please feel free to contact me at any time on the email below.

Yours sincerely,

**Sam Woolrych, CSM**

Commander, RAN

Commanding Officer

HMAS *Arunta*

February 2022

[samuel.woolrych@fleet.defence.gov.au](mailto:samuel.woolrych@fleet.defence.gov.au)



SERVICE  
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INTEGRITY  
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## HMAS ARUNTA 'S CHALLENGE

We live in uncertain times in a changing region and the role of our Navy is as important to our country today as it has ever been.

The oceans are our nation's lifeblood and our Navy must have the willingness and capability to intimidate, deter, defeat or destroy any potential adversary to remain a credible safeguard to Australia's interests.

Our mission is to deliver the full fighting power of *Arunta* on operations while minimising the risks to our people, reputation and environment.

### OUR LEGACY

Our crew wish to acknowledge the traditional custodians of our Nation, and pay our respects to their Elders past and present.

It is also appropriate to acknowledge the Arrernte People of central Australia whose name we proudly carry, and whose legacy of service to, and care for our country we now share in *Arunta*.



### HMAS ARUNTA (I)

HMAS *Arunta* (I) was a Tribal Class Destroyer which served in the RAN from 1942-1956. The designation 'Tribal' was selected by the Royal Navy and was used broadly to cover a range of indigenous 'peoples' from around the globe including Cossacks, Eskimos, Punjabis, Sikhs, Mohawk, Iroquois to name a few. When it came to the Australian tribal class destroyers indigenous Australian names were adopted under direction of British Admiralty in keeping with that theme and it is from the Arrernte people of central Australia that our name is derived. There are no records from the British Admiralty about why specifically these names were chosen, nor any record of consultation with the namesake communities.



HMAS *Arunta*'s battle honours are Pacific 1941-45, New Guinea 1942-44, Leyte Gulf 1944, Lingayen Gulf 1945, Borneo 1945, Persian Gulf 2001-03, and Middle East 2003-2014

### THE PERENTIE (OUR MASCOT)

The Perentie (*Varanus giganteus*) is the largest monitor lizard or goanna native to Australia. It is the fourth-largest living lizard on earth. Perenties are fast sprinters, and can run using either all four legs or just their hind legs.

If cornered, this powerful carnivore stands its ground and uses its arsenal of claws, teeth, and whip-like tail to defend itself. It can inflate its throat and hiss as a defensive or aggressive display, and can strike at opponents with its muscular tail. It may also lunge forward with an open mouth, either as a bluff or as an attack. The bite of a Perentie can do much damage, not only from the teeth, but also because of the poisonous oral secretions.



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## OUR SHIP'S BADGE

Our unique badge depicts a Kurdaitcha who is point the bone. "Bone pointing" is a method of execution and it is said to leave no trace, and never fails to kill its victim.

A Kurdaitcha is a type of shaman amongst the Arrernte who may be brought in to punish a guilty party by death. The ritual in which the death is willed by the Kurdaitcha man is known also as bone-pointing. One of the Kurdaitcha goes down onto one knee and points the Kundela ("the bone"). The victim is then said to be frozen with fear. Kundela creates a "spear of thought" which pierces the victim when the bone is pointed at him. It is as if an actual spear has been thrust at him and his death is now certain.



A thin kangaroo or emu bone up to 37 centimetres in length is split in half lengthwise, then one half is sharpened to an extremely fine point. The shape of the bone forms a semicircular point similar to the nib of a fountain pen. The bone is either inserted into the hollow of the neck behind the collarbone and pushed it down until it pierces the heart, or through the ear into the brain. When the bone is withdrawn from the neck, it leaves a very small semicircular flap of flesh which is then pressed down to seal the wound. The wound does not bleed and is almost invisible.

## HMAS ARUNTA BADGE AND MOTTO HISTORY

HMAS *Arunta* (I) – 'Tribal' Class Destroyer (17 May 1942 – 21 December 1956) HMAS *Arunta* (II) – ANZAC Class Frigate (12 December 1998 – Present)

The badge for the HMAS *Arunta* has a long and interesting history. Unusually the original badge design was created by its own crew during World War II. The present badge for HMAS *Arunta* (II) recognises the ship's proud history and continues an ongoing relationship with the Arrernte people of Central Australia.

The creation of the HMAS *Arunta* badge design had several false starts. The records begin on 17 June 1940, when the Commodore in charge HMA Naval Establishments Sydney. Rear Admiral Gerald C. Muirhead-Gould, DSC RN requested "the particulars of a design to be adopted for boats badge for "tribal" class destroyers under construction." He was informed that he would be directed at a later date.

This direction came on 18 April 1941, from the direction of engineering (Naval), that "identification marks were not permitted to be carried by ship's boats in the RN during hostilities" and "That no action is being taken in the direction of providing Crests for HMA Ships during the present war period."

Taking the Badge design issue up again on 28 February 1942- Commanding officer of the HMAS *Arunta*, Commander James C Morrow DSO, RAN submitted suggestions for the design from concepts that the Ship's Officers. These suggestions have not been recorded and are now sadly lost.

By the middle of 1945 HMAS *Arunta* (I) was undergoing refit at Cockatoo Dock after having steamed 184,368 miles on war service in the South West Pacific. When VJ Day came on 15

August 1945, and with peace imminent, the matter of the badge design resurfaced in a letter dated 13 September 1945. The Commanding Officer Galfry George Ormond Gatacre (who became Deputy Chief Naval Staff in June 1948 and again in January 1957) 'advised' that he was using a crest on letterheads and Christmas cards. He had commission war artist Frank Norton to create a badge design incorporating the ideas drawn from the ship's own crew. This is quite an unusual



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In the CO's letter he went on to described the badge. The "design is an *Arunta* tribesman with a long grey hair and beard in crouching position, facing left, 'pointing the bone'. Below the shield, ensigned with a naval crown was a scroll bearing the Latin motto: "AUT VINCERE AUT MORI". This is the first record of the badge and the use of the motto. He supplied an illustration by Frank Norton, as well as description of the colour usage.

This unofficial badge was then taken as a guide to design the first draft for an official badge for the ship. The draft is an artistic 'Black and White' watercolour design created by war artist AB. R.G. Gittus. Sadly this design was abandoned in the next version of the badge.

In preparation for the recommissioning of the HMAS *Arunta* (I) under the command of Commander James M Ramsey RAN, a new Badge was designed and was the first official HMAS *Arunta* badge. The 1952 badge was the most colourful of all the versions of the badge. It shows an *Arunta* Tribesman (without a beard), kneeling on his left knee with his 'pointing bone' attached to a long string. The bone is held in his left hand and the right hand holds the string (out of view). He kneels on a field of green grass with a mountainous background. This design was approved by Ships, Badges and Naval Honours committee on 21 April 1952. The decision was also made at this time was also to change the motto from the Latin to the more approachable English rendition and so the motto became "Conquer or Die".

On 21 December 1956, HMAS *Arunta* (I) was decommissioned. The ship was lost in a towing accident on 13 February 1963, she sank 65 miles off the New South Wales Coast.

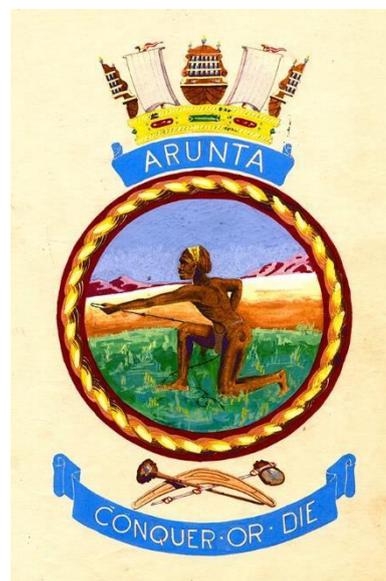
During the intervening years, the badge was redesigned numerous times as the name was considered for recommissioning. Each redesign saw modifications that developed into the badge we have at present. For example on 6 July 1964, the badge was placed into the present standard badge surround and the background was simplified into a more desert-like colouring of ochres and plain blue sky. This badge was approved by DCN Vice Admiral Sir Hastings Harrington KBE, CB, DSO, RAN.

The Badge we are familiar with today was designed by Vic Cassells in 1974. The image drew heavily on the original Frank Norton badge from 1945 and an illustration of 'Pointing bone' from the book "The Australian Aborigines' by A.P.Elkin. (University of Sydney). Ships, Names, Badges and Honours committee (SNBHC) approved the badge on 30 July 1974.

The SNBHC discovered that the 1974 badge design had been overlooked for approval by the DCN. The oversight may have been because the name had not put forward for recommissioning. To rectify this omission the Chief of Naval Staff, Vice Admiral David Leach, AC, CBE, LVO, RAN approved the badge design on 26 April 1983.

With many years of encouragement from various sources including the Ex HMAS *Arunta* Association, and in recognition of the past service and honours of the HMAS *Arunta* (I), the name was chosen to be used for the second of the ANZAC Class Frigates. Originally the name was intended to be amended, to the correct spelling of Arrernte. After consultation and following the wishes of the Arrernte People the decision was made to keep the original spelling of *Arunta*.

The 1974 badge was digitised in 1996. On 28 June 1996 HMAS *Arunta* (II) was launched and then commissioned on 12 December 1998.



Mr Matt Paterson  
Mayor,  
Alice Springs Town Council  
PO Box 1071  
Alice Springs 0871

Alice Springs 50 Plus Community Centre  
Management Committee Inc.  
11 Wills Terrace, Alice Springs  
21 February 2022

**RE: NT GOVERNMENT PROPOSED ACQUISITION OF LOT 678  
WILLS TERRACE, ALICE SPRINGS (ANZAC OVAL)**

Dear Mr Paterson,

The 50 Plus Community Centre Complex in Alice Springs is situated on Lot 679 Wills Terrace, Alice Springs which is adjacent to Lot 678, the subject of a proposed compulsory acquisition by the Northern Territory Government.

The 50 Plus Community Centre Management Committee Inc. is responsible for the running of the Community Centre under a Deed of Licence from the Alice Springs Town Council. The Committee consists of two representatives from each of the three main user groups being, the Senior Citizens Association Inc., U3A, National Seniors, and a representative Councillor from the Alice Springs Town Council.

The 50 Plus Management Committee has grave concerns that the acquisition and development of Lot 678, which is immediately adjacent to the 50 Plus Community Centre on Lot 679 will create major problems with access to, and usage of, the 50 Plus Community Centre.

The main concerns are:

- The car park at the rear of the 50 Plus Centre which is the main access to the centre, is accessible only by travelling through the existing Wills Terrace car park in Lot 678. Any development of lot 678 may impede this access
- A major portion of the 50 Plus fenced car park, approximately ten of the nineteen car parks, servicing the 50 Plus centre encroaches into lot 678. This was done with approval, and assistance, of the Alice Springs Town Council the current owner of Lot 678, to provide additional safe and

convenient parking for the aged users of the complex. This may be severely compromised.

- Any restriction of access to, and use of, the 50 Plus Centre car park may make the centre inaccessible to users' vehicles
- The 50 Plus Centre car park has a capacity of nineteen cars including parking for a small community bus. During busy times many users are currently forced to park in the Wills Terrace public car park as there is already insufficient car parking spaces. Any reduction in car parks by removing any areas of encroachment will affect access
- The existing access road from the Wills Terrace car park to the Senior Citizens car park also provides access to the Totem Theatre, Anzac Walk, a public toilet, and the Henley on Todd site. These will also be compromised by any restriction to vehicular and pedestrian access.

Any plans for the National Indigenous Art Gallery **must** include provisions to address our concerns.

Options that may be considered include:

- Provision of a Right of Way for Lot 679 over Lot 678 to give vehicle access to the 50 Plus Centre from Wills Terrace, including additional external parking within the Right of Way and providing rights over the fenced car park area currently encroaching on Lot 678 or
- Create a public road to service the 50 Plus Centre access and car park
- Realign the boundaries of Lot 679 to include sufficient area for vehicle access from Wills Terrace and additional external carparking including the existing fenced car park encroaching on Lot 678.

Issues that should also be considered are:

- Additional close parking to the 50 Plus centre is essential to avoid aged persons using the complex having to walk potentially hundreds of metres to, or from, any remote car park, particularly at night.
- There are major concerns for the safety of older citizens forced to walk any distance to a car park. Some members are unfortunately incapable of walking any distance.
- There are concerns over vandalism of vehicles parked in an unsecured area situated away from public scrutiny.

In conclusion, the 50 Plus Management Committee is concerned over the potential loss of vehicle access to the 50 Plus Community Centre, Totem Theatre and adjacent public facilities that may result from the acquisition.

The 50 Plus Management Committee Inc. consider it essential that Alice Springs Town Council liaise with the Northern Territory Government to address our concerns over access to the 50 Plus Community Centre and carparking facilities. It may also be prudent for Council to ascertain what upgrades to Wills Terrace will be included with any development of Lot 678, as any increased traffic loads will require significant upgrade to Wills Terrace

The Committee is of the opinion that our concerns should be addressed during the design stage of any proposed works on lot 678 and we urge Alice Springs Town Council to immediately raise our concerns with the Northern Territory Government so that this matter is addressed during the design stage

If our concerns are not addressed and there is no permanent legal access to this valuable and well used community centre for the aged, there will be a severe impact on our ability to satisfactorily operate the facility.

We look forward to discussing our concerns with you and working with the Alice Springs Town Council to address these matters.

I can be contacted by 'phone on 0474 724 810 or by email at [pjbarreau@bigpond.com](mailto:pjbarreau@bigpond.com)

Yours Sincerely,



Paul Barreau

Chairman,

50 Plus Community Centre Management Committee Inc.

cc. CEO Robert Jennings, Councillor Kim Hopper and Manager Community and Cultural Development Kate Walsh



## MINISTER FOR CENTRAL AUSTRALIAN ECONOMIC RECONSTRUCTION

Parliament House  
State Square  
Darwin NT 0800  
minister.paech@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5688

His Worship the Mayor  
Mr Matthew Paterson  
Alice Springs Town Council

via email: [MPaterson@alicesprings.nt.gov.au](mailto:MPaterson@alicesprings.nt.gov.au)

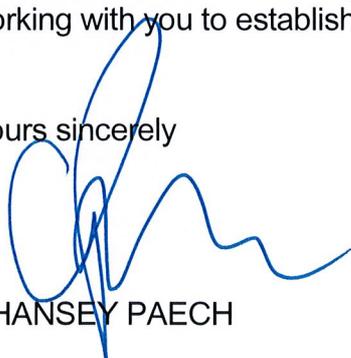
Dear Mayor *Patto*

I write to offer my support to the Alice Springs Town Council on your proposal for a Regional Deal for Alice Springs. Regional Deals bring together all levels of government around a clear set of objectives. Deals are tailored to support a place-based approach by putting community identified priorities at the centre.

A number of Alice Springs CBD revitalisation projects are already being progressed through funding allocated by the Northern Territory Government and we remain committed to the delivery of a National Aboriginal Art Gallery in the heart of Australia. The aim of the Alice Springs Town Council Regional Deal proposal aligns with the Northern Territory Government's goal of stimulating the local economy and ensuring the local community is safe and thriving. We have a number of funded projects included in the proposed Regional Deal and will work with the Alice Springs Town Council on further action.

The Northern Territory Government is ready and willing to begin work with both the Alice Springs Town Council through the commitment of our projects and local resources. We believe this approach, including a partnership with the Commonwealth Government, will deliver benefits for the people of the wider region, and I personally look forward to working with you to establish a Regional Deal for Alice Springs.

Yours sincerely

  
CHANSEY PAECH



07/03/22

Your Worship the Mayor Matt Paterson

Dear Matt

I am writing to you as president of the Alice Springs Obedience Dog Club (ASODC) a not for profit volunteer community group.

In the past Blatherskite Park have been mowing our grounds but due to severe staff shortages and no Prison workers they are currently unable to maintain our grounds, and Prison Work Parties who have stepped up in the past are not available to help either, due to Covid lockdowns etc.

I have borrowed a deck mower with catcher and we are at the moment maintaining our own grounds approx. 7000 square meters of grassed/lawn area generating about 3 cubic meters of clippings a cut.

A situation has arisen with the disposal of green waste (lawn /grass clippings /occasional tree clippings ) from our facility at Blatherskite Park they are trying to rationalize their waste stream and they have asked that we do not dump our clippings etc. in the "horse waste" area

I suspect we would not be considered a Residential Green waste customer (no charge) when fronting up to the Waste Facility weighbridge, I drive a Toyota van and have a 6x4 non tipping trailer with hungry board cage capable carrying approx. 2.5 cubic meters of green waste, I might well be considered a Commercial customer which I am not. I am strictly a volunteer and receive no remuneration in relation to any work I do in relation to ASODC but happen to drive a van and not a car.

Our Club is respectfully asking that could we possibly have a pass /letter/email issued that we could show to the weighbridge staff exempting us from having to pay to dump our green waste, if this was possible this would help to save a

discussion at the weighbridge with the staff as to Domestic /Residential Commercial waste etc. I know I could say it is my own personal green waste but I live in Elder Street and it would be a bit of a tall story, not much grass in a commercial area and I do not wish to deceive anyone as to the origin of the waste.

Thank you for your time and I look forward to a favourable outcome for our club

Kindest Regards

David Koch

President ASODC

0418 890 260



DEPUTY CHIEF MINISTER  
MINISTER FOR AGRIBUSINESS AND AQUACULTURE

Parliament House  
State Square  
Darwin NT 0800  
minister.manison@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: (08) 8936 5547  
Facsimile: (08) 8936 5609

Mayor Matt Paterson  
Mayor  
Alice Springs Town Council  
astc@astc.nt.gov.au

Dear Mayor Paterson

Thank you for your ongoing interest in important changes being made in the Northern Territory (NT) to safe guard and protect animals.

As you are aware, the NT Parliament passed a contemporary piece of animal protection legislation, the *Animal Protection Act 2018* (the new Act) on 30 October 2018. Work has since proceeded on drafting Animal Protection Regulations, which will empower and underpin the new Act.

The new Act is good news for strengthening animal welfare and making sure our frontline staff have more powers and better modern processes in their work protecting animals.

I have taken the time to review the new Act and review feedback from a range of stakeholders, who were concerned about the change of definition for an 'animal' to include fish, crustaceans and cephalopods, whether in captivity or not.

I have determined the new Act needs to be amended to apply only to fish in captivity, and dependent on a person for food, and crustaceans for retail sale. It is more appropriate to capture cruelty relating to fish, crustaceans and cephalopods in the *Fisheries Act 1988*. This will place consideration of complaints and investigations regarding fish into the hands of appropriately qualified Fisheries Officers who have specialist understanding and knowledge of the sector.

I believe the changes to the new Act are a practical approach that strengthen animal welfare and focuses our efforts in animal protection where they are most needed.

On 10 February 2022, I met with the Animal Welfare Advisory Committee to discuss my intention to make an amendment to the Act to change the definition of animal, reverting to the existing definition in the *Animal Welfare Act 1999*.

I look forward to working with you and continuing to improve animal welfare outcomes across the NT through the implementation of the new Act. The Animal Welfare Branch (AWB) is currently undergoing training to update their policies and procedures to ensure they are ready to enforce their new powers. Investment in new systems to support the work of the AWB is also underway.

Once again, thank you for your ongoing interest and work in animal welfare across the Territory.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'N Manison', with a horizontal flourish extending to the right.

NICOLE MANISON  
7 March 2022

Mayor, Deputy Mayor, and Councillor's of The Alice Springs Town Council

### **Community Football – Albrecht Oval**

I write to you after hearing Councillor Michael Liddle's comments to Council regarding Community Football in Alice Springs.

As a long-term resident and rate payer I wish to support Councillor Liddle and will endeavour to explain how our neighbourhood is negatively impacted and totally transformed every weekend that Community Football is played at Albrecht Oval.

### **Cars parked over the footpath/bike path on Larapinta Drive.**

Numerous (have counted 14 on one occasion) cars park straddling and totally obstructing and rendering the path unusable to anyone else. In the winter months in particular this path is utilised by many locals and tourists heading to the Desert Park and the Simpsons Gap bike path, not to mention walkers and runners. It's very dangerous especially for riders to have to leave the path negotiate around this line of illegally parked cars and people into the oncoming traffic that are in an 80km zone on Larapinta Drive.

### **Anti-Social Behaviour**

Generally, the behaviour is aggressive and appalling, the language is loud and foul. (As witnessed from outside the oval, the car park and surrounding precinct.) The whole area we consider a no-go zone while the games are played.

Every week there is a requirement for police presence often with numerous wagons in attendance. Vehicles are driven recklessly and without care, making Albrecht, Kramer and Larapinta Drive dangerous to negotiate.

We know of people who have parked their cars in the car park earlier in the day to go bike riding and trail running only to return to find them damaged and broken into. The car park is unsafe on a winter's day when Community Football is played.

Twice last season I had to witness several men leaving the football stop cars opposite the intersection to urinate on the side of Larapinta Drive in full view of all traffic.

Most weeks long after the football has finished people remain in the carpark and surrounds generally causing "strife" as I think Councillor Liddle called it.

All of this is terrible each weekend for local residents and tourist alike. It is all unacceptable behaviour that does not present AFL or Community well.

### **Litter**

The amount of litter that remains after each match is disgusting. (Outside the Oval) I feel for the cleanup team and my rates required to return the area to its normal state every week.

When hundreds of families do their drop off to the local childcare, pre-school and primary school's on the Monday after a weekend match they are faced with a sea of rubbish. By this time it has blown far and wide including over Larapinta Drive into the Desert Park fence and along the road towards Flynn's Grave.

I write this in hope the Town Council and the Football League will address and take seriously these issues as Community Football negatively changes and impacts this whole area. I also write as a person who totally understands the value of community sport. Our family has been involved in many sporting clubs and codes in Alice Springs for over 45 years; as active participants, coaching, junior and senior levels, committee members and now we still actively co-ordinate and support community sporting events for Alice Springs. Sad to say I and many others in our local community dread the Community Football Season and all it brings.

As a footnote to my concerns, I hope the Council never consider a block out fence/wall for Albrecht Oval. This would bring more issues with unsightly graffiti and impact terribly on the wonderful visual as we all drive west. The beautiful ranges on the left and the very well maintained "open" green space to the right. It's a treat for all driving this way, something to treasure and keep.

As a resident for over 60 years, I feel Alice Springs is under siege and I fear adding the above listed negativities that now seem to be a part of Community Football is detrimental to many. It most definitely needs to be addressed by all stake holders responsible.

Thank you for considering my concerns and I hope there can be some real solutions reached to benefit the whole community.

Yours sincerely

Tricia Bruce  
31 Latz Cres  
ALICE SPRINGS NT 0870

Email – [itbruce@bigpond.net.au](mailto:itbruce@bigpond.net.au)  
Mobile – 0437 387 566



## MINISTER FOR INFRASTRUCTURE, PLANNING AND LOGISTICS

Parliament House  
State Square  
Darwin NT 0800  
minister.lawler@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5566  
Facsimile: 08 8936 5609

His Worship the Mayor  
Mr Matthew Paterson  
Alice Springs Town Council  
PO Box 1071  
ALICE SPRINGS NT 0870

Dear *Matt* Mayor,

I refer to the letter from Ms Sabine Taylor, Acting Chief Executive, Alice Springs Town Council (Council), dated 13 January 2022 relating to Lot 7575, Town of Alice Springs.

I note from the letter that Council has resolved to surrender its Crown Lease in Perpetuity (CLP) 1195 over Lot 7575. The Council subleases the whole of Lot 7575 to the Alice Springs Property Syndicate Pty Ltd (the Sublessee) for the operation of a multi storey car park. I am advised that the Sublessee is aware of Council's resolution and is not currently supportive of the proposal.

I understand that discussions are already occurring between officers of the Department of Infrastructure, Planning and Logistics and the Council to identify a suitable arrangement for CLP 1195. The Department has advised I will be informed on the outcome of those discussions to enable me to further consider your request.

Yours sincerely,

EVA LAWLER

8 MAR 2022



**Robyn LAMBLEY MLA**

*Member for ARALUEN*

Mayor Matt Paterson  
Via Email: [mpaterson@alicesprings.nt.gov.au](mailto:mpaterson@alicesprings.nt.gov.au)

Dear Mayor Paterson,

**RE: Traffic Management Plan - Leichhardt Terrace (Between the Tunks Causeway and the Stott Terrace roundabout) and Gap Road (Between the Alice Springs Hospital to the Stott Terrace intersection)**

Regular users of the section of Leichhardt Terrace, between the Tunks Causeway and the Stott Terrace roundabout, have brought to my attention the problem of growing traffic congestion. Over the years this section of Leichhardt Terrace has grown into a busy arterial route. Residents are concerned that the significant current and future developments in this part of town will increase traffic congestion.

Current and future developments directly fronting this section of Leichhardt Terrace include:

1. The Alice Springs Hospital Staff Accommodation Complex: this is a seven-story complex including 70 apartments, potentially home for over 300 people
2. Central Australia Aboriginal Congress Headquarters: this is a multistorey redevelopment of the old Memorial Club site

It is reasonable to conclude that this section of road along the Todd River, within the flood zone, will not cope with the increase in traffic generated by the significant increase in activity in this area.

The following suggestions have been made to alleviate the traffic congestion:

1. Implement left- turn only into these properties
2. Construction of a roundabout on the Tunks Crossing – Leichardt Terrace intersection or
3. Opening the Yarabah Court to access Leichhardt Terrace to Gap Road.

Similarly, the section of Gap Road between the Alice Springs Hospital to the Stott Terrace intersection will also be significantly affected by the above developments, as well as the funnelling of traffic in and out of the new Alice Springs Hospital multi-story carpark, due to be completed in the near future.

I request that the Alice Springs Town Council provide me a briefing and / or documentation on the traffic management plan for these sections of Leichardt Terrace and Gap Road.

Yours sincerely,

A handwritten signature in black ink that reads "Robyn Lambley".

ROBYN LAMBLEY MLA  
Member for Araluen

8 March 2022



## Office of the Mayor

10 March, 2022

Shannan Ryan  
President  
Federal ASBuild Cricket Club  
via email [anthony.murphy@nghealth.org.au](mailto:anthony.murphy@nghealth.org.au)

Dear Shannan,

### **Proposal for Community Sports Facilities Development at Paul Fitzsimmons Oval**

I refer to our letter of support dated 17 August 2018 regarding the proposal for Community Sports Facilities Development at Paul Fitzsimmons Oval.

As outlined in that letter, Paul Fitzsimmons Oval is owned by the Northern Territory Department of Education and is under the care and control of Alice Springs Town Council.

Council initially supports in principle your application for additional facilities at Paul Fitzsimmons Oval and offers no commitment on the request for maintenance and cleaning of the facility.

Please don't hesitate to contact me if you require further information or clarification.

Yours sincerely,

Matt Paterson  
**Mayor**

Alice Springs Town Council  
ABN 45 863 481 471  
93 Todd St, Alice Springs  
Northern Territory 0870

P. (08) 8950 0500  
F. (08) 8953 0558  
E. [astc@astc.nt.gov.au](mailto:astc@astc.nt.gov.au)  
PO Box 1071, Alice Springs, NT 0871



[alicesprings.nt.gov.au](http://alicesprings.nt.gov.au)

16<sup>th</sup> March, 2022

Dear Mayor Patterson,

Thank you for meeting with the Central Australia Regional Executive Committee of the Chamber of Commerce Northern Territory.

Matt, this was a great chance to reconnect, meet new faces and also hear some of the exciting plans ASTC have in the region but also share our priorities with a path of looking to solidify relationships, work collectively and solve our community and regional based challenges.

There is no doubt that the Alice Springs Town Council and the Chamber of Commerce should be working closer together, as per discussion we would like you to sit on the chamber of commerce regional executive committee as a non-voting ex-officio for greater transparency and links to both organisations.

Please see the following information that i am hopeful you may be able to share with your council colleagues and elected members with an aim to do the following:

Alice Springs Town Council

- Explore opportunity for Chamber NT to provide input into the Council's new Strategic Plan
- Share Council actions on crime and ASB with the Chamber for this Working Group (next WG meeting 18 March)
- Find information about the Todd Mall Traders Association and provide to Chamber, along with current status and contact information

Chamber NT/ Alice Springs Town Council

- Determine the CCNT/ASTC collaborative relationship moving forward (priorities and strategic focus)
- Find and align the cross over points between Chamber NT and Alice Springs Town Council

Many thanks,

Jay - Central Australia Regional Executive Chair, Chamber of Commerce NT

**Jennes (Jay) Walker**

Associate Vice Chancellor

First Nations Leadership & Engagement

**Charles Darwin University**



## Office of the Mayor

### CEO Performance Review Outline

An annual performance review based on the anniversary of commencement is a requirement of the Chief Executive Officer's employment contract. This review must be completed in alignment with the employment contract of the Chief Executive Officer.

The annual performance review process assesses key result areas, being Strategic Performance Objectives and Key Performance Indicators, which have been agreed and form the basis of the Annual Performance Review.

It has been agreed that Performance Reviews would be facilitated by an independent party. The facilitator selection is by mutual agreement.

It has been agreed that the purpose of the annual review is to provide a formal avenue for the Executive Committee and the CEO to:

- Discuss the progress and status of the key result areas.
- Add, adjust or clarify performance expectations.
- Discuss specific issues with the CEO, the Council or both.
- Provide value-added feedback.
- Identify any performance problems (if any) so they can be corrected as soon as possible.

A summary of the agreed process is as follows:

- The CEO carries out a self-evaluation using a rating system agreed at the outset and provides his report to all Elected Members via the facilitator. The evaluation is on agreed Strategic Performance Objectives (SPOs) and Key Performance Indicators (KPIs). These are agreed from the last review. KPIs in this instance are a reflection of previous SPOs, and new SPOs are forward looking.
- All Elected Members are then invited to provide individual feedback that is compiled by the facilitator for the Committee.
- The facilitator produces a consolidated report for the Committee.
- The Committee reaches an agreement on the ratings for the various performance criteria with the process facilitated by the facilitator.
- Once the committee members have completed the review, the Chief Executive Officer is invited to join the discussion. The Chief Executive Officer is given feedback regarding their performance and invited to comment.
- Following the above meeting the facilitator produces a draft Performance Review Report which captures the outcomes of the process. This report would also capture goals or objectives agreed for the next review period, both from an organisational perspective as well as in terms of personal and professional development.

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Northern Territory 0870

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## Office of the Mayor

- The draft report is sent to Council and the Chief Executive Officer for checking and modifying if necessary.
- Final Report draft is presented to the committee for review.
- The committee chair (Mayor) provides a report to Council with Committee's recommendations on performance and associated matters including all the information developed through the process including but not limited to:
  - CEO Performance Appraisal Committee Unconfirmed Minutes
  - CEO Assessment Performance Review
  - Performance Review – Summary (compiled by facilitator based on EM inputs and CEO)
  - Draft Final Performance Review Report for the CEO (compiled by facilitator based on Committee and CEO discussion)
  - Unconfirmed Strategic Performance Objectives for next year
  - Review Remuneration package. (In-line with CEO employment Contract)
- Council considers the report and the Committee recommendation/s and resolves the CEO performance and associated matters.

### CEO Performance Review Committee

The committee comprises the Mayor, Deputy Mayor and chairs of the Corporate Services Directorate, Technical Services Directorate, and Community Services Directorate. They are delegated to undertake the process but not make any decision on performance and to make recommendations to Council.

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**TO: ORDINARY COUNCIL – TUESDAY 22 MARCH, 2022**  
**SUBJECT: MR PAUL HASSETT**

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Paul Cameron Hasset born on the 2nd July 1950 and passed away on the 28th February 2022.

Paul was born in Melbourne and relocated to Alice Springs as a child. He hit the ground running, by holding the small gate open for HM the Queen Elizabeth during her visit to Central Australia. His parents, Valerie and Don, dining with the Queen and Prince Philip at the Todd Tavern.

He went to boarding school at All Souls, Charters Towers, but decided at the very last minute that it wasn't for him and left before completing his year 12 exams.

His mother and brother were working at Ansett so Paul joined the ground crew where it became one of his favourite jobs, perhaps even his very favourite. Hiding behind a tree during the plane hijacking in 1972, he did wonder how a skinny tree would have saved him from any gunfire!

Paul could turn his hand to anything and he did. From having his own pest control business and getting the nickname of Hasset the Cocky Cruncher, running Kay Rent a Car, to managing Katherine Lodge, real estate, an ice cream shop, being a publican, selling second-hand wares and running a very busy tyre business, and also an auctioneer extraordinaire, his career was extremely varied.

His real estate career lasted decades with him working for Asreal, Terry Weeks and then having his own agency.

He managed to fit in an extraordinary amount of charity work and there are too many organisations to mention. He helped all of those and then individuals that needed funds to get back on their feet after an accident or illness.

In the year 2000, he was a torch bearer during the Sydney Olympics. Number 38. He ran around a section of Uluru with his grandchildren running behind him. He absolutely loved that, was immensely proud of being nominated and being included.

He had great success in sport as well, across the Territory, winning many championships at golf, lawn bowls and had a passion for horse racing, over the years owning many race horses.

Survived by his only child, Wendy and grandchildren Billy and Sophie - Dad, Paul, Hasset, will be sorely missed by a great many that loved and knew him.

*Thank you to Wendy O'Neill for granting permission to use this memorial.*

# Notice of Motion

Alice Springs Town Council



*I, Councillor Bitar hereby give notice of my intention to move the following motion at the next Ordinary Meeting of Council, scheduled for 22<sup>nd</sup> March, 2022.*

## MOTION:

That Alice Springs Town Council encourage waste reduction by providing:

1. A Cloth Nappy Rebate trial from July 2022 for total expense of \$4000.
2. Provide for a workshop presenter to a total contribution of \$800 for four workshops

## Supporting information to Motion:

It is estimated that each child uses between 5,000 and 6,000 nappies by the time the child is toilet trained. This is a huge cost for families and a lot of nappies destined for our landfill. Alice Springs had 1800 children under four at the last census. A cloth nappy rebate is one small step in reducing waste.

Community benefits from a cloth nappy rebate include:

- **Reduction in waste at landfill**
- **Flow on effect for local business.** A number of local businesses sell modern cloth nappies.
- **Financial savings for families.** While the initial cost is quite high, between \$200 and \$800 per family, the cost of disposables is much higher, estimated at \$5,000 per child. Families are able to reuse the cloth nappies for siblings.
- **Protection from stock shortages**

To be eligible for the rebate families are encouraged to register with Birth and Beyond for their cloth nappy workshop. This workshop is run 4 times a year with and the presenter is an Alice Springs resident. By attending the workshop families are supported to be successful with cloth nappies. All previous workshops run by Birth and Beyond have had full attendance.

To claim the rebate families, take a photo of their receipt along with proof of residency and complete a form emailed to Council.

**MOVED by** (Councillor name)

**SECONDED by** (Councillor name)

Councillor Allison Bitar

Signature

Date: 15<sup>th</sup> March, 2022

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# Notice of Motion

Alice Springs Town Council



*I, Councillor Marli Banks hereby give notice of my intention to rescind the following motion at the next Ordinary Meeting of Council, scheduled for 22<sup>nd</sup> March 2022.*

## MOTION:

That the Alice Springs Town Council appoint a Facilitator independent from Council to assist Elected Members in developing a best practice advocacy document that can be utilised to present on behalf of Council that is in line with strategic planning, and adaptable to future MasterPlanning and Regional Planning pursuits. To be completed;

- A. No later than 30th April 2022; or
- B. Once the Strategic Plan has been adopted, and no later than by the 30th June 2022.

**Budget: City Deals Project Budget Line**

## Supporting information to Motion:

It is intention of this motion to consolidate through resolution a formalised long-term direction of Council, beyond the business - as - usual needs that will allow for advocacy to occur with relevant stakeholders moving forward. The objective of formalising is to create a transformative document that captures current and future planning needs through place-based solutions.

Capturing the strategic direction of Council, the document would set out clearly the objectives measured against outcomes, enabling “investors” (Government or otherwise) to clearly identify funding opportunities from community identified projects. This will allow longer term and broader approach for sustained improvements, reform, and investments for sustained progressive improvement.

Examples of Advocacy Statements;

<https://www.hepburn.vic.gov.au/wp-content/uploads/2022/02/Advocacy-Statement-2022.pdf>

<https://www.nillumbik.vic.gov.au/files/assets/public/council/news-and-publications/strategies-policies-plans/federal-election-advocacy-document-compressed.pdf>

<https://cdn.mitchellshire.vic.gov.au/general-downloads/Advocacy/20201026-MS-Advocacy-Policy-adopted-Aug-2020-FINAL.pdf>

[alicesprings.nt.gov.au](https://alicesprings.nt.gov.au)

A snap shot of history to date;

### **April Ordinary Meeting 2018**

#### **Motion:**

That the Alice Springs Town engage. with the NT Government to develop a Memorandum of Understanding (MOU) regarding the development of a long term, integrated Master Plan for the sustainable development of Alice Springs that includes a National Aboriginal Art Gallery and a National Indigenous Cultural Centre.

CARRIED (19657)

### **July Ordinary Meeting 2018**

#### **Motion:**

That Council approach the Northern Territory and Commonwealth Government to financially invest in the preparation of a Master Plan for Alice Springs.

CARRIED(19805)

### **November 2018**

#### **Briefing Document from the above motion;**

<https://assets-astc.s3-ap-southeast-2.amazonaws.com/files/files/181204%20Alice%20Springs%20Master%20Plan%20Report.pdf>

### **January Ordinary Meeting 2022**

#### **Agenda Item 16.1.1.4**

#### **Councillor Banks - City Deals Project**

Councillor Banks requested that Council meet to discuss around setting a framework for a Regional Deal and putting forward a proposal.

\$150K of NTG funding towards strategic projects such as the NAAG and Kwatja Play Space is now linked to this idea, and they are calling on the Federal Government to match this.

### **Forum 22nd February 2022**

Mayor and CEO presented Central Australian Regeneration Deal (CARD).

### **February Ordinary Meeting 2022**

Councillor Banks asked for an update on how this process would be made available to all Elected Members to contribute to fairly.

CEO committed to providing updates to Elected Members along the way. The Mayor advised that the notes from the Forum prior would guide the discussion when presenting to Labor Federal Shadow Ministers in coming weeks.

**Emailed 6th March for motions relating to Master Planning and CARGO.**

I have not received a response.

**6th March 2022**

Mayor Patterson and CEO, given the current of discussion surround Master planning and Major Capital Projects perhaps it would be timely to construct a picture of how we have got to this position for all Elected Members information.

Through the Mayor I request the following information be made available and in one location for all Elected Members.

1. The Master Planning Motion from 2018 and subsequent relating business.
2. CARGO Presentations, history and any relating motions that resolve business relating.

If the Strategic discussions centre around former resolved business then it will be necessary to include this information as per the Act.

With thanks, Marli

**October 2021 Master Planning CARGO Presentation**

<https://prezi.com/view/wk3496OppHqX9gP3QL06/>

**Regional Deals**

<https://www.infrastructure.gov.au/territories-regions-cities/regional-australia/regional-deals>

**City Deals**

<https://www.infrastructure.gov.au/territories-regions-cities/cities/city-deals>

MOVED by

SECONDED by

**Councillor Marli Banks**

**Councillor Allison Bitar**



Date 15<sup>th</sup> March, 2022

**REPORT**

Report No.29/22cncl

**TO: ORDINARY COUNCIL MEETING – TUESDAY, 22 MARCH 2022**

**SUBJECT: FINANCIAL REPORTS FOR THE PERIOD ENDING 28 FEBRUARY 2022**

**AUTHOR: MANAGER FINANCE – SHEREE SHERRY**

---

This report includes the following financial information for the period ended 28 February 2022:

- Income & Expenditure Statement
- Balance Sheet
- Cash Reserves and Cash Analysis Reconciliation
- Key Financial Performance Ratios
- Monthly Payments Listing (EFT & Cheque)
- Debtors Analysis
- Investments report
- Grants Schedule
- Council Financial Position Reports

**BACKGROUND**

The **Income & Expenditure Statement** reflects how Council's overall income and expenditure is tracking against the budget.

The **Balance Sheet** outlines what Council owns (assets) and what it owes (liabilities), with the difference (Equity) being Council's net worth.

The **Cash Reserves and Cash Analysis Reconciliation** provides the balances of the reserves and a reconciliation of cash.

The **Key Financial Performance Ratios** provide a further analysis of council's financial position.

The **Monthly Payments Listing** provides details of all expenditure (excluding payroll), listing who payments were made to and a brief description of the payment.

The **Investments report** shows the financial institutions Council has funds invested with, the term of the investment, the interest rate being received and also shows Council's compliance with its Investment Policy.

The **Debtor Analysis** shows, by type of debtor the total amount outstanding. It also provides a level of aged debtors analysis which shows the total amount outstanding, how much is current (i.e. less than 30 days), and how much has been outstanding for greater than 30 days/60 days/90 days and 120 days. Balances owing on Ranger debtors have been expanded to include where each fine currently sits in the infringement process.

The **Grants Schedule** lists unexpended grant funds year to date.

The **Council Financial Position Reports** are a summary of the above reports in the LGANT required format.

**STRATEGIC ANALYSIS****Noting Purpose**

Results for the period ending 28 February 2022 are summarised as follows:

**Investments**

- A-1+ and A-2 currently invested for Council.
- One investment matured during the period earning \$2,624.02. Three of Council's term deposits were re-invested with interest totalling during the period of \$17,069.31.

**User charges and fees**

- Overall Council is slightly ahead of the approved budget.
- ASALC overall income is at 65% slightly below expected budget of 70%. The impact of this is due to low function/event income received year to date.
- Overall user charges and fees income for Council is slightly ahead of budget. The increase income has been generated for February 2022 from the Library and the Rediscovery Centre (Tip Shop).
- Other operating income is below the YTD budget for the current financial year. Areas attributing to the current result for February 2022 are proceeds from sales of assets that are being completed and fuel rebates which is completed on a quarterly basis due for lodgement March 2022.

**Rates as at 28 February 2022**

- Total rates recovered YTD is 75%.
- Total rates outstanding is currently tracking at 25%. Total rates outstanding for Council is inclusive of amounts from prior financial years. (i.e. prior to 21/22 FY)

**Grants and Contributions**

- Income as at 28 February 2022 is ahead of the approved budget.
- Library Operational grant received full allocation. Will correct through the budget revision to align the actual income with budgeted income.
- New grant income received. The budget revision will correct income received that hasn't previously been budgeted for.
- Details of grant income received listed as per attachment 7 of the financial reports.

	<p><b>Financial System</b></p> <p>Continuing to explore software enhancements to improve overall historic disfunctionality of the IT and finance system. More detail will be provided on the progress once upgrade of software is finalised. Training sessions for finance staff commenced in February but expected deployment of upgrade software not due to be completed until May 2022.</p>
Monitoring Required	<p><b>Debtors</b></p> <ul style="list-style-type: none"> <li>○ Ranger and Other Debtors review is currently being undertaken to determine the recoverability of the amounts outstanding. A report with potential debt write-offs will be prepared for Council approval at a future meeting.</li> </ul> <p><b>Current Other Debtors</b></p> <ul style="list-style-type: none"> <li>○ These are normally high as RWMF account holders are invoiced at the end of the month – collection is generally within 30 days.</li> </ul> <p><b>Operational Expenditure</b></p> <ul style="list-style-type: none"> <li>○ Overall operational expenses slightly below YTD budget. This will increase as projects are completed.</li> <li>○ Increased consulting fees have occurred through operational expenditure to offset vacancies that haven't been able to be filled.</li> </ul> <p><b>Employee Expenditure</b></p> <ul style="list-style-type: none"> <li>○ Below YTD budget due to various vacant positions and are currently being reviewed and potentially adjusted when the budget revision is submitted to Council for approval at the April 2022 Council Meeting.</li> </ul> <p><b>Capital expenditure</b></p> <ul style="list-style-type: none"> <li>○ Relates to projects that are funded via reserves or grant income. As works progress towards the end of the financial year costs relating to projects such as Netball Shade Structures are increasing accordingly. Plant purchased for the period include the purchase of an Isuzu with tilt tray for \$80,000.</li> </ul> <p><b>Overall Council Ratios</b></p> <ul style="list-style-type: none"> <li>○ Current ratio of 14.39 is higher than the same period last year largely due to lower current liabilities in 21/22 compared to 20/21.</li> <li>○ Operating ratio is currently 0.2 slightly lower than prior year due to lower transfers from reserves. This ratio traditionally decreases as the year progresses which is largely attributable to rates being levied at the beginning of the financial year.</li> </ul>

	<ul style="list-style-type: none"> <li>○ Rates ratio of 0.66 remains consistent between the years and traditionally decreases throughout the year as other income is received.</li> <li>○ Outstanding rates ratio of 0.25 is similar to the prior year and generally larger decreases tend to occur in the months of the rates instalment dates (September, November, February and April).</li> </ul> <p><b>Financial Reporting</b></p> <p>Financial software enhancements required to improve the functionality of the financial system to be able produce financial reports from within the system at the 'press of a button'.</p>
<b>Needs Attention Immediately</b>	Nil items

The content and presentation of the financial reports are progressively being reviewed and updated to provide improved information to Elected Members and stakeholders.

## **ATTACHMENTS**

- Attachment 1 – Income & Expenditure Statement (Budgeted Statement of Financial Performance)
- Attachment 1A – Major Contributing Factors Analysis
- Attachment 2 – Balance Sheet
- Attachment 2A – Cash Reserves and Cash Analysis Reconciliation
- Attachment 3 – Key Financial Performance Ratios
- Attachment 4 – EFT Payment listing
- Attachment 5 – Debtors Analysis
- Attachment 6 – Investments Report
- Attachment 7 – Grants Schedule
- Attachment 8 – Council Financial Position Reports



Sheree Sherry  
**MANAGER FINANCE**



Naomi Brennan  
**ACTING DIRECTOR CORPORATE SERVICES**

**Alice Springs Town Council**  
**Budgeted Statement of Financial Performance**  
**For the period ended 28 February 2022**

	2021-2022	28-Feb-22	28-Feb-22	28-Feb-22	
	Adopted Annual Budget	YTD Budget	YTD Actual	YTD Variance	Balance of Budget Remaining
	\$	\$	\$	\$	\$
<b>Operating Activities</b>					
<b>Revenue from Operating Activities</b>					
Rates	23,349,701	23,349,701	23,403,591	53,890	See *
Rates - Waste Management Charges	4,003,175	4,003,175	4,011,877	8,702	See *
User charges and fees	4,930,855	3,288,173	3,323,077	34,904	See Attach 1A
Interest Income	305,000	203,336	228,469	25,133	See Attach 1A
Grants and Contributions Provided	2,167,500	1,972,292	3,864,888	1,892,596	See Attach 1A
Other Operating Revenue - Includes reimbursements, proceeds from sale of assets, fuel rebates, insurance claims, infringements etc	663,984	487,668	376,649	(111,019)	See Attach 1A
<b>Total Operating Revenue</b>	<b>35,420,215</b>	<b>33,304,345</b>	<b>35,208,552</b>	<b>1,904,207</b>	<b>-</b>
<b>Expenses from Operating Activities</b>					
Employee Costs	20,399,388	13,600,521	12,310,774	1,289,747	8,088,614
Materials & Contracts	9,410,467	6,322,240	6,122,808	199,432	3,287,659
Depreciation	9,500,000	6,333,333	7,150,107	(816,774)	2,349,893
Other Operating Expenses - Includes legal fees, advertising, travel & accommodation expenses, postage, freight, telephone, electricity, sewerage charges, water charges, insurance, vehicle expenditure, contribution and grants made etc	5,237,360	3,540,260	3,616,658	(76,398)	1,620,702
<b>Total Operating Expenditure</b>	<b>44,547,215</b>	<b>29,796,354</b>	<b>29,200,347</b>	<b>596,007</b>	<b>15,346,868</b>
<b>Operating Position before Depreciation add back</b>	<b>(9,127,000)</b>	<b>3,507,991</b>	<b>6,008,205</b>	<b>2,500,214</b>	<b>(15,346,868)</b>
<b>Depreciation Add Back (Non-cash)</b>	<b>9,500,000</b>	<b>6,333,333</b>	<b>7,150,107</b>	<b>816,774</b>	<b>2,349,893</b>
<b>Operating Position after Depreciation add back</b>	<b>373,000</b>	<b>9,841,324</b>	<b>13,158,312</b>	<b>1,683,440</b>	<b>(12,996,975)</b>
<b>Add: Capital Activities</b>					
Capital Grants and Contributions	-	-	176,086	176,086	N/A
Capital Expenditure***	3,820,500	3,215,334	5,281,658	(2,066,324)	(1,461,158)
Comprised of:					
Plant & Equipment	2,400,000		1,240,161		
Roads and Footpaths	654,000		3,586,939		
Building Infrastructure	726,500		454,557		
<b>Capital Position</b>	<b>(3,820,500)</b>	<b>(3,215,334)</b>	<b>(5,105,572)</b>	<b>2,242,411</b>	<b>(1,461,158)</b>
<b>Less: Transfers to Reserves</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Add: Transfers from Reserves</b>	<b>3,447,500</b>	<b>3,434,166</b>	<b>5,546,059</b>	<b>(2,111,893)</b>	<b>N/A</b>
<b>Net Operating Position**</b>	<b>-</b>	<b>10,060,156</b>	<b>13,598,798</b>	<b>1,905,094</b>	<b>N/A</b>

\*Full levy of rates at beginning of FY leading to enhanced YTD operating position being reported at the end of the month

\*\*Transfers from reserves also leading to enhanced YTD operating position being reported at the end of the month

\*\*\*Refer attachment 1a

**NOTE:**

**Above net operating position is inclusive of:**

- Full year rates levied including prior year outstanding 29,025,469
- Debtor invoices to date total current amount outstanding of: 7,192,182

**Above net operating position is exclusive of:**

- Committed expenditure of \$2,603,751 impact would mean that should the commitments be realised the net operating position would be reduced by this amount

**Legend**

Over Budget ●  
Under Budget ●

**Income**

●  
●

**Expenditure**

●  
●

Alice Springs Town Council  
Notes for Budgeted Statement of Financial Performance  
For the period ended 28 February 2022

**Major contributing factors to variances between actual and budgets:**

**Revenue from Operating Activities**

<b>User Charges &amp; Fees</b>	<u>3,323,077</u>	
ASALC pass income, learn to swim and kiosk income tracking better than anticipated at this point, Animal Control registration fees ahead of budget RWMF weighbridge & rediscovery centre income ahead of YTD budget		
<b>Interest Income</b>	<u>228,469</u>	
Investment Interest is slightly below anticipated due to low interest rates overall Average interest earned on cash account funding (excl term deposits) less than 0.4%		
<b>Grants &amp; Contributions</b>	<b>YTD Actual (\$)</b>	
Financial Assistance Grants - Roads	998,037	
Library Operations	622,371	
Financial Assistance Grants - General	493,788	
Todd Mall revamp LRCI phase 2	489,965	
COVID-19 - 2020	339,779	
MES Town Camp Funding	197,396	
Pensioner Rate Concessions	158,256	
Smart Solar Trees	149,900	
Norris Bell Avenue Works	140,401	
Netball shade structure	89,086	
Road to Recovery	87,000	
Workforce Attraction Strategy	45,000	
ASALC Splash Parties	38,940	
Learn to Swim Classes	36,500	
Traditional Owner Patrol - Contribution from Red Hot Arts	30,000	
Active Alice Mums	21,480	
Australia Day	15,362	
ASALC Splash Parties 20/21	12,023	
Road Safety Community Program	10,000	
ASALC PWD & CALD Swimming Classes	9,628	
Lovegrove Drive Works	8,176	
Youth Boxing and Education	7,200	
School Holiday Skate Program	6,043	
Green Book Project	4,221	
Youth Activities Library Youth Program	4,169	
Arremnte Culture and Language Workshop	4,000	
Stand Up!	3,509	
Australia Day Party 2021	3,296	
YVH - Phoney Film Festival	3,156	
Summer SAM 2021	2,000	
Recycled Art Prize	2,000	
Senior Month Event - Grant	2,000	
Grant Phoney Film Festival	2,000	
Library Celebrating Seniors	1,800	
Youth Activities ASALC Splash Parties	790	
Harmony Drumming Workshop	750	
Recycled Art Prize	722	
Energy Efficiency & Sustainability	230	4,040,974
<b>Other Operating Revenue</b>	<b>\$</b>	
Cromell Drive Rehabilitation - Power & Water traffic management reimbursement	10,824	
Insurance Claim	134,272	
TIO Sponsorship	45,000	
Reimbursements Other	113,210	
RWMF - Cardboard facility income	34,616	
RWMF - Rediscovery Centre income	16,681	
Rangers - fines	22,046	<u>376,649</u>

**Expenses from Operating Activities**

**Employee Costs** 12,310,774

Costs under budget -contributed to by positions that are or have been vacant up to the end of the period

**Alice Springs Town Council**  
**Notes for Budgeted Statement of Financial Performance**  
**For the period ended 28 February 2022**

**Major contributing factors to variances between actual and budgets:**

<b>Materials and Contracts</b>	<u>6,122,808</u>
Some consulting projects committed but not yet invoiced as at end of the month	
Contract Material & Labour costs are less than anticipated at this point in the year. This difference will reduce as months progress due to projects having commenced.	
Material costs are less than anticipated but will increase as project works are progressing.	
<b>Other Operating Expenses</b>	
Street Lighting Electricity invoiced quarterly	214,978
Utilities Other (Electricity Sewerage Gas Water)	1,243,723
Insurance premiums paid in August for full year	801,595
Legal fees	399,588
Rates pensioner concession and waived tracking slightly lower than budgeted for the year	284,241
Mayoral and elected member expenses	216,059
All other expenses	456,474
	<u>3,616,658</u>
<b>Income from Capital Activities</b>	<b>\$</b>
Grants and Contributions	<u>176,086</u>
<b>Expenses from Capital Activities</b>	<b>\$</b>
Street Sweeper	249,609
Ilparpa Road Footpath costs	3,241,125
Mini Street Sweeper	149,986
Smart Solar trees	179,515
Norris Bell Avenue Works	148,572
Traeger Park -skatepark and sport lighting repairs	157,778
Isuzu FRR600	80,000
Park redevelopment	63,781
Lighting upgrade/fire panels/upgrade CCTV	62,172
Todd Mall Entrance	70,055
35 Wilkinson street chemical shed works	55,511
Library - painting and carpeting	54,955
Public Art	64,958
Toyota Hilux 4x4 workmate	27,726
Anzac Hill Beautification	17,160
Jim McConville - picket fence variation& sport lighting	16,984
Civic Centre - installation of security screens/flag pole/ac control unit/desks	42,199
Hatz Powered silent engine	46,500
RWMF - EACS Installation to Tip	50,337
RWMF - CJD Isuzu	251,543
Cromwell Drive Rehabilitation (grant funded)	116,301
* Various other capital projects carried out	134,891
<i>Noting 0% of total capital expenditure has been funded from grant or reserve funds</i>	<u>5,281,659</u>
<b>Transfer From Reserves</b>	
Reserves funding brought into February period accounts	<u>3,076,929</u>
	<b>\$</b>
<b>* Details of Other capital expenditure</b>	
ASALC - Slushy machine	4,600
ASALC - Sail shade and cabling	31,358
Netball shade structure	1,250
ASALC - Numatic scrubber	7,276
Alice Plaza Carpark Structural inspection	7,065
Dunlite diesel workstation generator	9,234
Brushcutter for skid steer loader	7,791
Footpath maintenance	18,085
RWMF Compactor Receiver	17,481
RWMF - Headset for WB	1,199
RWMF - 6000L Oil pod tank	19,873
Security - Operational - Roni Security - Civic & Library	9,678
	<u>134,891</u>
	5,146,769
	<u>134,891</u>
	5,281,659

# ALICE SPRINGS TOWN COUNCIL

Attachment 2

## Balance Sheet Report as at 28 February 2022

		Actual 2021-22 \$
<b>CURRENT ASSETS</b>		
Cash Assets		
Cash at Bank and On Hand	14,585,875	
Investments	30,388,621	44,974,496
Receivables		
Trade	405,654	
Rates	7,192,182	
Other Items/Tax	63,190	7,661,025
Inventories		260,678
<b>TOTAL CURRENT ASSETS</b>		<b>52,896,199</b>
<b>NON-CURRENT ASSETS</b>		
Property, Plant and Equipment		285,732,783
<b>TOTAL NON-CURRENT ASSETS</b>		<b>285,732,783</b>
<b>TOTAL ASSETS</b>		<b>338,628,982</b>
<b>CURRENT LIABILITIES</b>		
Payables		312,118
Employee Provisions		2,147,441
Trust Deposits		162,317
Grant Income Received in Advance		3,065
<b>TOTAL CURRENT LIABILITIES</b>		<b>2,624,941</b>
<b>NON-CURRENT LIABILITIES</b>		
Provisions - Long Service leave provision and Provision for the Rehab/Cap of the Landfill Site		3,350,854
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>3,350,854</b>
<b>TOTAL LIABILITIES</b>		<b>5,975,795</b>
<b>NET ASSETS</b>		<b>332,653,187</b>
<b>EQUITY</b>		
Cash Reserves (As per Attachment 2A)	19,429,478	19,429,478
Non Cash Reserves		
Asset Revaluation	290,887,886	290,887,886
Accumulated Surplus/(Deficit) Prior Years		15,941,834
Accumulated Surplus/(Deficit) This Year		6,393,989
<b>TOTAL EQUITY</b>		<b>332,653,187</b>

## Cash Reserves & Cash Analysis Reconciliation

### CASH RESERVES

Attachment 2A

#### Internally Restricted

RWMF Future Landfill Site	3,023,332
Aquatic & Leisure Centre	1,122,599
Capital (Infrastructure)	1,126,189
Working Capital	543,061
Disaster & Emergency	1,940,801
CBD Revitalisation Project	1,604,393
Todd Mall Redevelopment	508,118
Regional Waste Management Plant & Equipment	989,566
Civic Centre Upgrade	292,145
Public Art Advisory Committee	16,750
Public Toilet Project	78,410
Open Drains	350,792
Parks & Playgrounds	321,616
Pedestrian Refuge	1,442
Security and Safety Lighting Upgrade	3,141,260
Map Signage	52,823
Netball Facility Upgrade Reserve	41,085
Kerbside Collection	955,952
Iparpa Road capital works	545,861
Baler Concrete Slab	9,828
Town Beautification	832,396
Cricket Wicket Replacement	44,694
City Deals Project	53,850
Plant & Equipment Replacement	(0)
Garden Cemetery Future Development Plan Reserve	77,145
Tree Planting Reserve	53,925
Library IT Upgrade Reserve	58,350
Investment (Interest) Reserve-proportioned to the Reserves bi-yearly	37,663

17,824,046

#### Externally Restricted (relates to external funding/restricted for specific purpose)

Sports Facility Advisory Committee (SFAC)	508,556
Developer Contributions	140,946
Employee Entitlements	284,067
Town Camp Waste Collection	132,214
Solar Initiatives	304,648
South Edge Estate Defective Works	50,000
South Edge Subdivision Concrete Footpath Works	75,000
Mount Johns Development Road Maintenance	110,000

1,605,432

#### Total Reserves

**19,429,478**

### CASH ANALYSIS RECONCILIATION AT 28 FEBRUARY 2022

Cash Investments Held (as per Balance Sheet)	<u>30,388,621</u>
	30,388,621
<b>Less: Liabilities</b>	
Current Liabilities	(2,624,941)
Non Current Liabilities	<u>(3,350,854)</u>
<b>Total Liabilities (as per Balance Sheet)</b>	(5,975,795)
Less: Cash Restricted Reserves	(19,429,478)
Less: Grant Funding Received for Specific Projects	<u>(1,584,431)</u>
<b>UNRESTRICTED</b>	<u><u>3,398,917</u></u>

## KEY FINANCIAL PERFORMANCE RATIOS FOR MONTH ENDING 28 February 2022



<u>Ratio</u>	<u>Standards</u>	<u>Benchmark</u>	<u>Actuals</u>
<p><b>Current Ratio:</b></p> $\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$	<p>The standard is not met if the ratio is lower than 1:1 (Less than 100%) The standard is met if the ratio is greater than 1:1. A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments. This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.</p>	<p>1 : 1</p>	<p>14.3 : 1</p>
<p><b>Operating Surplus Ratio:</b></p> $\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$	<p>This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding for other purposes Advanced standard &gt; 15% (&gt;0.15)</p>	<p>Between 0.01 and 0.15</p>	<p>0.19</p>
<p><b>Rates Coverage Ratio:</b></p> $\frac{\text{net rate revenue}}{\text{operating revenue}}$	<p>The higher the ratio, the more the local government's revenue is sourced from its rating base. This in turn means a lower dependency on government grants and other funding sources. If Ratio &gt;= 0.40 ( 40%) Accept as reasonable If Ratio &lt; 0.40 (40%) possible over reliance on external funding sources.</p>	<p>&gt; = 0.40</p>	<p>0.66</p>
<p><b>Outstanding Rates Ratio:</b></p> $\frac{\text{Total Rates outstanding}}{\text{Total Rate Revenue (Include outstanding prior year)}}$	<p>In principal, the lower the ratio, the better the Council's ability is to collect the outstanding debt. If Ratio less than the benchmark, accept as reasonable If Ratio is greater than the benchmark, possible weakness in rate collection procedures ( Rates payments take place over 4 instalments during the year).</p>	<p>&lt; 0.75    1st Instal due Sep &lt; 0.50    2nd Instal due Nov &lt; 0.25    3rd Instal due Feb &lt; 0.05    4th Instal due Apr</p>	<p>0.25</p>

### Monthly Ratios for 2021 / 2022

	2020/21	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Current Ratio	5.66:1	17.33:1	17.33	17.72	17.99	15.2	16.09	14.39	14.39				
Operating Surplus Ratio	-0.12	0.80	0.80	0.68	0.59	0.50	0.38	0.29	0.19				
Rates Coverage Ratio	0.62	0.79	0.79	0.78	0.76	0.72	0.71	0.70	0.66				
Outstanding Rates Ratio	0.06	0.84	0.84	0.56	0.49	0.40	0.38	0.33	0.25				

## EFT Payment Summary Report for Month Ending Feb-22



Attachment 4

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice/Ref #</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
<b>Payment &gt;= \$100,000</b>					
4290.4450-01	1/2/2022	111162843	AON Risk Services Australia Ltd	Vertex Workers Comp Insurance 30/6/18 to 30/6/19 Deferred Payment for 4th Quarter	128,611.78
<b>Payment \$10,000 to \$49,999</b>					
4295.205-01	22/2/2022	24935	TJ Signs	Boards on Traeger Wall to print mural on, includin	49,944.00
4290.390-01	14/2/2022	8002354505	Deloitte Private Pty Ltd	Fees for Professional Services - Engagement no	49,929.00
4295.1296-01	24/2/2022	15723027	Cleanaway Limited	RWMF - Domestic Clearances - Jan 2022	47,875.88
4295.5456-01	6/1/2022	79789/01	Living Turf	Tender- Oval Fertilizer Products	37,556.20
4290.5065-01	2/2/2022	AST12201	RIMFIRE Energy	ASALC - Electricity Charge - Jan 2022	32,770.46
4289.5456-01	4/2/2022	78434/01	Living Turf	Tender- Oval Fertilizer Products	32,173.90
4289.5209-01	3/2/2022	S2709	SWEL - Specialised Welding & Engine	Tender 2021-03ST Moth Shade Structure- Todd Mall	30,014.91
4290.2230-01	9/2/2022	120634	Centre Plumbing	Works carried out at anzac oval clubrooms	22,561.35
4289.5200-01	19/1/2022	1945894	Refuel Australia	Depot - 12,000ltrs Diesolene Delivered	19,440.00
4289.1238-01	2/2/2022	INV-0188	Alice Springs Animal Shelter Inc	Pound Management & Registration - Jan 2022	15,195.40
4295.2503-01	4/2/2022	INV-1283	Redhot Arts Central Australia	2021 Sponsorship for Desert Festival as per signed	15,000.00
4295.142-01	15/2/2022	153772	Ross Engineering Pty Ltd	RWMF - Design, Fabricate & Supply New Storage Rack	13,680.00
4295.1073-01	28/2/2022	#126	Alice Springs 50 Plus Community Cen	Support for 50 + Community Centre for 2021	10,000.00
<b>Payment &lt; \$10,000</b>					
4289.744-01	7/2/2022	353155	INDERVON	RWMF - 6000L Diesel	9,949.80
4289.5001-01	1/2/2022	P822793	Vocus Pty Ltd	ASTC - Dark Fibre, Equipment, IP, Internet Feb22	9,908.80
4289.5456-01	4/2/2022	69250/01	Living Turf	Chemicals for Ovals	9,834.00
4295.6320-01	28/1/2022	PS0008583	Peak Services Pty Ltd T/A Peak Serv	VPP Feasibility study & Solar Power Feasibility St	9,613.16
4290.4665-01	15/2/2022	168983	Think Water Alice Springs	RWMF - Supply 3 x Poly Tanks for Ponds	9,611.25
4290.5511-01	14/2/2022	INV-0167	Regional Capitals Australia Inc	Regional Capitals Australia Membership 21/22	9,350.00
4295.141-01	19/1/2022	10351	Rosmech Sales & Service Pty Ltd	Purchase Street Sweeper- Tender/Local buy	8,650.40
4290.4633-01	9/2/2022	PLAZ-1089	PlazArt Creative Metal Work	Remove & repair boom gates at Schwarz Crescent	7,635.10

4289.4751-01	27/1/2022	INV-14391	Envirex Group Pty Ltd ta Innovent	Australia Day - White Picket Fencing	6,400.00
4289.5456-01	7/2/2022	69208/01	Living Turf	Tree & Turf Farm - Kikuyu Seed per quote # 69208	6,187.50
4289.744-01	3/1/2022	351941	INDERVON	RWMF - Supply & Deliver 4000L Diesel	6,109.60
4289.3484-01	2/2/2022	844	LTC Construction	Public Toilet Ceiling Repair	5,950.00
4289.5727-01	2/2/2022	INV-1496	Matrix On Board Training Pty Ltd	50% Multicultural Action Plan Approval	5,852.00
4294.2385-01	16/2/2022	75373	Lane Communications	2021/22 3rd Installment - read, sort, setup, print	5,835.80
4295.31-01	4/2/2022	SINV-009197	International Quadratics t/a Pool	PH Buffer ( Bicarb)	5,655.54
4295.1296-01	24/2/2022	15723026	Cleanaway Limited	RWMF - Town Camps - Jan 2022	5,548.68
4289.2419-01	19/1/2022	INV056986	Newcastle Weighing Services Pty Ltd	Clearweigh Premium Support - 01/12/2021 to	5,445.00
4295.2966-01	10/2/2022	10747	Michael Rice Consulting Engineers P	Solar Monitoring Network - Site Survey	5,379.00
4295.31-01	5/1/2022	SINV-008889	International Quadratics t/a Pool	ASALC- Aquacell DE 11.3 KG + Freight	5,080.82
4290.437-01	14/2/2022	011	Alice Springs Art Foundation Inc.	Annual Support for The Alice Prize	5,000.00
4290.5229-01	7/2/2022	MIDFEB2022	Mayor M J Paterson	Mayoral Allowance Bimonthly - Jan 2022	4,612.50
4295.5229-01	7/2/2022	EOMFEB2022	Mayor M J Paterson	Mayoral Allowance Bimonthly - EOM Feb 2022	4,612.50
4295.2503-01	7/2/2022	INV-1286	Redhot Arts Central Australia	RHACA 4 Month Display Quote # 267	4,543.00
4289.142-01	20/1/2022	153755	Ross Engineering Pty Ltd	10 x Coffee Table flat dishes attached to moth	4,532.00
4294.5939-01	22/2/2022	INV00000003557	SG Plumbing Bros Pty Ltd	ASALC - Intall F toilets leaks through wall repair	4,300.55
4294.5857-01	1/2/2022	INV-0100	Arafura Regional Community Solution	Legal Services for January 2022	4,296.67
4289.792-01	3/2/2022	Reimburse2021/22	National Trust of Australia (NT)	Reimbursement - Of Fees as per Lease Agreement	4,233.25
4289.5921-01	2/2/2022	INVC7-4961/ASPR	Fuel Express Pty LTD	ASALC- CL2 1000KG	4,042.50
4295.2394-01	22/2/2022	IN168305	Alice Hosetech	RWMF - Pallet Truck Ref Q# QU22908	4,015.00
4286.6416-01	3/2/2022	PublicLibray01	IJ Cleaning Services Alice Springs(	Library- COVID 19 Deep Clear 26 Jan 22	4,000.00
4295.125-01	6/2/2022	658	Marriott Agencies Pty Ltd	ASALC - Contractor for Pool Ops 65.25hrs	3,925.00
4289.5415-01	14/1/2022	529975	Recharge Petroleum Div of Fuel Tran	RWMF - Fuel Bowser - Email Quote 2/11/2021	3,856.29
4289.3062-01	4/2/2022	INV-4758	The Trustee for Booth Family Trust	Xmas Tree Installation & Removal	3,850.00
4289.2232-01	2/2/2022	00006564	Ace Treelopping & Tree Care	Remove 2 jacaranda trees at 50 plus community cent	3,795.00
4295.4760-01	8/2/2022	8FEB22	The Uniting Church In Australia	Reimbursement of power usage security lighting	3,771.79
4289.2230-01	2/2/2022	120809	Centre Plumbing	Repair water leak at gap youth centre	3,543.10
4295.5848-01	4/2/2022	INV-0361	Desert Minds Pty Ltd	Standard Consultation (18/01/22-31/01/22)	3,245.00
4295.3828-01	10/2/2022	FEB2022	Councillor E Melky	Deputy Mayor Allowance for February 2022	3,181.00
4289.3942-01	4/2/2022	4048	Cooling Plus Refrigeration &	Civic Centre chiller repair	3,098.00
4295.5166-01	24/2/2022	3790113389	Head Oceania Pty Ltd / Zoggs Austra	ASALC - merchandise to sell in KIOSK	3,002.03
4289.792-01	4/2/2022	3	National Trust of Australia (NT)	Reimbursement - Costs for Installation of Drip	2,878.50
4295.2058-01	23/2/2022	I0638034	Microchips Australia Pty Ltd	IID 162C Trovan ISO Microchips + Freight	2,791.20
4295.3942-01	15/2/2022	4076	Cooling Plus Refrigeration &	Service a/c units at gap childcare centre	2,768.52
4294.3623-01	22/2/2022	INV-5961	Reality Bites Catering	Mayor's Christmas Catering	2,662.00

4295.4730-01	11/2/2022	1014274710	Power Retail Corporation t/a JACANA	10256091 Todd St - Library 31/1/2022	2,647.80
4295.3274-01	2/2/2022	8669	Ronin Security Technologies	Andy McNeill Room - Replacement of Access Control	2,565.26
4289.5415-01	14/1/2022	529974	Recharge Petroleum Div of Fuel Tran	RWMF - Tank Level Monitor for fuel	2,547.50
4289.3484-01	27/1/2022	845	LTC Construction	Civic Centre - Gutter Cleaning	2,540.00
4289.3062-01	4/2/2022	INV-4626	The Trustee for Booth Family Trust	Crane hire with operator as quote 848	2,420.00
4295.5163-01	1/2/2022	INV-0684	Desert Technologies Pty Ltd	ASTC- Radio & Monthly Tracking Service Jan 22	2,350.00
4294.1477-01	9/2/2022	17531-1	Project Building Certifiers Pty Ltd	ASALC - Building Code Assessment Concrete	2,310.00
4295.131-01	4/2/2022	JC14118356	Peter Kittle Motor Company	Asset # 538277 AC Not Working - Repair	2,268.62
4289.4389-01	27/1/2022	510	8CCC Community Radio Inc	Live Streaming - Australian Citizenship Ceremony	2,200.00
4295.3942-01	14/2/2022	4066	Cooling Plus Refrigeration &	RWMF - Repairs to ice machine in smoko room	2,161.30
4295.4736-01	27/1/2022	14579	The Trustee for The Everlon & Co Tr	Plaques + Freight Charge	2,078.45
4295.31-01	13/1/2022	SINV-009016	International Quadratics t/a Pool	Palintest 7500 Photometer + Freight Charge	2,024.59
4290.5768-01	3/2/2022	INV-10222	Tr!pl3 Fire Electrical & Contractin	Depot - 6 Month Check of All Fire Equipment	1,992.65
4295.4665-01	12/1/2022	170520	Think Water Alice Springs	Depot - Stock of Taps & Sprinklers	1,961.91
4295.6225-01	16/2/2022	INV-3598	Alice Clothing and Uniforms	Depot - Stock of Uniform Shirts	1,958.00
4295.228-01	11/2/2022	I853295ALI	Metcash Trading P/L t/a Independent	RWMF - Groceries bulk order	1,920.86
4295.3942-01	15/2/2022	4079	Cooling Plus Refrigeration &	ASALC - Replace 2 PCB's for Daiken in Office, &	1,898.75
4295.2571-01	8/2/2022	170416	Alice City Tyrepower	Supply and fit tyres asset # 53145	1,884.00
4295.6225-01	16/2/2022	INV-3599	Alice Clothing and Uniforms	Depot - Stock of Uniform Shorts & Trousers	1,881.35
4289.1619-01	17/1/2022	799020847	RTM Department of Justice	Admin Fee - Fines Recovery Qtr2	1,870.00
4289.3942-01	2/2/2022	4047	Cooling Plus Refrigeration &	Civic Centre gathering garden pump repair	1,857.19
4295.575-01	14/2/2022	34832	Northern Territory Chamber of Comme	Renewal of Business Essentials Membership	1,853.00
4295.6225-01	16/2/2022	INV-3597	Alice Clothing and Uniforms	Depot - Stock of Uniform Shirts	1,850.60
4289.257-01	7/2/2022	40100392933	Hastings Deering (Australia) Ltd	RWMF - 250hr Service on 826k Compactor.	1,803.44
4295.5227-01	10/2/2022	FEB2020	Councillor J A Cocking	Councillor Allowance for February 2022	1,794.00
4295.5230-01	10/2/2022	FEB2022	Councillor M L Banks	Councillor Allowance for February 2022	1,794.00
4295.6325-01	10/2/2022	FEB2022	Councillor A P Bitar	Councillor Allowance for February 2022	1,794.00
4295.6326-01	10/2/2022	FEB2022	Councillor K S Hopper	Councillor Allowance for February 2022	1,794.00
4295.6327-01	10/2/2022	FEB2022	Councillor M A COFFEY	Councillor Allowance for February 2022	1,794.00
4295.6329-01	10/2/2022	FEB2022	Councillor M J Liddle	Councillor Allowance for February 2022	1,794.00
4295.6330-01	10/2/2022	FEB2022	Councillor S J Brown	Councillor Allowance for February 2022	1,794.00
4295.4665-01	11/1/2022	170394	Think Water Alice Springs	Depot - Stock of PPE & Irrigation Parts	1,776.98
4289.3484-01	4/2/2022	846	LTC Construction	Repair up ramps from coles to kmart invoice	1,776.00
4289.5706-01	2/2/2022	INV-10187	AAC Wristbands Aust	ASALC - Wristbands Ref Quotation 20.12.2021	1,766.63
4295.3942-01	14/2/2022	4067	Cooling Plus Refrigeration &	RWMF - Degas 45 x Systems	1,732.50
4295.2982-01	19/1/2022	19107	Shamrock Chemicals, Catering & Clea	205ltr TW101 Truck Wash	1,722.14
4295.2982-01	19/1/2022	00019129	Shamrock Chemicals, Catering & Clea	Depot - Stock of Cleaning Products	1,685.88

4289.2366-01	2/2/2022	INV-45439	Talice Security Service Pty Ltd	ASTC - Cash & Change Collections - Jan 22	1,656.00
4295.89-01	24/1/2022	94453850	HY-TEC Industries (Northern Territo	25 x 20 x 80 concrete fibres lyndavale drive	1,591.92
4295.5080-01	16/2/2022	19079	Electricon Contracting PL t/a Pump	Power cutter k770 14" as quote 5696	1,554.72
4295.2982-01	12/1/2022	19066	Shamrock Chemicals, Catering & Clea	Depot - Stock of Cleaning Items	1,551.99
4295.4730-01	11/2/2022	1015694010	Power Retail Corporation t/a JACANA	10134811 Commonage Rd 31/1/2022	1,540.73
4289.6293-01	1/2/2022	2203	Jennifer Anne Clarsen T/A Jenny Cla	Lyndavale Park - Project Management	1,540.00
4290.5911-01	10/2/2022	4II0004667	Trans Territory Foods Pty Ltd	ASALC - Ice Cream for KIOSK Sales	1,464.85
4295.3942-01	10/2/2022	4064	Cooling Plus Refrigeration &	ASALC - Replace Pump Housing Quote # CP251021A	1,453.00
4294.5939-01	22/2/2022	INV00000003546	SG Plumbing Bros Pty Ltd	ASALC - Replace 50mm backflow valve indoor pool	1,442.39
4295.330-01	14/2/2022	11132	Hapke Pty Ltd T/A Outback Vehicle	Relocate toro mower # 538382 as invoice 00011132	1,386.00
4295.3942-01	10/2/2022	4063	Cooling Plus Refrigeration &	RWMF - Degas 35 systems	1,347.50
4289.4736-01	3/2/2022	14481	The Trustee for The Everlon & Co Tr	Plaques & Freight - Ref Email 25/11/2021	1,306.80
4295.6426-01	17/2/2022	1729	Decona Pty Ltd t/a Christmas Displa	Design Concept 1 - Xmas Tree Decorations	1,306.00
4289.571-01	4/2/2022	79099	Neata Glass & Aluminium	Library- Reglaze & Repair rear entry automated	1,266.00
4295.4665-01	4/2/2022	171810	Think Water Alice Springs	Invisi top entry inlet valve as quote 51996	1,265.22
4295.1338-01	9/2/2022	INV-3576	AA Signs & Designs Pty Ltd	TD1 Bracket Bolts (500)	1,237.50
4295.4730-01	11/2/2022	1014274610	Power Retail Corporation t/a JACANA	10237479 Wilkinson St 31/1/2022	1,218.28
4289.744-01	3/2/2022	353160	INDERVON	Oil Per Quote 38708	1,207.05
4295.710-01	15/2/2022	35353	Animal Care Equipment & Services	12x Dog Tidy Bags Cartons & Shipping	1,182.07
4289.4730-01	10/1/2022	1015694010	Power Retail Corporation t/a JACANA	10134811 Commonage Rd 31/12/2021	1,173.16
4295.1125-01	10/2/2022	51150	Springs Cleaning Supplies	ASALC - Cleaning Supplies	1,158.04
4289.696-01	10/1/2022	169036290	RTM Northern Territory Police, Fire	Civic Centre - Alarm Call Out	1,145.00
4294.696-01	22/2/2022	169036169	RTM Northern Territory Police, Fire	Library - unwanted Alarm due to malfunction	1,145.00
4289.4598-01	3/2/2022	5006485	HR Publications Pty Ltd	12 months single-user licence	1,089.00
4295.1503-01	19/2/2022	18838	Alice Springs Towing & Transport	RWMF - Excavator Tow	1,089.00
4295.161-01	4/2/2022	SN0004870201202	Beames Family Trust t/a The Paper S	Serials & Newspapers for Library Statement date	1,071.80
4295.257-01	20/1/2022	40100402113	Hastings Deering (Australia) Ltd	RWMF - Repair fuel system line on 962 Loader	1,066.41
4295.2787-01	24/2/2022	I2110096AJB	NJA Consulting Pty Ltd	RWMF - Driveway for carpark area	990.00
4295.89-01	12/1/2022	94433866	HY-TEC Industries (Northern Territo	25 x 20 x 80 concrete fibres kraegen st	983.84
4289.6409-01	4/2/2022	185017	The Trustee for LR & JF Smith Famil	Tyre replacement CEO vehicle	980.00
4295.89-01	4/2/2022	944857365	HY-TEC Industries (Northern Territo	25 x 10 x 60 concrete delivered to blain street	955.68
4289.85-01	8/2/2022	AS11-054672	CBC Australia Pty Ltd	Nuts, bolts and Washers per quote 634105	955.08
4295.1583-01	14/1/2022	89799	Principal Products	ASALC- Brush for floor scrubber	940.50
4295.47-01	28/1/2022	5559	Alice Springs Sand Supplies Pty Ltd	RWMF - Haulage of Excavator to RWMF	935.00
4295.89-01	11/1/2022	94432718	HY-TEC Industries (Northern Territo	25 x 20 x 80 concrete fibres barrett drive	906.40
4295.89-01	14/1/2022	94439237	HY-TEC Industries (Northern Territo	25 x 20 x 80 concrete delivered nelson tce	906.40

4295.571-01	18/1/2022	79150	Neata Glass & Aluminium	Council Chambers - Replace Cracked Window	905.00
4289.330-01	25/1/2022	11009	Hapke Pty Ltd T/A Outback Vehicle	Relocate toro mower as invoice 00011009	891.00
4295.330-01	9/2/2022	11101	Hapke Pty Ltd T/A Outback Vehicle	Relocate toro mower # 538382 as invoice 00011101	891.00
4295.209-01	11/2/2022	INV-0285	Local Government Association of the	Disability Parking Permits x 200 Ref email 10/2/22	878.00
4295.744-01	11/2/2022	353846	INDERVON	Depot - Stock of Premium & 2 Stroke	875.00
4295.688-01	4/2/2022	1218	Bruce Patrick McEllister T/A Sadade	Australia Day 26/1/2022 Hire of Plastic Chairs	860.00
4295.6173-01	8/2/2022	1,772	OBD Systems Pty Ltd t/a Country Die	Service Spitwater Asset # 52650	852.45
4289.4641-01	7/2/2022	3487	Optimal Security Pty Ltd / Michael	RWMF - Replace camera 392	851.81
4295.89-01	8/2/2022	94443040	HY-TEC Industries (Northern Territo	RWMF - Supply 2 x Pitt Lids as per quote	846.45
4295.4665-01	5/1/2022	169893	Think Water Alice Springs	Rainbird 80mm 300 bpe solenoid valve sru	844.98
4290.5001-01	3/2/2022	76982-030222	Vocus Pty Ltd	Civic Centre - Phone Charges Jan22 & Feb22	843.12
4295.3517-01	8/2/2022	58103	Archival Survival Pty Ltd	Custom cotton rag board	831.60
4289.4389-01	27/1/2022	509	8CCC Community Radio Inc	Aust Day - AV Production 26/1/22	825.00
4295.3942-01	15/2/2022	4077	Cooling Plus Refrigeration &	A/c in babies room not working gap childcare	821.15
4289.2366-01	2/2/2022	INV-45614	Talice Security Service Pty Ltd	Static Guard x 12.83hrs - Overnight for Australia	769.80
4290.205-01	10/2/2022	24912	TJ Signs	Signage- Left side Panel	762.30
4295.50-01	3/2/2022	1011245046	Australia Post	Postage - Jan 2022	756.28
4289.257-01	7/2/2022	2014310817	Hastings Deering (Australia) Ltd	RWMF - Grease	749.10
4295.571-01	18/1/2022	79123	Neata Glass & Aluminium	Albrecht Oval- Reglaze sliding glass door	729.00
4295.1381-01	14/1/2022	118533	Central Communications (Alice Sprin	Install gps tracker and uhf radio # 538510	704.00
4295.5431-01	14/2/2022	INV-1862	G.A.P'S KITCHEN PTY LTD	Catering - Baby Set GO ! program	699.00
4289.4920-01	4/2/2022	32851922	United Petroleum Pty Ltd	Fuel Cards - Jan 2022	695.28
4295.141-01	21/1/2022	114065	Rosmech Sales & Service Pty Ltd	Brooms and guard # 538292 as quote 9199	687.10
4295.89-01	18/1/2022	94443039	HY-TEC Industries (Northern Territo	20 x 25 x 80 concrete fibres undoolya road	685.52
4295.3274-01	2/2/2022	8671	Ronin Security Technologies	Mona's Lounge - LCD terminal replaced, Maglock	667.25
4295.1366-01	11/1/2022	45407	CKS Electrical Mechanical Serv. P/L	Broken security lights old hartley street school	647.15
4289.228-01	14/1/2022	I851478ALI	Metcash Trading P/L t/a Independent	ASALC - Items for Kiosk	646.90
4286.1917-01	3/2/2022	20221014	Lisa Hatzimihail Photography	Photography- Australia Day	641.00
4295.4208-01	2/2/2022	53042	Autosparky (Workshop)	Trailer plug harness # 52977 as invoice 53042	634.80
4295.2394-01	4/1/2022	IN166938	Alice Hosetech	Replace blown hose # 53200 as quote SO010139	625.89
4289.1603-01	3/2/2022	1399	Hardy Fencing Australia Pty Ltd	ASALC - Install & Removal of Temporary Fencing	608.00
4295.2366-01	14/2/2022	INV-45717	Talice Security Service Pty Ltd	Alarm Monitoring - Various ASTC Sites -	600.00
4295.4665-01	4/2/2022	171787	Think Water Alice Springs	Civic Centre - cistern as quote 52314	598.40
4289.476-01	5/1/2022	43085	Employee Assistance Service NT Inc.	EAP Conselling Sessions - 1/1/22 to 15/1/22	592.41
4295.6040-01	22/2/2022	INV-0038	Lets Get Lit Pty Ltd t/a Watertank	Catering - For Ordinary Meeting 22/2/22	577.50
4295.5768-01	10/2/2022	INV-10285	Tr!p!3 Fire Electrical & Contractin	RWMF - Supply fire extinguishers	572.00

4295.3505-01	10/2/2022	512089	OTIS Elevator Company Pty Ltd	Fault at traeger park elevator as invoice 512089	568.70
4289.4486-01	25/1/2022	2325/99833396	Bunnings Pty Ltd	Paint supplies as quote 310731584	565.49
4295.4730-01	11/2/2022	1012865810	Power Retail Corporation t/a JACANA	10201958 Todd St Market Power 31/1/2022	552.15
4290.4969-01	11/2/2022	0103	AW Mclean Maintenance & Building	Hartley St School - 6 Monthly Gutter Cleaning	550.00
4295.4969-01	11/2/2022	0100	AW Mclean Maintenance & Building	Early Learning Centre - Gutter Cleaning	550.00
4295.4969-01	11/2/2022	0101	AW Mclean Maintenance & Building	Gap Community & Childcare - Gutter Cleaning	550.00
4295.4969-01	11/2/2022	0102/1	AW Mclean Maintenance & Building	6 Monthly cleaning of gutters at alice springs cc	550.00
4295.1366-01	17/1/2022	45531	CKS Electrical Mechanical Serv. P/L	Broken fan & light switch gap childcare centre	536.04
4295.3083-01	4/2/2022	629307	Our Town & Country Office National	Office Chairs- Chair Assembly	535.00
4290.2643-01	7/2/2022	46/1	Geoff Miers Garden Solutions Pty Lt	Australia Day 2022 - Supply and Delivery	525.00
4295.4486-01	4/2/2022	2325/99833676	Bunnings Pty Ltd	Paint supplies as quote 310833313	517.89
4289.5422-01	2/2/2022	JINV1905	RAM Services Pty Ltd	BA Servicing Ref Quote # Q42066	517.31
4290.3623-01	11/2/2022	INV-5960	Reality Bites Catering	Civic Centre/Library Xmas Staff	517.00
4286.5790-01	3/2/2022	1966	JW Lawrie Trust t/a Creative Gifts	2022 Australia Day Citizen Awards Plates	512.50
4289.4730-01	10/1/2022	1100065919	Power Retail Corporation t/a JACANA	19902495 Albrecht Dr 31/12/2021	512.20
4295.2394-01	4/1/2022	IN166816	Alice Hosetech	RWMF - Squincher Icy Pole AND Drink Sachets	499.98
4295.63-01	7/2/2022	C100922	Alice Office Equipment Pty Ltd T/A	ASTC - Monthly Copier Maintenance Costs - Jan 22	498.55
4295.57-01	8/2/2022	5005639882	BOC Limited	Cylinder Hire - Jan 2022	498.17
4295.257-01	7/1/2022	40100401537	Hastings Deering (Australia) Ltd	RWMF - Repair grease lines on 826k Compactor	477.03
4295.2982-01	10/1/2022	19060	Shamrock Chemicals, Catering & Clea	Depot - Stock of Cleaning Items	477.00
4289.890-01	7/2/2022	6106	P.A & K.A Sullivan Pty Ltd T/A Sno'	RWMF - Repair worn hopper on Glass Crusher	467.50
4295.5768-01	8/2/2022	INV-10270	Tr!pl3 Fire Electrical & Contractin	Civic Centre - Replacement of 2 Fire Extinguishers	467.50
4289.4730-01	27/1/2022	104556015	Power Retail Corporation t/a JACANA	10220610 Speed St Pool House 19/1/2022	459.25
4295.1366-01	7/1/2022	45351	CKS Electrical Mechanical Serv. P/L	Leichhardt Tce - Replace 3 phase outlet	456.08
4295.571-01	18/1/2022	79190	Neata Glass & Aluminium	Dehavilland Dr - Reglaze Door, rock from ASTC mpwe	456.00
4294.4208-01	16/2/2022	51280	Autosparky (Workshop)	Diag/Repair Starting Issue Asset # 53161	453.00
4290.5768-01	3/2/2022	INV-10238	Tr!pl3 Fire Electrical & Contractin	Totem Theatre - Check Fire detection system	451.55
4295.6225-01	16/2/2022	INV-3596	Alice Clothing and Uniforms	MA801 Y/Navy L/S shirt c/w logo	450.00
4294.4450-01	10/2/2022	111171240	AON Risk Services Australia Ltd	Vertex heavy motor vehicle insurance -	444.84
4294.571-01	22/2/2022	79100	Neata Glass & Aluminium	Library - Repair Back Door Frame After Hours	440.00
4295.330-01	10/2/2022	11094	Hapke Pty Ltd T/A Outback Vehicle	Transport trailers from depot to mvr and back	440.00
4295.4730-01	11/2/2022	102965110	Power Retail Corporation t/a JACANA	10220569 Norris Bell Ave 31/1/2022	438.32
4295.4665-01	4/2/2022	171617	Think Water Alice Springs	Rainbird solenoid pga/peb as quote 52279	426.65
4295.119-01	19/1/2022	2527993	B&S Home Timber & Hardware	Bailey ladder as quote 149161	423.72
4295.1125-01	4/2/2022	50997	Springs Cleaning Supplies	Library - 3 x boxes of Alcohol Wipes	415.80
4295.1366-01	15/1/2022	45483	CKS Electrical Mechanical Serv. P/L	Todd Mall - Disconnect fallen over light pole	415.47
4289.1680-01	18/1/2022	17230	WB Mobile Windscreens	Replace windscreen #53531 as invoice 17230	415.00

4289.4325-01	2/2/2022	INV-1147	Australia Day Council of SA	Australian hand wave flags for Australia Day	415.00
4289.5768-01	4/2/2022	INV-10165	Tr!pl3 Fire Electrical & Contractin	Braitling Childcare Centre - Repair lights not wor	409.75
4295.2797-01	18/1/2022	88992	Sisandbros Unit Trust t/a Alice Spr	Supercharge batteries # 538292 as quote 00088992	409.12
4289.200-01	24/1/2022	3909907	Lawrence & Hanson	RWMF - Calibration of Test and Tag Machine.	403.70
4295.2366-01	4/2/2022	INV-45437	Talice Security Service Pty Ltd	Lockup Patrols - ASTC Various Sites Jan 2022	403.00
4295.119-01	7/1/2022	2525826	B&S Home Timber & Hardware	ASALC - Required Hardware Items -	401.67
4294.69-01	3/2/2022	INV2090	Tourism Central Australia	TCA Membership Mayor -2022	401.50
4295.5039-01	21/1/2022	12537	APJ Concrete	RWMF - Delivery of rocks via Jett Towing	400.00
4295.5232-01	25/2/2022	INV-13863	Barnett Family Trust t/a Local	Labour Component for SALTO Update Point	400.00
4295.4730-01	17/2/2022	101916311	Power Retail Corporation t/a JACANA	10228900 Hartley Street School 9/2/2022	394.71
4295.3083-01	13/1/2022	627294	Our Town & Country Office National	ASALC- Stationery Order	393.85
4290.5768-01	10/2/2022	INV-10174	Tr!pl3 Fire Electrical & Contractin	ANZAC Oval - Annual check of Fire detection system	393.25
4290.1933-01	10/2/2022	N2/31086/21	Australian Consumers Association t/	Library - Renewal for CHOICE Magazine - 2 CopiesDeferred Payment for 4th Quarter	392.00
4295.2394-01	5/1/2022	IN166847	Alice Hosetech	Air filter primary radial seal donaldson	384.40
4286.5790-01	3/2/2022	1942	JW Lawrie Trust t/a Creative Gifts	2021 Mister Shaun Awards - Plates & Engraving	379.50
4295.4486-01	4/2/2022	2325/01178727	Bunnings Pty Ltd	ASALC - Wet Dry Vaccum	379.05
4289.169-01	2/2/2022	34106	VacMop Cleaning Services P/L	Water Extraction- Andy McNeill Room & ASTC offices	375.00
4289.4730-01	4/2/2022	1014169810	Power Retail Corporation t/a JACANA	1014169810 Traffic Lights 1/10/2021 to 31/12/2021	368.73
4289.2366-01	8/2/2022	INV-45426	Talice Security Service Pty Ltd	ASALC - 1 x Static Guard for 23/1/22 4pm - 8pm	368.00
4295.1503-01	24/2/2022	18839	Alice Springs Towing & Transport	RWMF - Roller Tow	363.00
4289.2239-01	17/1/2022	210387830	Reece Proprietary Limited	ASALC- Alkalinity UP ( Bicarb)	354.75
4295.2877-01	10/2/2022	INV0003368	John David Capper t/a Red Kangaroo	Books for main library collection	352.80
4294.5069-01	11/2/2022	227053859	CCA - Coca Cola Amatil	ASALC - Drinks for Kiosk Sales	346.05
4295.5768-01	16/2/2022	INV-10307	Tr!pl3 Fire Electrical & Contractin	Netball Indoor Centre isolate & de-isolate panel	341.00
4295.5778-01	7/2/2022	INV-9765	Centre Trailer Hire & Parts	Jockey wheel and parts, Asset #53306	338.00
4295.5391-01	11/1/2022	56671	The Trustee of P&H Garrett Family T	Filters per Quote 100910638092	331.10
4295.2394-01	14/1/2022	IN167121	Alice Hosetech	Repair compactor # 53145 as quote SO010305	322.34
4289.1680-01	17/1/2022	17252	WB Mobile Windscreens	Supply & fit left reardoor glass #53106	320.00
4295.89-01	20/1/2022	94445370	HY-TEC Industries (Northern Territo	25 x 10 x 80 concrete delivered garden cemetery	316.58
4295.1846-01	8/2/2022	RE39910	Ronin Films	Alice Springs Collection DVDs x 3	315.00
4289.171-01	25/1/2022	4372103	Woolworths Group Limited ( Woolwort	2022 Australia Day Citizenship Ceremony Catering	313.90
4295.228-01	4/2/2022	I852814ALI	Metcash Trading P/L t/a Independent	ASALC - Items for Kiosk	309.40
4295.228-01	11/2/2022	I853297ALI	Metcash Trading P/L t/a Independent	ASALC - Items for sale in KIOSK	304.67
4286.6122-01	3/2/2022	00000046	The Trustee for Sapalac Enterprise	Supply of Red Centre biscuits- Australia Day 22	302.50
4295.3083-01	17/1/2022	627625	Our Town & Country Office National	RWMF - Diaries, calendars	301.96
4295.330-01	25/2/2022	10805	Hapke Pty Ltd T/A Outback Vehicle	Relocate toro mower #538382 as invoice 00010805	297.00

4295.32-01	3/2/2022	INA77645	Normist Pty. Ltd. t/a Alice Bolt	RWMF - Bolts for Glass Crusher	296.31
4295.4389-01	14/2/2022	515	8CCC Community Radio Inc	AV - 11.2ONE Friday 1/2/2022 11am to 1pm	288.75
4295.4665-01	21/1/2022	171387	Think Water Alice Springs	Stihl 27cc 2t blower as quote 52210	279.00
4295.4665-01	6/1/2022	169966	Think Water Alice Springs	Irrigation parts as quote 51801	276.88
4295.4730-01	11/2/2022	102743610	Power Retail Corporation t/a JACANA	10185820 Anzac Hill Rd 31/1/2022	276.18
4295.1782-01	7/2/2022	2368988	CJD Equipment Pty Ltd	Filters # 538452 as invoice 002368988	274.19
4295.3083-01	12/1/2022	626930	Our Town & Country Office National	Stationary Order - 6097612547380	272.78
4295.5822-01	7/2/2022	AH20116313	Apple Pty Ltd	Lightning to 3.55 Headphone & USB-C to 3.55mm	270.60
4295.200-01	8/2/2022	3937297	Lawrence & Hanson	RWMF - Masks	270.53
4294.3522-01	16/2/2022	29427	Hip Pocket Workwear & Safety - Alic	Pro Choice Rigger Mate Gloves	270.00
4295.5768-01	7/2/2022	INV-10244	Tr!pl3 Fire Electrical & Contractin	Exit light repair at bath street childcare quote 0	267.30
4295.3942-01	4/2/2022	4052	Cooling Plus Refrigeration &	Repair water bubbler in depot store invoice 4052	266.75
4294.3522-01	16/2/2022	29418	Hip Pocket Workwear & Safety - Alic	Boots and Jacket per Quote 29418	264.60
4295.4665-01	6/1/2022	169968	Think Water Alice Springs	Plumbing parts as quote 51665	263.01
4289.228-01	21/1/2022	I851851ALI	Metcash Trading P/L t/a Independent	ASALC - Items for Kiosk	261.80
4290.6326-01	9/2/2022	RedhotArts 22	Councillor K S Hopper	RedHot Arts Board Meeting 19/1/2022	255.02
4290.6327-01	9/2/2022	OutbackDev22	Councillor M A COFFEY	Outback Highway Development Meeting 28/1/22	255.02
4295.4641-01	4/2/2022	3502	Optimal Security Pty Ltd / Michael	RWMF - Inspect WB LPR camera knocked out of place	255.00
4295.1366-01	17/1/2022	45513	CKS Electrical Mechanical Serv. P/L	Turbo clean split systems alan stainer room depot	253.00
4295.5103-01	3/2/2022	929044044	Department of Industry, Tourism & T	ASALC - Water Sampling of 50m & lesiure pools	252.32
4289.5069-01	4/2/2022	227618612	CCA - Coca Cola Amatil	ASALC - Drinks for Kiosk Sales	251.15
4289.4730-01	2/2/2022	108481110	Power Retail Corporation t/a JACANA	10145774 Traeger Ave 19/1/2022	250.22
4295.2571-01	4/2/2022	169095	Alice City Tyrepower	Supply & fit new tyre #538516 as invoice 169095	250.00
4295.2571-01	9/2/2022	169741	Alice City Tyrepower	Supply & fit tyre Asset # 538274	245.00
4295.244-01	8/2/2022	806361	Alicetronics Trust t/as iGear &	Phone Cover, Screen Protector, Charger	244.60
4289.282-01	3/2/2022	902861	St John Ambulance Australia (NT) In	ASALC- Battery HS1 defibriliator M5070A	243.60
4289.282-01	3/2/2022	902875	St John Ambulance Australia (NT) In	RWMF - Re-stock first aid kits - Q # SQ-00683	242.22
4289.2877-01	7/2/2022	INV0003255	John David Capper t/a Red Kangaroo	Book Vouchers @ \$30 ea - Trivia Night Prizes	240.00
4295.6173-01	4/2/2022	1,733	OBD Systems Pty Ltd t/a Country Die	Spray nozzles #53775 as invoice 1733	239.80
4289.4641-01	7/2/2022	3488	Optimal Security Pty Ltd / Michael	RWMF - Supply & programme 2 DGF edge licenses	236.20
4295.120-01	8/2/2022	DW1011KG	J Blackwood & Son Ltd	HO-1K Service kit	232.61
4294.6225-01	22/2/2022	INV-3518	Alice Clothing and Uniforms	G/boots - Assorted Sizes	230.88
4295.1583-01	21/1/2022	89840	Principal Products	PURELL Instant Hand Sanitizer FOAM REFILLS	229.45
4295.5911-01	18/2/2022	4I10004708	Trans Territory Foods Pty Ltd	ASALC - Ice Cream for KIOSK Sales	220.70
4295.85-01	25/1/2022	AS11-0000055637	CBC Australia Pty Ltd	Belt (V) #53163 as quote ASII-0000635571	219.54
4289.2394-01	8/2/2022	IN162537	Alice Hosetech	RWMF - Hyd Oil	219.27
4295.3083-01	19/1/2022	628018	Our Town & Country Office National	Stationery Order #6244331535280	216.57

4295.5080-01	14/2/2022	19049	Electricon Contracting PL t/a Pump	Kubota Deck Belt Asset # 538308	211.90
4295.2797-01	8/2/2022	89166	Sisandbros Unit Trust t/a Alice Spr	RWMF - Battery for Ute	211.16
4295.3522-01	12/2/2022	29930	Hip Pocket Workwear & Safety - Alic	Boots per Quote 29930	207.00
4295.3522-01	11/2/2022	29819	Hip Pocket Workwear & Safety - Alic	Steel cap work boots as quote 00029819	206.10
4295.4665-01	4/2/2022	171786	Think Water Alice Springs	Irrigation parts as quote 52316	205.50
4289.1603-01	3/2/2022	1406	Hardy Fencing Australia Pty Ltd	ASALC - Removal of Temporary Fencing	200.00
4295.3959-01	15/2/2022	3528	Benny Heaslip The Show	11.2.22 11.2.ONE Mini Gig	200.00
4294.3522-01	16/2/2022	29246	Hip Pocket Workwear & Safety - Alic	Boots per Quote 29246	198.00
4295.330-01	8/2/2022	11082	Hapke Pty Ltd T/A Outback Vehicle	Relocate toro mower #538382 invoice 00011082	198.00
4295.330-01	1/2/2022	11042	Hapke Pty Ltd T/A Outback Vehicle	Relocation - Toro Mower Asset #538382	198.00
4295.1426-01	23/2/2022	101290ADMIN	CYDAR Pty Ltd t/a Bath St. Family	Pre-Employment Medical Check 21/12/2021	198.00
4295.1426-01	23/2/2022	101375ADMIN	CYDAR Pty Ltd t/a Bath St. Family	Pre-Employment Medical Check - 22/12/2021	198.00
4295.6040-01	22/2/2022	INV-0039	Lets Get Lit Pty Ltd t/a Watertank	Catering - For Elected Member Training 18/2/22	198.00
4295.5939-01	23/2/2022	IV00000003456	SG Plumbing Bros Pty Ltd	ASALC - Replacement of Ball Valves 20mm in Open	193.63
4294.3522-01	22/2/2022	29425	Hip Pocket Workwear & Safety - Alic	Work Boots	189.00
4289.2311-01	27/1/2022	683188	Red Centre Unit Trust t/a Red Centr	Photocopier readings- Executive Jan 22	187.13
4289.4730-01	7/2/2022	1100026595	Power Retail Corporation t/a JACANA	19901283 Commonage Rd 30/11/2021	184.76
4295.325-01	1/2/2022	281899	DI Douglas PL t/a Work Wear Alice	Steel cap work boots as quote 27629	183.16
4295.4730-01	16/2/2022	104197710	Power Retail Corporation t/a JACANA	10215584 Adamson Ave 31/1/2022	180.00
4295.2571-01	9/2/2022	170282	Alice City Tyrepower	Supply & fit tyre Asset # 538514	179.00
4295.4665-01	18/1/2022	170998	Think Water Alice Springs	Irrigation parts as quote 52097	178.29
4295.4665-01	4/2/2022	171979	Think Water Alice Springs	Irrigation parts as quote 52164	178.29
4295.4665-01	18/1/2022	171026	Think Water Alice Springs	Rainbird 1-1/2in 150-pga valve as quote 52064	177.14
4295.2797-01	10/1/2022	88816	Sisandbros Unit Trust t/a Alice Spr	Depot - Stock of Automotive Grease	175.10
4295.5058-01	4/2/2022	6484031	Ixom Operations Pty Ltd	ASALC- service fee/hire Chlorine drum	174.25
4290.5768-01	3/2/2022	INV-10235	Tr!pl3 Fire Electrical & Contractin	Netball IndoorCentre - Check Fire detection system	173.25
4290.5768-01	3/2/2022	INV-10236	Tr!pl3 Fire Electrical & Contractin	Senior Citz Club - Check Fire detection system	173.25
4290.267-01	10/2/2022	800000125610	Origin Energy Retail Limited	Traeger Park - Natural Gas Supply	168.67
4295.2877-01	10/2/2022	INV0003369	John David Capper t/a Red Kangaroo	ASCOLL Books	166.50
4290.1366-01	10/2/2022	44328	CKS Electrical Mechanical Serv. P/L	Reset & test rcbo's in todd mall as invoice 44328	165.00
4295.1142-01	4/2/2022	INV-2937	Alice Springs Reptile Centre	January school Holiday Programme	165.00
4289.4486-01	19/1/2022	2325/00875478	Bunnings Pty Ltd	RWMF - Tools for down back	160.23
4289.325-01	17/1/2022	281370	DI Douglas PL t/a Work Wear Alice	RWMF - Uniforms	157.14
4289.2641-01	4/2/2022	BP106	Historical Society of the Northern	HSNT books for ASCOLL	155.00
4289.6417-01	7/2/2022	JAN312022	Chess Australia Pty Ltd	Fee Simultaneous Chess	150.00
4295.3083-01	10/1/2022	626671	Our Town & Country Office National	ASALC - Stationary Order Ref 6144098448263	149.77
4294.3522-01	16/2/2022	29475	Hip Pocket Workwear & Safety - Alic	Boots per Quote 29475	148.50

4295.3365-01	23/2/2022	378313-SER	Northern Territory Veterinary Servi	Cat Microchipping x 5 Jan 5th 2022	148.35
4289.4641-01	7/2/2022	3475	Optimal Security Pty Ltd / Michael	RWMF - Traffic Flow Reports - Jan 2022	145.40
4289.4486-01	19/1/2022	2325/00303071	Bunnings Pty Ltd	Picture frame hang gear	144.39
4290.1366-01	11/2/2022	44325	CKS Electrical Mechanical Serv. P/L	Split system in sleep room not working gap childc	144.38
4295.4665-01	13/1/2022	170648	Think Water Alice Springs	Telescopic spray lance as quote 49774	140.80
4294.5768-01	10/2/2022	INV-10283	Tr!pl3 Fire Electrical & Contractin	Library - Hose Reel Nozzle Replacement & Labour	136.95
4295.325-01	2/2/2022	281920	DI Douglas PL t/a Work Wear Alice	Steel cap work boots as quote 27632 r smith	136.33
4295.2571-01	9/2/2022	170099	Alice City Tyrepower	Puncture repair Asset # 52868	130.00
4289.171-01	2/2/2022	4379260	Woolworths Group Limited ( Woolwort	Fresh Fruit - Civic Centre, RWMF, Library & ASALC	129.21
4294.3522-01	16/2/2022	29285	Hip Pocket Workwear & Safety - Alic	Boots per Quote 29285/29284	127.80
4295.4665-01	24/2/2022	169848	Think Water Alice Springs	Dripper as per quote 51768	125.51
4295.119-01	4/2/2022	2529575	B&S Home Timber & Hardware	Paint products as quote 149288	125.36
4295.3083-01	18/1/2022	627737	Our Town & Country Office National	RWMF - Register Rolls / Stationary	122.66
4295.4730-01	16/2/2022	103984910	Power Retail Corporation t/a JACANA	10211279 Milner Rd 31/1/2022	122.14
4289.5523-01	2/2/2022	3152	Western Grader Hire Pty Ltd t/a	Stuart Hwy - Holden Commo CD60AS- Relocate	121.00
4295.433-01	2/2/2022	14035	Territory Wrecking Repairs PTY LTD	Anzac Hill - Black Holden Cruze SA Rego S119CLY	121.00
4295.433-01	28/1/2022	13986	Territory Wrecking Repairs PTY LTD	Colonel Rose Dr - Burned Out Sedan - Relocate	121.00
4295.433-01	28/1/2022	13987	Territory Wrecking Repairs PTY LTD	Impound to Ilparpa Community - Silver Commo CD35ZI	121.00
4295.433-01	8/2/2022	14085	Territory Wrecking Repairs PTY LTD	Irvine St - Mitsubishi Van - Nil Plates - Relocate	121.00
4295.433-01	8/2/2022	14087	Territory Wrecking Repairs PTY LTD	Irvine St - Mitsubishi Van ZMG965 - Relocate	121.00
4295.2571-01	9/2/2022	170329	Alice City Tyrepower	New Tubes for Asset # 53560	120.00
4295.4641-01	2/2/2022	3495	Optimal Security Pty Ltd / Michael	RWMF - CCTV issue at Transfer Station	120.00
4295.1366-01	17/1/2022	45530	CKS Electrical Mechanical Serv. P/L	Check power to reticulation box at walmulla pk	119.58
4290.1366-01	11/2/2022	44633	CKS Electrical Mechanical Serv. P/L	Test and Tag 3 phase per Invoice 44633	115.50
4295.1366-01	21/1/2022	45620	CKS Electrical Mechanical Serv. P/L	Reattach cover to a/c unit braitling childcare	115.50
4295.1366-01	17/1/2022	45516	CKS Electrical Mechanical Serv. P/L	Gap Childcare - Repair split system in baby room	115.50
4295.5768-01	10/2/2022	INV-10282	Tr!pl3 Fire Electrical & Contractin	RWMF - Power issues at compound down back	115.50
4289.171-01	10/1/2022	4361465	Woolworths Group Limited ( Woolwort	Fresh Fruit - Civic Centre, RWMF, Library & ASALC	113.32
4295.4730-01	11/2/2022	1015138210	Power Retail Corporation t/a JACANA	10245796 Todd St 31/1/2022	112.51
4286.6304-01	3/2/2022	INV-0156	M Ponado-Llorando T/A AP Delights	Supply of Cupcakes- Australia Day Flag Raising	112.50
4289.3623-01	4/2/2022	INV-5897	Reality Bites Catering	Workshop- Elected Members	112.40
4295.3083-01	20/1/2022	628136	Our Town & Country Office National	ASALC - Stationary Order Ref 6144098448263	111.98
4289.57-01	3/2/2022	4030427848	BOC Limited	ASALC- Hire of Medical Oxygen Cylinders x 4	110.57
4295.2571-01	9/2/2022	170453	Alice City Tyrepower	Puncture repair # 52643 as invoice 170453	110.00
4295.711-01	18/2/2022	180222	Alice Springs Camera House	Camera battery charger	109.90
4295.2877-01	10/2/2022	INV0003372	John David Capper t/a Red Kangaroo	ASCOLL Books	108.00
4295.2394-01	10/2/2022	IN167687	Alice Hosetech	D-shackles #52530 as quote SO010338	107.75

4295.2877-01	10/2/2022	INV0003370	John David Capper t/a Red Kangaroo	ASCOLL Books	103.50
4295.61-01	4/2/2022	11919673	BP Australia Pty Ltd	Fuel & Oils - Jan 2022	103.48
4295.4730-01	16/2/2022	104918610	Power Retail Corporation t/a JACANA	10125586 Larapinta Dr 31/1/2022	100.80
4289.171-01	11/1/2022	4361519/D118368	Woolworths Group Limited ( Woolwort	ASALC- Milk etc to sell in Kiosk	100.00
4290.171-01	8/2/2022	4361385/D118366	Woolworths Group Limited ( Woolwort	ASALC- Milk etc to sell in Kiosk	100.00
4295.3083-01	8/2/2022	629180	Our Town & Country Office National	RWMF - Milk	99.60
4290.171-01	8/2/2022	4361385/D118367	Woolworths Group Limited ( Woolwort	ASALC- Milk etc to sell in Kiosk	99.50
4295.4730-01	16/2/2022	104883210	Power Retail Corporation t/a JACANA	10229188 DeHavilland Dr 31/1/2022	98.33
4295.1296-01	8/2/2022	15723973	Cleanaway Limited	RWMF - Rent of Recycle Bins - Dec 2021	96.31
4295.119-01	12/1/2022	2526632	B&S Home Timber & Hardware	RWMF - Tipshop Materials	95.97
4289.2311-01	27/1/2022	683192	Red Centre Unit Trust t/a Red Centr	Photocopier reading at depot as invoice 683192	92.69
4286.5790-01	3/2/2022	2230	JW Lawrie Trust t/a Creative Gifts	2022 Australia Day Citizen Awards Plates Engraving	90.00
4289.5951-01	3/2/2022	INV0007	Kemunto Nyaituga Ogendi T/A Kemy Og	40 Minute Solo Performance	90.00
4295.4982-01	14/1/2022	46190	Territory Pest Control	Tender 2020-08ST Pest Control 1st Year of 2 Years	90.00
4295.4982-01	14/1/2022	46192	Territory Pest Control	Pest Treatment - Flynn Park	90.00
4289.1969-01	3/2/2022	4137	Centre Mobile Vet	Romazine S4 x 50ml	89.50
4295.120-01	15/2/2022	DW9813KF	J Blackwood & Son Ltd	HO-1K Service Kt & Freight	86.70
4289.4486-01	24/1/2022	2325/99833366	Bunnings Pty Ltd	Hex key wrench set as quote 310717159	85.40
4295.2394-01	13/1/2022	IN167133	Alice Hosetech	Hose fittings # 538513 as quote SO010319	85.22
4289.1782-01	18/1/2022	002358302	CJD Equipment Pty Ltd	Fuel cap # 53814 as quote 0050341518	84.70
4289.4730-01	3/2/2022	109739310	Power Retail Corporation t/a JACANA	10244618 South Tce 19/1/2022	84.19
4289.2311-01	27/1/2022	683198	Red Centre Unit Trust t/a Red Centr	Photocopier readings- Circulation Jan 22	83.44
4289.2311-01	27/1/2022	683193	Red Centre Unit Trust t/a Red Centr	Photocopier readings- CSS Jan 22	83.03
4289.2311-01	7/2/2022	683190	Red Centre Unit Trust t/a Red Centr	RWMF - Meter Reads - INV # 6833190	80.22
4295.244-01	8/2/2022	806360	Alicetronics Trust t/as iGear &	Toshiba R850 Battery Ref Quote # 203789	80.00
4295.2877-01	10/2/2022	INV0003373	John David Capper t/a Red Kangaroo	Books for main Library lending collection	79.20
4295.3258-01	7/2/2022	1326461	Central Fruit & Vegetable Wholesale	Depot - Fresh Fruit Mon 7/2/22	78.99
4295.5768-01	16/2/2022	INV-10312	Tr!p3 Fire Electrical & Contractin	Baseball Club - six monthly check	78.10
4295.3258-01	11/2/2022	1326499/1	Central Fruit & Vegetable Wholesale	Depot - Fresh Fruit Fri 11/2/22	72.49
4295.4486-01	10/2/2022	2325/01180297	Bunnings Pty Ltd	ASALC - Open PO for Bunnings Purchases	71.86
4295.2571-01	1/2/2022	170359	Alice City Tyrepower	Puncture repair # 52530 as invoice 170359	70.00
4295.2394-01	4/2/2022	IN167686	Alice Hosetech	Grease and lynch pins as quote SO010347	69.65
4295.2582-01	15/2/2022	62680	Mereenie H2o T/A Alice Springs Gold	RWMF - 15L Water Bottles x 6	66.00
4289.171-01	4/2/2022	4372118	Woolworths Group Limited ( Woolwort	Grocery Items for Events	65.60
4289.2413-01	7/2/2022	564299	Securepay Pty Ltd	Web Service & Transaction Fees - Jan 22	63.53
4289.5080-01	4/2/2022	18810	Electricon Contracting PL t/a Pump	Dust covers # 538307 as invoice 18810	59.03
4289.5768-01	4/2/2022	INV-10138	Tr!p3 Fire Electrical & Contractin	Traeger PK AFLCA Grandstand - Fire panel testing	57.75

4289.5768-01	4/2/2022	INV-10132	Tr!pl3 Fire Electrical & Contractin	Bath St Childcare - Monitor Fire Detection System	57.75
4290.5768-01	3/2/2022	INV-10231	Tr!pl3 Fire Electrical & Contractin	Braitling Childcare - Check Fire detection system	57.75
4290.5768-01	3/2/2022	INV-10233	Tr!pl3 Fire Electrical & Contractin	Gap Rd Childcare - Check Fire detection system	57.75
4295.5768-01	16/2/2022	INV-10315	Tr!pl3 Fire Electrical & Contractin	Civic Centre-fire panel testing - Feb 22	57.75
4295.5768-01	17/2/2022	INV-10323	Tr!pl3 Fire Electrical & Contractin	Braitling Childcare Centre fire system detection	57.75
4295.4665-01	4/2/2022	171689	Think Water Alice Springs	Storm water pipe & rake as quote 52289	56.44
4289.3258-01	7/2/2022	1325103	Central Fruit & Vegetable Wholesale	Fresh Fruit - Depot Friday 21/1/22	55.96
4289.3258-01	7/2/2022	1325086	Central Fruit & Vegetable Wholesale	Fresh Fruit - Depot Monday 17/1/22	55.85
4289.2311-01	2/2/2022	683189	Red Centre Unit Trust t/a Red Centr	Photocopier Billing 16264 Monthly Billing - Jan 22	55.24
4295.2582-01	8/2/2022	62822	Mereenie H2o T/A Alice Springs Gold	RWMF - 15L Water Bottles x 5	55.00
4289.4486-01	18/1/2022	2325/01028560	Bunnings Pty Ltd	Hydochoric acid	54.97
4295.3258-01	4/2/2022	1325919	Central Fruit & Vegetable Wholesale	Depot - Fresh Fruit Fri 4/2/22	51.81
4295.3258-01	22/2/2022	1325896	Central Fruit & Vegetable Wholesale	Depot - Fresh Fruit Mon 31/1/2022	50.30
4294.6423-01	9/2/2022	9FEB22	The Alice Springs Property Syndicat	Electricity Cost - Shop 8 Gallery 4-19 Apr 22	50.00
4295.2571-01	9/2/2022	170026	Alice City Tyrepower	Puncture repair Asset # 52874	50.00
4289.3258-01	7/2/2022	1325460	Central Fruit & Vegetable Wholesale	Fresh Fruit - Depot Monday 24/1/22	49.27
4295.3083-01	18/1/2022	627853	Our Town & Country Office National	ASALC - Stationary Order Ref 6144098448263	46.73
4289.2311-01	27/1/2022	683195	Red Centre Unit Trust t/a Red Centr	Photocopier readings- Tech Service Jan 22	45.89
4295.4147-01	22/2/2022	35038753	Western Diagnostic Pathology	Drug Screen and Etoh	45.27
4295.2877-01	15/2/2022	INV0003376	John David Capper t/a Red Kangaroo	ASCOLL Books Ref # MLQ0007262	45.00
4295.2582-01	17/1/2022	62544	Mereenie H2o T/A Alice Springs Gold	RWMF - 15L Water Bottles x 4	44.00
4295.3928-01	22/2/2022	15047126	FIT2Work	Fit 2 Work Charges	43.89
4295.4730-01	7/2/2022	1014119910	Power Retail Corporation t/a JACANA	10233117 Commonage Rd 28/1/2022	43.53
4295.6173-01	1/2/2022	1,763	OBD Systems Pty Ltd t/a Country Die	Brass hose swivel #53775 as invoice 1763	42.35
4295.2311-01	17/2/2022	683958	Red Centre Unit Trust t/a Red Centr	Photocopier reading at depot as invoice 683958	42.17
4289.4730-01	10/1/2022	1014119910	Power Retail Corporation t/a JACANA	10233117 Commonage Rd 29/12/2021	41.94
4295.2571-01	9/2/2022	170294	Alice City Tyrepower	Puncture repair Asset # 538514	40.00
4289.2311-01	2/2/2022	683196	Red Centre Unit Trust t/a Red Centr	Photocopier 16260 - Billing for Jan 22	39.72
4289.228-01	21/1/2022	I851852ALI	Metcash Trading P/L t/a Independent	ASALC - Milk for Kiosk	39.08
4289.228-01	14/1/2022	I851479ALI	Metcash Trading P/L t/a Independent	ASALC - Milk for KIOSK	39.08
4295.228-01	27/1/2022	I853373ALI	Metcash Trading P/L t/a Independent	ASALC - Milk for Kiosk	39.08
4295.228-01	4/2/2022	I852815ALI	Metcash Trading P/L t/a Independent	ASALC - Milk for Kiosk	39.08
4289.2311-01	27/1/2022	683191	Red Centre Unit Trust t/a Red Centr	Photocopier readings- Copy Cost Jan 22	38.49
4289.4486-01	14/1/2022	2325/00186867	Bunnings Pty Ltd	Cabin hook	37.00
4290.43-01	10/2/2022	856	French Apples PL t/a Alice Springs	Plant for Guest Speaker	36.00
4295.2877-01	15/2/2022	INV0003378	John David Capper t/a Red Kangaroo	Books for main Library lending collection	36.00
4295.4486-01	3/2/2022	2325/00103245	Bunnings Pty Ltd	Mobile Scoreboard Parts	35.18

4289.4486-01	14/1/2022	2325/99832980	Bunnings Pty Ltd	ASALC - Wench Pipe Trojan	34.91
4289.3248-01	3/2/2022	INV01978305	Messagemedia	Library SMS Messaging - Jan 2022	33.00
4295.2582-01	15/2/2022	62692	Mereenie H2o T/A Alice Springs Gold	RWMF - 15L Water Bottles x 3	33.00
4295.119-01	13/1/2022	2526870	B&S Home Timber & Hardware	rope as quote 149039	31.20
4295.3083-01	12/1/2022	627068	Our Town & Country Office National	Stationary Order - 6097612547380	30.80
4295.3083-01	25/1/2022	628778	Our Town & Country Office National	Stationery Order #6244331535280	30.80
4289.4730-01	7/2/2022	1012270112	Power Retail Corporation t/a JACANA	10205117 Commonage Rd Greenwaste 29/12/2021	29.54
4289.3083-01	3/2/2022	623969	Our Town & Country Office National	Carven Document Fram A4 Black	29.52
4289.2311-01	2/2/2022	683194	Red Centre Unit Trust t/a Red Centr	Photocopier Billing machine 16261 -Jan 22	28.70
4289.3248-01	3/2/2022	INV02034003	Messagemedia	Monthly Access Fee - Jan 22	27.50
4289.4730-01	2/2/2022	106268910	Power Retail Corporation t/a JACANA	10191318 Larapinta Dr 17/1/2022	27.07
4295.3517-01	25/2/2022	57450	Archival Survival Pty Ltd	Card Supports, F/c White, pk 25	27.01
4289.171-01	2/2/2022	4372141	Woolworths Group Limited ( Woolwort	Fruit & Water Prize Drawing Summer Reading Club	25.50
4295.2877-01	10/2/2022	INV0003371	John David Capper t/a Red Kangaroo	ASCOLL Books Ref # MLQ0007262	25.20
4289.171-01	11/1/2022	4361519/D118369	Woolworths Group Limited ( Woolwort	ASALC - Milk etc to sell in Kiosk	21.50
4289.4730-01	3/2/2022	1017207010	Power Retail Corporation t/a JACANA	10253411 Kurrajong Dr 20/1/2022	20.57
4295.2582-01	15/2/2022	62808	Mereenie H2o T/A Alice Springs Gold	RWMF - Ice 5kg Bag x 6	19.80
4295.1381-01	14/1/2022	118540	Central Communications (Alice Sprin	RWMF - Radio connector	18.90
4290.1897-01	7/2/2022	400421	Mad Harry's Pty Ltd t/a Mad Harrys	Basket Prize Lib Lovers	16.95
4295.2394-01	12/1/2022	IN167029	Alice Hosetech	Circlips #53529 as quote SO010315	16.50
4295.2797-01	4/2/2022	89286	Sisandbros Unit Trust t/a Alice Spr	Radiator cap #53113 as quote 00089286	15.37
4295.4665-01	5/1/2022	169837	Think Water Alice Springs	Fittings #538447 as quote 51714	11.00
4295.171-01	8/2/2022	4360774	Woolworths Group Limited ( Woolwort	ASALC- Milk etc to sell in Kiosk	10.60
4290.6108-01	7/2/2022	INV-16772	Outback Cycling Pty Ltd t/a Trail	Book (Alec) Akaltye Antheme	10.00
4295.228-01	11/2/2022	I853298ALI	Metcash Trading P/L t/a Independent	ASALC - Milk for sale in KIOSK	9.98
4295.2394-01	4/2/2022	IN167677	Alice Hosetech	D-shackles #52530 as quote SO010338	9.42
4295.3083-01	10/1/2022	626677	Our Town & Country Office National	ASALC - Stationary Order Ref 6144098448263	8.27
4289.2311-01	2/2/2022	683197	Red Centre Unit Trust t/a Red Centr	Photocopier Billing machine 15094 Jan 22	5.07
4295.3258-01	11/2/2022	1326499	Central Fruit & Vegetable Wholesale	Depot - Fresh Fruit Fri 11/2/22	3.90
4295.32-01	27/1/2022	INA77531	Normist Pty. Ltd. t/a Alice Bolt	M4 Screws as Invoice INA77531	1.80

**Total Approval Cheques**

**939,004.26**

**ALICE SPRINGS TOWN COUNCIL**

**Debtors Analysis - as at 28 February 2022**

A summary report of the control account balances listing categories of debtors and the age of the debts is required pursuant to Regulation 26 of the Local Government (Accounting) Regulations. Debtors are to be listed in accordance with the age of the debts to which the accounts relate.

Category	With Fines	Apply for	Payment	Courtesy	Issued	Total
Ranger Debtors	Recovery (28 days)	Court Dealing	Arrangement	Letter (14 days)		
Parking infringements	45,932	1,644	1,025	499	815	49,915
Shopping Trolley infringements	-	-	-	-	-	-
Animal Control	85,193	10,082	1,640	1,464	889	99,268
Litter	10	-	-	-	-	10
Infringements Public Places	107,739	-	1,396	-	448	109,583
Infringements - Regional Waste Management Facility	3,168	-	-	-	-	3,168
<b>Total Ranger Debtors</b>	<b>242,042</b>	<b>11,726</b>	<b>4,061</b>	<b>1,963</b>	<b>2,152</b>	<b>261,944</b>
Other Debtors	120+ days	90 days	60 days	30 days	Current	Total
General	24,683	6,452	19,768	16,375	-	67,277
Development Consent Authority	-	-	-	-	-	-
Regional Waste Management Facility	3,680	2,240	107,589	194,223	-	307,732
Sports Levy	-	15,527	-	-	-	15,527
Alfresco Permits	2,025	-	1,485	-	-	3,511
Aquatic & Leisure Centre	1,334	4,468	2,925	2,731	-	11,458
<b>Total Other Debtors</b>	<b>31,722</b>	<b>28,686</b>	<b>131,768</b>	<b>213,329</b>	<b>-</b>	<b>405,504</b>
<b>Total Debtors</b>						<b>667,448</b>
Less: Doubtful Debts Provision						<b>(261,481)</b>
<b>Total Debtors (net)</b>						<b>\$ 405,968</b>

Notes:

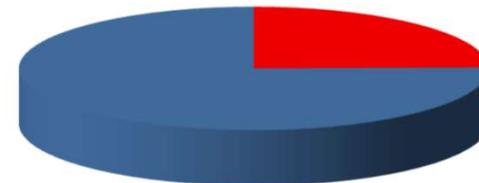
**Rates & Charges Analysis**

At 28 February 2022 the collection of outstanding Council rates & charges was running at 75%

Rates & Charges Owed (Previous + Current Levy)	\$ 29,025,469	100%
Rates and Charges Received this year	\$ 21,833,288	75%
Rates & Charges Outstanding as at 28 February 2022	\$ 7,192,182	25%

Any slight variance is due to rounding (within \$1.00)

**Rates & Charges Analysis**



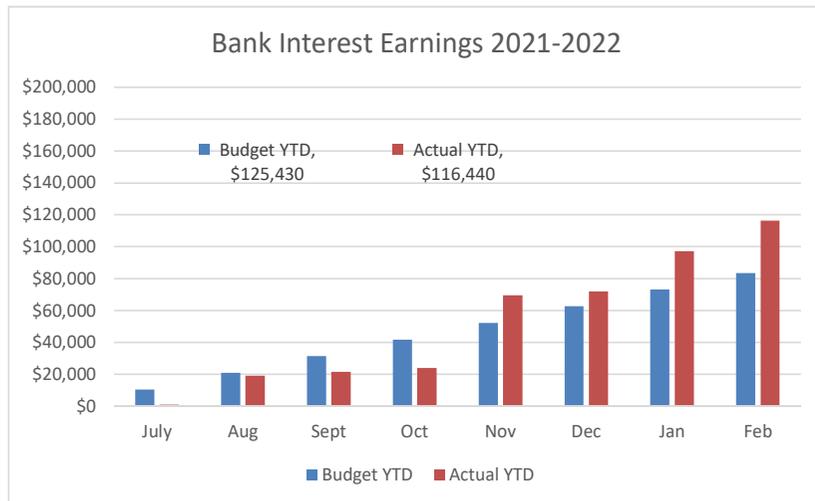
**25%  
Outstanding**

Investments Report as at 28 February 2022

Term Deposit Details									
Date invested	Invested Amount	Time Invested	Invested with	Interest rate	Due date	Credit rating	Expected interest at maturity of term deposit		
12/05/2021	\$ 3,109,917	365	Westpac	0.27%	Thursday, 12 May 2022	A-1+	\$ 8,397		
1/12/2021	\$ 1,551,533	180	Bank of QLD	0.45%	Monday, 30 May 2022	A-2	\$ 3,433		
27/10/2021	\$ 8,952,897	272	NAB	0.35%	Tuesday, 26 July 2022	A-1+	\$ 23,351		
27/10/2021	\$ 1,977,798	272	NAB	0.35%	Tuesday, 26 July 2022	A-1+	\$ 5,159		
27/10/2021	\$ 3,047,349	272	NAB	0.35%	Tuesday, 26 July 2022	A-1+	\$ 7,948		
14/02/2022	\$ 1,015,732	180	Bendigo	0.60%	Saturday, 13 August 2022	A-2	\$ 3,005		
7/02/2022	\$ 3,312,182	270	NAB	0.61%	Friday, 4 November 2022	A-1+	\$ 14,946		
4/01/2022	\$ 5,114,381	365	NAB	0.70%	Wednesday, 4 January 2023	A-1+	\$ 35,801		
7/02/2022	\$ 2,306,831	365	Bank of QLD	0.80%	Tuesday, 7 February 2023	A-2	\$ 18,454		
<b>Total term deposits \$</b>							<b>30,388,621</b>	<b>Total Expected Interest on Maturity \$</b>	<b>120,494</b>

Short Term	Policy Max.	Actual Portfolio
A-1+	100%	84%
A-1	45%	0%
A-2	25%	16%
<A-2	10%	0%

Interest Summary:			Cash & Investment Summary:		
Interest earnings as at month end were as follows:			Cash Holdings as at month end were as follows:		
Bank Interest:	Actual YTD	Budget YTD	Cash at Bank :	\$	14,585,875
Interest on Rates:	\$ 116,440	\$ 125,430	Short Term Investments :	\$	30,388,621
	\$ 112,029	\$ 125,000		\$	
<b>Totals</b>	<b>\$ 228,469</b>	<b>\$ 250,430</b>	<b>Totals</b>	<b>\$</b>	<b>44,974,496</b>



## UNEXPENDED GRANTS 2021 - 2022

(Not inclusive of Council contributions)

Attachment 7

### NT OPERATING GRANTS & OTHERS

SPECIFIC PURPOSE (TIED)

	BALANCE 01/07/2021	2021 - 2022 INCOME	2021 - 2022 EXPENDITURE	BALANCE
RWMF - MES TOWN CAMP FUNDING		197,396	131,597	65,799
ROAD SAFETY COMMUNITY PROGRAM		10,000		10,000
SENIORS GRANT		2,000	2,000	-
LIBRARY		622,371	414,914	207,457
YOUTH VIBE HOLIDAY	3,156	2,000	100	5,056
NATIONAL RECONCILIATION WEEK				-
HARMONY - DRUMMING WORKSHOP	750			750
LIBRARY - CELEBRATING SENIORS		1,800	1,800	-
LIBRARY - YOUTH PROGRAM	4,169		4,169	0
STAND UP!	3,509			3,509
YOUTH BOXING	7,200		7,200	-
ASALC PWD & CALD SWIMMING CLASSES	9,628	36,500		46,128
YOUTH ACTIVITIES ASALC SPLASH PARTIES	790		790	0
YOUTH ACTIVITIES ASALC SPLASH PARTIES	12,023	38,940	21,473	29,489
SUMMER SAM 2021		2,000	2,000	-
ASALC AUSTRALIA DAY PARTY	3,296		2,599	697
TODD MALL REVAMP LRCI PHASE 2	489,965		325,866	164,098
ACTIVE ALICE MUMS	21,480		13,166	8,314
SCHOOL HOLIDAY SKATE PROGRAM	6,043			6,043
SPECIAL COMMUNITY ASSISTANCE AND LOCAL EMPLOYMENT (SCALE)	109,337	230,443	232,480	107,299
GREEN BOOK PROJECT	4,221		1,520	2,701
PENSIONER CONCESSION		158,256	158,256	-
TRADITIONAL OWNER PATROL		30,000	30,000	-
WORKFORCE ATTRACTION STRATEGY		45,000		45,000
COMMERCIAL RATE REPLENISHMENT	109,337		2,038	107,299
AUSTRALIA DAY		15,362	15,362	
ARRERENTE CULTURE AND LANGUAGE WORKSHOP		4,000		
<b>TOTAL SPECIFIC PURPOSE (TIED)</b>	<b>785,625</b>	<b>1,396,068</b>	<b>1,367,330</b>	<b>810,362</b>

### COMMONWEALTH OPERATING

GENERAL PURPOSE (UNTIED) Administered by NT Grants Commission

	BALANCE 01/07/2021	2021 - 2022 INCOME	2021 - 2022 EXPENDITURE	BALANCE
FAG - GENERAL PURPOSE UNTIED	300,080	493,788	529,245	264,623
FAG - ROAD COMPONENT	505,087	998,037	1,002,083	501,041
<b>TOTAL COMMONWEALTH OPERATING</b>	<b>805,167</b>	<b>1,491,825</b>	<b>1,531,328</b>	<b>765,664</b>

### NT CAPITAL GRANTS

	BALANCE 01/07/2021	2021 - 2022 INCOME	2021 - 2022 EXPENDITURE	BALANCE
ENERGY EFFICIENCY & SUSTAINABILITY	230			230
<b>TOTAL NT CAPITAL GRANTS</b>	<b>230</b>	<b>-</b>	<b>-</b>	<b>230</b>

### COMMONWEALTH CAPITAL GRANTS

	BALANCE 01/07/2021	2021 - 2022 INCOME	2021 - 2022 EXPENDITURE	BALANCE
SMART SOLAR TREES*	149,900	(138,742)	11,158	0
LOVEGROVE DRIVE WORKS	8,176			8,176
NORRIS BELL AVENUE WORKS	140,401		140,401	(0)
<b>TOTAL COMMONWEALTH CAPITAL GRANTS</b>	<b>298,476</b>	<b>(138,742)</b>	<b>151,559</b>	<b>8,175</b>

<b>TOTAL GRANTS</b>	<b>1,889,498</b>	<b>2,749,151</b>	<b>3,050,217</b>	<b>1,584,431</b>
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\*Balance may change depending on extension approval

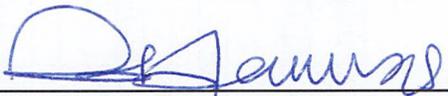


**Certification by the Council CEO**

Council Name:	ALICE SPRINGS TOWN COUNCIL
Reporting Period:	28-Feb-22

To the best of the CEO's knowledge, information and belief:  
Per Regulation 17 (5) (a) (ii): the council's financial report best reflects the financial affairs of the council.

CEO Signed

  
\_\_\_\_\_

Date

14 03 22  
\_\_\_\_\_

*Note: If the CEO cannot provide this certification then written reasons are required for not providing the certification.*

**Table 1. Income and Expense Statement – Actual v Budget**

INCOME AND EXPENSE STATEMENT FOR THE PERIOD ENDING 28 February 2022	2021 YTD ACTUAL	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Approved Annual Budget \$
<b>OPERATING INCOME</b>					
Rates	22,942,675	23,403,591	15,566,467	7,837,124	23,349,701
Statutory Charges	3,920,742	4,011,877	4,003,175	8,702	4,003,175
User Fees and Charges	3,444,170	3,323,077	3,288,173	34,904	4,930,855
Operating Grants and Subsidies	86,147	3,864,888	1,972,292	1,892,596	2,167,500
Interest / Investment Income	2,323,240	228,469	203,336	25,133	305,000
Other Operating Revenue - Includes reimbursements, proceeds from sale of assets, fuel rebates, insurance claims, infringements etc	334,154	376,649	487,668	(111,019)	663,984
<b>TOTAL INCOME</b>	<b>33,051,129</b>	<b>35,208,552</b>	<b>25,521,111</b>	<b>9,687,441</b>	<b>35,420,215</b>
<b>OPERATING EXPENSES</b>					
Employee Expenses	11,057,297	12,310,774	13,600,521	1,289,747	20,399,388
Materials and Contracts	4,289,440	6,122,808	6,322,240	199,432	9,412,767
Elected Member Allowances		157,520	174,957	17,437	262,436
Elected Member Expenses		13,516	20,017	6,501	30,025
Council Committee & LA Allowances				-	
Council Committee & LA Expenses				-	
Depreciation, Amortisation and Impairment	4,900,000	7,150,107	6,333,333	816,774	9,500,000
Interest Expenses				-	
Other Operating Expenses - Includes legal fees, advertising, travel & accommodation expenses, postage, freight, telephone, electricity, sewerage charges, water charges, insurance, vehicle expenditure, contribution and grants made etc	3,474,004	3,445,622	3,345,286	(100,336)	4,942,599
<b>TOTAL EXPENSES</b>	<b>23,720,741</b>	<b>29,200,347</b>	<b>29,796,354</b>	<b>2,229,555</b>	<b>44,547,215</b>
<b>OPERATING SURPLUS / DEFICIT</b>	<b>9,330,388</b>	<b>6,008,205</b>	<b>(4,275,243)</b>	<b>10,283,448</b>	<b>(9,127,000)</b>
Capital Grants Income	875,861	176,086	0	176,086	0
<b>SURPLUS / DEFICIT</b>	<b>10,206,249</b>	<b>6,184,291</b>	<b>(4,275,243)</b>	<b>10,459,534</b>	<b>(9,127,000)</b>
Capital Expenses	4,234,744	5,281,658	3,215,334	2,066,324	3,820,500
Borrowing Repayments (Principal Only)				-	
Transfer to Reserves	-	-	-	-	0
Less Non-Cash Income				-	
<b>Add Back Non-Cash Expenses</b>	<b>4,900,000</b>	<b>7,150,107</b>	<b>6,333,333</b>	<b>816,774</b>	<b>9,500,000</b>
<b>NET SURPLUS / DEFICIT</b>	<b>10,871,505</b>	<b>8,052,739</b>	<b>(1,157,244)</b>	<b>9,209,983</b>	<b>(3,447,500)</b>
Prior Year Carry Forward Tied Funding		2,013,670		2,013,670	
Other Inflow of Funds		-		-	
Transfers from Reserves	8,215,722	3,532,389	3,434,166	98,223	3,447,500
<b>TOTAL ADDITIONAL INFLOWS</b>		<b>5,546,059</b>	<b>3,434,166</b>	<b>2,111,893</b>	<b>3,447,500</b>
<b>NET OPERATING POSITION</b>	<b>19,087,227</b>	<b>13,598,798</b>	<b>2,276,922</b>	<b>11,321,876</b>	<b>0</b>

**Reasons for the variation between Year to Date (YTD) actual performance and YTD budget**

Capital expenditure of \$5,281,658 is more than anticipated for the period, transfers from reserves are higher than anticipated for the period and rates invoicing is slightly above budget for the period.

Legend	Income	Expenditure
Over Budget	<span style="color: green;">●</span>	<span style="color: red;">●</span>
Under Budget	<span style="color: red;">●</span>	<span style="color: green;">●</span>
Income over budget is green but under budget more than 10% is red		
Expense over budget is red but under budget more than 10% is green		

Note  
Rates income is higher than expected budget for this period to date due to the higher residential and rural rates recovery

Grant Income includes the June 2021 Grant for FAG Roads & General which has been received in current income year totalling \$1.262 million

Employee expenses are tracking below budget due to various vacant positions across council

Recalculated depreciation due to system error now fixed. Also carried forward of June 2021 figure due to system error

**Table 2. Capital Expenditure – Actual v Budget**

<b>CAPITAL EXPENDITURE FOR THE PERIOD 28 FEBRUARY 2022</b>	<b>YTD Actuals \$</b>	<b>Budget for February Period \$</b>	<b>Approved YTD Budget \$</b>	<b>YTD Variance \$</b>
Land and Buildings (see note 2)	0	143,333	215,000	215,000
Other (see note 2)	0	183,333	275,000	275,000
Infrastructure (including roads, footpaths, park furniture) (see note 2)	0	1,003,667	1,505,500	1,505,500
Plant and Machinery and Fleet (see note 2)	0	1,216,667	1,825,000	1,825,000
<b>** TOTAL CAPITAL EXPENDITURE</b>	<b>1</b>	<b>2,228,625</b>	<b>3,820,500</b>	<b>3,820,500</b>

<b>Total capital expenditure funded by:</b>	<b>YTD Actual \$</b>	<b>Budget February Period \$</b>	<b>YTD Budget \$</b>	<b>YTD Variance \$</b>
Operating income (amount allocated to fund capital items)				0
Capital Grants (R2R, FAA Road Grants etc.)	1,491,825	766,667	1,150,000	(341,825)
Transfers from Reserves (by Council resolution) <b>for capital expenditure only</b>	4,771,931	2,271,667	3,407,500	(1,364,431)
Borrowings				0
Sale of Assets (including trade-ins)	-	248,667	373,000	373,000
Other Funding				0
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>	<b>6,263,756</b>	<b>2,520,333</b>	<b>4,930,500</b>	<b>(1,333,256)</b>

Items to note in relation to significant variance between actual and budgeted expenditure or significant delays on the project status

- None

\*\* Total Capital Expenditure is detailed in below three tables (4,079,570 + 1,067,198 + 134,891 = 5,281,659)

<b>** Capital Expenditure Detail (projects over \$150K)</b>	<b>\$</b>
Ilparpa Road Footpath costs	3,241,125
RWMF - CJD Isuzu	251,543
Street Sweeper	249,609
Smart Solar trees	179,515
Traeger Park -skatepark and sport lighting repairs	157,778
<b>Total Capital Expenditure (Over \$150k)</b>	<b>4,079,570</b>

<b>** Capital Projects Detail below \$150k</b>	<b>\$</b>
Mini Street Sweeper	149,986
Norris Bell Avenue Works	148,572
Cromwell Drive Rehabilitation (grant funded)	116,301
Isuzu FRR600	80,000
Todd Mall Entrance	70,055
Public Art	64,958
Park redevelopment	63,781
Lighting upgrade/fire panels/upgrade CCTV	62,172
35 Wilkinson street chemical shed works	55,511
Library - painting and carpeting	54,955
RWMF - EACS Installation to Tip	50,337
Hatz Powered silent engine	46,500
Civic Centre - installation of security screens/flag pole/ac control unit/desks	42,199
Toyota Hilux 4x4 workmate	27,726
Anzac Hill Beautification	17,160
Jim McConville - picket fence variation& sport lighting	16,984
<b>Total Capital Expenditure (Under \$150k)</b>	<b>1,067,198</b>

<b>** Various -Other</b>	<b>\$</b>
ASALC - Slushy machine	4,600
ASALC - Sail shade and cabling	31,358
Netball shade structure	1,250
ASALC - Numatic scrubber	7,276
Alice Plaza Carpark Structural inspection	7,065
Dunlite diesel workstation generator	9,234
Brushcutter for skid steer loader	7,791
Footpath maintenance	18,085
RWMF Compactor Receiver	17,481
RWMF - Headset for WB	1,199
RWMF - 6000L Oil pod tank	19,873
Security - Operational - Roni Security - Civic & Library	9,678
<b>Total Various Capital Expenditure</b>	<b>134,891</b>

Table 4. Monthly Balance Sheet Report

BALANCE SHEET AS AT 28 FEBRUARY 2022	YTD Actuals \$	Note Reference
<b>ASSETS</b>		
Cash at Bank	44,974,496	(1)
Accounts Receivable	7,661,025	
Trade Debtors	405,654	(2)
Rates & Charges Debtors	7,192,182	
Other Items/Tax	63,190	(3)
<b>Other Current Assets</b>		
Inventories	260,678	
Prepayments	0	
<b>TOTAL CURRENT ASSETS</b>	<b>52,896,199</b>	
<b>Non-Current Financial Assets</b>		
Property, Plant and Equipment	285,732,783	
<b>TOTAL NON-CURRENT ASSETS</b>	<b>285,732,783</b>	
<b>TOTAL ASSETS</b>	<b>338,628,982</b>	
<b>LIABILITIES</b>		
Accounts Payable	312,118	(4)
ATO & Payroll Liabilities	0	(5)
Current Provisions	2,147,441	
Accruals		
Other Current Liabilities	165,382	
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,624,941</b>	
Non-Current Provisions	3,350,854	
Other Non-Current Liabilities	0	
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>3,350,854</b>	
<b>TOTAL LIABILITIES</b>	<b>5,975,795</b>	
<b>NET ASSETS</b>	<b>332,653,187</b>	
<b>EQUITY</b>		
Asset Revaluation Reserve	290,887,886	
Reserves	19,429,478	(6)
Accumulated Surplus	22,335,823	
<b>TOTAL EQUITY</b>	<b>332,653,187</b>	

## NOTES TO BALANCE SHEET

### Note 1. Details of Cash and Investments Held

Term deposit investment totals \$30,388,621 and are with major banks with A-1+ and A-2 ratings. Trust funds held total \$162,316 and are included in other current liabilities

### Note 2. Statement on Debts Owed to Council (Accounts Receivable)

	1-30 Days	31-60 Days	> 60 Days	
Trade Debtors	2,152	215,292	450,004	667,448
Less Provision for Doubtful Debts				-261,481
				405,967

### Note 3. Other Items/Tax

Feb-22

GST Refundable	61,146
Accounts Payable GST Uninvoiced Control	2,040
Cash Rounding account	4
<b>Total</b>	<b>63,190</b>

### Note 4. Statement on Debts Owed by Council (Accounts Payable)

	1-30 Days	31-60 Days	> 60 Days
Trade Creditors	312,118	\$	\$
Other Creditors	\$	\$	\$

### Note 5. Statement on Australian Tax Office (ATO) and Payroll Obligations

The GST and PAYG Withholding tax obligations were paid by the due date. All FBT obligations have been paid to date. All superannuation obligations have been paid to date. All insurance premiums, including Work Health and Directors and Office Holders' cover, have been paid to date.

### Note 6. Tied and Untied Funds

TIED AND UNTIED FUNDS	
Cash Investments Held	30,388,621
	30,388,621
Less: Liabilities	
Current Liabilities	2,624,941
Non Current Liabilities	3,350,854
	5,975,795
	24,412,826
Less: Cash Restricted Reserves	(19,429,478)
Less: Grant Funding Received for Specific Projects	(1,584,431)
<b>UNTIED FUNDS</b>	<b>3,398,917</b>

### MOVEMENT IN RESERVES

Reserve Balance at 31 January 2022	22,506,407
Less: Movement 1 February to 28 February	3,076,929
<b>Closing Reserve Balance at 31 January 2021</b>	<b>19,429,478</b>

Details of Movement Transfers	Amount	Details
22/02/22 Resolution 21736 Aquatic Centre Reserve	268,000	Upgrade to Building per FY 22
22/02/22 Resolution 21736 Capital (Infrastructure) Reserve	1,545,003	Various Upgrades & Maintenance - Roads, Security, ICT, buildings & P&E
22/02/22 Resolution 21736 Todd Mall and Environ Redevelopment	10,000	Todd Mall enhancements per FY 22
22/02/22 Resolution 21736 Regional Waste Management Facility P&E	197,000	RWMF Plant & Equipment
22/02/22 Resolution 21736 Civic Centre Upgrade Reserve	140,000	Building Upgrade per FY 22
22/02/22 Resolution 21736 Public Toilet Project Reserve	100,000	Upgrade to Public Toilet per FY 22
22/02/22 Resolution 21736 Plant & Equipment Replacement Reserve	636,224	Plant and equipment upgrade per FY 22
22/02/22 Resolution 21736 Garden Cemetery Future Development	28,500	Garden cemetery upgrades per FY 22 Budget
22/02/22 Resolution 21736 Investment Interest Income Reserve	152,202	Plant and equipment upgrade per FY 22
<b>Total Movement in Reserves</b>	<b>3,076,929</b>	

**Table 5. Highest 20 Contractor Payments/ Items paid in the month**

The table is to include top 20 payments to contractors made in the month (excluding taxes and employment related costs such as superannuation, and utilities) distinguishing between payments to a local Territory enterprise or industry; and interstate / overseas supplier.

Supplier Name	Council Project Title	Territory enterprise or industry supplier \$	Interstate / overseas enterprise or industry supplier \$	TOTAL
TJ Signs	Boards on Traeger Wall	49,944		
Deloitte Private Pty Ltd	Fees for Professional Services	49,929		
Cleanaway Limited	RWMF - Domestic Clearances - Jan 2022	47,876		
Living Turf	Tender- Oval Fertilizer Products	37,556		
RIMFIRE Energy	ASALC - Electricity Charge - Jan 2022	32,770		
Living Turf	Tender- Oval Fertilizer Products	32,174		
SWEL - Specialised Welding & Engine	Tender 2021-03ST Moth Shade Structure- Todd Mall	30,015		
Centre Plumbing	Anzac oval clubrooms	22,561		
Refuel Australia	Depot - 12,000ltrs Diesolene Delivered	19,440		
Alice Springs Animal Shelter Inc	Pound Management & Registration - Jan 2022	15,195		
Redhot Arts Central Australia	2021 Sponsorship for Desert Festival as per signed	15,000		
Ross Engineering Pty Ltd	RWMF - Design, Fabricate & Supply New Storage Rack	13,680		
Alice Springs 50 Plus Community Cen	Support for 50 + Community Centre for 2021	10,000		
INDERVON	RWMF - 6000L Diesel	9,950		
Vocus Pty Ltd	ASTC - Dark Fibre, Equipment, IP, Internet Feb22	9,909		
Living Turf	Chemicals for Ovals	9,834		
Peak Services Pty Ltd T/A Peak Serv	VPP Feasibility study & Solar Power Feasibility St	9,613		
Think Water Alice Springs	RWMF - Supply 3 x Poly Tanks for Ponds	9,611		
Regional Capitals Australia Inc	Regional Capitals Australia Membership 21/22	9,350		
Rosmech Sales & Service Pty Ltd	Purchase Street Sweeper- Tender/Local buy	8,650		
PlazArt Creative Metal Work	Remove & repair boom gates at Schwarz Crescent	7,635		
Other (expenses to numerous to list but as per EFT lising not included above)		947,156		
<b>TOTAL</b>		<b>1,397,850</b>	<b>0</b>	<b>1,397,850</b>

\* Legal Services include  
WHS/HR Advice  
Land Acquisition  
Lease Renewals  
Harley Street Advice

**Table 6 - Member CEO Credit Card**

Where a council credit card has been issued to a member and/or the CEO a list, per cardholder, of all credit card transactions in the months is to be published including any arrangements a member or CEO has to repay council for a transaction made in the reporting period.

<b>Cardholder: Robert Jennings</b>					
<b>Transactions for Month</b>			<b>Council Expense</b>	<b>Personal Expense</b>	<b>Repayment Arrangements</b>
	<b>Amount</b>				
Woolworths Hartly St	\$ 40.10	\$	40.10		
Westfield	\$ 355.90	\$	355.90		
SQ KOPII.CO	\$ 17.00	\$	17.00		
Phone a Flower	\$ 75.00	\$	75.00		
Fawltys Fine Food	\$ 65.00	\$	65.00		
Woolworths Hartly St	\$ 25.50	\$	25.50		
This is Aboriginal Art	\$ 59.00	\$	59.00		
Card Fee	\$ 9.00	\$	9.00		
<b>TOTAL</b>	<b>\$ 646.50</b>	<b>\$</b>	<b>646.50</b>	<b>\$0</b>	<b>0</b>

Card expenditure is for Council business purchases of a minor nature for catering and function purchases and for purchases made online where no other payment method available

<b>Cardholder: Teresa Brodrick</b>					
<b>Transactions for Month</b>			<b>Council Expense</b>	<b>Personal Expense</b>	<b>Repayment Arrangements</b>
	<b>Amount</b>				
Apple Online	\$ 45.00	\$	45.00		
Amazon Web Services	\$ 1.37	\$	1.37		
Amazon Web Services	\$ 31.51	\$	31.51		
Amazon Web Services	\$ 516.58	\$	516.58		
Construction Chemica	\$ 950.40	\$	950.40		
Australian Library & Deakin	\$ 380.00	\$	380.00		
Paypal *Prettyfound	\$ 49.95	\$	49.95		
News Limited - Surry Hills	\$ 40.00	\$	40.00		
News Limited - Surry Hills	\$ 28.00	\$	28.00		
Tickets -7th Annual S McMahons	\$ 87.16	\$	87.16		
EB 2022 International	\$ 204.00	\$	204.00		
Dropbox	\$ 108.90	\$	108.90		
Mailchimp	\$ 139.19	\$	139.19		
Card Fee	\$ 9.00	\$	9.00		
<b>TOTAL</b>	<b>\$ 2,591.06</b>	<b>\$</b>	<b>2,591.06</b>	<b>\$0</b>	<b>0</b>

Card expenditure is for Council business purchases of a minor nature for catering and function purchases and for purchases made online where no other payment method available

**REPORT**

Report No. 35 / 22cncl

**TO: ORDINARY COUNCIL – TUESDAY 22 MARCH 2022**

**SUBJECT CHIEF EXECUTIVE OFFICERS REPORT**

**AUTHOR: ROBERT JENNINGS – CHIEF EXECUTIVE OFFICER**

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**1. MEETING WITH CORRECTIONS CENTRAL AUSTRALIA**

On 23 February and 3 March 2022, the CEO met with Bill Carroll – General Manager and Chris Kendrick – Business Manager from Alice Springs Correctional Centre, Northern Territory Correctional Services. Whilst the insurance matter is not able to be resolved at an operational level, other partnership opportunities are being progressed. It is hoped that political input into the matter may achieve results.

**2. MEETINGS ATTENDED**

The following meetings were attended by the CEO as well as other officers (not an exclusive list):

- The Hon Barnaby Joyce, MP – Deputy Prime Minister and Mayor Matt Paterson
- Jamie Chalker APM – Commissioner of Police and Chief Executive Officer of Fire and Emergency Services, Northern Territory Police, Fire and Emergency Services, Commander Craig Laidler – Commander Southern Command, Northern Territory Police, Robert Jordan – Acting Superintendent/Staff Officer, Northern Territory Police, Fire and Emergency Services and Mayor Matt Paterson
- Cliff Weeks – Assistant Investment Commissioner, Brendan Blandford – Regional Executive Director, Central Australia Regional Network Group, Department of the Chief Minister and Cabinet, Northern Territory Government, Mayor Matt Paterson, Anthony Geppa - Senior Media Officer and Emma Murray – Media Officer, Alice Springs Town Council – present Central Australian Regeneration Deal
- Jay Walker – Associate Vice-Chancellor, Charles Darwin University
- Michael Trull – Principal, Trezona Accounting and Taxation Services, Joel Morrison – Chief Executive Officer, Northern Territory Cricket, Mark Goode – Acting Director Technical Services, Ashley Renton – Manager Works and Tama Wakelin – Sports Officer, Alice Springs Town Council – further discussions on Traeger Park
- Northern Territory CEO's Meeting
- Regular catch-ups with Councillor Bitar
- Regular catch-ups with Mayor Matt Paterson
- Kate Francis – Managing Director, Solace Consulting Pty Ltd and Jean Manda – Manager People and Culture, Alice Springs Town Council
- Brad Bellette – Alice Springs BMX
- Alice Partnership Meeting with Commander Craig Laidler – Commander Southern Command, Northern Territory Police, Brendan Blandford – Regional Executive Director, Central Australia Regional Network Group, Department of the Chief Minister and Cabinet, Northern Territory Government, Dorrelle Anderson – General Manager, Regional Services Central Australia, Martina O'Brien – Executive Director Families, Department of Territory Families, Housing and Communities, Paul van

Holsteyn – Senior Director Education, Central Region, Department of Education, Northern Territory Government, Antony Deutrom – Superintendent Alice Springs Division, Northern Territory Police, Mayor Matt Paterson, Dunja Ganama – Acting Director Corporate Services and Anthony Geppa - Senior Media Officer, Alice Springs Town Council

- Sam Gibson – Head of AFL Northern Territory, Leigh Elder – Community Football Manager Northern Territory, Katrina Kawaljenko – Facilities and Government Partnerships Manager Northern Territory, AFL Northern Territory, Mayor Matt Paterson and Councillor Liddle – discussion on AFL in Central Australia
- Sarah Fairhead – Executive Director Southern Region, Department of Infrastructure, Planning and Logistics, Northern Territory Government
- Sports Facilities Advisory Committee Meeting
- Central Australia Regeneration Deal weekly meeting with Cliff Weeks – Assistant Investment Commissioner, Brendan Blandford – Regional Executive Director, Central Australia Regional Network Group, Department of the Chief Minister and Cabinet, Northern Territory Government, Jay Walker – Associate Vice-Chancellor, Charles Darwin University, Mayor Matt Paterson, Anthony Geppa - Senior Media Officer and Emma Murray – Media Officer, Alice Springs Town Council
- Brent Warren – Deputy Chief Executive Officer Housing, Department of Territory Families, Housing and Communities – discuss public housing issues in Central Australia
- Sue Dugdale – Director, Susan Dugdale and Associates – discussion on Alice Springs Netball Courts
- Andrew Kirkman – Chief Executive Officer, Sarah Fairhead – Executive Director Southern Region, Department of Infrastructure, Planning and Logistics, Northern Territory Government and Mayor Matt Paterson
- Confidential Special Ordinary Council Meeting
- John Gaynor – Regional Director Southern, Department of Environment, Parks and Water Security, Arid Zone Research Institute – present Central Australia Regeneration Deal
- Councillor Hopper and Representative from NT Shelter – discuss shelter options for extreme weather events
- Council Forum
- John Gaynor – Regional Director Southern, Department of Environment, Parks and Water Security, Arid Zone Research Institute, Jay Scott-Hunter – General Manager, Alice Springs Netball Association, Mayor Matt Paterson and Matthew Raymond – Senior Project Officer Infrastructure, Alice Springs Town Council – discussion on Alice Springs Netball Courts
- Multicultural Community Services Central Australia March Board Meeting
- Brendan Heenan – Lifestyle Village
- Graeme Smith – CEO, Lhere Artepe Aboriginal Corporation and Mayor Matt Paterson - present Central Australia Regeneration Deal
- Harmony Day Citizenship Ceremony

### **3. COMMUNICATIONS UNIT ACTIVITY**

#### **March 2022 – Media Office:**

Current community messaging being actively promoted by Council's Media and Communications Office through a number of methods including social media, liaising with local media, collateral and other promotional opportunities.

- Development of Council Connects content for April edition.
- Internal newsletter.
- Consistent discussions with Chief Minister's Office in regards to COVID messaging.
- Promotion of myAlice project.
- Development of Regeneration Deal content.
- Creation and promotion of Vergecare initiative.
- Meeting with Red Cross, Alice Springs Islamic Society & Chamber of Commerce to collaborate on Welcome to Alice Springs initiative.

**Council Connects data:**

February edition:

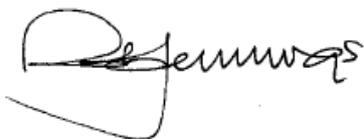
February's Council Connects saw 393 total impressions with 141 reads. The total impression number is lower than usual but this dip was expected at the start of the calendar year. 90 total printed copies were distributed with this number to increase in future editions.

**March 2022 – Marketing Office:**

Council's Marketing Office, servicing the organisation's internal business units and facilities by delivering corporate branding, promotional campaigns, advertising, design and marketing collateral.

- *Council Connects* – ongoing content development, design & production. Next edition due MARCH 2022.
- Advertising – artwork preparation and booking placements of legislated advertising
- Marketing assets for social media, such as:
  - Climate Action Plan consultation
  - ASPL Robotics workshops
  - 11.2.one music series
  - Multicultural Fitness Month
  - Author Talk @ your Library
  - Multilingual Storytime
  - IWD Program – events at ASPL
  - IWD / Pop-up Parks – 18 March
- RHACA x 7 digital posters for March – assets completed / now developing April
- YRAP / Youth Programs – marketing assets completed
- Vergecare – form & vouchers completed / marketing assets in development
- myAlice – assets in production / marketing in development

**IT IS RECOMMENDED that this report be received and noted.**



Robert Jennings  
**CHIEF EXECUTIVE OFFICER**

## ASTC Resolutions - OPEN

April 2021

Date	Meeting	Agenda Item Number	Agenda Item Description	Resolution	Ordinary Meeting Resolution No.	Assigned to	Secondary Assigned to	Status	Date of Update and Comments
13/04/21	Ordinary	14.2	Jim McConville Oval - Proposed Sport Field Lighting Report No. 344 / 21 cncI  Moved – Councillor Price Seconded – Councillor Melky	That Council engage a consultant with an allocation of \$40,000.00 from reserves based on the public consultation undertaken to prepare detailed designs, specifications, and scope of works for the proposed sporting lights at Jim McConville Oval.	21600	Mark Goode	Tama Wakelin Matthew Raymond	In progress	Infrastructure Department to engage contractor to design sports field lights.  UPDATE 16/11/2021: Waiting on SFAC to decide required Lux levels.  UPDATE 10/12/2021: Lux Levels have been determined from AFL and Cricket, earmarked to go to public consultation in 2022.  UPDATE 20/01/2022: No further updates
13/04/21	Ordinary	14.5	Illegal Dumping (Agenda Item 3.1)  Moved – Councillor Melky Seconded – Councillor de Brenni	That Council invite NT Government to partner in developing a pilot strategy for the management of illegal waste in the Alice Springs area.	21603	Mark Goode		In progress	Initial meeting completed with DIPL and presentation made to RWMF Committee.  UPDATE 16/11/2021: Solutions are currently being discussed with the working group.  UPDATE 10/12/2021: First meeting has been attended by DIPL and ASTC, strategies to tackle illegal dumping on going.

May 2021

Date	Meeting	Agenda Item Number	Agenda Item Description	Resolution	Ordinary Meeting Resolution No.	Assigned to	Secondary Assigned to	Status	Date of Update and Comments
11/05/21	Ordinary	13.1	Technical Services Report to Council Report No. 358 / 21 cncI  Moved – Councillor Melky Seconded – Deputy Mayor Price	That the Technical Services Report to Council be received and noted	21645	Mark Goode	Nathan Blight	In progress	A question was raised in regards to the development of the sustainability policy. The Director of Technical Services took the question on notice.  Update 16/11/2021: Likely to be completed end of 2021 / early 2022. Draft and consults completed.  Update 10/12/2021: This will be created in tandem with the new CAP  UPDATE 20/01/2022: Draft Sustainability Policy requested by Director Corporate Services for review – awaiting response.

11/05/21	Ordinary	13.4.2	Live Communication Channel (Agenda Item 6.7.2 (2)) Moved – Councillor de Brenni Seconded – Councillor Melky	That the live communication channel be open for an initial review and feedback by the Albrecht Oval Management Group at the next meeting	21652	Mark Goode		In progress	Waiting for IT to complete link. Update 16/11/2021: Requesting for more details from IT.  UPDATE 10/12/2021: On Hold due to IT Upgrades within Council
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June 2021

Date	Meeting	Agenda Item Number	Agenda Item Description	Resolution	Ordinary Meeting Resolution No.	Assigned to	Secondary Assigned to	Status	Date of Update and Comments
08/06/21	Ordinary	14.4.1.3	Outdoor TV Screens - Garden Cemetery Chapel (Agenda Item 5.3) Moved – Councillor Banks Seconded – Mayor Ryan	That Council purchase two large television screens and appropriate trolleys for the use at large funeral services to the value of \$12,000.	21705	Mark Goode		In progress	UPDATE 16/11/2021: Further to the Cemeteries Advisory Committee meeting held 27 Oct 2021. 1. Repurposing of 2 TV's being investigated 2. Projector installation being investigated  UPDATE 10/12/2021: Cemeteries Advisory committee identified alternative options in regards to televising services at the cemetery which officers are investigating
08/06/21	Ordinary	14.5	Todd Mall Revitalisation Project Report 379/21 cncI Item transferred from Confidential (Agenda item 28.1) Moved – Mayor Ryan Second – Councillor de Brenni	1. That Council approve officers to proceed with the urban planning objectives associated with stage one of the Todd Mall revitalisation project and,  2. The project be funded through the Local Roads and Community Infrastructure Grant Agreement.	21721	Mark Goode	Mikaela Dela Cruz	In progress	The construction timeline has extended to June 2022.  Update 16/11/2021: IP procurement in process for street furniture design and construction Update 10/12/2021: Moth shade structures are currently in progress. Estimated completion prior to Christmas closure. -IP for street furniture design has been finalised, tender to be finalised Update 21/12/2021: Paving and seats tender have been uploaded Update 20/01/2022: Installation tender for Paver Replacement and Furniture (seats) closed. - Moth Shade 95% completed – pending light fittings to be finalised by electrician - Paving repairs stage 1 and Coffee dishes completed. Update 02/2022: Council reports for paving and seats tender submitted -Moth Shade Structure 100% Complete -Coffee Dishes 100% complete -Council reports for seats carried, paving replacement deferred -Tree Protector ready to go, Put on hold insufficient funds -Gemcave Disabled Access, 80% complete, contractor waiting on materials Update 9/03/2022: Paving funding reallocated to Shade Structures \$450,000, Paving repairs \$50,000 allocated -Waiting for PO to start works for street furniture - contract all filled and signed Update 10/03/2022: street furniture PO received and given to SWEL Update 14/03/2022: Getting quotes for Todd Mall paving repairs - last day of submission COB 24 March 2022

08/06/21	Ordinary	16.2	<p>Councillor Banks – Kwatja Play Park</p> <p>Moved – Councillor Banks Second – Councillor Melky</p>	<p>That Alice Springs Town Council convenes a meeting with the Chief Minister Department to formalise a joint position on the \$4M project funding towards the Kwaja play park.</p>	21708	Robert Jennings		In progress	<p>Invitation has been sent to CM&amp;C. Meeting planned for September 2021.</p> <p>UPDATE 19/11/2021: Letter received from DC&amp;C.</p> <p>UPDATE 19/11/2021: Meeting held in October with Cliff Weeks, funding confirmed as available. New meeting being requested.</p> <p>UPDATE 10/12/2021: CM&amp;C were scheduled to present at the Elected Members Workshop on 08/12/21. Will now present in the new year.</p> <p>UPDATE 17/02/2022: CM&amp;C Meeting scheduled for February not able to be attended by CM&amp;C.</p> <p>UPDATE 11/03/2022: New meeting being arranged</p>
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July 2021

Date	Meeting	Agenda Item Number	Agenda Item Description	Resolution	Ordinary Meeting Resolution No.	Assigned to	Secondary Assigned to	Status	Date of Update and Comments
27/07/21	Ordinary	15.3.1.1	Many Hands Itjja Ntjarra Steel Works Report No. 408 / 21 cncI Moved – Councillor Banks Seconded – Councillor Melky	A. That Council approves the purchase of the five (5) steels works from Itjja Ntjarra Aboriginal Corporation. B. That Council allocates funding from the CBD Revitalisation reserve of \$37,947 for the five artworks. C. That Council approves the installation of these works along the Todd River Corridor for \$20,000 from the CBD Revitalisation reserve.	21801	Kate Walsh		In progress	UPDATE 12/11/2021: Waiting on Plazart for install method and quote to approve. Panels were coated with anti-graff. UPDATE 14/12/2021: Following up contractor for installation UPDATE 11/01/2021: Quote received for installation and PO raised
27/07/21	Ordinary	15.4.4.4	Neat Streets request for park bench at Maynard Park Moved – Councillor Paterson Seconded – Councillor Melky	That Council install a park bench at Maynard Park.	21812	Mark Goode	Kristine Capangpangan	In progress	UPDATE 14/03/2022: Depot currently in the process of installing a bench at Maynard Park. UPDATE 16/11/2021: Obtaining 3 quotes UPDATE 10/12/2021: Has to go through the PAC for a decision UPDATE 20/01/2022: Waiting for PAC meeting so proposal can be presented to the committee.

October 2021

Date	Meeting	Agenda Item Number	Agenda Item Description	Resolution	Ordinary Meeting Resolution No.	Assigned to	Secondary Assigned to	Status	Date of Update and Comments
26/10/2021	Ordinary	15.4.2	CONFIDENTIAL Regional Level Skate Park Facility Report No. 28 / 21 cncI (Item transferred from Confidential Agenda Item 28.4.1) Moved – Councillor Cocking Seconded – Councillor Hopper	1. That officers conduct further community consultation, focusing on design and location of a proposed regional level facility skate park in Alice Springs.	21902	Mark Goode	Kristine Capangpangan	In progress	UPDATE 14/03/2022: Consultation deferred pending direction from Mayor and CEO. UPDATE 04/03/2022: Public consultation being arranged with Media and Manager Youth - scheduled for 29 & 31 March. Mayor, EM & CEO have been invited. UPDATE 17/02/2022: Staff meeting with Mayor regarding location. UPDATE 16/11/2021: Regional level skate park to be confirmed. UPDATE 10/12/2021: Jay (Youth Manager) is carrying out the public consultation sessions. UPDATE 20/01/2022: Council Officers met with skate park group and presented a number of potential locations. Officers are now waiting for the group to choose preferred site. A follow up meeting has been scheduled for next week.

26/10/2021	Ordinary	17.1	Mayor Matt Paterson – CCTV Cameras Moved - Councillor Coffey Seconded - Councillor Bitar	A. Council writes to the Northern Territory Government to progress a joint CCTV network to ensure greater safety of the community	21887	Emma Williams		In progress	UPDATE 21/01/2022: Letter sent to Northern Territory Government 14/12/2021. Reply received 22/12/2021. Northern Territory Government to contact to arrange a meeting.
26/10/2021	Ordinary	17.3	Deputy Mayor Melky – Safe Alice Summit Moved – Deputy Mayor Melky Seconded – Councillor Hopper	A. Alice Springs Town Council through the office of the Mayor to invite Northern Territory Police Superintendent, or Representatives, to a monthly Council Forum to discuss policing, Council and collaboration around safety concerns.	21888	Emma Williams		In progress	UPDATE 18/11/2021: Emma to determine a suitable regular timeslot for Elected Members.  UPDATE 21/01/2022: Executive Assistants to contact NT Police with offer to present at 22/02/2022 Council Forum

November 2021

Date	Meeting	Agenda Item Number	Agenda Item Description	Resolution	Ordinary Meeting Resolution No.	Assigned to	Secondary Assigned to	Status	Date of Update and Comments
23/11/2021	Ordinary	15.2.1	Deferred Elected Member Policies Report No. 38 / 21 cncl Moved – Deputy Mayor Melky Seconded – Councillor Hopper	C.Obligations of Council Members		Robert Jennings		In progress	Item deferred  UPDATE 17/02/2022: Items being brought to February Council Meeting  UPDATE 11/03/2022: Item being brought to March Council Meeting
23/11/2021	Ordinary	15.3.1	Memorandum of Lease – Sondote Pty Ltd Report No. 39 / 21 cncl Moved – Mayor Matt Paterson Seconded – Councillor Coffey	That Alice Springs Town Council common seal be affixed to the memorandum of lease for Sondote Pty Ltd.		Robert Jennings		In progress	Deferred.  UPDATE 10/12/2021: Workshop with Elected Members to be held in the new year  UPDATE 11/03/2022: This item has been included in the Council Forum list
23/11/2021	Ordinary	17.9	Alice Springs Show Moved – Deputy Mayor Melky Seconded – Councillor Cocking	That the ASTC invite the Central Australian Show Society to have a dialogue with Elected Members in relation to the future of the Alice Springs Show.	21933	Robert Jennings		In progress	UPDATE 10/12/2021: Has been noted for a Workshop in April 2022.
23/11/2021	Ordinary	17.18	CONFIDENTIAL Outdoor Netball Courts Resurfacing Report No. 47 / 21 cncl (Item transferred from Confidential Item 28.4.1) Moved – Councillor Brown Seconded – Councillor Coffey	Subject to the receipt of Federal Government Funding to cover the short fall toward this project, that Council:  1. approve contribution of up to \$130,000.00 from the SFAC Reserve line  2. contribute up to \$250,000.00 towards this project from Infrastructure reserve line.  3. receive a report on the project to consider progressing with the design and tender.	21943	Mark Goode	Matthew Raymond	In progress	UPDATE 15/03/2022: Latest meeting with CEO, Mayor, AMSA and staff - agreed to revert to draft report, \$1.5m project subject to VBR grant. Pending Mayor advice on grant availability 9-4-22. Netball applying to extend grant deadline. Works not to commence until after the season closes late Sept 2022.  UPDATE 10/12/2021: Awaiting confirmation of NTG grants from Grants Officers. Council to note impending applied for deadline for expending NTG grant by ASNA in May 2022.

December 2021

Date	Meeting	Agenda Item Number	Agenda Item Description	Resolution	Ordinary Meeting Resolution No.	Assigned to	Secondary Assigned to	Status	Date of Update and Comments
14/12/2021	Ordinary	13.1	Councillor Jimmy Cocking – Francis Smith Memorial Park Cycling Infrastructure Upgrade Moved - Councillor Cocking Seconded - Councillor Bitar	That the Alice Springs Town Council work with the Central Australian Rough Riders and Dusty Demons to:  A. Improve the quality of the existing BMX/Jumps short course at Francis Smith Park  B. Through the Project Office, develop costed plans for the upgrade and establishment of a pump track and bike skills course at Francis Smith Park  C. Improve safety for young participants crossing roads in the area.	21962	Mark Goode	Tama Wakelin Kristine Capangpangan	In progress	UPDATE 21/01/2022: Project to be discussed and reviewed in quarter one of 2022.  UPDATE 17/02/2022: Project to be transferred to DTS
14/12/2021	Ordinary	16.2	Deputy Mayor Melky – Crime, Law and Order Moved – Councillor Cocking Seconded – Councillor Brown	Council write to the Northern Territory Government to request a partnership in delivering a community safety summit in early 2022.	21982	Robert Jennings	Emma Williams	In progress	UPDATE 10/01/2021: Letter sent to Chief Minister. No response received as at 21/01/2022.  UPDATE 17/02/2022: Some aspects of this matter being progressed in Mayor's letter to community and other responses

January 2022

Date	Meeting	Agenda Item Number	Agenda Item Description	Resolution	Ordinary Meeting Resolution No.	Assigned to	Secondary Assigned to	Status	Date of Update and Comments
25/01/2022	Ordinary	12	NOTICES OF MOTION Councillor Jimmy Cocking – Notice of Motion – Waste Reduction Strategy Moved – Councillor Cocking Seconded – Councillor Hopper	That Alice Springs Town Council consider as part of the strategic planning process and the climate action plan:  1. Targets and strategy that align to the National Waste Policy Action Plan e.g. 80% resource recovery by 2030, 50% food waste diversion by 2030.  2. A wide range of options for local waste reduction with a focus on equity and access including but not limited to increased scope and scale of recycling, residential hard rubbish collection service and food and organic waste composting and  3. Options to work with Commonwealth Government, Northern Territory Government, regional and municipal councils, local businesses and community sector to develop a regional circular economy.  DEFERRED		Mark Goode	Nathan Blight	In progress	UPDATE 11/03/2022: Environment Officer has noted the considerations raised. Actions included in the Climate Action Plan represent the considerations to waste.

25/01/2022	Ordinary	12.	NOTICES OF MOTION Councillor Jimmy Cocking – Notice of Motion – Waste Reduction Strategy  Moved – Councillor Coffey Seconded – Deputy Mayor Melky	Motion be deferred to allow for further discussion and workshopping	22011	Mark Goode	Oliver Eclipse Noriel Ros	In progress	UPDATE 18/02/2022: Meeting was held between Councillor Cocking, CEO and Oliver Eclipse on 16/02/2022.
25/01/2022	Ordinary	14.4.1	TECHNICAL SERVICES  Solar Lights Installation, Flynn Church Report No. 7 / 22 cncl  Moved – Deputy Mayor Melky Seconded – Councillor Bitar	That Council approve the installation of 3 solar lights for public safety at the rear of Flynn Church and the Hartley Street Carpark.  2. That Council fund the installation of 3 solar lights which will cost approximately \$21,000 to install through the Local Roads and Community Infrastructure Grant.	22016	Mark Goode	Kristine Carpangangan Matthew Raymond	In progress	Currently organising contractors.  UPDATE 04/03/2022: Application to Heritage being prepared, waiting to hear from Uniting Church regarding authorisation. Engaged Tecon for the building permit.
25/01/2022	Ordinary	14.4.3	Alice Springs Street Workout Park – Bar Brothers Project Overview Report No. 10 / 22 cncl (Item transferred from Confidential Agenda Item 7.4.2 of the meeting held on 01/02/2022)  Moved – Councillor Hopper Seconded – Councillor Coffey	That Council offer in principle support to the project and present a report, that:  Provides alternatives for the project with consideration to amenity, location and procurement procedures and reserves	22037	Mark Goode	Stephen Baloban	In progress	UPDATE: On hold subject to PAC guidance. Then a report to Council with recommendation
25/01/2022	Ordinary	14.4.4	Deputy Mayor – Masters Games (Item transferred from Confidential Agenda Item 9.1.3 of the meeting held on 01/02/2022)  Moved – Deputy Mayor Melky Seconded – Councillor Hopper	That Council are unable to proceed with the 2022 Masters Games due to timing and resources and encourage the Northern Territory Government to commit to the running of the event in 2023 and 2024 and biennially after that date.	22040	Emma Williams		In progress	Emma Williams to draft a letter to Minister Fyles
25/01/2022	Ordinary	16.1.3	Deputy Mayor Melky – Flood Mitigation  Moved – Deputy Mayor Melky Seconded – Councillor Brown	Alice Springs Town Council write to the Department of Infrastructure Planning and Logistics to provide an update on their Flood Mitigation Plan  That Council Officers provide a report on emergency preparedness.	22018	Karen Sanders		In progress	UPDATE 17/02/2022: Letter sent to Sarah Fairhead on 17/02/2022.

February 2022

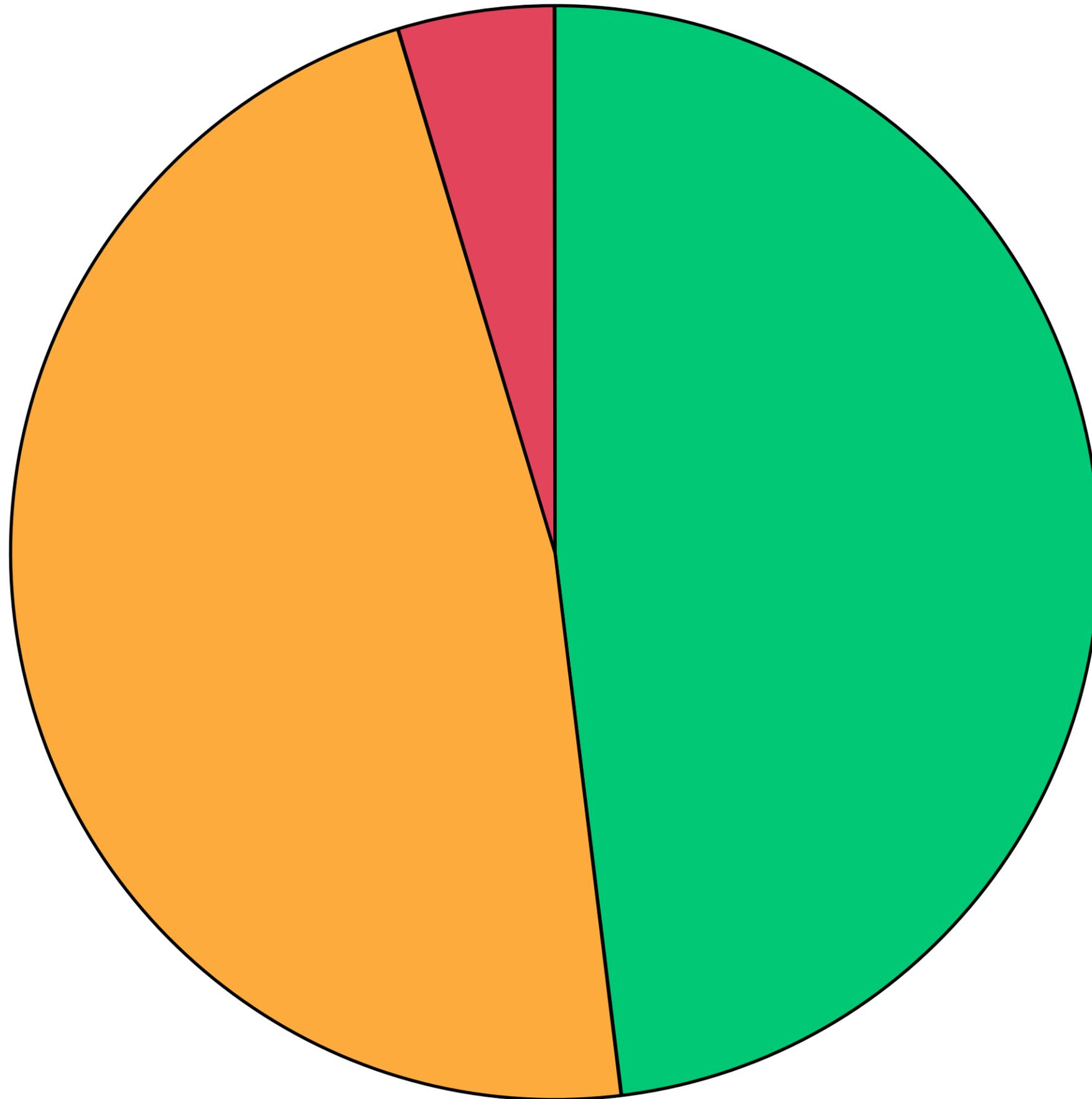
Name	Meeting	Agenda Item Number	Agenda Item Description	Resolution	Ordinary Meeting Resolution No.	Assigned to	Secondary Assigned to	Status	Date of Update and Comments
22/02/2022	Ordinary	11	PETITIONS  Mayor Paterson presented the following petition received from concerned residents in, and around, Bloomfield Street regarding the safety of Bloomfield Street.  Moved – Mayor Paterson Seconded – Councillor Cocking	That the petition be received and referred to the CEO for consideration & a report to Council	22046	Robert Jennings	Mark Goode	In progress	UPDATE 02/03/2022: Ref previous road safety report and actions Oct 2021.

22/02/2022	Ordinary	12.3	Councillor Kim Hopper – Notice of Motion – Reclaimed Water Report Moved – Councillor Hopper Seconded – Councillor Brown	That Alice Springs Town Council provide a report on its use of reclaimed water, including: 1. What the current situation is (supply, network, watering locations etc) 2. Opportunities to expand use of reclaimed water (i.e. street trees) 3. Financial implications (potable vs non-potable use)	22049	Mark Goode	Nathan Blight	In progress	UPDATE 15/03/2022: Initial report drafted for April Council meeting. UPDATE 11/03/22: Draft underway
22/02/2022	Ordinary	12.4	Councillor Mark Coffey – Notice of Motion – Verge Stewardship Moved – Councillor Coffey Seconded – Councillor Bitar	That Alice Springs Town Council urgently address the overgrown verges through prioritising maintenance of those areas that may present a safety hazard such as corner blocks, and 1. Implement a verge stewardship incentive scheme for 3 months where residents can choose to maintain their verge (mowing, weed reduction & litter removal) in return for a \$30 general purpose voucher which can be used for the following purposes: • A cubic metre of mulch from the Rediscover Centre •Waste disposal •Library or Aquatic Centre services 2. The scheme be capped at total expenditure of \$20,000 3. Review the Verge Development Guidelines and Permit policy, via a workshop and consultations, to make the process more applicant friendly and to include 'verge stewardship' incentives	22050	Sabine Taylor	Mark Goode	In progress	
22/02/2022	Ordinary	14.3.3	Recommendations of Public Art Advisory Committee – 9 February 2022 Moved – Councillor Bitar Seconded – Councillor Brown	PAAC Budget (Standing Item) (Agenda Item 4.2) It is a recommendation from the Public Arts Advisory Committee to Council: That Council provides additional funding of \$6,980 to the Public Art Advisory Committee budget from the Public Art Advisory Committee Reserve.	22057	Kate Walsh		In progress	
22/02/2022	Ordinary	14.4.5	Recommendations of Environment Advisory Committee – 10 February 2022 Moved – Councillor Cocking Seconded – Councillor Hopper	14.4.4 (1) Business Arising from the Previous Minutes That it be a recommendation from the Environment Advisory Committee to Council: That all action items be compiled at the end of the minutes.	22060	Mark Goode	Nathan Blight	In progress	UPDATE 11/3/2022: Noted and minutes to be amended with action items compiled at the end of the document prior to next EAC.

22/02/2022	Ordinary	14.4.5	<p>Recommendations of Environment Advisory Committee – 10 February 2022</p> <p>Moved – Councillor Cocking Seconded – Councillor Hopper</p>	<p>14.4.4 (2) Water – Environment Officer</p> <p>That it be a recommendation from the Environment Advisory Committee to Council:</p> <p>That the Environment Officer prepare a Council water consumption report for EAC meetings. Environment Officer to investigate the level of water usage data available.</p>	22061	Mark Goode	Nathan Blight	In progress	<p>UPDATE 11/3/2022: In progress. Water usage report to be presented at the next EAC.</p>
22/02/2022	Ordinary	14.4.6	<p>CONFIDENTIAL Skate Park Location Report Report No. 25 / 22 cncl Item transferred from Confidential Agenda Item 26.4.1</p> <p>Moved – Councillor Coffey Seconded – Councillor Brown</p>	<p>That Council consult the community on the preferred location for the regional Skate Park; being:</p> <p>Extension to existing Skate Park Newland Park</p> <p>2. A report to be prepared by Officers on the preferred location.</p>	22071	Mark Goode	Kristine Carpangangan	In progress	<p>UPDATE 15/03/2022: Revised report drafted</p>
22/02/2022	Ordinary	14.4.7	<p>CONFIDENTIAL Furniture Tender Report Report No. 26 / 22 cncl Item transferred from Confidential Agenda Item 26.4.2</p> <p>Moved – Councillor Liddle Seconded – Councillor Cocking</p>	<p>That SWEL PTY LTD is awarded the tender for the supply and installation of 11 units of backed bench with armrest in Todd Mall and supply and delivery of 14 units to the Alice Springs Town Council Depot, supplying Council a total of 25 units of backed bench with armrest at a cost of \$138,133.24 including GST.</p> <p>2. That the Backed Benches with Armrest – Todd Mall Revitalisation Project tender 2021-07ST instrument of agreement be signed under Council Seal.</p> <p>3. That the decision in regard to the Backed Benches with Armrest – Todd Mall Revitalisation Project tender 2021-07ST be moved from Confidential into Open to allow the contract to be awarded.</p>	22072	Mark Goode	Kristine Carpangangan	In progress	<p>UPDATE 15/03/2022: Order placed</p>
22/02/2022	Ordinary	14.4.8	<p>CONFIDENTIAL Regional Waste Management Facility Liquid Waste Ponds Report No. 5 / 22 cncl Item transferred from Confidential Agenda Item 7.4.4 from the meeting held on 01/02/2022</p> <p>Moved – Councillor Cocking Seconded – Deputy Mayor Melky</p>	<p>1. That Council approve that tender 2021-05ST be awarded to Cleanaway for the amount of \$470,800 (including GST), for removing an estimated quantity of 624,000L of waste from the liquid waste ponds at the Regional Waste Management Facility with a contingency of up to 10% (\$47,080) be added as required</p> <p>2. That Council approve RWMF tender 2021-05ST Instrument of Agreement for the removing waste from the liquid waste ponds be signed under Council seal.</p> <p>3. That Council approve the decision in regard to the removing waste from the liquid waste ponds at the RWMF tender 2021-05ST be moved from Confidential into Open to allow the contract to be awarded.</p>	22026	Mark Goode	<p>Oliver Eclipse Matthew Raymond</p>	In progress	<p>UPDATE 02/03/2022: TS to award the contract</p>

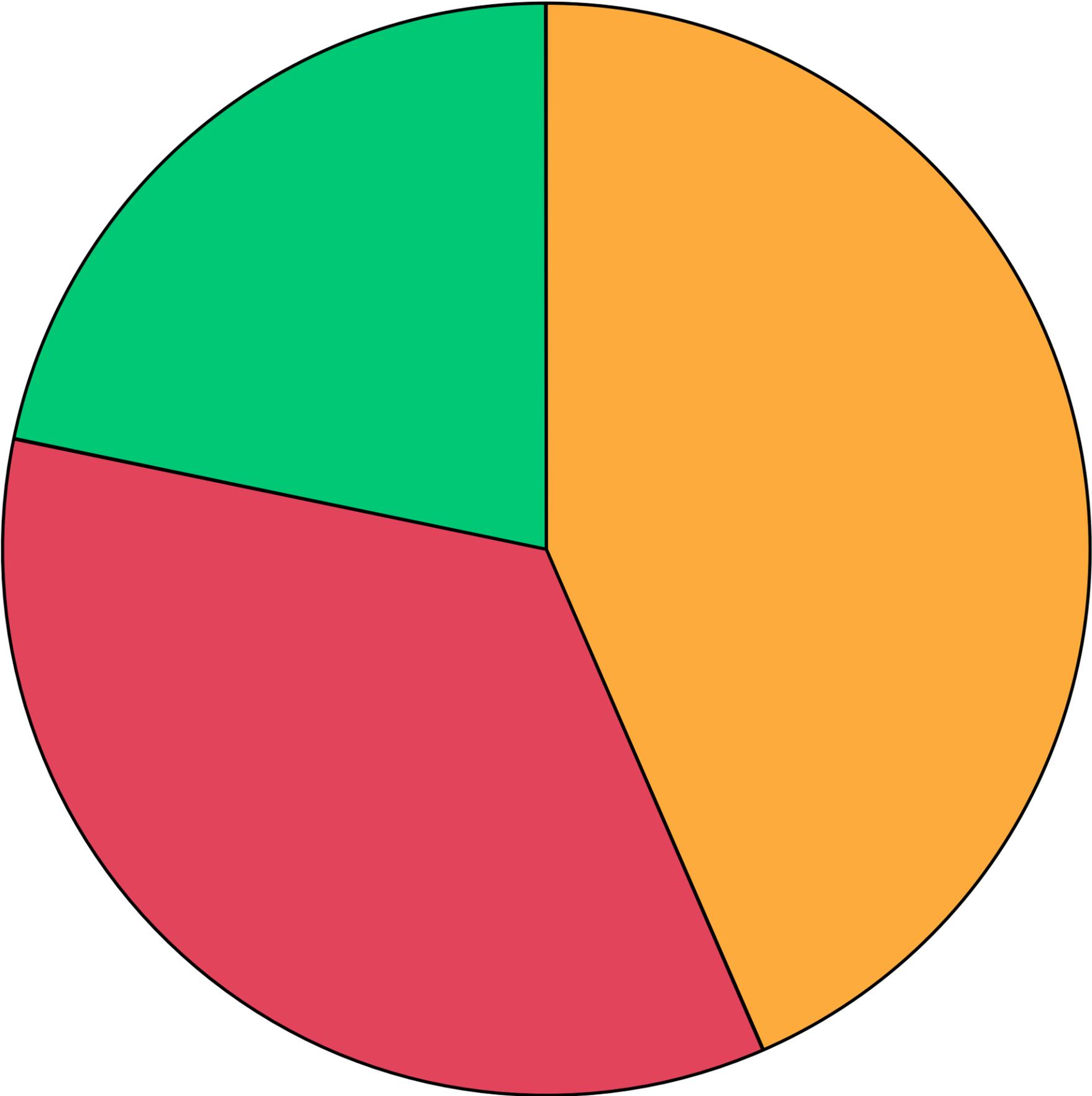
22/02/2022	Ordinary	14.4.9	<p>CONFIDENTIAL Shredding of Materials at the RWMF / Tender 2021-06ST Report No. 15 / 22 cncI Item transferred from Confidential Agenda Item 26.4.3 from the meeting held on 25/01/2022</p> <p>Moved – Councillor Banks Seconded – Councillor Cocking</p>	<p>1. That Tender 2021-06ST be awarded to Katherine Tree Maintenance Pty Ltd for the amount of \$250,000.00 including GST for the Shredding of Materials at the RWMF located on 80 Commonage Road, Alice Springs NT.</p> <p>2. That Council approve the transfer of \$115,000 from the Regional Waste Management Plant &amp; Equipment Reserve into budget line 181 (RWMF – Bulk Recycling) to be able to complete the Shredding tender.</p> <p>3. That the Tender (2021-06ST) Instrument of Agreement, be signed under Council seal.</p> <p>4. That the decision in regard to Tender 2021-06ST, be moved from Confidential to Open to allow the contract to be awarded.</p>	22039	Mark Goode	Oliver Eclipse Matthew Raymond	In progress	UPDATE 02/03/2022: TS to award the contract
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# ASTC Resolutions 2021- OPEN



- Complete : 48.1%
- File Note : 47.3%
- In progress : 4.7%

ASTC Resolutions 2022 - OPEN



- File Note : 43.5%
- In progress : 34.8%
- Complete : 21.7%

**REPORT**

Report No. 46 / 22 cncI

**TO: ORDINARY COUNCIL MEETING – TUESDAY 22 MARCH, 2022****SUBJECT: DELEGATIONS – POLICY FOR MEMBERS****AUTHOR: CHIEF EXECUTIVE OFFICER – ROBERT JENNINGS****EXECUTIVE SUMMARY**

This report proposes to adopt the Delegations – Policy for Members and the Register of Delegations.

**IT IS RECOMMENDED**

**That Council adopt the Delegations Policy for Members and the Register of Delegations.**

**REPORT****1. BACKGROUND**

With the new Local Government Act 2019 coming into effect, a review was undertaken of several Elected Member policies. As a result, a revision to the Delegations – Policy for Members is being introduced, as well as an updated Register of Delegations.

**2. DISCUSSION**

<b>Policy</b>	<b>Comment</b>
Delegations - Policy for Members	New policy that sets out the framework for delegating powers, functions and duties vested in the Council and its officers, in accordance with the Local Government Act 2019 (Sections 40, 41 and 168) and the Local Government (General) Regulations 2021 (Sections 6, 19 and 99), which make provision for the delegation of powers and functions from the Council and the CEO.

**3. POLICY AND LEGISLATIVE IMPACTS**

The updated Council and Elected Members policies conform to the *NT Local Government Act 2019* and the *Local Government (General) Regulations 2021*.

**4. FINANCIAL IMPACTS**

NIL

**5. SOCIAL IMPACTS**

NIL

**6. ENVIRONMENTAL IMPACTS**

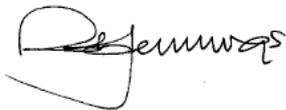
NIL

**7. PUBLIC RELATIONS**

The new Council (Elected Member) policy will give the community assurance that the Elected Members are properly guided by the *NT Local Government Act 2019* and the *Local Government (General) Regulations 2021*.

**8. ATTACHMENTS**

- Attachment A: Proposed Delegations – Policy for Members 2022
- Attachment B: Revised Alice Springs Town Council Register of Delegations 2022
- Attachment C: Current Alice Springs Town Council Delegations Register 2015



Robert Jennings  
**CHIEF EXECUTIVE OFFICER**

# Delegations - Policy for Members

## Council Policy

Policy Name	Delegations - Policy for Members		
Type	Council Policy		
Owner	Elected Members		
Responsible Officer	Chief Executive Officer		
Authorised	Chief Executive Officer	Approval Date	[insert]
Records Number	Add number here	Next Review Date	[Review Date]

### 1 Purpose

This policy outlines the framework for delegating powers, functions and duties vested in the Council and its officers, in accordance with the Act (ss 40, 41 and 168) and the Regulations (ss 6, 19 and 99), which make provision for the delegation of powers and functions from the Council and the CEO.

### 2 Definitions

For the purposes of this policy, the following definitions from the Act apply:

Term	Definition
<b>Act</b>	<i>Local Government Act 2019 (NT)</i>
<b>CEO</b>	Chief Executive Officer of a council as appointed under section 165(1) of the Act
<b>Council</b>	Alice Springs Town Council
<b>Member</b>	An elected member of Alice Springs Town Council
<b>Regulations</b>	<i>Local Government (General) Regulations 2021 (NT)</i>
<b>Sub-delegation</b>	Passing of a delegation, with or without exclusion, from the CEO to another individual or body

# Delegations - Policy for Members

## Council Policy

### 3 Legislative framework

#### 3.1 Delegations by Council

The Council is able to delegate its powers and functions under section 40 of the Act. The delegation can be made to:

- (a) the CEO;
- (b) a council committee;
- (c) a local authority; or
- (d) a local government subsidiary.

However:

- (a) the power to impose rates and charges cannot be delegated;
- (b) if power to incur financial liabilities is delegated, the Council must, by resolution, fix reasonable limits on the delegate's authority;
- (c) a delegation cannot duplicate or derogate from the CEO's functions (including delegated functions);
- (d) subject to what the Council can delegate to the CEO below, the power to enter into a transaction on conditions that are not arm's length conditions cannot be delegated;
- (e) subject to what the Council can delegate to the CEO below, the power to make a decision that requires a council resolution cannot be delegated; and
- (f) if power to enter into a contract is delegated - the contract must be below the threshold value.

Under the Act, the Council may delegate to the CEO:

- (a) the power to enter into a transaction on conditions that are not arm's length conditions if the transaction will provide a community benefit; and
- (b) the power to waive a fee for service (wholly or partly) under section 289(4) if the waiver will provide a community benefit

'Arm's length conditions' are conditions that might be expected to operate between commercial entities dealing wholly independently with one another in comparable circumstances.

# Delegations - Policy for Members

## Council Policy

### 3.2 Council must delegate financial functions to Council committee if no Ordinary Meeting

If the Council does not schedule an ordinary meeting at least once a month, the Council must delegate to a council committee the necessary power to carry out the financial functions of the Council on its behalf in the months the Council does not schedule an ordinary meeting.<sup>1</sup>

If a scheduled ordinary meeting is postponed or not held for a particular month or a scheduled council committee meeting is not held, the CEO must publish the previous month's financial report on the Council's website as soon as practicable.<sup>2</sup>

### 3.3 Delegations by CEO

The CEO may delegate its powers and functions under section 168 of the Act. A delegation can be made to an individual or a committee.

The CEO must not delegate a power or function to the following:

- (a) an audit committee;
- (b) a council committee; or
- (c) a local government subsidiary.

The CEO must also maintain a register of all delegations by the Council and the CEO.<sup>3</sup>

### 3.4 Council Resolution

The Council must, within the first six months of its term, determine, by resolution, the threshold value for a contractor so that if the power to enter into a contract is delegated, the threshold value is known. The current threshold value is \$100,000.

The Council must also review any delegations of its functions and powers within six months after a general election of the Council.<sup>4</sup>

### 3.5 General delegation and sub-delegation principles

Delegations and sub-delegations:

- (a) are to be worded so that they are exercisable by either a body or the holder of a position, not by a specified individual;
- (b) cannot go beyond what could be done by the person or body providing the delegation; and

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<sup>1</sup> Section 19(1) of the Regulations.

<sup>2</sup> Section 19(2) of the Regulations.

<sup>3</sup> Section 6(1)(j) of the Regulations.

<sup>4</sup> Section 99 of the Regulations.

# Delegations - Policy for Members

## Council Policy

- (c) must be in writing and may be expressed to be subject to conditions or limitations which must be adhered to by the person exercising the delegated function.

The power to sub-delegate in accordance with section 168 of the Act cannot be sub-delegated.

A person or body exercising a delegated function does so in their own right, not as agent (or on behalf of) the person or body delegating the function.

A delegation cannot be exercised by a person who has a conflict of interest. If any conflict of interest occurs, this must be declared and dealt with in accordance with the Code of Conduct or any law or written policy that applies.

### 3.6 Execution of documents pursuant to delegated authority

A person who enters into a deed, contract, agreement or similar document pursuant to a delegated authority must do so in accordance with all policies, procedures, conditions and limitations including those set out in the Register of Delegations and Sub-Delegations and Procedure - Common Seal and Delegated Authority Execution and any other condition or limitation imposed on the delegate.

### 3.7 Responsibility and application

This Policy should be evaluated on the basis that the extent of delegation and sub-delegation are improving the efficiency of the administrative processes by the devolution of authority and accountability to appropriate staff and/or other bodies to enable the proper discharge of their responsibilities and to ensure that internal controls are effective.

This Policy is to be reviewed every four (4) years within the Term of the Council and may be reviewed at other times at the discretion of the CEO.

## 4 Overriding delegations

Delegated authorities cannot be overridden by Members. As noted in section 3.4 above, the Council must review delegations within 6 months of each general election.

Council Members will have the opportunity to discuss any changes required to delegations at the review meeting.

## 5 Related Documents

- *Local Government Act 2019*
- *Local Government (General) Regulations 2021*



# Delegations - Policy for Members

Council Policy

## 6 Management Endorsement and Approval

APPROVED:

\_\_\_\_\_ Date: \_\_\_\_\_

Robert Jennings  
Chief Executive Officer

Draft



# Register of Delegations

Council Policy

Policy Name	Register of Delegations		
Type	Council Policy		
Owner	Director Corporate Services		
Responsible Officer	Manager Governance		
Decision Number	[Decision Number]	Approval Date	[Approval Date]
Records Number		Next Review Date	[Review Date]

## 1 Purpose

This register records delegations by Alice Springs Town Council in accordance with the *Local Government Act 2019* (NT) (ss 40, 41 and 168) and the *Local Government (General) Regulations 2021* (NT) (ss 6, 19 and 99), which make provision for the delegation of powers and functions from the Council and the CEO.

## 2 Definitions

For the purposes of this policy, the following definitions apply including those from the Act:

Term	Definition
<b>Act</b>	<i>Local Government Act 2019</i> (NT)
<b>Budget</b>	The annual budget resolved by Council or as amended from time to time.
<b>CEO</b>	Chief Executive Officer of a council as appointed under section 165(1) of the Act, is the person appointed by and responsible to the Council for the day to day management of the affairs of the Alice Springs Town Council. The CEO's authority extends to the Acting CEO in the CEO's absence.
<b>Committee</b>	A formally constituted committee under the Act and Regulations, and means a council committee established by a council under section 82.
<b>[The use of the] Common Seal</b>	The affixing of the common seal to a document must be authorised or ratified by resolution of the council; and must be attested by the signatures of the CEO and at least one member of the Council.
<b>Council</b>	Alice Springs Town Council. For an area, means the local government council constituted for that area under section 14(b).
<b>Director</b>	A senior staff member appointed as Director and who has overall responsibility for specified functions as per the organisational structure.
<b>Mayor</b>	The principal member of the Council as defined by section 58 of the Act.



# Register of Delegations

Council Policy

<b>Member</b>	An elected member of Alice Springs Town Council.
<b>Regulations</b>	<i>Local Government (General) Regulations 2021</i> (NT)
<b>Responsible officer</b>	A person with approval to control a budget for a particular aspect of the Council's service delivery.
<b>Staff</b>	Employees of the Council not otherwise identified.
<b>Sub-delegation</b>	Passing of a delegation, with or without exclusion, from the CEO to another individual or body.

## 3 Background to Delegations

### 3.1 Structure of this document

The Register of Delegations provides clear levels of decision making, easily understood processes and accountability for the administrative functions across the organisation.

The contents of the Register are set out as follows:

1. Purpose
2. Definitions
3. Background to Delegations
4. Human Resources Delegations
5. Contracts
6. Legal
7. Policies and Procedures
8. Documents, Correspondence and Minutes
9. Complaints
10. Financial Delegations
11. Elections
12. Related Documents
13. Endorsement and Approval

Council has authority for all matters that cannot be delegated to the CEO under the Act.

The CEO has delegated responsibility by Council for all matters not expressly requiring Council to make decisions under the Act with some limitations as set out below. In some cases, the CEO has imposed limitations after which approval from Council will be sought.



# Register of Delegations

## Council Policy

### 3.2 Delegations by Council

This register contains all approved delegation of Council as endorsed by Council by resolution number [insert] made at the Ordinary Council Meeting held on 22 March 2022.

### 3.3 Revocation of previous delegations

All previous delegation and sub-delegations by Council prior to 22 March 2022 are revoked.

### 3.4 Personal Delegations

The CEO has authority to exercise any staff delegation outlined in this document and as outlined in an operational register of sub-delegations.

In exercising delegations, employees are required to comply with legislation, industrial awards, contracts or agreements and Council approved policies, procedures and Code of Conduct.

It is the responsibility of the person exercising the delegation to ensure funding is available in the delegations within their annual budget. Alternatively, written proof of above budget income for extra funding, to cover the above budget expenditure must be obtained and a copy sent to their senior line manager.

The delegations listed in this document should be understood in the context of the relevant staff position descriptions, the Enterprise Agreement and Council Policy. The position has delegation not the person. Outsourced or independent contractor positions do not have delegation rights within the Organisation except with approval of the CEO.

### 3.5 Certain conditions

In relation to quotations and tenders for supplies, a cost specified is exclusive of GST, and a price specified is inclusive of GST.

Any decision on where staff roles fit in the above definitions and the appropriateness of sub-delegation to the position will be made by the CEO, based on a recommendation from the appropriate Director as required.



# Register of Delegations

Council Policy

## 4 Human Resource Delegations

### 4.1 Staff: Salary, Employment Conditions, Packages and Contracts

Function	Condition, if applicable	Delegated Authority
DA1. Set and approve salary	For CEO	Council
DA2. Set and approve salaries	For all staff	CEO
DA3. Set and approve annual salary increments	For CEO For all staff	Council CEO
DA4. Approve higher duty payments	For all staff	CEO
DA5. Approve/sign staff contracts	For CEO For all staff	Council CEO
DA6. Approve conditions of employment	For all staff	CEO
DA7. Approve an Enterprise Agreement on behalf of Council	In consultation with Council	CEO
DA8. Appointment of Acting Chief Executive Officer for a period of absence of the Chief Executive Officer	1. The CEO must be satisfied that the person appointed to Acting CEO is suitably qualified / experienced for the position 2. The CEO must advise Council when an appointment is made	CEO



# Register of Delegations

Council Policy

## 4.2 Staff: Positions

Function	Condition, if applicable	Delegated Authority
DA9. Approve changes to existing position descriptions and approve new position descriptions	For CEO position For all staff positions	Council CEO
DA10. Approve changes to existing position titles	For all staff positions	CEO
DA11. Approve deletion of positions	For all staff positions	CEO
DA12. Approve a staff member accepting outside employment or consultancies, additional to and separate from their normal duties with Council.	For CEO For all staff	Council CEO

## 4.3 Staff: New Positions, Advertisements, Selection, Appointment and Probation

Function	Condition, if applicable	Delegated Authority
DA13. Approve requests for filing positions	For CEO position For all staff positions	Council CEO
DA14. Approve new staff positions or modifications to existing organisational structure	For all staff positions within approved budget	CEO
DA15. Recommend appointment to staff positions	For all staff positions	CEO
DA16. Appoint staff to positions	For CEO position For all staff positions	Council CEO
DA17. Confirm successful completion or otherwise of new staff probationary periods	For CEO position For all staff positions	Council CEO



# Register of Delegations

Council Policy

## 4.4 Staff: Dismissal and Redundancy

Function	Condition, if applicable	Delegated Authority
D18. Decisions to make a staff member redundant	For all staff	CEO
DA19. Approve the offer and acceptance of redundancy for all staff	For all staff	CEO
DA20. Decisions to dismiss a staff member	For CEO For all staff	Council CEO

## 4.5 Staff: Leave, Overtime, Training, Conference Attendance, Travel and External Consultancies

Function	Condition, if applicable	Delegated Authority
DA21. Approve staff overtime	For staff	Directors
DA22. Approve staff time in lieu	For staff	Directors
DA23. Approve staff annual leave	For CEO For all staff	Mayor CEO
DA24. Approve staff recreation leave in advance or in excess of entitlements	For CEO For all staff	Council CEO
DA25. Approve staff long service leave	For CEO For all staff	Council CEO
DA26. Approve other leave in accordance with enterprise agreement	For CEO For all staff	Council CEO
DA27. Approve staff leave without pay	For CEO For all staff	Mayor CEO
DA28. Approve fee assistance for staff study	For CEO For all staff	Council CEO
DA29. Approval of attendance at external training course/conferences including travel costs	For CEO For all staff	Mayor CEO
DA30. Approve travel outside Australia	For CEO For all staff	Council Council



# Register of Delegations

Council Policy

## 4.6 Staff: Performance Management

Function	Condition, if applicable	Delegated Authority
DA31. Appraise performance	For CEO For all staff	Council CEO
DA32. Management of unsatisfactory staff performance	For CEO For all staff	Council CEO
DA33. Issue formal warnings	For all staff	CEO

## 5 Contracts

Function	Condition, if applicable	Delegated Authority
DA34. Approve the lease of new premises and sub leases of existing premises		CEO
DA35. Approve renewal of existing land/building leases		CEO
DA36. Cancel existing land/building leases		CEO
DA37. Authorise appointment of external consultants	Total value of contract < or equal to \$150,000 and within budget	Directors
	Total value of contract within budget	CEO
	Value of contract outside of budget	Council
	For matters relating to CEO recruitment or performance management	Council
DA38. Approve the purchase and development of land		Council
DA39. Approve tenders and contracts with suppliers of goods and services	Total value of contract < or equal to \$150,000	Directors
	Total value of contract < or equal to \$500,000	CEO
	>\$500,000 (Refer to Procurement Policy)	Council



# Register of Delegations

Council Policy

Function	Condition, if applicable	Delegated Authority
DA40. Authority to invite formal tenders for supply of goods and services	< or equal to \$500,000	CEO
	>\$500,000 (Refer to Procurement Policy)	Council
DA41. To decrease the tender period	(Refer to Procurement Policy)	CEO
DA42. Authority to accept late tenders	Extreme circumstances are proven by the tenderer in writing (Refer to Procurement Policy)	CEO
DA43. Formation of tender committee for opening and assessing tenders	Panel of three officers which must include a minimum of one Director or the CEO (Refer to Procurement Policy)	CEO
DA44. Authority to accept a successful tender for supply of goods or services	< or equal to \$500,000 Tender must be conforming	CEO
	>\$500,000 (Refer to Procurement Policy)	Council
DA45. Approve the commencement of the funding submissions or tending activity to be undertaken	Total value < or equal to \$150,000	Directors
	All values	CEO
DA46. Authority to negotiate agreements and contracts (Contracts >\$250,000 to be overseen by a lawyer)	Total value < or equal to \$150,000	Directors
	Total value < or equal to \$500,000	CEO
	Total value >\$500,000	Council
DA47. Authority to sign agreements, contracts or tenders obtained (unless common seal required) (Contracts >\$250,000 to be overseen by a lawyer)	Total value < or equal to \$150,000	Directors
	Total value < or equal to \$500,000	CEO
	>\$500,000 and/or if common seal required	Council
DA48. Authority to prepare and submit performance reports to funding departments/ organisations	For directorate	Directors
DA49. Approve and submit financial reports to funding departments/ organisations		CEO



# Register of Delegations

Council Policy

Function	Condition, if applicable	Delegated Authority
DA50. Approve entry into occupancy agreements and establish long term leasing charges for Council controlled properties for periods in excess of 4 weeks	For all of organisation	CEO

## 6 Legal

Function	Condition, if applicable	Delegated Authority
DA51. Authority to consult with Council's in-house legal team on legal matters	For all staff	CEO
DA52. Authority to purchase legal advice and/or expertise	Contracts >\$250,000 must be overseen by a lawyer	CEO
DA53. Authority to settle court, legal or other formal proceedings and bind the Council		CEO
DA54. Authority to approve expenditure on legal matters which are outside budget		Council

## 7 Policies and Procedures

Function	Condition, if applicable	Delegated Authority
DA55. Approval of Council and Elected Member policies		Council
DA56. Approval of Operational policies		CEO



# Register of Delegations

Council Policy

## 8 Documents, Correspondence and Minutes

### 8.1 Documents: Public Statements, Media and Comments on Strategic Issues

Function	Condition, if applicable	Delegated Authority
DA57. Approve the use of Council's name or logo by parties external to Council	For all organisation	CEO
DA58. Authorise release of public or media statements	For all organisation	CEO
DA59. Authority to delegate specific media responses	For all staff	CEO
DA60. Authority to respond to ministerial and contentious issues	For all staff	CEO

### 8.2 Public Relations: Correspondence

Function	Condition, if applicable	Delegated Authority
DA61. All correspondence: <ul style="list-style-type: none"> <li>• to the Department of Local Government;</li> <li>• to Government Ministers, Senior Bureaucrats, Heads of Government Departments or Members of Parliament;</li> <li>• To an Ombudsman;</li> <li>• To Unions;</li> <li>• which constitutes an official "apology";</li> <li>• where the CEO has been in direct contact with the party making the presentation and has not referred the reply to a Director, Manager or Co-ordinator;</li> <li>• which is of a contentious nature; or</li> <li>• where formal support of a service, program or agency is provided</li> </ul>	For all staff	CEO



# Register of Delegations

Council Policy

Function	Condition, if applicable	Delegated Authority
DA62. Standard and non-standard correspondence that has significant implications within their own directorates and/or has the potential to have implications across a number of divisions. Directors need to consider, in signing off on correspondence, whether the CEO and other Directors may need to be consulted or advised of the correspondence.	For all staff	Directors
DA63. Standard and non-standard correspondence which is part of the normal business activities of Council and is not contentious. Managers need to consider, in signing off on correspondence, whether the CEO, Directors and other Managers need to be consulted or advised of the correspondence.	For all staff	Managers

## 8.3 Public Relations: Agendas and Minutes

Function	Condition, if applicable	Delegated Authority
DA64. Authority to submit Council Agenda for Compilation	For all staff	Directors
DA65. Approval of final Ordinary Council or Committee Agenda for submission to the Council or Committee	For Council and Committee meetings	CEO
DA66. Approval for inclusion of urgent "Late Agenda Items"	For Council and Committee meetings	CEO
DA67. Approval of draft Council or Committee Minutes	For Council and Committee meetings	CEO



# Register of Delegations

Council Policy

## 9 Complaints

Function	Condition, if applicable	Delegated Authority
DA68. Resolution of external complaints about Council staff		CEO
DA69. Internal and external complaints about the CEO		Mayor
DA70. Internal complaints		CEO
DA71. Resolution of complaints against Elected Members		CEO

## 10 Financial Delegations

### 10.1 Corporate Credit Cards

Function	Condition, if applicable	Delegated Authority
DA72. Set and approve credit card facility limit	Total Facility Limit (\$40,000)	Council Resolution
DA73. Approve the issue and withdrawal of Council credit cards and credit limits	For staff (within the approved facility limit) Note: The Accounts Officer is the only staff member with a credit card with a \$10,000 limit	CEO
	For CEO and Directors \$5,000 limit	Council Resolution
	For Mayor \$2,000 limit	Council Resolution



# Register of Delegations

Council Policy

## 10.2 Financial: Budgets

Function	Condition, if applicable	Delegated Authority
DA74. Approve draft Budget to be forwarded to Council		CEO
DA75. Approve the Budget	Advertising requirement	Council
DA76. Authority to override all delegations and make expenditure decisions to ensure approved budget can be achieved		CEO
DA77. Authority to recommend to Council unbudgeted expenditure		CEO
DA78. Authorise variations to the annual budgets where overall position varies from original budget	Advertising requirement	Council

## 10.3 Financial: Purchase Orders and Expenditure

Function	Condition, if applicable	Delegated Authority
DA79. Approve purchase orders requisition/invoices for payment	< \$10,000 within approved budget and under direct control	Responsible Officers
	< or equal to \$150,000 within approved budget and under direct control	Directors
	< or equal to \$500,000 within approved budget	CEO
	>\$500,000 or expenditure outside of approved budget	Council CEO may sign purchase order on behalf of Council once Council approval is obtained
DA80. Approve Travel Requisition forms		CEO
DA81. Approve Travel Requisition forms for the CEO		Mayor



# Register of Delegations

Council Policy

Function	Condition, if applicable	Delegated Authority
DA82. Authorise travel itineraries after approval		CEO
DA83. Authorise expenditure against NIL budgets in anticipation of Council approval		CEO
DA84. Authorise exception from quotation requirement		CEO
DA85. Authorise exception from tender requirement		CEO

## 10.4 Financial: Salaries and Deductions

Function	Condition, if applicable	Delegated Authority
DA86. Approve staff reimbursement for expenditure on behalf of Council	For all staff	CEO
DA87. Approve for payment all payroll related transactions	For all staff Comprising group tax remittal, superannuation contribution payment, and transfers of employee payroll deductions to authorised entities and payments of GST and PAYG payments	CEO

## 10.5 Financial: Investment

Function	Condition, if applicable	Delegated Authority
DA88. Approve investment of funds (Requires more than one signatory)	For Council	CEO and Director Corporate Services or Manager Finance
DA89. Approve draw down of investment funds for deposit into operational accounts (Requires more than one signatory)	For Council	CEO and Director Corporate Services or Manager Finance



# Register of Delegations

Council Policy

Function	Condition, if applicable	Delegated Authority
DA90. Approve banking and investment account arrangements including authorising the opening of new accounts (Requires more than one signatory)	For Council	CEO and Director Corporate Services or Manager Finance

## 10.6 Financial: Petty Cash

Function	Condition, if applicable	Delegated Authority
DA91. Authority to operate, control and reimburse petty cash	As per petty cash float allocation for specific areas	CEO

## 10.7 Financial: Cheques/EFT Payments

Function	Condition, if applicable	Delegated Authority
DA92. Approve and sign cheques (Note: The Mayor and CEO cannot be joint signatories)	For Council	Any two of the following: <ul style="list-style-type: none"> <li>• Mayor</li> <li>• CEO</li> <li>• Director Community Development</li> <li>• Director Corporate Services</li> <li>• Director Technical Services</li> <li>• Manager Finance</li> </ul>
DA93. Approval to stop payment on cheques	For Council	CEO
DA94. Approval to change and/or add cheque signatories	For all signatories	Council



# Register of Delegations

Council Policy

Function	Condition, if applicable	Delegated Authority
<p>DA95. Approve and sign EFT payments (Note: The Mayor and CEO cannot be joint signatories)</p>	<p>For Council</p>	<p>Any two of the following; however, if a Group B position authorises payment a Group A authorise is also required.</p> <p>Group A:</p> <ul style="list-style-type: none"> <li>• Mayor</li> <li>• CEO</li> <li>• Director Technical Services</li> <li>• Director Corporate Services</li> <li>• Director Community Development</li> <li>• Manager Finance</li> </ul> <p>Group B:</p> <ul style="list-style-type: none"> <li>• Senior Finance Officer</li> <li>• Payroll Officer</li> <li>• Finance Officer</li> <li>• Accounts Officer</li> <li>• Assets Officer</li> </ul> <p>In the case of Group B officer preparing an EFT file for payment, they may not sign off to authorise the payment.</p>



# Register of Delegations

Council Policy

## 10.8 Financial: Debt Recovery/Bad Debts

Function	Condition, if applicable	Delegated Authority
DA96. Authority to initiate debt collection via Council's Debt Collector		CEO
DA97. Authority to enter in payment arrangements with debtors		CEO
DA98. Approve write-offs bad debts		Council
DA99. Approve the write off of interest and penalties for rates debtors and general debtors		CEO
DA100. Authority to allow deferment of rates or offers of a rates concession		CEO
DA101. Approve the cancellation or withdrawal of an infringement notice		CEO
DA102. Authority to recover infringement debt		CEO
DA103. Approve write-offs of cash losses, thefts, shortages, furniture, plant or equipment losses, or destruction		CEO

## 10.9 Financial: Disposal of Property

Function	Condition, if applicable	Delegated Authority
DA104. Approve of disposal of plant and equipment	All except land assets	CEO
	Estimated disposal value of up to \$150,000 Note: assets purchased with grant funds may only be disposed of according to the terms of the grant agreement.	Directors
	Land assets	Council
DA105. Approve to waive the disposal process outlined in Asset Disposal policy		CEO



# Register of Delegations

Council Policy

## 10.10 Financial: Insurance

Function	Condition, if applicable	Delegated Authority
DA106. Approval to settle insurance claims by way of ex-gratia payments where the amount claimed is below the excess of Council's insurance policy		CEO

## 10.11 Financial: Fees and Charges

Function	Condition, if applicable	Delegated Authority
DA107. Authority to vary Fees and Charges throughout the year		CEO

## 11 Elections

Function	Condition, if applicable	Delegated Authority
DA108. Approval to appoint the Returning officer for by-elections	Only required if Electoral Commission is not the Returning Officer	Council
DA109. Approval to appoint the Returning Officer general elections		Council

## 12 Related documents

- *Delegations – Policy for Members*
- *Local Government Act 2019*
- *Local Government (General) Regulations 2021*
- *Alice Springs Town Council policies*
- *Alice Springs Town Council register of (operational) sub-delegations*

# Register of Delegations

Council Policy



13 Endorsement and Approval

APPROVED:

\_\_\_\_\_  
Robert Jennings  
Chief Executive Officer

Date: \_\_\_\_\_



## Alice Springs Town Council

### Delegations Register

**Containing all approved Delegations as at  
26<sup>th</sup> October 2015**

As endorsed at 27 July 2015 Ordinary meeting of Council, resolution 18379

*"That authority for any Financial and Personnel matters not expressly requiring a resolution of Council under the Act or Regulations thereof, be delegated to the Chief Executive Officer, who may then further sub delegate these responsibilities to Officers under Section 102 of the Local Government Act.*

(5223f)  
CARRIED (18379)"

# 1 Background and General Principles

## ***Policy***

The Alice Springs Town Council is committed to service delivery across the Organisation within the parameters of a formalised delegation of authority framework.

## ***Purpose of this document***

The Delegation Register is intended to provide clear and easy to understand processes and accountability, for administrative functions and levels of decision making across the Organisation.

## ***Principles***

This delegation document will be reviewed each year with a view to improving its utility and relevance to the Organisational structure of the Council.

Council has delegated authority for all matters that cannot be delegated to the CEO under the Local Government Act.

The CEO has been delegated responsibility by Council for all matters not expressly requiring Council to make decisions upon under the Local Government Act with some limitations as listed. In some cases, the CEO has imposed limitations after which approval from Council will be sought.

## **PERSONAL DELEGATIONS**

- Delegations can be exercised by a person more senior than the person specified in the document, where the more senior person has a line management role which includes responsibility for the person holding the delegation.
- It is not permissible for a person to delegate any aspect of their authorisation to a person in a less senior position. However, provision can be made for people to "Act Up" into a position of greater authority than they are usually employed, for all key or specified areas of delegation.
- It is possible for a person in a less senior position to be appointed to "act" in the capacity of a more senior position eg. during periods of absence by a staff member from the workplace, thereby assuming some or all of the delegated level of responsibility as prescribed by this document of that position.
- It is the responsibility of the person exercising the delegation to ensure funding is available in the delegations, within their annual budget. Alternatively written proof of above budget income e.g. extra funding, to cover the above budget expenditure should be obtained and a copy sent to their senior line manager.
- The delegations are hierarchical in the sense that a delegate's formal line supervisor may exercise the same level of authority as the delegate and such a supervisor may also withdraw or restrict a delegation held by a subordinate member of staff. With the exception of any delegations made by Council.
- The CEO has authority to exercise any staff delegation outlined in this document.
- In exercising delegations staff is required to comply with legislation, industrial awards, contracts or agreements and Council approved policies, procedures and Code of Conduct.
- The delegations listed in this document should be understood in the context of the relevant staff position descriptions and Council Policy.

- It is the responsibility of the person exercising the delegation to advise their senior line manager of significant developments even if made within delegation and ensure appropriate records are kept.
- The position has delegation not the person.
- Outsourced positions do not have delegation rights within the Organisation except with the approval of the CEO.
- A delegate should not exercise their delegation so as to approve a recommendation that personally benefits them.
- Unless specifically delegated, it should be assumed that no delegation exists.

## **Definitions**

### **POSITIONS**

**Council:** The collective group of members elected to serve the community in accordance with the Local Government Act and Regulations (as amended) and acting within that role.

**Committee:** A formally constituted committee under the Section 54 Local Government Act.

**Mayor:** The principal member of the Council as defined by Section 42 Local Government Act.

**Chief Executive Officer:** (referred to as 'CEO'). The person appointed by and responsible to the Council for the day to day management of the affairs of the Alice Springs Town Council. (The CEO's authority extends to the Acting CEO in the CEO's absence).

**Director:** A person appointed as Director and who has overall responsibility for specified functions as per the organisational structure.

**Manager:** A person appointed as a manager at Council. They are responsible to a Director for the services delivered within their area.

**Responsible Officer:** A person with approval to control a budget for a particular aspect of the Council's service delivery.

**Staff:** Employees of the Council not otherwise identified.

Note: Any decision on where staff roles fit in the above definitions will be made by the CEO, based on a recommendation from the appropriate Director.

### **BUDGET**

**Council Budget:** (referred to as 'the budget') The annual budget resolved by the Council or as amended from time to time.

## 2 Human Resource Delegations

### *Staff: Salary, Conditions, Packages and Contracts*

<b>Function</b>	<b>Amount and/ or Qualification (Where applicable)</b>	<b>Delegated Authority</b>
DA1. Set and approve salary	For CEO	Council
DA2. Set and approve salaries	For all staff	CEO
DA3. Set and approve annual salary increments	For CEO For all Staff	Council CEO
DA4. Approve higher duty payments	For all staff	CEO/Directors
DA5. Approve/sign staff contracts	For all staff For CEO	CEO Council
DA6. Approve conditions of employment	For all staff	CEO
DA7. Approve an Enterprise Agreement on behalf of Council	In consultation with Council	CEO
DA8. Appointment of Acting Chief Executive Officer for a period of absence of the Chief Executive	1. The CEO must be satisfied that the person appointed as Acting CEO is suitably qualified/experienced for the position 2. The CEO must advise Council when an appointment is made.	CEO

### *Staff: Position Descriptions*

<b>Function</b>	<b>Amount and/ or Qualification (Where applicable)</b>	<b>Delegated Authority</b>
DA9. Approve changes to existing position descriptions and approve new position descriptions	For all staff For CEO	CEO Council
DA10. Approve changes to existing position titles	For all staff	CEO
DA11. Approve deletion of positions	For all positions	CEO
DA12. Approve a staff member accepting outside employment or consultancies, additional to and separate from their normal duties within Council.	For all staff For CEO	CEO Council

**Staff: New Positions, Advertisements, Selection, Appointment and Probation**

<b>Function</b>	<b>Amount and/ or Qualification (Where applicable)</b>	<b>Delegated Authority</b>
DA13. Approve requests for filling positions	For staff positions For CEO position	CEO Council
DA14. Approve new staff positions or modifications to existing organisational structure	For staff positions Within approved budget	CEO
DA15. Recommend appointment to staff positions	For staff positions For Managers Officers For Directors	Managers Directors CEO
DA16. Appoint staff to positions	For all staff positions For CEO position	CEO Council
DA17. Confirm successful completion or otherwise of new staff probationary periods	For staff positions  For CEO position	CEO  Council

**Staff: Dismissal and Redundancy**

<b>Function</b>	<b>Amount and/ or Qualification (Where applicable)</b>	<b>Delegated Authority</b>
DA18. Decisions to make a staff member redundant	For all staff	CEO
DA19. Approve the offer and acceptance of redundancy for all staff	For all staff	CEO
DA20. Decisions to dismiss a staff member	For all staff For CEO	CEO Council

**Staff: Leave, Overtime, Training, Conference Attendance, Travel and External Consultancies**

<b>Function</b>	<b>Amount and/ or Qualification (Where applicable)</b>	<b>Delegated Authority</b>
DA21. Approve staff overtime	For staff	Directors
DA22. Approve staff time in lieu	For staff	Directors
DA23. Approve staff annual leave	For staff	Directors
	For Directors	CEO
	For CEO	Mayor
DA24. Approve staff recreation leave in advance or in excess of entitlements.	For all staff	CEO
	For CEO	Council
DA25. Approve staff long service leave	For all staff	CEO
	For CEO	Council
DA26. Approve other leave (as per the EA)	For all staff	CEO
	For CEO	Council
DA27. Approve staff leave without pay	For all staff	CEO
	For CEO	Mayor
DA28. Approve fee assistance for staff study	For all Staff	CEO
	For CEO	Council
DA29. Approval of attendance at external training courses/conferences including travel costs	For all staff	CEO
	For CEO	Mayor
DA30. Approve travel outside of Australia	For all staff	Council
	For CEO	Council

**Staff: Performance Management**

<b>Function</b>	<b>Amount and/ or Qualification (Where applicable)</b>	<b>Delegated Authority</b>
DA31. Appraise performance of staff	For all Staff	Supervisors
	For Supervisors	Managers
	For Managers	Directors
	For Directors	CEO
	For CEO	Council
DA32. Management of unsatisfactory staff performance	For Staff	Supervisors
	For Supervisors	Managers
	For Managers	Directors
	For Directors	CEO
	For CEO	Council
DA33. Issuing formal warnings	For all staff	CEO

### 3 Contracts

#### *Contracts: Contracts, Agreements and Submissions*

	Amount and/ or Qualification (Where applicable)	Delegated Authority
DA34. Approve the lease of new premises and sub leases of existing premises		CEO
DA35. Approve renewal of existing land / building leases		CEO
DA36. Cancel existing land / building leases		CEO
DA37. Authorise appointment of external consultants (total value of contract <\$100,000)	Total value of contract <\$100,000 and within budget	Directors
	Total value of contract >\$100,000 and within budget	CEO
	Value of contract outside of budget	Council
	For matters relating to recruitment of CEO or CEO performance management.	Council
DA38. Approve the purchase and development of land		Council
DA39. Approve tenders and contracts with suppliers of goods and services.	Total value of contract <\$100,000	Directors
	>\$100,000	CEO
	>\$500,000	Council
	(Refer to Procurement PSD)	
DA40. Authority to invite formal tenders for supply of goods or services	<\$500,000	CEO and Directors
	>\$500,000	Council
	(refer to Procurement PSD)	
DA41. To decrease the tender period	(refer to Procurement PSD)	CEO
DA42. Authority to accept late tenders	Extreme circumstances are proven by the tenderer in writing. (refer to Procurement PSD)	CEO
DA43. Formation of tender committee for opening and assessing tenders	Panel of 3 officers which must include a minimum of 1 director or the CEO (refer to Procurement PSD)	CEO or Directors
DA44. Authority to accept a successful tender for supply of goods or services	<=\$500,000 Tender must be conforming	CEO

	<p>Must be best value for Council Must be within Budget A report of tenders received and accepted under delegated authority to be provided to Council for noting.</p> <p>&gt;\$500,000 (refer to Procurement PSD)</p>	Council
DA45. Approve the commencement of funding submissions or tendering activity <u>to be undertaken</u> .	Total value <\$100,000	Directors
	Total value >\$100,000	CEO
DA46. Authority to <u>negotiate</u> agreements and contracts.	Total value <\$100,000	Directors
	Contracts >\$250,000 to be overseen by a lawyer	
	Total value <\$500,000	CEO
	Total Value >\$500,000	Council
DA47. Authority to <u>sign</u> agreements, contracts or tenders obtained (unless common seal required).	Total value <\$100,000	Directors
	Contracts >\$250,000 to be overseen by a lawyer	
	Total value <=\$500,000 If Common seal is required	CEO Council
DA48. Authority to prepare and submit performance reports to funding departments/organisations.	For directorate	Directors
DA49. Approve and submit financial reports to funding departments/ organisations.	For directorate	Directors
DA50. Approve entry into occupancy agreements and establish long term leasing charges for Council controlled properties for periods in excess of 4 weeks.	For all of organisation	CEO

## 4 Legal

### *Legal: Legal Matters*

<b>Function</b>	<b>Amount and/ or Qualification (Where applicable)</b>	<b>Delegated Authority</b>
DA51. Authority to consult with Council's in house solicitor on legal matters.	For all staff	Directors
DA52. Authority to purchase, legal advice and/or expertise.	Contracts >\$250,000 must be overseen by a lawyer	CEO
DA53. Authority to settle court, legal or any other formal proceedings and bind the Council.		CEO
DA54. Authority to approve expenditure on legal matters, which are outside approved budget.		Council

## 5 Policies and Procedures

### *Policies and Procedures: Policies and Procedures*

<b>Function</b>	<b>Amount and/ or Qualification (Where applicable)</b>	<b>Delegated Authority</b>
DA55. Approval of Policies		Council
DA56. Approval of Procedural Statement and Directives (PSD's)		CEO

## 6 Documents, Correspondence and Minutes

### *Documents: Public Statements, Media and Comments on Strategic Issues*

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
DA57. Approve the use of Council's name or logo by parties external to Council.	For all of organisation	CEO
DA58. Authorised to release public or media statements.	For all of organisation	CEO
DA59. Authority to delegate specific media responses.	For all staff	CEO
DA60. Authority to respond to ministerial and contentious issues.	For all staff	CEO

### **Public Relations: Correspondence**

Correspondence primarily refers to letters but also includes reports, memos, facsimiles, documents and in some cases emails where they are to be used as the official means of communication to parties external to the Council.

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
DA61. All correspondence: <ul style="list-style-type: none"> <li>• To the Department of Local Government (except routine matters)</li> <li>• To Government Ministers, Senior Bureaucrats, Heads of Government Departments or Members of Parliament</li> <li>• To any Ombudsman</li> <li>• To Unions</li> <li>• Which constitutes an official "apology"</li> <li>• Where the CEO has been in direct contact with the party making the representation and had not referred the reply to a Director or Manager/Coordinator</li> <li>• Which is of a contentious nature, or</li> <li>• Where formal support of a service, program or agency is provided.</li> </ul>	For all staff	CEO
DA62. Standard and non-standard correspondence that has significant implications within their own Division and/or has the potential to have implication across a number of Divisions. Directors need to consider, in signing off on correspondence, whether the CEO and other Directors may need to be consulted or advised of	For all staff	Directors

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
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the correspondence.

DA63. Standard and non standard correspondence which is part of the normal business activities of the Council and is not contentious. Managers need to consider, in signing off correspondence, whether the CEO, Directors and other Managers may need to be consulted or advised of the correspondence.	For all staff	Managers
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Note: Specific delegation may be given to other staff with the CEO or Director's approval.

**Public Relations: Agendas and Minutes**

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
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DA64. Authority to submit Council Agenda for compilation	For all staff	Directors
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DA65. Approval of final Ordinary Council or Committee Agenda for submission to the Council or Committee	For Council and Committee meetings	CEO
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DA66. Approval for inclusion of urgent "Late Agenda Items."	For Council and Committee meetings	CEO
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DA67. Approval of draft Council or Committee Minutes	For Council and Committee meetings	CEO
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## 7 Complaints

### *Complaints: Complaints*

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
DA68. Resolution of external complaints about Council staff		CEO
DA69. External complaints about the Chief Executive Officer		Mayor
DA70. Internal complaints		CEO
DA71. Resolution of complaints against Elected Members		CEO

## 8 Financial Delegations

### *Financial: Corporate Credit Cards*

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
DA72. Set and approve Credit Card Facility Limit	Total Facility Limit (\$30,000)	Council Resolution
DA73. Approve the issue and withdrawal of Council cards credit cards and credit limits	For Staff (within the approved facility limit) Note: The Accounts Officer is currently the only staff member with a Corporate Credit Card (\$15,000 limit)	CEO
	For CEO (\$5,000 limit)	Council Resolution
	For Mayor (\$2,000 limit)	Council Resplution

### *Financial: Budgets*

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
DA74. Approve draft budgets to be forwarded to the Council.		CEO/Director Finance
DA75. Approve the budget.		Council <sup>#</sup>
DA76. Authority to override all delegations and make expenditure decisions to ensure approved budgets can be achieved.		CEO
DA77. Authority to recommend to Council unbudgeted expenditure.		CEO
DA78. Authorise variations to the annual budgets where overall position varies from original budget.		Council <sup>#</sup>

<sup>#</sup> Note advertising requirements.

## Financial: Purchasing Orders and Expenditure

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
DA79. Approve purchase orders requisitions/invoices for payment	<p>&lt; \$5,000 - Within approved budget and under direct control</p> <p>\$5,000 to \$100,000 – Within approved budget and under direct control</p> <p>Up to \$250,000 – Within approved budget</p> <p>&lt; \$500,000 within approved budget</p> <p>&gt;\$500,000 or expenditure outside of approved budget (Refer to Procurement PSD)</p>	<p>Responsible Officers</p> <p>Directors Technical Services</p> <p>Director Corporate and Community Services</p> <p>Director Finance</p> <p>CEO</p> <p>Council (CEO may sign Purchase order on behalf of Council once Council approval is obtained)</p>
DA80. Approve Travel Requisition forms		CEO (after Director has given approval)
DA81. Approve Travel Requisition forms for the Chief Executive Officer		Mayor
DA82. Amend travel itineraries after approval		CEO
DA83. Authorise expenditure against NIL budgets in anticipation of Council approval	Limited to less than 25% of anticipated budget	CEO
DA84. Authorise exception from quotation requirement		CEO / Directors
DA85. Authorise exception from tender requirement		CEO

**Financial: Salaries and Deductions**

<b>Function</b>	<b>Amount and/ or Qualification (Where applicable)</b>	<b>Delegated Authority</b>
DA86. Approve staff reimbursement for expenditure on behalf of Council	For all staff	Directors/CEO
DA87. Approve for payment all payroll related transactions	For all staff  Comprising group tax remittal, superannuation contribution payments, and transfers of employee payroll deductions to authorised entities and payment of GST and PAYG payments.	Director Finance

**Financial: Investment**

<b>Function</b>	<b>Amount and/ or Qualification (Where applicable)</b>	<b>Delegated Authority</b>
DA88. Approve investment of funds	For Council	Director Finance
DA89. Approve draw down of investment funds for deposit into operational accounts	For Council	Director Finance
DA90. Approve banking and investment account arrangements, including authorising the opening of new accounts.	For Council	Director Finance  CEO

**Financial: Petty Cash**

<b>Function</b>	<b>Amount and/ or Qualification (Where applicable)</b>	<b>Delegated Authority</b>
DA91. Authority to operate, control and reimburse petty cash.	As per petty cash float allocation for specific areas	Responsible Officers  Directors  CEO

## Financial: Cheques/EFT Payments

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
DA92. Approve and sign cheques	For Council	Any two of the following: <ul style="list-style-type: none"> <li>• Mayor</li> <li>• Chief Executive Officer</li> <li>• Director Finance</li> <li>• Director Technical Services</li> <li>• Director Corporate &amp; Community</li> <li>• Manager Finance</li> </ul>
DA93. Approval to stop payment on cheques	For Council	<ul style="list-style-type: none"> <li>• Chief Executive Officer</li> <li>• Director Finance</li> <li>• Director Technical Services</li> <li>• Director Corporate &amp; Community Services</li> <li>• Manager Finance</li> </ul>
Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
DA94. Approval to change and/or add cheque signatories	For all signatories	Council
DA95. Approve and sign EFT Payments	For Council	Any two of the following, however if a Group B position authorises payment a Group A authorisation is also required.  Group A <ul style="list-style-type: none"> <li>- Mayor</li> <li>- Chief Executive Officer</li> </ul>

		<ul style="list-style-type: none"><li>- Director Finance</li><li>- Director Technical Services</li><li>- Director Corporate &amp; Community'</li><li>- Manager Finance</li></ul> <p>Group B</p> <ul style="list-style-type: none"><li>- Senior Finance Officer</li><li>- Payroll Officer</li><li>- Finance Officer</li><li>- Accounts Officer</li><li>- Assets Officer</li></ul> <p>In the case of Group B if an officer in this group prepares an EFT file for payment they may not sign off to authorise the payment.</p>
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### Financial: Debt Recovery/Bad Debts

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
DA96. Authority to initiate debt collection via Council's Debt Collector		Director Finance Manager Finance
DA97. Authority to enter into payment arrangements with debtors		Director Finance Manager Finance Rates Officer Accounts Officer
DA98. Approve write-offs of bad debts		Council
DA99. Approve the write of interest and penalties for rates debtors and general debtors	Up to \$1,000 >\$1,000	Director Finance CEO
DA100. Authority to allow deferment of rates or offer a rates concession		CEO Director Finance
DA101. Approve the cancellation or withdrawal of an infringement notice		CEO Director, Corporate and Community Services Manager Rangers
DA102. Authority to recover infringement debt		CEO Director Corporate & Community Services Director Finance Manager Rangers Manager Finance Accounts Officer
DA103. Approve write-offs of cash losses; thefts or shortages; furniture, plant or equipment losses, thefts or destruction.		CEO

**Financial: Disposal of Property**

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
DA104. Approve of disposal of plant and equipment	All except land assets  Estimated disposal value up to \$100,000  Note: assets purchased with grant funds may only be disposed of according to the terms of the grant agreement.	CEO  Directors
	Land assets	Council
DA105. Approve to waive the disposal process outlined in PSD AD001		CEO

**Financial: Insurance**

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
DA106. Approval to settle insurance claims by way of an ex-gratia payments where the amount claimed is below the excess of Council's insurance policy.		CEO

**Financial: Fees and Charges**

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
DA107. Authority to vary Fees and Charges throughout the year		CEO

## 9 Elections

### *Elections: By Elections and General Elections*

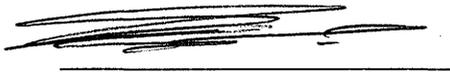
Function	Amount and/ or Qualification  (Where applicable)	Delegated Authority
DA108. Approval to appoint the Returning Officer for by-elections	Only required if Electoral Commissioner is not the Returning Officer	Council
DA109. Approval to appoint the Returning Officer general elections		Council

## 10 Sign Off

The delegations in this document comply with the Local Government Act and resolutions of Council regarding delegations of authority both to Council and to me in my role as Chief Executive Officer.

Sub-delegations authorised by me are listed in this document.

These delegations will be reviewed annually or as the need arises.



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**REX MOONEY**  
**CHIEF EXECUTIVE OFFICER**  
26 October 2015

# 11 Index List of Delegations

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**REPORT**

Report No. 36 / 22 cncI

**TO: ORDINARY COUNCIL MEETING – TUESDAY 22 MARCH 2022**

**SUBJECT: CENTRAL AUSTRALIA REGENERATION DEAL**

**AUTHOR: CHIEF EXECUTIVE OFFICER – ROBERT JENNINGS**

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**EXECUTIVE SUMMARY**

This report is to provide Council the opportunity to consider the endorsement of the Central Australian Regeneration Deal/Central Australian Plan.

**IT IS RECOMMENDED**

**That Council endorse the Central Australian Regeneration Deal (CARD) overall proposal and its iterative development in preparation for a presentation to Australian Federal Government representatives and other key stakeholders.**

**REPORT**

**1. BACKGROUND**

The project has followed a quick progression based on the initial release of a letter by the Mayor that achieved quick response and interest by key stakeholders.

The following are some of the events associated with the project up until the Ordinary meeting with Council on 22 February 2022.

**28 January, 2022** Mayor Paterson sent out an urgent plea letter seeking assistance from others.

Awareness was raised by speaking to Media as a result of the letter.

**1 February, 2022** CEO Robert Jennings spoke to Northern Territory Government Officers about the proposal in a regular meeting, who in turn presented the idea to the Chief Minister Michael Gunner.

**3 February, 2022** Mayor Paterson discussed the proposal with The Hon Ken Wyatt AM, MP Minister for Indigenous Australians and Joshua Burgoyne MLA, Member for Braitling.

Mayor Paterson started meetings with Chief Minister Michael Gunner and many others.

**14 February, 2022** Chief Minister Michael Gunner took a leadership stance to support the idea in his 'Year Ahead 2022' speech.

- 19 – 21 February, 2022** Mayor Paterson discussed the proposal with the Prime Minister Scott Morrison and Deputy Prime Minister Barnaby Joyce.
- 22 February, 2022** Input from Elected Members gained during a Council Forum and then an update provided by CEO Robert Jennings during the Ordinary meeting with Council.

Meetings were held with many stakeholders supportive of the project and keen to provide resources.

Previous adoption of the Central Australia Regional Group of Organisation (CARGO) by Council supported a wide range of projects in alignment with these of the CARD. The material for the projects were sourced from numerous previous consultations already conducted with many organisations across Central Australia.

## 2. **DISCUSSION**

Whilst the proposal was developed quickly in response to the demands, Council endorsement of the overall proposal is sought.

Ongoing updates will be provided to Elected Members on the progress of the project.

## 3. **POLICY IMPACTS**

### **Alice Springs Town Council Strategic Plan: 2018 - 2021**

**Objective 1: A dynamic community:** “A dynamic, prosperous community where everyone is included underpinned by safe, reliable infrastructure and social investment”.

Outcome 1.1 of Objective 1 is for Alice Springs Town Council to promote inclusiveness and support.

*Strategy 1.1.1* Develop and enhance programmes, as well as services

Outcome 1.2 of Objective 1 is for Alice Springs Town Council to promote economic growth and prosperity.

*Strategy 1.2.1* Initiate cooperation between the Commonwealth Government, Northern Territory Government, and Council, to identify and develop strategic opportunities.

*Strategy 1.2.2* Foster investment attraction.

*Strategy 1.2.3* Support ongoing tourism development and prosperity.

**Objective 2: A great place to live:** “A great place to live that attracts and retains residents because of our unmatched leisure and healthy living opportunities and embracing our unique landscape and culture”.

Outcome 2.1 of Objective 2 is Alice Springs Town Council to support community life, as well as promoting a healthy and vibrant culture.

*Strategy 2.1.1* Provide sport, recreation and leisure opportunities, which maximise social capital.

*Strategy 2.1.2* Promote active lifestyles for people of all ages

Outcome 2.2 of Objective 2 is Alice Springs Town Council to promote a sense of place and public amenity.

*Strategy 2.2.2* Ensure vibrant, multi-functional options in dedicated public open spaces.

**Objective 3: Leadership in sustainability:** “A leader in sustainability and best practice, living well in our desert context and minimising our impact”.

Outcome 3.1 of Objective 3 is for Alice Springs Town Council to reduce Council’s carbon footprint.

*Strategy 3.1.2* Maximise energy productivity

*Strategy 3.1.4* Maximise efficient use of water

Outcome 3.2 of Objective 3 is Alice Springs Town Council to reduce Alice Springs’ carbon footprint.

*Strategy 3.2.2* Educate and enable the community with regard to waste reduction, waste management, water consumption and recycling.

*Strategy 3.2.3* Encourage the Northern Territory government and industry to adopt affordable, environmentally smart, sustainable initiatives, suited to Central Australia.

#### **4. FINANCIAL IMPACTS**

The current financial impacts in the preparation stage relate to Officer time from Alice Springs Town Council, Northern Territory Government, Charles Darwin University and stakeholders. Any future stages will include Officer time, but will likely be subsidised by funding. Should the entire program be successful, \$150M in funding may be secured.

#### **5. SOCIAL IMPACTS**

A main objective of Council’s with this proposal is to improve the overall liveability of Alice Springs. The proposal is focused on a range of areas to help achieve this, improving facilities, safety, security and amenities for all residents.

As this project is not focused on one particular section of the community, it will provide wide ranging benefits for all residents and therefore produce wide ranging social benefits

#### **6. ENVIRONMENTAL IMPACTS**

The following objectives of the Alice Springs Town Council Strategic Plan align with Council pursuing funding for environmental initiatives:

##### **Alice Springs Town Council Strategic Plan: 2018 - 2021**

##### **Objective 3: Leadership in sustainability**

##### **3.2 Reduce Alice Springs’ carbon footprint**

*Strategy 3.2.2* Educate and enable the community with regard to waste reduction, waste management, water consumption and recycling.

*Strategy 3.2.3* Encourage the Northern Territory government and industry to adopt affordable, environmentally smart, sustainable initiatives, suited to Central Australia.

## 7. **PUBLIC RELATIONS**

Alice Springs Town Council has an important role to play as champions of Alice Springs and Central Australian region. This proposal fulfils that role and demonstrates Council's commitment to the growth and prosperity of Alice Springs.

This proposal will strengthen the relationship between residents and Council, as it showcases the desire to work towards a common goal of improving the town.

## 8. **ATTACHMENTS**

Attachment A: Central Australia Regeneration Deal



Robert Jennings  
**CHIEF EXECUTIVE OFFICER**



# CENTRAL AUSTRALIAN REGENERATION DEAL

## Background

Central Australia is in a period of crisis. With deep-rooted youth social issues, food shortages, floods and COVID, the social and economic fabric of the region is at breaking point.

At night two hundred plus young people claim the streets until the early hours<sup>1</sup>. As a result there is growing community fear regarding safety in Alice Springs.

The region also faces challenges in being a hub for remote communities in three states, in addition to the southern half of the Northern Territory. Vulnerable people from remote Western Australia, South Australia and Queensland frequently travel to Alice Springs to utilise essential services such as doctors, pharmacies and supermarkets.

This puts a tremendous strain on services and leads to negative situations such as overcrowding and reduced living conditions in local housing.

But there is hope. Service-orientated work by the NT Government and Alice Springs Town Council is slowly making progress, as well as efforts by so many grassroots groups and individuals supporting a journey of empowerment.

We have a vision and a plan on how to proceed and are already taking steps to deliver on these plans, but we need support to move forward effectively.

## Our request

*We seek your election commitment to the regeneration of Central Australia through the contribution of \$150M and ongoing partnership to deliver project and service benefits over the next four to eight years.*

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<sup>1</sup> Based on Alice Springs Town Council Traditional Owner Patrol pilot numbers. There may be around 300 impacted youth in total.



## Aim

To regenerate the whole of Central Australia as a space for economic, social and environmental excellence.

When at its best Alice Springs is a vibrant town; a place of true cultural inclusion and collaboration. We are on the path to returning to that reality, but the journey will not be possible without all key stakeholders working in unison

## Key projects

To strengthen the Central Australian region we need a united effort from all tiers of Government.

Initial seed funding of \$150M from the Federal Government would bring forward the timeline on six planned projects able to start within six months.

These projects work together to regenerate Alice Springs into something more than a resource centre; they will assist in lifting the standards of the community and significantly increase the liveability of the Central Australian region. This will benefit communities from the Northern Territory, South Australia, Western Australia and Queensland.

## The path forward

Below is a list of new projects that have been identified through previous<sup>2</sup> consultations, some of which are already in planning phase.

### Economic/ Tourism

The following projects provide employment pathways based on areas of natural advantage for economic regeneration and for youth employment pathways.

- National Aboriginal Art Gallery and Mereenie Loop tourism initiatives
- Support for five imminent mining projects
- Student holiday cultural tourism program
- 50+ lifestyle village
- Industrial Hub with integrated Transport Hub to connect Central Australia
- Charles Darwin University student accommodation and library joint venture

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<sup>2</sup> Many of these projects were identified in the Central Australian Regional Group of Organisations (CARGO) consultation and planning



## Social

The social programs listed support a spectrum of activities associated with a safe region, building healthy communities and crucial housing needs from emergency housing to affordable accommodation.

- A Safe Central Australia plan and actions
- Youth Empowerment Programs – that accompany all youth from engagement, to education and employment across government and industry (including a youth apprenticeship scheme) that supports the around 3,000 highly impacted youth and children across Central Australia
- CBD revitalisation
- Short term accommodation for police, mining and other needs
- Police and Territory Families support
- National Sports Centre and sports academy

## Environmental

The projects listed support a sustainable Central Australia.

- Solar and power priorities
- Arid zone community exemplar
- Recycling of waste and water

## Core Projects

Key projects among those identified above are already being progressed and are explored in more detail below:

Project	Funding (\$)
CBD Revitalisation	15M
Safe Central Australia	15M
Youth and Family Empowerment	25M
Accommodation	25M
National Sports Centre	30M
National Aboriginal Art Gallery	150M



## Governance Arrangements

A group of key stakeholders has already formed to guide this process. The group is currently composed of the Alice Springs Mayor and CEO, and the Northern Territory Government departments of Chief Minister and Cabinet, Police, Education, and Territory Families.

It will be expanded to include the CEOs of all regional Councils, Charles Darwin University, Northern Territory Chamber of Commerce, Central Land Council, Lhere Artepe Aboriginal Corporation and the Australian Federal Government.

The group is focussing on empowering the region in a process of:

1. Creating an inclusive narrative and vision
2. Developing human resources and capabilities to address ongoing matters
3. Thinking about the future of the community, especially our youth
4. Moving towards unity

The challenges we are facing are immense, but not impossible.

We know what the key issues in our community are and how to address them, but to make meaningful change we need to approach them in partnership with the Federal Government

Thank you.

**REPORT**

**TO: ORDINARY COUNCIL MEETING - TUESDAY 22 MARCH 2022**

**SUBJECT: DEFERRED ELECTED MEMBER POLICY**

**AUTHOR: ACTING DIRECTOR CORPORATE SERVICES – JASON VAN RIEL**

**EXECUTIVE SUMMARY**

This report proposes to adopt the deferred Elected Member policy.

**IT IS RECOMMENDED**

- 1. That Council adopt the following Elected Member policy:  
Obligations of Council Members Policy**

**REPORT**

**1. BACKGROUND**

With the new Local Government Act 2019 coming into effect, a review was undertaken of several Elected Member policies.

At the Ordinary Council Meeting on Tuesday 23 November, 2021 the following policy was deferred

Moved – Deputy Mayor Melky  
Seconded – Councillor Hopper

**C. Obligations of Council Members**

DEFERRED

This report re-introduces the Elected Member policy that was deferred at that Ordinary Council Meeting.

**2. DISCUSSION**

Below is a list of the new Elected Member policy that is being re-introduced after being deferred at the Ordinary Council Meeting on Tuesday 23 November, 2021.

<b>Policy</b>	<b>Comment</b>
Obligations of Council Members	New policy to guide Council members in their obligations.

**3. POLICY AND LEGISLATIVE IMPACTS**

All new and updated Elected Members policies are designed to conform to the NT Local Government Act 2019 and the Local Government (General) Regulations 2021.

**4. FINANCIAL IMPACTS**

NIL

**5. SOCIAL IMPACTS**

NIL

**6. ENVIRONMENTAL IMPACTS**

NIL

**7. PUBLIC RELATIONS**

The Obligations of Council Members document is designed to streamline complaints and opportunities.

**8. ATTACHMENTS**

Attachment A: Obligations of Council Members



Jason van Riel  
**ACTING DIRECTOR CORPORATE SERVICES**

# Obligations of Council Members

## Member Policy

Policy Name	Obligations of Council Members		
Type	Member Policy		
Owner	Chief Executive Officer		
Responsible Officer	Director, Corporate Services		
Authorised	Chief Executive Officer	Approval Date	[Approval Date]
Records Number	[Records Number]	Next Review Date	[Review Date]

### 1 Purpose

Council members have a critical role in shaping the strategic priorities and long-term objectives of Council. The role of the CEO and staff members of Council is to focus on the operational and day-to-day activities of Council. It is important that elected Council members and the broader Council staff work collaboratively to fulfil their respective roles in promoting the success of the Council as a whole.

With the introduction of the Act, a new Policy has been developed to guide Council members in their obligations.

While not intended to be exhaustive, the purpose of this policy is to ensure that Members understand their role and key legal obligations under the Act in relation to:

- their duties and obligations as a Member; and
- their powers under the Act.

This policy applies to all Members.

### 2 Definitions

For the purposes of this policy, the following definitions from the Act apply:

Term	Definition
Act	<i>Local Government Act 2019</i> (NT)
CEO	Chief Executive Officer of a council as appointed under section 165(1) of the Act
Council	Alice Springs Town Council
Member	An elected member of Alice Springs Town Council
Regulations	<i>Local Government (General) Regulations 2021</i> (NT)

# Obligations of Council Members

## Member Policy



### 3 Duties and obligations of a Council member

Under the Act, Members have a duty to act, at all times, in what the Member genuinely believes to be the best interests of the council's constituency.<sup>1</sup>

A Member is to:

- (a) represent the interests of all residents and ratepayers of the council area;
- (b) provide leadership and guidance;
- (c) facilitate communication between the members of the council's constituency and the council;
- (d) be properly informed to enable participation in the deliberations of the council and its community activities;
- (e) ensure, as far as practicable, that the council acts honestly, efficiently and appropriately in carrying out its statutory responsibilities;
- (f) ensure that council resources are used prudently and solely in the public interest; and
- (g) actively monitor the financial affairs of the council.<sup>2</sup>

### 4 Guidelines and examples of Member duties and obligations

The following are intended to provide guidance to Members in discharging their duties under the Act. Importantly, these are guidelines only and are not intended to be a comprehensive list of Members duties and obligations.

- (a) To ensure that Members **represent the interests of all residents and rate payers**:
  - i. Members should decide on a system of representation that conforms with current legislation and is able to methodically reach out to as many residents and ratepayers as possible to understand their needs and aspirations; and current best practice systems include Integrated Planning framework (inclusive of Community Strategic Plans) and neighbourhood consultations that target a smaller area but achieve genuine grassroots consultation.
  - ii. Members are to regularly participate in the meeting cycle of the Council which contains regular forums where community groups and other guests can be invited and visit these forums.

<sup>1</sup> Section 44(3) of the Act.

<sup>2</sup> Section 44(1) of the Act.

# Obligations of Council Members

## Member Policy



- (b) To ensure that Members **provide leadership and guidance**, Members should keep in mind that:
- i. 'Leadership' in a local government context is commonly considered to require the qualities of inspiration, integrity, trust and effectiveness. Other important qualities include decisive decision making as well as the support for other Members, officers and the community at large. Strategic work at the beginning of the Council term to determine an agreed 'why', 'how' and potentially 'what' of the Member group allows for many of these qualities to be delivered; and
  - ii. As democratic representatives of the community, 'guidance' by the Members should provide considered views of the community based on a measured assessment regarding the context, people, history and community, supplementing the specific and operational financial, economic, integrated planning, media, governance, community development, engineering and corporate knowledge often held by officers. Strategic work at the beginning of the Council term can help determine the strengths of the members and officers and the best ways of working together. 'Leadership' and 'guidance' in this context is generally not applicable to the operational matters of Council that are delegated to the CEO.
- (c) To ensure that Members **facilitate communication between the members of the Council's constituency and the Council**, Members could keep in mind:
- i. that where operational matters are raised by residents and ratepayers to Members, these matters are most efficiently referred to the existing Council customer systems like 'Neat Streets', the Council front counter, organisational emails or the website so that the community can learn how to better connect with the organisation to get results. It also allows the best placed staff to deal with the issues. Matters that are considered operational issues include (among other things) issues regarding roads, fees, town planning, parks and events, complaints, facilities, trees, dogs, rates, rubbish, ranger tickets and infrastructure. These matters will come to Council as part of the regular reporting cycle;
  - ii. that should the public or Members have strategic projects for consideration, the Project Office 'New Project' template or 'Unsolicited Proposals Policy' have been created to allow the analysis of the proposal with strategic priorities, resources and timelines rather than raise projects or business opportunities at Council meetings where they could be subject to a lack of evidence based and systematic consideration; and
  - iii. that at an operational level, the CEO office and media team has a number of platforms that will assist this process through newsletters, media connections (refer media policy), committees, Facebook, surveys, partnership groups, Memorandums of Understanding, stakeholder groups and many other methods.

# Obligations of Council Members

## Member Policy



- (d) To ensure that Members are **properly informed to enable participation in the deliberations of the council and its community activities**, Members should:
- i. seek to maximise representation of residents and ratepayers (as set out above at subsection (a) which will allow Members to be properly informed of community needs and aspirations and enable informed participation in the deliberations of Council meetings and the consequent strategic direction of the community activities and
  - ii. decide on a format of Council meetings that allows them to stay sufficiently informed so as to allow participation of strategic deliberations and strategic community activities, whilst allowing the operational aspects of the organisation and the strategic community activities to remain separate.
- (e) To **ensure that the Council acts honestly, efficiently and appropriately in carrying out its statutory responsibilities**, Members should:
- i. be familiar with Council policies and procedures, including this Policy, the Code of Conduct and the Breach of Code of Conduct Policy, to ensure they are aware of their roles and the operation of any delegations.
- (f) To **ensure that Council resources are used prudently and solely in the public interest**, Members should:
- i. decide on a process for creating a strategic plan in the first part of the term as part of a best practice Integrated Planning framework, taking into account the strategic and prudent use of resources for the four-year term. This strategic plan can then be tied to measurable KPIs (reported in Council Meetings) as well as four-monthly review points to ensure that the operational aspects of the program are being delivered; and
  - ii. the 'Project Office' has been created to assist in the effective use of Council resources and to allow the analysis of proposals with strategic priorities, resources and timelines. Strategic reports on the work of this office will allow Members to make informed decisions.
- (g) To ensure that Members **actively monitor the financial affairs of the Council**, Members should note that:
- i. A new standard of financial report has been developed for the sector that will allow monitoring of the financial affairs by Council. This report will be regularly evaluated in consultation with Elected Members.
  - ii. A best practice Integrated Planning framework has been shaped since 2019 to allow a strategic and thorough delivery of financial affairs. Key documents in this framework such as the Long Term Financial Plan and the Asset Management Plan will form the major strategic input by Members for the organisation to action at an operational level.

# Obligations of Council Members

Member Policy



- iii. The Risk Management Advisory Committee is another legislative mechanism to achieve this section of the Act.

## 5 Powers of a Council Member

A Member has no power to direct or control staff of the Council, or to interfere with the management of staff of the Council, under the Act.<sup>3</sup>

## 6 Related Documents

- *Local Government Act 2019*
- *Local Government (General) Regulations 2021*
- *Delegations Policy*

## 6 Management Sign off

**APPROVED:**

\_\_\_\_\_

Date: \_\_\_\_\_

Robert Jennings  
**Chief Executive Officer**

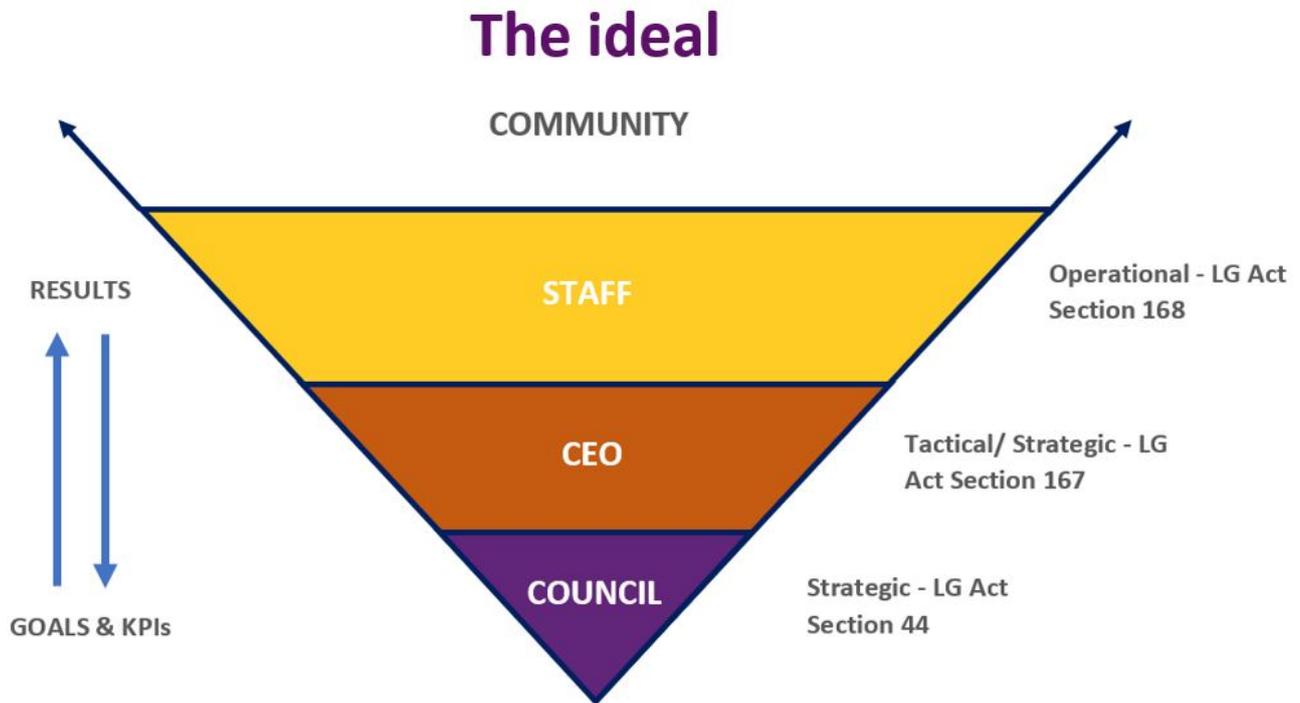
<sup>3</sup> Section 44(2) of the Act.

# Obligations of Council Members

Member Policy

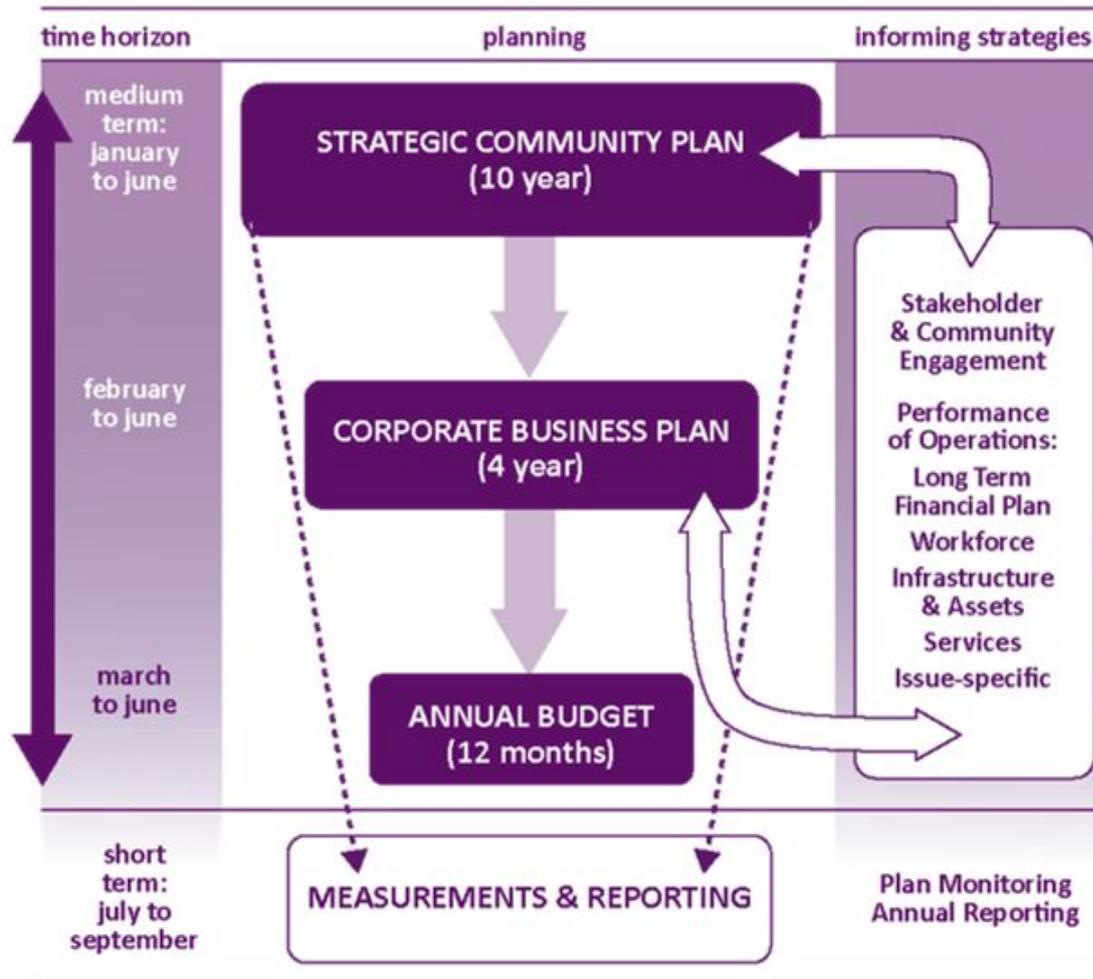


## Appendix 1 - Diagram of Council Structure



## Appendix 2 - Integrated Planning Diagram

# What the future could look like?



**REPORT**

Report No. 41 / 22 cncI

**TO: ORDINARY COUNCIL MEETING - TUESDAY 22 MARCH 2022**

**SUBJECT: CEO CODE OF CONDUCT POLICY**

**AUTHOR: ACTING DIRECTOR CORPORATE SERVICES – JASON VAN RIEL**

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**EXECUTIVE SUMMARY**

This report proposes to adopt the CEO Code of Conduct Policy.

**IT IS RECOMMENDED:**

**That Council adopt the Council Policy, CEO Code of Conduct**

**REPORT**

**1. BACKGROUND**

With the new Local Government Act 2019 coming into effect, Alice Springs Town Council is required to adopt a policy that manages the CEO Code of Conduct.

Council currently has a “Code of Conduct for Employees”, but not a specific Code of Conduct policy for the CEO.

**2. DISCUSSION**

In order to maintain public confidence in the integrity of the Council, the CEO of the Council must exhibit the highest ethical standards in the administration of the affairs of the Council.

Note that the contents of this policy have been taken directly from advice obtained from the Director Sustainability and Compliance, Local Government and Regional Development, Department of the Chief Minister and Cabinet.

**3. POLICY AND LEGISLATIVE IMPACTS**

The new CEO Code of Conduct Policy conforms with the NT Local Government Act 2019.

Section 175 of the Local Government Act 2019 states that:

1. A council must, by resolution, adopt a code of conduct for the CEO.
2. The CEO must determine the code of conduct for the council’s staff.

4. **FINANCIAL IMPACTS**

NIL

5. **SOCIAL IMPACTS**

NIL

6. **ENVIRONMENTAL IMPACTS**

NIL

7. **PUBLIC RELATIONS**

The new CEO Code of Conduct Policy will give the community assurance that the CEO is properly guided by the NT Local Government Act 2019.

8. **ATTACHMENTS**

Attachment A: CEO Code of Conduct Policy



Jason van Riel  
**ACTING DIRECTOR CORPORATE SERVICES**

# CEO Code of Conduct

Council Policy



Policy Name	CEO Code of Conduct		
Type	Council Policy		
Owner	Director Corporate Services		
Responsible Officer	Manager Governance		
Decision Number	[Decision Number]	Approval Date	[Approval Date]
Records Number		Next Review Date	[Review Date]

## 1 Purpose

The purpose of this policy is to set out the code of conduct for the Chief Executive Officer (CEO) of the Council. In order to maintain public confidence in the integrity of the Council, the CEO of the Council must exhibit the highest ethical standards in the administration of the affairs of the Council.

## 2 Definitions

For the purposes of this policy, the following definitions apply:

Term	Definition
<b>ASTC</b>	Alice Springs Town Council
<b>Elected Member</b>	Alice Springs Town Council Elected Members.
<b>Local Government Act</b>	Northern Territory of Australia, Local Government Act, 2019

## 3 Policy Statement

The objectives of this policy are to:

- Outline the expectations of the CEO of ASTC, in their duties and administering of the operations of Council
- To ensure that conduct of the CEO maintains the trust and confidence of the Council and ratepayers.

### 1. Code of Conduct

#### 1.1 Support for Council

The CEO must:

- (a) provide full support to Council;
- (b) provide accurate, frank and impartial advice to Council;
- (c) implement council policies and decisions;
- (d) be familiar with and comply with the requirements of the *Local Government Act 2019* and other legislative, industrial or administrative requirements relevant to the CEO's official responsibilities;

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- (e) take all reasonable steps to ensure that the information upon which the CEO's decisions or actions are based is factually correct and relevant to the decisions or actions; and
- (f) comply with the council staff code of conduct.

## 1.2 Management of Council Staff

In relation to the management of council staff, the CEO must ensure that:

- (a) appropriate documented processes and procedures are in place;
- (b) selection processes for appointment or promotion are fair, equitable and based on merit;
- (c) staff have reasonable access to training and development and opportunities for advancement and promotion;
- (d) staff are treated fairly and consistently and are not be subject to arbitrary or capricious decisions;
- (e) there are suitable processes for dealing with employment-related grievances; and
- (f) working conditions are safe and healthy.

## 1.3 Use of Information

The CEO must not misuse information gained in the CEO's official capacity.

Misuse includes, but is not limited to:

- (a) seeking to gain personal advantage for self, or for another person, on the basis of information held on official records;
- (b) initiating or spreading gossip or rumours on the basis of personal or other information held on official records; and
- (c) providing a person, or appearing to provide a person, with favourable treatment or access to privileged information.

The CEO must take care to maintain the integrity and security of documents and information.

## 1.4 Use of Official Facilities, Equipment and Resources

The CEO must not utilise council equipment, or the skills or working time of council staff members, for personal benefit.

## 1.5 Disclosure of Offences Against the Law

If the CEO is charged, convicted or acquitted of an offence, the CEO must advise the Council regardless of whether the CEO believes the offence relates directly to the CEO's assigned duties

## 1.6 Outside Employment

Outside employment for the CEO is not allowed, except in exceptional circumstances and approved by the Council in writing.

When considering an application from the CEO to undertake outside employment, the Council will give approval only if the outside employment:

- (a) could not be perceived by a reasonable person to be a conflict of interest; and
- (b) will not interfere with the performance of the CEO's duties.

Any outside employment or voluntary work must be performed wholly in the CEO's private time.

## 1.7 Decisions Based on Statutory Power

Where the CEO makes a decision based on a statutory power, the CEO must:

- (a) ensure that the legislation under which the decision is made authorises the making of that decision;
- (b) ensure that the CEO has the authority or the delegation to make the decision;
- (c) ensure that any procedures which are required by law to be complied with in the making of a decision have been observed; and
- (d) ensure that the decision, the evidence upon which it is based, and the reasons for the decision are properly documented.

## 1.8 Anti-discrimination

The CEO must not discriminate in relation to a person unless such discrimination is allowed by law and council policy (for example, positive discrimination or special measures).

## 5 Related Documents

- Local Government Act 2019

## 6 Version History

Title/Version	Date	Approved by
N/A		

# CEO Code of Conduct

Council Policy



## 7 Communication and Training

Will this policy be communicated through internal communications?	Yes
Where will this policy be available?	Intranet; CM
Will training needs arise from this policy? If yes, who will be responsible.	Yes, Governance co-ordinate

**REPORT**

Report No. 45/22cncl

**TO: ORDINARY COUNCIL MEETING – TUESDAY 22 MARCH 2022**

**SUBJECT: APPLICATION FOR MATERIAL ALTERATION OF LIQUOR LICENCE – CLUB EASTSIDE**

**AUTHOR: ACTING DIRECTOR CORPORATE SERVICES – NAOMI BRENNAN**

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**EXECUTIVE SUMMARY**

The Director of Liquor Licensing has written to Council seeking comment about an application for a material alteration to an existing liquor licence from Club Eastside Incorporated, located at 28 Undoolya Road.

**IT IS RECOMMENDED that Council resolve to:**

- A. Not object to the liquor licence application; or**
- B. Object to liquor licence application, pursuant to section 61 of the *Liquor Act 2019***

**REPORT**

**1. BACKGROUND**

The Director of Liquor Licensing wrote to Council on 10 March 2022, seeking comment about an application from Club Eastside Incorporated, who are applying for a material alteration to their existing liquor licence.

The application, provided as attachment A, proposes adding another point of sale for food and liquor, to be located along the eastern side of the beer garden fence. This falls within the currently licenced area. The point of sale takes the form of a modified shipping container. Photos are included within the application.

Licensing NT requires that comments to this application be provided by 27 March 2022.

**2. DISCUSSION**

Pursuant to Section 61(2) of the *Liquor Act 2019*, an objection may only be made the following grounds:

- a) That issuing the licence or authority, varying the conditions, substituting other premises or making the material alteration would adversely affect:
  - i. the amenity of the neighbourhood of the licensed premises or proposed licensed premises; or
  - ii. the health, education, public safety or social conditions in the community of the licensed premises or proposed licensed premises;

b) that the applicant is not a fit and proper person.

In considering such an application, thought should be given as to the fact that this is a proposal for an alteration to an existing licence. The conditions of the current liquor licence are included with the application.

Whilst due consideration will be given to any objection raised by Council, or any lack thereof, ultimately the Northern Territory Liquor Commission will make the final decision regarding this application.

**3. POLICY IMPACTS**

Within the *Alice Springs Town Council Strategic Plan 2018-2021* there are policy areas that would support either option.

**4. FINANCIAL IMPACTS**

Nil

**5. SOCIAL IMPACTS**

Given the scope of the proposed change, it is likely that there would be minimal social impacts in either case.

**6. ENVIRONMENTAL IMPACTS**

Nil

**7. PUBLIC RELATIONS**

Public opinion will often be divided in these instances, with parties either side of the decision feeling strongly about their areas. Clear communication on Council's part will ensure that any adverse coverage is effectively managed.

**8. ATTACHMENTS**

Attachment A – Notice of Application for a Material Alteration of Liquor Licence



Naomi Brennan

**ACTING DIRECTOR CORPORATE SERVICES**

LIQUOR ACT

**NOTICE OF APPLICATION FOR MATERIAL ALTERATION OF LIQUOR LICENCE**

Club Eastside Incorporated, hereby gives notice it has applied to the Director of Liquor Licensing for a material alteration of their liquor licence 81402530 for their premises known as Club Eastside, 28 Undoolya Road, Alice Springs

The proposal is to install an additional point of sale for food and liquor in the form of a modified shipping container positioned along the eastern side of the beer garden fence, adjacent to the existing BBQ structure in the liquor licensed area.

**Objections**

An objection may only be made on the following grounds:

- (a) that issuing the licence or authority, varying the conditions, substituting other premises or making the material alteration would adversely affect:
  - (i) the amenity of the neighbourhood of the licensed premises or proposed licensed premises; or
  - (ii) the health, education, public safety or social conditions in the community of the licensed premises or proposed licensed premises;
- (b) that the applicant is not a fit and proper person.

Only the following may make an objection:

- (a) a person residing or working in the neighbourhood of the licensed premises or proposed licensed premises;
- (b) the owner or occupier of land in the neighbourhood of the licensed premises or proposed licensed premises;
- (c) a local council of the local government area where the licensed premises or proposed licensed premises are located;
- (d) a Member of the Legislative Assembly;
- (e) a police officer or employee of the Police Force, acting in that capacity;
- (f) a member or employee of the Northern Territory Fire and Rescue Service, established under the Fire and Emergency Act 1996, acting in that capacity;
- (g) an Agency or public authority that performs functions relating to public amenities, including health, education and public safety;
- (h) a charity or a community-based organisation or body.

The objection must be lodged with the Director within 14 days of the publication of the notice and:

- (a) be in writing or in a form approved by the Director that is suitable for someone unable to effectively communicate in writing; and
- (b) be signed by or on behalf of the person or body making the objection; and
- (c) set out the grounds of the objection and the facts relied on to support those grounds.

**Applicant's right to respond to objection**

The Director must provide the applicant with any objections lodged and notice of their right to respond to the objection.

Dated 12 March 2022

# LIQUOR LICENCE

*Liquor Act 2019 (NT)*

<b>LIQUOR LICENCE NUMBER:</b>	81402530
<b>LICENSEE:</b>	Club Eastside Incorporated
<b>NOMINEE/S:</b>	Deryck Goodman
<b>PREMISES:</b>	Club Eastside 28 Undoolya Road ALICE SPRINGS NT 0870

## TAKEAWAY AUTHORITY

Subject to the conditions below, the licensee is authorised to sell liquor products to customers for consumption away from the premises.

## CLUB AUTHORITY

Subject to the conditions below, the licensee is authorised to sell liquor to members of a club operated by the licensee, guests of members and visitors to the club, for consumption on or in the licensed premises, with no restrictions on the aggregate annual volume of alcohol that may be sold.

## LATE NIGHT AUTHORITY

Subject to the conditions below, and in conjunction with a small bar authority or a public bar authority, the licensee is authorised to sell liquor to patrons for consumption on or in the licensed premises during one of the following periods:

- from 12 midnight to 2am.

## CONDITIONS

This liquor licence is subject to the conditions on licences and authorities in Part 4 of the *Liquor Act 2019*; and the standard operating conditions on authorities and other conditions set out for each of the above authorities in Part 4 of the *Liquor Regulations 2019*. It is also subject to the special conditions listed below.

Licensees must comply with the *Liquor Act* and *Liquor Regulations* at all times, and the onus is on the licensee to read and understand the Act and Regulations.

Note: The above conditions notwithstanding, a licensee must AT ALL TIMES comply with the provisions of the *Liquor Act* and *Liquor Regulations*, both of which are available through the following link:

<https://legislation.nt.gov.au/en/LegislationPortal/Acts/By-Title>.

If you are unclear as to your obligations as a licensee, please refer to contact Licensing NT for assistance and clarification.

## SPECIAL CONDITIONS

<p><b>Trading hours</b></p>	<p><b><u>Demon Room</u></b> Trading Hours for the <b>Demon Room</b> shall be between:-</p> <p>Sunday 12:00 and Sunday 23:30 Monday 10:00 and Monday 23:30 Tuesday 10:00 and Tuesday 23:30 Wednesday 10:00 and Wednesday 23:30 Thursday 10:00 and Thursday 23:30 Friday 10:00 and Saturday 02:00 Saturday 10:00 and Sunday 02:00</p> <p><b><u>Reika Room</u></b> Trading Hours for the <b>Reika Room</b> shall be between:-</p> <p>Sunday 12:00 and Sunday 23:30 Monday 10:00 and Monday 23:30 Tuesday 10:00 and Tuesday 23:30 Wednesday 10:00 and Wednesday 23:30 Thursday 10:00 and Thursday 23:30 Friday 10:00 and Saturday 02:00 Saturday 10:00 and Sunday 02:00</p>
<p><b>Wednesday Eight Ball Competition</b></p>	<p>On Wednesdays when eight ball competition is conducted, trading hours may be extended from 23:30 hours until 01:00 hours the following day.</p>
<p><b>On Premises Consumption</b></p>	<p>Notwithstanding anything contained elsewhere in these licence conditions, no liquor other than light beer may be sold or supplied prior to 11:30 hours Monday to Friday inclusive (other than Public Holidays) for consumption on or within any part of the licensed premises. For the purpose of this conditions "light beer" is defined as any brewed beverage containing NOT more than 3.00% by volume of ethyl alcohol, the onus of proof of which shall lie with the Licensee in any proceedings in relation to an alleged breach of this condition.</p>
<p><b>Takeaway Hours To Financial Members Only</b></p>	<p>Liquor shall be sold only for consumption away from the premises to financial members only during the following hours:</p> <p>(i) Monday to Friday inclusive between the hours of 14:00 and 21:00; (ii) Saturday and Public Holidays between the hours of 10:00 and 21:00; and (iii) Sunday between the hours of 12:00 and 21:00; and (iv) No trading on Good Friday or Christmas Day.</p>
<p><b>Takeaway Sale Container Size</b></p>	<p>(a) Wine shall not be sold in containers larger than two (2) litres; (b) Fortified wine shall not be sold in containers larger than one (1) litre.</p>
<p><b>Takeaway Sale Restrictions</b></p>	<p>(a) On any given day, sale to a person of more than one (1) bottle of fortified or one (1) cask of wine is prohibited and Licensees who knowingly or recklessly make such sales will be in breach of this condition. (b) Takeaway sales of wine in casks and fortified wine shall only be sold during the last three (3) scheduled trading hours of each day.</p>

**Club Condition**

Where the Licensee shall be a club or association incorporated under the Associations Incorporation Act or a manager of premises being operated as a club, the restriction of sales of liquor to members and guests shall not apply to the following events and circumstances:

- (a) (i) A member's private function on the premises, being a function hosted by a member for invited persons on a complimentary basis only (such as a wedding or birthday party in the member's family, or a farewell for a member's workmate). There are no restrictions on the number of such functions which may be held;
  - (ii) The hiring or use of all or part of the premises by a charitable organisation for a function the purpose of which is to raise money for a recognised charity and attendance at which is only by personal invitation or pre-sold ticket. There are no restrictions on the number of such functions which may be held.
  - (iii) The commercial hiring of all or part of the premises by any person or body for a function the attendance at which is only by personal invitation and does not involve door sales (such as a business or trade conference or a product promotion) provided that the Licensee shall have given written notice of the proposed function or event to the office of the Director of Liquor Licensing at least two clear days before the holding of the function or event, and provided that no person on behalf of the Director of Liquor Licensing shall have notified the Licensee that the holding of the proposed function or event is not consented to by the Director of Liquor Licensing There are no restrictions on the number of such functions that may be held;
  - (iv) A club fundraising or promotional event open to the general public, provided that there shall not have been more than five such events at the licensed premises within the six month period immediately preceding any such event or promotion, and provided that the Licensee shall have given written notice of the proposed function or event to the office of the Director of Liquor Licensing at least seven clear days before the holding of the function or event, and no person on behalf of the Director of Liquor Licensing shall have notified the Licensee that the holding of the proposed function or event is not consented to by the Director of Liquor Licensing.
- (b) Liquor may be sold or supplied to persons attending all such functions or events as above described until 2.00am of the morning following the commencement of such function or event. Without in any way limiting the generality of the need for compliance with the Liquor Act and the conditions of the licence, while any function or event as above described is in progress the Licensee shall regard the issues of adequate security and undue noise abatement as prime concerns.
- (c) The functions or events described in paragraphs (a)(i) and (a)(iii) of this condition shall not be publicly advertised, and any such advertising shall be void the consent of the Director of Liquor Licensing which may otherwise have been implied by virtue of this condition.

Term of licence: Issued in perpetuity from 3 July 2020

Licence number: 81402530

<b>Liquor Sales Figures</b>	(a) Liquor Product sales figures are to be provided in the format and at intervals as required by the Director-General. (b) The Licensee is required to provide liquor sales figures clearly identifying "on and off premises" sales as required by the Director-General.
<b>Outlaw motorcycle gangs</b>	The licensee or an employee of the licensee must exclude or remove from the premises anyone who is wearing the colours, insignia or emblems of an outlaw motorcycle gang (aka bikie gang), or ask police to remove them if they feel unsafe doing so themselves.



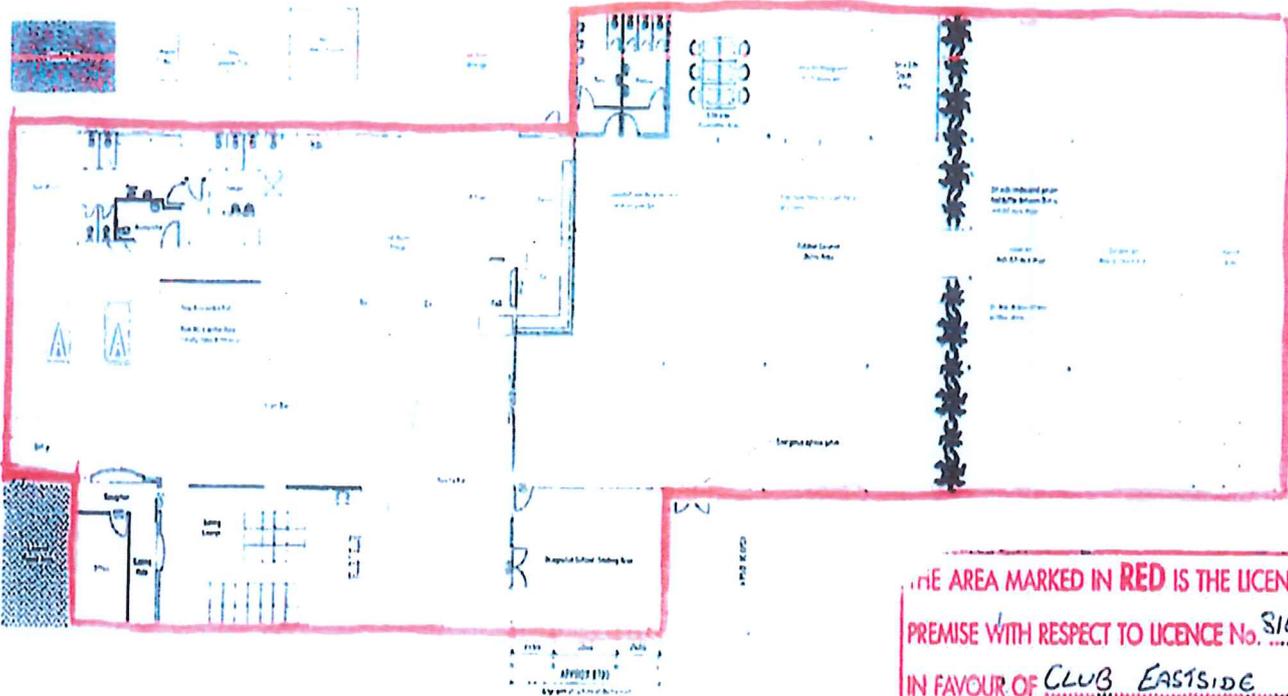
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**Doug Bell**

Delegate of the Director of Liquor Licensing  
3 July 2020

Term of licence: Issued in perpetuity from 3 July 2020

Licence number: 81402530



THE AREA MARKED IN RED IS THE LICENSED  
PREMISE WITH RESPECT TO LICENCE No. 81402530  
IN FAVOUR OF CLUB EASTSIDE  
AS AT 29/11/16  
DIRECTOR *Douglas Bell*

The area marked in red is the licensed premises for licence number 81402530

*D Bell*

**Doug Bell**

Delegate of the Director of Liquor Licensing  
3 July 2020

\_\_\_\_\_ End of Licence \_\_\_\_\_

Photos of the material alteration (shipping container).



**REPORT**

Report No. 47 / 22 cncI

**TO: ORDINARY COUNCIL MEETING - TUESDAY 22 MARCH 2022**

**SUBJECT: GRIEVANCE POLICY**

**AUTHOR: ACTING DIRECTOR CORPORATE SERVICES – JASON VAN RIEL**

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**EXECUTIVE SUMMARY**

This report proposes to adopt the Alice Springs Town Council Grievance Policy.

**IT IS RECOMMENDED:**

**That Council adopt the Grievance Policy**

**REPORT**

**1. BACKGROUND**

With the new Local Government Act 2019 coming into effect, Alice Springs Town Council is required to adopt a policy that manages grievances. The policy includes grievances related to employees, the CEO and Elected Members if the grievance is part of an Independent Commissioner Against Corruption (ICAC) Act related matter.

Council currently does not have a specific policy that relates to the full range of such grievances.

**2. DISCUSSION**

In order to maintain public confidence in the integrity of the Council, the Elected Members, the CEO and the employees, Council must exhibit high ethical standards in the administration of the affairs of the Council.

To provide transparency and a professional approach regarding complaints, Council should have a complaints policy that applies the principles of natural justice, whilst also providing transparency and a professional approach, administered in accordance with procedures designed by Council.

The current grievance procedures sit within the Alice Springs Town Council Enterprise Bargaining Agreement (EBA) and will be the subject of discussion as part of the current EBA negotiations process.

**3. POLICY AND LEGISLATIVE IMPACTS**

The new Grievance Policy conforms with the NT Local Government Act 2019.

4. **FINANCIAL IMPACTS**

NIL

5. **SOCIAL IMPACTS**

NIL

6. **ENVIRONMENTAL IMPACTS**

NIL

7. **PUBLIC RELATIONS**

The new Grievance Policy will give the community assurance that the Council is properly guided by the NT Local Government Act 2019.

8. **ATTACHMENTS**

Attachment A: Grievance Policy



Jason van Riel  
**ACTING DIRECTOR CORPORATE SERVICES**



# Grievance Policy

## Council Policy

Policy Name	Grievance Policy		
Type	Council Policy		
Owner	Director Corporate Services		
Responsible Officer	Manager Governance		
Decision Number	[Decision Number]	Approval Date	[Approval Date]
Records Number		Next Review Date	[Review Date]

### Purpose

This policy provides the procedure by which an employee can lodge a grievance with Council. In relation to the *Independent Commissioner Against Corruption Act 2017* (NT) the object of this policy is to address wrongdoing in, or connected with, public administration by:

- (a) preventing or minimising the occurrence of improper conduct;
- (b) improving public confidence that improper conduct will be detected and dealt with appropriately;
- (c) establishing procedures for the detection and reporting of improper conduct; and
- (d) protecting whistleblowers who put themselves at risk of harm by exposing or reporting improper conduct.

This policy and procedure outlines the roles and responsibilities of the Council (a public body) and members of Council, executive management and employees (as public officers) in relation to the detection and reporting of improper conduct and the protection of whistleblowers who expose or report improper conduct. Importantly, there are legal obligations for mandatory reporting of suspected improper conduct to the ICAC. There may be situations where a voluntarily report of suspected improper conduct can be made to Council instead of directly to the ICAC.

### 2 Definitions

For the purposes of this policy, the following definitions apply:

Term	Definition
<b>CEO</b>	Chief Executive Officer of a council as appointed under section 165(1) of the <i>Local Government Act 2019</i> (NT)
<b>Council</b>	Alice Springs Town Council
<b>ICAC</b>	Independent Commissioner Against Corruption
<b>ICAC Act</b>	<i>Independent Commissioner Against Corruption Act 2017</i> (NT)

# Grievance Policy

## Council Policy



<b>Improper conduct</b>	improper conduct (defined broadly in section 9 of the ICAC Act) and summarised in paragraph 3 below.
<b>Member</b>	An elected member of Alice Springs Town Council
<b>Nominated recipient</b>	the person(s) appointed by the CEO and notified to the ICAC from time to time to receive voluntary reports of suspected improper conduct within Council
<b>Protected communication</b>	<ul style="list-style-type: none"><li>information in a report of suspected improper conduct made by an individual to the ICAC under the mandatory reporting regime; or</li><li>information that an individual believes on reasonable grounds would tend to show that improper conduct has occurred, is occurring or is at risk of occurring, or would assist the ICAC to perform its functions or would otherwise assist in the administration, or achieving the objects of the ICAC Act, that is provided by the individual to any of the bodies referred to in section 93(1)(b) of the ICAC Act (which includes to the ICAC or the CEO or a nominated recipient of the Council)</li></ul>
<b>Voluntary protected communication</b>	a protected communication made otherwise than in compliance with the mandatory requirement to report suspected improper conduct

### 3 Types of Grievances

This policy sets out the procedures for grievances that are:

- informal grievances;
- formal grievances; and
- grievances in relation to the *Independent Commissioner Against Corruption Act 2017* (NT).

This policy does not prevent a dispute or a grievance being raised under the Alice Springs Town Council Enterprise Agreement disputes settlement clause.

### 4 Informal Grievance

Before lodging a formal grievance, an employee may discuss the issue with their Supervisor, Manager, Health Safety Representative and/or Contact Officer.

#### Role of the Contact Officer

The Contact Officer's role is to inform Council employees about options available in assisting them to resolve grievances and facilitate options, either informally, or formally, most suitable to the situation.

Although not an employee advocate, Council encourages employees to speak to a Contact Officer to informally assist them towards a resolution.

A list of the current Contact Officers is available at each work site.

# Grievance Policy

## Council Policy



### Support Person

At any time, an employee can bring a support person to accompany them throughout this process. A support person's role is to provide support, not to advocate or speak on behalf of an employee.

### Informal Grievances against the Chief Executive Officer

Informal grievances against the CEO must be brought to the attention of the Mayor in the first instance.

## 5 Formal Grievance

Employees must complete the “Stage 1: The Grievance” section of the “WHS&W: Grievance Dispute Notification” form (**Form**) below.

Additional pages may be attached to the Form.

The Form must be signed and dated by the employee and submitted to Human Resources by email [hr@astc.nt.gov.au](mailto:hr@astc.nt.gov.au)

The Form will be reviewed, and if required, Council or the CEO will appoint an investigator to investigate the grievance.

It is anticipated that an investigator will interview the complainant, relevant witnesses and the respondent. This process will be conducted in a fair and timely manner.

The investigator will summarise the allegations and respondent’s comments on the “Stage 2: The Investigation” section of the Form.

The investigator may make recommendations and records them in “Stage 3: The Response” section of the Form.

The complainant and the respondent will sign the Form to acknowledge that they have read and understood Council’s response.

Copies of the completed Form will be placed in the personnel files of both the complainant and the respondent.

### Support Person

At any time, an employee can bring a support person to accompany them throughout this process. A support person's role is to provide support, not to advocate or speak on behalf of an employee.

### Grievances against the Chief Executive Officer

Formal grievances against the Chief Executive Officer must be brought to the attention of the Mayor by the employee raising the grievance. This may be by the Form below.

# Grievance Policy

Council Policy



## Stage 1: The Grievance

<b>I (name/position title/department)</b>	Click or tap here to enter text.		
<p>Wish to formally notify Council of the following grievance:</p> <p>Describe the behaviour including the dates, times and places the behaviour occurred.</p> <p>Provide an example of this behaviour; i.e. what, who, how many times, how long ago, the last time it occurred, was it reported?</p> <p>How does it create a risk to work, health and safety.</p> <p>Please submit to Human Resources by email [<a href="mailto:hr@astc.nt.gov.au">hr@astc.nt.gov.au</a>].</p>			
Click or tap here to enter text.			
The remedy that I am seeking is			
Click or tap here to enter text.			
Date: Click or tap to enter a date.			
<b>Grievance receipt acknowledgment (HR)</b>	Click or tap here to enter text.	<b>Approximate process completion date (HR):</b>	Click or tap to enter a date.

[Please attach additional page(s) if required]

# Grievance Policy

Council Policy



## Stage 2: The Investigation

Summary of the grievance (Investigation)

Summary of the Respondents comments (Investigation)

Click or tap here to enter text.

# Grievance Policy

Council Policy



## Stage 3: The Response

### Recommendation Resolution (Investigation)

Click or tap here to enter text.

#### Investigation Details

**Name** Click or tap here to enter text.

**Name** Click or tap here to enter text.

**Complainant' Signature:** I have read and understood Council's response

**Name** Click or tap here to enter text.

**Signature** Click or tap here to enter text.

**Date** Click or tap here to enter text.

**Respondent's Signature:** I have read and understood Council's response

**Name** Click or tap here to enter text.

**Signature** Click or tap here to enter text.

**Date** Click or tap here to enter text.

**[Please attach additional page(s) if required]**

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# Grievance Policy

Council Policy



## 6 Independent Commissioner Against Corruption Act 2017 (NT)

### What is improper conduct?

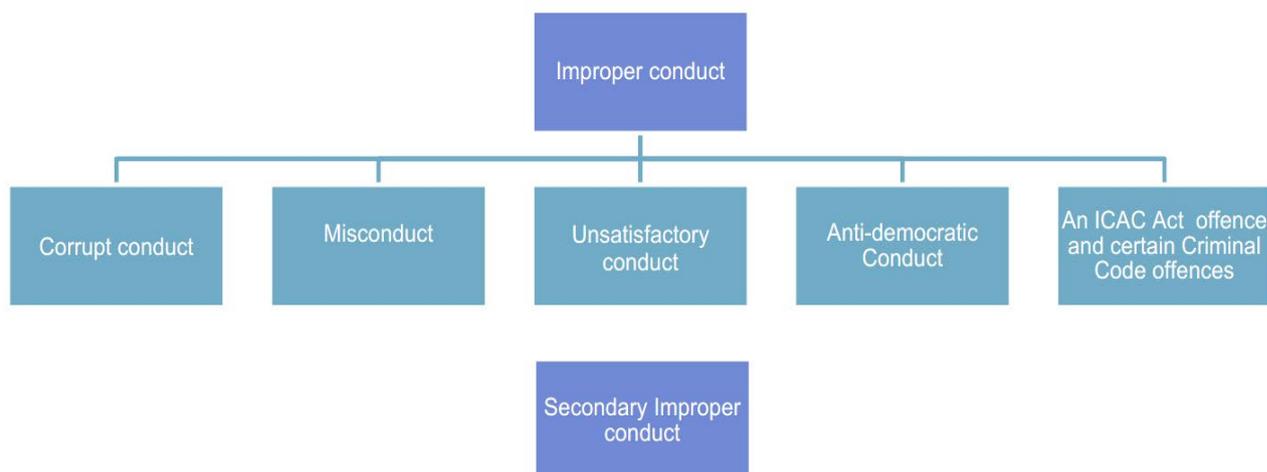
The ICAC Act establishes an obligation for mandatory reporting of suspected Improper Conduct.

The ICAC Act applies to conduct that occurred prior to the establishment of the ICAC in November 2018 and to conduct:

- by persons who were Council employees and members of Council at the time the conduct was engaged in but who have since ceased to work for the Council or to be members of the Council; and
- that occurs outside of the Territory.

The obligation to report suspected improper conduct applies to such conduct.

*Improper Conduct* includes six types of conduct:



Each type of improper conduct is defined in detail in the ICAC Act. The definitions are reproduced in Section 15.

*Corrupt conduct* is the most serious form of *improper conduct*, followed by *misconduct* and then *unsatisfactory conduct*. The ICAC Act applies to such conduct engaged in by a public officer or a public body that is connected to public affairs. It is prudent to assume that this will apply broadly to the performance of official functions by members of Council and the use, allocation or receipt of public resources by employees and the use of their authority in connection with the tasks they perform for Council.

# Grievance Policy

## Council Policy



*Corrupt conduct or misconduct* commonly occur where a person:

- dishonestly obtains a benefit (financial or otherwise) for themselves or for a third party;
- fails to manage adequately an actual or perceived conflict of interest;
- accesses and discloses official information to benefit themselves or a third party such as during the course of a competitive procurement process; and
- seeks to adversely affect the honest, impartial or effective performance of official functions such as deliberately providing misinformation to influence a decision of Council.

Conduct that involves a breach of public trust by Council or a member of Council may be corrupt conduct or misconduct depending on its severity. Conduct engaged in by a company or a person who is not employed by Council that could impair public confidence in public administration may be corrupt conduct.

*Unsatisfactory* conduct includes conduct that involves negligence or incompetence and results in substantial mismanagement or inappropriate or significant inefficient use of public resources or substantial detriment to the public interest. Incompetence does not include conduct that is simply less than best practice or is a matter of policy about which reasonable public bodies or public officers may disagree.

*Anti-democratic conduct* is conduct engaged in by a person or body (whether or not a public officer or public body) that constitutes an offence against the *Electoral Act 2004* (NT) or chapter 8 of the *Local Government Act 2019* (NT) and affects or is part of a course of conduct aimed at affecting in a general sense the outcome of an election or the Electoral Commissioner's ability to detect and investigate contraventions of those Acts.

### 7 How to identify whether improper conduct has occurred or is at risk of occurring?

It is generally easier to identify whether an individual (as opposed to a public body) has engaged or is engaging in conduct which may attract the operation of the ICAC Act because the conduct of an individual can be observed.

However, it is often more difficult to determine whether a public body (such as the Council) has engaged in or is engaging in such conduct because a public body generally conducts itself through the acts or omissions of individuals.

The ICAC Act addresses this issue by providing that a public body engages in conduct if:

- the conduct is engaged in by a person or body with the authority to act on behalf of the public body;
- the conduct occurs and a person or body with the authority to act on behalf of the public body expressly, tacitly or impliedly authorises or permits it to occur; or
- the conduct occurs and a corporate culture exists in the public body that directs, encourages, tolerates or leads to it occurring; or
- the conduct occurs and the public body has failed to create and maintain a corporate culture to deter or prevent it occurring.

### 8 How to identify whether improper conduct has occurred or is at risk of occurring?

#### **What are the reporting obligations?**

The Council (a public body) and members of Council, executive management and employees (as public officers) are each under a mandatory obligation to report suspected improper conduct to the ICAC. The improper conduct must be reported to the ICAC unless the public body or public officer knows for a fact that the conduct has already been reported to the ICAC. The obligation to report is engaged where a person forms a reasonable suspicion that improper conduct has occurred, is occurring or will occur. The improper conduct must be reported as soon as practicable after the public body or public officer forms a reasonable suspicion as to the conduct.

Suspected improper conduct must still be reported to the ICAC even if the conduct has already been referred to another public body or public officer such as the Northern Territory Police, the Ombudsman or the Auditor-General.

A report suspected improper conduct can occurred in two ways:

- directly to the ICAC under the mandatory reporting procedure in section 9 below; or
- to the CEO or a nominated recipient under the voluntary protected communication procedure in section 10 below.

Any member of the community or a community organisation may report suspected improper conduct to the ICAC at any time.

A report of suspected improper conduct can be made anonymously to the ICAC if an individual prefers not to disclose their identity.

#### **What constitutes a reasonable suspicion?**

Where there is a concern that something suspicious there may be improper conduct. If so, it needs to be determined whether the conduct must be reported to ICAC. The conduct must be reported where a reasonable suspicion has been formed that the conduct may amount to improper conduct.

If unsure whether or not the conduct meets the requirements for mandatory reporting, the ICAC recommends a prudent approach is taken and the conduct is reported so that the ICAC can then deal with it.

# Grievance Policy

## Council Policy



### 9 The procedure for reporting improper conduct directly to the ICAC

If a report is made directly to the ICAC the information in the Mandatory Reporting Template at Section 16 must be used. The report must include, but is not limited to:

- the details of the suspect improper conduct (description of the activity or events, dates and location details etc);
- the names of all persons and entities suspected of having been involved in the suspected improper conduct;
- how the suspected improper conduct became known;
- any evidence that may be relevant to the suspected improper conduct (emails, documents, invoices etc); and
- the names of any persons who can give evidence relevant to the improper conduct.

The Mandatory Report can be sent by email to [report.submission@icac.nt.gov.au](mailto:report.submission@icac.nt.gov.au) or by mail to GPO Box 3750, Darwin NT, 0801.

The person observing the conduct can contact the ICAC by telephone to report improper conduct by calling 1800 250 918 or in person by attending the ICAC office at Level 7, 9 Cavenagh Street, Darwin 0801.

A report may be made via the ICAC website by completing the form at <https://icac.nt.gov.au/make-a-report>.

When a whistleblower makes a report to the ICAC it is known as a “protected communication”. The ICAC is required to keep the identity of the whistleblower confidential. The ICAC Act provides a range of protections for whistleblowers including protection from retaliation, which is addressed below.

After receiving a report, the ICAC may require the person that has observed the conduct to:

- verify the information provided by statutory declaration; and
- answer questions, or provide further information, in relation to the information provided.

Additionally, the ICAC may require that the person that has observed the conduct to produce items in their possession or control that are relevant to the information they have provided. They may be requested to verify any further information or items they provide by statutory declaration.

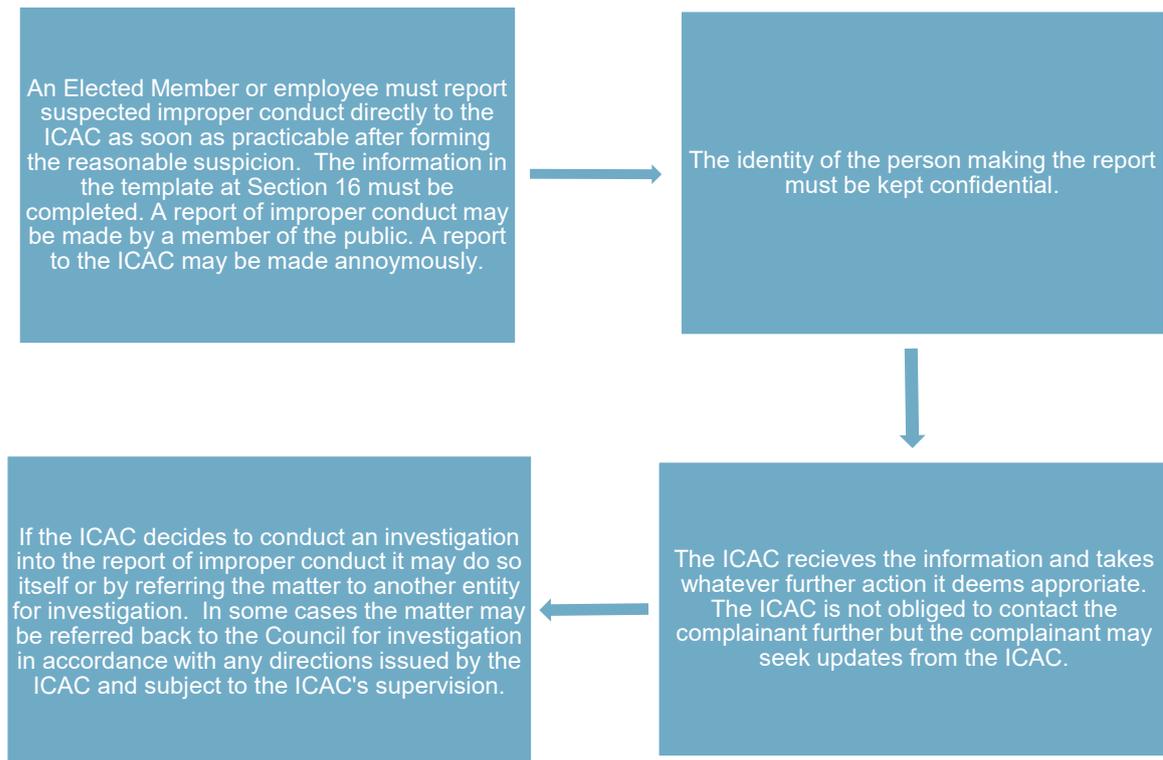
# Grievance Policy

Council Policy



## Procedure Statement

The process below outlines the steps that the ICAC may take upon receiving a report of suspected improper conduct.



# Grievance Policy

## Council Policy



### 10 The procedure for reporting improper conduct to the Council - voluntary protected communication and whistleblower protection

Members of Council, employees and members of the public may choose to voluntarily report suspected improper conduct to the CEO or a person nominated by the CEO to receive such reports. They may wish to disclose information that they believe on reasonable grounds would assist the ICAC to perform its functions or would otherwise assist in the administration, or achieving the objects of the ICAC Act.

In accordance with Section 97 of the ICAC Act, the CEO has appointed a number of nominated recipients and made their identity and contact details publicly available for this purpose. That information is contained on Council's **intranet, website and induction materials**. The persons appointed as nominated recipients and their contact telephone numbers are:

Nominated Recipient	Contact details
[insert name]	[insert contact number]

**Please note that this information will be updated if Policy is adopted by Council**

When a whistleblower makes a report to the CEO or a nominated recipient it is known as a “voluntary protected communication”. The person who receives the report is required to provide details of the report to the ICAC as soon as possible. The person who receives the report is required to keep the identity of the whistleblower confidential. The ICAC Act provides a range of protections for whistleblowers including protection from retaliation.

A report of suspected improper conduct can be made anonymously to the CEO or a nominated recipient if an individual prefers not to disclose their identity.

The person who has made a voluntary protected communication to the CEO or a nominated recipient, and that information is then provided to the ICAC, may be required by ICAC to:

- verify the information provided by statutory declaration; and
- answer questions, or provide further information, in relation to the information provided.

Additionally, the ICAC may require that the person who has made the report to produce items in their possession or control that are relevant to the information provided. The person who made the report may be requested to verify any further information or items provided by statutory declaration.

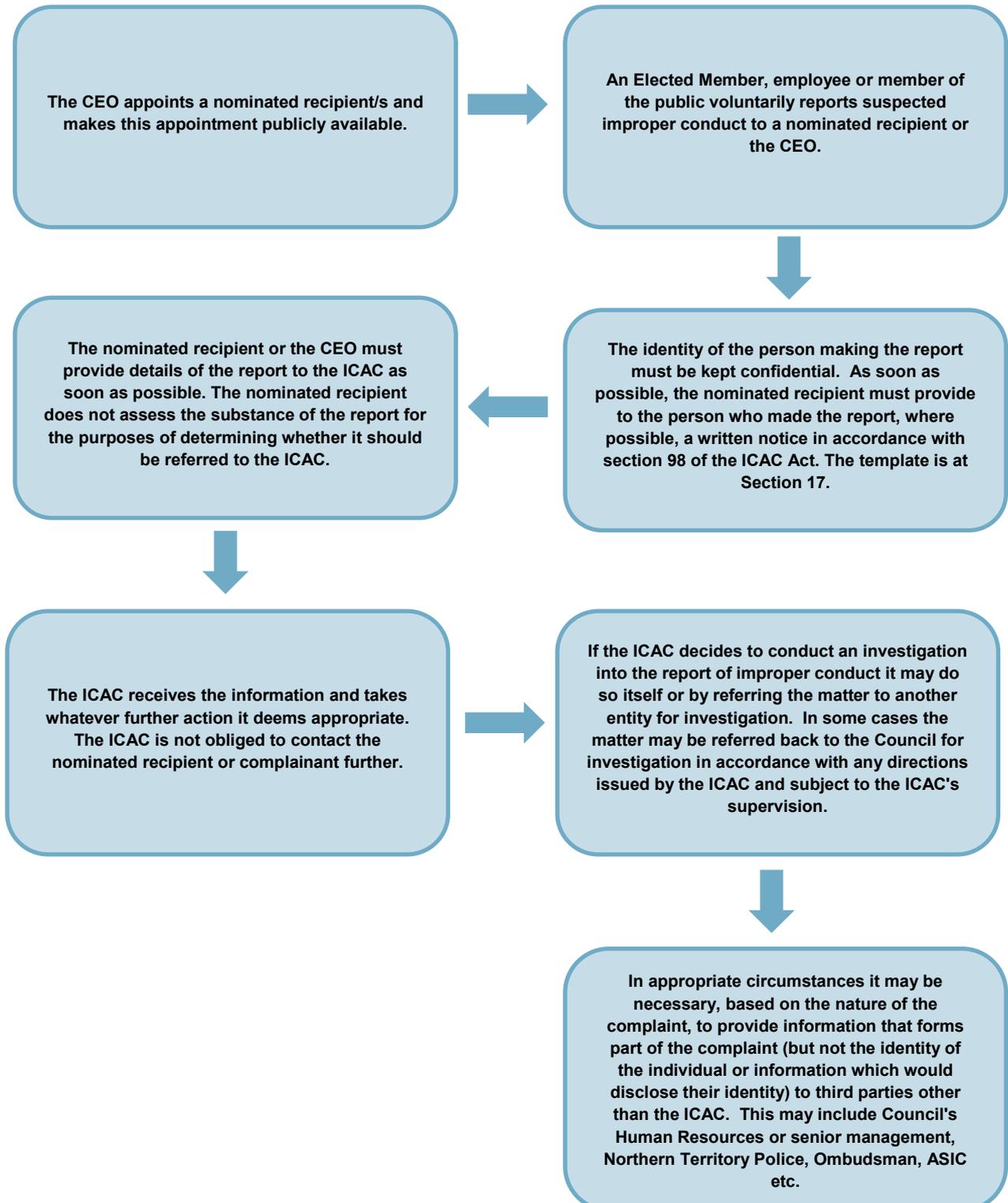
# Grievance Policy

Council Policy



## Procedure Statement

The process below outlines the steps that the CEO or a nominated recipient must take upon receiving a protected communication in accordance with the ICAC Act.



(08) 8950 0500

[alicesprings.nt.gov.au](http://alicesprings.nt.gov.au)

### 11 Retaliation

The ICAC Act prohibits a person from engaging in retaliation.

Under the ICAC Act, a person engages in retaliation against another person (**victim**) if the person causes, or threatens to cause, harm to the victim:

- with the intention of discouraging the victim or a third person from taking protected action under the Act;
- with the intention of discouraging the victim or a third person from supporting a protected person under the Act;
- because of protected action taken by the victim under the Act, or suspected by the person engaging in the retaliation to have been taken by the victim; or
- because of action taken by the victim to support a protected person under the Act, or suspected by the person engaging in the retaliation to have been taken by the victim to support a protected person.

Retaliation is an offence under the ICAC Act and punishable by penalties of up to 400 penalty units or two years imprisonment. A person who engages in retaliation is liable to pay an amount to the victim as compensation for the retaliation. Retaliation constitutes improper conduct and the Council is required to report information about alleged or suspected retaliation or reprisal to the ICAC.

### 12 What if there is a misleading report?

Reports found to be misleading will not be actioned by the ICAC.

It is an offence under the ICAC Act for a person to make a report or provide information in connection with a report knowing that the information is misleading. A report is not considered to be misleading solely on the grounds that it cannot be substantiated. A person who provides a false or misleading information to a person acting in an official capacity under the Act may face penalties of up to 400 penalty units or two years imprisonment.

### 13 Referrals, investigations and public inquiries by the ICAC

Where a matter comes to the ICAC's attention that may involve improper conduct by the Council, the ICAC may make preliminary inquiries to determine whether to:

- refer the matter for investigation; or
- conduct its own investigation into the matter.

# Grievance Policy

## Council Policy



### **Referral to referral entity**

The ICAC may refer the matter back to the Council to investigate. If it does so, the ICAC may give the Council directions in relation to the referral, including directions as to:

- how the Council is to deal with the matter; and
- reporting requirements of the Council in relation to the matter.

The ICAC may refer the matter to any other entity the ICAC considers appropriate to investigate. This may include the Ombudsman, the Electoral Commissioner, the Director of Public Prosecutions, the Northern Territory Commissioner of Police or another law enforcement agency. The ICAC may refer the matter to more than one referral entity.

If the matter is referred to the Council or another entity, the ICAC is under no obligation to disclose the original source of the information.

### **Investigation**

The ICAC may decide to commence an investigation of the Council or members of Council, executive management and employees to ascertain whether improper conduct has occurred, is occurring or is at risk of occurring. The ICAC may commence an investigation even if it has not received a report of suspected improper conduct or the matter has been referred to a referral entity or is being investigated by another entity. In undertaking an investigation, the ICAC has broad investigative powers under the ICAC Act.

The ICAC has broad ranging coercive powers to require persons to assist with its investigations and to enter premises to search and seize documents and information. There are only limited situations where the Council or its public officers may refuse to provide documents and information on the basis of a claim for privilege or confidentiality.

If the Council or its public officers are required by the ICAC to participate in an investigation or provide documents and information, consideration should be given to obtaining legal advice on those matters.

### **Answering questions or providing information and items**

If the ICAC is conducting an investigation it may require a person to:

- answer specified questions or to provide specified information; or
- produce specified items in a person's possession or control.

In doing so, the ICAC is required to state the nature of the matters about which the person is be questioned about, or to which the information requested to be provided or the items requested to be produced relate, unless the ICAC considers on reasonable grounds that doing so would be:

- likely to prejudice the conduct of the investigation; or
- contrary to public interest.

# Grievance Policy

## Council Policy



Unless the ICAC requests a person provides an oral response to a question it has asked, the ICAC is required to give written notice to provide information or produce an item. The notice:

- may require the person to verify the information or item by statutory declaration; and
- must state the time within which the person must provide the information or produce the item.

Failing to comply with a request of the ICAC is an offence.

### **Private examinations and public inquiries**

If the ICAC is conducting an investigation, it may require a person to attend the ICAC for a private examination or for a public inquiry. Prior to doing so, the ICAC must give written notice:

- requiring a person to attend the private examination or public inquiry at a specified time and place;
- stating the nature of the matters about which the person will be questioned, except to the extent that the ICAC forms the view on reasonable grounds that doing so would be likely to prejudice the conduct of the investigation or would be contrary to the public interest; and
- if the person is under investigation, a statement of that fact.

The written notice may require a person to bring and produce to the ICAC at the private examination or public inquiry specified items, or items of a specified kind, that are in the person's possession or control and that are relevant to the investigation.

At the private examination or public inquiry, the ICAC may require the person to do one or more of the following:

- to take an oath to answer all questions truthfully;
- to answer a question relevant to the investigation asked by the ICAC or by another person present at the examination; or
- to produce at the examination any items in the person's possession or control that are relevant to the investigation.

If, at a public inquiry, allegations are made against the Council or a person that, if true, could reasonable affect the ICAC's findings on the subject matter of the inquiry, the ICAC must give the Council or the person a reasonable opportunity to respond to the allegations.

A person is entitled to request the ICAC to allow them to be represented by a legal practitioner or an agent at the private examination or the public inquiry. If a person requests legal representation, the ICAC is required to grant their request (except in certain circumstances relating to the specific legal practitioner). The ICAC may grant a request for representation by an agent other than a legal practitioner if the ICAC considers it appropriate to do so.

# Grievance Policy

## Council Policy



If a person is asked to attend a public inquiry for questioning, before the person is questioned the ICAC is required to inform the person that:

- a public inquiry, or part of it, may be held in private;
- the person is entitled to request that the ICAC give a direction that the inquiry, or part of it, be held in private if the person is being asked to give an answer or any other evidence that:
  - the person is not legally required to give;
  - is about a personal or sensitive matter;
  - is about an offence that the person may have committed that is not directly related to the subject matter of the public inquiry; or
  - concerns the person for any other reason;
- if the person make such a request, the request will be heard and determined in private (unless the ICAC has reason to believe the request is vexatious or without merit).

Failing to comply with the requests of the ICAC is an offence under the ICAC Act.

### 14 General information-gathering powers of the ICAC

An authorised officer of the ICAC may enter and remain on premises (which includes a vehicle) occupied or used by the Council or members of Council and employees for official duties at any time for the purposes of performing functions under the ICAC Act. This does not include residential premises.

An authorised officer of the ICAC may enter and remain on any other premises if the officer believes on reasonable grounds that there is anything that may be evidence of improper conduct on the premises. This power may only be exercised with the consent of the owner or occupier of the premises or with the authority of a search warrant.

An authorised officer who lawfully enters premises may exercise one or more of the following powers:

- search the premises and examine anything on the premises (opening a thing by force if necessary);
- take photographs and make audio and video recordings of anything on the premises;
- operate equipment or facilities on the premises;
- seize anything found on the premises that the authorised officer believes on reasonable grounds may be evidence of improper conduct and retain it for as long as may be necessary; or
- issue a retention notice requiring that a thing which has been seized not to be moved or interfered with without the approval of an authorised officer or the authorised officer may secure that thing against interference.

# Grievance Policy

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If the authorised officer issues a retention notice to Council or a person, it must be complied with as it is an offence to intentionally contravene it.

Additionally, while on the premises the authorised officer may require a person to do any of the following:

- state their full name, date of birth and provide contact details;
- produce evidence of identity;
- answer (orally or in writing) questions asked by the authorised officer;
- produce a thing the authorised officer believes on reasonable grounds is connected with improper conduct;
- operate equipment or facilities on the premises;
- give the authorised officer any translation, code, password or other information necessary to gain access to, or interpret and understand, anything located or obtained by the officer in the course of exercising the authorised officer's functions; or
- give other assistance the authorised officer reasonably requires.

An authorised officer may give directions to the person in charge of a vehicle or vessel in relation to the stopping or movement of the vehicle or vessel.

Failure to comply with the requests of an authorised officer is an offence.

### **The ICAC's power to require information and items**

For the performance of the ICAC's functions under the ICAC Act, an authorised officer may, at any time, require the Council or members of Council and employees to:

- answer specified questions or provide specified information; or
- produce specified items, or items of a specified kind, in the Council's or a person's possession or control.

In doing so, the authorised officer must inform the Council or a person whether they are under investigation by the ICAC.

The authorised officer may require the Council or a person to verify any information or items provided in accordance with such requests by statutory declaration.

## 15 Types of Improper Conduct

### 9 Meaning of *improper conduct*

- (1) Each of the following is ***improper conduct***:
  - (a) corrupt conduct;
  - (b) misconduct;
  - (c) unsatisfactory conduct;
  - (d) anti-democratic conduct;
  - (e) conduct constituting an offence against this Act;
  - (f) conduct (the ***secondary conduct***) engaged in by any person in relation to conduct mentioned in paragraphs (a) to (e) (the ***primary conduct***) as provided by subsection (2).
- (2) For subsection (1)(f), ***secondary conduct*** is conduct that would constitute an offence against one of the following sections of the Criminal Code on the assumption that the primary conduct is an offence, whether or not the primary conduct is in fact an offence:
  - (a) section 43BF (attempt);
  - (b) section 43BG (complicity and common purpose);
  - (c) section 43BH (innocent agency);
  - (d) section 43BI (incitement);
  - (e) section 43BJ (conspiracy).
- (3) Secondary conduct is taken to be the same type of improper conduct as the primary conduct to which it relates.

#### *Examples for section 9*

- 1 *An attempt to engage in corrupt conduct would be improper conduct, whether or not the corrupt conduct is itself an offence.*
- 2 *An attempt to engage in corrupt conduct would also be corrupt conduct.*

### 10 Meaning of *corrupt conduct*

- (1) Conduct is ***corrupt conduct*** if it is conduct engaged in by a public officer (whether or not the identity of the public officer is known) or by a public body:
  - (a) that constitutes an offence, whether in the Territory or elsewhere, for which the maximum penalty is imprisonment for a term of at least 2 years, with or without a fine; and
  - (b) that is connected to public affairs.

*Note for subsection (1)(b)*

*See section 4, definition ***connected to public affairs***.*

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- (2) Conduct is also **corrupt conduct** if it is conduct engaged in by a public officer (whether or not the identity of the public officer is known):
  - (a) that constitutes reasonable grounds for dismissing or terminating the services of the public officer; and
  - (b) that is connected to public affairs; and
  - (c) that involves or results in any of the following:
    - (i) dishonesty;
    - (ii) failure to manage adequately an actual or perceived conflict of interest;
    - (iii) a breach of public trust;
    - (iv) the illegal, unauthorised or otherwise inappropriate performance of official functions;
    - (v) inappropriate conduct in relation to official information;
    - (vi) an adverse effect on the honest, impartial or effective performance of official functions by any public officer or public body or group of public officers or public bodies.
- (3) Conduct is also **corrupt conduct** if it is conduct engaged in by a public body, a minister, an MLA or a local councillor:
  - (a) that is connected to public affairs; and
  - (b) that involves a serious breach of public trust by the public body, minister, MLA or councillor.
- (4) Conduct is also **corrupt conduct** if it is conduct engaged in by a person (whether or not a public officer or public body) that could impair public confidence in public administration and that involves any of the following:
  - (a) collusive tendering;
  - (b) intentionally or recklessly providing false or misleading information in relation to an application for a licence, permit or other authority under legislation designed to:
    - (i) promote or protect health and safety, public health, the environment or the amenity of an area; or
    - (ii) facilitate the management and commercial exploitation of resources;
  - (c) misappropriating or misusing public resources;
  - (d) assisting in, or dishonestly benefitting from, the misappropriation or misuse of public resources;
  - (e) dishonestly obtaining or retaining employment or appointment as a public officer.

# Grievance Policy

## Council Policy



- (5) Conduct is also **corrupt conduct** if it is conduct engaged in by a person (whether or not a public officer or public body) that constitutes:
  - (a) an offence against Part IV, Divisions 1 to 5 of the Criminal Code; or
  - (b) an offence against section 118 or 119 of the Criminal Code; or
  - (c) an offence:
    - (i) that adversely affects, directly or indirectly, the honest, impartial or effective performance of official functions by any public officer or public body or group of public officers or public bodies; and
    - (ii) that is prescribed by regulation.
- (6) For subsection (2)(c)(ii), **conflict of interest** includes the obtaining of a benefit by, or the causing of a detriment to, a person or body, including:
  - (a) any benefit or detriment, whether pecuniary or otherwise; and
  - (b) placing the person or body in a stronger or weaker position in relation to a reasonably foreseeable future benefit or detriment.
- (7) For subsection (4), in determining whether conduct could impair public confidence in public administration it is irrelevant whether or not the conduct is likely to become public knowledge.

### 11 Meaning of **misconduct**

- (1) Conduct is **misconduct** if it is conduct engaged in by a public officer (whether or not the identity of the public officer is known) or by a public body:
  - (a) that constitutes an offence, whether in the Territory or elsewhere, for which the maximum penalty is:
    - (i) a fine; or
    - (ii) imprisonment for a term of less than 2 years, with or without a fine; and
  - (b) that is connected to public affairs.

*Note for subsection (1)(b)*  
*See section 4, definition **connected to public affairs**.*
- (2) Conduct is also **misconduct** if it is conduct engaged in by a public officer other than a judicial officer (whether or not the identity of the public officer is known):
  - (a) that constitutes reasonable grounds for taking disciplinary action against the officer (short of dismissal or termination of appointment) or varying the terms of the officer's appointment; and
  - (b) that is connected to public affairs; and
  - (c) that is conduct mentioned in section 10(2)(c).

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- (3) Conduct is also ***misconduct*** if it is conduct engaged in by a judicial officer, the Director of Public Prosecutions, a public body, a minister, an MLA or a local councillor:
- (a) that is connected to public affairs; and
  - (b) that involves:
    - (i) for a judicial officer or the Director of Public Prosecutions – a breach of public trust; or
    - (ii) for a public body, minister, MLA or councillor – a breach of public trust not amounting to a serious breach of public trust.

### 12 Meaning of ***unsatisfactory conduct***

- (1) Conduct is ***unsatisfactory conduct*** if it is conduct engaged in by a public officer (whether or not the identity of the public officer is known) or by a public body:
- (a) that involves:
    - (i) illegality or impropriety; or
    - (ii) negligence; or
    - (iii) incompetence; and
  - (b) that is connected to public affairs; and
  - (c) that results in:
    - (i) substantial mismanagement of public resources; or
    - (ii) the inappropriate or significantly inefficient use of public resources; or
    - (iii) substantial mismanagement in relation to the performance of official functions; or
    - (iv) substantial detriment to the public interest.
- (2) For subsection (1)(a)(iii), ***incompetence***:
- (a) is conduct that would not be engaged in by a reasonable public officer or public body:
    - (i) having the skills and knowledge reasonably expected of a person or body with the role of the public officer or public body; and
    - (ii) having taken appropriate steps to obtain adequate resources, information and advice; but
  - (b) does not include conduct:
    - (i) that is less than best practice; or
    - (ii) that is a matter of policy about which reasonable public officers or public bodies may disagree.
- (3) Despite subsection (1), unsatisfactory conduct does not include any conduct engaged in by a judicial officer in the performance of judicial functions.

### 13 Meaning of ***breach of public trust***

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## Council Policy



- (1) **Breach of public trust** means conduct by a public body or public officer that is intentionally or recklessly inconsistent with the functions of the body or officer, including the duty of the body or officer to act in the public interest.
- (2) If a public body is a public body of a kind mentioned in section 16(1)(l), a breach of public trust can only occur if the conduct affects the use of public resources or the carrying out of functions on behalf of the Territory, another public body or a public officer.
- (3) If a public officer is a public officer of a public body of a kind mentioned in section 16(1)(l), a breach of public trust can only occur if the conduct affects the use of public resources or the carrying out of functions on behalf of the Territory, another public body or a public officer.

### 14 Meaning of *public resources*

- (1) **Public resources** means:
  - (a) money, assets and infrastructure of the Territory or a public body; or
  - (b) intellectual property of, and licences held by, the Territory or a public body; or
  - (c) human resources of the Territory or a public body or public officer; or
  - (d) any other resources of, or available to, the Territory or a public body or public officer, including resources held under trust.
- (2) If a public body is a public body of a kind mentioned in section 16(1)(l), the resources of that body or of any member, officer or employee of that body are only public resources to the extent that they are resources obtained from another public body or a public officer under an agreement.

### 15 Meaning of *anti-democratic conduct*

- (1) Conduct is **anti-democratic conduct** if it is conduct engaged in by a person or body (whether or not a public officer or public body) that:
  - (a) constitutes an offence against the *Electoral Act 2004* or Chapter 8 of the *Local Government Act 2008*; and
  - (b) affects, or is part of a course of conduct aimed at affecting:
    - (i) the behaviour of the community or multiple members of the community in relation to voting in elections; or
    - (ii) the reputation, power or influence, or resources of a political party or a candidate for election; or
    - (iii) the ability of the public to ascertain the resources and associated entities of a political party or the resources of a candidate for an election; or
    - (iv) the Electoral Commissioner's ability to detect and investigate contraventions of the *Electoral Act 2004* or Chapter 8 of the *Local Government Act 2008* and generally to ensure compliance with those Acts.

*Examples for subsection (1)*

# Grievance Policy

## Council Policy



- 1 *An offence against section 215 of the Electoral Act 2004 (failing to make return regarding donations, gifts or expenditure) affecting the ability of the public to ascertain the resources or associated entities of a political party.*
  - 2 *An offence against section 271 of the Electoral Act 2004 (push-polling) that is intended to influence the votes of multiple electors or affect the reputation of a political party or candidate for election.*
- (2) Subsection (1)(b)(ii) extends to conduct occurring before the political party was formed or before the candidate for election became a candidate.
- (3) In this section:
- associated entity**, see section 176 of the Electoral Act 2004.
- resources** includes loans, gifts and donations, whether monetary or otherwise.

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## 16 Mandatory Reporting Template

Section 22 of the *Independent Commissioner Against Corruption Act 2017* (NT) and the Mandatory Reporting Directions and Guidelines issued by the Independent Commissioner Against Corruption (ICAC) require that all public bodies and public officers to report suspected improper conduct to the ICAC as soon as practicable after the public body or public officer forms a reasonable suspicion as to the improper conduct.

The sections marked with \* must be completed. Upon completing this template, you should send it to the ICAC by emailing it to [report.submission@icac.nt.gov.au](mailto:report.submission@icac.nt.gov.au) or posting it to GPO Box 3750, Darwin NT, 0801.

### Name

You can make a report anonymously, but it will impact the ICAC's ability to seek further information and its ability to progress your report.

### Have you already reported this matter to the ICAC?

Yes  No

You must report suspected improper conduct to the ICAC unless you know, for a fact, that the conduct has already been reported to the ICAC. This does not prevent you from making a second report of the same conduct if you are not convinced, as a matter of fact, that the conduct has already been reported to the ICAC.

If yes, please provide your ICAC reference number (if known) and details of the response your received.

### Have you previously reported this matter to another agency?

Yes  No

You must report suspected improper conduct to the ICAC even if it has already been referred to another public body or public officer, including but not limited to the Ombudsman, the Auditor-General or the Northern Territory Police Force.

If yes, please provide the following details.

The agency/agencies you reported the conduct to:

When did you report the conduct to the agency/agencies referred to above:

What was the result of your report/reports referred to above:

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## REPORT DETAILS

### Details of the public body, public officer or other person suspected of having been involved in the improper conduct\*

--

You are required to provide information regarding the identity of all person and entities (whether public officers, public bodies or otherwise) suspected of having been involved in the suspected improper conduct.

*Public bodies* include, but are not limited to, the following: Northern Territory Government departments, authorities, bodies; local government councils; the Northern Territory Police Force; the Northern Territory Supreme Court and Local Court; government owned corporations; public hospitals; Charles Darwin University; the Bachelor Institute of Indigenous Tertiary Education; and any other body, whether incorporated or not, that receives public resources or performs a public function on behalf of the Territory, a public body or a public officer.

*Public officers* include, but are not limited to, the following: an Northern Territory minister; a member of the Northern Territory Legislative Assembly; the holder of an office established under an Northern Territory Act who is appointed by the Administrator or a minister; and a member, officer or employee of a public body.

### Details of the suspected improper conduct\*

<u>Provide a description of the improper conduct you suspect occurred:</u>
<u>Provide details regarding when you suspect the improper conduct occurred:</u>
<u>Provide details of where you suspect the improper conduct occurred (if known):</u>
<u>Provide any further information you think may assist the ICAC investigate the suspected improper conduct:</u>
<u>Provide details (if possible) of the impact of the suspect improper conduct:</u>

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You are required to provide details of the matter that you suspect is improper conduct. If you do not know the exact time or date that the suspected improper conduct occurred, please provide an approximate date (e.g. January 2020). If you suspect the conduct happened more than once, then please list the approximate timeframes. If you do not know the exact location of where you suspect the improper conduct occurred, please provide an approximate location (e.g. the suburb, the town or city). The impact of the suspected improper conduct may relate to matters such as financial, personal or professional consequences of the suspected improper conduct.

### **How did the suspected improper conduct become known to you?\***

You are required to provide information regarding how the suspected improper conduct became known to you or (where applicable) the public body you work for.

### **Provide any evidence to the ICAC that may be relevant to the suspected improper conduct\***

You are required to provide to the ICAC any evidence that may be relevant to the suspected improper conduct (eg documents, correspondence). If you cannot provide evidence, please indicate where such evidence may be available if the ICAC decides to further investigate the matter.

### **Details of any persons who can give evidence to the ICAC relevant to the suspected improper conduct\***

You are required to provide the names of any persons who can give further evidence to the ICAC that is relevant to the suspected improper conduct.

# Grievance Policy

Council Policy



## 17 Protected Communication Notice

Pursuant to section 98 of the *Independent Commissioner Against Corruption Act 2017 (NT) (Act)*, as soon as practicable after receiving a protected communication the recipient of the protected communication (**Recipient**) must give the person who made the communication (**Complainant**) this written notice. The Recipient is required to make reasonable efforts to give the Complainant this written notice and the information contained in it.

I, \_\_\_\_\_ [name], confirm that on \_\_\_\_\_ [date] I received a communication from the Complainant for the purposes of Part 6 of the Act.

Indication of the content of the communication from the Complainant:

[Provide a brief summary of the communication from the Complainant.]

The communication referred to in this notice is a protected communication for the purposes of the Act.

### Information for Complainant:

#### **The role of the Independent Commissioner Against Corruption**

The Independent Commissioner Against Corruption (**ICAC**) serves to prevent corruption and guide the conduct of public officers, and works closely with public bodies and the community to achieve this.

The ICAC works independently from the direction of the Northern Territory Government and public sector.

The ICAC's role is not to settle disputes and disagreements, or appeal decisions made by the Courts. It investigates the most serious, sensitive and systemic corrupt conduct of public officers and public agencies. This includes Members of the Legislative Assembly, courts, tribunals, independent officers, and organisations and bodies who receive government resources through contracts and grants.

The ICAC does not prosecute but has wide-ranging powers to deal with improper conduct, and respond to allegations accordingly. The ICAC can undertake inquiries on matters that happened in the past, and has powers to investigate without having to receive a report.

# Grievance Policy

## Council Policy



### **Contact details for the ICAC's Office**

Telephone (free call): 1800 250 918

Email:

- For general enquiries, email [icac.nt@icac.nt.gov.au](mailto:icac.nt@icac.nt.gov.au)
- For formal complaints or reports, email [report.submission@icac.nt.gov.au](mailto:report.submission@icac.nt.gov.au)

Office address: Level 7, 9 Cavenagh Street, Darwin NT 0801

Postal address: GPO Box 3750, Darwin NT 0801

Website: <https://icac.nt.gov.au/>

### **Information for persons making protected communications pursuant to Schedule 2 of the Act**

1. It is important you are aware that:
  - a) reporting improper conduct so that it can be dealt with is encouraged by the ICAC;
  - b) you are not entitled to know the full details of subsequent investigations or disciplinary action that may result from the information you have provided, but you may contact the ICAC's Office for a general outline of the action taken on the basis of the information you have provided;
  - c) keeping your identity confidential reduces the risk that you will be exposed to retaliation;
  - d) you are responsible for seeking assistance at an early opportunity if you experience or fear retaliation; and
  - e) you should consider accessing support services at an early opportunity to assist you and/or your to consider and manage the impacts of making the protected communication. Employee Assistance Program contacts are:
    - EASA – 1800 193 123
    - Desert Minds – 0482 579 047
    - Solace Consulting – 0410 685 613

2. The information you have provided will be given to the ICAC. The ICAC may contact you for further information that will help to assess your report. ICAC will analyse the information in your report to determine if improper conduct or corruption has occurred. ICAC may refer your report to another agency or body or determine to take no further action.

The Alice Springs Town Council may have additional obligations in respect of the information you have provided. Accordingly, in addition to ICAC, it is possible that in appropriate cases the following people will be given access to the information the subject of your report and it is likely that the following will be done with the information you have provided.

# Grievance Policy

## Council Policy



- The CEO
- The Northern Territory Police
- Any other Nominated Representatives as outlined in this document

3. It is important:

- a) to take care in communicating the information you have provided to the Recipient to other persons in ways that are not protected communications under the Act; and
- b) to note that you may apply to the ICAC for a declaration that an action taken by you in relation to the information you have provided to the Recipient is a protected communication.

4. The Act prohibits a person from engaging in retaliation.

Under the Act, a person engages in retaliation against another person (the victim) if the person causes, or threatens to cause, harm to the victim:

- a) with the intention of discouraging the victim or a third person from taking protected action under the Act;
- b) with the intention of discouraging the victim or a third person from supporting a protected person under the Act;
- c) because of protected action taken by the victim under the Act, or suspected by the person engaging in the retaliation to have been taken by the victim; or
- d) because of action taken by the victim to support a protected person under the Act, or suspected by the person engaging in the retaliation to have been taken by the victim to support a protected person.

Alice Springs Town Council is required to report information about alleged or suspected retaliation or reprisal to the ICAC. If you experience or fear retaliation, you should report this to the Alice Springs Town Council's nominated recipients and/or directly to ICAC.

5. It is important that you do not provide false or misleading information to the Recipient and/or to the ICAC. Misleading information is information that is misleading in a material particular or because of the omission of a material particular.

If you provide false or misleading information to a person acting in an official capacity under the Act, you may face penalties of up to 400 penalty units or two years imprisonment.

6. If you experience or fear retaliation, Council provides support for whistleblowers. The support services that are offered to you and/or your family by Council include

- EASA – 1800 193 123
- Desert Minds – 0482 579 047
- Solace Consulting – 0410 685 613
- referral to professional support services; and
- potential facilitation of a conciliation of personality or workplace issues.

# Grievance Policy

Council Policy



## **Note to Recipient**

You do not need to give the Complainant this written notice if, despite making efforts that are reasonable in the circumstances, you are unable to contact the Complainant. This may include where it is not possible to contact a person who made a protected communication anonymously.

You will need to provide to ICAC the information you have been provided by the Complainant. What you need to provide to the ICAC may be more extensive than the summary of the information recorded in this notice.

## **18 Related Policies**

Please see the *Alice Springs Town Council Delegations Register*.

## **19 Management Sign off**

**APPROVED:**

\_\_\_\_\_

Date: \_\_\_\_\_

Robert Jennings  
**Chief Executive Officer**

**REPORT**

**TO: ORDINARY COUNCIL MEETING – TUESDAY 22 MARCH 2022**

**SUBJECT: COMMUNITY DEVELOPMENT REPORT TO COUNCIL**

**AUTHOR: ACTING DIRECTOR CORPORATE SERVICES – DUNJA GANAMA**

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**EXECUTIVE SUMMARY**

This report provides a quarterly departmental update and review of the Community Development Directorate from 1 November 2021 to 28 February 2022.

**IT IS RECOMMENDED**

**That the Community Development Report to Council be received and noted.**

**REPORT****1. DISCUSSION**

The attached reports from each business unit detail and provide information on the Community Development Department for the financial year to date. Progress within the reports can be identified as on-track, delayed or on-hold with the following key:

Key	Colour
On track	Green
Delayed or not as expected	Yellow
On hold or not meeting targets	Red

**1.1 Summary of Business Arising from Previous Minutes of the Ordinary Council Meeting 22 February 2022.**

Officers are working on all of the open actions. A more detailed progress report is found in the CEO's report.

**2. POLICY IMPACTS**

All projects relate to and reflect the appropriate policies and components of the *Alice Springs Town Council Strategic Plan 2018 – 2021*.

**3. FINANCIAL IMPACTS**

All grant funded projects are being implemented within their respective budgets. Some specific details can be found in the Finance Grants section (Attachment 7, table 1 of the Finance Report).

4. **BUSINESS UNIT REVIEW**

Not applicable for this reporting period.

5. **SOCIAL IMPACTS**

As per individual projects and plans.

6. **ENVIRONMENTAL IMPACTS**

As per individual projects and relevant plans.

7. **PUBLIC RELATIONS**

Nil

8. **ATTACHMENTS**

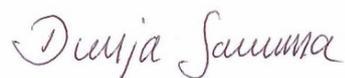
Attachment A – ASALC Report

Attachment B – Community and Cultural Development Unit Report

Attachment C – Library Report

Attachment D – Ranger Unit Report

Attachment E – Youth Programs Report



Dunja Ganama

**ACTING DIRECTOR CORPORATE SERVICES**

**TO: DIRECTOR CORPORATE SERVICES – SABINE TAYLOR**

**AUTHOR: MANAGER ALICE SPRINGS AQUATIC AND LEISURE CENTRE - PETINA FRANKLIN**

**SUBJECT: ALICE SPRINGS AQUATIC AND LEISURE CENTRE REPORT**

**REPORTING PERIOD: 1 NOVEMBER 2021 TO 28 FEBRUARY 2022**

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**EXECUTIVE SUMMARY**

This report provides a quarterly update of the Alice Springs Aquatic and Leisure Centre Unit within the Community Development Directorate. It provides analysis of progress against the ASALC business plan and compliance requirements.

**1. STRATEGIC PLAN**

**Alice Springs Town Council Strategic Plan 2018 to 2021- extended to June 2022**

This update, KPIs and measures outlined in this report have been developed as part of the Alice Springs Aquatic and Leisure Centre (ASALC) Business Plan 2020-21 to reflect and meet the objectives of the Alice Springs Town Council Strategic Plan 2018-21.

**OBJECTIVE 1: *DYNAMIC COMMUNITY***

A dynamic, prosperous community where everyone is included, underpinned by safe, reliable infrastructure and social investment

**1.1 Inclusiveness and support**

**1.1.1 Develop and enhance programs, as well as services**



*Begin to Swim – an inclusive social learning experience for our community developed in partnership with Healthy Communities. Womens Class above.*

## 1.1 Inclusiveness and support

### 1.1.1 Develop and enhance programs, as well as services



Both men and women completed a 4 week block in the Begin to Swim program

KPI - ASALC Programs delivered to a high standard and aligned to community needs	
Target	Progress
Quarterly reviews carried out internally by ASALC staff and recommendations implemented	Achieved – Development and Improvement of online Learn to Swim enrolment and open day; Prioritise list of Pool Operations capital works, training for lifeguards and potential program instructors
Programs Coordinator to attend AUSTSWIM conference	Not Achieved – AUSTSWIM conferences have not been held due to impact of COVID 19.
100% compliances met for Programs on annual RLSSA Safety Audit	Not Achieved - RLSSA NT Safety Audit carried out 6 May 2021 with a safety score of 82%. ASALC staff currently addressing safety improvement plan as RLSSA will be engaged May 2022 to carry out annual Aquatic Safety Facility Audit.
Hold three ASALC User Group Meetings throughout 2021-2022	On track – Not enough response from user groups to organise December meeting. Meeting held February 22 2022
Plan developed to grow programs, implement new initiatives and reach a greater number of customer group by March 2022	Achieved – ASALC provided an Aquatic Risk Awareness Program for OLSH Traeger aimed for years 4/5/6. Self awareness of skill levels, dangers and risk talking behavior in aquatic environments identified as potential high risk in the Royal Lifesaving National Drowning Report when entering older teen/young adult age group were addressed as a precursor. Begin to Swim – worked in partnership with Health Communities to offer free program to reach cross – cultural groups

### 1.1.3 Proactively embrace diversity, ensuring equitable participation opportunities

KPI - Ensure opportunities for participation in aquatic activities supported	
Target	Progress
Annual audit of mobility equipment by Keep Moving completed with any maintenance and actions implemented	Achieved - Quotes are currently being sought to upgrade existing lifting hoist
Community members with special needs are enabled and supported to participate in Learn to Swim, Exercise classes or recreational activities	Achieved - Life without Barriers clients regularly attend exercise and recreational activities provided by Community Development staff at ASALC. AUSTSWIM have released dates for Teacher of Access & Inclusion course May 2022 in combination with Teacher of Swimming & Water Safety February 2022 to support those with special needs to learn to swim, experience water for both exercise and recreational purpose.
Cultural Awareness or other relevant training provided to all ASALC Staff at least once and as required.	Achieved – De escalation training initiated January 2022 to assist staff dealing with potentially difficult ASALC clients.
Provide opportunities for remote community groups to participate in water safety education programs	Kids In Town Engaged In School (KITES) attended weekly Learn to Swim sessions during November and December. Ntaria and Mt Liebig cancelled bookings due to COVID travel restrictions
Provide opportunities for multicultural groups to participate in aquatic education programs	Achieved – Learn to Swim program includes classes for adults and children from diverse cultural backgrounds.



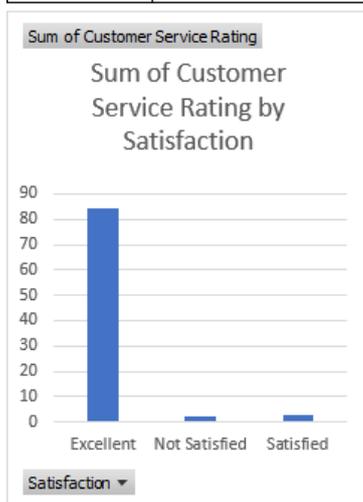
*ASALC offer a wide variety of lessons to meet our diverse community needs*

### 1.3 Safe and reliable public infrastructure

#### 1.3.3 Maintain and improve Council Buildings

KPI - Implement ASALC scheduled maintenance as per ASALC Asset Maintenance Register and update as required	
Target	Progress
ASALC scheduled maintenance completed within budget and on time	Achieved - Trisleys completed quarterly plant room service January 2022. Next service due April 2022
ASALC 'Service, Clean' score Customer Feedback averages at least 8/10 ( excellent)	Achieved – online feedback data below

Satisfaction	Sum of Customer Service Rating
Excellent	84
Not Satisfied	2
Satisfied	3



Satisfaction	Sum of Facility Hygiene Rating
Excellent	76
Not Satisfied	4
Satisfied	3



#### OBJECTIVE 2: A GREAT PLACE TO LIVE

A great place to live that attracts and retains residents because of our unmatched leisure and healthy living opportunities and embraces our unique landscape and culture

#### 2.1 Community life, promoting a healthy, vibrant culture

##### 2.1.1 Provide sport, recreation and leisure opportunities, which maximise social capital



Friday aqua provides healthy, social interactions between the participants

<b>KPI - Meet Core Indicator target of 5% increase in primary aged swimmers Level 5</b>	
<b>Target</b>	<b>Progress</b>
Develop Learn to Swim retention strategy	YTD: 7 students achieved level 5 term 4 2021. Programs Coordinator strategy to engage middle to upper primary students as this is the age group that determines swim level targets
Increase communications with schools to increase Learn to Swim attendance	Not Achieved -Program Coordinator has not reported any meetings with Schools during this period.
Liaise with Swim Club to increase swim school numbers.	Not Achieved– Continuous liaison with club coach and president to grow pre-club program.

<b>KPI - Scheduled projects for 2020/21 in ASALC Business Plan (see appendix 1)</b>	
<b>Target</b>	<b>Progress</b>
Additional facilities design/layout in precinct scoped, costed and determined	In Progress - installation of outdoor gym equipment as per business plan pending grant approval. Technical Services team initiated ground plan February

<b>KPI - Offer new Programs/Events to enhance community participation &amp; engagement</b>	
<b>Target</b>	<b>Progress</b>
Arrow tag – for youth participation, Corporate team building, event activities	Not Achieved – No promotion of Arrow tag during reporting period. Due to COVID strict hygiene protocol, equipment is difficult to ensure safe usage
Incorporate new activities at Splash Parties and ASALC	Achieved – worked with Youth Manager to invigorate Splash Parties and events. DJ/Graffiti art and Pool Basketball introduced over Christmas break youth events and Australia Day.

### **OBJECTIVE 3: LEADER IN SUSTAINABILITY**

A leader in sustainability and best practice, living well in our desert context and minimising our impact.

#### **3.1 Reduce Council's carbon footprint**

##### **3.1.1 Reduce Council's greenhouse emissions**

<b>KPI - Energy Efficient technologies implemented at ASALC with year on year reduction in electricity use.</b>	
<b>Target</b>	<b>Progress</b>
Investigation into heating outdoor learn to swim pool and splashpad	Achieved – Quotes are currently being sought to purchase and install heating units fit for purpose
Solar systems under investigation to check performance	Achieved – ASALC has experienced a lack of data in the 21/22 reporting period and steps to rectify data collection issues have been undertaken. The 175kW solar array has damaged panels and data communication issues have been identified. Contracting agents have been notified.

Purchase/Use battery operated grounds equipment to reduce maintenance, fuel usage and greenhouse emissions where possible.	Achieved
Electricity tender to be delivered March 2021	Not Achieved – Ongoing Tendering process is under discussion with Technical Services, Directors and ASALC Manager

### 3.1.3 Reduce Council's waste production

KPI - Council recycling implemented at ASALC	
Target	Progress
To reduce waste and increase recycling	Achieved – recycling of paper, plastics, cans and wooden pallets. No organic waste program currently available

## OBJECTIVE 4: DYNAMIC COUNCIL

A well governed Council that leads by example, advocates for our community, innovates and delivers excellent services and works with others collaboratively to help create the community we want to live in.

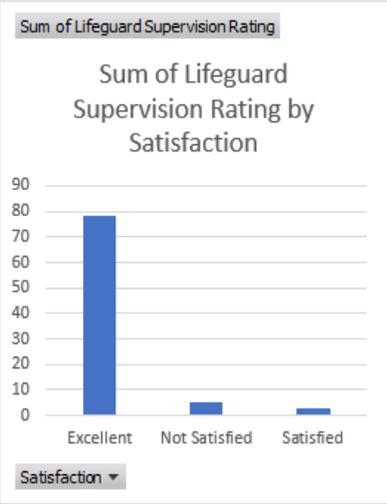
### 4.2 People and workplace excellence

#### 4.2.2 Retain a suitably qualified and motivated workforce

KPI - ASALC Team adequately trained and supported to succeed in their roles	
Target	Progress
All ASALC staff inducted through internal induction process within four weeks of start date	Achieved - Ongoing as new staff recruited.
Regular in-service training sessions and team nights (3 per annum) held	Achieved - Team nights and regular training on schedule. Team night and emergency evacuation drills scheduled for March 8 2022
Staff training and qualifications register maintained	Achieved – In house lifeguard first aid theory 10 February 2022
Timely feedback provided and all Performance Appraisals completed by due dates set by Human Resources	Not Achieved – one staff member to complete. Due to change in job role position description has been modified.

#### 4.2.4 Ensure a safe work environment

KPI - Safe systems of work and operation maintained and developed	
Target	Progress
All Incident Reports lodged within 24 hours and Form actions completed	Achieved – incidents which occur over the weekend are lodged at next working day
95% compliances met in Annual RLSSA Safety Audit	Not Achieved – 82% currently compliant – actions in place to address shortfalls to make compliant. Contractors engaged where necessary.

ASALC Operations Manual reviewed and updated annually prior to RLSSA Audit	Not Achieved – currently under review to be submitted at time of audit.								
ASALC Emergency Action Plan reviewed and updated quarterly	Achieved - Emergency Action Plan reviewed December 2021								
'SAFE' score given by ASALC User Groups exceeds 8/10 average	Achieved – data obtained from online feedback <table border="1"> <thead> <tr> <th>Satisfaction</th> <th>Sum of Lifeguard Supervision Rating</th> </tr> </thead> <tbody> <tr> <td>Excellent</td> <td>78</td> </tr> <tr> <td>Not Satisfied</td> <td>5</td> </tr> <tr> <td>Satisfied</td> <td>3</td> </tr> </tbody> </table> 	Satisfaction	Sum of Lifeguard Supervision Rating	Excellent	78	Not Satisfied	5	Satisfied	3
Satisfaction	Sum of Lifeguard Supervision Rating								
Excellent	78								
Not Satisfied	5								
Satisfied	3								
At least 5% reduction in incidents and accidents compared to previous year	Not Achieved – Data has not been made available due to ASTC staff changeovers but is currently being addressed								
4 hourly pool tests within range at least 95% of the time Centre is open	Achieved - Water Balance Tests 95% within range.								
Kiosk food service areas 100% compliant with Health Department requirements	Achieved - Compliant to date.								

KPI - Identify risks and implement appropriate controls	
Target	Progress
All allocated actions on ASTC Risk Register followed up and completed by the identified due dates	Achieved - Completed and monitored regularly via Smartsheet.
ASALC Operational Risk Register reviewed and updated on Smartsheet monthly	Achieved – Regular updating risk register.

### 4.3 Service Excellence

#### 4.3.2 Adopt and encourage innovative digital technology

KPI - Digitise ASALC Timesheet and Checklist systems	
Target	Progress
Identify suitable electronic timesheet system for permanent staff for implementation in 2020/21	Achieved - Electronic timesheets for all permanent staff implemented, December 2020.

Currently looking for timesheet system for Casual staff.	Not achieved - using hard copy system to date
Identify suitable checklist reporting system for implementation in 2020/21	Not achieved - need to investigate other options

#### 4.4 Governance excellence

##### 4.4.1 Responsible fiscal and asset management

KPI - ASALC operates within allocated 2019/20 Budget	
Target	Progress
Monthly review of ASALC Budget carried out	Achieved
KPI - ASALC Asset Register and Tracking System established	
Target	Progress
ASALC assets onsite identified, labelled & updated quarterly	Not Achieved – currently waiting for new ASTC officer to assist. ASALC Staffing level is prohibitive to achieving a this time
ASALC asset register consistent with ASTC Finance format by February 2021	Not Achieved - ASALC Staffing level is prohibitive to achieving a this time

## 2. PROJECT PLANNER

### FUTURE PROJECTS

PROJECT	Projected Costs	Proposed dates
Heating of outdoor Leisure & Splashpad	\$ 50,000	June 2022
Modification of 50m balance tank – looking at other options – may not be viable considering age of pool	\$ 25,000	2022
New shadesails for indoor centre	\$ 55,000	June 2022
New bench tops/seating for outdoor BBQs	\$ 10,000	June 2022
Purchase Junior Inflatable	\$ 6,000	March 2022
Design for Adventure Playground/other option	\$ 50,000	June 2022
Replace non slip surface on slides stairways	\$ 6,000	April 2022
New blanket roller	\$ 5,000	March 2022
50m boiler overhaul	\$ 10,000	March 2022
Purchase special bed for abled access room	\$ 10,000	June 2022
Install auto fill valve for 50m pool – awaiting quotes	\$ 5,000	April 2022
2 thermal blankets LTS outdoor pool	\$10,000	April 2022
Blanket buddy motor and gearbox	\$2,000	April 2022
Indoor Plantroom pool pumps x 2	\$25,000	June 2022
Outdoor LTS Plant Room PLC replacement	\$6,000	April 2022

50m pool safety fence	\$8,000	March 2022
<b>Total Projected Cost</b>	<b>\$ 283,000.00</b>	



Indoor Pool pumps are nearing end of life



PLC outdoor leisure needs replacement

#### COMPLETED CAPITAL PROJECTS/TASKS (1 November 2021 – 28 February 2022)

Capital	Cost
Tiling repair Leisure pool and indoor wet deck	\$11,110.00
Installation of 2 water chillers – office and staff room	\$7,400.94
Chlorine Gas Pipe repair	\$10,818.50
<b>Total Cost</b>	<b>\$ 18,510.94</b>

#### COMPLETED OPERATIONAL PROJECTS/TASKS (1 November 21–28 February 22)

Operational	Cost \$
Backflow prevention device, thermal mixer and emergency eyewash/shower inspection and service	796.73
50m bubbler supply and install	4,513.98
AHU service	4,042.50
Indoor female changeroom hand dryer replacement	2,185.00
Trisleys Quarterly Service Jan 2022	13,752.00
Purchase - chlorine sensor testing puffer	1,942.60
Purchase – Palintest 7500 photometer	1,904.48

Office Airconditioning repairs	2,116.64
Replacement Backflow prevention device Indoor plant	1,442.39
Replacement RCDs Indoor plant	1,750.00
Chlorine alarm audit	7,293.00
Diatemite Earth vacuum blower replacement	1,870.00
GPO's for chillers	789.00
Office RCD replacements	912.00
Replacement emergency light outdoor changeroom	467.00
Chlorine Gas 1000kg drum	4,042.50
Indoor Female changeroom wall leak repair	4,300.55
Replace pump housing HW Pump #2	1,500.00
Indoor facility ceiling pipe leak repair	574.42
Tenant floor scrubber warranty service	332.76
Plant service parts January	1,405.80
Replacement 40 amp 3 phase circuit breaker	275.00
Rerplacement RCDs Indoor Facility	784.75
<b>Total Cost</b>	<b>58,993.10</b>

There is substantial historic backlog of asset maintenance that is now being addressed.

### 3. DIRECTORATE UPDATE

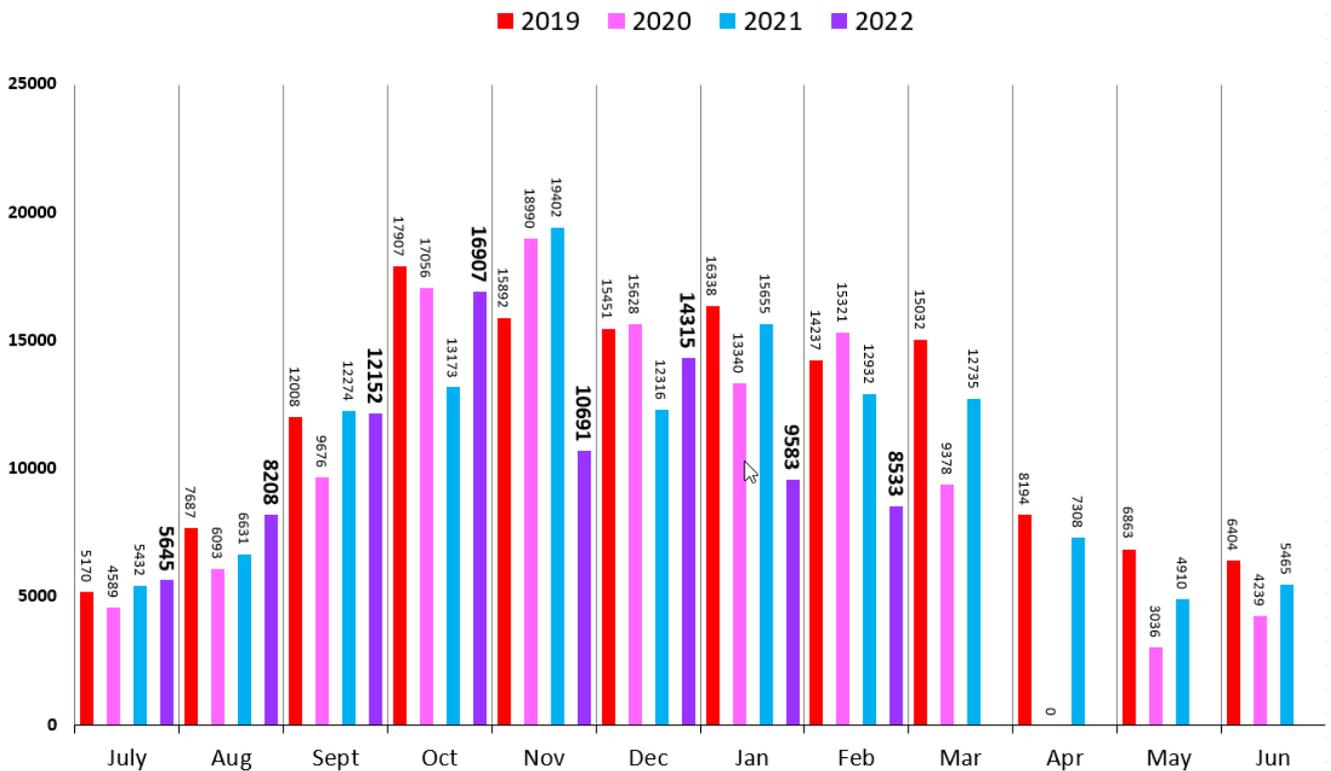
#### **Attendance Summary**

Attendance numbers over this four month period are lower in comparison to the same time last year except for the month of December. COVID 19 has had a big impact on visitor numbers and the remote school programs. In December 2021 the free events attracted a lot of visitors but the January 2022 figures dropped significantly as the rate of infections from COVID 19 increased and the community users who utilised the free youth programs did not attend. No schools were permitted to participate in external Programs until the 28<sup>th</sup> February so numbers were very low in the first school term compared to the previous years. Australia Day 2022 was celebrated by 290 patrons

#### **TOTAL MONTHLY ATTENDANCE**

<b>November 2021</b>	<b>December 2021</b>	<b>January 2022</b>	<b>February 2022</b>
10,691	14,315	9,583	8,533

## ASALC Monthly Patronage 2018 - 2022 Financial year



## EVENTS BREAKDOWN FIGURES for November-February 2021-2022

EVENT	DATE	ATTENDANCE NO
Sunday Splash	19.12.2021	559
WET Wednesday	22.12.2021	363
WET Wednesday	29.12.2021	605
New years Eve	31.12.2021	257
Wet Wednesday	5.1.2022	664
Sunday Splash	9.1.2022	187
Wet Wednesday	12.1.2022	251
Sunday Splash	16.1.2022	96
Wet Wednesday	19.1.2022	248
Sunday Splash	23.1.2022	141
Australia Day	26.1.2022	290

## Other Programs running November 2021 – February 2022

- Royal Life Saving NT Pool Lifesaving program – running Wednesdays
- Police Cadets – RLSSA NT Bronze Training Program
- Healthy Communities Fit for Life program facilitated by Get Physical
- Healthy Communities ASTC Begin to Swim

## **DETAILED ANALYSIS**

The ASALC reporting period November to February 2022 has highlighted the impacts that COVID 19 has had on the Central Australian community in terms of visitation and community engagement. Remote bush schools and local primary schools cancelled their bookings following the CHO COVID mandates which prevented the delivery of school learn to swim programs. Fortunately the Learn to Swim programs continued over the majority of this period and the youth holiday program went ahead despite other programs being cancelled around town.

**Ten Youth Free Entry events** funded by the Office of the Chief Minister were held at the Alice Springs Aquatic & Leisure Centre (ASALC) over the school holiday period and the Youth Programs and ASALC teams worked well together to keep our youth and families positively engaged. Free BBQs, pool basketball, inflatables, water slides, art workshops and DJs were well received and the variety of activities offered highlighted the diversity/range of Aquatic Centre facilities available.

**Australia Day** was very quiet this year with 290 visitors recorded and the highlight of the day were the inflatable boats. Attendance was impacted by COVID. The free sausages cooked by volunteer and music provided by the Youth team contributed to a relaxed, family atmosphere and those not wanting to swim had the option to participate in a facilitated art workshop.



*Australia Day was a relaxed event with a variety of activities on offer catering for all ages*

Learn to Swim Open Day 29<sup>th</sup> January 2022 – Families wanting assistance to enrol into Term 1 were welcome to visit the Centre, have a free swim, participate in raffles and have their children assessed for entry into the right level. The objective is to increase online bookings to free up the Customer Service staff to assist those needing help.

There were 208 online enrolments on the day with 111 inhouse so the enrolment process is improving with assistance from the IT team, Media and ASALC staff

## **PROGRAMS UPDATE**

**November 2021- December 2021**

**Schools Program Term 4**

- Ross Park
- OLSH Traeger
- Bradshaw Primary
- Steiner School

- Larapinta Primary
- Sadadeen primary
- Alice Springs School of the Air
- Centralian Middle School

### **Bush Schools**

- KITES: students from NT, WA and SA communities attend while in town

### **Training courses over this period included:**

Pool Lifeguard, First Aid and CPR, Bronze Medallion courses were run during the reporting period November to February. Staff attended De escalation training at the Civic Centre in January with further training planned for all staff.



*AUSTSWIM Teacher of Swimming & Water Safety training February 2022*

### **Current Pool Users:**

Canoe Polo Club has continued their program for the 2021-22 summer with bookings on Wednesdays and Sundays and for the first time they have been using the pool during the Christmas break. Good numbers have been recorded to date with families participating in the sport. Alice Springs Swimming Club have lost their head coach Emily Knott and a strong contingent of competitive swimmers to interstate relocation. The club is in preparation for an interclub meet in Darwin in March and currently advertising for a new coach.

Aussi Masters and Royal Lifesaving NT have continued to run their programs over this period and Central Australia Institute of Sports (CAIS) have been utilising the pool several times a week on a regular basis. The Triathlon Club continues to hold fortnightly events on Sunday mornings



*Getting ready to play canoe polo on Sunday evening*

**ENERGY EFFICIENCY**

**Electricity Usage Comparison** – Solar system still not working to full potential but is undergoing works/upgrading service agreement to reach it's full potential.

November 2020 – February 2021

	Nov 20	Nov 20	Dec 20	Dec 20	Jan 21	Jan 21	Feb 21	Feb 21
PROVIDER	Usage kW/hr	Rimfire Charges \$	Usage kW/hr	Rimfire Charges \$	Usage kW/hr	Rimfire Charges \$	Usage kW/hr	Rimfire Charges \$
Peak	23005.36	6,212.34	28501.04	7,696.39	22301.01	\$6022.14	18474.78	\$4,988.91
Off-peak	70238.83	14,728.87	69249.12	14,521.33	67327.22	\$14,118.32	53564.34	\$11,232.28
Network (Grid)		7,137.83		7,420.99		\$7,108.85		\$6,101.17
<b>Total</b>		<b>28,079.04</b>	97750.16	<b>29,638.71</b>	<b>89628.23</b>	\$27,249.31		\$22,322.36

November 2021 – February 2022

	Nov 21	Nov 21	Dec 21	Dec 21	Jan 22	Jan 22	Feb 22	Feb 22
PROVIDER	Usage kW/hr	Rimfire Charges \$						
Peak	42909.66	\$11,992.86	45687.70	\$12,769.92	34479.01	\$9,636.57	27,573.44	\$7,706.53
Off-peak	65194.59	\$14,149.59	61474.90	\$13,342.29	61286.34	\$13,301.37	57,716.59	\$11,875.49
Network (Grid)		\$6,998.75		\$7,197.46		\$6,853.39		\$6,143.20
<b>Total</b>	108104.25	<b>\$33,141.20</b>	10716260	<b>\$33,308.77</b>	95,765.35	<b>\$29,791.33</b>	85,290.03	\$25,725.22

**Gas Usage** – Origin Energy provides their invoice every quarter and at the time of report submission no data was available. A significant drop in gas usage is predicted due to the changeover from gas to electricity heating for the indoor bathrooms, summer temperatures and the outdoor 50m using no gas. The ambient temperatures indoors has also reduced the need to use the indoor boilers to maintain comfortable temperatures.

ASALC is investigating the possibility of closing the outdoor 50 metre pool during June and July 2022 to significantly decrease the running cost of electricity, gas and staffing.

	22 Sep-14 Dec 20	22 Sep-14 Dec 20	15 Dec 20 – 26 Mar 2021	15 Dec 20–26 Mar 2021
PROVIDER	Origin Usage MJ	Origin Charges \$	Origin Usage MJ	Origin Charges \$
First 4350	4200	\$117.10	5,100	\$142.19
4350 – 130200	126,000	\$3,142.44	153,000	\$3,815.82
130,201 – 466,200	336,000	\$7,133.28	408,000	\$8,661.84
466,201 +	533,516	\$8,984.41	128,612	\$2,165.83
Supply Charges		\$52.41		\$63.64
<b>Total</b>		<b>\$19,429.64</b>		<b>\$14,849.32</b>

	25 Sep- Dec 21	25 Sep- Dec 21	Dec 21-Mar22	Dec21 -March
PROVIDER	Origin Usage MJ	Origin Charges \$	Origin Usage MJ	Origin Charges \$
First 4300	*	*	*	*
4301-133300	*	*	*	*
133301-477300	*	*	*	*
477301+	*	*	*	*
Supply Charges	*	*	*	*
Total	*	*	*	*

\* Data unavailable at time of report

## **GOVERNANCE, RISK AND COMPLIANCE**

The Alice Springs Aquatic & Leisure Centre have the following procedures in place

### **Work, Health and Safety**

- SEAs for contractors and staff
- Participation in the WHS Committee
- ASALC HSR - currently position is vacant
- Adhere to Occupational Health and Safety PSD requirements.
- Incidents reported correctly within allocated timeframes.
- Annual Tile Slippage Audit
- Compliance of signage
- All staff Qualifications and certificates current
- Breathing Apparatus serviced
- SOPs
- Manual handling
- Chemical SDS
- Inservice training
- Pest Control

### **Legislation Compliance**

- Council policies and procedures
- Local Government Act
- Food Act 2001
- NT Health
- NT Guidelines for Aquatic facilities
- NT Fire Service guidelines
- Schedule 7: Authorisation for the use of Chlorine Gas

### **Risks**

These are outlined in detail in the 2021 ASALC Operational Manual under the following sub headings:

- Dangerous Goods and hazardous Substances Risk Assessment
- Supervision Risk Assessment
- ASALC OH&S Risk Assessment: Physical; Chemical; Environmental; Programs
- Emergency Action Plan

- Chemical Spill response
- Facility Design/ Equipment Operational Procedures
- Communication
- Events – under the ASTC risk assessment register
- No School No Pool Policy

**3. CORPORATE PLAN**

Not applicable for this reporting period.



Petina Franklin

**MANAGER ALICE SPRINGS AQUATIC & LEISURE CENTRE**

**TO: DIRECTOR CORPORATE SERVICES – SABINE TAYLOR**

**AUTHOR: MANAGER COMMUNITY AND CULTURAL DEVELOPMENT – KATE WALSH**

**SUBJECT: COMMUNITY AND CULTURAL DEVELOPMENT UNIT REPORT**

**REPORTING PERIOD: 1 NOVEMBER 2021 TO 28 FEBRUARY 2022**

**EXECUTIVE SUMMARY**

This report provides a quarterly update on the activities delivered by the Community and Cultural Development Unit (CCDU) within the Community Development Directorate.

**1. ALICE SPRINGS TOWN COUNCIL STRATEGIC PLAN 2018-2021**

A range of KPIs and actions were developed as part of the Community and Cultural Development Business Plan 2021/22 to address the objectives of Council’s strategic plan for the financial year ended 30 June 2022. The tables below provide an update of the CCDUs progress against these measures.

**OBJECTIVE 1: DYNAMIC COMMUNITY**



A dynamic, prosperous community where everyone is included, underpinned by safe, reliable infrastructure and social investment.

**1.1 Inclusiveness and support**

**1.3.3 Develop and enhance programs, as well as services**

KPI	Community programs and events are delivered, evaluated and improved	Progress
	<b>Seniors</b>	
	Successfully delivered a seniors dance project	Achieved. <i>Movers and Groovers</i> program continued successfully after its initial pilot in 2020. Regular new referrals are received for this program. Participants range from 50-85 years. FYTD participation is 266 compared with 140 in 20/21.

KPI	Community programs and events are delivered, evaluated and improved	Progress
	Successful delivery of Seniors Month activities: Seniors Still Got Talent and Mayoral Morning Tea	Achieved 60 attended morning tea, 140 attended <i>Seniors Still Got Talent</i> (9 acts). COVID-19 meant there were limits on numbers due to physical distancing requirements. New location for Still Got Talent in 2022 will be the Araluen Arts Centre.
<b>Disability</b>		
	Increase Mayoral Awards nominations by 10%	Not Achieved An increase in Mayoral Award nominations was not achieved. However, 11 nominations were submitted from a diverse section of the disability community. Nominees were celebrated on Wednesday 1 December at the Doubletree by Hilton event.
	Partner with Disability Advocacy Service (DAS) to deliver specific programs/events for people with a disability in Alice Springs	Achieved. Supporting DAS' gentle movement exercise program.
	Develop an online accessibility map to be hosted by the ASTC website	Achieved. Content for the online map has been finalised and is hosted on the ASTC website.
	In conjunction with Governance and the Access Advisory Committee, update Council's Access Action Plan	In progress Development of Council's new Access Action Plan will be created once new Access Advisory Committee terms of reference is in place. A budget for this will need to be identified and grant options are being explored.
<b>Community Grants and Sponsorship</b>		
	Review and update Community Grants and Sponsorship policies and procedures as per the 2020 Community Grants, Sponsorship and Donations internal audit.	Achieved. Grants, Sponsorship and Donations policy and guidelines have been updated to ensure a fair and transparent application and assessment process. Sponsorship agreements are in place for reoccurring annual sponsorships and will be rolled into one funding opportunity to make it more accessible for all community groups. Community Grant applications will now be discussed at an open Council meeting.
	Hold a minimum of one grant information session	Achieved. Community grants workshop held on Wednesday 2 February 2022.
	Review of Community Grant acquittal and deputation process.	Achieved. An updated acquittal template has been developed. Deputations are no longer a requirement of funding.

KPI	Community programs and events are delivered, evaluated and improved	Progress
<b>Community Events</b>		
	Deliver a pop-up community and arts activity in Alice Springs suburbs with a minimum of four events, and average attendance of 250	In progress \$25,000 grant successfully obtained from NTG. The first Pop-up park event will be held in March in conjunction with International Women's Day.
	Deliver a minimum of six <i>Night Markets</i> and the <i>Christmas Carnival</i> , with an average of 28 stalls per market	In progress 4 night markets have taken place FYTD with an average of 2,500 attendees and 23 stalls. With stallholder numbers reducing Council will trial a mix of Thursday and Friday night markets in 2022. FABalice Night Market cancelled due to the postponing of FABalice and increasing COVID cases.
	Deliver Centralian Awards to be presented at the 2022 Australia Day Citizenship Ceremony.	Complete. Centralian Award presented at Australia Day Citizenship Ceremony. Winners listed on ASTC website also. Volunteer of the Year category to be removed in 2022 as this acknowledged through Volunteering SA/NT awards which Council support.

### 1.1.2 Promote community engagement, cohesion and safety

KPI	Support the capacity of local community organisations	Progress
	Participate in the NAIDOC Planning Committee and 50+ Management Committee	Ongoing. Regular participation in NAIDOC and 50+ Committees.
	Administer and organise in-kind support requests received from community organisations for local events and projects	Ongoing part of Community Projects and Events Officer role. FYTD \$159,179 total cash equivalent has been approved as in-kind support. New funding guidelines implemented small restrictions/hire fees on some Council equipment.
	Implement a Volunteer Framework to support Alice Springs Town Council activities and programs	Ongoing. Volunteer Coordinator commenced 5 Jan 2022 with a partnership formed between ASTC and Volunteering SA/NT. Volunteer Framework and Volunteer Handbook have been completed. One volunteer trialled under new framework and successfully supported Australia Day Citizenship Ceremony. Three volunteers are currently going through the recruitment process to support the Pop-Up Park event in March. Ten new volunteers registered on Council's database. Planning for celebration of National Volunteer

KPI	Support the capacity of local community organisations	Progress
		Week in May is currently occurring.
	Build awareness on the contributions of Centralian Australian Women for International Women's Day (IWD)	In progress. Using the IWD and Stand Up! Grant funds to create a mural celebrating women's achievement. This will be launched at Council's pop-up park event.
	Conduct survey in collaboration with Red Hot Arts to identify the needs and priorities of local arts community, and areas for skills development and advocacy	In progress. Survey to occur in collaboration with RHACA and local arts organisations in 2022. \$1,250 from Public Art Advisory Committee Budget was provided to RHACA to assist with project costs.
	Protect Alice Initiative	In progress. Protect Alice launch week was held from 4 – 8 October 2021. Personal Safety Workshops were delivered on the 5 and 6 October in the Andy McNeil Room. A Protect Alice stall was held at the Todd Mall Market on Sunday 3 October for Neighbourhood Watch NT Week. Protect Alice promotional videos featuring ASTC CEO were filmed and will be on screens from February 2022.

### 1.3.3 Proactively embrace diversity, ensuring equitable participation opportunities

#### 1.3.3

KPI	Proactively support equitable participation in community programs and events	Progress
	Develop an ASTC Multicultural Action Plan to ensure inclusivity and accessibility of Council's programs, services and events.	In progress. Funding approved, recruitment for Multicultural Projects and Events Officer currently occurring. Community Development team successfully mapped policies, programs and initiatives to identify Council's current status in the Multicultural space.
	Run a <i>Multicultural Fitness Month</i> , using physical activity expertise of people from CALD backgrounds, for a minimum of four weeks, with an average attendance of 20 people per session	In progress. <i>Multicultural Fitness Month</i> to be held in March. Program schedule is completed and events promotions in place.
	Run an adult learn to swim program for people from CALD backgrounds	Completed. Thirty adults from 15 CALD backgrounds participated in a four-week Begin to Swim program, teaching survival skills, buoyancy and basic learn to swim skills.
	Maintain and grow relationship with the Multicultural Community Services of Central Australia, including	Ongoing. Big Day Out in Harmony planning underway with MCSCA.

KPI	Proactively support equitable participation in community programs and events	Progress
	supporting delivery of <i>Big Day Out in Harmony</i>	Council is also currently hiring space from Alice Springs Youth & Community Centre (ASYCC) and staff from Multicultural Community Services of Central Australia's (MCSCA) SuSu Mama's program to assist in delivering our baby...set..GO! program.
	Maintain a strong relationship with Disability Advocacy Service, and attend Access Advisory Committee meetings, to ensure accessibility of Council programs and events.	Ongoing. Access Advisory Committee meetings attended. Liaison with Disability Advocacy Service for <i>Mayoral Awards 2021</i> .

## 1.2 Economic growth and prosperity

### 1.3.3 Support ongoing tourism development and prosperity

KPI	Effective engagement with the community	Progress
	Increase sponsorship applications through the Tourism, Events and Promotions Committee by 10%	Achieved. 12 applications received FYTD versus 8 application received in same period last year.
	Council funding on tourism initiatives achieve at least a 1:4 return on investment	Not Achieved YTD. 1:3 return on investment through Tourism, Events and Promotions sponsorship approved for FYTD.  <i>ROI calculated using the Regional Development Australia's Event impact calculator.</i>

## 1.3 Safe and reliable public infrastructure

### 1.3.3 Maintain and improve Council buildings

KPI	(Hartley St School, Totem Theatre, 50+ Centre) managed and maintained to community expectations and Australian standards in-line relevant management plans	Progress
	Ensure maintenance of buildings is conducted as requested or required	Achieved. Maintenance work occurring as required.
	Ensure all deeds are in place and up to date	Ongoing. Deeds and leases for Hartley St School, Totem Theatre and 50+ Centre are being reviewed.

## OBJECTIVE 2: GREAT PLACE TO LIVE

A great place to live that attracts and retains residents because of our unmatched leisure and healthy living opportunities and embracing our unique landscape and culture.

## 2.1 Community life, promoting a healthy, vibrant culture

### 2.1.2 Promote active lifestyles for people of all ages



KPI	Deliver a diverse range of health and wellbeing activities	Progress
	Deliver community exercise programs with external organisations, including but not limited to: Life Without Barriers, Mental Health Association of Central Australia, Old Timers, and Purple House	Achieved. Exercise programs currently being delivered to Life Without Barriers, Old Timers and Purple House. FYTD participation 428, compared with 406 in FY21.
	Set up Aboriginal identified exercise programs at Councils Health and Wellness Centre	Achieved. Two new aboriginal identified programs commenced at Council's Health & Wellness Centre in June in collaboration with Central Australian Aboriginal Congress and are targeted at pulmonary rehabilitation and falls prevention.
	Increase participation in Healthy Communities activities by 10% from FY 21	Achieved. Participation for FYTD was up by 16% from 2021. There are currently 30 free weekly programs.
	Organise community activities for Mental Health Week in partnership with the Mental Health Association of Central Australia	Achieved. 2 Connect to Community events organised for Mental Health Week, and supported <i>Stress Less in the Park</i> event.
	Run a weekly <i>Heart Foundation Walk</i> , with an average of 30 people	Achieved. Participation is up by 152 in comparison to 2021, with average weekly participation of 30.
	Continue to provide the <i>Keep You Moving</i> program at the Health and Wellness Centre in partnership with Get Physical	Achieved. Council's Keep You Moving program delivers 10 sessions per week at our Health & Wellness Centre. Participation FYTD is 1001 compared with 984 in 2021.
	Run a <i>Baby Set Go!</i> exercise program to support new parents and their return to exercise.	Achieved. Funded program commenced July 21 delivering 3 x exercise sessions weekly to parents. Participation FYTD is 683.

KPI	Deliver a diverse range of health and wellbeing activities	Progress
	Heart Foundation 10-year anniversary celebration	Achieved. A celebration was held on 22 October with 56 attendees including past and present members. Foundation members were acknowledged at this special occasion.
	Support ASTC staff health and wellness and offer staff engagement activities during Mental Health Week	Achieved. Mental Health talks with Chris Williams – 91 staff attended. Pop up Dance – 28 staff attended Fun at the Pool – 27 staff attended Dietician Talks: Healthy takeaway and lunchboxes – 39 staff attended. Great feedback received from staff. Council mixed netball team commenced 3 November and are undefeated. Health and Wellness Plan for ASTC employees submitted to Wellbeing Working Group to action in February 2022.



Images above - Begin to swim program.

Participant feedback: "I have truly never been taught to swim, the tuition has been extraordinary. I went from fearful, to nearly able to breathe confidently and not panic. I am so grateful."

## 2.2 Sense of place and public amenity

### 2.2.1 Maintain and improve built and social infrastructure in open spaces, by adopting place making strategies

KPI	Alice Springs Town Council invests in public art	Progress
	Hold a Recycled Art Sculptural Festival	In progress. Alice Springs <i>Upcycle Art Festival</i> Expressions of Interests opened in February 2022. Exhibition to open 17 June – 3 July 2022.

KPI	Alice Springs Town Council invests in public art	Progress
	Completion of medium-term Arts and Cultural Plan strategic actions by 2022	<p>Complete.</p> <p><i>Arts and Cultural Plan 2017-2021</i> actions have been completed with a number of action items being ongoing.</p> <p>Future Arts and Cultural initiatives will be addressed in Council's Multicultural Action Plan (currently in planning stage) and Public Art Action Plan.</p>
	Two new public art works are developed and installed	<p>In Progress.</p> <p>ASALC Mural completed October.</p> <p>Art in Parks Design Development presentation to occur to the Public Art Advisory Committee in March.</p>
	Conduct 2 x public art walks in September in the CBD to encourage tourists and locals to learn about public art	<p>Achieved.</p> <p>September 2021 public art walks held during Desert Festival to launch the redesigned printed public art map, and awareness building of online public art map.</p>
	Liaise with Tourism Central Australia, Red Hot Arts, Northern Territory Government, and Chamber of Commerce to ensure local businesses have buy-in regarding public art when communicating with visitors. Create a public art marketing guide to promote art to locals and visitors.	<p>In progress.</p> <p>ASTC's media and communications unit to develop a marketing plan, which will incorporate marketing of public art commissioning processes.</p>

#### **OBJECTIVE 4: DYNAMIC COUNCIL**

A well governed Council that leads by example, advocates for our community, innovates and delivers excellent services, and works with others collaboratively to help create the community we want to live in.

#### **4.2 People and workplace excellence**

##### **4.2.2 Retain a suitably qualified and motivated workforce**



KPI	CCDU Team adequately trained and supported to succeed in their roles	Progress
	Fortnightly staff meetings held	Achieved. Fortnightly staff meetings held
	Staff training requirements identified and approved are delivered, and performance appraisals are up to date	Achieved. Performance appraisals up to date. 3 x team members participated in Business Writing Essentials training held by LGANT.

#### 4.2.4 Ensure a safe work environment

KPI	Safe systems of work and operation maintained and developed	Progress
	CCDU Manager and CCDU HSR to attend monthly WorkSafe Committee meetings	Achieved. WorkSafe Committee meetings attended.
	All CCDU Equipment tested and tagged annually, or as required	Achieved. Equipment tested and tagged as required
	Develop an 'Internal Events Guide' for use by all Council departments to ensure Council events are run in the same way, with correct processes	Achieved. This content is finalised and with Marketing to complete the design. Will be circulated to relevant departments and saved on Council's Intranet.
	Ensure that all stallholders and contractors organised by CCDU follow legislated and Council required WHS policies and practices	Achieved. Stallholders and contractors agree to WHS requirements in signed agreements. WHS walk throughs of each market conducted by HSR.
	JSEAs and other documentation (contractor/performer declarations etc.) completed for all relevant tasks/events	Achieved. Performance agreements required for all entertainers. JSEAs and WHS induction process followed for all public art contractors/artists.
	Event risk assessments completed for all events	Achieved. Risk assessments completed for all events. COVID event safety plan completed for all events over 500.

## 2. BUSINESS UNIT REVIEW

*Not applicable for this business unit and reporting period.*

## 3. GOVERNANCE, RISK AND COMPLIANCE

The Community and Cultural Development Unit has the following procedures in place:

### **Work, Health and Safety**

- Participation in the WHS Committee
- Adhere to Workplace Health and Safety PSD requirements

- Incidents reported correctly within allocated timeframes.

**Legislation Compliance**

- Council policies and procedures
- *Local Government Act 2008*
- *Food Act 2001*
- *Copyright Act 1968*
- Council by-laws

**Risks**

- Following NT Health COVID directives for events, programs and projects
- Event safety plans developed and submitted for all events over 500 people, as per NT Health COVID requirements
- Appropriate staff training and awareness.

**4. CORPORATE PLAN**

*Not applicable for this reporting period.*



Kate Walsh

**MANAGER COMMUNITY AND CULTURAL DEVELOPMENT**

**TO: DIRECTOR CORPORATE SERVICES – SABINE TAYLOR**

**AUTHOR: ACTING MANAGER LIBRARY SERVICES – DUNJA GANAMA**

**SUBJECT: ALICE SPRINGS PUBLIC LIBRARY REPORT**

**REPORTING PERIOD: 1 NOVEMBER 2021 – 28 FEBRUARY 2022**

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## **EXECUTIVE SUMMARY**

This report provides an update of the Alice Springs Public Library within the Community Development Directorate. The parts covered within this report provide a high-level analysis covering progress against the Alice Springs Public Library Business Plan and compliance requirements.

### **1. STRATEGIC PLAN**

This report provides a progress update of work that occurred from November 2021 to January 2022 in relation to the **Alice Springs Town Council Strategic Plan – 2018 to 2021**. The below KPIs and measures have been developed as part of the Alice Springs Public Library Business Plan for 2020/21 to address and meet the objectives of the strategic plan.

#### **OBJECTIVE 1: DYNAMIC COMMUNITY**

A dynamic, prosperous community where everyone is included, underpinned by safe, reliable infrastructure and social investment.

#### **1.1 Inclusiveness and support**

##### **1.1.1 Develop and enhance programs, as well as services**

<b>KPI - Library services delivered to a high standard and aligned to community needs</b>	
<b>Measures</b>	<b>Progress</b>
Support positive growth in the community with Library Programs	Alice Springs Public Library (ASPL) collaborated with the Regional Youth Programs Coordinator from the Department of Chief Minister and Cabinet as well as the Department of Industry, Tourism and Trade to facilitate Youth Expo "Youth Engagement through Technology". ASPL successfully sought participation from Gap Youth Centre, Brown Street Youth Centre, Arrernte Community Boxing Academy, Central Drones, Desert Park, InnovativeNT and local schools/youth groups to ensure participation and interaction with multiple cross-cultural cohorts. The expo was a great achievement, a fun day and augers well for other events of this kind.
Up to date collection and service delivery	Between 1 NOV 21 – 28 FEB 22:

	<ul style="list-style-type: none"> <li>• 17,920 hard copies loaned out with collection maintained to Library &amp; Archive NT standard</li> <li>• 4856 PC bookings made</li> <li>• 8850 e-loans serviced</li> <li>• 152 events held promoting literacy and lifelong learning, to inform and connect citizens and to create stronger and more creative communities</li> <li>• 741 opening hours providing a space to meet, keep, learn &amp; read</li> </ul>
Ongoing collection and analysis of customer feedback	<p>Feedback primarily received via Social Media &amp; feedback form. Feedback overwhelmingly positive.</p> <p>Some examples</p> <ul style="list-style-type: none"> <li>• <i>The library ran fantastic programs over the school holidays. I took the grandkids to the LEGO + drone workshops. They loved it and the staff who were there were excellent.</i></li> <li>• <i>A pleasant experience on each occasion I have been here – friendly and helpful staff, well organised facilities. Always look forward to each visit.</i></li> <li>• <i>Holidaying here from Melbourne. Timeout to read the papers and be connected to the world. An enjoyable experience!</i></li> </ul>
To be an integral part of the community and fill service gaps within the municipality	<p>The Library collaborated with Central Australian Aboriginal Congress (CAAC) to provide a safe and private space for CAAC's roaming vaccination teams. Vax teams and Indigenous Liaison Officers visited the Library multiple times throughout NOV/DEC/JAN, aiming to increase COVID-19 vaccination rates amongst the community's 'rough sleeper' population and visitors from remote communities, as the Library is highly frequented by these groups.</p> <p>The Library worked in partnership with CAAC teams to establish high flow times for the target cohort to ensure optimal visitation for vax teams – e.g. Greyhound buses regularly stop in front of the Library, and visitor numbers increase before and after scheduled departures as a result.</p>
Provide the community with space to conduct meetings for social and informative purposes	<ul style="list-style-type: none"> <li>• Reopening of the Multi-Purpose Room (MPR) is welcomed and utilised by the community.</li> </ul>

	<ul style="list-style-type: none"> <li>• NT Police, Fire &amp; Emergency Services conducted educational sessions in response to recent flood warnings, to ensure readiness of the community in an emergency event. Sessions provided public safety advice, community engagement, and familiarisation with emergency plans.</li> <li>• The Library collaborated with Alice Springs Reptile Centre to hold a workshop on knowledge, behaviour and first aid in the event of snake bite.</li> </ul> <p>MPR booked regularly for:</p> <ul style="list-style-type: none"> <li>• Book Clubs</li> <li>• Digital literacy groups</li> <li>• Zoom meetings</li> </ul>
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### 1.1.2 Promote community engagement, cohesion and safety

KPI - Alice Springs Public Library effectively engages with the community	
Measures	Progress
Participate in a minimum of 4 external outreach community events i.e. Children's week, Career & Skills Expo, markets and other expositions	<ul style="list-style-type: none"> <li>• Annual Library Booksale held 20/11/2021</li> <li>• Collaborated with CAAC's outreach team and co-facilitated stalls within the Library to inform patrons about the harmful effects of smoking</li> <li>• Hosted presentation of 2021 Young Territory Author Awards (regional winners). It is exciting for Central Australia that this year the schools winner is Pertame School, for their collection of books called Pertame Ketyeya Mapa Yeya-iperra (<b>Pertame Kid's Superhero Stories</b>) All books have been added to the Alice Springs Public Library's main collection</li> <li>• Facilitated children's craft at Council's annual Christmas Carnival for 154 participants and hosted "Light the Christmas Tree" competition</li> <li>• 55 Read, Write &amp; Chat sessions were held to assist citizens, for whom English is their second or third language, to get into the workforce</li> </ul>

	<ul style="list-style-type: none"> <li>Facilitated “Innovation Play Day – Youth Engagement through Technology Expo”</li> </ul>
Collaborating with national partners to assist and inform the community	<ul style="list-style-type: none"> <li>The Library reintroduced the Summer Reading Club (SRC), after a 12 month break due to Covid-19. SRC is a national initiative lead by the State Library of Queensland in which children are encouraged to keep reading throughout the summer holiday to prevent loss of learning gained during the school year. SRC was launched at Council’s Christmas Carnival and closed on 26 JAN at ASALC with a combined awards event hosted by ASALC and the Library. We recorded 189 enrollments to SRC this summer</li> <li>In partnership with The National Science and Technology Centre in Canberra, the Library secured a travelling exhibition which was on display JAN-FEB 22. “Science on the Move” mainly targeted visitors aged 8 to 14 years and explored principles of light, music, sound, human biology, force, motion, ecology, the environment, electricity and magnetism. Key themes link to the Australian National Science Curriculum.</li> </ul>
Developing new/ regenerating old connections to community groups	<ul style="list-style-type: none"> <li>Established a collusion with Central Australian Aboriginal Congress (CAAC) to cross promote vaccination programs in general and Child Health Checks. Library and CAAC staff are running workshops for all ages in the Library, as well as cross-referenced social media campaigns. CAAC to provide registered nurses for pop-up private booths within the Library space.</li> <li>Established Working Group with Library &amp; Archives NT (LANT) and Tangentyere Council to identify opportunities for celebrating Indigenous culture and identity in Alice Springs: <i>How could workshops, exhibitions and programs be supported by the Alice Springs Collection as a reference resource?</i></li> </ul>

Provide regular programs for all from under 5s to seniors	<ul style="list-style-type: none"> <li>• Baby Rhyme Time</li> <li>• Storytime</li> <li>• Online Delivery of Early Literacy Programs</li> <li>• Read, Write &amp; Chat</li> <li>• 3 Library staff currently undergoing “Digital Mentor” training. ASPL aims to deliver digital training for Senior Citizen in FY23.</li> </ul>
Provide regular school holiday activities	Delivered successful Summer School Holiday Program in collaboration with Council’s Community Development Directorate and Alice Springs Aquatic & Leisure Centre (program attached)

### 1.1.3 Proactively embrace diversity, ensuring equitable participation opportunities

KPI - Provide equitable access to learning opportunities and resources	
Measures	Progress
Appropriate resources provided for customers with print disabilities including but not limited to Spoken Word, Large Print, e-books, (Language Other Than English (LOTE))	<ul style="list-style-type: none"> <li>• On track, with collection permanently updated.</li> <li>• Library Collections Coordinator is a member of LANT’s Collection Development Committee, ensuring the collection meets community expectations.</li> </ul>
Provide events and learning opportunities promoting multicultural diversity, including Aboriginal culture	<ul style="list-style-type: none"> <li>• Expanding LOTE collection (Language Other than English) aligned with multicultural members of the Alice Springs community. The Punjabi Collection was also recently expanded.</li> <li>• Multilingual Storytime was introduced as a regular Library program, in consultation with Multicultural Community Services of Central Australia (MCSCA)</li> </ul>
Indigenous Services Officer (ISO) to represent library on relevant committees including NAIDOC Week	Position filled as of 31 JAN 22. The ISO is in the process of establishing relevant membership in Council’s network of committees and working groups
Maintain an up to date Alice Springs Special Collection (ASCOLL) & Akaltje Antheme Collection of Central Australian Indigenous resources	<p>Offer a world-class research collection for researchers by providing access to:</p> <ul style="list-style-type: none"> <li>• Rare and out-of-print material</li> <li>• Photographs</li> <li>• Reports</li> <li>• Maps</li> <li>• Central Australian historical images</li> </ul> <p>Special Collections Officer with the ISO maintain and update both collections with newly published materials</p>

## **OBJECTIVE 2: A GREAT PLACE TO LIVE**

A great place to live that attracts and retains residents because of our unmatched leisure and healthy living opportunities and embrace of our unique landscape and culture

### **2.1 Community life, promoting a healthy, vibrant culture**

#### **2.1.1 Provide sport, recreation and leisure opportunities, which maximise social capital**

<b>KPI - Promote Alice Springs Public Library Nationally and within Central Australia</b>	
<b>Measures</b>	<b>Progress</b>
Develop and implement Library Media and Marketing plan: December 2021	<ul style="list-style-type: none"> <li>On track with the Library and Communications Unit collaborating on and implementing Marketing Strategy &amp; Plan for 4<sup>th</sup> quarter FY22</li> <li>Stronger Social Media presence aiming to improve engagement with the community, such as the Library Lovers' Facebook campaign</li> </ul>
Library staff to submit presentations, papers and articles for local and National governing bodies, conferences and symposiums	<ul style="list-style-type: none"> <li>Library Manager present at Public Libraries Strategic Development Committee meeting NOV21</li> <li>Book Launch for '<i>A library like Alice</i>' in NOV21, celebrating the history of the Public Library from 1953 – 2020. 1000 copies printed</li> </ul>

### **2.3 Enhance life-long learning, library and technology services**

#### **2.3.1 Protect and promote local history and heritage**

<b>KPI - Maintain, develop and promote a collection of resources relevant to Central Australia's local history</b>	
<b>Measures</b>	<b>Progress</b>
Local history information sessions / events	<ul style="list-style-type: none"> <li>Nil held during reporting period.</li> <li>Special Collections Coordinator currently working with the National Trust to host, facilitate and support community driven heritage event throughout Australian Heritage Festival APR-MAY 22</li> </ul>
Literary / Cultural events	In NOV21, the launch of " <i>A Library like Alice</i> " book took place in front of the Library's Billy Tjampijinpa Kenda Mural, Leichhardt Tce, with a Community BBQ and Guest Speakers. The book covered a history of the public library from 1953 – 2020.

Publications	<ul style="list-style-type: none"> <li>• Historical book – by Eleanor Hogan, <i>A Library Like Alice: A history of the Alice Springs Public Library 1953–2020</i>, Alice Springs: ASTC, 2021.</li> <li>• Podcasts (USB format) for distribution to seniors and community groups: NT Seniors Month Tall Tales 2020 &amp; 21.</li> </ul>
Media promotion	Regular interviews with ABC Alice Springs and 8CCC Community Radio to update and engage the community about ASPL programs, events, and collection news.
Advance proposal for renaming Alice Springs Collection to Central Australian Reference Collection	Library informed of a project to rename Alice Springs Collection, the “Central Australian Reference Collection”. Will require a significant investment in time, re-making signage and relabelling all items for cataloguing.
Work with Library and Archive Northern Territory (LANT) to develop a new Digital Asset Management (DAM) system for Central Australia	<p>Ongoing – the Special Collections Coordinator investigated the National Library of Australia’s Community Heritage Grant scheme (CHG), as recommended by Libraries and Archives NT, to ascertain if they would offer funding and resources for developing a DAM. The NLA offer a Staged Collection Preservation Funding grant process, for which they recommended the Library apply, as follows:</p> <ol style="list-style-type: none"> <li>A. Significance assessment</li> <li>B. Preservation Needs assessment</li> <li>C. Conservation and collection management activities, including a Digitisation Plan.</li> </ol> <p>The process starts with a significance assessment, which would establish the historical, social, community, research and financial value of the Library’s historical and local language collections. The assessor would make recommendations for the collections’ preservation needs, including a digitisation plan. If successful in receiving funding to participate in the CHG scheme, potentially the Library’s digital collections could be managed by NLA Trove and/or Pictures NT (LANT Territory Stories), if images are assessed to be historically significant and of preservation quality.</p>

## 2.3 Enhance life-long learning, library and technology services

### 2.3.2 Diversify information resources and mediums

KPI 1 - Provide access to the collection through a range of mediums and appropriate information via online resources	
Measures	Progress
Constantly changing community members needs evaluated through monthly Collection reports, monitoring customer usage and trends	Reporting and data collected monthly and evaluated by LANT
Access to online collections through Borrow Box & Overdrive	Complete – Borrow Box magazine recently replaced the retired Libby platform and is growing its magazine content
Library Collections Coordinator to attend quarterly Collection Development Committee meetings with Library and Archives Northern Territory	On track – next meeting scheduled for APR 2022

KPI 2 - Provide access to up-to-date technology, WiFi, printing and copying facilities	
Measures	Progress
Re-introduced “Print & Pick-up”	Program re-introduced to offer printing services to the community. Orders made via online form. This service was embraced by the community, particularly during Covid-19 restrictions, as exposure to public places was significantly reduced for users of this service during this time.
Educating library users on how to use the latest self-serve provision	Ongoing – Library to update current self-serve technology to “Library Life” which will enable patrons to self-manage PC bookings, printing and photocopying.

### 2.3.3 Offer STEM (Science, Technology, Engineering, and Mathematics) training, education and support to establish a local digital culture

KPI - Science Technology Education Mathematics (STEM) related programs provided for all demographics	
Measures	Progress
STEM, digital literacy and engagement sessions	<ul style="list-style-type: none"> <li>Innovation Playday held 20DEC</li> <li>Library commenced pilot Robotics workshops using LEGO, Mindstorm EV3s, and Mindstorm Software to program the robots.</li> </ul>
Increase STEM and digital engagement event participants	<ul style="list-style-type: none"> <li>Library is a member of Alice Springs RoboCup Committee</li> <li>Teacher’s information session, held 21FEB, introduced RoboCup and Robotics to teachers and facilitators in Alice Springs</li> </ul>

Continue working with external partners to support the community with upskilling in the delivery of STEM workshops	The Library is working in close partnership with the Regional Youth Programs Coordinator, National Science and Technology Centre and other stakeholders to deliver further programs based on science, technology, engineering and mathematics throughout the year.
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**OBJECTIVE 4: A DYNAMIC COUNCIL**

A well governed Council that leads by example, advocates for our community, innovates and delivers excellent services, and works with others collaboratively to help create the community we want to live in

**4.2 People & workplace excellence**

**4.2.1 Attract a capable, skilled workforce**

KPI - Alice Springs Public Library adequately promoted within the Library Industry	
Measures	Progress
Keep relevant memberships up to date and foster relationships with other Public Libraries	<ul style="list-style-type: none"> <li>• ASPL is a Standing Member of the Australian Library Information Association</li> <li>• The Special Collections Officer collaborates with university and academic libraries to service research requests and promote ASCOLL as a reference/research library</li> <li>• 277 intra-library loans (loan requests from other libraries located in the NT) serviced</li> <li>• 69 inter-library loans (loan requests from libraries located outside the NT) serviced</li> </ul>
Library Manager to conduct regular meetings with LANT	On track – meetings held monthly

**4.2.2 Retain a suitably qualified and motivated workforce**

KPI - Alice Springs Public Library team adequately trained and supported to succeed in their roles	
Measures	Progress
Staff supported to attend internal and external training, workshops and networking opportunities	On track: <ul style="list-style-type: none"> <li>• Staff Training with Northern Territory Archives</li> <li>• Ongoing virtual training with LANT</li> </ul>
Encourage staff to access Study Support to attain higher education	<ul style="list-style-type: none"> <li>• All staff aware of Council's 'Training and Study' opportunities, as outlined in ASTC Enterprise Agreement</li> <li>• One staff member enrolled in 'Bachelor of Information Study'</li> </ul>

Timely feedback provided and all Performance Appraisals completed by due dates set by Human Resources	On track – 85% completed to be finalised by EOFY
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#### 4.2.4 Ensure a safe work environment

KPI - Ensure the library is a safe work environment	
Measures	Progress
All building maintenance issues reported to appropriate officer within 24 hours	On track
Library Manager and Library HSR to attend monthly WorkSafe Committee meetings	On track
Semi-annual Safety Plan Checklist and Statement of Commitment to adhere to the principles of COVID-19 safety to be forwarded to the Department of Health	Completed – All Covid-19 Signage updated
All allocated actions on ASTC Risk Register followed up and completed by the identified due dates	In progress

#### 4.3 Service excellence

##### 4.3.2 Adopt and encourage innovative digital technology

KPI - Utilise digital platforms to evaluate current library services	
Measures	Progress
Collection analysis conducted in collaboration with LANT	In progress, 90% completed

#### 4.4 Governance excellence

##### 4.4.1 Responsible fiscal and asset management

KPI 1 - Alice Springs Public Library operates within allocated 2021/22 Budget	
Measures	Progress
Monthly review of Alice Springs Public Library Budget carried out	Completed monthly
Quarterly budgeting for programs	On track – Library Manager in regular meetings with Senior Library Team to evaluate project & collections budget
Implement an asset maintenance program	Completed – all Library assets added to an automated maintenance schedule program to ensure adequate budget is allocated for ongoing, regular works

KPI 2 - Identify alternative funding streams	
Measures	Progress
External funding and grant opportunities identified, actioned and acquitted within Timeframes set by funding bodies	<ul style="list-style-type: none"> <li>Library Operational Grant of \$622,000 received November 21. This is a 5-year agreement with NTG, approved in 2018.</li> <li>NAIDOC Funding Grant Application submitted for 3 events planned for NAIDOC week</li> <li>Library to investigate grant opportunities for a new Digital Asset Management system</li> </ul>

## 2. PROJECT PLANNER

### FUTURE PROJECTS

PROJECT	PROPOSED DATES	PROJECT DETAILS & STATUS
Monthly book chats with ABC Radio on Sundays with Jess Ong	March 2022	Ongoing – to establish positive media presence and promote the Library
Closing the Gap	March 2022	Screening of <i>Take Heart</i> in the Library
International Women's Day (IWD)	March 2022	Livestreaming of the national IWD event, <i>All About Women</i> forum from the Sydney Opera House, featuring high-profile guest speakers, complemented with workshops held in the Library space
Easter School Holidays	April 2022	Run a program of activities to encourage Children and Youth participation
Chess Workshops	May 2022	Various workshops planned with facilitator Leonid Sandler, president of the Victoria Chess Association, to restart Chess Club at the Library
Author Talks	May 2022	Literacy Lunchtime author talks between 12-2pm held in the Library

### HUMAN RESOURCES

Positions for Library Indigenous Services Officer & Library Programs Officer filled.

## 3. DETAILED ANALYSIS

Not applicable for this reporting period.

**4. BUSINESS UNIT REVIEW**

A Library operational review is planned.

**5. GOVERNANCE, RISK AND COMPLIANCE**

The Alice Springs Public Library has the following procedures in place

**Work, Health and Safety**

- Participation in the WHS Committee
- ASPL HSR
- Adhere to Occupational Health and Safety PSD requirements.
- Incidents reported correctly within allocated timeframes.
- Adhere to CHO COVID-19 directives

**Legislation Compliance**

- Council policies and procedures
- Local Government Act
- Copyright Act 1968
- Council by-laws

**Risks**

- COVID affecting library programs and staffing
- Following NT Health COVID directives for contact tracing, events and programming
- Risk assessments developed for all projects, programs and events
- Event safety plans in place for all events over 100 people, as per NT Health COVID requirements
- Unit business plan
- Appropriate staff training and awareness. All staff received “de-escalation training”
- Ensure all Council’s policies and PSD are followed.
- All information securely stored as per Council’s guidelines.



Dunja Ganama

**ACTING MANAGER LIBRARY SERVICES**

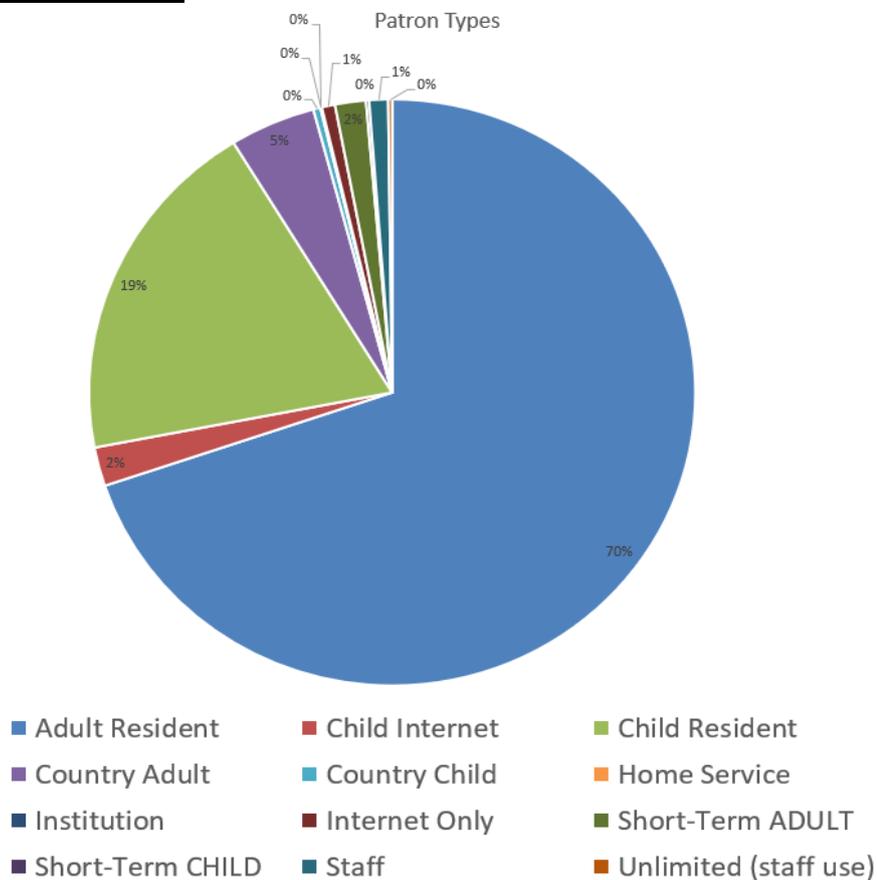
**APPENDIX 1**

**1.1 Visitors**



This graph shows the number of physical visitors to the Alice Springs Public Library in the past 4 months. Please note that the Wide Gate delivering this data has been vandalised in DEC21 and data might be compromised. New Gate to be delivered MAR22

**1.2 Patron Types**



**1.3 New Members in the past 4 months**



\*Significant increase in January, driven through very successful Summer School Holiday Program and Summer Reading Club

**1.4 Summer School Holiday Program**

**December**  
**SCHOOL HOLIDAY PROGRAM**

**ALL EVENTS ARE FREE**

**MONDAY 20**  
 > INNOVATION PLAY DAY  
 9am-1pm (Ages 5-15)  
 @Library  
 - An Innovation Passport Activity

**TUESDAY 21**  
 > SENIOR LEGO  
 12:30-1:30 pm (Ages 8+)  
 @Library  
 - An Innovation Passport Activity

**WEDNESDAY 22**  
 > PRE SCHOOL STORYTIME  
 10:15-10:45 am (Ages 2-5)  
 @Library  
 > NTES PADDY THE PLATYPUS  
 Starts 11:20 am (Ages 2-12)  
 @Library  
 > NTES FLOOD BRIEFING INFORMATION SESSION  
 Starts 12 pm (Members of Public Welcome)  
 @Library

**THURSDAY 23**  
 > TRY & FLY DRONES  
 10-11 am (Ages 8+)  
 @Library  
 - An Innovation Passport Activity  
 > JUNIOR LEGO  
 10:30-11:30 am (Ages 2-7)  
 @Library  
 - An Innovation Passport Activity

**FRIDAY 24**  
 > BABY RHYME TIME  
 10:15-10:45 am (Ages 0-2)  
 @Library  
 > JUNIOR LEGO  
 10:30-11:30 am (Ages 2-7)  
 @Library  
 - An Innovation Passport Activity

**WEDNESDAY 29**  
 > WET WEDNESDAY  
 Pool PARTY!  
 2-6pm @ASALC

**SUNDAY 19**  
 > SCHOOL'S OUT  
 SUNDAY SPLASH PARTY!  
 2-6PM @ASALC

**FRIDAY 31**  
 > NEW YEAR'S EVE  
 SPLASH PARTY  
 2-4pm @ASALC

**BOOKINGS NOT REQUIRED**  
 LIBRARY @Corner Gregory & Leichhardt Terrace - ASALC @10 Speed Street  
 Please remember, if you're feeling unwell, please stay at home.  
 COVID precautions in place - contact tracing is required for entry.

ASTC@ASTC.NT.GOV.AU | 8950 0500 | ALICESPRINGS.NT.GOV.AU

Alice Springs PUBLIC LIBRARY | Northern Territory GOVERNMENT | Alice Springs AQUATIC & LEISURE CENTRE | Alice Springs TOWN COUNCIL

# JANUARY SCHOOL HOLIDAY PROGRAM

ALL EVENTS ARE FREE

<b>MONDAY 3</b>	<b>TUESDAY 4</b>	<b>WEDNESDAY 5</b>	<b>THURSDAY 6</b>	<b>FRIDAY 7</b>	<b>SUNDAY 9</b>
<b>MONDAY 10</b>	<b>TUESDAY 11</b>	<b>WEDNESDAY 12</b>	<b>THURSDAY 13</b>	<b>FRIDAY 14</b>	<b>SUNDAY 16</b>
<b>MONDAY 17</b>	<b>TUESDAY 18</b>	<b>WEDNESDAY 19</b>	<b>THURSDAY 20</b>	<b>FRIDAY 21</b>	<b>SUNDAY 23</b>
<b>MONDAY 24</b>	<b>TUESDAY 25</b>	<b>WEDNESDAY 26</b>	<b>WEDNESDAY 27</b>		<b>FRIDAY 28</b>

**BOOKINGS NOT REQUIRED EXCEPT FOR DRUMMING LIBRARY @Corner Gregory & Leichhardt Terrace - ASALC @10 Speed Street**  
 Please remember, if you're feeling unwell, please stay at home.  
 COVID precautions in place - contact tracing is required for entry.  
[ASTC@ASTC.NT.GOV.AU](mailto:ASTC@ASTC.NT.GOV.AU) | 8950 0500 | [ALICESPRINGS.NT.GOV.AU](http://ALICESPRINGS.NT.GOV.AU)

## 1.5 Simultaneous Chess at the Library

# SIMULTANEOUS CHESS

## 10 PLAYERS VS 1 CHAMPION

**4.15PM / 4.30PM START**

**TUESDAY 25 JANUARY**

**REGISTRATION ESSENTIAL!**

**Play against an International Chess Master!**

Leonid Sandler – the former Australian Rapid Play Champion, Australian Team Captain for the online Olympiad 2020, and online Asian Nation Cup 2020 – is your Challenger!

**10 players versus 1 opponent**

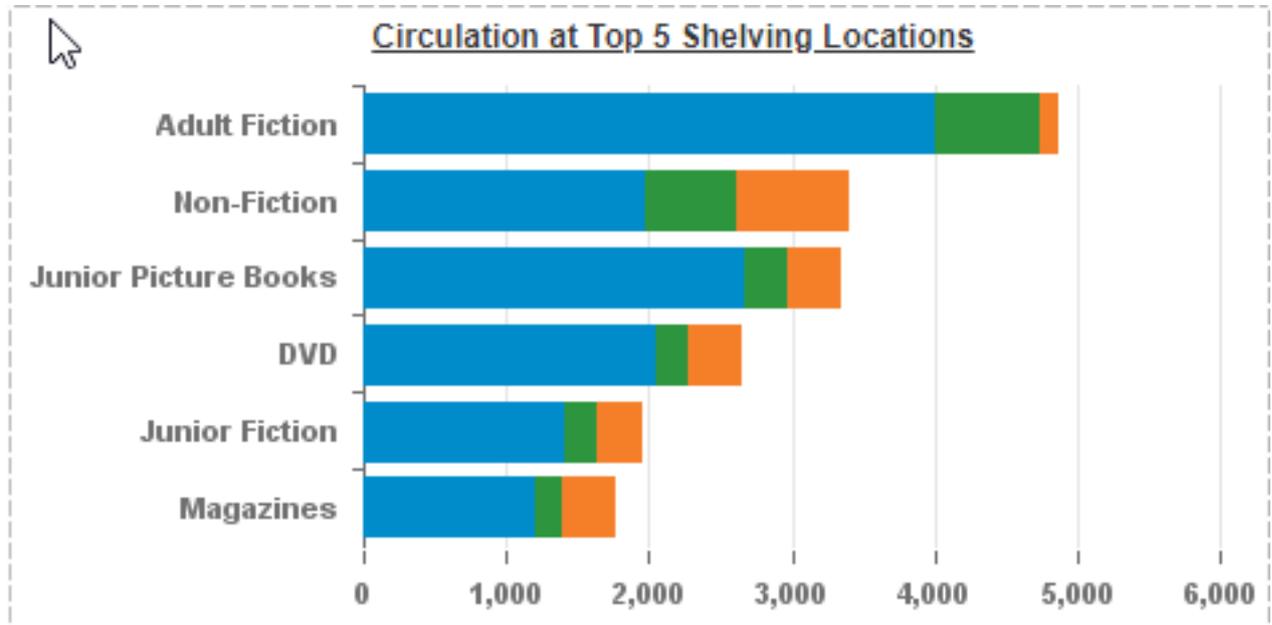
– Leonid will play all of you *at the same time!*

Arrive 4.15pm for a 4.30pm (sharp) start, Tuesday 25 January. We provide the chessboard and your opponent, you provide a sharp mind and a sense of adventure!

*Registration is essential – Limited to 10 players only!*

[www.eventbrite.com.au/alice-springs-public-library](http://www.eventbrite.com.au/alice-springs-public-library)

## 1.6 Circulation Dashboard



### Titles With Most Circulation Activity

Item Title	Item OCLC Number	Circulation Count
New scientist.	2378350	125
HELLO magazine.	751663564	71
Family news.	222274875	70
Organic gardener.	77572019	50
Gardening Australia.	173354896	46
Australian traveller.	173444144	44
Better homes and gardens : the idea magazine for better homes and families.	845777250	43

**TO: DIRECTOR CORPORATE SERVICES – SABINE TAYLOR**

**AUTHOR: ACTING MANAGER RANGER UNIT – SARAH RHODES**

**SUBJECT: RANGER UNIT REPORT**

**REPORTING PERIOD: 1 NOVEMBER 2021 TO 28 FEBRUARY 2022**

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## **EXECUTIVE SUMMARY**

This report provides a quarterly update of the Ranger Unit within the Community Development Directorate. This report provides a high-level analysis of progress against the Ranger Unit business plan and compliance requirements.

### **1. STRATEGIC PLAN**

This quarterly report will provide an informative update to the progress of works the Ranger Unit have been engaged in from the period of 01 November 2021 to 28 February 2022. The works outlined are aligned with the **Alice Springs Town Council Strategic Plan – 2018 to 2021** and progress tracked according to the KPIs set out in the Ranger Unit Business Plan 2020/21.

#### **OBJECTIVE 1: *DYNAMIC COMMUNITY***

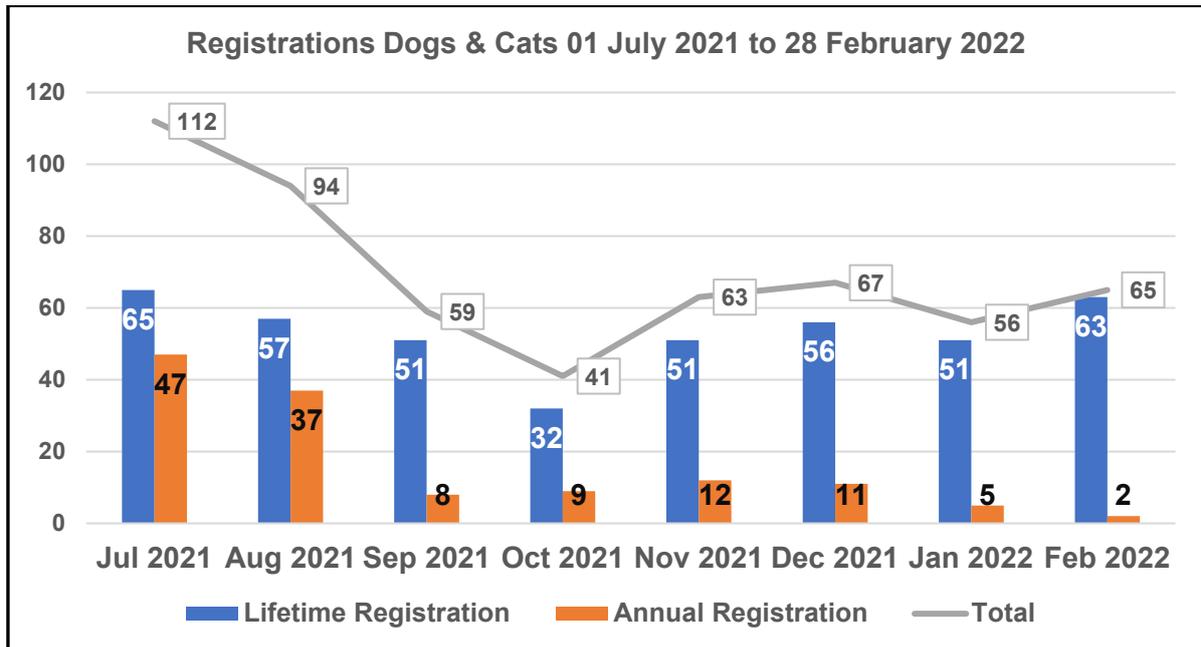
A dynamic, prosperous community where everyone is included, underpinned by safe, reliable infrastructure and social investment.

##### **1.1 Inclusiveness and support**

###### ***1.1.2 Promote community engagement, cohesion and safety***

<b>KPI - Grow our Lifetime Animal Registration</b>		
<b>Target</b>	<b>Measure</b>	<b>Progress</b>
Increase the proportion of Lifetime Animal Registrations compared to Annual Registration.	Grow from 5.1 to 7.1 by 30 June 2022.	<b>See Graphs Dog &amp; Cat Registrations Processed by Ranger Administration</b> for registration activity from 01 November 2021 to 28 February 2022. Currently at 7:1

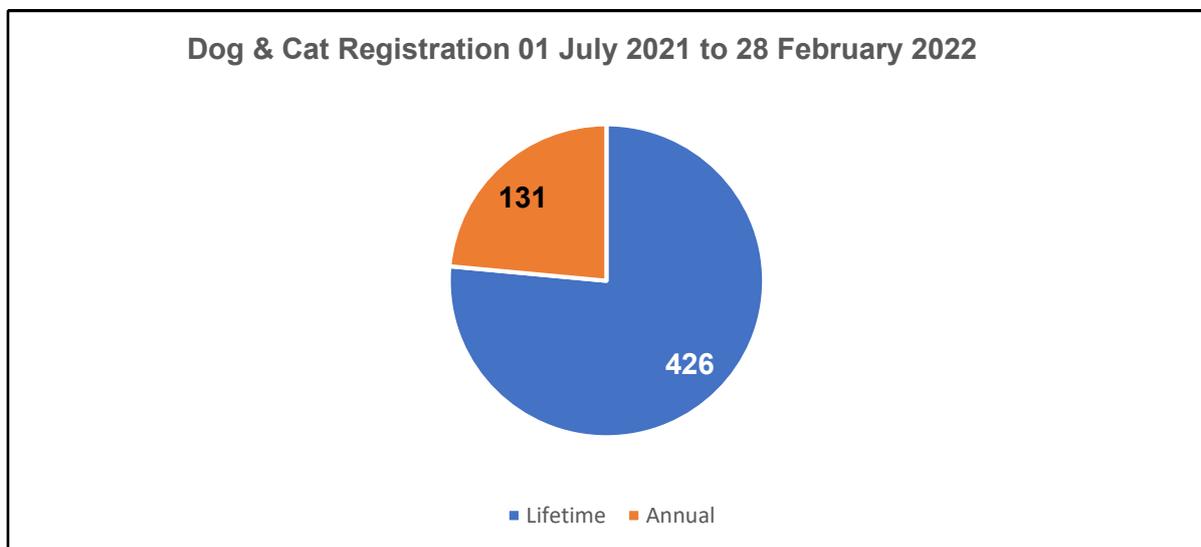
**DOG & CAT REGISTRATIONS PROCESSED BY RANGER ADMINISTRATION**



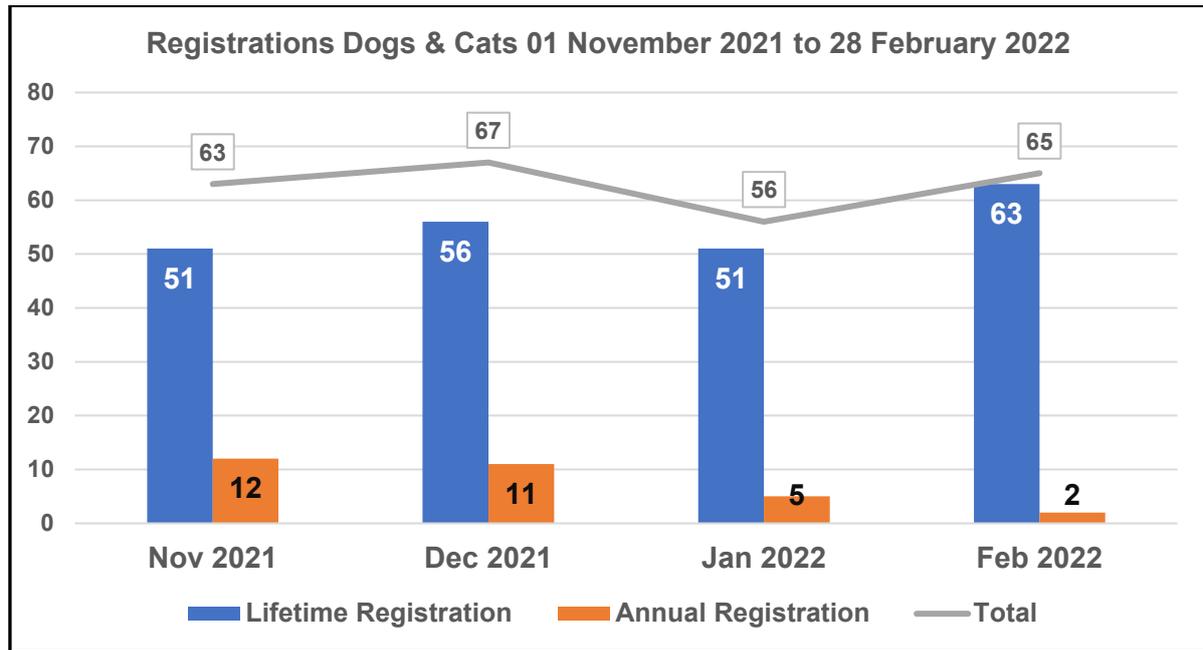
Annual Renewal Registrations are due on the 01 July of every year. This elevates the statistics for July and August for Annual Registrations. The Annual Registrations thereafter, are mainly new Annual Registrations. From September onwards, the Lifetime Registrations greatly exceed the Annual Registrations.

Lifetime Registration 1 July 2021 to 28 February 2022 = 426  
 Annual Registration 1 July 2021 to 28 February 2022 = 131

**Ratio Lifetime Registration to Annual Registration is 3:1  
 for 01 July 2021 to 28 February 2022**

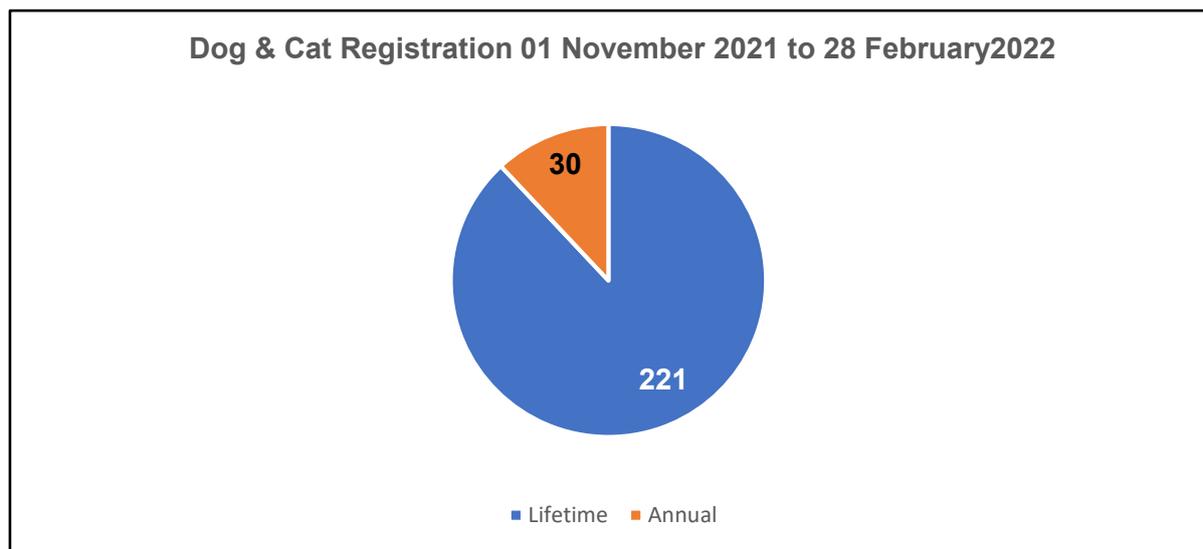


**Registrations Dogs & Cats 01 November to 28 February 2022**



Lifetime Registration 1 November 2021 to 28 February 2022 = 221  
 Annual Registration 1 November 2021 to 28 February 2022 = 30

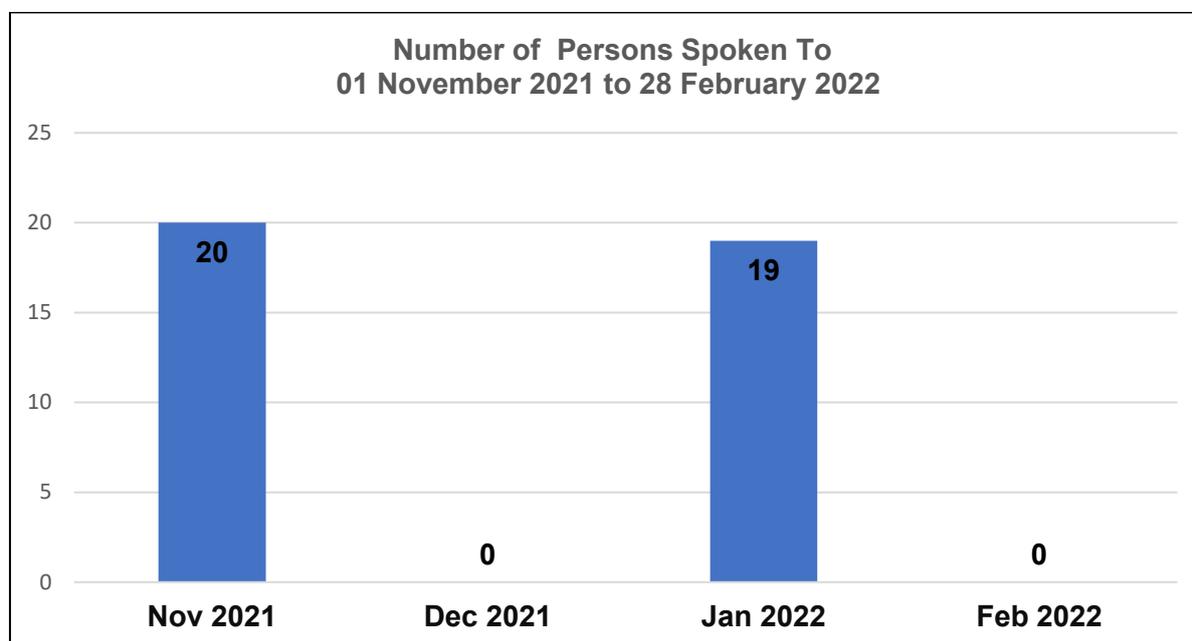
**Ratio Lifetime Registration to Annual Registration is 7:1  
 for 01 November 2021 to 28 February 2022**



<b>KPI - Effective engagement with the community</b>		
<b>Target</b>	<b>Measure</b>	<b>Progress</b>
Increase presence at Community Events to build positive community relationships and assist with their successful and safe delivery.	4 Night Markets 1 Christmas carnival	On track - Night Markets, Christmas Carnival and Australia Day flag raising and citizenship ceremony 2022
	Static Guard for Skate Park during resurfacing	Talice unavailable, Ranger took shift
	Traffic and pedestrian control of Todd River	Rangers assisted Emergency Services when the Todd River flooded
Ranger Administration provides informative and professional customer service.	Ongoing	Achieved <b>See table Permits Issued by Ranger Administration</b>
Effective patrolling of public spaces evidenced by year on year statistics kept for Todd River, CBD and parking and various public spaces.	Community patrols	Achieved – Rangers patrol daily from Monday to Friday, responding to reported complaints and obvious by-law breaches.
	Rough Sleeper Patrols	Rangers continue joint patrols with ALO's. These are flexible arrangements on an as needs basis.
	Parks and Ovals	Ranger have been working outside business hours to assist sporting groups who have identified animal management breaches on the sporting ovals. <b>See Graph Community Patrol of Public Places</b>

**PERMITS ISSUED BY RANGER ADMINISTRATION**

Permit Type	NOV 2021	DEC 2021	JAN 2022	FEB 2022
Public Places Permits for Events/Activities other areas E.G. Civic Centre Lawns, Snow Kenna Park	2	4	2	5
Todd Mall & Flynn Church Lawns	0	6	1	3
Banners	4	4	10	2
Busking	3	1	0	1
Painting Sellers	3	0	0	0
Alfresco Dining	0	2	1	0
Food Vans	1	1	2	0
Filming	0	0	1	4
Shipping Containers/Skip Bins	0	3	3	0
Disability Parking Permits	27	27	16	23
Hartley Street Car Park	0	0	2	1
Kennel Licence	3	0	3	3
<b>TOTAL</b>	<b>43</b>	<b>48</b>	<b>41</b>	<b>42</b>

**COMMUNITY PATROL OF PUBLIC PLACES**

Community patrols have identified some individuals sleeping rough. With the assistance of Anglicare, emergency housing was arranged and these individuals were housed more appropriately. Those that are camping illegally do so as a convenience. The Police Aboriginal Liaison Officers have been able to identify communities from which these people come.

Rangers and the Police are compassionate to the causes of why people are sleeping out and often allow them to camp for a restricted period of time.



*ASTC longest serving Ranger Andrew Korman and our newest recruit Tony Kruske loving the feel-good vibes of the youth program S.A.M running in conjunction with our regular November night markets.*

#### KPI – Consistently achieve 100% response to NeatStreets notifications

Target	Measure	Progress
Rangers action and deliver report on each notification in an efficient and timely manner.	Actioned 100% within 24 hours (of receiving the report)	Achieved. <b>See table NeatStreets Complaints</b>
Forward reports to appropriate internal and external departments/organisations as appropriate.	8 Hours	Achieved

#### NEATSTREETS COMPLAINTS

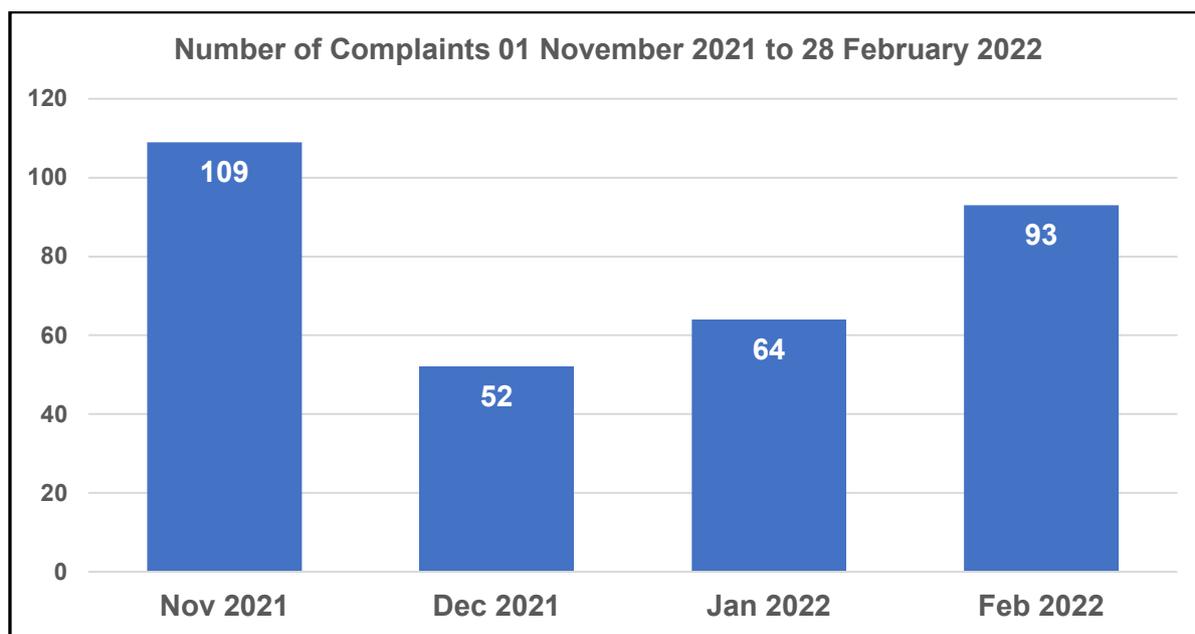
Complaint Type	NOV 2021	DEC 2021	JAN 2022	FEB 2022
<b>Illegal Parking</b>	10	13	12	14
<b>Abandoned Vehicle</b>	7	6	4	10
<b>Public Places</b>	4	3	2	3
<b>Litter/Dumped Rubbish</b>	1	1	0	0
<b>Graffiti</b>	0	0	0	0
<b>Abandoned Trolley</b>	8	1	0	0
<b>Hazard</b>	9	3	4	2
<b>Damage/Missing</b>	0	0	0	0
<b>TOTAL</b>	<b>39</b>	<b>27</b>	<b>22</b>	<b>29</b>

**KPI – Maintain strong relationships with non-government and government agencies**

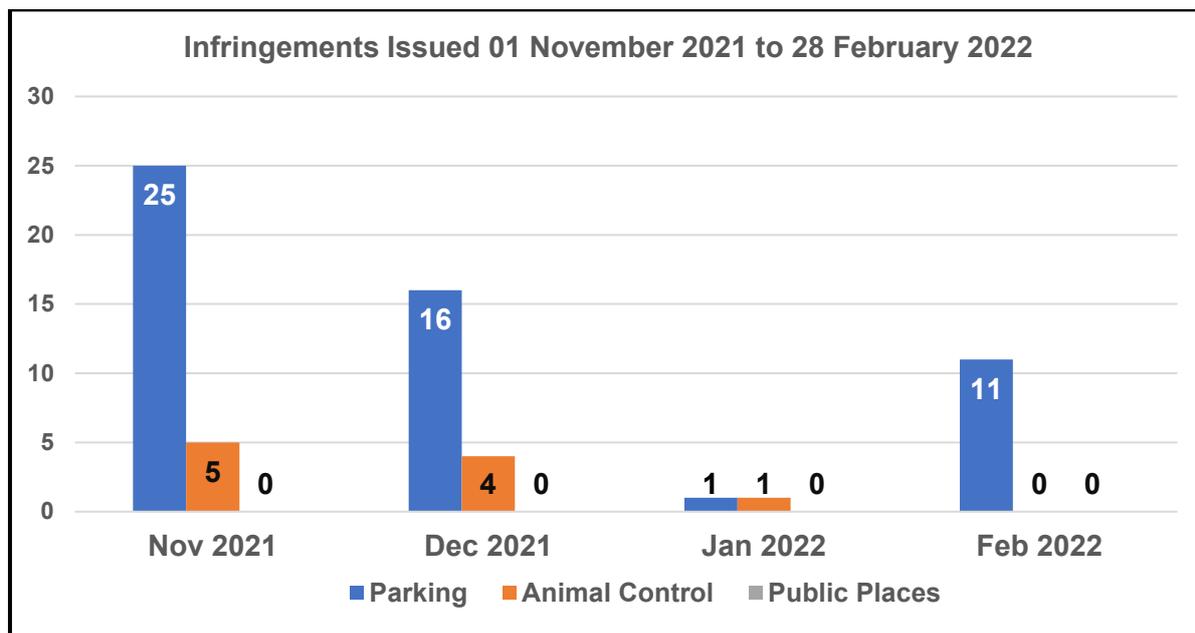
Target	Measure	Progress
Meet with key stakeholders and organisations to share updates and understand needs and how we can best support and respond.	As required	Achieved. Consultation with stakeholders through fortnightly ITCG meetings. As requested to support Tangentyere Council, Police and NT Housing operations. Consultation with CAYLUS when hand sanitiser consumption in public spaces is identified.
	Support Tangentyere Council	Community Safety meeting in Larapinta Valley attended and assistance offered.
	Liaise with Anglicare	High risk individuals identified and reported to Anglicare for emergency accommodation assistance

**KPI – Investigate all By-Law complaints in a timely manner**

Target	Measure	Progress
All By-Laws (ASALC, Library, Animal Management, RWMF, Public Places) lodged by the community are processed in a timely manner.	24 Hours	Achieved. <b>See graph and table, Number of Complaints</b> for complaint numbers.
All complaints, with exception of barking dogs/nuisance animal to be actioned and closed in a timely manner.	Maintain 10-day turnover.	Achieved. <b>See graph and table, Number of Complaints.</b>
Infringement notices issued accurately and as required by Rangers, overdue payments to be monitored by Ranger Administration.	As required.	Achieved. <b>See graph - Infringement Notices Issued</b>

**NUMBER OF COMPLAINTS**

Complaint Type	NOV 2021	DEC 2021	JAN 2022	FEB 2022
<b>Abandoned Vehicle</b>	25	13	16	25
<b>Cat At Large</b>	3	0	1	2
<b>Cat Injured/Deceased</b>	4	0	0	3
<b>Cat Registration</b>	1	0	0	0
<b>Cat Surrendered/Not Wanted</b>	3	1	1	2
<b>Cat Trap Ranger</b>	13	12	12	8
<b>Dog Abandoned</b>	0	0	0	1
<b>Dog At Large</b>	18	6	8	13
<b>Dog Attack Animal</b>	1	1	3	2
<b>Dog Attack Human</b>	2	0	2	4
<b>Dog Injured/Deceased</b>	0	1	0	0
<b>Dog Menace</b>	4	0	2	1
<b>Dog Not Contained</b>	6	5	5	3
<b>Dog Nuisance</b>	16	3	5	11
<b>Dog Surrender/Not Wanted</b>	3	2	2	4
<b>Dog Trap</b>	0	0	0	0
<b>Dog Welfare/Cruelty</b>	0	1	1	0
<b>Dog Registration</b>	1	0	0	2
<b>Kennel Licence</b>	0	1	2	3
<b>Scan for Microchip</b>	0	0	0	1
<b>Other – Animal</b>	1	3	1	2
<b>Dumped Rubbish/Litter</b>	2	2	1	3
<b>Public Places</b>	2	1	1	3
<b>Parking/Traffic</b>	4	0	1	0
<b>TOTAL</b>	<b>109</b>	<b>52</b>	<b>64</b>	<b>93</b>

**INFRINGEMENT NOTICES ISSUED**

Infringement notices significantly drop off during December and January as community complaints become less frequent during December due to the holiday period. January is quite low as new complaints come in there is time frames given for people to reach compliance. Our aim is to first educate, encourage and then lastly enforcement which usually results with infringements being issued.

**PAYMENTS MADE FROM FINES RECOVERY FOR MONIES RECOVERED**

1. Offenders enter into a payment plan with the Fines Recovery Unit.
2. Payments are made to the Alice Springs Town Council via a bank transfer and these are allocated to the individual infringements.
3. Due to the payment plan, that the Fines Recovery Unit recovers their costs first and the initial amount of the fine, the time it takes for an infringement to be paid in full will vary.

	<b>Recovered</b>
<b>November 2021 - 1</b>	\$ 2 756.57
<b>November 2021 - 2</b>	\$ 4 054.00
<b>December 2021</b>	\$ 2 470.86
<b>January 2022</b>	\$ 5 776.43
<b>February 2022</b>	\$ 3 033.12
<b>Total</b>	<b>\$18 090.90</b>

**KPI – Submit recommendations for By-Laws review**

Target	Measure	Progress
By-Law review commenced.		In draft format awaiting legal review.

**OBJECTIVE 4: DYNAMIC COUNCIL**

A well governed Council that leads by example, advocates for our community, innovates and delivers excellent services, and works with others collaboratively to help create the community we want to live in.

**4.2 People and workplace excellence**4.2.2 Retain a suitably qualified and motivated workforce

<b>KPI – Retain a suitably qualified and motivated workforce</b>		
<b>Target</b>	<b>Measure</b>	<b>Progress</b>
All Performance Appraisals are up to date as per Human Resources guidelines.	Implement a 12-month review with each employee	Not achieved – all Performance reviews will be completed by 30 June 2022
Onboarding reviews	Seek to improve and formalise the onboarding of new team members, including the delivery of 3 and 6-month review.	Ranger unit is currently recruiting
Professional development opportunities available.	On request or recommendation and as identified via staff Performance Appraisals.	A professional development program will be developed for the Ranger Unit by 30 June 2022
Staff are provided with feedback individually and as a group.	Weekly team meetings and fortnightly one-on-one with Manager.	Scheduled weekly team meetings every second Wednesday are a priority but not always met due to community demands. Fortnightly one on one meetings with Manager in an informal manner.
Team meetings are held weekly, this is where training gaps and high priority operations are identified and resolved.	Every second Wednesday	Achieved in most cases

4.2.4 Ensure a safe work environment

<b>KPI – Safe systems of work and operation maintained and developed</b>		
<b>Target</b>	<b>Measure</b>	<b>Progress</b>
All Incident Report Forms lodged on time and actions completed.	Within 24 hours of incident	Achieved
'Safety' is included as a regular standing item on the agenda of all staff meetings.	Every second Wednesday.	A new HSR appointed. Safety will be a standing item on the fortnightly agender.
Review safety procedures and update as required.	Annual	Achieved

<b>KPI – Identify risks and implement appropriate controls</b>		
<b>Target</b>	<b>Measure</b>	<b>Progress</b>
All allocated actions on ASTC Risk Register are completed.	When identified	Achieved

**4.3 Service Excellence**4.3.1 Establish, maintain, review and improve efficient, effective systems

<b>KPI – Identify risks and implement appropriate controls</b>		
<b>Target</b>	<b>Measure</b>	<b>Progress</b>
Procedures discussed and reviewed by Rangers.	Annually reviewed	On track.
Professional and safe procedures.	Monitored daily	A trip and dog bite incident have occurred and resulted in workers compensation claims.

**4.4 Governance Excellence**4.4.1 Responsible fiscal and asset management

<b>KPI – Data to support timely and accurate reporting is maintained</b>		
<b>Target</b>	<b>Measure</b>	<b>Progress</b>
Data entry and administration team keeps accurate records of activity to enable high quality, comprehensive reporting.	On going Quarterly Unit reports to Ordinary Meeting.	Achieved

Complaints data bases reviewed for misrepresentation or omissions.	Weekly	Achieved
Improve asset management with accurate and precise maintenance.	Vehicles and on road operational equipment checked weekly, vehicles serviced as service records indicates.	Ongoing – on track

### KPI – Ranger Unit operates within allocated 2020-2021 Budget

Target	Measure	Progress
Review of Ranger Unit income and expenditure, identifying and explaining variances in the budget.	Quarterly	Over expenditure in uniform budget, budget decreased from \$8000 to \$1000, currently \$840 over budget. Doggy Doo Dispensers are also over budget by \$879 No other variances identified.

## 2. PROJECT PLANNER

Recruitment and training are a high priority on the project planner schedule. Additional to new recruit training, current employees will be assessed and training gaps will be identified and budget will be reviewed in April. Professional development is encouraged amongst the team members both new and long term employees.

The Ranger Unit is also looking at moving animal complaints to the ASTC website to help alleviate some of the pressure off ranger administration. This will also be a good educational platform for the general public, giving them an understanding of what a nuisance animal is and the appropriate steps to take in peacefully working with their neighbour to rectify the problem.

During December Rangers collected a total of 36 abandoned trolleys from the CBD and in good faith returned to their rightful owners. This program has not been consistent this reporting period due to limited complaints and low staffing levels. Rangers are still aware that abandoned trolleys are a problem and will incorporate trolley patrols into their scope of works.

## 2. DIRECTORATE UPDATE

This report provides an update of current Ranger Unit projects and progress from 1 November 2021 to 28 February 2022.

## 3. DETAILED ANALYSIS

The Ranger Unit has been consistently responding to incidents, complaints and supporting ASTC events.

The months of November through to and inclusive of February had on average two rangers operational on the ground in the community. Annual leave, higher duties and a delayed recruitment process were leading contributors.

Rangers were able to assist with four night markets including the annual Christmas Carnival. These ASTC events are always very popular with the community attracting large numbers of residents and visitors. The Australia Day Flag Raising and citizenship ceremony attracted a number of various ASTC employee volunteers, rangers included.

Three rangers actively supported Alice Springs emergency departments with their contribution in crowd and traffic control in the flood on November 10. These actions freed the emergency services teams up allowing them to perform their swift water rescue without obstruction from curious members of the public.

The unit has completed a number of key projects such as out of business hours oval patrols. ASTC had a substantial increase in dog off lead complaints coming in from various sporting associations. Rangers patrolled identified ovals and offered education and advice to pet owners and oval users in good animal management practices. This community engagement was received well and dramatically dropped the number of complaints regarding these issues.

Patrols within the municipality enabled Rangers to monitor rough sleepers, public places compliance, animal management, parking regulations and general by-law breaches. 117 NeatStreet and 318 community complaints were lodged and investigated. As a result, 63 infringements were issued where compliance could not be achieved.

On 26 November 2021, a meeting with Directors, Manager of Technical Services and Acting Manager Rangers to discuss and troubleshoot abandoned trolleys. Pursuant to section 7 of the Alice Springs (Trolley Management) By-laws 2008, the ASTC may seize any trolley found on ASTC land. Once impounded, there is a release fee that is incurred for the retailer to retrieve their trolleys. At the date of this report, the release fee is set at \$169.80 per trolley. Pursuant to section 11 of the aforementioned by-laws, failing to claim impounded trolleys is an offence that may result in infringement notice to the value of \$314.00 per trolley being issued.

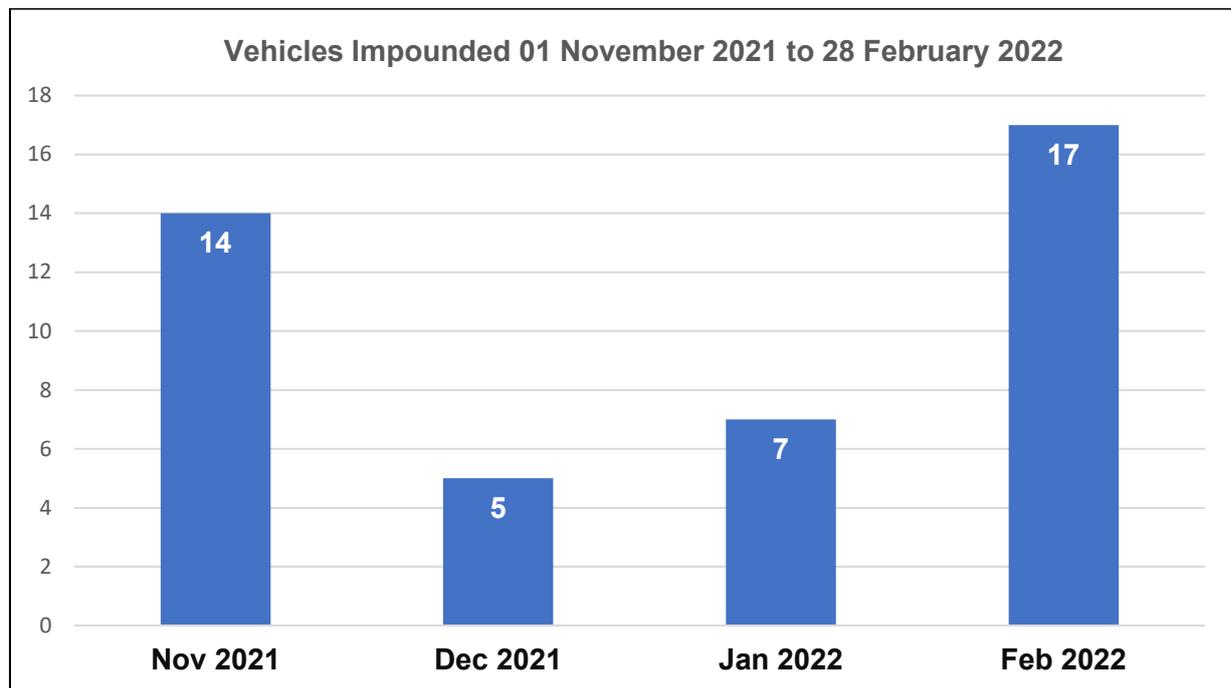
A second meeting was held on 1 December 2021, where it was decided that an authorised officer would be assisted by the ASTC Depot to kickstart the first abandoned trolley blitz. Following this, a letter was drafted and provided to the Managers of Kmart, Coles and Woolworths, informing them of our intentions and extending an offer to work towards a collaborative resolution.

A major abandoned trolleys blitz is planned for April after successful consultation with the relevant stores. Rangers collected and returned 39 trolleys in December. Letters were delivered to store managers outlining Councils intentions to mitigate the growing abandoned trolleys problem.

This reporting period also seen an increase in abandoned vehicles. Rangers always endeavour to remove these vehicles in the quickest and safest manner. 43 abandoned vehicles were removed off ASTC roads. The Ranger unit is currently preparing for 30 unclaimed and unsalvageable vehicles to be recycled. There will be a number of better quality vehicles go out for tender in the coming months.

ASTC Rangers strategic objectives for The ASTC strategic plan 2021-2024		
ASTC Rangers remove reported and dangerous abandoned vehicles from public spaces to ensure a safe community	All abandoned vehicles are assessed and removed in appropriate and legal time frames	Achieved ASTC Rangers have removed 43 vehicles this quarter.  <b>See graph Abandoned Vehicles Removed from Council Roads</b>

**ABANDONED VEHICLES REMOVED FROM COUNCIL ROADS**



ASTC Rangers remove reported and dangerous abandoned vehicles from public places to ensure a safe community.

Sarah Rhodes  
**ACTING MANAGER RANGER UNIT**

TO: DIRECTOR CORPORATE SERVICES – SABINE TAYLOR

AUTHOR: MANAGER YOUTH PROGRAMS – JAY FISO

SUBJECT: YOUTH PROGRAMS UNIT REPORT

REPORTING PERIOD: 1 NOVEMBER 2021 TO 28 FEBRUARY 2022

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## **EXECUTIVE SUMMARY**

This report provides a quarterly update of the Youth Programs Unit within the Community Development Directorate.

### **1. STRATEGIC PLAN**

This quarterly report will provide an update to the progress of works the Youth Unit have been engaged in from the period of 01 November 2021 to 28 February 2021. The works outlined are aligned with the **Alice Springs Town Council Strategic Plan – 2018 to 2021** and progress according to the KPIs.

#### **OBJECTIVE 1: *DYNAMIC COMMUNITY***

A dynamic, prosperous community where everyone is included, underpinned by safe, reliable infrastructure and social investment.

##### **1.1 Inlusiveness and support**

###### ***1.1.1 Develop and enhance programs as well as services***



***Young people excited as they lined up for one of the Splash Parties at ASALC***

KPI – Strengthen learning skills		
Target	Measures	Progress
Develop more content and increase of promotion to boost the young people’s interest in utilising councils’ facilities and engagement to the community.	1 X NEW YEARS EVE SPLASH attendance = 257  4 x SUNDAYS SPLASH attendance = 983  5 x WET WEDNESDAYS attendance = 2,415  SUMMER SCHOOL HOLIDAYS total attendance = 3,655	Achieved and Ongoing – Alice Springs Town Council and NTG have continued to provide these great events during school holidays. This time we added new interesting features that has proved to attract more young people and seeing positive outcomes. The new features are DJ’ing music during the events and art space facilitated by Mark Twohig. Despite the impact of COVID in our community that affected our attendance, we still recorded great attendance of young people coming through with parents and carers, youth services from the Gap, Brown street and Youth Outreach Re-Engagement Team (YORET).



***New feature of the Splash Parties, Art Space have seen the young people engaging in it to showcase their art skills***

***1.1.2 Promote community engagement cohesion and safety.***



***Coach Dennis in the black hoodie, with 3 of the young participants, after one of the youth sessions held every Tuesdays and Fridays***

KPI – Support and working together with key stakeholders		
Target	Measures	Progress
Help young people in building self-confidence and self-believe to do the right thing amongst peers and others with respect.	Averaging 6 to 9 participants per session this last quarter	Achieved – In collaboration with ASTC, Arrernte Community Boxing Academy have completed a full year providing mentorship and training for young people. Sessions held twice a week, Tuesdays and Fridays 4pm – 5pm from February 2021 to February 2022. As a great success, we seen one of the NT champions emerge from this program. As this program was funded under the Alcohol and other Drugs grant 2021, it is not eligible to be funded by the same grant again, but hoping to be continued by the support from ASTC.
Empower Young women	20 participants per session	Achieved – In collaboration with ASTC, Boyles Striking Academy have provided young women age (14-18 years). 20 sessions every Thursdays from 5 <sup>th</sup> August 2021 to 16 <sup>th</sup> December 2021 The team at Boyles Striking have done an amazing job with these young women, empowering them through training and have helped them find part time work with local business



**Arrernte Boxing team**



*Two young women from the Young Women Empowerment program, pairing up for set workout drills of offence and defence.*

KPI – Support and working together with key stakeholders		
Target	Measures	Progress
Taking on any given opportunities to be inspired.	Gap young people = 7 Yirara College = 6 Arrernte Boxing = 20	Achieved – Alice Springs Town Council collaborated with Aboriginal Tennis NT and Alice Springs Tennis Association, for young Indigenous players to meet Ash Barty, women’s tennis world number one and Australian Open champion. The aim of the event was to engage more Indigenous youth in positive activities, such as tennis. As an Indigenous woman herself, Ash wanted to leverage her position as a positive role model.



*Ash Barty showing her Australian Open trophy to young participants of the tennis clinic in Alice Springs*

**FUTURE PROJECTS (until November 2022)**

<b>PROJECT</b>	<b>PROPOSED DATES</b>	<b>PROJECT DETAILS &amp; STATUS</b>
<b>YOUTH SUMMIT</b>	Postponed to May 2022	All schools to have 5-10 participants each to unite as one voice for young people's opinion and needs in Alice Springs
<b>YOUTH WEEK</b>	6 <sup>th</sup> April 2022 Youth week is celebrated from 4 <sup>th</sup> to 14 <sup>th</sup> April 2022	Celebrating Alice Springs Youth on the Council lawns, with performances and speeches from the young people, workshops of career paths and support from other services.
<b>YOUTH RECYCLE ART PRIZE (during the Youth Week)</b>	Opens on 8 <sup>th</sup> April 2022 and closes on 17 <sup>th</sup> April 2022	Council's annual event that keeps growing every year since 2019.
<b>YOUTH CULTURE FESTIVAL</b>	29 <sup>th</sup> April 2022	Alice Springs is a multicultural community. Initiating a Culture Festival will allow different countries to showcase their culture so young people will have a better understanding of their ethnicity through dance, food, story-telling, arts, etc.
<b>HEALTHY YOUTH HEALTHY COMMUNITY</b>	27 <sup>th</sup> March 2022 - first episode starts	Alcohol and Other Drugs grant funded this amazing event that will have a lot of the young people interested in. The program will run in 4 different locations - ASALC, Outback crossfit, YMCA and Bushmob
<b>PHONEY FILM</b>	July 2022	Celebrating its 8 <sup>th</sup> year of running this event and looking at growing it more each year to cater to the young people's needs in this day and age of technology, utilising skills and creativity.
<b>WINTER FEST for youth</b>	18 <sup>th</sup> June 2022	Mid-year youth festival to celebrate the start of winter as a community, creating a great line up of music and dancing from the young people and role models.
<b>YOUTHS GOT TALENT</b>	4 <sup>th</sup> August 2022	Valuing the young generation's talent. Bringing to life a version of Talent shows the young people see on TV and all social media platforms, and

PROJECT	PROPOSED DATES	PROJECT DETAILS & STATUS
		implementing it to Council's own Youths Got Talent. A safe and fun event to allow young people to showcase hidden talents to the community and in return of support and togetherness to help our young people pursue further.
<b>BRING IT ON</b>	2 <sup>nd</sup> September 2022	Expression of ART, bringing music to life through dancing. Implement to all schools in Alice Springs from primary, middle and senior levels. Students represent each school with a fun competitive dancing event.
<b>SUMMER SAM</b>	18 <sup>th</sup> November 2022 Possibly 3 Day Event	Year 2 of the event based on the success of 2021 SUMMER SAM, aiming to grow its hype each year, and having it as an event for young people looking forward to end of school and Christmas.

## 2. DETAILED ANALYSIS

Not applicable for this reporting period.

## 3. BUSINESS UNIT REVIEW

Not applicable for this reporting period.

## 4. GOVERNANCE, RISK AND COMPLIANCE

The Youth Programs Unit has the following procedures in place:

### **Work, Health and Safety**

- JSEAs for public art contractors
- Adhere to Workplace Health and Safety PSD requirements
- Incidents reported correctly within allocated timeframes.

### **Legislation Compliance**

- Council policies and procedures
- *Local Government Act 2008*
- *Copyright Act 1968*

**Risks**

- Limited framework for induction of volunteers.
- Following NT Health COVID directives for events, programs and projects
- Event safety plans developed and submitted for all events over 500 people, as per NT Health COVID requirements
- Appropriate staff training and awareness.

**5. CORPORATE PLAN**

Not applicable for this reporting period.

A handwritten signature in black ink, appearing to read 'Jay Fiso', is positioned above the printed name and title.

Jay Fiso  
**MANAGER YOUTH PROGRAMS**

**REPORT**

**TO: ORDINARY COUNCIL MEETING – TUESDAY 22 MARCH 2021**

**SUBJECT: COMMUNITY GRANTS PROGRAM – 2022 ROUND**

**AUTHOR: COMMUNITY DEVELOPMENT OFFICER – HARA CARRAGHER**

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**EXECUTIVE SUMMARY**

The purpose of this report is to inform Council of the recommendations related to applications received for the five community grant streams: Community Development, Community Assistance, Araluen Access, Youth Development and Sustainability Initiatives grants, for the 2022 round of funding.

**IT IS RECOMMENDED**

**That Council endorse the recommendations outlined and approve \$80,058.06 in funding for the 2022 Community Grants recipients.**

**REPORT**

**1. BACKGROUND**

The objectives of Council's Community Grants Program are to support community initiatives and encourage the ongoing social, cultural, recreational and environmental development of Alice Springs. Community groups were invited to apply during the dates the Alice Springs Town Council Community Grants Program was running from Tuesday 25 January to Monday 21 February 2022.

**2. DISCUSSION**

Twenty-nine (29) applications were received in total with twenty-five (25) found to be eligible for the 2022 Community Grants round. Applications that were ineligible were three (3) school-based projects that did not adequately show how they involved the wider community and one (1) for-profit business who did not meet the criteria.

Each application has been assessed on the attached criteria (*Attachment B*) to ensure a transparent judging process as per Council's *Grants, Sponsorship and Donations Policy*.

The Community Development Unit recommends that grants listed in *Attachment A* be endorsed for funding from the following budget lines:

- Community Assistance & Development Grants budget line (404.22.592)
- Youth Projects budget line (439.22.592)
- Araluen Community Access Grant funds budget line (408.22.592)

- Sustainability Initiatives Grant funds budget line (640.22.592)

### 3. **POLICY IMPACTS**

Each grant application was assessed against the Alice Springs Town Council Strategic Plan 2018-2021. The strategic objectives met by the approved grant applications are:

OBJECTIVE 1: A dynamic community

#### **1.1: Inclusiveness and support**

1.1.1: Develop and enhance programmes, as well as services

1.1.2: Promote community engagement, cohesion and safety

1.1.3: Proactively embrace diversity, ensuring equitable participation opportunities

#### **1.2: Economic growth and prosperity**

1.2.3: Support ongoing tourism development and prosperity

OBJECTIVE 2: A great place to live

#### **2.1: Community life, promoting a healthy, vibrant culture**

2.1.1: Provide sport, recreation and leisure opportunities, which maximise social capital

2.1.2: Promote active lifestyles for people of all ages

#### **2.3: Enhance life-long learning, library and technology services**

2.3.1: Protect and promote local history and heritage

OBJECTIVE 3: Leadership in sustainability

#### **3.2: Reduce Alice Springs' carbon footprint**

3.2.2: Educate and enable the community with regards to waste reduction, waste management, water consumption and recycling.

#### **3.3: Conserve and protect the Alice Springs environment**

3.3.1: Support a healthy, natural living environment.

### 4. **FINANCIAL IMPACTS**

This report recommends the following financial impacts:

<b>Community Grant</b>	<b>Amount to be funded</b>	<b>Amount Available</b>	<b>Amount Remaining</b>
Community Assistance Grant	\$10,309.04		
Community Development Grant	\$50,569.02		
Araluen Community Access Grant	\$6,690.00		
Youth Development Grant	\$10,000.00		
Sustainability Initiatives Grants	\$2,500.00		
<b>Total Amount (all Budget Lines)</b>	<b>\$80,058.06</b>	<b>\$83,000</b>	<b>\$2,941.94</b>

**5. SOCIAL IMPACTS**

The intention of the Community Grants Program is to encourage and support local community initiatives, the community development of Alice Springs and local projects which demonstrate broad based benefit to the community.

**6. ENVIRONMENTAL IMPACTS**

There will be positive environmental impacts through projects being funded, some of which will improve community infrastructure, and others increasing place making and vibrancy of public spaces in the Alice Springs municipality.

**7. PUBLIC RELATIONS**

The Community Grants Program is a public undertaking that maintains and grows Council's positive relationship with local groups, leaders and the broader community.

**8. ATTACHMENTS**

Attachment A – Recommended Community Grants  
Attachment B - Assessment Criteria Template



Hara Carragher  
**COMMUNITY DEVELOPMENT OFFICER**



Kate Walsh  
**MANAGER COMMUNITY AND CULTURAL DEVELOPMENT**

**ATTACHMENT A**

Organisation	Purpose	Funding Requested	al Funding Recommen	Eligibility
<b>Community Assistance Grant</b>				
Birth and Beyond Parent Resource Centre	To expand the range of books, CD's, DVD's for hire and update some of the most-borrowed books for new editions. It is important to keep up with the latest best-practice recommendations and medical research and to make it available to our members.	\$1,500.00	\$1,500.00	Yes
Alice Springs Netball Association	ASNA is seeking funding to assist the development and growth of a Sports Fundamentals program. This program is a multi-sport program for children aged 18 months - 5 years.	\$1,500.00	\$1,500.00	Yes
Prison Fellowship Australia	The aim of Prison Fellowship is to provide support to prisons as well as the families of prisoners through the provision of a safe and reliable bus service.	\$1,500.00	\$1,500.00	Yes
Central Australian Community Toy Library Inc	The aim of the project is to provide a range of children's car seats for hire that are high quality, safe, affordable and accessible to the community..	\$1,309.04	\$1,309.04	Yes
Neighbourhood Watch NT	To hold a series of four scheduled 'community connection' events, including a picnic in the Park in June, Zumba/Conga in August, Community movie in October, Christmas -Cake, Coffee & Community Chat in December. <b>*Council is partnered with Neighbourhood Watch NT and Victims of Crime NT with a contribution of \$200,000.00 for the Protect Alice initiative.</b>	\$1,500.00	\$1,500.00	Yes
Alice Springs Malayee Association (AMA)	To support the Vishu & Easter Night 2022 event put on by the Alice Springs Malayalee Association (AMA).	\$1,500.00	\$1,500.00	Yes
			<b>\$10,309.04 (GST Inc)</b>	
<b>Community Development Grant</b>				
Women's Museum of Australia	'Cellblock Studio' will provide an accessible and affordable co-working space for local artists, writers, musicians, designers, creative thinkers, entrepreneurs, and freelancers. The project we are proposing is the initial set up of one coworking studio space within a large cell in the Old Gaol at the Women's Museum of Australia. The studio will be suitable for "hot desking" with 8-10 chairs around a long table in the largest cell in the old Men's Block of cells.	\$4,965.00	\$4,965.00	Yes

Tangentyere Artists	The Town Camps Ceramics Workshops will assist in the expansion of Tangentyere Artists operations from painting and drawing to include ceramics practice.	\$5,000.00	\$5,000.00	Yes
Central Australian Rough Riders	To purchase high quality brushcutters for trail crew to ensure that trails can be whipper snipped prior to the EITA 2022 event. This will clear and repair the MTB Trail Network following the heavy rains and large scale buffell growth during recent months.	\$2,988.02	\$2,988.02	Yes
Friends of Araluen Inc	To support the Celebrating & Recording Living Histories of Alice Springs' project and contract a film/audio technician who will be responsible for filming all the Living History speakers, editing the films and preparing them for viewing. As the events will be filmed, a sound technician will be employed to ensure sound quality is maximum.	\$5,000.00	\$5,000.00	Yes
Centralian Senior College	To purchase an extra wing curtain for the school theatre to prevent light from coming through the back stage. This project aims to create a facility that is more accessible to community groups as well as increasing capacity of the school to promote excellence in the arts.	\$4,316.00	\$4,316.00	Yes
Central Craft	To hold a 'Come and Try Ceramics!' school holiday program this June-July break. We aim to provide a safe and fun learning environment in which young people who are interested in learning about the process of creating ceramics through a hands-on learning approach.	\$3,300.00	\$3,300.00	Yes
Alice Springs World Chamber Orchestra	To create a national-level Arts event and quality educational opportunity for Alice Springs audiences and artisans. This will involve a week with one of Australia's leading contemporary composers, Elena Kats-Chernin and the Alice Springs World Chamber Orchestra, culminating in an inclusive concert at Araluen Arts precinct to showcase commissioned works for ASWCO	\$5,000.00	\$5,000.00	Yes
Incite Arts	Strong Feelings 2022 (SF) will comprise the rehearsal, production and presentation of an original new work by learning-disabled artists from the stArts with D Performance Ensemble (SWD). It will provide a platform to showcase and share the unique cultural voice of Central Australia's only disability-led performance ensemble.	\$5,000.00	\$5,000.00	Yes

Olive Pink Botanic Garden	The Olive Pink Botanic Garden is staging an opera on the life of the extraordinary Olive Pink to be performed in October 2022. The grant will support the marketing of the opera within Alice Springs through the use of light pole banners and other street banners.	\$5,000.00	\$5,000.00	Yes
8CCC Community Radio	8CCC Community Radio Aims to purchase a 60cm wheelchair/ mobility ramp to ensure that the Alice Springs community has access to accessible staging for community events.	\$5,000.00	\$5,000.00	Yes
Foodbank SA - Central Australia	To provide Healthy Meal Packs to those experiencing food insecurity in language; reduce food insecurity/hunger and provide nutritious, healthy food options. Improving the soft entry to food education of socially disadvantaged and vulnerable in our community will improve their food security and provide life-long skills. <b>*Foodbank SA-Central Australia received \$20,000.00 from Council November 2021 for operational costs</b>	\$5,000.00	\$5,000.00	Yes
			<b>50569.02 (GST Inc.)</b>	
<b>Araluen Access Grant</b>				
Central Australian Art Society	To help run the Advocate Art Award, this is exhibited in the Araluen Galleries, and is open to Central Australian artists, both amateurs and professional	\$2,000.00	\$2,000.00	Yes
Sadadeen Primary School	Running of the 10-year anniversary of Alice Can Dance held at the Araluen Arts Centre. ACD brings together over 250 kids from Alice Springs' 9 public schools to perform over a seven week period. In collaboration with GUTS Dance. A photographic exhibition of project highlights over the past 10 years that brings together past members of the Alice Can Dance team and student alumni will also be produced.	\$2,000.00	\$2,000.00	Yes
Australian Dance Academy	To run the 39th Annual 'Magic of Dance' for 2022 performed by young dancers on stage at the Araluan Arts Centre.	\$2,000.00	\$2,000.00	Yes
Alice Springs Quilting Club Inc	To hold an exhibition 'Territory Quilts 2022' and showcase quilts by Alice Springs Quilting Club at Witchetty's in early/mid-October which provides a showcase for the work of the Club members and highlights the variety of works produced.	\$680.00	\$680.00	Yes
			<b>\$6,680 (GST Inc.)</b>	
<b>Youth Development Grant</b>				

Alice Springs Clay Target Club	To purchase equipment (2 x 12 gauge shotguns) in order to provide community members the opportunity to try the sport of clay target shooting. This will allow the club to offer one on one coaching and an introduction for women and juniors (also suits smaller framed men) and wheelchair bound people to try the sport.	\$5,000.00	\$5,000.00	Yes
Guts Dance // Central Australia (GUTS)	GUTS is seeking support for it's Brave Bodies program, which targets female identifying young people between the ages of 12 - 18 who otherwise may not have access to opportunities to engage with dance programs or training within our community. The program has a particular focus on First Nations and culturally diverse participants.	\$5,000.00	\$5,000.00	Yes
			<b>\$10,000 (GST Inc.)</b>	
<b>Sustainability Initiatives</b>				
Alice Springs Aeromodellers	The project's aim is to install solar panels, charge control board, batteries and a large capacity pure sine wave (DC/AC) converter to provide power for hot water in the club's toilet, shower and kitchen. The system will also boost the current club's power capacity which at the moment provides limited power for LED lights only.	\$2,500.00	\$2,500.00	Yes
			<b>\$2,500 (GST Inc.)</b>	
		<b>Total Grant Funding</b>	<b>\$80058.06 (GST Inc.)</b>	
<b>Ineligible applications</b>				
OT Inspire Australia LTD	Beach/sand mats to allow to support members of the community who are manual wheelchair or electric wheelchair mobile	\$5,000.00	Nil	Ineligible. For-profit business and budget also incorrect
Centralian Senior College	To acquire a car hoist to further facilitate the learning of enrolled year 11 and 12 students in the first mechanics course to be offered at CSC.	\$5,000.00	Nil	Ineligible. Did not adequately show how the project involved the wider community (school based)

Centralian Middle School	The aim of the Small Groups Class Outdoor Education and Community Engagement project is to provide CMS students with Outdoor Education and Social and Emotional Wellbeing programs that develop connection to the Alice Springs community. The project will deliver a number of activities for students, including mountain biking, indoor rock climbing, swimming, squash and boxing/ fitness.	\$5,000.00	Nil	Ineligible. Did not adequately show how the project involved the wider community (school based)
Larapinta Primary School	The Larapinta Primary School Vegetable Garden project aims to foster student and staff change agents through developing skills and knowledge that empower individuals to make change in their daily lives for a sustainable future through the establishment of a vegetable garden.	\$2,500.00	Nil	Ineligible. Did not adequately show how the project involved the wider community (school based)

## ATTACHMENT B

Organisation Name

ASTC Funding requested

ASTC Funding recommend (full, part or no funding)

Is the project based within the Alice Spring local municipal area? Y/N

Does the project meet all eligibility requirements? Y/N

Objective 1: A dynamic community	1.1 Inclusiveness and support	
	1.2 Economic growth and prosperity	
	1.3 Safe and reliable public infrastructure	
Objective 2: A great place to live	2.1 Community life, promoting a healthy, vibrant culture	
	2.2 Sense of place and public amenity	
	2.3 Enhance life-long learning, library and technology services	
Objective 3: Leadership in sustainability	3.1 Reduce Council's carbon footprint	
	3.2 Reduce Alice Springs' carbon footprint	
	3.3 Conserve and protect the Alice Springs environment	
Objective 4: A dynamic Council	4.1 Leadership and advocacy excellence	
	4.2 People & workplace excellence	
	4.3 Service excellence	
	4.4 Governance excellence	

<b>Criteria</b>	<p><b>Scoring</b></p> <p>0 = cannot meet or will not deliver</p> <p>10 = easily meets or definitely will deliver</p>
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<b>Council Strategic Plan Alignment</b>	The project or event meets the strategic objectives of the Alice Springs Town Council's strategic plan, and will benefit the residents of Alice Springs	<b>Weighting</b>	<b>Points</b>	<b>Score</b>
		20%	10	20%
<b>Realistic Objective</b>	The project or event objectives are clear and achievable	<b>Weighting</b>	<b>Points</b>	<b>Score</b>
		20%	10	20%
<b>Partnership</b>	There is evidence of collaboration and partnership to maximise the use of existing community resources and avoid duplication.	<b>Weighting</b>	<b>Points</b>	<b>Score</b>
		20%	10	20%
<b>Budget</b>	The budget is realistic with clear costing for all aspects of the project and demonstrates a contribution from the organisation.	<b>Weighting</b>	<b>Points</b>	<b>Score</b>
		20%	10	20%
<b>Environmental and Accessibility Considerations</b>	There is evidence that the applicant has considered the environmental impacts; and if applicable, accessibility options of the project or event for the community	<b>Weighting</b>	<b>Points</b>	<b>Score</b>
		20%	10	20%

<b>Total</b>	<b>100%</b>
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**REPORT**

**TO: ORDINARY COUNCIL MEETING – TUESDAY 22 MARCH 2022**

**SUBJECT: PROTECT ALICE UPDATE REPORT**

**AUTHOR: MANAGER COMMUNITY AND CULTURAL DEVELOPMENT – KATE WALSH**

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**EXECUTIVE SUMMARY**

The purpose of this report is to provide an update of Protect Alice: My Town, My Home Community Safety and Home Security Initiative.

**IT IS RECOMMENDED**

**That this report be received and noted.**

**REPORT**

**1. BACKGROUND**

At Council's Ordinary Meeting held 9 March 2021, Council resolved a partnership with Victims of Crime NT (VoCNT) and Neighbourhood Watch NT (NHWNT) to implement the Protect Alice initiative. A transfer of \$200,000 from COVID-19 reserves was approved to fund the initiative.

A business case was submitted to Council on 8 June 2021 and included four elements, accessed individually or together to meet the safety and security needs of community members:

1. Free Home Security Assessments (HSA), delivered face to face or online.
2. Funding for eligible home security improvements, after VoCNT staff have assessed based on a point rating system.
3. Personal Safety Workshops delivered for free to residents.
4. Crime prevention messaging to educate and build better community awareness and attitudes.

A Memorandum of Understanding (MOU) was signed on 9 September 2021 formalising the partnership.

**2. DISCUSSION**

Victims of Crime NT and Neighbourhood Watch NT are required to report back to Council on a quarterly basis with an update of the initiative. *Attachment A* shows the quarterly report for the period 4.10.21 – 31.12.21 and *Attachment B* shows the survey results from the Personal Safety workshops held 5 and 6 October 2021.

The next community Personal Safety Workshop is scheduled for 11 April and Seniors Personal Safety Workshop is scheduled for 14 April 2022.

The agreed decision not to promote the availability of Home Security funding will be revisited. VoCNT and NHWNT propose to promote the availability of up to \$750 in funding for security improvements for residents widely in February 2022, with the knowledge that the funding will be likely utilised quickly once promotion starts.

### **3. POLICY IMPACTS**

#### **Alice Springs Town Council Strategic Plan 2018-2021**

The following objectives of the current Council Strategic Plan align with Council playing a role in addressing crime and community safety.

##### **Objective 1: A Dynamic Community**

###### **1.1 Inclusiveness and support**

1.1.1 Develop and enhance programmes, as well as services

1.1.2 Promote community engagement, cohesion and safety

### **4. FINANCIAL IMPACTS**

\$200,000.00 has been transferred from the COVID-19 Reserve for the Protect Alice initiative.

### **5. SOCIAL IMPACTS**

Council's funding will allow improvements to the safety and security of Alice Springs residents.



*Signing of the Memorandum of Understanding (MOU) on 9 September 2021  
between Victims of Crime NT, Neighbourhood Watch NT and Alice Springs Town Council.*

### **6. ENVIRONMENTAL IMPACTS**

Nil

### **7. PUBLIC RELATIONS**

The Protect Alice initiative will demonstrate Council's commitment to the security and safety of Alice Springs residents and will grow Council's positive relationship with security focussed agencies and the broader community.

8. **ATTACHMENTS**

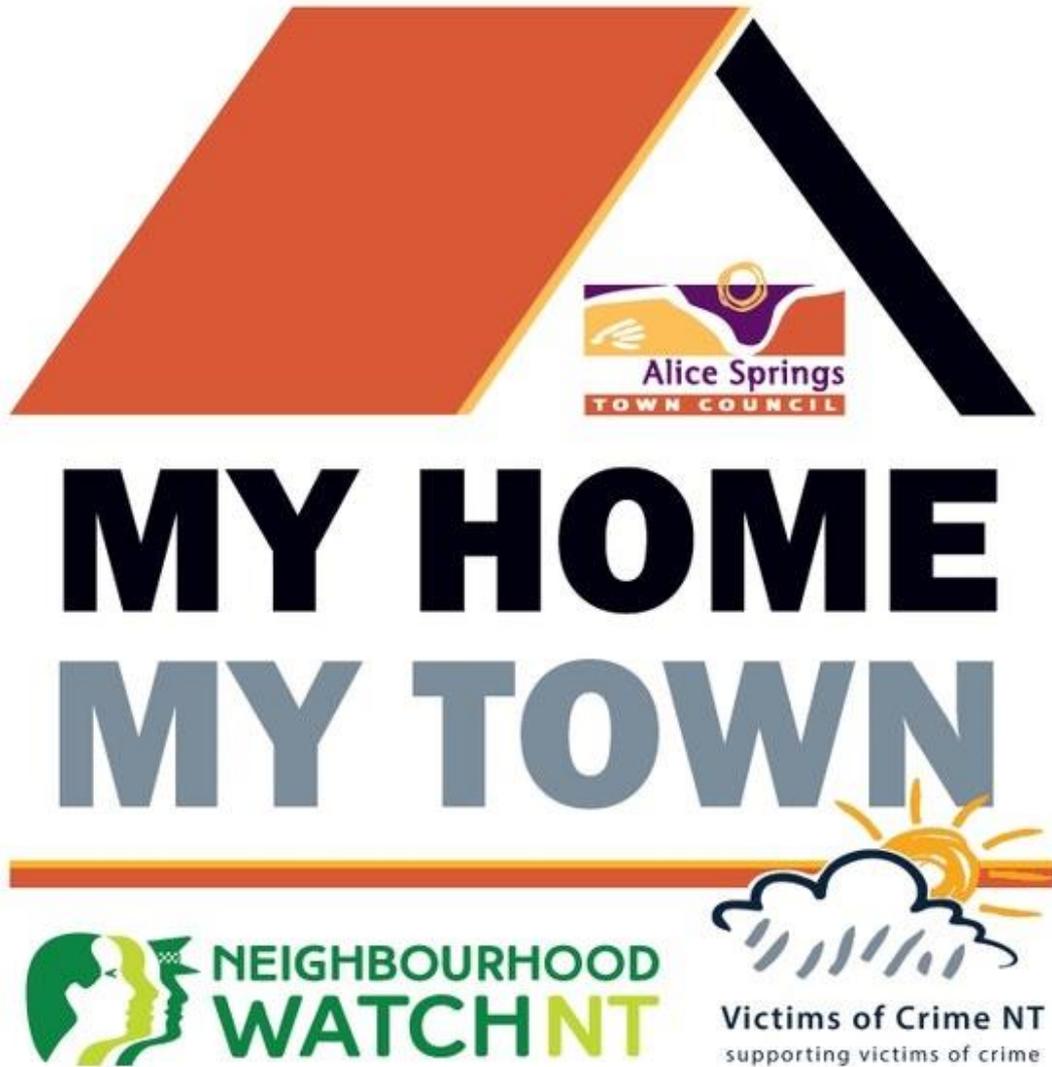
Attachment A – Quarterly report for the period 4.10.21 to 31.12.21

Attachment B – Survey results - Personal Safety workshops 5 to 6 October 2021

A handwritten signature in black ink, appearing to read 'Walsh'.

Kate Walsh

**MANAGER COMMUNITY AND CULTURAL DEVELOPMENT**



**QUARTERLY REPORT**

**Prepared for ALICE SPRINGS TOWN COUNCIL**

## SCHEDULE 2 – QUARTERLY REPORTING OF PROGRAM ATTENDANCES

Name of Program: Protect Alice/My Home My Town

Report for the months of 4/10/21 – 31/12/21

I, Melinda Fleming, hereby certify to Alice Springs Town Council that the following statistics concerning the Program named herein are true and correct.

Total number of home security assessments delivered	21
Total amount of security funding granted to the community	\$608  Only one case has been paid, although 8 others are in progress/pending completion for the reporting period. As agreed initially we did not include promotion of funding for security upgrades in prepared promotional collateral. This was due to concerns about the sudden uptake of that funding and potential exhaustion of funding so early in the MHMT project. VoCNT also had a new staff member settling into our Alice Springs office at the time of launch. Broad promotion of this part of the project will occur from week beginning January 17, via social media and the MHMT landing page content (updated content will be forwarded by NHWNT to the ASTC marketing team). VoCNT anticipates immediate enquiries, home security assessment bookings and access to that funding for home security improvements.
Number of Personal Safety workshops delivered and attendance numbers	Seniors Personal Safety – 5/10/21, 12 participants Community Safety – 6/10/21, 13 participants Senior Personal Safety Refresher – 6/10/21, 14 participants. This event was a follow up on previous safety workshops held in Alice Springs during August 2020. NHWNT and VoCNT acted on the leverage opportunity to offer it during the launch week. Although funded separately, in the context of the new initiative it assisted participants to refresh what they had learned and share with others the strategies they had been able to practice since the original workshop.
Feedback from Alice Springs Community	Workshop survey summaries attached in excel format.  Survey data from Home Security Assessments and Security Improvement funding will be available at next quarterly report

### Community Safety Campaign:

Delays have been experienced in getting the required CAD approval for the videos, which was due to the inclusion of First Nations language in one and CAD's requirement to confirm the exact translation. Thankfully, that has now been completed and it is expected that the 3 videos comprising the community safety campaign will be aired on television within one week of this report. Videos promoted on social media during the launch week reached some 5000 people.

### Future Personal Safety Workshop dates:

- Feb 10, 12
- April 11,12



Melinda Fleming  
Chief Executive Officer, Victims of Crime NT  
12 January, 2022

**Survey Results - Community Personal Safety Workshop Alice Springs 6 October 2021**

13 x Surveys completed

Q1 Recommend workshop				Q2 Workshop Organised?					Q3 Workshop length			Q4 Venue Rating				
extremely likely	likely	not likely	undecided	extremely organised	very organised	somewhat organised	not so organised	not at all organised	too long	too short	about right	excellent	very good	good	fair	poor
12	1			10	3						13	10	3			

**Q1. How likely is it that you would recommend this workshop to a friend or colleague? Comments**

**Q5. What did you enjoy most about the workshop?**

- Simple techniques, practical application.
- The food. Plus the extra tips.
- Good practical activities and advice.
- Everything, especially our presenter.
- Presenter was really fun. Clever.
- The physical parts.
- Physical practice.
- The activities.
- Physical activities.
- The activities.
- Watching and practicing with the trainer/ police.

**Q6 - Do you have any suggestions or ideas to improve this workshop?**

- Addition of counter-intuitive behaviours e.g wanting to hide, head down, no eye contact when afraid = wrong
- Practice/ test on situational awareness.

Q7 After completing the workshop how			
Extremely Safe	Somewhat Safe	Neither Safe or Unsafe	Unsafe
8	5	1	

**Q7 - Now that you have completed this workshop, how safe do you feel? Please comment...**

Feel more confident of what to do when I'm in danger.  
 I generally feel safe  
 I always feel like I live in a safe area.  
 I feel like I now know more.  
 To always be vigilant sometimes we think it won't happen to me or we feel safe.  
 Good refresher.

**Q8 - How did you hear about this workshop?**

NHWNT.  
 Zumba class.  
 Todd Mall markets.  
 VOC Alice Springs.  
 Zumba class.  
 My mum.  
 NHWNT.  
 Facebook.  
 NHWNT.  
 Family.  
 NHWNT.  
 Online.

**Survey Results - Senior's Personal Safety Workshop Alice Springs 5 October 2021**

12 x Surveys completed

Q1 Recommend workshop				Q2 Workshop Organised?					Q3 Workshop length			Q4 Venue Rating				
extremely likely	likely	not likely	undecided	extremely organised	very organised	somewhat organised	not so organised	not at all organised	too long	too short	about right	excellent	very good	good	fair	poor
11	1			8	3						11	6	3	1		

**Q1. How likely is it that you would recommend this workshop to a friend or colleague? Comments**

Education is always a must.  
 Just as beneficial the second time.

**Q5. What did you enjoy most about the workshop?**

Self-defense.  
 Attendee participation.

Makes you think and become aware.  
 Practical although I was apprehensive trying it.  
 Great presenters and were very friendly.  
 Sharon's presentation and physical exercises.  
 Presenter was knowledgeable and easy to listen to.  
 Practical activities.  
 Friendly atmosphere, good presentation.  
 Helpful advice and demonstration.

**Q6 - Do you have any suggestions or ideas to improve this workshop?**

Local tv and radio ads.  
 Venue good but not for night time x4

Q7 After completing the workshop how			
Extremely Safe	Somewhat Safe	Neither Safe or Unsafe	Unsafe
4	5	1	

**Q7 - Now that you have completed this workshop, how safe do you feel? Please comment...**

A good refresher for me.  
 Suggestion of room with a lock and a device with dog barking.  
 More aware.  
 More aware of personal safety.  
 Has made be very aware of my surroundings.  
 I feel safer by knowing what to do.

**Q8 - How did you hear about this workshop?**

Newsletter.  
 word of mouth x 3  
 Senior's expo x 4  
 Facebook.  
 VOCNT.

MINUTES OF THE  
**TOURISM, EVENTS & PROMOTIONS COMMITTEE MEETING**  
 THURSDAY 24 FEBRUARY 2022 at 4:00PM  
 ARUNTA ROOM, CIVIC CENTRE

*The adoption of the minutes does not imply the adoption of all recommendations. Refer to the accompanying recommendations document in the meeting agenda.*

**1. ATTENDANCE**

PRESENT:

Mayor Matt Paterson  
 Councillor Marli Banks (Chair)  
 Stephen Jarrett, Tourism Central Australia  
 Hannah Smyth, Tourism NT  
 Lisa-Marie Burgoyne, Community member  
 Dale McIver, Community member  
 Mary Jane Warfield, RedHot Arts  
 Ria Mitchell, Chamber of Commerce (*proxy for Nicole Walsh*) (arrived at 4:38pm via Zoom)

OFFICERS IN ATTENDANCE:

Kate Walsh, Manager Community and Cultural Development  
 Hara Carragher, Community Development Officer  
 Telly Ociones, Executive Assistant (minutes)

APOLOGIES:

Councillor Mark Coffey  
 Councillor Kim Hopper  
 Nicole Walsh, Chamber of Commerce Central Australia  
 Deanne Fenton, Community member  
 Leon Tripp, Department of the Chief Minister (*proxy for Liz Olle*)  
 Robert Jennings, Chief Executive Officer  
 Sabine Taylor, Director Corporate Services

<b>14<sup>th</sup> Alice Springs Town Council                      Tourism, Events &amp; Promotions Committee - Attendance                      List 2021/2022</b>					
	<b>18 Nov- 21</b>	<b>24 Feb - 22</b>			
Mayor Matt Paterson	✓	✓			
Councillor Marli Banks	✓	✓			
Councillor Kim Hopper	✓	A			
Councillor Mark Coffey	✓	A			
Nicole Walsh	A	✓ Proxy			
Stephen Jarrett	✓	✓			
Hannah Smyth	✓	✓			
Deanne Fenton	✓	A			
Courtney Organ	✓	--			

Leon Tripp	A	A			
Jeanette Shepherd/MJ Warfield	✓	✓			
Dale Mclver	✓	✓			
Lisa-Marie Burgoyne	✓	✓			

✓	Attended	A	Apology received
✓ Proxy	Proxy attended in place of committee member	--	No attendance and no apology received
	Not a member		

The meeting opened at 4:00pm.

## 2. DISCLOSURE OF INTEREST

- 2.1 Lisa-Marie Burgoyne declared an interest on Agenda item 6.4, Desert Song Festival 2022 sponsorship application.
- 2.2 Dale Mclver declared an interest on Agenda item 6.5, Alice's Longest Desert Lunch sponsorship application.

## 3. MINUTES OF PREVIOUS MEETINGS

### RESOLVED:

**The minutes of the Tourism, Events and Promotions Committee meeting held 18 November 2021 be confirmed as a true and correct record of that meeting.**

Moved: Dale Mclver  
Seconded: Hannah Smyth

## 4. BUSINESS ARISING FROM PREVIOUS MINUTES

### 4.1 Tourism, Events and Promotions Committee Budget (Standing Item)

There was a variance of \$1,000 at last meeting's budget report, which has been corrected. The total remaining budget for Tourism, Events and Promotions Committee for this financial year is \$36,800.

Council quarantined \$12,263.20 for the financial year 2021/22 for the Bannerconda banner system (Council Resolution No. 21709). Although this has been committed, this has not been spent at this stage, and should be included back in the budget.

Discussion held to reallocate the reserved budget for Bannerconda banner system.

### **ACTION:**

Council officers to conduct a review of the Bannerconda banner system regarding its current use and effectivity in due course.

Discussion ensued about the allocation of sponsorship applications for current and future events for financial year 21/22 and 22/23.

**RESOLVED:**

That it be a recommendation from the Tourism, Events and Promotions Committee to Council:

- A. That Council rescind Council Resolution 21709 resolved at the Ordinary Council meeting held on 8 June 2021, which reads as follows:**

*That the \$12,263.20 for the Tourism, Events and Promotions Advisory Committee for the purpose of the Bannerconda flags be reserved until authorised by Council.*

- B. That Council allocates \$12,263.20 to the Tourism, Events and Promotions Advisory Committee budget line.**

Moved: Dale McIver

Seconded: Stephen Jarrett

**4.1 TEPC Terms of Reference**

Council is currently reviewing the Terms of Reference of all Council Advisory Committees. Committee members have the opportunity to provide feedback once a draft Terms of Reference is presented to the Committee.

**ACTION:**

Council officers to provide a draft TEPC Terms of Reference for Committee members to comment.

**5. DEPUTATIONS**

Nil

**6. OTHER BUSINESS****6.1 Sponsorship Application – Bush Bands Bash**

Music NT is seeking financial sponsorship of \$10,000 for Bush Bands Bash to assist with funding the hiring of event staff, equipment and production hire and site management materials. The event will be held from 14 to 18 September 2022.

The event received \$5,000 financial sponsorship from Council in 2018, 2019 and 2021.

Discussion ensued about the application in terms of the remaining Committee budget, previous sponsorships received from Council and the in-kind support from Council.

The Committee considered the application and agreed to provide support for \$5,000.

**RESOLVED:**

That it be a recommendation from the Tourism, Events and Promotions Committee to Council:

**That Council support the application from Music NT to the value of \$5,000 (incl. GST) for the Bush Bands Bash event to be held from 14 to 18 September 2022.**

Moved: Stephen Jarrett  
Seconded: Hannah Smyth

## 6.2 Sponsorship Application – Finke Desert Race Incorporated

Finke Desert Race Inc. is asking for \$16,500 towards co-organising the Finke Street Party & Night Markets and fund the cost of the entertainment and temporary fencing.

The event received \$5,000 financial sponsorship from Council in 2019 and 2021.

Discussion ensued about the application in terms of the number of people who will attend, the total value of the event, in-kind support from Council and the benefits it will contribute to the Alice Springs community. The Committee agreed to approve \$10,000 financial sponsorship.

### **RESOLVED:**

That it be a recommendation from the Tourism, Events and Promotions Committee to Council:

**That Council support the application from Finke Desert Race Inc to the value of \$10,000 (incl. GST) for the 2022 Tatts Finke Desert Race Street Party and Night Markets to be held on 9 June 2022.**

Moved: Stephen Jarrett  
Seconded: Lisa-Marie Burgoyne

## 6.3 Sponsorship Application – NT Veteran Golfers Championship

The sponsorship request is for \$3,000 to assist with the cost of running the NT Veteran Golfers Championship from 11 to 12 April 2022 at the Alice Springs Golf Club

The Committee considered the application and agreed not to support the request as it did not meet the sponsorship criteria.

### **RESOLVED:**

That it be a recommendation from the Tourism, Events and Promotions Committee to Council:

**That the application from NT Veteran Golfers Championship not be supported as it did not meet the sponsorship criteria.**

Moved: Councillor Marli Banks  
Seconded: Dale McIver

## 6.4 Sponsorship Application – Desert Song Festival 2022

*Lisa-Marie Burgoyne having declared an interest in Item 6.4, left the meeting at 4:56pm prior to discussion of this matter.*

Central Australian Singing Inc. is requesting \$10,000 for the Desert Song Festival to support a number of mainstream festival events in various venues in Alice Springs from 9 to 18 September 2022.

Council supported \$10,000 in September 2021 but made a counter agreement of \$5,000 for a Desert Song Festival Mini Fest.

The Committee recognises the merit of the event and agreed to support \$8,000 sponsorship.

**RESOLVED:**

That it be a recommendation from the Tourism, Events and Promotions Committee to Council:

**That Council support the application from Central Australian Singing Inc to the value of \$8,000 (incl. GST) for the Desert Song Festival 2022 to be held from 9 to 18 September 2022.**

Moved: Dale McIver  
Seconded: Mary Jane Warfield

*Lisa-Marie Burgoyne returned to the meeting at 5:02pm.*

**6.5 Sponsorship Application – Alice’s Longest Desert Lunch**

*Dale McIver having declared an interest in Item 6.5, left the meeting at 5:02pm prior to discussion of this matter.*

Hamilton Down Youth Camp is requesting \$5,000 for the 2022 Alice’s Longest Desert Luncheon to support the annual fundraiser for Hamilton Downs Youth Camp, a not for profit community organisation providing bush destination for the youth.

The Committee discussed the application and agreed to support \$5,000 sponsorship.

**RESOLVED:**

That it be a recommendation from the Tourism, Events and Promotions Committee to Council:

**That Council support the application from Hamilton Down Youth Camp to the value of \$5,000 (incl. GST) for the Alice’s Longest Desert Lunch to be held on 21 May 2022 at Olive Pink Botanic Gardens.**

Moved: Mary Jane Warfield  
Seconded: Stephen Jarrett

*Dale McIver returned to the meeting at 5:05pm.*

**6.6 Sponsorship Application – Amazing Alice Brochure / Map**

An application was received from Amazing Alice (5 Cooperative Alice Attractions) requesting financial sponsorship of \$2,530 to assist with the printing of the 2022 Amazing Alice brochure/map to be handed out at upcoming shows.

The Committee agreed to support the application.

**RESOLVED:**

That it be a recommendation from the Tourism, Events and Promotions Committee to Council:

**That Council support the application from Amazing Alice to the value of \$2,530 (incl. GST) towards the printing of Amazing Alice brochure/map for the upcoming shows in April 2022.**

Moved: Stephen Jarrett  
Seconded: Hannah Smyth

### **6.6 Assessment Criteria for Sponsorship Applications**

This tool will assist Committee members and Council officers in assessing the sponsorship applications against the selection criteria to align with Council's Strategic Plan.

The Committee agreed going forward for Council officers to present the sponsorship applications with rating against the Council's Strategic alignment and Committee members score against the four criteria at the meeting.

7. **NEXT MEETING:** Thursday, **24 March 2022**, 4:00pm
8. **CLOSURE OF MEETING:** The meeting closed at 5:10pm

RECOMMENDATIONS OF TOURISM, EVENTS AND PROMOTIONS COMMITTEE  
MEETING HELD ON 24 FEBRUARY 2022

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27.3.9 (1) Tourism, Events and Promotions Committee Budget (Standing Item) (Agenda Item 4.1)

RESOLVED:

That it be a recommendation from the Tourism, Events and Promotions Committee to Council

- A. That Council rescind Council Resolution 21709 resolved at the Ordinary Council meeting held on 8 June 2021, which reads as follows:**

*That the \$12,263.20 for the Tourism, Events and Promotions Advisory Committee for the purpose of the Bannerconda flags be reserved until authorised by Council.*

- B. That Council allocates \$12,263.20 to the Tourism, Events and Promotions Advisory Committee budget line.**

27.3.9 (2) Sponsorship Application – Bush Bands Bash (Agenda Item 6.1)

RESOLVED:

That it be a recommendation from the Tourism, Events and Promotions Committee to Council:

**That Council support the application from Music NT to the value of \$5,000 (incl. GST) for the Bush Bands Bash event to be held from 14 to 18 September 2022.**

27.3.9 (3) Sponsorship Application – Finke Desert Race Incorporated (Agenda Item 6.2)

RESOLVED:

That it be a recommendation from the Tourism, Events and Promotions Committee to Council:

**That Council support the application from Finke Desert Race Inc to the value of \$10,000 (incl. GST) for the 2022 Tatts Finke Desert Race Street Party and Night Markets to be held on 9 June 2022.**

27.3.9 (4) Sponsorship Application – NT Veteran Golfers Championship (Agenda Item 6.3)

RESOLVED:

That it be a recommendation from the Tourism, Events and Promotions Committee to Council:

**That the application from NT Veteran Golfers Championship not be supported as it did not meet the sponsorship criteria.**

27.3.9 (5) Sponsorship Application – Desert Song Festival 2022 (Agenda Item 6.4)

RESOLVED:

That it be a recommendation from the Tourism, Events and Promotions Committee to Council:

**That Council support the application from Central Australian Singing Inc to the value of \$8,000 (incl. GST) for the Desert Song Festival 2022 to be held from 9 to 18 September 2022.**

27.3.9 (6) Sponsorship Application – Alice’s Longest Desert Lunch (Agenda Item 6.5)

RESOLVED:

That it be a recommendation from the Tourism, Events and Promotions Committee to Council:

**That Council support the application from Hamilton Down Youth Camp to the value of \$5,000 (incl. GST) for the Alice’s Longest Desert Lunch to be held on 21 May 2022 at Olive Pink Botanic Gardens.**

27.3.9 (7) Sponsorship Application – Amazing Alice Brochure / Map (Agenda Item 6.6)

RESOLVED:

That it be a recommendation from the Tourism, Events and Promotions Committee to Council:

**That Council support the application from Amazing Alice to the value of \$2,530 (incl. GST) towards the printing of Amazing Alice brochure/map for the upcoming shows in April 2022.**

MINUTES OF THE ACCESS ADVISORY COMMITTEE MEETING HELD WEDNESDAY 23 FEBRUARY 2022 IN THE TECHNICAL SERVICE MEETING ROOM - CIVIC CENTRE, ALICE SPRINGS TOWN COUNCIL

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The meeting opened at 1:00pm with a quorum.

**1. ATTENDANCE**

- Mayor Matt Paterson (*Chair*)
- Councillor Kim Hopper
- Cheryl Knight
- Adrian Scholtes
- Carol Muir
- Karen Stewart
- Chay Garde - Department of Infrastructure, Planning & Logistics

**OFFICERS IN ATTENDANCE**

- Stephen Baloban - Manager Infrastructure
- Hara Carragher - Community Development Officer
- Kate Walsh – Manager Community & Cultural Development

**APOLOGIES**

- Sandy Robinson
- Roman Khitiaev – Volunteer Coordinator
- Mark Goode - Acting Director Technical Services
- Sabine Taylor - Director Corporate Services, Acting Director Community Development

14th Alice Springs Town Council Access Advisory Committee Attendance List 2022	
	Feb-23
Mayor Matt Paterson	✓
Councillor Kim Hopper	✓
Annemarie Drummond	--
Cheryl Knight	✓
Carol Muir	✓
Sandy Robinson	A
Adrian Scholtes	✓
Chay Garde	✓
Brigida Stewart	--
Karen Stewart	✓

- ✓ *Attended*
- A *Apology Received*
- *No attendance and no apology tendered*
- Not on the committee at this time*

The Chair welcomed new member Chay Garge from Department of Infrastructure, Planning & Logistics to their first meeting of the Access Advisory Committee.

**2. ELECTION OF CHAIRPERSON**

In accordance with Council policy, Mayor Paterson declared the position of Chair vacant.

As Councillor Kim Hopper was attending via Zoom nominations will be called for chairperson at the next meeting.

**3. DISCLOSURE OF INTEREST**

Nil

**3. MINUTES OF THE PREVIOUS MEETING**

RESOLVED:

That the minutes of the Access Advisory Committee meeting held 25 May 2022 be confirmed as a true and correct record of the proceedings.

**Moved:** Karen Stewart

**Seconded:** Mayor Matt Paterson

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

4.1 Council Infrastructure and Accessibility Update

Manager Infrastructure updated the committee and advised that Council's CBD ramp upgrade program is in progress. Non-compliant ramps within the CBD are being assessed with 50% completed. Manager of Infrastructure advised that all the major ramps have been completed. The concrete crew will work towards replacing the other ramps that are within the CBD.

Manager Infrastructure advised that access across Gregory Terrace has been investigated and is compliant.

Manager Infrastructure advised that he has spoken to engineers of the suitability to introduce tactile indicators in the main streets near driveways in the CBD. It was advised that the tactile indicators would become too cluttered and be a trip hazard and only needed at intersections where the ramps are.

4.2 Accessibility Map Update

Community Development Officer advised that the online accessibility map is now up on the Council website and will be continually updated. Community Development Officer also advised that Council's media team will promote the online map to the public.

Discussion ensued as to whether the online accessibility map would reach further than the CBD. Community Development Officer advised that other key services that are outside of the CBD may be added to the map in future.

Discussion ensured as to whether a hard copy map accessibility map is needed. Community Development Officer advised that Council currently has a hard copy Accessibility Map available, but that this will need to be updated in due course to reflect the online map.

4.3 Terms of Reference and Membership

Community Development Officer announced the resignation of Zoe Franey and Jacinta Cordener and acknowledged their contribution to the committee.

Community Development Officer advised that Sandy Robinson and Chay Garde are the only current members on the committee and that an expression of interest for new committee members will go out once the draft terms of reference has been endorsed by Council.

Community Development Officer advised that the new terms of reference will sit within the Community Development Directorate. A member from the technical services will still be present at each committee meeting for input.

The Chair Matt Paterson noted that the current Access Policy and Action Plan is dated and suggested an Access and Inclusion Strategy is created with input from this committee to Council.

Discussion ensued about membership structure and it was agreed that the committee should be made up of eight (8) general members with lived experience of disability. This membership structure for a new draft terms of reference was approved by the committee.

Councillor Kim Hopper suggested that deputations be held at the start of the committee meetings to ensure guests are not waiting too long.

**5. DEPUTATION**

Nil

**7. GENERAL BUSINESS**

**7.1 Update Manager Community and Cultural Development**

Manager Community and Cultural Development advised that a new Volunteer Coordinator has started at Council. Volunteering SA/NT have released guidelines for funding for the next five years and one of the three focus cohorts is people with disability. Volunteer Coordinator Roman Khitiaev will be invited to the next committee meeting to discuss this further.

**7.2 Update from Community Development Officer, ASTC**

Community Development Officer provided an update on the success of the Alice Springs Mayoral Awards held 1 December 2021. The guest speaker Angela Teasdale was acknowledged and a performance by King Marong and the Life Without Barriers drumming group. There were nine (9) nominations for the Mayoral Awards, with the Champion Award going to Tommy Dutton and the Noteworthy Award to Justin Williams. The Michelle Castagna award went to Michelle Pettit.

**7.3 Adrian Scholtes – Disability Advisory Committee**

Adrian raised that there are members of the public with disability who can't access a discount for pet membership registration because they aren't pensioners.

Manager of Infrastructure advised that a person with a disability in need of a pet membership discount can discuss with the Ranger unit.

Action

Hara to investigate this further with Manager Rangers and follow up with Adrian.

8. **NEXT MEETING**

25 May 2022 at 1:00pm in the Andy McNeill Meeting Room

The meeting closed at 2:00pm.

UNCONFIRMED

MINUTES OF THE  
**PUBLIC ART ADVISORY COMMITTEE MEETING**  
 ON WEDNESDAY 9 MARCH 2022 at 1:00 PM  
 ARUNTA ROOM, CIVIC CENTRE, TODD STREET

*The adoption of the minutes does not imply the adoption of all recommendations. Refer to the accompanying recommendations document in the meeting agenda.*

**1. ATTENDANCE AND APOLOGIES:**

PRESENT:

Mayor Matt Paterson  
 Deputy Mayor Eli Melky  
 Councillor Marli Banks (Chair)  
 Miriam Wallace, Susan Dugdale & Associates  
 Veronica Judge, Central Craft  
 Jeanette Shepherd, Red Hot Arts Central Australia (via Zoom)  
 Kerry Digby (*proxy for Vicktor Petroff*) (via Zoom)  
 Vicktor Petroff, Arts NT (arrived at 1:25pm, via Zoom)

OFFICERS IN ATTENDANCE:

Kate Walsh, Manager Community and Cultural Development  
 Hara Carragher, Community Development Officer  
 Telly Ociones, Executive Assistant (minutes)

APOLOGIES:

Councillor Allison Bitar  
 Charlie Freedman, Watch this Space  
 Eloise Lindebeck, Papunya Tjupi Arts  
 Robert Jennings, Chief Executive Officer  
 Sabine Taylor, Director Corporate Services  
 Mark Goode, Acting Director Technical Services

14th Alice Springs Town Council Public Art Advisory Committee	24 Nov -2021	9 Feb - 2022	9 Mar - 2022		
Mayor Matt Paterson	✓	✓	✓		
Councillor Marli Banks	✓	<b>A</b>	✓		
Deputy Mayor Eli Melky	✓	✓	✓		
Councillor Allison Bitar	✓	✓	<b>A</b>		
Miriam Wallace	✓	✓	✓		
Jeanette Shepherd	✓	✓	✓		
Bron Field / Veronica Judge	✓	<b>A</b>	✓		
Vicktor Petroff	✓	✓	✓		
Eloise Lindebeck	✓	<b>A</b>	<b>A</b>		
Charlie Freedman	<b>A</b>	<b>A</b>	<b>A</b>		

✓	Attended	A	Apology received
✓ Proxy	Proxy attended in place of committee member	--	No attendance and no apology recorded
	Not a member		

The meeting opened at 1:00pm.

The deputation from James Young (on behalf of Elliot Rich) was brought forward to facilitate presentation on the final concept for Art in Parks artwork. However, it is recorded according to its agenda sequence listed at Agenda Item 5.

## 2. DISCLOSURE OF INTEREST:

Nil

## 3. MINUTES OF PREVIOUS MEETINGS:

**That the minutes of the Public Art Advisory Committee meeting held 9 February 2022 be confirmed as a true and correct record of that meeting.**

Moved: Mayor Matt Paterson  
Seconded: Councillor Marli Banks

## 4. BUSINESS ARISING FROM PREVIOUS MINUTES:

### 4.1 Public Art Master Plan & Action Plan Actions (Standing Item)

Manager Community and Cultural Development provided the following update:

- Regular quarterly meetings have been organised with Technical Services and Community Development units to discuss potential upcoming projects to ensure integration of public art into eligible capital works projects.
- EOI was received from an Arrernte artist as a member role on the Public Advisory Committee presented to this meeting.
- Manager CCDU and Grants Officer discussed all possible funding opportunities to identify new partnerships. As guidelines and eligibility consistently change, subscriptions to funding bodies were completed rather than a calendar.
- Mural being created by local female artist to celebrate International Women's Day. EOI's closed 3 January 2022. Mural to be installed at Flynn Drive Oval from 8 to 18 March 2022, and launched at Council's Pop-Up Park Series on Friday 18 March. Funded by NT Government.

The Committee provided feedback that the current structure of information on the Public Art Master Plan and Action Plan Actions is clear and useful.

### 4.2 PAAC Budget (Standing Item)

Manager Community and Cultural Development advised that Council at the 22 February Ordinary meeting approved the request from PAAC to provide additional funding of \$6,980 to offset the loss after expenses and committed costs. This would bring the remaining budget to zero balance for financial year 21/22.

Manager Community and Cultural Development advised the budgeting process is currently taking place for the PAAC budget allocation for financial year 22/23.

## 5. DEPUTATION:

### 5.1 Art in Parks – Final Concept Presentation – Elliot Rich

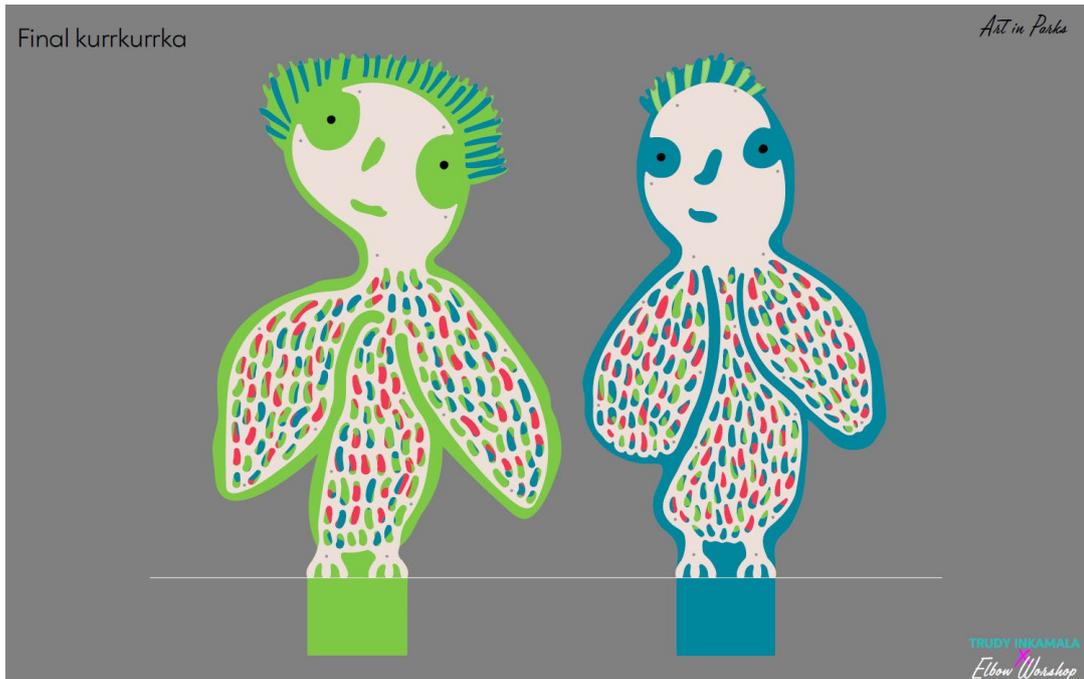
James Young presented the final design concept for public art to be located on Lyndavale Park. The artwork is in collaboration between Trudy Inkamala and Elbow Workshop.

The project is called Kurrkurrka, which means owl.

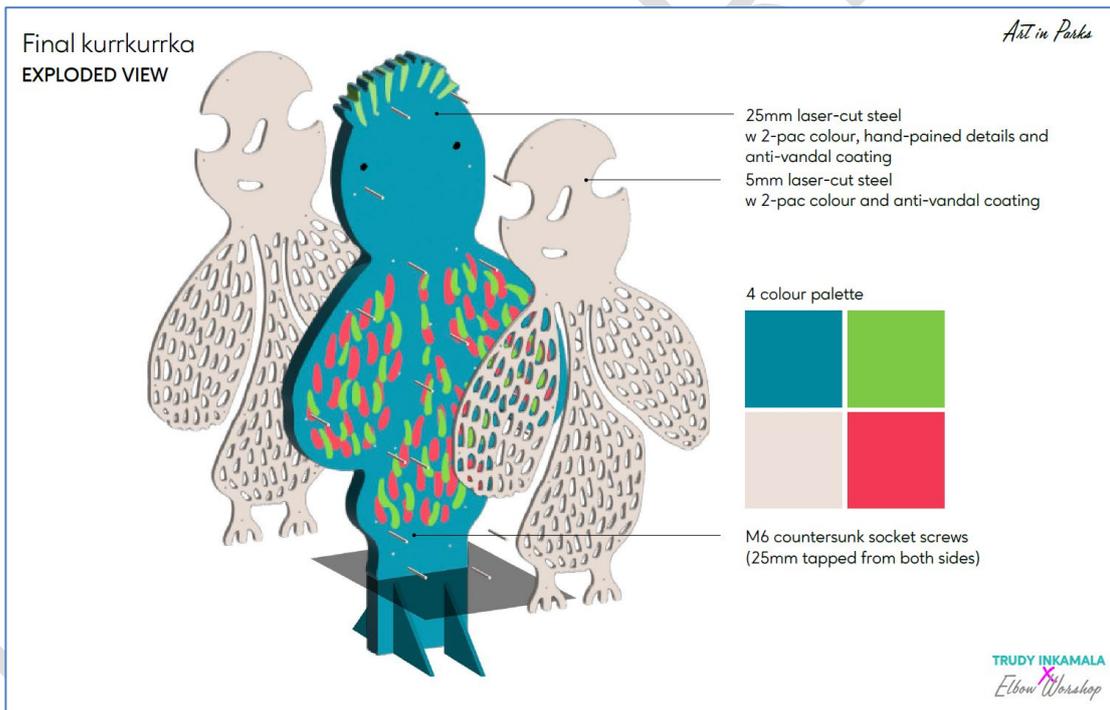
- Two large Kurrkurrkas will be produced
- Each Kurrkurrka is made from 3 layers of steel
- Solid colours with hand-painted elements
- Complete site-integration
- Engagement and support from Larapinta Child and Family Centre
- The work will require minimal maintenance - the outside two layers can be removed to be touched-up or recoated
- All layers will be treated with anti-graffiti coating
- NOTE: Footings for sculptures and sandpit will be designed to be integrated but may be poured at different times. All footings will comply with relevant standards and engineering specifications
- Total cost is \$29,000 (exclusive of GST)



*Original Proposal with three Kurrkurrkas*



Final Proposal with two Kurrkurrkas



**RESOLVED:**

That it be a recommendation from the Public Arts Advisory Committee to Council:

**That Council approves the final design concept from Elliat Rich for the Art in Parks public art project in Lyndavale Park.**

**CARRIED**

Moved: Miram Wallace

Seconded: Jeanette Shepherd

**6. OTHER BUSINESS:****6.1 Membership EOI – Pat Ansell Dodds**

Expressions of Interest were invited for an Arrernte organisation/artist to be on the PAAC as part of the Public Art Action Plan.

Pat Ansell Dodds submitted an EOI to be a member on PAAC, which the Committee approved. Council officers to advise Pat to attend the next scheduled meeting.

**RECOMMENDATION**

That it be a recommendation from the Public Art Advisory Committee to Council:

**That Council accepts the Expression of Interest from Pat Ansell Dodds to be a member of the Public Art Advisory Committee.**

Moved: Miram Wallace

Seconded: Jeanette Shepherd

**6.2 Draft New Terms of Reference**

Discussion deferred to the next meeting.

**6.3 Successful Grant Application**

Council was successful in obtaining a \$10,000 grant through Regional Arts NT to create animation on the Billy Kendall mural. This will be in collaboration with Bindi and PAW Media, the mural will come to life in an animation space promoting the online public art map and visitation to Alice Springs.

**6.4 Additional Agenda Items**

The Chair suggested to include in Other Business two additional Agenda items on the Agenda structure moving forward:

- Matters for Committee members to raise in General Business – any new ideas from Committee members can be circulated before the meeting or tabled at the meeting for discussion
- Council Officer update on projects

**6.5 Red Hot Arts General Update**

Red Hot Arts have put in funding to the whole arts sector development meetings. Further update will be provided in due course.

Recruitment for a Development Officer is going to be advertised soon. The position is up to 20 hours a week until December. Jeanette will share this with other networks once it is up on line.

**7. NEXT MEETING:** 1:00pm, Wednesday **13 April 2022**

**8. CLOSURE OF MEETING:** The meeting adjourned at 1:59pm

RECOMMENDATIONS OF PUBLIC ART ADVISORY COMMITTEE MEETING HELD ON 9  
MARCH 2022

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27.3.15 (1) Art in Parks – Final Concept Presentation – Elliot Rich (Agenda Item 5.1)

RESOLVED:

That it be a recommendation from the Public Arts Advisory Committee to Council:

**That Council approves the final design concept from Elliot Rich for the Art in Parks public art project in Lyndavale Park.**

27.3.15 (2) Membership EOI – Pat Ansell Dodds (Agenda Item 6.1)

RESOLVED:

That it be a recommendation from the Public Arts Advisory Committee Committee to Council:

**That Council accepts the Expression of Interest from Pat Ansell Dodds to be a member of the Public Art Advisory Committee.**

MINUTES OF THE PARKS ADVISORY COMMITTEE (PAC) MEETING HELD ON TUESDAY, 17 FEBRUARY 2022 - VIA ZOOM TELECONFERENCE

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**PRESENT**

Mayor Matt Paterson (Chair)  
 Councillor Allison Bitar  
 Councillor Jimmy Cocking  
 Mr Ken Johnson  
 Mr Domenico Pecorari  
 Mr Jonathan Pilbrow (joined at 4:49pm)

**OFFICERS IN ATTENDANCE**

Mr Mark Goode – Acting Director Technical Services  
 Mr Stephen Baloban - Manager Infrastructure  
 Mr Ashley Renton – Acting Manager Works  
 Ms Kristine Capangpangan - Project Administration Officer (Minutes)

14 <sup>th</sup> Alice Springs Town Council Parks Advisory Committee Attendance List 2021/2022					
	17 Feb 22	12 Apr 22	Jun 2022	Aug 2022	Nov 2022
Mayor Matt Paterson	✓				
Councillor Marli Banks	A				
Councillor Allison Bitar	✓				
Councillor Jimmy Cocking	✓				
Mr Matthew Digby	--				
Mr Ken Johnson	✓				
Mr Jonathan Pilbrow	✓				
Mr Domenico Pecorari	✓				

✓	Attended
✓ phone	Attended via phone
A	Apology received
--	No attendance and no apology recorded

The meeting opened at **4:31 pm**

1. WELCOME AND APOLOGIES

Councillor Marli Banks

1.1 Welcome to New Committee Members

Mayor Paterson welcomed Elected Members Councillor Allison Bitar and Councillor Jimmy Cocking as new members of the Parks Advisory Committee (PAC).

## 1.2 Election of New Chairperson

Nominations were called for the position of Chairperson of the Parks Advisory Committee from Elected Members.

Mayor Paterson nominated Councillor Cocking as Chair  
Councillor Cocking accepted the nomination.

### **RESOLVED:**

That Councillor Jimmy Cocking be appointed the new Chair of the Parks Advisory Committee.

**Moved:** Mayor Paterson

**Seconded:** Councillor Bitar

**CARRIED**

## 2. DISCLOSURE OF INTEREST

Nil

## 3. MINUTES OF PREVIOUS MEETING

### 3.1 Unconfirmed Minutes of the previous meeting held 20 July 2021

#### **RESOLVED:**

That the minutes of the Parks Advisory Committee meeting held 20 July 2021 be confirmed as a true and accurate record of that meeting.

**Moved:** Mayor Paterson

**Seconded:** Ken Johnson

**CARRIED**

### 3.2 Business Arising from the Previous Meeting

Manager Infrastructure provided updates on previous items.

#### 3.2.1 Update on Item 6.2 from previous minutes dated 20 July 2021 – Lyndavale Park

The project is approximately 60% complete. There has been delays with the procurement of the sand due to the recent rain damaging roads and restricting access to the quarry.

#### 3.2.2 Update on Item 6.3 from previous minutes dated 20 July 2021 – Tucker Park

The footpath has been demolished and replaced with a concrete footpath. This project is now complete.

#### 3.2.3 Update on Item 6.4 from previous minutes dated 20 July 2021 – Oleander Park

Project is nearing completion pending installation of irrigation.

#### 3.2.4 Update on Item 6.5 from previous minutes dated 20 July 2021 – Rotaract Park

Project completed.

#### 3.2.5 Update on Item 6.7 from previous minutes dated 20 July 2021 – Davidson Park

Landcare has completed the planting and irrigation but still waiting for the plaque to be installed. Landcare will send Officers photo's once this is completed.

#### 3.2.6 Update on Item 7.1 from previous minutes dated 20 July 2021 – Sturt Park

The committee discussed the following.

- Potential cost to apply for an AAPA certificate and the base period of the permit.
- Source of funding for the bollards and the AAPA certificate and whether this project is a priority for the committee
- Potential cost reduction through a joint application with Lhere Mparntwe Management Committee
- Purpose of the bollards being installed – preventing vehicles from entering the grounds in the area
- Inclusion of as many scopes / works in the AAPA permit application for the location

The committee noted that this project be revisited once funding is determined.

## 4. FINANCE REPORT

Manager Infrastructure advised that the Finance Manager is currently working on resolving and simplifying the financial statement for the committee.

### ACTION:

Project Administration Officer to email the committee the updated Financial Statement one received from the Manager Finance.

## 5. CORRESPONDENCE

- 5.1. Kilgariff Park – Shade Structure
- 5.2. Maynard Park – Bike Jumps
- 5.3. Lewis Gilbert Park
- 5.4. Kempeana Park
- 5.5. Gilbert Place Park
- 5.6. Day Park
- 5.7. Ross Park

Due to the uncertainty of the Parks financial status, the Chair and Mayor proposed that the committee note these projects until further clarity is obtained on the budget.

Manager Infrastructure proposed that the committee treat these requests as shovel ready projects and for Officers to put together costings to be presented at the next PAC meeting. When budget is identified the Officers can then prioritise and deliver a couple of these requests.

**RESOLVED:**

That it be a recommendation to Council from the Parks Advisory Committee:

That Council Officers provide costings for a shade structure at Ruffino Park.

***And***

**RESOLVED:**

That it be a recommendation to Council from the Parks Advisory Committee:

That Council Officers note the correspondence received from members of the community and identify priorities for park developments for the 2022/23 budget.

**Moved:** Mayor Paterson

**Seconded:** Ken Johnson

**CARRIED**

**ACTION:**

Project Administration Officer to write back to the community and inform that Council is looking into these requests.

6. **GENERAL BUSINESS**

6.1 **Lyndavale Park**

Refer to Item 3.2.1 for the update

6.2 **Oleander Park**

Refer to Item 3.2.3 for the update

6.3 **Neat Streets request for park bench at Maynard Park**

Project Administration Officer advised that Journey Beyond has donated approximately 11 benches to Council which has been inspected and approved by the Depot team. One of these benches will be installed at Maynard Park.

**ACTION:**

Acting Manager Works to determine suitable locations for the remaining donated park benches and proceed with the installation.

6.4 **Madigan Park Update**

Manager Infrastructure advised that a report went to Council regarding the Madigan Park development. This item was deferred pending further workshop with the Elected members.

## 7. OTHER BUSINESS

### 7.1 MTB Skills Trail at Francis Smith Park

Council's Projects Team to work with the Technical Services to progress this project.  
This item is for noting only.

### 7.2 Open Space Network Master Plan 2013 from Ross Planning

Mayor Paterson suggested the development of a Master Plan for the Alice Springs park network referencing the 2013 report from Ross Planning.

The 2013 report was never endorsed by Council but has been used a reference point moving forward. The intent of a long-term Master plan will allow Council to progressively deliver parks related developments as needs arise in order to accommodate for future needs.

It was suggested that Council engage with Ross Planning again to undertake the new Master plan with funding for the consultant to come out of the PAC budget.

#### RESOLVED:

That it be a recommendation to Council from the Parks Advisory Committee:

That Council develop a Master Plan for the park network in Alice Springs and reference the 2013 Open Space Network Master Plan report by Ross Planning.

**Moved:** Councillor Bitar

**Seconded:** Jonathan Pilbrow

**CARRIED**

## 8. NEXT MEETING

The meeting closed at **5:17pm**

RECOMMENDATIONS OF PARKS ADVISORY COMMITTEE MEETING HELD ON 17  
FEBRUARY 2022

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26.4.1 (1) Correspondence - Items 5.1 to 5.7

**RESOLVED:**

That it be a recommendation to Council from the Parks Advisory Committee:

That Council Officers provide costings for a shade structure at Ruffino Park.

*And*

**RESOLVED:**

That it be a recommendation to Council from the Parks Advisory Committee:

That Council Officers note the correspondence received from members of the community and identify priorities for park developments for the 2022/23 budget.

26.4.1 (2) Open Space Network Master Plan 2013 from Ross Planning

**RESOLVED:**

**That it be a recommendation to Council from the Parks Advisory Committee:**

**That Council develop a Master Plan for the park network in Alice Springs and reference the 2013 Open Space Network Master Plan report by Ross Planning.**

MINUTES OF THE MEETING OF THE SPORTS FACILITIES ADVISORY COMMITTEE (SFAC)  
HELD ON THURSDAY 3 MARCH 2022 - VIA ZOOM TELECONFERENCE

**PRESENT**

Mayor Matt Paterson  
Councillor Steve Brown  
Councillor Mark Coffey (Chair)  
Mr Aaron Blacker  
Mr John Gaynor  
Mr Tim Pearson  
Mr Phillip Preece  
Mr Michael Trull  
Ms Kelli Zaleski

**OFFICERS IN ATTENDANCE**

Mr Robert Jennings – Chief Executive Officer  
Mr Mark Goode – Acting Director Technical Services  
Mr Tama Wakelin – Sports Officer (Minutes)

14 <sup>th</sup> Alice Springs Town Council Sports Facilities Advisory Committee Attendance List 2021 / 2022						
	29 Jul 21	15 Nov 21	03 Mar 22			
Mayor Matt Paterson		√	√			
Councillor Steve Brown		√	√			
Councillor Mark Coffey		√	√			
Councillor Michael Liddle		√	A			
Aaron Blacker – Rugby Union	√	√	√			
Joel Crawford – ASP Tennis	A	A	--			
John Gaynor – ASP Netball	--	√	√			
Gavin McGargill – NTG Sport & Rec	√	√	A			
Tim Pearson – ASP Touch Football	√	√	√			
Phillip Preece – ASP Basketball	A	√	√			
Dennis Sawtell – Rugby League	A	--	--			
Michael Trull – ASP Cricket	√	√	√			
Kelli Zaleski – AFL NT	√	√	√			
Bronte Stray – Proxy for Softball	--	--	√			
PJ Mabasa – Proxy for Hockey	--	--	√			

- √ Attended
- A Apology received
- No attendance and no apology recorded
- Not a member of the committee at this time

**The meeting opened at 12.03 pm.**

Opening of meeting by Mark Coffey, to greet everyone. Introductions of SFAC committee.

**Moved:** Councillor Brown

**Seconded:** Tim Pearson

**CARRIED**

1. **APOLOGIES**

Mr Gavin McGargill  
Mayor Matt Paterson attend late

2. **DISCLOSURE OF INTEREST**

Nil

3. **MINUTES OF THE PREVIOUS MEETING**

3.1 **Minutes from the Sport Facility Advisory Committee held 15 November 2021**

**RESOLVED:**

That the minutes of the Sport Facility Advisory Committee meeting held 15 November 2021 be confirmed as a true and correct record of the proceedings.

**Moved:** John Gaynor

**Seconded:** Tim Pearson

**CARRIED**

4. **CORRESPONDENCE**

4.1 Resignation letter from Anne Davey-Smith, Alice Springs Hockey Association. Noted and received with well wishes.

4.2 Letter request from Alkamilya Women's Football Club, for a women's only changing facility at TIO Traeger Park Oval. Kelli Zaleski addressed, looking at options build or adding on female only changing room. AFL NT exploring demountable option. Seeking approval and advice on the process before proposal to Council.

CEO addressed on short term requirement on how Council can assist the women's football club, Council officers to seek requirements. There is a plan in place for future developments of TIO Traeger Park Oval. A report will be compiled and provided to SFAC for discussion.

4.3 Resignation letter from Catherine McKissock, from ASP Softball League. Noted, and received with well wishes.

4.4 Welcome to Bronte Stray who will be nominated and endorsed at Council, representing ASP Softball League.

**Moved:** Tim Pearson

**Seconded:** Kelli Zaleski

**CARRIED**

5. **FINANCE REPORT**

5.1 **SFAC Financial Report for the Period Ending 1 March 2022**

The Finance Report as at 1 March 2022 was received and noted by the Committee. *Funds available after commitments* of \$259,139.42

**Moved:** Aaron Blacker

**Seconded:** Councilor Brown

**CARRIED**

Finance Officer unavailable due to staffing issues. Highly recommended that be present to discuss financials at next SFAC meeting.

Sports Officer to take any questions on notice and provide updates in the next committee meeting.

**ACTION**

Sports Officer to clarify with finance that the addition of Netball commitments to show on next financial report.

**6. GENERAL BUSINESS**

The Sports Officer provided the following updates for General Business:

**6.1 Mobile Scoreboard - Update**

Training was provided to all sports users late January. AFL NT attended the training session. Future training sessions to be explored moving forward that sports can book in.

Query from Aaron Blacker about Wi-Fi connection. Resolved with, the Wi-Fi modem on mobile scoreboard connects to laptop.

**ACTION**

Sports Officer to organize a step by step cheat sheet of instructions for mobile scoreboard for sports users.

**6.2 Proposed Lighting at Jim McConville Oval/Public Consultation Update**

Mayor Paterson addresses, at the moment there is no funding line for the project. Council aware of over consulting the public.

Public consultations will be held late March for Newland Park and late April for Jim McConville Oval proposed lighting.

12:25 PJ Mabasa – Proxy for Hockey, has joined meeting via zoom.

**6.3 Oval closure notification process**

Mayor Paterson addresses procedure of opening and closures, the sport's governing body will meet first with Council Officers and then Mayor to discuss the outcome of play.

Tim Pearson queries the motion when delivered to shared sporting facilities.

Mayor Paterson addresses, there will be a case by case investigation that the sport will adhere to, and the relevant sport at the time will have prevalent over the other secondary sports.

**6.4 2020 Sports Master Plan to be revised – Update**

Mayor Paterson addresses, looking at the development of the sports masterplan. Action item list to be reviewed. Workshop to be provided to look at ticking off actioned items, timeline of items that require completion, looking at future funding and budgets.

CEO addresses, in regards to previous priorities list, a detailed overview is to be provided by Council officers for guidance to the SFAC committee, after being endorsed by Council.

Chair addresses; Overview - SFAC to develop a priority list regarding the Sports Master Plan to inform a future action plan.

**Moved:** Councilor Brown

**Seconded:** John Gaynor

**CARRIED**

**ACTION**

Sports Officer to develop and provide a priority list of action items, comparing FAT list of each sporting facilities for next meeting in May.

**7. OTHER BUSINESS**

7.1 Michael Trull addresses; Issues raised with other sports using and damaging cricket turf wickets during the Cricket season, when ASP Cricket Association has the seasonal blanket permit over the ovals.

CEO addresses; Advise that turf wickets be roped off immediately and for the next 4 weeks.

**ACTION**

Sports Officer to notify Works Depot to rope off turf wickets immediately.

7.2 Masters Games – Chair address; NTG will run the games next year 2023 and 2024 and then every two years.

7.3 Phillip Preece addresses; ASBA seeking assistance from Council regarding solar panels on Basketball facility on its function and affordability of running.

**ACTION**

Sports Officer to follow up with Environment Officer to provide an update on the running costs and efficiency of solar panels.

**8. NEXT MEETING:**

**TBA – May 2022 1pm to 2pm.**

Council Chamber - Civic Centre, 93 Todd Street

**The meeting adjourned at 12:43 pm to resume in Confidential.**

**TO: ORDINARY COUNCIL MEETING – TUESDAY, 22 MARCH 2022**

**SUBJECT: ANZAC HILL FOURTH FLAG POLE – TORRES STRAIT ISLANDER FLAG**

**AUTHOR: PROJECT COORDINATOR – OPAT INNUAN**

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### **EXECUTIVE SUMMARY**

This report is to provide an update on the project, including estimated milestones and budget requirements for the installation of a fourth flag pole on Anzac Hill.

### **RECOMMENDATION**

**That Council note this report**

#### **1. BACKGROUND**

The proposal for a fourth flag pole to be installed to display the Torres Strait Islander flag was tabled at Council's 13 October 2021 Ordinary Council meeting and the following was resolved (21244):

*That Alice Springs Town Council proceeds with installation of a fourth flag pole on Anzac Hill to display the Torres Strait Islander flag.*

There was a delay in the procurement of the additional flag pole due to issues arising from the design and the pole supplier, as well as clarification of funding.

There was also the matter of two new poles being proposed for symmetry, however this has been clarified and updated quotes are being sought for the installation of a single new pole.

A proposed location of the new pole (to provide balance with the existing three poles) is shown below.

#### **2. DISCUSSION**

At the 23 November 2021 Ordinary Council meeting, the Elected Member's requested for Council Officers to provide an update on funding and budget for the installation of the fourth flag pole (Resolution no. 21935).

The total funding available for this project is estimated at \$17,000 (subject to receiving quotes) with an estimated completion date of mid May 2022. This relies on no delays to receiving quotes, engineering, as well as the manufacture and delivery of the pole.

The estimated timeline on the project is outlined below.

Task Name	Duration	Start	Finish
Purchasing a flag pole	2.4 weeks	Thu 3/03/22	Fri 18/03/22
Getting approval from APA and Heritage, due to change of pole location.	2 weeks	Mon 7/03/22	Fri 18/03/22
Update Building permit, due to change of pole location.	1 week	Fri 18/03/22	Thu 24/03/22
Redesign the pole footing and structural section 40.	3 weeks	Mon 7/03/22	Fri 25/03/22
Time frame for flag pole to be fabricated	3 weeks	Mon 21/03/22	Fri 8/04/22
Flag pole shipping and delivery	2.5 weeks	Mon 11/04/22	Wed 27/04/22
Flag pole installation	2.6 weeks	Wed 27/04/22	Fri 13/05/22

Unfortunately, due to budget constraints and times lost on manufacture fabricating and shipping, the installation of the new flag pole will not be completed before the Anzac Day ceremony that is scheduled on 25 April 2022.

### 3. **POLICY IMPACTS**

This project relates to the following components of the ***Alice Springs Town Council Strategic Plan 2018 – 2021: Objective 2:***

2.1: *Community life, promoting a healthy, vibrant culture.*

### 4. **FINANCIAL IMPACTS**

The total estimated cost for the supply and installation of the fourth flag pole is \$17,000 inclusive GST.

Estimated cost	Inclusive GST
A flag pole with delivery	\$5,000
Design footing and structural section 40	\$1,500
flag pole Installation	\$8,500
Contingency and unforeseen	\$2,000
<b>Total</b>	<b>\$17,000</b>

**5. SOCIAL IMPACTS**

Flying the Torres Strait Islander flag would be considered a significant acknowledgement of the Torres Strait Islander people including the past, present and traditional owners.

**6. ENVIRONMENTAL IMPACTS**

Nil

**7. PUBLIC RELATIONS**

The display of the Torres Strait Islander flag on Anzac Hill would provide recognition for the Indigenous population of Alice Springs and Central Australia.

**8. ATTACHMENTS**

Attachment A – Proposed location of new flag pole.



Opat Innuan  
**PROJECT COORDINATOR**



Mark Goode  
**ACTING DIRECTOR TECHNICAL SERVICES**



PLAN  
SCALE 1:50

NOT FOR CONSTRUCTION



**ALICE SPRINGS TOWN COUNCIL**

CNR TODD STREET AND GREGORY TERRACE  
PHONE: (08) 89 500 500  
FAX: (08) 89 526 685

<b>ANZAC HILL</b>		<b>DRAWING NUMBER: D02</b>		<b>AMENDMENT: 0</b>	
<b>ADDITION FLAGPOLES</b>		DESIGNED: N/A		SCALE: AS SHOWN	
REV	DESCRIPTION	DATE	INITIALS	SURVEYED:	DATE:
	ISSUE FOR REVIEW	3/03/2022	01	DRAWN: 01	SHEET: 1 OF 1

**TO: ORDINARY COUNCIL MEETING – TUESDAY, 22 MARCH 2022**

**SUBJECT: BLOOMFIELD STREET ROAD SAFETY REPORT**

**AUTHOR: PROJECT COORDINATOR – OPAT INNUAN**

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## **EXECUTIVE SUMMARY**

This report provides an update on the accidents in front of 103-105 Bloomfield St; Council responded to the accident and petition valuation.

## **RECOMMENDATION**

**That Council note this report**

### **1. BACKGROUND**

**27 July 2021:** First accident, a child was struck by a car while crossing the road to catch a bus near 103-105 Bloomfield St.

**28 October 2021:** Second accident, a child was struck by a car almost identical to the first accident, in the exact location.

**28 October 2021:** Council received an email from Anglicare staff at 10:52 am suggesting that Council carry out a safety audit, install warning signs and a speed hump to slow traffic down in front of 101 to 107 Bloomfield Road.

**30 October 2021:** Council responds to the request following the accidents and install 2 x temporary radar speed signs (smiley face signs)

**23 November 2021:** Council painted 2 x permanent bus zone and installed warning signs. The location of the bus zones was chosen by the Northern Territory Government and Alice Springs Buslink.

**21 February 2022:** Council received the letter from Anglicare and a signed petition from Bloomfield St residents and residents from surrounding streets. The petition requested:

- That permanent speed monitoring signs are installed
- The speed limit in the area is reduced from 50km/h to 40km/h
- A recessed bus stop is installed in front of 103 Bloomfield Street
- Speed bumps, traffic islands, or other mechanical devices be installed to modify driver behaviour.

## 2. **DISCUSSION**

### **EVALUATION**

#### **1. Permanent installation of speed monitoring signs:**

The estimated cost for supplying and installing a digital sign (smiley face sign) is approximately \$21,000 per sign.

#### **2. A reduction in the speed limit from 50km/h to 40km/h in this area:**

103 Bloomfield St is not a school zone, and it is also the main road. It is not common practice to reduce speed limits from 50km/h or 40km/h.

Consideration as to other bus zone routes requiring a reduction in speed limits.

If the reduced speed option goes ahead, public consultation will be required. This will include providing public consultation, emergency services, and Alice Springs Buslink.

#### **3. A recessed bus stop in the front of 103 Bloomfield Street:**

The Northern Territory Government and Council have installed 2 x bus zones on both traffic lanes.

#### **4. Speed Bumps, traffic islands or other mechanical devices to be installed to modify driver behaviour:**

Speed bumps are not recommended due to them being expensive to install and the possibility of noise complaints

Traffic islands require consultants to be engaged for the design and funding requested for the build and install.

**Officers seek Council direction on which requested solution should be carried out.**

1. Permanent installation of speed monitoring signs.
2. A reduction in the speed limit from 50km/h to 40km/h
3. Recessed bus stop in front of 103 Bloomfield Street.
4. Speed Bumps, traffic islands, or other mechanical devices to modify driver behaviour

## 3. **POLICY IMPACTS**

Nil

**4. FINANCIAL IMPACTS**

The total estimated cost for petitions items 1 to 4:

<b>Item</b>	<b>Estimated Cost (GST inclusive)</b>
Install 2 x permanent speed monitoring signs.	\$22,000.00
A reduction in the speed limit to 50 to 40 km/h in this area.	\$3,000.00
Recessed bus stop in front of 103 Bloomfield Street.	Completed
Install Speed Bumps, traffic islands, or other mechanical devices to modify driver behaviours	Over \$100,000

**5. SOCIAL IMPACTS**

The improvement of road safety along Bloomfield Street.

**6. ENVIRONMENTAL IMPACTS**

Vehicle speed and driving might be impacted by the change of the road and traffic conditions.

**7. PUBLIC RELATIONS**

Improve the safety of children crossing in front of 103-105 Bloomfield St

**8. ATTACHMENTS**

Attachment A - Letter from Anglicare NT

Attachment B – Petition



Opat Innuan  
**PROJECT COORDINATOR**



Mark Goode  
**ACTING DIRECTOR TECHNICAL SERVICES**

Thursday 21 February 2022

Robert Jennings  
Chief Executive Officer  
Alice Springs Town Council  
PO Box 1071  
Alice Springs, NT 0871

Dear Robert,

**Re: Improved Road Safety for Residents of Bloomfield Street, Gillen.**

I am writing to draw your attention to major incidents that have affected Alice Springs residents living at the Southern end of Bloomfield Street in Gillen.

On 27<sup>th</sup> July 2021 at 7:45am a child was struck while crossing the road near 103-105 Bloomfield Street to catch the school bus. This incident was traumatic and troubling for all parents in the area. The child involved was seriously injured and had to be flown to Adelaide for medical treatment. The child has had ongoing psychological and physical symptoms. The child lives in Anglicare NT's Community housing program, and she is well known to the 50 families who reside there and at 107 Bloomfield Street. There was no response from the Alice Springs Town Council to this first incident.

On 29<sup>th</sup> October 2021 at 7:45am a second child was struck in an almost identical manner and in the same location, while crossing the road to catch the school bus. The grief, sadness and frustration experienced by the residents was overwhelming. After this second incident we were pleased to have dialogue with the acting Director of Technical Services from the council who installed two speed monitoring road signs, within days of the accident. This presence of the signs had an immediate impact on driver behaviour on Bloomfield Street, visibly changing driver actions and causing people to slow down. Residents were pleased with this action.

Unfortunately, a few weeks ago the Council removed the speed monitoring signs, the residents and parents are extremely disappointed and upset with this decision. They are demanding action to make the road a safe place for their children, particularly during school bus pick up and drop off times. Sixty-five local parents and residents have signed a petition to this effect. The removal of these signs has seen a return of poor driver behaviour on Bloomfield Street.

We implore the council to approve further speed reduction measures on the Southern End of Bloomfield Street. We are asking for the following:

- Permanent Installation of speed monitoring signs
- A reduction in the speed limit to 50 or 40 km/h in this area.
- A Recessed bus stop at the front of 103 Bloomfield St
- Speed Bumps, Traffic Islands or other mechanical devices to modify driver behaviour.

We would ask that the council urgently approve additional funding to prevent further accidents and improve the road safety of this area. Attached to this letter is a petition signed by residents of the area.

We look forward to your response.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Dave Pugh', with a long horizontal line extending to the right.

Dave Pugh  
Chief Executive Officer

[dpugh@anglicare-nt.org.au](mailto:dpugh@anglicare-nt.org.au)

cc: Elected Members of Council,  
Mayor Matt Paterson, Deputy Mayor Eli Melky, Councillor Allison Bitar, Councillor Marli Banks, Councillor Steve Brown, Councillor Jimmy Cocking, Councillor Mark Coffey, Councillor Kim Hopper, Councillor Michael Liddle  
Acting Director of Technical Services, ASTC  
Director of Corporate Services, ASTC  
May Taylor, Department of Infrastructure



28/10/2021

Anglicare Community Housing Residents  
101 Bloomfield Street  
Alice Springs

Dear Mayor,

**Re: Dangerous conditions for children catching the school bus**

In the past few months the school bus stop outside 103 Bloomfield Street has been the site of two accidents where children were hit by cars while trying to cross the road.

Cars travel too fast along Bloomfield Street. There are no speed humps, no cross walk, no flashing lights or speed reduction near the bus stop.

Two of our children have been hurt. We worry more children will be badly hurt.

We have been told only the Alice Springs Council can fix this dangerous bus stop.

We desperately ask the Council to meet with us and work out a way to make it safer for our children to go to school, and to catch the bus safely.

Please help us keep our children safe

Name
Letoya - Curtis
Cherice Curtis
Chelsea Stuart
Rebecca - Rontji
Roxanne Goodwin
Nathaniel Fry
Elizabeth
CHRISTINE
Niram
Bookerick
Evonne
PRISCILLA
Abraham Phillips
LORETTA WARD

of

Name

Joel Harvey

Julie Deegan

Jeff Mackay

JESSY CUNNINGHAM

Maya Marriott

Nyssa Marriott

TRACY STODDARD

Saphira brenton

Kym. SCHWARTZKOFF

Name

Debbie Summers

Luke Summers

Andrea Schwartzkoff

Sharon Gill

VICKI GULTWARD

Faun Walter

NATALIE BACON

Sue Martin

Bekinda Mcbagill

Katharine Dingle

JANE GRAYNE

Melissa Harvey

Name

JOSEPHINE HAYES

Dennis

SALLY SENA

Briony Kopp

Alison Furber

James Glenn

Jeremy

Sharon Wilson

Nxarith Pouk

Benjamin Gatzek

CREG LEACH

Nelene Campbell

Steve EDWARDS

Yvonne Mokotauja

Name

Clementine Inkama

DELVINE PITJARA

Francis Meneri

Anita Clarke

Reagan Nardoo

Robert Belker

Jill Brew

Shonette Smith

Henry P... ..

S. Mc... ..

Ed G

Name

Adrian Kilpatrick

LION ROWAN

Chol Jal

Khamisa Alaat

Kyloe Thiviso