



Ordinary Council

Business Paper for October 2020 (Technical Services)

Tuesday, 13 October 2020
Civic Centre

Mayor Damien Ryan
(Chair)

(08) 8950 0500
alicesprings.nt.gov.au



**ALICE SPRINGS TOWN COUNCIL
ORDER OF PROCEEDINGS
FOR THE
ORDINARY MEETING OF THE THIRTEENTH COUNCIL
TO BE HELD ON TUESDAY 13 OCTOBER 2020
AT 5.30PM IN THE COUNCIL CHAMBER, ALICE SPRINGS**

- 1. OPENING BY MAYOR DAMIEN RYAN**
- 2. PRAYER**
- 3. APOLOGIES**
- 4. WELCOME**
- 5. PUBLIC QUESTION TIME**
- 6. DISCLOSURE OF INTEREST**
- 7. MINUTES OF THE PREVIOUS MEETING**
 - 7.1 [Minutes of the Ordinary Open Meeting held on 29 September 2020](#)
 - 7.2 Business Arising from the Minutes
- 8. ORDERS OF THE DAY**
 - 8.1. That Elected Members and Officers provide notification of matters to be raised in General Business.
- 9. DEPUTATIONS**
- 10. PETITIONS**
- 11. MEMORIALS**
- 12. NOTICE OF MOTIONS**
- 13. REPORTS OF FINANCE**
 - 13.1. [Finance Reports \(Deferred from September Ordinary Meeting\)](#)
Report 222 / 20 cncI (MF)

14. REPORTS OF TECHNICAL SERVICES

- 14.1. [Technical Services Report to Council](#)
[Report 225 / 20 cncl \(DTS\)](#)
- 14.2. [Request to Revoke and Return Alice Springs Street Name to Reserve List](#)
[Report 226 / 20 cncl \(DTS\)](#)
- 14.3. [Animated Signs visible from Roads within Alice Springs Municipality](#)
[Report 227 / 20 cncl \(MI\)](#)
- 14.4. [Climate Action Plan Report](#)
[Report 228 / 20 cncl \(MI\)](#)
- 14.5. [Electric Vehicle Charging Stations](#)
[Report 229 / 20 cncl \(MI\)](#)
- 14.6. [Ross Park Soccer Field - Lighting](#)
[Report 232 / 20 cncl \(MTS\)](#)
- 14.7. [UNCONFIRMED Minutes - Access Advisory Committee - 1 September 2020](#)

15. REPORTS OF OTHER DIRECTORATES

- 15.1. [Christmas Period Arrangements](#)
[Report 230 / 20 cncl \(DCS\)](#)
- 15.2. [Volunteering SA & NT Sponsorship Application](#)
[Report 231 / 20 cncl \(MCCD\)](#)
- 15.3. [UNCONFIRMED Minutes - Creative Arts Recovery Grants Committee - 29 September 2020](#)
- 15.4. [UNCONFIRMED Minutes - Tourism, Events and Promotions Committee - 24 September 2020](#)

16. MINUTES FROM 14 SEPTEMBER 2020 STANDING COMMITTEE MEETINGS

- 16.1. [UNCONFIRMED Minutes - Corporate Services Committee - 14 September 2020](#)
- 16.2. [UNCONFIRMED Minutes - Community Development Committee - 14 September 2020](#)
- 16.3. [UNCONFIRMED Minutes - Technical Services Committee - 14 September 2020](#)

17. QUESTIONS WITHOUT NOTICE

18. GENERAL BUSINESS

19. MATTERS FOR MEDIA ATTENTION

20. **NEXT MEETING** – (Finance) Tuesday 27th October 2020, 5.30pm
21. **ADJOURNMENT OF OPEN MEETING**
22. **RESUMPTION OF MEETING IN CONFIDENTIAL**
23. **APOLOGIES**
24. **DEPUTATIONS**
25. **PETITIONS**
26. **DISCLOSURE OF INTEREST**
 - 24.1 That Elected Members and Officers provide notification of matters to be raised in General Confidential Business
27. **MINUTES OF THE PREVIOUS MEETING – CONFIDENTIAL**
 - 27.1. [Minutes of the Ordinary Confidential Meeting held on 29 September 2020](#)
 - 27.2. Business Arising from the Minutes
28. **CONFIDENTIAL REPORTS OF TECHNICAL SERVICES**
 - 28.1. [Hook Truck Report](#)
CONFIDENTIAL Report 228/ 20 cncl (MW)
 - 28.2. [Rimfire Virtual Power Plant](#)
CONFIDENTIAL Report 233/ 20 cncl (MTS)
29. **CONFIDENTIAL REPORTS OF OTHER DIRECTORATES (NIL)**
30. **CONFIDENTIAL MINUTES FROM 14 SEPTEMBER 2020 STANDING COMMITTEE MEETING**
 - 30.1. [CONFIDENTIAL UNCONFIRMED Minutes - Corporate Services Committee - 14 September 2020](#)
 - 30.2. [CONFIDENTIAL UNCONFIRMED Minutes - Community Development Committee - 14 September 2020](#)
 - 30.3. [CONFIDENTIAL UNCONFIRMED Minutes - Technical Services Committee - 14 September 2020](#)
31. **QUESTIONS WITHOUT NOTICE**
32. **GENERAL CONFIDENTIAL BUSINESS**
33. **MOVING CONFIDENTIAL ITEMS INTO OPEN**
34. **CLOSURE OF MEETING**



Robert Jennings
CHIEF EXECUTIVE OFFICER
Thursday, 8 October 2020

Petitions - *Petitions received at a meeting will be held over for consideration at the next monthly meeting pursuant to clause 9 of the Alice Springs (Council Meetings and Procedures) By-law.*

Open Minutes of Council – *Unconfirmed Open minutes of the meeting and associated reports not prescribed as Confidential, will be available for public inspection within ten days after the meeting pursuant to Section 67 of the Local Government Act 2008.*

Notice of Motions by Elected Members – *Notice must be given so that it can be included with the Business Paper circulation on the Wednesday prior to the Council meeting. Clause 6 of the By-Law requires that the Notice of Motion shall be included with the Business Paper.*

MINUTES OF THE **ORDINARY** MEETING OF THE THIRTEENTH COUNCIL HELD ON TUESDAY
29 SEPTEMBER 2020 AT 5:30PM IN THE CIVIC CENTRE, ALICE SPRINGS

1. ATTENDANCE

1.1 Opening of the Meeting by the Mayor (Chair)

Mayor Damien Ryan declared the meeting open at **5.35pm** and welcomed all present to the meeting.

Alice Springs News, The Centralian Advocate and ABC Alice Springs were present

Mayor Ryan acknowledged the Central Arrernte people who are the traditional owners and custodians of Alice Springs.

PRESENT

Mayor D. Ryan (Chair)
Deputy Mayor J Cocking
Councillor G. Auricht
Councillor M. Banks (attended via Zoom)
Councillor de Brenni
Councillor J. Cocking
Councillor E. Melky
Councillor M. Paterson
Councillor J. Price
Councillor C. Satour

OFFICERS IN ATTENDANCE

Mr R. Jennings – Chief Executive Officer
Mr S. Allen – Director Technical Services
Ms S. Taylor – Director Corporate Services
Ms K. Sutton – Director Community Development
Mrs E. Williams – Executive Assistant (Minutes)
Mrs B. Lang – Executive Assistant (Observer)

2. PRAYER

The prayer was read by Dr Steve Bevis, Alice Springs Uniting Church

2 -- CNCL 29/09/2020

3. APOLOGIES

Nil

4. PUBLIC QUESTION TIME

Nil

Councillor Price arrived at 5.39pm

5. DISCLOSURE OF INTEREST

Nil

6. MINUTES OF PREVIOUS MEETING

6.1 Minutes of the Ordinary Open Meeting of Council held on Monday 31 August 2020

Moved – Councillor Auricht
Seconded – Councillor Melky

That the minutes of the Ordinary Meeting of the Council held Monday 31 August 2020 be confirmed as a true and correct record of the proceedings of those meetings.

CARRIED (21181)

6.2 Business Arising from the Minutes

6.2.1 Councillor Auricht asked the CEO asked if the Albrecht Oval rezoning has been resolved or is it ongoing?

The CEO advised that there have been several discussions and meetings and it is still ongoing.

6.2.2 Councillor Auricht asked if the relocation of the tree farm has been determined?

Director Technical Services advised that this is ongoing.

6.2.3 Councillor Cocking asked for an update on the Cloth Nappy Rebate
Director Technical Services took the question on notice.

7.1

3 -- CNCL 29/09/2020

7. MAYORAL REPORTS AND MINUTES

7.1. Mayor's Report
Report No. 218/20cncI

Moved – Councillor Melky

Seconded – Councillor Cocking

That Mayor de Brenni's Report be received

CARRIED (21182)

Moved – Councillor de Brenni

Seconded – Deputy Mayor Cocking

That Mayor Ryan's Report be received

CARRIED (21183)

7.2. Business arising from the Report

Nil

8. ORDERS OF THE DAY

8.1. That Elected Members and Officers provide notification of matters to be raised in General Business.

Nil

9. DEPUTATION

Narelle Beer, Assistant Commissioner of the Northern Territory Police and Craig Laidler, Commander of the Northern Territory Police

Assistant Commissioner Beer gave an overview of her role, police resourcing and community safety. Commander Laidler gave an overview of his role, crime statistics and how the recent opening of the bio-security zones and community events are bringing more people from remote communities into town.

Discussion was had around:

- Community safety
- Youth programs and behaviour
- Responsible service of alcohol
- Police resourcing

4 -- CNCL 29/09/2020

*Councillor Paterson left the Chamber at 6.15pm
Councillor Paterson returned to the Chamber at 6.18pm*

*Councillor Melky left the Chamber at 6.27pm
Councillor Melky returned to the Chamber at 6.30pm*

7.1

10. PETITIONS

Nil

11. MEMORIALS

Nil

12. NOTICE OF MOTIONS

Nil

13. REPORTS OF STANDING COMMITTEES – RECOMMENDATIONS

13.1. Corporate Services Committee

13.1.1 Minutes from the Corporate Services meeting held 17 August 2020 (Agenda Item 4.1)

Moved – Councillor Auricht
Seconded – Councillor Melky

RESOLVED

That it be a recommendation to the Corporate Services Committee

That the minutes of the Open Section of the Corporate Services Committee meeting held on 17 August 2020 be taken as read and confirmed as a true and correct record of the proceedings of those meetings.

(62 cs)
CARRIED (21184)

5 -- CNCL 29/09/2020

13.1.2 Corporate Services Directorate Update (Agenda Item 9.1)
Report No. 182/20cs (DCS)

This report provides an update of current Corporate Services projects, programs and events.

Moved – Councillor Auricht
Seconded – Councillor Melky

RESOLVED

That it be a recommendation to Council:

That the September 2020 Corporate Services Directorate Update be received and noted.

(63 cs)
CARRIED (21185)

7.1

UNCONFIRMED

6 -- CNCL 29/09/2020

13.1.3 Council Policy Rescission (Agenda Item 9.2)
Report No. 212/20cs (GO)

This report proposes a list of policies for rescission.

Moved – Councillor Auricht
Seconded – Councillor Satour

RESOLVED

That it be a recommendation to Council:

That Council rescind the following Elected Member policies, excluding the Planting of Trees, due to their operational nature or because they are extensively covered by legislation:

- i. **Araluen Community Access Grants**
- ii. **Asset Disposal**
- iii. **Australia Day Alice Springs - Council Participation & Citizenship Ceremony**
- iv. **Closing of Residential Laneways**
- v. **Community Consultation**
- vi. **Community Development Grants Scheme**
- vii. **Community Groups - Leases and Licences**
- viii. **Council and Committees - Members Enquiries**
- ix. **Council Owned and or Controlled Land - Liquor Licences**
- x. **Council Promotion of Commercial Products and or Materials**
- xi. **Credit Card**
- xii. **Elections - Local Government - Failure to Vote**
- xiii. **Plant and Equipment Replacement**
- xiv. **Planting of Trees**
- xv. **Recreation Facilities Permanent Advertising**
- xvi. **Recreation Facilities Temporary Advertising**
- xvii. **Sale of Surplus Land**

(64 cs)
CARRIED (21186)

Mayor Ryan asked why the Planting of Trees policy was being removed? If removed would this affect the number of trees being planted?

Director Corporate Services took the question but did advise that this was an operational policy, hence the rescission. The intention is not to stop the planting of trees. Director Corporate Services to supply a report around the number of trees to be planted.

7 -- CNCL 29/09/2020

- 13.1.4 Tertiary Education Bursary for year 12 Students - Agenda Item 9.4 (Corporate Services Committee meeting, Monday 17 August 2020) (Agenda Item 11.3)

Moved – Councillor Auricht
Seconded – Councillor Melky

RECOMMENDATION

That it be a recommendation to Council:

That Council approve the \$10,000 allocation from cash reserves for tertiary education bursaries to commence in FY21.

(65 cs)
UNANIMOUS (21187)

13.2 Community Development Committee

- 13.2.1 Minutes from the Community Development Committee meeting held 13 July 2020 (Agenda Item 4.1)

Moved – Deputy Mayor Cocking
Seconded – Councillor Auricht

RESOLVED:

That it be a recommendation to Council

That the minutes of the Open Section of the Community Development Committee meeting held on 17 August 2020 be taken as read and confirmed as a true and correct record of the proceedings of those meetings.

(88 cd)
CARRIED (21188)

8 -- CNCL 29/09/2020

13.2.2 Community Grants Program Interim Status Report (Agenda Item 9.2)
Report No. 210/20cd (CDO)

The purpose of this report is to provide an interim status report of Council's Community Grants Program for 2020.

Moved – Deputy Mayor Cocking
Seconded – Councillor Auricht

RESOLVED:

That it be a recommendation to Council:

That the report be received and noted.

(90 cd)
CARRIED (21189)

13.2.3 Draft Public Art Master Plan and Public Art Action Plan (Agenda Item 9.3)
Report No. 215/20cd (CDO)

This report is in regards to endorsing the Public Art Master Plan, and Public Art Action Plan.

Moved – Deputy Mayor Cocking
Seconded – Councillor Price

RESOLVED:

That it be a recommendation to Council:

- A. That Council endorses the Alice Springs Town Council Public Art Master Plan.**
- B. That Council endorses the Alice Springs Town Council Public Art Action Plan.**

(91 cd)
CARRIED (21190)

Mayor Ryan asked if the document was available on the Alice Springs Town Council website?

The Director Community Development advised that the amendments were made following the September 14 Standing Committee meeting and that the document is now on the website.

7.1

9 -- CNCL 29/09/2020

13.2.4 Minutes - Seniors Coordinating Committee – 19 August 2020 (Agenda Item 10.1)

Moved – Deputy Mayor Cocking

Seconded – Councillor Auricht

RESOLVED:

That it be a recommendation to Council:

That the minutes from the Seniors Coordinating Committee held 19 August 2020 be received and noted.

(92 cd)

CARRIED (21191)

13.2.5 Minutes - Tourism, Events & Promotions Committee – 27 August 2020 (Agenda Item 10.2)

Moved – Deputy Mayor Cocking

Seconded – Councillor Auricht

RESOLVED:

That it be a recommendation to Council:

That the minutes from the Tourism, Events and Promotions Committee held 27 August 2020 be received and noted.

(93 cd)

CARRIED (21192)

13.2.6 Minutes - Public Art Advisory Committee – 2 September 2020 (Agenda Item 10.3)

Moved – Deputy Mayor Cocking

Seconded – Councillor Auricht

RESOLVED:

That it be a recommendation to Council:

That the minutes from the Public Art Advisory Committee held 2 September 2020 be received and noted.

(94 cd)

CARRIED (21193)

7.1

10 -- CNCL 29/09/2020

13.3 Technical Services Committee

13.3.1 Minutes of Open Technical Services meeting held 17 August 2020 (Agenda Item 4.1)

Moved – Councillor Melky
Seconded – Councillor Satour

RESOLVED:

That it be a recommendation to Council

That the minutes of the open section of the Technical Services Committee meeting held on 17 August 2020 be taken as read and confirmed as a true and correct record of the proceedings of that meeting

(4743 ts)
CARRIED (21194)

13.3.2 Technical Services Directorate Update (Agenda Item 9.1)
Report No. 205/20ts (DTS)

This report provides an update of current Technical Services projects, programs and events.

Moved – Councillor Melky
Seconded – Councillor Satour

RESOLVED

That it be a recommendation to Council

That the September 2020 Technical Services Directorate Update be received and noted.

(4744 ts)
CARRIED (21195)

11 -- CNCL 29/09/2020

13.3.3 Minutes - Parks Advisory Committee – 25 August 2020 (Agenda Item 10.1)

Moved – Councillor Melky
Seconded – Councillor Satour

RESOLVED

That it be a recommendation to Council

That the minutes from the Parks Advisory Committee meeting held 25 August 2020 be received and noted.

(4745 ts)
CARRIED (21196)

13.3.4 Lyndavale Park (Agenda Item 10.1.1)

Moved – Councillor Melky
Seconded – Councillor de Brenni

RESOLVED

That it be a recommendation to Council:

That Council Officers work in partnership with the Larapinta Child & Family Centre to ascertain costs and to determine potential stages for development ready for the next meeting.

(4746 ts)
CARRIED (21197)

13.3.5 Madigan Park (Agenda Item 10.1.2)

Moved – Councillor Melky
Seconded – Councillor Satour

RESOLVED

That it be a recommendation to Council:

That Council Officers undertake a feasibility study and relevant planning processes towards the potential subdivision and development of Madigan Park.

(4747 ts)
CARRIED (21198)

12 -- CNCL 29/09/2020

14. REPORTS OF OFFICERS

14.1. CHIEF EXECUTIVE OFFICER

14.1.1. CEO Report

Report No. 219/20cncl

Moved – Councillor de Brenni

Seconded – Deputy Mayor Cocking

That the CEO report be received and noted.

CARRIED (21199)

Deputy Mayor Cocking asked for an update on the Willshire Street consultation process.

The Director Technical Services advised that key stakeholders have been approached and Council are awaiting feedback.

14.2. DIRECTOR CORPORATE SERVICES

14.2.1 Annual Elections for Deputy Mayor and Elected Member Committee Appointments

Report No. 223/20cncl

Moved – Councillor Melky

Seconded – Nil

RECOMMENDATION

It is a recommendation that Council:

- A. Appoint an elected member to be the Deputy Mayor in accordance with Section 45 and Section 46(2) of the *Local Government Act 2008* and with council policy ‘Appointment of Deputy Mayor’; and**
- B. Appoint elected members to council committees and as representatives of council on external committees as per the terms outlined in Attachment A and in accordance with council policy ‘Appointment of Representatives to Council Committees’; from 29 September 2020 for the remainder of this 13th council’s term ending in 2021 when a Local Government Election is scheduled to be held.**

CARRIED (21200)

7.1

13 -- CNCL 29/09/2020

14.2.2 Annual Elections for Deputy Mayor and Elected Member Committee Appointments

Report No. 223/20cncI

Moved – Councillor de Brenni

Seconded – Councillor Satour

C. That the CEO securely dispose of the ballot papers for the election of Deputy Mayor

CARRIED (21201)

Moved – Councillor de Brenni

Seconded – Councillor Melky

D. That a Library Consultative Committee be formed

CARRIED (21202)

Moved – Councillor de Brenni

Seconded – Councillor Satour

E. That Council nominate Director of Corporate Services, Sabine Taylor to the LGANT Board for consideration for the Animal Welfare Advisory Committee

CARRIED (21203)

	Deputy Mayor Position	Council or External Committee	Elected Member (Incumbent)	Nomination Mover / Seconded	Elected
	Deputy Mayor	Council	Deputy Mayor Jacinta Price	Nomination – Councillor Satour Moved – Deputy Mayor Cocking Seconded – Councillor Melky Nomination – Councillor Price Moved – Councillor de Brenni Seconded – Councillor Auricht	Councillor Price
1	Directorate Report Chair / Executive Committee	Council or External Committee	Elected Member (Incumbent)	Nomination Mover / Seconded	Elected
CS	Corporate Services Quarterly Directorate Report Chair	Council	Councillor Paterson	Nomination – Councillor Paterson Moved – Deputy Mayor Price Seconded – Councillor de Brenni	Councillor Paterson
TS	Technical Services Quarterly Directorate Report Chair	Council	Councillor Melky	Nomination – Councillor Melky Moved – Councillor Cocking Seconded – Councillor Satour	Councillor Melky
CD	Community Development Quarterly Directorate Report Chair	Council	Councillor de Brenni	Nomination – Councillor Cocking Moved – Councillor Melky Seconded – Councillor Satour Nomination – Councillor de Brenni Moved – Councillor Paterson Seconded – Councillor Auricht	Councillor de Brenni

14 -- CNCL 29/09/2020

1	Directorate Report Chair / Executive Committee	Council or External Committee	Elected Member (Incumbent)	Nomination Mover / Seconder	Elected
TS	Development Committee <i>Executive Committee – Mayor and all Councillors (meets every 1st Monday of each month at 7.00am)</i>	Council	Mayor and all Councillors required	No vote required	No vote required
CD	Creative Arts Recovery Grants Committee <i>Executive Committee – Mayor and all Councillors (meets upon receipt of 10 grant applications)</i>	Council	Mayor and all Councillors required	No vote required	No vote required
2	Internal Consultative Committee	Council or External Committee	Elected Member (Incumbent)	Pre-determined	
CD	Aquatic and Leisure Centre Committee <i>Mayor, Deputy Mayor and the 3 Directorate Report Chairs (Quarterly meetings – 4 per year)</i>	Council	Mayor Ryan Deputy Mayor Price Councillor Paterson Councillor Melky Councillor de Brenni	No vote required	No vote required
CD	Library Consultative Committee TBA	Council	TBA	TBA	TBA
TS	Regional Waste Management Facility <i>Mayor, Deputy Mayor and the 3 Directorate Report Chairs (Quarterly meetings – 4 per year)</i>	Council	Mayor Ryan Deputy Mayor Price Councillor Paterson Councillor Melky Councillor de Brenni	No vote required	No vote required
CS	Risk Management and Audit Committee <i>Mayor, Deputy Mayor and the 3 Directorate Report Chairs (Independent Chair) (Quarterly meetings – 4 per year)</i>	Council	Mayor Ryan Deputy Mayor Price Councillor Paterson Councillor Melky Councillor de Brenni	No vote required	No vote required
CS	Administrative Review Committee <i>The 3 Directorate Report Chairs (Mayor and Deputy Mayor do not attend this Committee)</i>	Council	Councillor Paterson Councillor Melky Councillor de Brenni	No vote required	No vote required

7.1

15 -- CNCL 29/09/2020

3	Advisory Committee	Council or External Committee	Elected Member (Incumbent)	Nomination Mover / Seconder	Elected
CD	Youth Action Group <i>Mayor + 2 Councillors</i> <i>(meets the last Wednesday of each month at 5:30pm)</i>	Council	Mayor Ryan Councillor Satour Councillor Banks	Nomination – Councillor de Brenni Moved – Councillor Cocking Seconded – Councillor Auricht Nomination – Councillor Banks Moved – Councillor de Brenni Seconded – Deputy Mayor Price	Councillor Satour Councillor Banks
CD	Tourism, Events and Promotions Committee <i>Mayor + 3 Councillors</i> <i>(meets the last Thursday of each month at 4:00pm)</i>	Council	Mayor Ryan Councillor Satour Councillor Cocking Councillor Paterson	Nomination – Councillor Satour Moved – Councillor Cocking Seconded – Councillor de Brenni Nomination – Councillor Cocking Moved – Councillor Melky Seconded – Councillor de Brenni Nomination – Councillor Paterson Moved – Deputy Mayor Price Seconded – Councillor Melky	Councillor Satour Councillor Cocking Councillor Paterson
CD	Public Art Advisory Committee <i>Mayor + 3 Councillors</i> <i>(meets the 1st Wednesday of each month at 1:00pm)</i>	Council	Mayor Ryan Councillor Satour Councillor Auricht Councillor Banks	Nomination – Councillor Satour Moved – Councillor Melky Seconded – Councillor Cocking Nomination – Councillor Auricht Moved – Deputy Mayor Price Seconded – Councillor Melky Nomination – Councillor Paterson Moved – Deputy Mayor Price Seconded – Councillor Melky	Councillor Satour Councillor Auricht Councillor Banks
CD	Seniors Coordinating Committee <i>Mayor + 2 Councillors</i> <i>(meets the 3rd Wednesday of each month at 4:00pm)</i>	Council	Mayor Ryan Councillor de Brenni Councillor Auricht	Nomination – Councillor de Brenni Moved – Councillor Paterson Seconded – Deputy Mayor Price Nomination – Councillor Satour Moved – Councillor Cocking Seconded – Councillor Paterson Nomination – Councillor Auricht Moved – Councillor de Brenni Seconded – Deputy Mayor Price	Councillor de Brenni Councillor Auricht
CD	Australia Day Coordinating Committee <i>Mayor + 2 Councillors</i> <i>(meetings as required)</i>	Council	Mayor Ryan Councillor Satour Councillor Auricht	Nomination – Councillor Satour Moved – Councillor de Brenni Seconded – Councillor Cocking Nomination – Councillor Paterson (declined) Moved – Councillor de Brenni Seconded – Deputy Mayor Price Nomination – Councillor Auricht Moved – Deputy Mayor Price Seconded – Councillor Satour	Councillor Satour Councillor Auricht

7.1

16 -- CNCL 29/09/2020

3	Advisory Committee	Council or External Committee	Elected Member (Incumbent)	Nomination Mover / Second	Elected
CD	<p>Community Grants / Araluen Access Grants Committee (Incorporating Community Computers Program Committee) Mayor + 4 Councillors (meets once a year during Feb/March rounds of grants)</p>	Council	Mayor Ryan Deputy Mayor Price Councillor Cocking Councillor Melky Councillor Satour	<p>Nomination – Councillor Cocking Moved – Councillor Paterson Seconded – Councillor Auricht</p> <p>Nomination – Councillor Melky Moved – Councillor de Brenni Seconded – Councillor Paterson</p> <p>Nomination – Councillor Satour Moved – Councillor Cocking Seconded – Councillor de Brenni</p> <p>Nomination – Deputy Mayor Price Moved – Councillor de Brenni Seconded – Councillor Paterson</p>	Councillor Cocking Councillor Melky Councillor Satour Deputy Mayor Price
CD	<p>Access Advisory Committee (AAC) Mayor + 1 Councillor (meets the last Tuesday, every 3 months at 1pm)</p>	Council	Mayor Ryan Councillor Auricht	<p>Nomination – Councillor Auricht Moved – Councillor de Brenni Seconded – Deputy Mayor Price</p> <p>Nomination – Councillor Cocking Moved – Councillor Satour Seconded – Councillor Auricht</p>	Councillor Auricht
TS	<p>Sports Facilities Advisory Committee Mayor + 3 Councillors (meets the last Thursday of every second month at 12:15pm)</p>	Council	Mayor Ryan Deputy Mayor Price Councillor de Brenni Councillor Cocking	<p>Nomination – Councillor Satour (declined) Moved – Councillor Paterson Seconded – Councillor Cocking</p> <p>Nomination – Councillor de Brenni Moved – Councillor Auricht Seconded – Councillor Satour</p> <p>Nomination – Councillor Paterson (declined) Moved – Councillor de Brenni Seconded – Nil</p> <p>Nomination – Deputy Mayor Price Moved – Councillor de Brenni Seconded – Councillor Auricht</p> <p>Nomination – Councillor Cocking Moved – Councillor Satour Seconded – Councillor de Brenni</p>	Deputy Mayor Price Councillor de Brenni Councillor Cocking
TS	<p>Cemeteries Advisory Committee Mayor + 3 Councillors (meets the first Tuesday, every 3 months at 12:30pm)</p>	Council	Mayor Ryan Councillor Cocking Councillor Auricht Councillor Paterson	<p>Nomination – Councillor Cocking Moved – Councillor Paterson Seconded – Councillor de Brenni</p> <p>Nomination – Councillor Auricht Moved – Councillor de Brenni Seconded – Councillor Melky</p> <p>Nomination – Councillor Paterson Moved – Councillor Melky Seconded – Councillor de Brenni</p>	Councillor Cocking Councillor Auricht Councillor Paterson

7.1

17 -- CNCL 29/09/2020

3	Advisory Committee	Council or External Committee	Elected Member (Incumbent)	Nomination Mover / Seconder	Elected
TS	Environment Advisory Committee <i>Mayor + 3 Councillors</i> <i>(meets the first Monday, every 3 months at 4:30pm)</i>	Council	Mayor Ryan Councillor Melky Councillor Banks Councillor Satour	Nomination – Councillor Melky Moved – Councillor de Brenni Seconded – Councillor Satour Nomination – Councillor Banks Moved – Councillor Cocking Seconded – Councillor de Brenni Nomination – Councillor Satour Moved – Councillor Cocking Seconded – Councillor Melky Nomination – Councillor Paterson (declined) Moved – Deputy Mayor Price Seconded – Nil	Councillor Melky Councillor Banks Councillor Satour
TS	Parks Coordinating Committee <i>Mayor + 3 Councillors</i> <i>(meet the last Tuesday, every second month at 4:30pm)</i>	Council	Mayor Ryan Deputy Mayor Price Councillor Paterson Councillor Banks	Nomination – Councillor de Brenni (declined) Moved – Councillor Auricht Seconded – Deputy Mayor Price Nomination – Councillor Paterson Moved – Councillor Cocking Seconded – Councillor Satour Nomination – Deputy Mayor Price Moved – Councillor de Brenni Seconded – Councillor Satour Nomination – Councillor Banks Moved – Councillor Auricht Seconded – Councillor Melky	Councillor Paterson Deputy Mayor Price Councillor Banks
4	External Committee <i>Required ASTC Representative</i>	Council or External Committee	Elected Member (Incumbent)	Nomination Mover / Seconder	Elected
4.1	Alice Springs Town Council and Tangentyere Council Steering Committee (MoU) <i>Mayor + 3 Councillors</i> <i>(meetings as required)</i>	Council Committee combined with Tangentyere Council	Mayor Ryan Councillor Satour Councillor Banks Councillor Cocking	Nomination – Councillor Satour Moved – Councillor Cocking Seconded – Councillor Auricht Nomination – Councillor Banks Moved – Councillor de Brenni Seconded – Councillor Paterson Nomination – Councillor Cocking Moved – Councillor Paterson Seconded – Deputy Mayor Price	Councillor Satour Councillor Banks Councillor Cocking
4.2	Alice Springs Town Council & Lhere Artepe Aboriginal Corporation (LAAC) Partnership Committee (Agreement) <i>Mayor + 3 Councillors</i> <i>(meetings as required)</i>	Council Committee combined with LAAC	Mayor Ryan Deputy Mayor Price Councillor Auricht Councillor Satour	Nomination – Councillor Auricht Moved – Councillor de Brenni Seconded – Councillor Satour Nomination – Councillor Satour Moved – Councillor Paterson Seconded – Councillor Cocking Nomination – Deputy Mayor Price Moved – Councillor Auricht Seconded – Councillor Satour	Councillor Auricht Councillor Satour Deputy Mayor Price

7.1

18 -- CNCL 29/09/2020

4	External Committee <i>Required ASTC Representative</i>	Council or External Committee	Elected Member (Incumbent)	Nomination Mover / Secondor	Elected
4.3	Outback Highway Development Council Inc (Outback Way) <i>Mayor + 1 Councillor (CEO is alternate) Annual membership AGM October 2020 (Monthly meeting by phone & once a year attendance at AGM)</i>	External	Mayor Ryan Councillor Auricht	Nomination – Councillor Auricht Moved – Councillor de Brenni Seconded – Councillor Paterson	Councillor Auricht
4.4	LGANT General Representative <i>2 Council Representatives (2 meetings per year) ASTC may remove or appoint at anytime</i>	External	Mayor Ryan Councillor Cocking	Nomination – Mayor Damien Ryan Moved – Councillor de Brenni Seconded – Councillor Paterson Nomination – Councillor Cocking Moved – Councillor Satour Seconded – Councillor Auricht	Mayor Ryan Councillor Cocking
4.5	RedHOT Arts Central Australia Inc. <i>1 Councillor + alternate nomination 3-year term- due to expire Sept 2020 (Monthly meetings – 3rd Wed of month)</i>	External	Councillor Satour Councillor Banks (alternate)	Nomination – Councillor Melky (declined) Moved – Councillor de Brenni Seconded – Councillor Paterson Nomination – Councillor Satour Moved – Councillor Cocking Seconded – Councillor Melky Nomination – Councillor Banks (alternate) Moved – Councillor de Brenni Seconded – Councillor Cocking	Councillor Satour Councillor Banks (alternate)
5	External Committee <i>Other</i>	Council or External Committee	Elected Member (Incumbent)	Nomination Mover / Secondor	Elected
5.1	Alice Springs Art Foundation <i>1 Council nomination (First Monday of the month at 5:30pm)</i>	External	Councillor de Brenni	Nomination – Councillor de Brenni Moved – Councillor Melky Seconded – Councillor Auricht	Councillor de Brenni
5.2	50+ Community Centre Committee <i>1 Council Representative (Meets monthly) AGM scheduled Monday 5 October 2020</i>	External	Mayor Ryan	Nomination – Mayor Damien Ryan Moved – Councillor Auricht Seconded – Councillor Cocking	Mayor Ryan

7.1

19 -- CNCL 29/09/2020

6	Ministerial Appointed Committee <i>Required ASTC Representative</i>	Council or External Committee	Elected Member (Incumbent)	Nomination for Election/ Ministerial appointment	Elected or Endorsed for nomination for Ministerial appointment
6.1	Development Consent Authority (2-year appointment) <i>2 ASTC Council Representatives + alternate (meets every 2nd Wednesday each month at 9:00am)</i> <i>Note: Appointed by the Minister for 2-year fixed term until 3rd December 2021.</i>	External	Deputy Mayor Price Councillor Cocking Councillor Auricht	Nomination – Deputy Mayor Price Moved – Councillor de Brenni Seconded – Councillor Banks Nomination – Councillor Satour (declined) Moved – Councillor Banks Seconded – Councillor Melky Nomination Councillor Cocking Moved – Councillor Satour Seconded – Councillor Melky Nomination Councillor Melky (declined) Moved – Councillor Paterson Seconded – Nil Nomination Councillor Auricht Moved – Deputy Mayor Price Seconded – Councillor Melky	Deputy Mayor Price Councillor Cocking Councillor Auricht
CD	Northern Territory Heritage Council <i>Note: Appointed by the Minister.</i>	External	Mayor Ryan	Nomination Mayor Ryan Moved – Councillor de Brenni Seconded – Councillor Auricht	Mayor Ryan
CS	Animal Welfare Advisory Committee <i>Note: Appointed by the Minister.</i>	External	Sabine Taylor		Sabine Taylor

7.1

Councillor Melky made the following submission for discussion regarding Advisory Committees

To help improve meeting efficiency I propose we combine a number of advisory committees where possible to create a “Combined advisory committee” for example;

1. *Access advisory + Seniors Advisory Committee + Cemeteries advisory Committee to combine as one Advisory committee*
2. *Parks Coordinating committee and Environment Advisory committee to combine as one Advisory committee*
3. *Tourism, Events and Promotions committee combine with Australia Day*
4. *Public Arts combine with Community Grants / Araluen Access Grants Committee (Incorporating Computers Program Committee)*
5. *Final point is that all combined advisory committees to meet quarterly.*

This reduces the number of Advisory committees from 9 to 4 and cuts out a considerable amount of meeting time, saving resources etc

The rationale I have relied on is the relevance of each committee and the value of business introduced through the individual committee would not be lost if combined.

Director Sutton left the Chamber at 7.56pm

Director Sutton returned to the Chamber at 7.58pm

20 -- CNCL 29/09/2020

14.2.2 Public Benefit Concessions Policy for Commercial and Residential Ratepayers Review
Report No. 224/20cncl

Moved – Councillor Melky
Seconded – Councillor Auricht

RECOMMENDATION

That it be a recommendation to Council:

That the Public Benefit Concessions Policy for Commercial and Residential Ratepayers remain in place with a further report to come to Council for the November Ordinary meeting as scheduled for the Corporates Services Directorate.

CARRIED (21204)

*Councillor Banks declared a conflict of interest at 8.04pm and left the meeting
Councillor Banks returned to the meeting at 8.13pm*

14.3 DIRECTOR COMMUNITY DEVELOPMENT

14.3.1 UNCONFIRMED Minutes – ASALC Committee 8 September, 2020

Moved – Councillor Melky
Seconded – Councillor Auricht

RESOLVED

That it be a recommendation to Council

That the minutes from the meeting of the ASALC Committee meeting held 8 September 2020 be received and noted.

CARRIED (21205)

*Councillor Auricht left the Chamber at 7.58pm
Councillor Auricht returned to the Chamber at 8.00pm*

21 -- CNCL 29/09/2020

14.3.2 UNCONFIRMED Minutes – Seniors Co-ordinating Committee 16 September, 2020

Moved – Councillor de Brenni
Seconded – Councillor Auricht

RESOLVED

That it be a recommendation to Council

That the minutes from the meeting of the Seniors Co-ordinating Committee meeting held 16 September 2020 be received and noted.

CARRIED (21206)

*Councillor Paterson left the Chamber at 8.05pm
Councillor Paterson returned to the Chamber at 8.06pm*

*CEO left the Chamber at 8.07pm
CEO returned to the Chamber at 8.08pm*

14.3.3 UNCONFIRMED Minutes – Creative Arts Grants Committee 15 September, 2020

Moved – Councillor de Brenni
Seconded – Councillor Satour

RESOLVED

That it be a recommendation to Council

That the minutes from the meeting of the Creative Arts Grants Committee meeting held 15 September 2020 be received and noted.

CARRIED (21207)

14.3.4 UNCONFIRMED Minutes – Creative Arts Grants Committee 22 September, 2020

Moved – Councillor de Brenni
Seconded – Councillor Satour

RESOLVED

That it be a recommendation to Council

That the minutes from the meeting of the Creative Arts Grants Committee meeting held 22 September 2020 be received and noted.

CARRIED (21208)

22 -- CNCL 29/09/2020

14.4 DIRECTOR TECHNICAL SERVICES

14.4.1 UNCONFIRMED Minutes – Development Committee 7 September, 2020

Moved – Councillor de Brenni
Seconded – Councillor Auricht

RESOLVED

That it be a recommendation to Council:

That the minutes from the meeting of the Development Committee meeting held 7 September 2020 be received and noted.

CARRIED (21209)

15. FINANCE

15.1 Updated Financial Reports for the Period Ending 31 August, 2020
Report No. 222/20 cncl

Moved – Councillor Melky
Seconded – Councillor de Brenni

RESOLVED

That it be a recommendation to Council:

That the Finance report be deferred to the Ordinary Meeting of Council, 13 October 2020.

DEFERRED

16. QUESTIONS WITHOUT NOTICE

Nil

23 -- CNCL 29/09/2020

17. GENERAL BUSINESS

17.1 Councillor Paterson – MyAlice Voucher Scheme update

Councillor Paterson asked for an update on the MyAlice Voucher scheme

Director Corporate Services advised that contract negotiations are in the final stages with both Darwin City Council and the Northern Territory Government.

17. MATTERS FOR MEDIA ATTENTION

Media matters will be covered via the media attendance at this meeting.

18. NEXT MEETING:

Tuesday 13 October 2020 at 5.30pm

19. ADJOURNMENT OF OPEN MEETING

Mayor Ryan declared the meeting adjourned at **8.17pm**

Moved – Councillor Melky

Seconded – Councillor de Brenni

The Council stands adjourned and resumes in the Confidential Section.

CARRIED (21210)

Confirmed on _____

CHAIRPERSON _____

Date _____

7.1

TO: ORDINARY COUNCIL MEETING (FINANCE) – 29 SEPTEMBER 2020

SUBJECT: UPDATED FINANCIAL REPORTS FOR THE PERIOD ENDING 31 AUGUST 2020

AUTHOR: ACTING MANAGER FINANCE – MEL BENNETT

This report includes the following financial information for the period ended 31 August 2020, the reports that have changed from those reports presented at the 14 September 2020 Committee meeting are noted as 'updated':

- Updated Income & Expenditure Statement
- Updated Balance Sheet
- Updated Cash Reserves and Cash Analysis Reconciliation
- Updated Key Financial Performance Ratios
- Monthly Payments Listing (EFT & Cheque)
- Debtors Analysis
- Investments report
- Grants Schedule
- Updated Income & Expenditure by Objectives
- Updated Regional Waste Management Facility Income & Expenditure
- Updated Aquatic & Leisure Centre Income & Expenditure
- Updated Library Income & Expenditure

13.1

BACKGROUND

Following the change to Council meeting structures, and the presentation of Finance reports at the latter of the two monthly meetings held, has allowed officers to the ability to provide better reporting on accrual basis. This allows Council a truer reflection of the status of finances on a monthly basis.

The **Income & Expenditure Statement** reflects how Council's overall income and expenditure is tracking against budget.

The **Balance Sheet** outlines what Council owns (assets) and what it owes (liabilities), with the difference (Equity) being Council's net worth.

The **Cash Reserves and Cash Analysis Reconciliation** provides the balances of the reserves and a reconciliation of cash

The **Key Financial Performance Ratios** provide a further analysis of council's financial position.

The **Monthly Payments Listing** provides details of all expenditure (excluding payroll), listing who payments were made to and a brief description of the payment. This further includes the spreadsheet of utility charges.

The **Investments report** shows the financial institutions Council has funds invested with, the term of the investment, the interest rate being received and also shows Council's compliance with its Investment Policy.

The **Debtor Analysis** shows, by type of debtor the total amount outstanding. It also provides a level of aged debtors analysis which shows of the total amount outstanding, how much is current (i.e. less than 30 days), and how much has been outstanding for greater than 30 days/60 days/90 days and 120 days. Balances owing on Ranger debtors have been expanded to include where each fine currently sits in the infringement process.

The **Grants Schedule** lists unexpended grant funds year to date.

The **Income & Expenditure by Council Objectives Report** shows net Income and Expenditure YTD by strategic objective and how it is tracking against the annual budget.

The **Regional Waste Management Facility Income & Expenditure Report** shows the financial position of the facility YTD tracking against the annual budget.

The **Aquatic & Leisure Centre Income & Expenditure Report** shows the financial position of the centre YTD tracking against the annual budget.

The **Library Income & Expenditure Report** shows the financial position YTD tracking against the annual budget.

13.1

STRATEGIC ANALYSIS

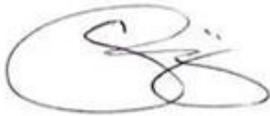
Noting Purpose	<ul style="list-style-type: none"> Finance will be undertaking a special project that will be based around procurement in line with the Civica upgrade to online requisitioning and review of the end to end process.
Monitoring Required	<ul style="list-style-type: none"> Insurance premiums for 2020/2021 have significantly increased following the asset revaluation effective as at 1 July 2019. Officers have initially reviewed the insured assets for insurance purposes to assist in reducing premiums and will continue to assess with the anticipated full review to be completed by end of quarter 1 2020/2021. Rates outstanding is tracking slightly behind against the same period in 19/20 – full year's levies have been raised as at 1 July. Total rates outstanding includes prior periods (prior to 20/21). This is detailed in attachment 5. General & Regional Waste Management Facility (RWMF) debtors are higher than same time last year which is mainly attributable to the invoice raised for the NTG rates pensioner concessions and exceptionally high use of the RWMF by one account holder. Officers have this marked to be monitored to ensure timely payment. This is detailed in attachment 5. User charges and fees are ahead of budget – contributed by the annual pet registration fees due early in the financial year, RWMF weighbridge income during the month of August was higher than budgeted mainly due to one account holder. Other operating income is slightly behind budget mainly due to expected plant changeover has not yet commenced. This is all detailed in attachment 1 and attachment 1A. Investment interest income is behind budget. This is due to investment rates being significantly lower during the year with

	<p>average rates around 0.95% over an average investment period of 270 days. In relation to penalty interest from overdue rates, the revised penalty interest of 9% became effective from 1 July. This is shown in attachment 1 and attachment 6.</p> <ul style="list-style-type: none"> • In relation to expenses (operational and capital), some budgeted projects have not yet commenced mainly around consultant projects. Some of the budgeted plant and equipment changeover has occurred. This is shown in attachment 1. • Council's net assets have increased from the same period in 19/20 – this is mainly attributable to the asset revaluation that carried out and was effective from 1 July 2019. Accrued expenses are shown as a current liability. • Most of Council's ratios are tracking in a similar pattern to the same period in 19/20 with the exception of the current ratio which is lower than the same period last year. This can be attributed to the impact of accruals. The ratios are outlined in attachment 3. • Currently \$1.4M worth of prior period (before 20/21) rates remain outstanding. • Assessment of pandemic hardship applications are continuing with applications having been assessed in line with policy (modelled on the NTG guidelines). • \$5M Covid-19 reserve & NTG SCALE funding – tracking of costs are continuing against the reserves and NTG grant funding (due to be spent by the end of September 2020). • Working with Civica to enhance financial reports being produced
<p>Needs Attention Immediately</p>	<ul style="list-style-type: none"> • Asset management plans (AMP) and Long-Term Financial Plan (LTFP) need to be developed in 2020/2021. • With the budgeted 0% (freeze/nil) rates increase adopted for 2020/2021 – officers will need to closely monitor the budgets during 2020/2021. • Direction will need to be provided as to when Council will stop accepting pandemic hardship applications so as this can be communicated both to officers and to the public.

ATTACHMENTS

- Attachment 1 – [Updated Income & Expenditure Statement](#)
- Attachment 1A – [Updated Major Contributing Factors Analysis](#)
- Attachment 2 – [Updated Balance Sheet](#)
- Attachment 2A – [Updated Cash Reserves and Cash Analysis Reconciliation](#)
- Attachment 3 – [Updated Key Financial Performance Ratios](#)
- Attachment 4 – [EFT Payment listing](#)
- Attachment 4A – [Cheque Payment listing](#)
- Attachment 5 – [Debtors Analysis](#)
- Attachment 6 – [Investments Report](#)
- Attachment 7 – [Grants Schedule](#)
- Attachment 8 – [Updated Income & Expenditure by Council Objective](#)
- Attachment 9 – [Updated Regional Waste Management Facility Income & Expenditure](#)
- Attachment 10 – [Updated Aquatic & Leisure Centre Income & Expenditure](#)
- Attachment 11 – [Updated Library Income & Expenditure](#)

The content and presentation of the financial reports are progressively being reviewed and updated to provide improved information to Elected Members and stakeholders.



Mel Bennett
ACTING MANAGER FINANCE

Alice Springs Town Council
Updated Budgeted Statement of Financial Performance
For the period ended 31 August 2020

	2020-2021 Adopted Annual Budget	August YTD Budget	August YTD Actual	August YTD Variance	Balance of Budget Remaining
	\$	\$	\$	\$	\$
Operating Activities					
Revenue from Operating Activities					
Rates	22,876,950	22,876,950	22,883,814	➔ 6,864	See *
Rates - Waste Management Charges	3,921,426	3,921,426	3,925,143	➔ 3,717	See *
User charges and fees	4,690,834	728,056	1,015,125	⬆ 287,069	See Attach 1A
Interest Income(excludes investment interest)	200,000	33,334	19,926	⬇ (13,408)	See Attach 1A
Grants and Contributions Provided	3,064,459	1,994,141	2,027,514	⬆ 33,373	See Attach 1A
Other Operating Revenues - Includes reimbursements, proceeds from sale of assets, fuel rebates, insurance claims, infringements etc	306,984	68,334	67,451	⬇ (883)	See Attach 1A
Total Operating Revenue	35,060,654	29,622,241	29,938,974	316,733	-
Expenses from Operating Activities					
Employee Costs	19,404,515	3,113,100	2,862,107	⬇ 250,993	16,542,408
Materials & Contracts	9,474,443	1,578,873	1,263,598	⬇ 315,275	8,210,845
Depreciation	8,400,000	1,400,000	1,400,000	-	7,000,000
Other Operating Expenses - Includes legal fees, advertising, travel & accommodation expenses, postage, freight, telephone, electricity, sewerage charges, water charges, insurance, vehicle expenditure, contribution and grants made etc	5,171,648	1,536,997	1,590,110	➔ (53,113)	3,581,538
Total Operating Expenditure	42,450,607	7,628,970	7,115,815	513,155	35,334,791
Operating Position before Depreciation add back****	(7,389,953)	21,993,271	22,823,159	829,888	(35,334,791)
Depreciation Add Back	8,400,000	1,400,000	1,400,000	-	7,000,000
Operating Position after Depreciation add back	1,010,047	23,393,271	24,223,159	829,888	(28,334,791)
Add: Capital Activities					
Capital Grants and Contributions	-	-	875,861	875,861	N/A
Capital Expenditure	2,661,253	1,226,040	649,937	576,103	2,011,316
Comprised of:					
Plant & Equipment	1,352,253				
Roads and Footpaths	657,000				
Building Infrastructure	652,000				
Capital Position	(2,661,253)	(1,226,040)	225,924	299,758	2,011,316
Less: Transfers to Reserves	-	-	-	-	-
Add: Transfers from Reserves	1,651,206	1,651,206	4,495,778	2,844,572	N/A
Net Operating Position**	-	23,818,437	28,944,861	2,947,908	N/A

*Full levy of rates at beginning of FY leading to enhanced YTD operating position being reported at the end of the month

**Transfers from reserves also leading to enhanced YTD operating position being reported at the end of the month

NOTE:

Above net operating position is inclusive of:

- Full year rates levied. Total amount outstanding of \$22,567,025
- Debtor invoices raised in the month with total current amount outstanding of \$516,075

Above net operating position is exclusive of:

- Committed expenditure of \$4,864,240 - impact would mean that should the commitments be realised the net operating position would be reduced by this amount

Alice Springs Town Council
Notes for Budgeted Statement of Financial Performance
For the period ended 31 August 2020

Major contributing factors to variances between actual and budgets:

Revenue from Operating Activities

User Charges & Fees

- Animal Control registration fees ahead of budget
- Cemeteries & Funerals income ahead of budget
- RWMF weighbridge income ahead of YTD budget budget - largely attributable to one account holder
- RWMF rediscovery centre income ahead of budget

Interest Income

- Investment interest earned averaging less than 1%
- Penalty interest effective from 1 July 2020 at the reduced rate of 9%
- Slight impact of COVID-19 waivers and deferrals on overdue interest charged

Grants & Contributions

	\$
SCALE funding	673,215
Financial Assistance Grants - Roads	621,584
Financial Assistance Grants - General	403,792
Pensioner Concessions invoiced in August	176,148
Town Camp funding	64,404
Youth Activities ASALC Splash Parties - Grant	34,550
Youth Activities Library Youth Program - Grant	20,528
ASALC PWD & CALD Swimming Classes - Grant	9,628
Library & Bindi Artists Mural Project - Grant	6,250
Youth Skate Park Festival - Grant	6,000
Stand Up! - Grant	3,509
Senior Month Event - Grant	2,000
Celebrating Seniors Month - Grant	2,000
Recycled Art Prize - Grant	2,000
Youth Vibe Holiday - Phoney Film - Grant	1,156
Harmony Drumming Workshop - Grant	750

Other Operating Revenue

	\$
Youth Projects After Hours Basketball Program - Contribution	20,000
Rangers - fines	19,353
RWMF - Tipshop income	5,721
Laneway closures	2,246

Expenses from Operating Activities

Employee Costs

- Workers Compensation insurance premium instalment paid in July

Materials and Contracts

- Consulting projects not yet commence as at end of August
- Accrual of expenses are now reflected in this report (inclusive of LGANT annual membership \$55k, not a recurring expense) 206,499

13.1

**Alice Springs Town Council
Notes for Budgeted Statement of Financial Performance
For the period ended 31 August 2020**

Major contributing factors to variances between actual and budgets:

Other Operating Expenses

Insurance premiums paid in July for full year except workers compensation premium (as at August \$600,017)

Accrual of expenses are now reflected in this report (includes PAWA and Electricity for most facilities, incl ASALC)

83,108

Income & Expenses from Capital Activities

Income

\$

Grant - Roads to Recovery	386,871
Grant - Smart Solar Trees	168,515
Grant - Energy Efficiency & Sustainability	103,910
Grant - Lovegrove Drive Works	26,565
Grant - Norris Bell Avenue Works	190,000

Expenditure

NT Sports Infrastructure - Ross Park, Albrecht Oval works	182,778
Plant changeover commenced (excavator & aerator)	142,852
Spencer Park - shade structure	46,600
Ilparpar Road ongoing works	36,339
Other minor capital projects carried out	

Transfer From Reserves

Grant and reserve funding brought into operating accounts.	4,495,778
Budgeted transfers from reserves not yet actioned as at August	1,651,206

ALICE SPRINGS TOWN COUNCIL

Attachment 2

**Balance Sheet
Updated report as at 31 August 2020**

		Actual 2020-21 \$
CURRENT ASSETS		
Cash Assets		
Cash at Bank and On Hand	7,837,911	
Investments	<u>36,143,768</u>	43,981,679
Receivables		
Trade	1,056,281	
Rates	22,567,025	
Other Items/Tax	<u>50,296</u>	23,673,602
Inventories		240,084
TOTAL CURRENT ASSETS		<u>67,895,365</u>
NON-CURRENT ASSETS		
Property, Plant and Equipment		<u>300,727,291</u>
TOTAL NON-CURRENT ASSETS		<u>300,727,291</u>
TOTAL ASSETS		<u>368,622,656</u>
CURRENT LIABILITIES		
Payables		147,022
Employee Provisions		2,257,786
Trust Deposits		176,677
Accrued expenses		532,350
TOTAL CURRENT LIABILITIES		<u>3,113,835</u>
NON-CURRENT LIABILITIES		
Provisions		3,524,233
TOTAL NON-CURRENT LIABILITIES		<u>3,524,233</u>
TOTAL LIABILITIES		<u>6,638,068</u>
NET ASSETS		<u>361,984,588</u>
EQUITY		
Cash Reserves (As per Attachment 2A)	28,834,033	
Non Cash Reserves		28,834,033
Asset Revaluation	290,887,886	
		290,887,886
Accumulated Surplus/(Deficit) Prior Years		12,156,362
Accumulated Surplus/(Deficit) This Year		30,106,307
TOTAL EQUITY		<u>361,984,588</u>

13.1

CASH RESERVES

Attachment 2A

Internally Restricted

Elections	348,380
RWMF Future Landfill Site	4,023,332
Aquatic & Leisure Centre	1,390,599
Capital (Infrastructure)	3,776,440
Working Capital	749,591
COVID-19	2,723,744
CBD Revitalisation Project	1,957,340
Todd Mall Redevelopment	518,118
Regional Waste Management Plant & Equipment	1,504,066
Civic Centre Upgrade	432,145
Public Art Advisory Committee	16,750
Public Toilet Project	178,410
Christmas Tree Replacement	42,111
Open Drains	350,792
Parks & Playgrounds	581,700
Pedestrian Refuge	1,442
Street Lighting	3,371,260
Map Signage	52,823
Netball Facility Upgrade Reserve	41,085
Kerbside Collection	955,952
Iparpa Road capital works	1,170,013
Baler Concrete Slab	9,828
Town Beautification	832,396
Cricket Wicket Replacement	44,694
City Deals Project	153,850
Plant & Equipment Replacement	946,224
Garden Cemetery Future Development Plan Reserve	105,645
Tree Planting Reserve	53,925
Library IT Upgrade Reserve	132,056
Investment (Interest) Reserve-proportioned to the Reserves bi-yearly	76,036
	<u>26,540,747</u>

Externally Restricted (relates to external funding/restricted for specific purpose)

Sports Facility Advisory Committee (SFAC)	859,969
Developer Contributions	134,116
Employee Entitlements	314,067
Solar Initiatives	304,648
Unexpended Grants	3,065
After Hours Youth Service	12,677
South Edge Estate Defective Works	50,000
South Edge Subdivision Concrete Footpath Works	75,000
Alice Springs Capital Sporting Infrastructure Grant	343,635
Mount Johns Development Road Maintenance	110,000
	<u>2,293,287</u>

Total Reserves

28,834,033

UPDATED CASH ANALYSIS RECONCILIATION AT 31 AUGUST 2020

Cash Investments (as per Balance Sheet)	<u>36,143,768</u>
	36,143,768
Less: Liabilities	
Current Liabilities	(3,113,835)
Non Current Liabilities	<u>(3,524,233)</u>
Total Liabilities (as per Balance Sheet)	(6,638,068)
Less: Cash Restricted Reserves	(28,834,033)
Less: Grant Funding Received for Specific Projects	<u>(2,764,442)</u>
UNRESTRICTED	<u>(2,092,774)</u>



Attachment 3

UPDATED KEY FINANCIAL PERFORMANCE RATIOS FOR MONTH ENDING 31 AUGUST 2020

<u>Ratio</u>	<u>Standards</u>	<u>Benchmark</u>	<u>Actuals</u>
<p>Current Ratio:</p> $\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$	<p>The standard is not met if the ratio is lower than 1:1 (Less than 100%) The standard is met if the ratio is greater than 1:1. A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments. This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.</p>	1:1	13.95 : 1
<p>Operating Surplus Ratio:</p> $\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$	<p>This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding for other purposes Advanced standard > 15% (>0.15)</p>	Between 0.01 and 0.15	0.82
<p>Rates Coverage Ratio:</p> $\frac{\text{net rate revenue}}{\text{operating revenue}}$	<p>The higher the ratio, the more the local government's revenue is sourced from its rating base. This in turn means a lower dependency on government grants and other funding sources. If Ratio >= 0.40 (40%) Accept as reasonable If Ratio < 0.40 (40%) possible over reliance on external funding sources.</p>	>=0.40	0.76
<p>Outstanding Rates Ratio:</p> $\frac{\text{Total Rates outstanding}}{\text{Total Rate Revenue (Include outstanding prior year)}}$	<p>In principal, the lower the ratio, the better the Council's ability is to collect the outstanding debt. If Ratio< 0.05 days accept as reasonable If Ratio>= 0.05 possible weakness in rate collection procedures (Rates payments take place over 4 instalments during the year).</p>	<0.05	0.79

13.1

Monthly Ratios for 2020 / 2021

	2019/20	July	Updated Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Current Ratio	5.10:1	18.56:1	13.95:1										
Operating Surplus Ratio	-0.09	0.93	0.82										
Rates Coverage Ratio	0.63	0.79	0.76										
Outstanding Rates Ratio	0.07	0.97	0.79										



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Payment >= \$100,000					
4051.3484-01	17/8/2020	723	LTC Construction	Design and Construction of Ross Park Changeroom	105,789.98
Payment \$50,000 to \$99,999					
4056.1296-01	24/8/2020	15688578	Cleanaway Limited	RWMF - Domestic Clearances July 2020	57,515.61
4056.3687-01	17/8/2020	78566-2	TDC Refrigeration	Supply & Install x 4 33KW Solar Systems	57,032.80
4056.142-01	11/8/2020	152530	Ross Engineering Pty Ltd	Spencer Park - Supply& Install 12x8m Shade Structure	51,260.00
Payment \$10,000 to \$49,999					
4055.3702-01	28/8/2020	3452	MPH Carpentry & Constructions P/L(A	Design & Construct Albrecht Oval Grandstand	41,294.00
4051.63-01	12/8/2020	84330B	The Business Machine Centre	IT: Laptops upgrade	33,520.00
4056.1366-01	6/8/2020	38320	CKS Electrical Mechanical Serv. P/L	Depot: Electrical works at Stuart Park	29,807.07
4051.299-01	19/8/2020	609021166	RTM Department of Infrastructure	Rates - Valuation Services 2019-20	28,398.00
4051.299-01	19/8/2020	609021158	RTM Department of Infrastructure	Rates - Valuation Services 2018-19	27,597.00
4056.69-01	5/8/2020	9803	Tourism Central Australia	Tourism - Spring into Alice contribution	25,000.00
4056.744-01	12/8/2020	294988	INDERVON	Depot - 22,000ltrs Diesel Delivered	24,969.56
4048.5776-01	4/8/2020	4092225	Clayton Utz	Operational - Legal Services	24,361.15
4051.5065-01	6/8/2020	AST12007	RIMFIRE Energy	ASALC - Electricity Charges July 2020	23,948.86
4048.4070-01	5/8/2020	1008401	FE Technology	Upgrade 3x V5 Library Self-Service Kiosk	23,866.15
4056.47-01	20/8/2020	4825	Alice Springs Sand Supplies Pty Ltd	RWMF-hire of pulveriser & labour to crush concrete	23,600.50
4056.5776-01	18/8/2020	4092510	Clayton Utz	Operational - Legal Services	16,165.60
4054.1238-01	6/8/2020	0157	Alice Springs Animal Shelter Inc	Pound Management Fees - July 2020	15,158.00
4051.3687-01	17/8/2020	75770-FB	TDC Refrigeration	Variation - Hartley Street lighting upgrade	14,399.00
4051.696-01	17/8/2020	169032484	RTM Northern Territory Police, Fire	NTFAST - Annual Fire Alarm Fee	12,776.50
4051.5086-01	16/8/2020	420	David Ashley Tiling	ASALC - tiling repairs	12,481.70
4051.2385-01	4/8/2020	70526	Lane Communications	Rates: 20/21 Annual Rate Notices	10,409.59
4056.5001-01	1/8/2020	P601587	Vocus Pty Ltd	IT-Vocus communications	10,028.70

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Payment < \$10,000					
4048.5630-01	5/8/2020	2810	EvolvePlus Pty Ltd	Implement new Library PC Booking & Print services	9,438.00
4051.63-01	6/8/2020	84331B	The Business Machine Centre	Civic Centre: office equipment	9,300.00
4051.5150-01	19/8/2020	2011	Ironbark Group P/L	Climate Action Plan: Community Emission	9,108.00
4051.4633-01	9/8/2020	0782	PlazArt Creative Metal Work	Depot: fabricate 7 x 240l bin enclosures	8,428.00
4051.1619-01	6/8/2020	799017349	RTM Department of Justice	RWMF-Waste Management Wages July 2020	8,240.00
4054.5746-01	11/8/2020	1/4	Aerosoul Productions c/a Hayden Wil	Traeger Park Wall Mural	8,100.00
4056.4837-01	28/8/2020	MayoralAug2020	Councillor J de Brenni	Mayoral Allowance August 2020	7,927.66
4056.5792-01	12/8/2020	992	EcOz Environmental Consultants	RWMF Masterplan	7,260.00
4051.84-01	17/8/2020	61074	Comspec (NT) Pty Ltd	IT-Veeam BUR renewal	7,080.00
4048.744-01	4/8/2020	294136	INDERVON	RWMF - 6,000 L diesel delivered	7,032.00
4056.744-01	10/8/2020	295301	INDERVON	RWMF - 6,000 L diesel delivered	6,918.00
4051.4826-01	5/8/2020	5101	Jenoptik Australia Pty Ltd	Rangers: Radar Speed display	6,799.10
4056.1296-01	24/8/2020	15688577	Cleanaway Limited	RWMF - Town Camps July 2020	6,664.65
4048.4681-01	5/8/2020	RKD6733	RK Diesel Services	RWMF - Supply screen set for tubgrinder	6,490.00
4051.63-01	17/8/2020	84289B	The Business Machine Centre	IT: Laptops upgrade	6,285.00
4051.2232-01	4/8/2020	6423	Ace Treelopping & Tree Care	Removal of trees front of Ida Standley	6,248.00
4056.2930-01	8/7/2020	60743	DNA Steel Direct	Depot: top hat section 75 x 1.2mm	5,868.84
4051.5898-01	18/8/2020	CMB01123	Bruce Family Trust T/AS CMB Executi	Library: Executive Coaching Program	5,500.00
4056.4215-01	14/7/2020	354447	DULUX	Depot - Stock of line marking paint	5,313.24
4051.4882-01	1/8/2020	4/8/20	D Davis	CCDU AV tech and AV gear hire 112one	5,000.00
4056.4681-01	27/8/2020	RKD6744	RK Diesel Services	Depot: Mini Excavator Hire	5,000.00
4056.4665-01	13/7/2020	117367	Think Water Alice Springs	Depot: Stihl items	4,757.60
4051.5776-01	17/8/2020	4092562	Clayton Utz	Operational - Legal Services	4,757.50
4056.63-01	19/8/2020	84351B	The Business Machine Centre	IT: laptop docking stations	4,620.00
4051.5086-01	16/8/2020	419	David Ashley Tiling	ASALC - 50m deck tiling dive block	4,427.50
4056.5039-01	24/8/2020	8440	APJ Concrete	Depot: concrete delivery	4,361.50

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.5039-01	25/8/2020	8445	APJ Concrete	Depot: concrete delivery	4,008.55
4056.2966-01	24/8/2020	9469	Michael Rice Consulting Engineers P	Climate Action Plan: Charge points scope of works	3,960.00
4056.3927-01	24/8/2020	6644.200803.G.1	BCA Engineers	Conceptual plans Jim McConville Oval lighting	3,960.00
4051.5849-01	17/8/2020	7209	Bespoke Training Services	IT - AWS Security Essentials & Architect	3,740.00
4056.2230-01	20/8/2020	118618	Centre Plumbing	ASALC - Repair blocked sewer main	3,577.29
4056.194-01	18/8/2020	101212	Imparja Television Pty Limited	ASALC - Winter advertising campaign	3,547.50
4051.5901-01	18/8/2020	300088049	NBN CO Ltd	Depot: repairs to cables Cora Crescent	3,230.76
4056.2230-01	20/8/2020	118619	Centre Plumbing	ASALC - Repair leaking water main bathroom	3,184.63
4048.1125-01	22/7/2020	45684	Springs Cleaning Supplies	Public Toilets: Cleaning Items	3,164.37
4056.194-01	20/8/2020	101220	Imparja Television Pty Limited	RWMF: rediscover at the Rediscovery Centre	3,146.00
4048.5874-01	4/8/2020	007	Alice Springs Senior Citizens	Donation to association	3,000.00
4048.5879-01	4/8/2020	1/20	National Seniors Australia - Centra	Donation to association	3,000.00
4056.4665-01	18/8/2020	118686	Think Water Alice Springs	Depot: Stihl items	2,996.00
4056.4764-01	13/8/2020	AU-PSI-154255	SoftwareONE Australia Pty Limited	IT: Autodesk License Renewal	2,985.31
4051.5788-01	19/8/2020	5271	NT Friendship & Support Inc	Depot: EqualiTEA July 2020	2,836.65
4056.5788-01	12/8/2020	5272	NT Friendship & Support Inc	Depot: EqualiTEA August 2020	2,836.65
4056.141-01	16/7/2020	104911	Rosmech Sales & Service Pty Ltd	Depot: gutter broom wire # 53783	2,801.70
4056.141-01	18/8/2020	105035	Rosmech Sales & Service Pty Ltd	Depot: cylinder front brush rotating #538287	2,790.63
4056.5522-01	17/8/2020	PJI0024936	SITECH Construction Systems Pty Ltd	RWMF- Repairs for compactor 826K	2,739.00
4056.5227-01	28/8/2020	DMayorAug2020	Councillor J A Cocking	Deputy Mayor Allowance	2,719.17
4056.1125-01	13/8/2020	46786	Springs Cleaning Supplies	Public Toilets - various Cleaning Items	2,714.30
4056.3917-01	8/7/2020	16019	ATC Group	RWMF- 50 x Tubgrinder teeth	2,700.50
4048.696-01	6/8/2020	169032724	RTM Northern Territory Police, Fire	annual fire alarm fee basketball stadium	2,555.30
4048.696-01	6/8/2020	169032531	RTM Northern Territory Police, Fire	annual fire alarm fee gap childcare cent	2,555.30
4051.83-01	19/8/2020	40824	Colemans Printing Alice Springs Pty	CC - 10 000 A4 Letterhead new Logo	2,530.00
4056.5776-01	18/8/2020	4092214	Clayton Utz	General Legal Advice	2,511.30
4048.642-01	5/8/2020	C/LG018532	Civica Pty Limited	IT: Upgrade to Authority 7.1	2,370.50

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.5163-01	1/8/2020	425	Desert Technologies Pty Ltd	IT- Radio Network Annual Fee 2020-2021	2,305.00
4056.209-01	10/8/2020	29	Local Government Association of the	Rangers: Disability Parking Permits	2,195.00
4056.89-01	6/8/2020	93659284	HY-TEC Industries (Northern Territo	Depot: concrete delivered	2,156.00
4056.141-01	16/7/2020	104916	Rosmech Sales & Service Pty Ltd	Depot: solenoid and sprayers #53783	2,094.40
4048.3123-01	6/8/2020	7882	Terrain Group Pty Ltd	Depot: 3 in 1 combo setting	2,082.30
4048.205-01	5/8/2020	22957	TJ Signs	RWMF- Adhesive & Aluminium signage	1,973.00
4056.1583-01	20/8/2020	85639	Principal Products	Civic Centre: Cleaning Products	1,954.70
4056.257-01	20/7/2020	40100295374	Hastings Deering (Australia) Limite	RWMF- Repairs for compactor # 538289	1,851.93
4056.89-01	10/7/2020	93634292	HY-TEC Industries (Northern Territo	Depot: concrete delivered	1,826.00
4056.325-01	18/8/2020	259058	Workwear	RWMF- uniform supply	1,804.74
4056.2133-01	14/8/2020	244	Switchboard & Power Controls Pty Lt	Depot: electrical works	1,795.20
4056.3828-01	21/8/2020	AUG2020	Councillor E Melky	Councillor Allowance for the Period of August 2020	1,794.00
4056.4836-01	21/8/2020	Aug2020	Councillor J Price	Councillor Allowance for the Period of August 2020	1,794.00
4056.5228-01	21/8/2020	Aug2020	Councillor G R Auricht	Councillor Allowance for the Period of August 2020	1,794.00
4048.3942-01	5/8/2020	3162	Cooling Plus Refrigeration &	ASALC- Replace boiler float switches x2	1,748.45
4051.2366-01	6/8/2020	34421	Talice Security Service	Cash Collections - July 2020 ASALC & RWMF, Civic Centre	1,690.50
4045.4060-01	5/8/2020	2266	Cubic Promotions	Library - Conference Bag	1,681.90
4056.257-01	10/7/2020	40100293909	Hastings Deering (Australia) Limite	RWMF- 250hr service on compactor # 53828	1,676.28
4056.141-01	9/7/2020	104820	Rosmech Sales & Service Pty Ltd	Depot: solenoid and sprayers #53783	1,673.01
4048.5548-01	5/8/2020	21-00013952	Source Separation System P/L	Civic Centre: Cleaning Products	1,638.03
4056.1619-01	11/8/2020	799017435	RTM Department of Justice	Rangers: Fines Recovery	1,628.00
4056.3952-01	5/8/2020	21746170	Kennards Hire Pty Ltd	Depot: roller smooth 2.5t double drum	1,614.00
4056.5812-01	17/8/2020	VCA-4053	Video Conferencing Australia	Logitech Conference Camera - CEO Boardroom	1,599.00
4056.3942-01	24/8/2020	3194	Cooling Plus Refrigeration &	RWMF - Degas 30 x Fridges	1,567.50
4054.4156-01	20/8/2020	299	Get Physical	HAWC program 20-24 July 2020	1,550.00
4056.1381-01	10/7/2020	111065	Central Communications(Alice Spring	Depot: monthly turbo tracking July	1,534.00
4045.1288-01	5/8/2020	5356	Law Society Northern Territory	Restricted Corporate Lawyer membership	1,525.00

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.5324-01	17/8/2020	15641	STEVE'S ELECTRIX	RWMF - Replace 2 x traffic lights at Weighbridge	1,500.00
4056.5848-01	20/8/2020	0025	Desert Minds Pty Ltd	HR: Counselling July 2020	1,500.00
4048.3063-01	13/8/2020	AUG2020	Mayor D Ryan	Mayoral Allowance - Aug 2020	1,485.02
4056.22-01	18/8/2020	429-00087-0000	Alice Springs Commercial Broadcaste	CCDU: 112ONE radio advertising	1,463.00
4056.5378-01	18/8/2020	535	Environmental Safety	Depot - uniform stock	1,447.60
4056.3102-01	28/8/2020	FPNT15282	Flavell Plumbing	RWMF - Repairs to irrigation valve	1,445.95
4056.4665-01	18/8/2020	118721	Think Water Alice Springs	Depot: rainbird MultiTech router	1,409.38
4048.2607-01	5/8/2020	182243	Greenhill Engineers Pty Ltd	Tech Services: Auditing Rail Crossing	1,408.00
4056.2394-01	21/7/2020	147893	Alice Hosetech	Depot: m18 gen3 fuel power pack 4b	1,399.00
4048.4969-01	4/8/2020	0102	AW Mclean Maintenance & Building	Rhonda Diano-Construction fence hire	1,381.60
4056.47-01	6/8/2020	4822	Alice Springs Sand Supplies Pty Ltd	Depot: Jessie Gap White Sand	1,355.51
4048.4156-01	4/8/2020	297	Get Physical	HAWC program 6-10 July 2020	1,350.00
4048.4156-01	4/8/2020	298	Get Physical	HAWC program 13-17 July 2020	1,350.00
4051.47-01	5/8/2020	4812	Alice Springs Sand Supplies Pty Ltd	Depot: Jessie Gap White Sand	1,328.71
4056.4665-01	23/7/2020	118420	Think Water Alice Springs	Depot: Stihl items	1,306.80
4056.71-01	20/8/2020	55045588/D109835	The Northern Territory News	HR: Vacant Position advertising	1,287.00
4051.205-01	13/8/2020	23004	TJ Signs	Depot: signs for railway crossing	1,284.00
4056.1366-01	18/8/2020	38337	CKS Electrical Mechanical Serv. P/L	Reset timers on security lights ANZAC Oval	1,267.88
4056.89-01	15/7/2020	93640484	HY-TEC Industries (Northern Territo	Depot: concrete delivered	1,254.00
4048.3484-01	5/8/2020	715	LTC Construction	Civic Centre Roof repair	1,230.00
4056.4665-01	13/7/2020	117401	Think Water Alice Springs	Depot - Irrigation Parts	1,210.22
4056.63-01	26/8/2020	84360B	The Business Machine Centre	IT: 7YX38PA HP Elite Desk 800 G5 Mini Desktop	1,209.00
4051.5881-01	28/7/2020	0012	S.W.D+J.A.P T/AS Outback Water Cool	Civic Centre - 3 Water Coolers	1,200.00
4056.257-01	7/7/2020	40100293221	Hastings Deering (Australia) Limite	RWMF- 250 hr service on CAT962 # 538279	1,189.88
4056.71-01	6/8/2020	55045588/D108957	The Northern Territory News	Rates: Full Page Rates Declaration	1,188.00
4056.2571-01	11/8/2020	155309	Alice City Tyrepower	Depot: supply and fit new tyres #538274	1,176.00
4054.679-01	20/8/2020	31567	Centre Landscaping Supplies	Depot: laterite compactable	1,137.93

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4048.2385-01	21/7/2020	55071	Lane Communications	Rates: 20/21 Notices and brochure	1,112.10
4056.89-01	13/7/2020	93637369	HY-TEC Industries (Northern Territo	Depot: 5mm sealing aggregate	1,100.53
4051.5439-01	19/8/2020	2001/1	Markus Kuchenbuch T/AS Soundsafari	M Kuchenberg for Alice World Chamber	1,100.00
4056.5541-01	14/8/2020	110858	Neil Mansell Transport	RWMF - Full load of cardboard	1,100.00
4048.710-01	5/8/2020	31944	Animal Care Equipment & Services	Rangers - dog & bird nets and freight	1,099.56
4045.4580-01	5/8/2020	L6217	LOTE Libraries Direct	Library - Materials for Circulation	1,092.20
4048.2966-01	9/8/2020	9459	Michael Rice Consulting Engineers P	Traeger Park carry out light level reading	1,089.00
4056.4665-01	20/8/2020	119183	Think Water Alice Springs	Depot - Stock of Irrigation Valves	1,079.32
4056.5378-01	18/8/2020	534	Environmental Safety	Depot - uniform stock	1,056.44
4056.2394-01	20/8/2020	148468	Alice Hosetech	Depot: workshop tools	1,039.36
4056.2394-01	15/7/2020	147674	Alice Hosetech	Depot: ratio pump bsp 3.1 drum	1,003.09
4048.4920-01	4/8/2020	32852520	United Petroleum Pty LTd	Fuel Cards - July 2020	1,002.43
4051.4486-01	5/8/2020	2325/99813191	Bunnings Pty Ltd	Depot: 10 pack Disposable Face Mask	1,000.00
4051.5808-01	14/8/2020	Jul2020	L R Jones	CCDU: Dancing with Dementia	1,000.00
4056.194-01	6/8/2020	101213	Imparja Television Pty Limited	CCDU: Airtime Support for Healthy at home	999.90
4048.744-01	16/7/2020	293263	INDERVON	RWMF- 1000l AdBlue delivered	997.85
4056.3872-01	17/8/2020	7973	Whatareya Pty Ltd t/a Diggamen Civi	RWMF - Supply & install grab rail	990.00
4056.796-01	1/8/2020	801037964C	Flick Anticimex Pty Ltd	RWMF - Service of Sanitary Units	981.98
4048.744-01	5/8/2020	293998	INDERVON	Depot: Rimula R4 L 15W40209LT	980.98
4054.118-01	24/8/2020	207082	GGs Alice Glass & Aluminium	Library - Sneeze Guards x 3	980.00
4048.4681-01	5/8/2020	RKD6746	RK Diesel Services	RWMF- Hire forklift VF25D	968.00
4056.4665-01	22/7/2020	118291	Think Water Alice Springs	Depot: irrigation parts	939.37
4051.2385-01	28/7/2020	70441	Lane Communications	Rates: Window Envelopes for annual notices	935.00
4056.2896-01	5/8/2020	20683	Van Luenen Diesel Pty Ltd	Depot: wiper switch #52868	902.88
4051.5885-01	19/8/2020	120	McGill Management Services	CC-Local Government Management Training	900.00
4056.89-01	21/7/2020	93649889	HY-TEC Industries (Northern Territo	Depot: concrete delivered	899.36
4051.4874-01	12/8/2020	2322	Spectrim Pty Ltd	Depot: manufacture & install new cargo nets	891.00

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.205-01	17/8/2020	23012	TJ Signs	RWMF - Supply entrance sign	889.00
4048.5385-01	4/8/2020	63906	Independent Slip Testing Services	ASALC-Indoor Centre Slip Testing	874.50
4051.2571-01	5/8/2020	154930	Alice City Tyrepower	Depot: supply and fit tyre # 4097	856.00
4056.744-01	17/8/2020	295299	INDERVON	Depot - Premium LT 600ltrs	856.00
4048.83-01	6/8/2020	41310	Colemans Printing Alice Springs Pty	Depot: Double Sided Time Cards	852.50
4051.228-01	22/7/2020	1812761ALI	Independent Grocers Alice Springs	Depot - Stock of Sanitisers	836.99
4051.5001-01	5/8/2020	76982-050820	Vocus Pty Ltd	CC - Telephone Charges July to Aug 2020	830.86
4056.47-01	11/8/2020	4850	Alice Springs Sand Supplies Pty Ltd	RWMF - Haulage of 962M Loader	825.00
4056.257-01	18/8/2020	2013093767	Hastings Deering (Australia) Limite	Depot: pad #53529	818.64
4056.3083-01	18/8/2020	564429	Our Town & Country Office National	Library-Stationary	791.65
4051.5776-01	17/8/2020	1092560	Clayton Utz	Operational - Legal Services	764.50
4056.4665-01	22/7/2020	118293	Think Water Alice Springs	Depot: irrigation parts	762.29
4048.5054-01	5/8/2020	124	A Pfeiffer	CCDU: 112ONE gig	750.00
4048.5891-01	5/8/2020	JULY2020	Rusty and the Infidels	CCDU: 112ONE gig	750.00
4056.2394-01	28/7/2020	148143	Alice Hosetech	RWMF- Hazchem signs	731.71
4056.200-01	10/8/2020	1163707	Lawrence & Hanson	Depot: Patch leads	722.15
4048.267-01	6/8/2020	1830334	Origin Energy Retail Limited	Depot: LPG Propane LT	718.82
4056.3083-01	6/7/2020	561725	Our Town & Country Office National	HR: office furniture	650.00
4051.1280-01	19/8/2020	5543	Alice Springs Cinema Unit Trust	Phoney Film - Cinema Venue Hire	645.00
4051.5789-01	17/8/2020	5/20	Alice Springs 50 Plus Community Cen	Hire Venue Movers & Groovers	630.00
4051.1296-01	18/8/2020	15684227	Cleanaway Limited	ASALC - Bin Clearance May 2020	622.16
4056.5284-01	27/8/2020	ASTC2020-ASPO4	Uniting Church in Australia t/a Ali	Todd Mall-Lawn hire 112ONE 12 sessions	600.00
4056.4665-01	17/7/2020	117890	Think Water Alice Springs	Depot: irrigation parts	593.77
4056.476-01	20/8/2020	37630	Employee Assistance Service NT Inc.	HR: Counselling July 2020	592.41
4056.2797-01	8/7/2020	69109	Alice Springs Auto Parts	Depot: supercharge battery #53782	590.61
4056.2394-01	21/8/2020	148435	Alice Hosetech	Depot: air cylinder assy #52778	576.35
4048.3942-01	4/8/2020	3167	Cooling Plus Refrigeration &	RWMF - Degas 11 Fridges	574.75



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4051.193-01	21/7/2020	1068771	Alice Springs Locksmiths & Security	Repairs to lock on door at Gap childcare	572.90
4054.4486-01	25/8/2020	2325/99812884	Bunnings Pty Ltd	Depot - Stock of Pliers	569.50
4051.2302-01	5/8/2020	1537	Lifeline Central Australia Inc	HR: The Accidental Counsellor Workshop	560.00
4056.737-01	21/8/2020	196063	Records Management Assoc of Austral	Registry: Membership Renewal for 2020/2021	560.00
4056.2302-01	5/8/2020	1546	Lifeline Central Australia Inc	HR: The Accidental Counsellor Workshop	560.00
4048.193-01	16/7/2020	1068724	Alice Springs Locksmiths & Security	Security: lock repairs	551.70
4056.2571-01	10/8/2020	155177	Alice City Tyrepower	RWMF - 2 x Tyres - #53142	548.00
4056.2394-01	18/8/2020	148157	Alice Hosetech	Depot: hi tec hyd 68 oil 20lt	539.28
4056.71-01	20/8/2020	55045588/D109937	The Northern Territory News	Tech Services - advertising	526.00
4048.3942-01	6/8/2020	3163	Cooling Plus Refrigeration &	Depot: decommission units Albrecht Oval	522.50
4056.2797-01	1/7/2020	68426	Alice Springs Auto Parts	Depot: supercharge battery #53064	511.41
4048.3484-01	5/8/2020	714	LTC Construction	CC- Modify upstairs plant room	510.00
4048.2697-01	7/8/2020	0062	Cakes for You	Seniors morning Tea catering	502.00
4051.1173-01	4/8/2020	06	M Campbell	Town Crier Duties	500.00
4056.2394-01	18/8/2020	148179	Alice Hosetech	RWMF- Cleaning products for compound	498.35
4048.2413-01	1/8/2020	533500	Securepay Pty Ltd	Merchant Annual Service Fee 2020/2021	495.00
4051.4805-01	24/7/2020	15346	Complete Steel Sales	Depot: 50nb butt weld elbow	490.05
4056.2797-01	1/7/2020	68497	Alice Springs Auto Parts	Depot: filters #53064	481.99
4056.171-01	21/8/2020	3803268	Woolworths Group Limited (Woolwort	Still Got Talent Prizes	480.15
4048.4641-01	4/8/2020	3122	Optimal Security Pty Ltd	RWMF - Service & Clean CCTV	480.00
4056.3083-01	22/7/2020	564019	Our Town & Country Office National	RWMF- Stationery supplies	478.49
4056.1366-01	20/7/2020	38243	CKS Electrical Mechanical Serv. P/L	Push button switch broken Araluen toilet	477.86
4056.119-01	13/7/2020	2401537	B&S Home Timber & Hardware	RWMF- 10 x 240l wheelie bins	476.00
4051.131-01	19/8/2020	P130051036	Peter Kittle Motor Company	Depot: lamp assy combination #538372	469.58
4056.3083-01	17/7/2020	563504	Our Town & Country Office National	CC - Stationary	466.06
4056.325-01	11/8/2020	258740	Workwear	RWMF - Supply uniforms	463.26
4051.282-01	10/8/2020	66064	St John Ambulance Australia (NT) In	ASALC - Re-Stock First Aid Kits	458.25

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4048.3995-01	5/8/2020	0188	Essential Fitness	ASALC - Aqua Classes 11JUL-24JUL	450.00
4056.2418-01	24/8/2020	10662	Sporting Shooters Association of Au	Rangers - Range Fees - 2020/2021	450.00
4056.3083-01	18/8/2020	564109	Our Town & Country Office National	Library - Stationery	450.00
4056.2571-01	10/8/2020	155369	Alice City Tyrepower	Depot: supply and fit new tyre	448.00
4056.325-01	17/8/2020	258988	Workwear	ASALC- Boots	440.03
4056.57-01	20/8/2020	5005068072	BOC Limited	Cylinder Hire - July 2020	439.20
4056.2394-01	21/8/2020	148436	Alice Hosetech	Depot: air cylinder assy #52778	433.22
4056.3083-01	9/7/2020	562418	Our Town & Country Office National	Library - Stationery	425.28
4056.2394-01	20/8/2020	148262	Alice Hosetech	RWMF- air compressor with tyre inflator	423.12
4048.5334-01	15/7/2020	118341	Royal Life Saving NSW	ASALC: Lifeguard supplies	416.30
4056.1125-01	4/8/2020	46692	Springs Cleaning Supplies	Civic Centre: cleaning supplies	415.69
4056.476-01	15/8/2020	37688	Employee Assistance Service NT Inc.	HR: Counselling Sessions	414.69
4051.688-01	5/8/2020	1022	Sadadeen Party Hire	CD-Round tables & tablecloths + delivery	400.00
4056.5437-01	13/8/2020	2020.24	X Nou	112ONE gig x 2	400.00
4051.3430-01	5/8/2020	71314	AN Electrical Pty Ltd	Repair flag up lights	398.75
4056.71-01	20/8/2020	55045588/D109650	The Northern Territory News	HR: Vacant Job Advertising	396.00
4048.1680-01	5/8/2020	12947	WB Mobile Windscreens	replace rear window #52643	390.00
4051.2571-01	5/8/2020	154550	Alice City Tyrepower	supply and fit new tyre #52931	389.00
4048.5895-01	4/8/2020	1861	James McInnes T/AS Mobile Car Clean	Mayor vehicle - clean and detail	380.00
4056.3995-01	7/8/2020	0189	Essential Fitness	ASALC - Aqua Classes 25/7 - 7/8/20	375.00
4056.3995-01	21/8/2020	0190	Essential Fitness	ASALC - Aqua Classes 8/8 - 21/8/20	375.00
4051.4486-01	22/7/2020	2325/00807212	Bunnings Pty Ltd	RWMF- Owls & spray paint	373.05
4056.2571-01	7/8/2020	155275	Alice City Tyrepower	supply and fit new tyre #4254	373.00
4056.257-01	18/8/2020	2013090340	Hastings Deering (Australia) Limite	Depot: pad #53529	369.23
4056.1826-01	19/8/2020	223334424	Coca-Cola Amatil (Aust) Pty Ltd	ASALC - Drinks to sell in kiosk	361.04
4049.5426-01	13/8/2020	AUG2020	D & J Ryan Superannuation Fund C/ V	Super Sacrifice Arrangement - Mayoral Salary August 2020	360.00
4056.1521-01	14/7/2020	4307195453	Wurth Australia Pty Ltd	Depot: consumables	359.12

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4054.1125-01	20/8/2020	45694	Springs Cleaning Supplies	ASALC-cleaning supplies	357.35
4051.63-01	17/8/2020	C100600	The Business Machine Centre	Copy Cost Civic Centre & ASALC x2	354.98
4056.5776-01	18/8/2020	4092553	Clayton Utz	General Legal Advice	352.00
4051.118-01	27/7/2020	207665	GGs Alice Glass & Aluminium	RWMF- Install sneeze guard at tipshop	350.00
4056.5058-01	20/8/2020	6273513	Ixom Operations Pty Ltd	ASALC- Service Fee for chlorine	348.50
4056.171-01	19/8/2020	4005629	Woolworths Group Limited (Woolwort	RWMF - Supply tea room items	345.96
4048.4641-01	4/8/2020	3124	Optimal Security Pty Ltd	RWMF - VCA, LPR & Traffic Flow	345.40
4048.84-01	5/8/2020	61076	Comspec (NT) Pty Ltd	IT-CR35ing SFOS Enterprise Guard	341.00
4048.3062-01	15/7/2020	3623	Outback Crane Hire	Relocate Christmas tree at Wilkinson Street	330.00
4056.2394-01	7/7/2020	147342	Alice Hosetech	Depot: fittings	327.79
4056.1366-01	13/7/2020	38120	CKS Electrical Mechanical Serv. P/L	repair outside light on toilet block	327.72
4056.4486-01	7/8/2020	2325/01084603	Bunnings Pty Ltd	ASALC - 40L Wet Vac	320.02
4056.1680-01	4/8/2020	13000	WB Mobile Windscreens	replace rear window # 53529	320.00
4051.3398-01	1/8/2020	10140207	DataBank Escrow Services Pty Ltd	Annual Fee	317.67
4056.2394-01	23/7/2020	147987	Alice Hosetech	Depot: hi tec super red grease 20kg	317.60
4056.5378-01	18/8/2020	533	Environmental Safety	Depot: Gumboots	308.88
4056.2394-01	23/7/2020	147988	Alice Hosetech	hoses #52534	308.40
4056.4633-01	18/8/2020	785	PlazArt Creative Metal Work	Reinstate goal post at Jim McConville oval	308.00
4056.2797-01	18/8/2020	69618	Alice Springs Auto Parts	Depot: radiator	304.88
4048.2877-01	5/8/2020	3009	Red Kangaroo Books	Library - Books for circulation collection	301.50
4051.169-01	18/8/2020	31939	VacMop Cleaning Services P/L	ASALC - Disinfect Training Room Carpet	300.00
4051.4214-01	9/8/2020	751	G J Dawkins	112ONE gig	300.00
4056.194-01	20/8/2020	101425	Imparja Television Pty Limited	RWMF-rediscover at the Rediscovery Centre	297.00
4056.4982-01	6/8/2020	34234	Territory Pest Control	Treatment of Council Animal cages at pound	295.00
4056.4837-01	21/8/2020	Aug2020	Councillor J de Brenni	Councillor Allowance	294.92
4056.5227-01	21/8/2020	Aug2020	Councillor J A Cocking	Councillor Allowance	294.92
4056.4665-01	21/7/2020	118184	Think Water Alice Springs	Depot: hr 13mm x 20mm	291.43

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4048.455-01	6/8/2020	9472	Australasian Cemeteries & Crematoria	Membership renewal	286.00
4051.4486-01	6/8/2020	2325/99813364	Bunnings Pty Ltd	Depot - Stock of Tools	285.80
4056.2311-01	19/8/2020	664638	Red Centre Technology Partners	Photocopier CCS - Civic Centre	279.19
4056.949-01	5/8/2020	18,414	Country Diesel Maintenance Pty Ltd	spitwater hose repair #53775	275.40
4056.2797-01	6/8/2020	70023	Alice Springs Auto Parts	Depot: 12v 21/5w stop tail	275.34
4048.335-01	4/8/2020	832548	Charles Darwin University-Alice Spr	HR: CERTIII Business Admin	272.00
4056.1782-01	10/8/2020	2082439	CJD Equipment Pty Ltd	Depot: motor asm fan #53145	270.93
4056.257-01	21/7/2020	2013073080	Hastings Deering (Australia) Limite	Depot: filters # 53774	270.05
4056.2311-01	19/8/2020	664645	Red Centre Technology Partners	Photocopier Tech Services - Civic Centre	269.36
4054.5232-01	6/8/2020	9880	Local Locksmiths NT & Shane Ride	repair Leichhardt Terrace public toilet	268.00
4056.71-01	6/8/2020	55045588/D109645	The Northern Territory News	CC-M4x2 ASP section publication dates	264.00
4056.71-01	6/8/2020	55045588/D109929	The Northern Territory News	Rangers: Cars at Impound	264.00
4056.257-01	18/8/2020	2013090331	Hastings Deering (Australia) Limite	Depot: window seals	256.67
4048.3828-01	6/8/2020	RWMF7/2020	Councillor E Melky	RWMF - Meeting 7/7/2020	255.02
4048.3828-01	6/8/2020	ASALC6/2020	Councillor E Melky	ASALC - Meeting 30/6/2020	255.02
4051.4836-01	4/8/2020	Cemeteries2020	Councillor J Price	Cemeteries Advisory Committee 4/8/2020	255.02
4051.4837-01	4/8/2020	Cemeteries4/8/20	Councillor J de Brenni	Cemeteries Advisory Meeting 4/8/2020	255.02
4051.4837-01	3/8/2020	AliceArts3/8/20	Councillor J de Brenni	Alice Arts Foundation Meeting 3/8/2020	255.02
4051.5227-01	18/8/2020	TEPC25/6/2020	Councillor J A Cocking	TEPC Meeting 25/6/2020	255.02
4051.5227-01	18/8/2020	ASALC30/6/2020	Councillor J A Cocking	ASALC Meeting 30/6/2020	255.02
4051.5227-01	18/8/2020	Parks30/6/2020	Councillor J A Cocking	Parks Meeting 30/6/2020	255.02
4051.5227-01	18/8/2020	RWMF7/7/2020	Councillor J A Cocking	RWMF - Masterplan Workshop 7/7/2020	255.02
4051.5227-01	18/8/2020	TEPC30/7/2020	Councillor J A Cocking	TEPC Meeting 30/7/2020	255.02
4056.194-01	18/8/2020	101462	Imparja Television Pty Limited	ASALC - Winter Campaign	253.00
4056.1583-01	22/7/2020	85636	Principal Products	Depot: 5ltr Armor Colone	250.36
4051.2571-01	5/8/2020	154931	Alice City Tyrepower	Depot: supply and fit tyre	250.00
4056.119-01	6/8/2020	2405148	B&S Home Timber & Hardware	Depot - Stock Items	249.25



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4048.4681-01	5/8/2020	RKD6765	RK Diesel Services	RWMF - Replace tub grinder screens	242.00
4056.228-01	17/8/2020	I814624ALI	Independent Grocers Alice Springs	ASALC - Food to sell in kiosk	240.34
4048.3712-01	5/8/2020	2312161	ENGIE Fire Services Pty Ltd	preventative fire maintenance - ANZAC Oval	237.60
4048.3712-01	5/8/2020	2312159	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Basketball Stadium	237.60
4051.228-01	27/7/2020	I813114ALI	Independent Grocers Alice Springs	ASALC - food to sell in kiosk	229.50
4056.2672-01	11/8/2020	945197	Harvey Norman AVIT	50 plus Centre - Mini Soundsystem	229.00
4048.1826-01	5/8/2020	223184380	Coca-Cola Amatil (Aust) Pty Ltd	ASALC - Drinks to sell at kiosk	228.46
4056.193-01	6/8/2020	1068983	Alice Springs Locksmiths & Security	Security: Cleaners room lock changed	228.35
4048.2366-01	6/8/2020	34514	Talice Security Service	Committee Meeting carpark security July 2020	228.00
4051.2366-01	5/8/2020	34620	Talice Security Service	Ordinary Meeting carpark security July 2020	228.00
4056.205-01	24/8/2020	23043	TJ Signs	Depot: construction zone signage	226.00
4056.1366-01	14/7/2020	38139	CKS Electrical Mechanical Serv. P/L	Depot: install hinges & padlock assembly	225.86
4056.2311-01	19/8/2020	664642	Red Centre Technology Partners	Photocopier Circulation - Civic Centre	223.13
4048.1426-01	5/8/2020	52307ADMIN	Bath St. Family Medical Centre	HR: Pre employment Medical	223.00
4048.1426-01	5/8/2020	52219ADMIN	Bath St. Family Medical Centre	HR: Pre employment Medical	223.00
4048.4641-01	4/8/2020	3123	Optimal Security Pty Ltd	RWMF - Monitor live video alarm	221.35
4056.2797-01	16/7/2020	69467	Alice Springs Auto Parts	Depot: supercharge battery	219.41
4048.325-01	20/7/2020	257679	Workwear	RWMF- work boots	215.56
4051.5431-01	12/8/2020	872	GAP's Kitchen	Catering for Lunch and Learn	214.20
4048.325-01	15/7/2020	257378	Workwear	RWMF- work boots	209.47
4056.2797-01	9/7/2020	69143	Alice Springs Auto Parts	Depot: supercharge battery	204.78
4056.566-01	11/8/2020	94663/01	Woodchuck Landscape Systems TA Arbo	Depot: air pot joiner screws	203.50
4051.193-01	5/8/2020	1068819	Alice Springs Locksmiths & Security	change security codes at Basketball Stadium	200.00
4048.4486-01	21/7/2020	2325/01079730	Bunnings Pty Ltd	ASALC-Workhorses power boards	197.47
4048.2352-01	5/8/2020	6838	WTF Projects Pty Ltd T/a The Lucky	Library-Serials & Newspapers for Library	195.93
4056.5034-01	6/8/2020	AU-348230/D10993	Tenderlink	Tenderlink upload Jim McConville Fence	193.60
4056.5034-01	20/8/2020	AU-348230/110112	Tenderlink	Tenderlink - RWMF	193.60

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4048.171-01	5/8/2020	3810328	Woolworths Group Limited (Woolwort	RWMF- staff amenities	192.90
4051.171-01	5/8/2020	67651915	Woolworths Group Limited (Woolwort	Seniors Morning Tea 7/8/2020	191.36
4056.3522-01	20/8/2020	26090	Hip Pocket Workwear & Safety - Alic	Depot: work boots	189.00
4056.193-01	13/8/2020	1069087	Alice Springs Locksmiths & Security	IT cupboard in Registry lock repairs	186.00
4056.2930-01	8/7/2020	61704	DNA Steel Direct	Depot: reinforcing mesh	183.04
4048.3513-01	16/7/2020	9100908024	Schneider Electric Building Austral	Two FCU wall control units	182.16
4048.2877-01	5/8/2020	3003	Red Kangaroo Books	Library-resources for collection	180.00
4048.4641-01	5/8/2020	3116	Optimal Security Pty Ltd	Garden Cemetery - Relocation of PIR	180.00
4051.3712-01	5/8/2020	2312168	ENGIE Fire Services Pty Ltd	RWMF- service for emergency lighting	178.20
4048.930-01	1/8/2020	59078923	TNT Australia Pty Ltd	ASALC-Freight for Tile Grip	177.74
4056.3083-01	15/7/2020	563124	Our Town & Country Office National	Library - Stationery	176.00
4048.3522-01	5/8/2020	26089	Hip Pocket Workwear & Safety - Alic	Depot: work boots	175.50
4054.4486-01	20/8/2020	2325/99813233	Bunnings Pty Ltd	Depot: black film polythene roll	174.80
4048.228-01	15/7/2020	1812238ALI	Independent Grocers Alice Springs	ASALC - Food to sell at kiosk	174.01
4056.193-01	6/8/2020	1069045	Alice Springs Locksmiths & Security	Pool House keys set	174.00
4056.1296-01	20/8/2020	15688559	Cleanaway Limited	RWMF - Rent of Recycle Bins July 2020	172.70
4056.228-01	7/8/2020	1813988ALI	Independent Grocers Alice Springs	ASALC - Food to sell in Kiosk	171.12
4048.4665-01	4/8/2020	113601	Think Water Alice Springs	Parks - Irrigation parts	170.78
4056.4982-01	8/7/2020	35666	Territory Pest Control	Pest Treatment - Senior Citizens	170.00
4048.57-01	13/8/2020	5005014801/1	BOC Limited	RMWF - Various PPE	165.02
4056.3083-01	10/7/2020	562518	Our Town & Country Office National	RWMF- Thermal register rolls	164.88
4054.4486-01	20/8/2020	2325/01165012	Bunnings Pty Ltd	Depot - Stock of Gas Cylinders & Scraper	163.10
4048.3615-01	22/7/2020	15004630	Zoho Corporation Pty Ltd	IT-Annual sub fee for extra Computers	160.60
4048.2239-01	16/7/2020	417228707	Reece Proprietary Limited	Depot: flush valves	159.13
4056.2352-01	4/8/2020	6878	WTF Projects Pty Ltd T/a The Lucky	ASALC-Serials & Newspapers	157.87
4056.119-01	18/8/2020	2404548	B&S Home Timber & Hardware	Depot: Door	157.41
4056.325-01	18/8/2020	259060	Workwear	RWMF - Supply uniforms	156.39

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.949-01	18/8/2020	18,468	Country Diesel Maintenance Pty Ltd	test and repair rotowash #53775	155.10
4048.205-01	4/8/2020	22987	TJ Signs	Night Market- COVID signs	152.00
4048.433-01	20/7/2020	9461	Territory Wrecking Repairs PTY LTD	Relocation White Commodore Gap Road	150.00
4048.5043-01	4/8/2020	202058	Soorkia T/AS Nicole Crowe	112ONE gig	150.00
4048.3522-01	5/8/2020	26108	Hip Pocket Workwear & Safety - Alic	Depot: work boots	148.50
4056.325-01	17/8/2020	259012	Workwear	Depot: work boots	148.20
4051.85-01	18/8/2020	AS11-013276	CBC Australia Pty Ltd	Depot: fan belt #53200	147.83
4056.2311-01	19/8/2020	664639	Red Centre Technology Partners	Photocopier Executive - Civic Centre	141.15
4056.2797-01	18/8/2020	69634	Alice Springs Auto Parts	Depot: Holley red regulator	140.80
4056.171-01	25/8/2020	71362122	Woolworths Group Limited (Woolwort	Rap Group Yirara Orientation catering	140.15
4051.4486-01	5/8/2020	2325/00171509	Bunnings Pty Ltd	ASALC - Paint & Masks	135.00
4056.2797-01	7/7/2020	69059	Alice Springs Auto Parts	Depot: air filter #53064	133.94
4048.3454-01	7/8/2020	201	Plasfix	#538287 Repairs to sweeper water tank	132.00
4056.171-01	17/8/2020	4005796	Woolworths Group Limited (Woolwort	Fresh Fruit - Civic Centre, RWMF, Library, ASALC	129.68
4048.32-01	17/7/2020	67070	Alice Bolt Supplies	Depot: work vice multipurpose	129.00
4056.4147-01	20/8/2020	32459309	Western Diagnostic Pathology	HR: Pre-Employment Drug & Alcohol Testing	128.37
4056.119-01	8/7/2020	2400487	B&S Home Timber & Hardware	Depot: pave set 20kg	128.25
4048.171-01	4/8/2020	4005916	Woolworths Group Limited (Woolwort	Fresh Fruit - Civic Centre, RWMF, Library, ASALC	125.87
4056.2982-01	18/8/2020	16494	Shamrock Chemicals, Catering & Clea	Library - Hand Sanitiser	125.50
4056.4665-01	22/7/2020	118294	Think Water Alice Springs	Depot: irrigation parts	124.51
4051.433-01	18/8/2020	9654	Territory Wrecking Repairs PTY LTD	Relocate Black Vectra Milner Road	121.00
4051.5523-01	17/8/2020	1418	Western Grader Hire Pty Ltd	Relocate Silver Commodore Gap Rd	121.00
4056.433-01	7/8/2020	9642	Territory Wrecking Repairs PTY LTD	Relocate Black Xtrail Plumbago Crescent	121.00
4056.433-01	7/8/2020	9643/1	Territory Wrecking Repairs PTY LTD	Relocate Gold Falcon Smith Street	121.00
4056.433-01	6/8/2020	9653	Territory Wrecking Repairs PTY LTD	Relocate White Pulsar Mallam Crescent	121.00
4056.433-01	10/8/2020	9647	Territory Wrecking Repairs PTY LTD	Relocate Silver Excel Nelson Terrace	121.00
4056.433-01	10/8/2020	9645	Territory Wrecking Repairs PTY LTD	Relocate White Commodore Hartley Street	121.00

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.433-01	13/8/2020	9655	Territory Wrecking Repairs PTY LTD	Relocate White Commodore Anzac Hill	121.00
4056.433-01	12/8/2020	9644	Territory Wrecking Repairs PTY LTD	Relocate Silver Commodore Larapinta Drive	121.00
4056.5523-01	24/8/2020	1447	Western Grader Hire Pty Ltd	Relocate burnt Mitsubishi Lancer	121.00
4056.5523-01	24/8/2020	1449	Western Grader Hire Pty Ltd	Relocate Silver Hyundai Getz Gap Road	121.00
4056.5523-01	17/8/2020	1417	Western Grader Hire Pty Ltd	Relocate Silver Holden Berlina Gap Road	121.00
4056.5523-01	24/8/2020	1448	Western Grader Hire Pty Ltd	Relocate White Commodore Newland Street	121.00
4056.5523-01	20/8/2020	1426	Western Grader Hire Pty Ltd	Relocate Blue Falcon Elder Street	121.00
4048.4641-01	5/8/2020	3117	Optimal Security Pty Ltd	Traeger Park - Fault Finding CCTV Camera	120.00
4056.171-01	24/8/2020	3810214	Woolworths Group Limited (Woolwort	Fresh Fruit - Civic Centre, RWMF, Library, ASALC	119.15
4051.2571-01	5/8/2020	154896	Alice City Tyrepower	supply and fit new tyre # 4325	119.00
4056.2571-01	5/8/2020	155067	Alice City Tyrepower	supply and fit tyre # 4325	119.00
4056.2394-01	7/7/2020	147340	Alice Hosetech	paint hoses #53532	118.95
4048.3712-01	16/7/2020	2310644	ENGIE Fire Services Pty Ltd	repairs to fault on fire panel at Gap childcare	118.80
4056.2797-01	9/7/2020	69162	Alice Springs Auto Parts	fuel pump and hose #538420	118.36
4048.492-01	16/7/2020	543479	Alice Hospitality Supplies Pty Ltd	ASALC - Removal of Coffee Machine	115.00
4056.4665-01	23/7/2020	118414	Think Water Alice Springs	300mm eclipse wide jaw wrench	114.40
4056.171-01	18/8/2020	4005741	Woolworths Group Limited (Woolwort	Library - cleaning supplies	113.60
4056.949-01	7/8/2020	18,432	Country Diesel Maintenance Pty Ltd	repair spitwater roto wash #53775	112.00
4051.193-01	21/7/2020	1068758	Alice Springs Locksmiths & Security	Rangers - 4x MK24 keys	110.00
4056.5790-01	19/8/2020	389	Creative Gifts & Awards	HR: Service Awards Plaque	110.00
4051.171-01	10/8/2020	4005861	Woolworths Group Limited (Woolwort	Fresh Fruit - Civic Centre, RWMF, Library, ASALC	106.00
4056.4486-01	18/8/2020	2325/00302291	Bunnings Pty Ltd	Depot: cleaning supplies	105.76
4056.5431-01	27/8/2020	883	GAP's Kitchen	Catering lunch and learn sessions	105.60
4056.2797-01	16/7/2020	69455	Alice Springs Auto Parts	Depot: filters	105.29
4056.3083-01	17/7/2020	563371	Our Town & Country Office National	Library - Stationery	104.78
4056.4665-01	6/8/2020	118945	Think Water Alice Springs	Depot: bermad s-390 25v	103.68
4056.3083-01	14/7/2020	562833	Our Town & Country Office National	Finance - stationary	101.45

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4048.2311-01	5/8/2020	663890	Red Centre Technology Partners	Library-Photocopier	101.27
4048.1201-01	4/8/2020	M69084	Milner Meat Supply	Rap Group Yirara Orientation catering	100.05
4056.3083-01	23/7/2020	564198	Our Town & Country Office National	ASALC- Stationary	100.00
4056.171-01	12/8/2020	4005525	Woolworths Group Limited (Woolwort	ASALC - Drinks to sell at Kiosk	99.90
4056.71-01	20/8/2020	55045588/D110044	The Northern Territory News	Public Consultation Willshire Street	99.00
4056.194-01	18/8/2020	101423	Imparja Television Pty Limited	ASALC - Winter Campaign	99.00
4048.57-01	5/8/2020	4026168846	BOC Limited	ASALC - Oxygen bottle rental	97.48
4048.3623-01	4/8/2020	5095	Reality Bites Catering	Cemeteries Committee catering	97.00
4056.3083-01	18/8/2020	565276	Our Town & Country Office National	Finance - stationary	93.00
4048.4486-01	15/7/2020	2325/00773282	Bunnings Pty Ltd	Depot: Paint	91.77
4056.2797-01	18/8/2020	69650	Alice Springs Auto Parts	Depot: filter	90.05
4056.757-01	20/8/2020	834922	Kleenheat Gas	Depot: gas bottle refill x 3	89.99
4056.282-01	10/8/2020	660635	St John Ambulance Australia (NT) In	HR-Provide Cardiopulmonary Resuscitation	85.00
4056.2571-01	10/8/2020	155330	Alice City Tyrepower	puncture repair #4254	85.00
4048.4574-01	6/8/2020	4082076	GAP VIEW HOTEL	Governor General Function	83.95
4051.4486-01	24/7/2020	2325/00165084	Bunnings Pty Ltd	Civic Centre - cleaning supplies	83.08
4048.34-01	16/7/2020	29328	Alice Equipment Hire	Depot: rotary hoe hire	82.50
4051.85-01	18/8/2020	AS11-012956	CBC Australia Pty Ltd	fan belt # 53163	82.17
4056.171-01	6/8/2020	66663454	Woolworths Group Limited (Woolwort	Governor General Function	82.05
4056.5822-01	13/8/2020	AC38097972	Apple Pty Ltd	IT: VPP Credit Business + Earpods	81.40
4056.5790-01	17/8/2020	377	Creative Gifts & Awards	Still got talent, 3 Trophies & Nameplate	81.30
4056.2797-01	15/7/2020	69424	Alice Springs Auto Parts	glow plug #4286	80.37
4056.5322-01	12/8/2020	3145	The Bakery Alice Springs	Library- gift vouchers for High Tea	80.00
4056.4486-01	7/8/2020	2325/99813695	Bunnings Pty Ltd	Depot: tie down straps	79.43
4056.4486-01	20/8/2020	2325/00174279	Bunnings Pty Ltd	Depot: Chrome Spray pressure Packs	78.78
4056.2797-01	15/7/2020	69370	Alice Springs Auto Parts	Depot: filters	78.34
4056.4486-01	6/8/2020	2325/00174218	Bunnings Pty Ltd	Depot: Brackets and Screws	76.45

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4048.3712-01	5/8/2020	2314164	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Anzac Oval	75.90
4056.2797-01	6/7/2020	68936	Alice Springs Auto Parts	Depot: filters	75.03
4048.48-01	6/8/2020	537016	Alice Springs Veterinary Hospital	Rangers: Microchip Implants	75.00
4056.48-01	28/8/2020	537666	Alice Springs Veterinary Hospital	Rangers: Microchip Implants	75.00
4056.3083-01	21/7/2020	563819	Our Town & Country Office National	Rangers Stationary	74.26
4056.3083-01	18/8/2020	565277	Our Town & Country Office National	Civic Centre: stationary	71.95
4056.257-01	24/8/2020	2013096884	Hastings Deering (Australia) Limite	Seal & Trim for Asset 53529	70.20
4056.2311-01	19/8/2020	664640	Red Centre Technology Partners	Photocopier Reception - Civic Centre	69.11
4048.3952-01	17/7/2020	21692602	Kennards Hire Pty Ltd	ASALC- Trolley to move fridges	68.00
4056.2797-01	18/8/2020	69926	Alice Springs Auto Parts	air filter #53036	66.19
4048.205-01	5/8/2020	22965	TJ Signs	supply 2 x one hour parking signs	66.00
4051.2385-01	6/8/2020	70571	Lane Communications	Rates: 20/21 Annual Rate Notices	66.00
4056.1381-01	20/7/2020	111190	Central Communications(Alice Spring	reprogram radio #4254	66.00
4048.61-01	4/8/2020	11172737	BP Australia Pty Ltd	Fuel & Oils - July 2020	64.59
4056.3083-01	20/8/2020	565490	Our Town & Country Office National	Library - stationary	64.42
4056.2311-01	19/8/2020	664648	Red Centre Technology Partners	photocopier reading at depot	64.10
4056.325-01	11/8/2020	258699	Workwear	RWMF - Supply work pants	63.89
4048.2311-01	5/8/2020	663886	Red Centre Technology Partners	Library: Photocopier costs	62.34
4051.4486-01	5/8/2020	2325/00172343	Bunnings Pty Ltd	Civic Centre: Galvanised Ice Buckets	59.88
4048.2413-01	6/8/2020	533827	Securepay Pty Ltd	Monthly fee & transaction fee	59.40
4048.3712-01	5/8/2020	2312167	ENGIE Fire Services Pty Ltd	preventative fire maintenance - AFLCA Grandstand	59.40
4048.3712-01	5/8/2020	2312164	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Gap Childcare	59.40
4048.3712-01	5/8/2020	2312162	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Bath Street childcare	59.40
4048.3712-01	6/8/2020	2312163	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Civic Centre	59.40
4048.3712-01	5/8/2020	2312165	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Senior Citizens	59.40
4048.3712-01	5/8/2020	2312170	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Netball	59.40
4048.3712-01	5/8/2020	2312169	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Braitling Childcare	59.40

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.3712-01	20/8/2020	2312160	ENGIE Fire Services Pty Ltd	Library - fire panel	59.40
4056.3258-01	4/8/2020	1290840	Central Fruit & Vegetable Wholesale	Fruit for Depot - Tue 4/8/2020	59.36
4048.3258-01	6/8/2020	1290322	Central Fruit & Vegetable Wholesale	Fruit For Depot Mon 27/7/2020	58.80
4056.2797-01	7/7/2020	69015	Alice Springs Auto Parts	Depot: heavy duty oil filter	58.48
4056.3083-01	6/7/2020	561819	Our Town & Country Office National	IT: Logitech MK220 Wireless Keyboard & Mouse	58.30
4056.4665-01	18/8/2020	118514	Think Water Alice Springs	Depot: irrigation parts	57.92
4056.3258-01	10/8/2020	1291245	Central Fruit & Vegetable Wholesale	Fruit for Depot - Mon 10/8/2020	57.87
4048.2239-01	13/7/2020	417228584	Reece Proprietary Limited	Depot: hydroseal replacement cutter	57.61
4048.1619-01	5/8/2020	LTO79000043752	RTM Department of Justice	ILIS Land Search Fee	56.80
4056.1519-01	28/8/2020	07/20M	Magpies Magazine Pty Ltd	ASALC-Subscription renew	56.00
4056.3258-01	7/8/2020	1290862	Central Fruit & Vegetable Wholesale	Fruit for Depot - Fri 7/8/2020	55.70
4056.3083-01	18/8/2020	564853	Our Town & Country Office National	Civic Centre - Stationary	55.66
4056.5790-01	6/8/2020	356	Creative Gifts & Awards	Civic Centre: Name Badges	55.50
4051.193-01	21/7/2020	1068757	Alice Springs Locksmiths & Security	Rangers - 2 x keys cut	55.00
4056.3083-01	20/8/2020	565091	Our Town & Country Office National	Civic Centre: locking sit down chair castors	55.00
4056.2797-01	15/7/2020	69371	Alice Springs Auto Parts	Depot: filters	53.78
4056.171-01	7/8/2020	3980472	Woolworths Group Limited (Woolwort	ASALC: staff amenities	52.25
4056.4486-01	12/8/2020	2325/99813886	Bunnings Pty Ltd	Depot: richgro 4kg urea	52.08
4051.200-01	5/8/2020	1101409	Lawrence & Hanson	Depot: light globes	52.03
4048.3258-01	6/8/2020	1289797	Central Fruit & Vegetable Wholesale	Fruit For Depot Fri 24/7/2020	51.34
4056.2311-01	19/8/2020	664646	Red Centre Technology Partners	Library-Photocopier costs	51.17
4048.3258-01	6/8/2020	1289769	Central Fruit & Vegetable Wholesale	Fruit For Depot Mon 20/7/2020	50.39
4056.2797-01	7/7/2020	69042	Alice Springs Auto Parts	Depot: inner air filter hino	49.05
4056.3083-01	20/7/2020	563677	Our Town & Country Office National	Civic Centre - Stationary	48.74
4056.1996-01	23/7/2020	113686	Outback Batteries	Depot: batteries for key remotes	48.60
4056.2748-01	5/8/2020	21653	NT Build	NT Build Iparpa Road levy	48.00
4056.949-01	4/8/2020	18,406	Country Diesel Maintenance Pty Ltd	spitwater hose repair #53775	46.75

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.3258-01	14/8/2020	1291266/1	Central Fruit & Vegetable Wholesale	Fruit for Depot - Fri 14/8/2020	46.69
4056.4147-01	3/8/2020	32552621	Western Diagnostic Pathology	HR: Pre-Employment Drug & Alcohol Testing	44.94
4051.3365-01	18/8/2020	316787	Northern Territory Veterinary Servi	Rangers - Implant Fees July 2020	44.55
4056.3083-01	15/7/2020	563023	Our Town & Country Office National	Library - Stationery	44.33
4056.3928-01	20/8/2020	M10350/14669453	FIT2Work	HR: Criminal History Checks - July 2020	43.89
4056.2797-01	18/8/2020	69770	Alice Springs Auto Parts	wiper blades # 4325	42.35
4056.2582-01	18/8/2020	51974	Mereenie H2o T/A Alice Springs Gold	RWMF- supply of 15l water	42.00
4056.171-01	19/8/2020	4005628	Woolworths Group Limited (Woolwort	RWMF - staff amenities	41.74
4056.2311-01	19/8/2020	664643	Red Centre Technology Partners	Library-Photocopier costs	40.04
4048.4631-01	5/8/2020	142298	Desert Oaks Veterinary Clinic	Rangers - Implant Fees	40.00
4056.4631-01	7/8/2020	142491	Desert Oaks Veterinary Clinic	Rangers - Implant Fees	40.00
4056.171-01	20/8/2020	67609160	Woolworths Group Limited (Woolwort	Governor General function	39.50
4056.3083-01	9/7/2020	562373	Our Town & Country Office National	Tech Services: stationary	39.29
4056.228-01	6/8/2020	I813495ALI	Independent Grocers Alice Springs	ASALC - Food to sell in Kiosk	39.19
4056.2394-01	14/7/2020	147639	Alice Hosetech	repair hose in wash bay at depot	38.84
4048.4486-01	15/7/2020	2325/00152015	Bunnings Pty Ltd	Depot: bright yellow spray paint	38.73
4056.4486-01	5/8/2020	2325/00810118	Bunnings Pty Ltd	Depot: consumables	38.57
4056.2797-01	18/8/2020	70007	Alice Springs Auto Parts	Depot: filter	38.46
4056.3083-01	18/8/2020	563348	Our Town & Country Office National	Library - Stationery	37.40
4056.3083-01	20/8/2020	565221	Our Town & Country Office National	Civic Centre - stationary	37.00
4056.2797-01	16/7/2020	69482	Alice Springs Auto Parts	Depot: demineralised water 20l	36.93
4056.2394-01	7/7/2020	147352	Alice Hosetech	Depot: camlock seals	36.43
4056.4486-01	20/8/2020	2325/99813417	Bunnings Pty Ltd	Depot: paint	35.64
4048.3258-01	6/8/2020	1290347/1	Central Fruit & Vegetable Wholesale	Fruit For Depot Fri 31/7/2020	34.32
4048.3248-01	5/8/2020	961305	Messagemedia	IT-SMS Messaging Library July 2020	33.00
4056.4665-01	27/8/2020	116969	Think Water Alice Springs	Depot: spur sprocket	32.77
4056.2582-01	6/7/2020	51641	Mereenie H2o T/A Alice Springs Gold	RWMF- supply of 15l water x 3	31.50

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.2582-01	20/7/2020	51858	Mereenie H2o T/A Alice Springs Gold	RWMF- supply of 15l water x 3	31.50
4056.2394-01	14/7/2020	147586	Alice Hosetech	Depot: oversize flags with string - pair #53839	31.15
4056.4665-01	6/8/2020	118734	Think Water Alice Springs	Depot: irrigation parts	31.00
4056.4665-01	22/7/2020	118292	Think Water Alice Springs	Depot: irrigation parts	30.59
4056.119-01	22/7/2020	2404012	B&S Home Timber & Hardware	RWMF- Cleaning equipment for machines	30.18
4048.4665-01	4/8/2020	113586	Think Water Alice Springs	Depot - Nozzle and socket	30.15
4048.4486-01	15/7/2020	2325/00151343	Bunnings Pty Ltd	Depot: assorted items	28.75
4056.2797-01	20/8/2020	69657	Alice Springs Auto Parts	Depot: fittings # 538420	28.55
4056.119-01	9/7/2020	2400736	B&S Home Timber & Hardware	RWMF- Bolts for speed humps	28.46
4051.3365-01	18/8/2020	315563	Northern Territory Veterinary Servi	Rangers - Implant Fees July 2020	28.00
4051.3365-01	18/8/2020	316201	Northern Territory Veterinary Servi	Rangers - Implant Fees July 2020	28.00
4051.4486-01	22/7/2020	2325/01163575	Bunnings Pty Ltd	Depot: gas bottle exchange	27.90
4056.3083-01	6/8/2020	564847	Our Town & Country Office National	IT - various computer items	27.50
4056.2394-01	7/7/2020	147341	Alice Hosetech	Depot: fittings	26.95
4056.3063-01	19/8/2020	JulAug2020	Mayor D Ryan	Reimbursement - Mayoral Expenses	25.20
4056.2311-01	19/8/2020	664644	Red Centre Technology Partners	Library-Photocopier costs	25.06
4048.3258-01	6/8/2020	1290347	Central Fruit & Vegetable Wholesale	Fruit For Depot Fri 31/7/2020	24.47
4056.2797-01	14/7/2020	69328	Alice Springs Auto Parts	Depot: cabin filter #53780	24.44
4056.4486-01	20/8/2020	2325/00387849	Bunnings Pty Ltd	Depot: Long knife x 2	22.76
4056.2582-01	13/7/2020	51741	Mereenie H2o T/A Alice Springs Gold	RWMF- supply of 15l water x 2	21.00
4056.5822-01	12/8/2020	AC37264281	Apple Pty Ltd	IT: VPP Business + Earpods	20.00
4051.4486-01	13/8/2020	2325/99813323	Bunnings Pty Ltd	ASALC - Structural Pine for Repairs	19.21
4056.2394-01	18/8/2020	148158	Alice Hosetech	Depot: hose and o rings	18.88
4056.2797-01	14/7/2020	69312	Alice Springs Auto Parts	Depot: oil filter	18.44
4051.85-01	19/8/2020	AS11-013363	CBC Australia Pty Ltd	Depot: Spare Parts - Rotary Oil Seal	18.28
4056.3083-01	6/8/2020	565338	Our Town & Country Office National	Rangers - stationary	17.79
4051.2239-01	22/7/2020	417228856	Reece Proprietary Limited	Depot: hydrochloric acid	17.51

13.1



Attachment 4

EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.4486-01	12/8/2020	2325/01086412	Bunnings Pty Ltd	Depot: cupboard knob as quote 605022306	17.01
4056.2394-01	9/7/2020	147440	Alice Hosetech	Depot: clamp # 53783	16.08
4051.4486-01	24/7/2020	2325/00774641	Bunnings Pty Ltd	Depot: consumables	15.84
4056.4486-01	4/8/2020	2325/99813591	Bunnings Pty Ltd	Depot: drop bolt	13.01
4056.3258-01	14/8/2020	1291266	Central Fruit & Vegetable Wholesale	Fruit for Depot - Fri 14/8/2020	12.07
4056.32-01	6/8/2020	67473	Alice Bolt Supplies	Depot: u bolts	11.79
4056.4486-01	4/8/2020	2325/00392224	Bunnings Pty Ltd	Depot: pad bolt	10.76
4056.2810-01	28/8/2020	11120550	Central Animal Records (Aust) Pty L	Rangers - Microchip subscription	9.95
4056.2797-01	13/7/2020	69255	Alice Springs Auto Parts	Depot: tyre repair string	9.44
4056.2797-01	18/8/2020	70043	Alice Springs Auto Parts	Depot: 12v 21/5w stop tail	9.20
4056.4486-01	4/8/2020	2325/99813592	Bunnings Pty Ltd	Depot: gate latch	7.33
4056.2797-01	18/8/2020	69864	Alice Springs Auto Parts	Depot: 12v 5w t-10 wedge (10)	6.90
4051.85-01	18/8/2020	AS11-044342	CBC Australia Pty Ltd	Depot: o ring	2.85
Total Approved EFT Payments					1,118,923.83

13.1



Attachment 4a

Cheque Payment Summary Report for Month Ending August 2020

<u>Cheque No.</u>	<u>Trans Date</u>	<u>Invoice / Ref #</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
00111243	14/08/2020	2805658	Power & Water Corporation	Various Properties	\$54,858.86
00111260	26/08/2020	2810540	Power & Water Corporation	Various Properties	\$22,759.74
00111257	26/08/2020	2810545	JACANA	Various Properties	\$20,530.69
00111263	26/08/2020	2810543	Telstra	Mobile Phone charges - July 2020	\$2,636.75
00111244	14/08/2020	2805659	Sadadeen Primary School	Araluen Access Grant	\$2,200.00
00111238	14/08/2020	2805654	JACANA	Various Properties	\$1,586.42
00111261	26/08/2020	2810541	RTM Motor Vehicle Registry	Depot Traffic Management cards x 14	\$900.00
00111241	14/08/2020	2805657	Power & Water Corporation	Civic Centre - Energy Audit	\$867.40
00111245	14/08/2020	2805660	Scottish Pacific Business Finance	Workplace assessment ASALC	\$744.98
00111232	4/08/2020	2801254	Drum Atweme	Performance at Mayoral Function	\$200.00
00111233	4/08/2020	2801255	Peter Wallace	Welcome to Country - Mayoral Function	\$200.00
00111251	19/08/2020	2807058	Eric Sultan	Speaking Fees - Tall Tales	\$150.00
Total Approved Cheque Payments					\$107,634.84

ALICE SPRINGS TOWN COUNCIL

Attachment 5

Debtors Analysis - as at 31 August 2020

A summary report of the control account balances listing categories of debtors and the age of the debts is required pursuant to Regulation 26 of the Local Government (Accounting) Regulations. Debtors are to be listed in accordance with the age of the debts to which the accounts relate.

Category	With Fines Recovery(28 days)	Apply for Court Dealing	Payment Arrangement	Courtesy Letter (14 days)	Issued	Total
Ranger Debtors						
Parking infringements	39,745	4,017	-	10,600	3,389	57,751
Shopping Trolley infringements	2,038	-	-	-	-	2,038
Animal Control	61,259	10,082	1,880	5,671	11,813	90,705
Litter	10	-	-	-	-	10
Infringements Public Places	117,000	-	448	1,169	2,528	121,145
Infringements - Regional Waste Management Facility	3,168	-	-	-	-	3,168
Total Ranger Debtors	223,220	14,099	2,328	17,440	17,730	274,817
Other Debtors	120+ days	90 days	60 days	30 days	Current	Total
General	40,886	12,867	2,342	217,223	20,199	293,517
Development Consent Authority	54,836	-	-	-	314	55,150
Regional Waste Management Facility	36,273	1,281	4,940	147,566	495,322	685,382
Sports Levy	-	-	-	2,760	-	2,760
Alfresco Permits	1,467	-	-	-	-	1,467
Aquatic & Leisure Centre	1,183	-	373	216	239	2,011
Total Other Debtors	134,645	14,148	7,654	367,765	516,075	1,040,287
Total Debtors						1,315,104
Less: Doubtful Debts Provision						(358,801)
Total Debtors (net)						\$ 956,303

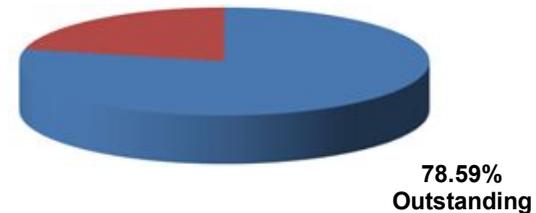
Rates & Charges Analysis

At 31 August 2020 the collection of outstanding Council rates & charges was running at 21.41%

Rates & Charges Owed (Previous + Current Levy)	\$ 28,713,744	100.00%
Rates and Charges Received this year	\$ 6,146,719	21.41%
Rates & Charges Outstanding as at 31 August 2020	\$ 22,567,025	78.59%

Note: Previous years' rates outstanding of \$1,488,556 is included in the above outstanding balance as at 31 August 2020.

Rates & Charges Analysis



Alice Springs Town Council

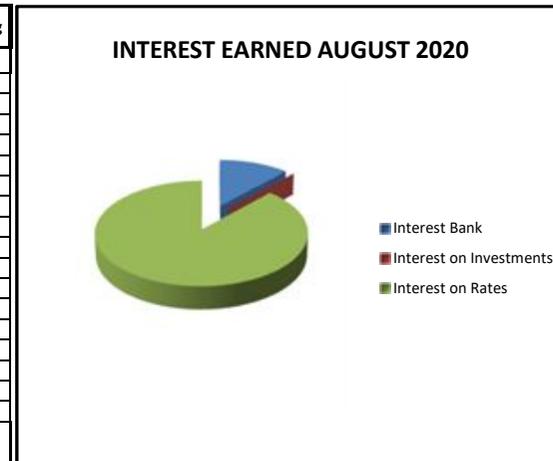
Investments Report
as at 31 August 2020

Attachment 6

S & P Short Term Rating	Policy Max.	Actual \$ Portfolio
A-1+	100%	82%
A-1	45%	0%
A-2	25%	18%
<A-2	10%	0%

Investment Details:

Date invested	Invested Amount	Time Invested	Invested with	Interest rate	Due date	Credit rating
Term Investments						
18/05/2020	\$ 2,509,739.73	120	NAB	0.95%	Tuesday, 15 September 2020	A-1+
9/04/2020	\$ 5,047,412.16	270	NAB	1.18%	Monday, 4 January 2021	A-1+
4/05/2020	\$ 8,859,645.52	270	NAB	1.05%	Friday, 29 January 2021	A-1+
5/05/2020	\$ 1,957,253.79	269	NAB	1.05%	Friday, 29 January 2021	A-1+
6/05/2020	\$ 3,015,780.83	268	NAB	1.05%	Friday, 29 January 2021	A-1+
5/06/2020	\$ 1,534,419.81	270	Bank of QLD	1.10%	Tuesday, 2 March 2021	A-2
9/06/2020	\$ 1,114,027.17	272	NAB	0.92%	Monday, 8 March 2021	A-1+
8/08/2020	\$ 4,047,804.54	270	Westpac	0.85%	Wednesday, 5 May 2021	A-1+
11/08/2020	\$ 1,521,787.43	269	Bendigo	0.85%	Friday, 7 May 2021	A-2
13/08/2020	\$ 1,007,479.45	273	Bendigo	0.80%	Thursday, 13 May 2021	A-2
12/06/2020	\$ 3,081,717.44	334	Westpac	1.00%	Wednesday, 12 May 2021	A-1+
18/08/2020	\$ 1,007,445.26	273	Bendigo	0.75%	Tuesday, 18 May 2021	A-2
13/08/2020	\$ 1,439,255.26	365	Bank of QLD	0.80%	Friday, 13 August 2021	A-2
Total term investments	\$ 36,143,768.39					



Cash & Investment Summary:

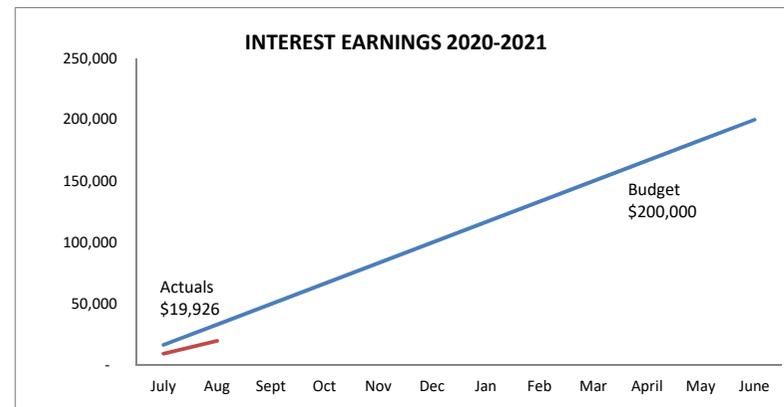
Council's Cash Holdings as at 31 August 2020 were as follows:

Cash at Bank :	\$ 7,837,911
Short Term Investments :	\$ 36,143,768
	\$ 43,981,679

Cash & Investment Summary:

Council's interest earnings as at 31 August 2020 were as follows:

Interest Bank :	\$ 2,345
Interest on Investments :	\$ - (Compounded)
Interest on Rates:	\$ 17,582
	\$ 19,926



UNEXPENDED GRANTS 2020 - 2021

(Not inclusive of Council contributions)

Attachment 7

NT OPERATING GRANTS & OTHERS

SPECIFIC PURPOSE (TIED)

	BALANCE 01/07/2020	2020 - 2021 INCOME	2020 - 2021 EXPENDITURE	BALANCE
SENIORS GRANT		2,000	549	1,451
YOUTH VIBE HOLIDAY	1,156			1,156
NATIONAL RECONCILIATION WEEK	3,065			3,065
HARMONY - DRUMMING WORKSHOP	750			750
LIBRARY - CELEBRATING SENIORS		2,000	223	1,777
LIBRARY - YOUTH PROGRAM	20,528		5,307	15,221
RECYCLED ART PRIZE	2,000			2,000
STAND UP!	3,509			3,509
LIBRARY & BINDI ARTISTS MURAL PROJECT	6,250			6,250
ASALC PWD & CALD SWIMMING CLASSES	9,628			9,628
YOUTH ACTIVITIES ASALC SPLASH PARTIES	34,550		990	33,560
YOUTH SKATE PARK FESTIVAL	6,000			6,000
SPECIAL COMMUNITY ASSISTANCE AND LOCAL EMPLOYMENT(SCALE)	673,215		422,687	250,528
TOTAL SPECIFIC PURPOSE (TIED)	760,651	4,000	429,756	334,896

COMMONWEALTH OPERATING

GENERAL PURPOSE (UNTIED) Administered by NT Grants Commission

	BALANCE 01/07/2020	2020 - 2021 INCOME	2020 - 2021 EXPENDITURE	BALANCE
FAG - GENERAL PURPOSE UNTIED		403,792	67,299	336,493
FAG - ROAD COMPONENT		621,584	103,597	517,987
TOTAL COMMONWEALTH OPERATING	-	1,025,376	170,896	854,480

NT CAPITAL GRANTS

	BALANCE 01/07/2020	2020 - 2021 INCOME	2020 - 2021 EXPENDITURE	BALANCE
ALBRECHT OVAL LIGHTING	367,659			367,659
ENERGY EFFICIENCY & SUSTAINABILITY	103,910		51,848	52,062
NT SPORTS INFRASTRUCTURE (includes compounded interest)	573,906		182,778	391,128
TOTAL NT CAPITAL GRANTS	1,045,475	-	234,626	810,849

COMMONWEALTH CAPITAL GRANTS

	BALANCE 01/07/2020	2020 - 2021 INCOME	2020 - 2021 EXPENDITURE	BALANCE
SMART SOLAR TREES	168,515			168,515
R2R 2019-2024		386,871	7,734	379,137
LOVEGROVE DRIVE WORKS		26,565		26,565
NORRIS BELL AVENUE WORKS		190,000		190,000
TOTAL COMMONWEALTH CAPITAL GRANTS	168,515	603,436	7,734	764,217

TOTAL GRANTS	1,974,642	1,632,812	843,012	2,764,442
---------------------	------------------	------------------	----------------	------------------

13.1



Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

Strategic Objective 1 - Dynamic Community

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
10 DCA Inspections	(33,000.00)	(1,565.00)	9.60	(1,555.40)	(31,444.60)
17 Hartley Street Carpark & Public Toilets - Exeloo	14,660.00	1,395.24	0.00	1,395.24	13,264.76
25 General Permit Fees	(14,000.00)	(5,383.34)	0.00	(5,383.34)	(8,616.66)
26 Rangers - Operational	1,201,930.00	182,590.03	3,176.79	185,766.82	1,016,163.18
28 Animal Control & Management	102,400.00	(12,885.62)	1,735.64	(11,149.98)	113,549.98
29 Doggy Doo Dispensers	4,000.00	0.00	0.00	0.00	4,000.00
32 Parking	(89,900.00)	(19,468.29)	0.00	(19,468.29)	(70,431.71)
42 Cemeteries & Funerals	388,253.00	21,588.65	16,494.14	38,082.79	350,170.21
66 Technical Service Contingency	60,000.00	0.00	0.00	0.00	60,000.00
87 Plastic Bollards - Parks & Gardens	25,000.00	0.00	0.00	0.00	25,000.00
100 Storm Drain - Replace Grates	30,000.00	3,153.43	35,275.00	38,428.43	(8,428.43)
132 Public Toilets	186,149.00	24,140.48	909.10	25,049.58	161,099.42
150 Masters Games	50,000.00	0.00	0.00	0.00	50,000.00
154 Road Maintenance	599,452.00	73,318.00	2,638.55	75,956.55	523,495.45
155 Road Maintenance - Directional Signage	214,580.00	25,957.68	0.00	25,957.68	188,622.32
157 Laneway Closures	11,000.00	(2,245.66)	0.00	(2,245.66)	13,245.66
158 Street Furniture & Accessories	46,715.00	8,618.49	5,239.00	13,857.49	32,857.51
160 Footpaths / Cycle Tracks - Maintenance	810,000.00	97,691.28	10,186.38	107,877.66	702,122.34
164 Road Reserve - Maintenance	236,295.00	33,211.73	0.00	33,211.73	203,083.27
184 Road Reseal Program	0.00	(137,389.39)	478,023.65	340,634.26	(340,634.26)
188 Grant - R2R 2019-2024	0.00	7,734.42	0.00	7,734.42	(7,734.42)
224 Footpath Program	0.00	0.00	0.00	0.00	0.00
226 Road Reserve Development	92,000.00	(4,302.20)	23,979.09	19,676.89	72,323.11
252 Street Lighting	430,000.00	0.00	181.82	181.82	429,818.18
253 Todd Mall Enhancements & Future Developments	20,000.00	14,381.82	23,688.83	38,070.65	(18,070.65)



Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

Strategic Objective 1 - Dynamic Community

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
255 Night Markets	39,500.00	4,583.36	4,785.47	9,368.83	30,131.17
256 Todd Mall - Maintenance	124,830.00	12,134.60	14,389.81	26,524.41	98,305.59
285 Traffic Lights	5,500.00	0.00	0.00	0.00	5,500.00
290 Outback Way Support	29,000.00	25,000.00	0.00	25,000.00	4,000.00
316 Waste Management Facility By Laws 2013	(2,500.00)	0.00	0.00	0.00	(2,500.00)
320 Pets on Parade	0.00	(7,693.00)	0.00	(7,693.00)	7,693.00
410 Town Crier	8,000.00	1,300.00	0.00	1,300.00	6,700.00
422 Arunta	3,700.00	0.00	0.00	0.00	3,700.00
564 Displays	4,000.00	0.00	0.00	0.00	4,000.00
567 Civic Centre - Public Toilets	103,290.00	23,858.80	537.37	24,396.17	78,893.83
570 Todd Mall - Promotions	30,000.00	5,403.67	3,470.00	8,873.67	21,126.33
581 Woods Tce Speed Humps	0.00	150.00	0.00	150.00	(150.00)
589 Grant - Black Spot Hartley St Pedestrian Refuge	0.00	0.00	0.00	0.00	0.00
592 R2R 2019-2024 Cromwell Drive Rehabilitation	0.00	(386,871.00)	5,883.08	(380,987.92)	380,987.92
599 Ilparpa Road Footpath Stage 1	0.00	36,339.14	36,521.73	72,860.87	(72,860.87)
636 Grant - Lovegrove Drive Works	0.00	(26,565.00)	0.00	(26,565.00)	26,565.00
645 Grant - Norris Bell Avenue Works	0.00	(190,000.00)	0.00	(190,000.00)	190,000.00
701 Security - Operational	99,000.00	2,778.93	960.36	3,739.29	95,260.71
769 Safety and Security Lighting - Maintenance	45,000.00	(3,010.82)	3,010.82	0.00	45,000.00
851 Tourism, Events and Promotions Committee	50,000.00	(26,430.39)	11,800.00	(14,630.39)	64,630.39
858 Tourism	40,000.00	0.00	30,000.00	30,000.00	10,000.00
859 50+ Community Centre Building Improvements	20,000.00	6,000.00	0.00	6,000.00	14,000.00
Objective 1 Total	4,984,854.00	(212,479.96)	712,896.23	500,416.27	4,484,437.73



Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

Strategic Objective 2 - Great Place To Live

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
21 Sports Facility Advisory Committee	0.00	0.00	72,077.28	72,077.28	(72,077.28)
22 Sport & Recreation - Operational	100,087.00	14,243.16	0.00	14,243.16	85,843.84
31 Graffiti Removal	107,290.00	7,676.47	0.00	7,676.47	99,613.53
40 Tennis House	2,180.00	(1,133.34)	752.77	(380.57)	2,560.57
45 Minor Community Event Support	159,576.00	20,095.35	0.00	20,095.35	139,480.65
46 Flood Management - Open Drains	39,973.00	0.00	0.00	0.00	39,973.00
48 Flood Management - Stormwater Network	133,431.00	(132,502.83)	34,305.97	(98,196.86)	231,627.86
56 General Litter Control	1,319,954.00	183,991.55	0.00	183,991.55	1,135,962.45
62 General Sweeping	254,044.00	44,178.45	56.00	44,234.45	209,809.55
68 ANZAC Oval	220,415.00	2,340.59	18,668.58	21,009.17	199,405.83
70 Albrecht Oval	219,838.00	27,290.10	13,321.56	40,611.66	179,226.34
72 Ronda Diano Park	120,529.00	5,900.68	227.27	6,127.95	114,401.05
74 Flynn Park	128,815.00	10,870.54	0.00	10,870.54	117,944.46
76 Jim McConville Park	181,558.00	28,135.67	119,542.26	147,677.93	33,880.07
78 Traeger Park Complex	592,580.00	63,628.36	11,746.99	75,375.35	517,204.65
80 Ross Park	167,286.00	15,163.01	3,713.24	18,876.25	148,409.75
82 Sadadeen Park	20,643.00	824.91	0.00	824.91	19,818.09
84 Parks & Reserves	1,390,324.00	187,901.07	55,508.65	243,409.72	1,146,914.28
121 Traeger Park Grandstand	0.00	316.50	681.81	998.31	(998.31)
145 Ross Park - Lights & Clubrooms	5,000.00	0.00	0.00	0.00	5,000.00
171 Trees for National Tree Day	6,069.00	0.00	0.00	0.00	6,069.00
209 ANZAC Hill Beautification	19,672.00	73.15	0.00	73.15	19,598.85
217 Gap Youth Centre Maintenance	13,434.00	3,289.94	2,238.21	5,528.15	7,905.85
227 Park Redevelopment (PAC)	0.00	50,880.06	79,941.63	130,821.69	(130,821.69)
232 Childcare Centres Maintenance	74,686.00	10,651.60	3,590.93	14,242.53	60,443.47
246 50 Plus Community Centre Building Maintenance	13,757.00	11,956.00	3,107.52	15,063.52	(1,306.52)



Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

Strategic Objective 2 - Great Place To Live

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
247 Hartley Street School	2,766.00	(1,669.99)	5,382.68	3,712.69	(946.69)
321 National Trust NT McDougall Stuart (Hartley St)	0.00	(37,046.63)	13,029.23	(24,017.40)	24,017.40
334 Grant - NT Sports Infrastructure - Jim McConville	0.00	0.00	36,056.79	36,056.79	(36,056.79)
335 Grant - NT Sports Infrastructure - Ross Park	0.00	0.00	0.01	0.01	(0.01)
336 Grant - NT Sports Infrastructure - Rhonda Diano	0.00	(93,415.80)	121,968.01	28,552.21	(28,552.21)
337 Grant - NT Sports Infrastructure - Flynn Drive	0.00	0.00	12,899.20	12,899.20	(12,899.20)
338 Grant - NT Sports Infrastructure - Albrecht Oval	0.00	0.00	0.00	0.00	0.00
393 Grant - YVH - Phoney Film Festival	0.00	(1,155.64)	0.00	(1,155.64)	1,155.64
404 Community Assistance & Development Grants	55,000.00	(15,954.55)	0.00	(15,954.55)	70,954.55
407 Seniors Activities & Development	15,000.00	2,884.27	1,765.00	4,649.27	10,350.73
408 Araluen Community Access Grants	13,000.00	(7,715.00)	0.00	(7,715.00)	20,715.00
414 Town Band	4,000.00	0.00	0.00	0.00	4,000.00
416 Carols by Candlelight	3,000.00	0.00	0.00	0.00	3,000.00
418 Disability & Mobility Access	5,000.00	0.00	0.00	0.00	5,000.00
420 Alice Desert Festival	15,000.00	0.00	0.00	0.00	15,000.00
427 Lhere Artepe Partnership	500.00	0.00	0.00	0.00	500.00
428 Totem Theatre Maintenance	11,760.00	157.50	454.54	612.04	11,147.96
429 Grant - Senior Month Event	0.00	5,475.14	0.00	5,475.14	(5,475.14)
433 Healthy & Active Community	204,504.00	35,635.74	1,636.36	37,272.10	167,231.90
439 Youth Projects	203,645.00	10,990.33	3,357.27	14,347.60	189,297.40
445 Alice Prize	5,000.00	0.00	0.00	0.00	5,000.00
446 Art Collection	85,000.00	21,250.00	63,750.00	85,000.00	0.00
455 Harmony Day	4,986.00	0.00	0.00	0.00	4,986.00
463 Public Art	56,000.00	(64,127.00)	24,285.00	(39,842.00)	95,842.00
468 Mayoral Awards - IDPWD	3,009.00	0.00	0.00	0.00	3,009.00
482 Australia Day	18,500.00	0.00	0.00	0.00	18,500.00



Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

Strategic Objective 2 - Great Place To Live

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
499 Grant - National Youth Week	0.00	0.00	0.00	0.00	0.00
500 Library - Operational	1,388,212.00	295,992.07	31,155.70	327,147.77	1,061,064.23
507 Centralian Eisteddfod	7,500.00	0.00	0.00	0.00	7,500.00
513 Local Languages Collection	1,000.00	992.95	825.27	1,818.22	(818.22)
514 Alice Springs Collection	13,000.00	163.64	1,201.78	1,365.42	11,634.58
515 Akaltje Anthems Collection	7,000.00	0.00	103.36	103.36	6,896.64
519 Youth Hub	113,207.00	0.00	7,208.18	7,208.18	105,998.82
534 Special Library Projects	0.00	(9.37)	0.00	(9.37)	9.37
541 Grant - Harmony Drumming Workshop	0.00	(750.00)	0.00	(750.00)	750.00
549 Grant - Celebrating Seniors Month	0.00	(1,777.27)	481.82	(1,295.45)	1,295.45
553 Grant - Youth Activities Library Youth Program	0.00	(15,221.15)	1,375.54	(13,845.61)	13,845.61
565 Mental Health Week	5,000.00	0.00	0.00	0.00	5,000.00
569 Public Art Maintenance	5,000.00	0.00	0.00	0.00	5,000.00
571 Supreme Court Laneway	0.00	830.82	0.00	830.82	(830.82)
572 Christmas Carnival	55,240.00	1,310.00	772.73	2,082.73	53,157.27
573 Christmas Tree	18,004.00	0.00	0.00	0.00	18,004.00
586 Grant - Albrecht Oval Lighting	0.00	(1,714,609.95)	1,534,451.38	(180,158.57)	180,158.57
591 Grant - Stand Up!	0.00	(3,509.09)	0.00	(3,509.09)	3,509.09
595 Grant - Library & Bindi Artists Mural Project	0.00	(6,250.00)	6,250.00	0.00	0.00
596 Grant - First World War Memorial - Anzac Hill	0.00	0.00	0.00	0.00	0.00
600 Aquatic & Leisure Centre - Operational	2,326,237.00	186,632.39	207,299.96	393,932.35	1,932,304.65
612 ASALC Pool Remediation Works	0.00	104.55	0.00	104.55	(104.55)
613 Grant - Recycled Art Prize	0.00	(2,000.00)	0.00	(2,000.00)	2,000.00
618 Grant - ASALC PWD & CALD Swimming Classes	0.00	(9,628.09)	0.00	(9,628.09)	9,628.09
619 ASALC Changeroom/Kiosk Upgrade	0.00	(744,846.34)	435,490.83	(309,355.51)	309,355.51
622 Grant- Youth Activities ASALC Splash Parties	0.00	(33,560.34)	0.00	(33,560.34)	33,560.34



Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

Strategic Objective 2 - Great Place To Live

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
635 Grant - Youth Skate Park Festival 2020	0.00	(6,000.00)	0.00	(6,000.00)	6,000.00
637 Shade Structures - Fitness Stations	0.00	3,254.50	0.00	3,254.50	(3,254.50)
639 Youth - After hours basketball program	30,000.00	(20,000.00)	0.00	(20,000.00)	50,000.00
641 NAIDOC Week	5,000.00	0.00	0.00	0.00	5,000.00
642 Todd Mall Entrance Project	0.00	(42,659.70)	85,500.01	42,840.31	(42,840.31)
644 Creative Arts Recovery Package	0.00	(200,000.00)	5,113.64	(194,886.36)	194,886.36
652 Grant - Green Book Project	0.00	0.00	0.00	0.00	0.00
727 Basketball Stadium Maintenance	22,172.00	5,477.82	454.54	5,932.36	16,239.64
764 Todd Mall TV	2,000.00	0.00	0.00	0.00	2,000.00
838 Citizenship	7,050.00	901.79	0.00	901.79	6,148.21
861 Reconciliation Action Plan	1,500.00	235.72	0.00	235.72	1,264.28
Objective 2 Total	10,003,933.00	(1,893,845.69)	3,021,749.50	1,127,903.81	8,876,029.19



Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

Strategic Objective 3 - Leader In Sustainability

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
50 Correctional Services	30,600.00	2,326.97	0.00	2,326.97	28,273.03
91 Cash for Containers	46,523.00	3,409.20	0.00	3,409.20	43,113.80
95 Tree and Turf Farm (Albrecht)	13,586.00	796.68	0.00	796.68	12,789.32
170 Trees - Maintenance	695,884.00	127,398.56	10,104.30	137,502.86	558,381.14
174 RWMF - Environmental Monitoring	100,000.00	1,550.00	78,288.19	79,838.19	20,161.81
175 RWMF - Hazardous Waste Facility	138,761.00	8,851.41	1,337.73	10,189.14	128,571.86
176 RWMF - Operational	2,443,861.00	413,258.96	70,595.48	483,854.44	1,960,006.56
178 RWMF - Weighbridge & Waste Disposal	(2,998,644.00)	(736,998.99)	0.00	(736,998.99)	(2,261,645.01)
179 RWMF - Rediscovery Centre	(247,500.00)	(68,769.31)	5,452.91	(63,316.40)	(184,183.60)
180 Waste Collection	650,000.00	94,143.70	0.00	94,143.70	555,856.30
181 RWMF - Bulk Recycling	136,500.00	33,454.33	180.00	33,634.33	102,865.67
183 Environment Operational	130,486.00	17,546.57	332.27	17,878.84	112,607.16
191 Land For Wildlife	2,000.00	0.00	0.00	0.00	2,000.00
313 Correctional Services Contract Labour	80,000.00	13,309.09	0.00	13,309.09	66,690.91
322 Solar - ASALC Ground Mounted	5,000.00	3,947.98	0.00	3,947.98	1,052.02
324 Solar - Civic Centre 75kw	3,500.00	0.00	1,757.09	1,757.09	1,742.91
325 Solar - Carport Panels for Library	3,500.00	0.00	1,836.18	1,836.18	1,663.82
326 Carpark Structure for Panels	3,500.00	0.00	0.00	0.00	3,500.00
476 Clean up Australia (Garage Sale Trail)	3,826.00	0.00	270.00	270.00	3,556.00
584 Cardboard Processing Facility Maintenance	35,000.00	(2,170.88)	0.00	(2,170.88)	37,170.88
594 Grant - Energy Efficiency & Sustainability	0.00	(63,040.00)	(31,231.37)	(94,271.37)	94,271.37
603 RWMF - Solar Maintenance	2,500.00	0.00	495.00	495.00	2,005.00
607 RWMF - Landfill Rehabilitation	50,000.00	0.00	0.00	0.00	50,000.00
630 Grant - Smart Solar Trees	0.00	(168,515.00)	165,000.01	(3,514.99)	3,514.99
640 Sustainability Initiatives Grant	10,000.00	0.00	0.00	0.00	10,000.00
763 Climate Action Plan	205,000.00	(144,765.78)	106,135.20	(38,630.58)	243,630.58



Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

Objective 3 Total

1,543,883.00

(464,266.51)

410,552.99

(53,713.52)

1,597,596.52



Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

Strategic Objective 4 -Dynamic Council

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
2 Training	204,600.00	(50,803.03)	26,171.92	(24,631.11)	229,231.11
14 Technical Services - Operational (Civic Centre)	1,076,467.00	162,136.51	12,802.50	174,939.01	901,527.99
18 Civic Centre - Maintenance	190,717.00	38,764.69	19,755.71	58,520.40	132,196.60
34 Depot - Operational	704,136.00	99,298.67	7,391.79	106,690.46	597,445.54
35 Buildings Maintenance Program	235,000.00	9,346.70	17,791.94	27,138.64	207,861.36
94 Operational Plant & Vehicles	813,191.00	245,911.85	72,990.19	318,902.04	494,288.96
96 Minor Tools & Equipment	106,166.00	11,719.49	8,436.39	20,155.88	86,010.12
98 Store / Protective Clothing	45,000.00	2,031.31	520.10	2,551.41	42,448.59
240 Civic Centre - Operational	342,667.00	47,327.48	0.00	47,327.48	295,339.52
412 Community Development - Operational	424,245.00	68,410.68	60.00	68,470.68	355,774.32
451 Community Consultation & Partnerships	5,300.00	(1,325.28)	1,363.64	38.36	5,261.64
548 Media Relations - Operational	306,913.00	28,631.97	29,850.86	58,482.83	248,430.17
577 Insurance - Income & Expenditure	0.00	(5,800.00)	10,800.00	5,000.00	(5,000.00)
601 Risk Management - Operational	305,744.00	8,537.51	26,181.82	34,719.33	271,024.67
605 GPS Vehicle Tracking System	18,000.00	2,789.10	0.00	2,789.10	15,210.90
706 Human Resources - Operational	428,654.00	25,220.23	0.00	25,220.23	403,433.77
707 Workplace Relations/Safety	57,000.00	8,231.01	1,130.27	9,361.28	47,638.72
708 Recruitment	78,000.00	5,743.42	330.00	6,073.42	71,926.58
712 Organisational - Operational	(768,848.00)	(1,227,299.66)	126,394.89	(1,100,904.77)	332,056.77
714 Finance - Operational	830,181.00	114,689.15	0.00	114,689.15	715,491.85
716 Rates & Charges	(26,466,860.00)	(26,365,352.66)	3,044.55	(26,362,308.11)	(104,551.89)
717 Corporate Services - Operational	189,861.00	15,285.78	0.00	15,285.78	174,575.22
746 Information Technology - Operational	2,211,777.00	71,088.95	206,774.55	277,863.50	1,933,913.50
750 Registry - Operational	181,898.00	27,150.44	768.14	27,918.58	153,979.42
804 Elected Members	307,460.00	34,379.83	0.00	34,379.83	273,080.17
805 35 Wilkinson Street	8,000.00	(53,237.75)	53,595.91	358.16	7,641.84



Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

Strategic Objective 4 -Dynamic Council

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
806 Elected Member Training - SPG	0.00	81.39	0.00	81.39	(81.39)
807 LGANT	58,000.00	54,591.25	0.00	54,591.25	3,408.75
808 Leadership & Management - CEO	71,500.00	16,256.90	14,812.71	31,069.61	40,430.39
812 CEO Office - Operational	335,008.00	63,628.94	2,272.73	65,901.67	269,106.33
818 Management - Operational	988,598.00	123,231.69	60.15	123,291.84	865,306.16
840 Meeting Support & Circulation	6,500.00	1,375.02	770.45	2,145.47	4,354.53
842 Mayor's Office	132,455.00	20,204.29	56.66	20,260.95	112,194.05
846 Civic Activities	39,000.00	4,484.85	522.77	5,007.62	33,992.38
860 COVID-19 - 2020	0.00	21,033.60	31,244.51	52,278.11	(52,278.11)
941 Recoverable Workers Compensation	0.00	(8.61)	0.00	(8.61)	8.61
955 Uniform Subsidy	1,000.00	0.00	0.00	0.00	1,000.00
Objective 4 Total	(16,532,670.00)	(26,372,244.29)	675,895.15	(25,696,349.14)	9,163,679.14
Report Total	0.00	(28,942,836.45)	4,821,093.87	(24,121,742.58)	24,121,742.58

ALICE SPRINGS TOWN COUNCIL

Updated Regional Waste Management Facility Financial Performance For the period ended 31 August 2020

	YTD Actual	Annual Budget	% of Budget	Expected % of Budget
Revenue				
Sales - Rediscovery Centre	70,000	260,000	26.92%	16.67%
User Charges & Fees - Weighbridge	736,999	2,998,644	24.58%	16.67%
<i>User Fees broken down as follows;</i>				
<i>- Residential</i>	<i>28,507</i>			
<i>- Commercial</i>	<i>708,492</i>			
Bulk Recycling	-	50,000	0.00%	16.67%
Town Camp funding	64,404	215,830	29.84%	16.67%
Cardboard processing facility	2,171	10,000	21.71%	16.67%
Proceeds from sale of vehicles	-	22,500		
Transfer from reserves	6,125	317,500		
Total Revenue	879,699	3,874,474	22.70%	
Expenditure				
Employee Costs	282,233	1,969,475	14.33%	16.67%
Materials & Contracts	81,601	688,500	11.85%	16.67%
Water Consumption	829	20,000	4.14%	16.67%
Advertising	270	11,000	2.45%	16.67%
Courier & Freight	-	31,000	0.00%	16.67%
Vehicle Registration	-	10,000	0.00%	16.67%
Vehicle Repairs	18,656	95,000	19.64%	16.67%
Fuel & Oils	19,862	125,000	15.89%	16.67%
Electricity	909	16,500	5.51%	16.67%
Capital expenditure	45,570	440,000	10.36%	16.67%
Cardboard Facility	-	25,000	0.00%	16.67%
Signage	3,439	10,000	34.39%	16.67%
Tools & Equipment	7,039	20,000	35.19%	16.67%
Vandalism	-	5,000	0.00%	16.67%
Town Camp	807	120,000	0.67%	16.67%
Insurance	78,560	75,000	104.75%	16.67%
Total Expenditure	539,775	3,661,475	14.74%	
Net Operating Position	339,924	212,999		

NOTE:

Above operating position is **exclusive** of

- Committed expenditure of \$155,522

Income notes

- NTG Town Camp funding - partial payment of funding until election and NTG policy review complete
- High volume of transactions by an account holder during August 2020

Expenditure notes

- Insurance: actual costs higher than anticipated budget costs

ALICE SPRINGS TOWN COUNCIL
Updated Aquatic and Leisure Centre Financial Performance
For the period ended 31 August 2020

	YTD Actual	Annual Budget	% of Budget	Expected % of Budget
Operating Activities				
Revenue from Operating Activities				
Kiosk Income	4,188	100,000	4.19%	10.00%
Merchandise Sales	3,352	55,000	6.10%	10.00%
Pool Activities	58,414	635,000	9.20%	10.00%
Other Operating Revenues - <i>Includes reimbursements, insurance claims, Vacation Care, Rental Income, Function Income, Business Income</i>	68	10,000	0.68%	10.00%
Total Operating Revenue	66,023	800,000	8.25%	
Expenses from Operating Activities				
Employee Costs	219,936	1,790,636	12.28%	10.00%
Materials & Contracts	57,022	368,500	15.47%	10.00%
Electricity	45,585	255,000	17.88%	10.00%
Trisley's Hydraulic Services - servicing costs	4,923	150,000	3.28%	10.00%
Gas	-	130,000	0.00%	10.00%
Kiosk Expenditure	2,993	85,000	3.52%	10.00%
Other Operating Expenses - <i>Includes postage, telephone etc.</i>	1,644	19,600	8.39%	10.00%
Water Consumption & Sewerage Charges	13,156	81,000	16.24%	10.00%
Insurance	67,762	65,000	104.25%	100.00%
Merchandise Expenditure	-	40,000	0.00%	10.00%
Cleaning Consumables	2,655	38,000	6.99%	10.00%
Advertising	3,545	30,000	11.82%	10.00%
Consulting Fees	-	15,000	0.00%	10.00%
Courier & Freight	-	12,000	0.00%	10.00%
Vehicle Expenses	-	1,500	0.00%	10.00%
Total Operating Expenditure	419,220	3,081,236	13.61%	
Add: Capital Activities				
Capital Expenditure	14,301	45,000	31.78%	10.00%
Capital Position	14,301	45,000	31.78%	
Add: Transfers from Reserves				
ASALC - Operational	180,867	-	0.00%	0.00%
Total Transfer from Reserves	180,867	0		
Total Net Operating Position	(186,632)	(2,326,236)		

Notes

Materials & Contracts includes costs;

- Various Facility Maintenance as and when required
- Pool chemical purchases

Operating Expenses

- Insurance is paid in full at the beginning of the year

In Kind Support

- Please see the attached table for current year in-kind support

Above operating position is exclusive of

- Committed expenditure of \$212,219

ALICE SPRINGS TOWN COUNCIL

Updated Alice Springs Public Library Financial Performance For the period ended 31 August 2020

	YTD Actual	Annual Budget	% of Budget	Expected % of Budget
Operating Activities				
Revenue from Operating Activities				
User fees and charges - <i>includes internet & photocopying income</i>	4,698	24,000	19.58%	16.67%
Public Library funding	-	630,708	0.00%	16.67%
Total Operating Revenue	4,698	654,708	0.72%	
Expenses from Operating Activities				
Employee costs	288,158	1,470,870	19.59%	16.67%
Consulting fees	-	100,000	0.00%	16.67%
Contract material and labour	2,351	80,000	2.94%	16.67%
Materials for Collection and Lending	4,787	62,000	7.72%	16.67%
Electricity	2,431	20,000	12.15%	16.67%
Children & youth events	999	20,000	5.00%	16.67%
General events	78	15,000	0.52%	16.67%
Other materials - <i>includes stationary, printing & memberships</i>	10,961	18,000	60.89%	16.67%
Other operating expenses - <i>includes professional development, courier & freight, postage etc</i>	5,221	12,050	43.33%	16.67%
Office and other equipment	23	12,000	0.19%	16.67%
Vandalism	-	10,000	0.00%	16.67%
Food and catering	583	10,000	5.83%	16.67%
Advertising	125	4,000	3.12%	16.67%
Total Operating Expenditure	315,717	1,833,920	17.22%	
Add: Capital Activities				
Capital Expenditure	21,697	230,000	9.43%	16.67%
Capital Position	21,697	230,000	9.43%	
Add: Transfers from Reserves				
Operational	35,567	-	0.00%	16.67%
Total Transfer from Reserves	35,567	0		
Total Net Operating Position	(297,149)	(1,409,212)		

Notes

Above operating position is exclusive of

- Committed expenditure of \$31,207

NTG operational public library funding is usually received in the second quarter of the financial year

Expense notes

Other operating expenses - higher than expected budget due to provision of executive training for staff in August

Other materials - printing costs higher due to the implementation of the print release project during August

REPORT

Report No 225 / 20 cncI

TO: ORDINARY COUNCIL MEETING - TUESDAY 13 OCTOBER 2020

SUBJECT: TECHNICAL SERVICES REPORT TO COUNCIL

AUTHOR: DIRECTOR TECHNICAL SERVICES - SCOTT ALLEN

REPORTING PERIOD: 1 JULY 2020 TO 30 SEPTEMBER 2020

EXECUTIVE SUMMARY

This report provides a quarterly departmental update and review of the Technical Services Directorate from 1 July 2020 to 30 September 2020.

IT IS RECOMMENDED

That the Technical Services Report to Council be received and noted.

REPORT

1. DISCUSSION

The attached reports from each business unit detail and provide information on the Technical Services Department for the financial year to date.

1.1 SUMMARY OF BUSINESS ARISING FROM PREVIOUS MINUTES OF THE ORDINARY COUNCIL 29 SEPTEMBER 2020

All matters are actioned as per the Elected Member Queries Smartsheet.

1.2 SUMMARY OF CURRENT TECHNICAL SERVICES PROJECTS & ACTIVITIES

The following is a summary of current projects that are reported within the attached business unit reports. These projects are in addition to the general daily operation of each business unit or facility:

- Albrecht Oval - Rezoning
- ASALC - Refurbishment
- ASALC - Splash Pad
- CBD - Garden Bed Landscaping
- CBD - Line Marking
- CBD - Pram Ramp upgrades
- Climate Action Plan
- Cromwell Drive - Road Failure and Concrete works
- Daily Municipal Services and Parks and Gardens works
- Development Applications
- Electric Vehicle Charging Stations
- Fence Installation on Todd Street - Outside Rock Bar
- Food Organics Garden Organics
- Garden Cemetery Irrigation Works
- Gregory Terrace Ramp - Installation of Disability Access ramp
- Installation of Solar on Four Sporting Facilities
- Ilparpa Road (Stage 1) - Footpath and Rehabilitation Works
- Ilpeye Ilpeye Subdivision

Report No. 225 / 20 cncl

- Irrigation Audit and Upgrade
- Jim McConville Fence
- Kilgariff Subdivision
- Lyndavale Drive - Solar Powered Radar Speed Sign installation
- Main Oval Renovation Works
- Norris Bell Railway Crossing - Upgrades and Concrete Works
- Oleander Park Upgrade
- Ongoing daily, weekly, and monthly sporting facility booking management for training, competition, and major events
- Oval Cricket Wicket Block Renovations
- Pine Bollard Replacement
- Rotorac Park - Dog / Pet Park Upgrade
- Railway Crossing Upgrades
- Rhonda Diano - Synthetic Running Track
- Ross Park - Shade Relocation
- RWMF Environmental Management Plan
- Skate Park Resurfacing
- Sport Lighting Upgrade - Albrecht Oval
- Traeger Park Hockey Shed - Replacement
- Tucker Park Upgrade
- Venue Inspections and dilapidation reporting

Projects to be commenced

- Albrecht Oval - Irrigation Relocation
- Jim McConville - Footpath Realignment
- Jim McConville - Irrigation Relocation
- Smith Street Path
- Spicer Park Upgrade

Completed projects

- Alice Springs Public Library - Air-conditioning Upgrade
- Alice Springs Public Library - Large Fan Installation
- Alice Springs Civic Centre - Air-conditioner Installation (Mayor and CEO office)
- Alice Springs Civic Centre - Installation of desk counter for EA Corporate Services
- Alice Springs Civic Centre - Office Upgrades for Governance and EA Technical Services
- Anzac Hill - Blue lights installed
- Bath Street - Installation of Disability Access ramp near Yeperenye Shopping Centre
- Bokhara St - Drain and Footpath remediation works
- CBD Roundabouts - Repaired damaged rubber components
- CCTV Cameras project - New CCTV cameras installed in various locations.
- Harper Court - Installation of Disability Access ramp
- Jim McConville Service Road
- K-Mart speed hump repair - Repaired damaged rubber components
- McCoy Park Upgrade - New play equipment
- McDonald Street - Loading Zone
- Shanahan Park Upgrade - New play equipment
- Spencer Park - Shade Structure Installation
- Spicer Park Upgrade - New play equipment
- TIO Traeger Park - Lighting LUX level assessment
- Todd River Fitness Stations - Shade Structure Installation

Report No. 225 / 20 cncI

2. POLICY IMPACTS

All projects relate to and reflect the appropriate policies and components of the *Alice Springs Town Council Strategic Plan 2018 - 2021*

3. FINANCIAL IMPACTS

All committed projects are working within their approved budget and funding agreements.

4. BUSINESS UNIT REVIEW

A review of the Depot will be conducted this financial year by an external contractor in conjunction with an internal TS review which will yield a report to assist the contractor. The Depot includes the Municipal Services and Parks and Gardens teams. Refer to Attachment C for a brief scope of this review.

5. SOCIAL IMPACTS

As per individual projects and plans

6. ENVIRONMENTAL IMPACTS

As per the projects and relevant plans

7. PUBLIC RELATIONS

As per individual projects and plans

8. ATTACHMENTS

Attachment A: [Manager Infrastructure Report](#)
Attachment B: [Sports Officer Report](#)
Attachment C: [Manager Works Report](#)
Attachment D: [Manager Regional Waste Management Facility Report](#)
Attachment E: [Manager Developments Report](#)
Attachment F: [Environment Officer Report](#)



Scott Allen
DIRECTOR TECHNICAL SERVICES

TO: DIRECTOR TECHNICAL SERVICES - SCOTT ALLEN
AUTHOR: MANAGER INFRASTRUCTURE - STEPHEN BALOBAN
SUBJECT: INFRASTRUCTURE DEPARTMENT REPORT
REPORTING PERIOD: 1 JULY 2020 TO 30 SEPTEMBER 2020

EXECUTIVE SUMMARY

This report provides a quarterly review of the Infrastructure unit within the Technical Services Directorate. The parts covered within this report provide a high-level analysis covering the following main topics strategic analysis, business analysis, and compliance analysis.

1 STRATEGIC PLAN

Alice Springs Town Council Strategic Plan – 2018 to 2021

Objective 1: A Dynamic Community

1.3.1 Maintain and Improve Local Road Networks

KPI:

Develop a 5-year road reseal program and implement to Council specifications and guidelines

Measures:

- Annual road reseal program develop and implement
- All roads and carparks constructed and maintained in line with Council's specifications and guidelines

KPI:

Funding for road network maintenance secured

Measures:

- All grant applications submitted on time (Roads to Recovery, Black Spot)
- All funded road maintenance carried out within budget and timeframes set by the scope of works

KPI:

Ensure all verge development is to Council's specifications and guidelines

Measures:

- Verge development plans and constructions comply with Council specifications and guidelines

1.3.2 Maintain and improve footpaths and cycle networks

KPI:

All Council paths constructed and maintained to Council's specifications and guidelines

Measures:

- 5-year footpath and cycle path program developed and constructed

Attachment A

1.3.3 Maintain and improve Council Buildings

KPI:

Civic Centre programmed and reactive maintenance carried out to ensure a safe and effective work environment

Measures:

- Programmed maintenance completed as per schedule
- All WHS internal audit items identified for Civic Centre followed up

Objective 2: Great Place To Live

2.2.1 Maintain and improve built and social infrastructure in open spaces, by adopting place-making strategies

KPI:

Technical support provided to develop and maintain parks, shade structures, and sporting facilities infrastructure in line with the latest building codes and Australian standards

Measures:

- Compliance with Australian standards and building codes achieved

Objective 4: Dynamic Council

4.2.2 Retain a suitably qualified and motivated workforce

KPI:

Infrastructure Team adequately trained and supported to succeed in their roles

Measures:

- Staff training requirements identified and approved are delivered

4.2.4 Ensure a safe work environment

KPI:

Safe systems of work and operation maintained and developed

Measures:

- All Incident Report Form actions completed

KPI:

Identify risks and implement appropriate controls

Measures:

- All allocated actions on ASTC Risk Register followed up and completed by the identified due dates

Attachment A

4.3.3 Maintain professional, timely, and accurate customer service protocols at all customer service points

KPI:

Safe systems of work and operation maintained and developed

Measures:

- All Incident Report Form actions completed

KPI:

Responsiveness to enquiries maintained within ASTC Customer Service Charter timeframes

Measures:

- All enquiries responded to within 48 hours

4.4.1 Responsible fiscal and asset management

KPI:

The infrastructure unit operates within the allocated 2020/21 Budget

Measures:

- Review of budgets carried out

Attachment A

2 PROJECT PLANNER

** Denotes further information provided on this project within section 3 Directorate Update*

CURRENT MAJOR PROJECTS

PROJECT	FUNDING	STATUS	COMPLETION DATE
A. Upgrade Oleander Park As per Parks Advisory Committee (PAC)	\$142,000 Budget 227	Parts ordered preliminary works started.	December 2020
B. Jim McConville Sporting Lights	\$20,000 Council funded	Proposed new sporting lights at Jim McConville. Design in progress, for public consultation.	November 2020
C. Upgrade Ashwin Park As per Parks Advisory Committee (PAC)	\$219,480 Budget 227	Deferred to budget	November 2021
D. Upgrade Madigan Park As per Parks Advisory Committee (PAC)	\$195,380 Budget 227	Feasibility study	November 2021
E. Upgrade Lyndavale Park As per Parks Advisory Committee (PAC)	\$60,000 Grant funding	Upgrade park as per PAC (Larapinta Child and Family Centre). Concept design in progress.	November 2021
F. Upgrade Tucker Park As per Parks Advisory Committee (PAC)	\$119,080 Budget 227	Parts ordered preliminary works started.	November 2020
G. Rhonda Diano Oval Running Track	Grant Funded	New running track at Rhonda Diano Oval. Works 70% complete. Waiting on supplier from Victoria (COVID19)	December 2020
H. Replace Hockey Shed Traeger Park	\$79,000 Budget 22	Replace the existing hockey shed. Purchase order issued.	November 2020
I. Ross Park relocate shade structure	Council funded	Relocate the old shade structure. Obtaining quotes for slab + obtaining a building permit.	October 2020
J. Gregory Terrace Ramp	Budget 226	Install a new disabled ramp next to the wombat crossing in Gregory Terrace. Purchase order raised work to start soon.	October 2020
K. Lyndavale Radar speed sign with solar power	Budget 226	Install 2 new solar-powered radar speed signs. Purchase order issued.	November 2020
L. Albrecht Oval Change Zone from Zone PS (Public Open Space) to Zone OR (Organized Recreation)	Council funded	Rezone Albrecht oval from Public Open Space to Organized Recreation. Waiting on a decision.	

14.1

Attachment A

UNFUNDED MAJOR PROJECTS

PROJECT	FUNDING	STATUS	COMPLETION DATE
A. Albrecht Oval Change Room and Grand Stand (Sewer Upgrade)	Not funded	Upgrade sewer connection. Works on hold.	December 2020
B. Retractable Bollards in Todd Mall	Not funded	Install new bollards in the Todd Mall to stop vehicles during events Obtaining 3 quotes for the bollards	November 2020

PROPOSED FUTURE MAJOR PROJECTS (FUNDING DEPENDANT)

PROJECT	FUNDING	STATUS	COMPLETION DATE
A. Feasible Study for Traeger Park	Not funded	Design new change rooms complete with new grandstand. Design being completed.	November 2020
B. New skate park	Not funded	Design an extension to the existing skatepark. Design completed and report to Council done. Looking at funding options.	To be determined
C. Toilet Rehabilitation and Replacement Program	Council funded	Replace Hartley Street toilet looking at options	To be determined
D. Boxing Shed Replacement / Multi-function Building	Not funded	Replace boxing shed with a new storage facility including state of the art sport facility. Design completed.	To be determined
E. New Water-Play Park / Youth Space	\$5,000,000 Not funded	Design new water play park next to Anzac Oval. Design is being completed and funding to be found	To be determined
F. New Library \$40m Grant applications	Not funded	Library concept design. Looking at funding options.	To be determined
G. Netball Office upgrade / replacement	Not funded	Upgrade the existing netball office with a second story facility. Design in progress.	December 2020
H. CBD Revitalization	Council funded	Design in progress	Ongoing
I. Sealing Jane Road	Not Funded	To seal part of Jane Road. Looking at funding options.	To be determined
J. Culverts at Wills Terrace	No Funded	Increase the number of culverts under the Wills Terrace Causeway to improve water flow. To reduce the need to close Wills Terrace in minor river flows. Design completed looking at funding options	To be determined

14.1

Attachment A

K. Design Kerbside recycling centre at the RWMF	Not funded	Proposed recycling center at the RWMF. Preliminary design has been completed.	To be determined
L. Stormwater at Ragonesi Road	Not funded	Ragonesi Road stormwater drainage issue. Looking at funding options.	To be determined
M. Dixon Re-Design stormwater	No funded	Dixon Road open drain (Environmental issues) poor drainage flows. Looking at funding options to enclose in an underground stormwater system.	To be determined
N. Netball Stadium	Not funded	Take over the new complex. Working with the NTG.	To be determined
O. Investigate floating weighbridge slab at RWMF	Not funded \$200,000	Concrete between exit and entry on the weighbridge is moving. Looking at funding options have quotes approx.	To be determined
P. Investigate road failure at RWMF	Not funded \$350,000	The road next to the weighbridge is failing. Looking at funding options have quotes approx. \$200k	To be determined
Q. Concrete Roundabouts	Not funded \$3,500,000	Upgrading the intersections in the CBD that have Roundabouts, from bitumen to Concrete to prevent damage from vehicles turning. Looking at funding options have quotes approx.	To be determined
R. Portable Hydration stations	Not funded \$100,000	Portable hydration stations to be used for events. Looking at funding options have quotes approx.	To be determined
S. Grandstand on Council lawns	Not funded \$250,000	Permanent Grandstand to be located on Council lawns. Looking at funding options have quotes approx.	To be determined

14.1

COMPLETED PROJECTS/TASKS (1 July 2020 to 30 September 2020)

PROJECT	LOCATION	Task
A. Library Air-conditioning	Alice Springs library	Upgrading airlock at entrance.
B. Library Fans	Alice Springs library	Large fans installed in library to improve air circulation.
C. Shade Structure at Spencer Park	Spencer Street	New shade structure installed in Park as per PAC.
D. Shade structure for Todd River fitness stations	Along the Todd River	Four new shade structures install over existing outdoor Jim equipment along Todd River.
E. McCoy, Shanahan, and Spicer Park upgrades	Various parks	New play equipment and landscaping as per PAC
F. Air-conditioning	Civic centre	New air-conditioners in the Mayors and CEO office
G. Kmart speed hump repair	Gregory Terrace	Repair damaged rubber components
H. Repair roundabouts in CBD	Gregory Terrace	Repair damaged rubber components

Attachment A

I. CCTV Cameras project	Various locations	\$800,000 Grant. New CCTV cameras have been installed in various locations.
J. Blue lights at Anzac Hill	Anzac Hill	Blue lights have been installed at Anzac Hill. In recognition of the police who lost their lives in the line of duty.
K. Bath street ramp (Yeperenye Entry on Bath St)	Bath Street	Disabled ramp installed in front of Yeperenye Entry on Bath St.
L. New disabled ramp at no. 6 Harper Court	Harper Court	New disabled ramp.
M. EA Corporate Services desk counter	Civic Centre	New desk for the Corporate EA.
N. Loading Zone 4 McDonald Street	McDonald Street	New loading zone at McDonald Street for Peter Kittle.
O. Bokhara St drain and footpath issue	Bokhara St	Stormwater damaging the footpath.
P. Governance and EA Technical Services office	Civic Centre	Office updates
Q. LUX Levels TIO Traeger Park	Traeger Park	Lighting test carried out
R. Road Reseal Program	Various locations	Reseal Councils roads as per Councils 5 year reseal program.
S. Skate Park	Speed Street	Painting and surface repair work

Attachment A

3 DIRECTORATE UPDATE

This report provides an update of current infrastructure and engineering projects from July 2020 to September 2020

CURRENT PROJECTS:

PROJECT	LOCATION	STATUS	COMPLETION DATE
A. Railway Crossings	Alice Springs	10 Railway crossings to be upgraded Implementation plan in progress Ilparpa road railway crossing upgrade in progress \$433k funding approved for Lovegrove Drive and Norris Bell Avenue and obtaining 3 quotes for design Interface Agreement to be signed	October 2021
B. Install Electrical Vehicle Charging Stations	Various locations	Report going to Council for direction	December 2020
C. Jim McConville Fence	Jim McConville Oval	Council approved winning tenderer Complete fencing Contractor to provide timeline Parts have been ordered	December 2020
D. Sport Lighting Upgrade Albrecht Oval	Albrecht Oval	Applying for extension to the EMP Parts/poles have been ordered (Note – Engineering, switchboard and lights are all manufactured in Melbourne and may be affected by Covid.) Civil works to start 2/10/2020 Electrical works to start 11/10/2020 Testing and Commissioning 26/11/2020	December 2020
E. ASALC Refurbishment	ASALC	99% complete stage 1 Front office and change rooms refurbishment	November 2020
F. Dog/Pet Park	Rotorac Park	Drinking bubblers to be installed Fence and shade structures ordered and site has been pegged out	November 2020
G. Cromwell Drive Road Failure	Cromwell Drive	Replace 200m of road that has failed Tender opens 3 Sept Closes 15 Oct	December 2020
H. 4 New 33kw Solar Systems to be installed at the 4 New Sporting Facilities	Ross Park, Jim McConville, Flynn Drive & Albrecht Oval	98% Complete Waiting for OP and sign off	October 2020

14.1

Attachment A

I. Fence in Front of Rock Bar & Bojangles	Todd Street	Police looking at funding options	October 2020
J. Rhonda Diano Athletics Facilities Upgrades	Design of the synthetic running track	Part of the \$6.2M Facilities Upgrades Concrete complete, waiting for the synthetic track to be laid Delay due to COVID-19 border closures. Investigating other suppliers	October 2020
K. Rezone from public open space to organised recreation	Albrecht Oval	Waiting for the DCA meeting to discuss the proposal Council Officers are providing extensive details to residents regarding queries about the rezoning process	October 2020
L. ASALC	Splash pad	Works 98% complete Testing to be done by contractor	October 2020

4 DETAILED ANALYSIS

Not applicable for this reporting period.

5 BUSINESS UNIT REVIEW

Not applicable for this business unit and reporting period.

Attachment A

6 GOVERNANCE, RISK AND COMPLIANCE

The infrastructure has the following procedures in place

Work, Health and Safety

- Multi cross skill training.
- Regular meetings.
- Updating internal procedures.
- Formal training programs.
- Training requirements identified.
- Adhere to Occupational Health and Safety PSD requirements.
- Incidents reported correctly within allocated timeframes.
- Appropriate MSDS sheets made available.
- Staff training and awareness.

Legislation Compliance

- Designed to the latest building codes of Australia and Australian Standards.
- Councils policies and procedures.
- Australian Standards
- Austroads
- Local Government Act/Regulations
- Traffic Act/Regulations
- Australian Road rules
- NT Control Road Act/Regulations
- Local Government Act
- Ensure a building permit is obtained.
- Ensure planning approval is obtained.
- NT Panning Act/Regulations

Risks

- Appropriate staff training and awareness.
- Update Council's PSDs and policies.
- Ensure all Council's policies and PSD are followed.
- All information stored as per Councils guidelines.
- All Council plans reviewed.
- Risk management system maintained and updated.
- Risk management put in place and implemented.
- Internal procedures are put in place.
- Develop and maintain a disaster plan.
- Business plan developed and maintained.
- Staff trained in the use of plans and budgets.
- Budget reviews through regular meetings.
- Provide monthly director update report.
- Council reports.
- Internal meetings.
- Update procedure manuals as required.
- Reinforce procedure in staff meetings.
- Infrastructure unit emergency plan is in place.
- Ensure Infrastructure procedures are in place.
- Train staff in the use of procedures.
- Regular internal meetings.
- Appropriate design obtained

Attachment A

7 CORPORATE PLAN

Not applicable for this reporting period.



Stephen Baloban
MANAGER INFRASTRUCTURE

ATTACHMENT B

TO: DIRECTOR TECHNICAL SERVICES - SCOTT ALLEN
AUTHOR: SPORTS OFFICER - TAMA WAKELIN
SUBJECT: SPORTS DEPARTMENT REPORT
REPORTING PERIOD: 1 JULY 2020 TO 30 SEPTEMBER 2020

EXECUTIVE SUMMARY

This report provides a quarterly review of the Sports unit within the Technical Services Directorate. The parts covered within this report provide a high-level analysis covering the following main topics strategic analysis, business analysis and compliance analysis.

1 STRATEGIC PLAN

Alice Springs Town Council Strategic Plan - 2018 to 2021

Objective 2: A great place to live

2.1.1: Provide Sport, recreation and leisure opportunities, which maximize social capital.

KPI:

Work with partners to increase organized sporting participation by 5% per annum from 2019 onwards

Measures:

- Assuring equal availability of ovals during summer and winter seasons for sporting bodies
- Facilities accessible to all members of the community
- Advocate and facilitate adequate functioning services at sporting grounds
- Advocate and facilitate state and national sporting bodies matches and events
- Ensure maximum participation on the SFAC of peak sporting bodies

Attachment B

2 PROJECT PLANNER

Sporting Facility Days in Use; Trainings and Competition:

The below table provides an overall indication of the bookings/usage of ovals and facilities. **Please Note: on premier ovals there are re-occurring bookings for the Winter/Summer Seasons**

Venue	Sports Clubs			Schools			Private			Major Events			Bookings Days in use
	Jul	Aug	Sept	Jul	Aug	Sept	Jul	Aug	Sept	Jul	Aug	Sept	
Albrecht Oval	31	31	30	0	0	0	0	0	0	0	0	0	92
Anzac Oval	31	31	30	10	0	1	0	0	0	0	0	0	103
Jim McConville Diamonds	1	4	4	0	0	0	0	0	0	0	0	0	9
Jim McConville Oval	28	31	30	0	0	0	0	0	0	0	0	0	89
Lyle Kempster Baseball	23	21	22	0	0	0	5	6	4	0	0	0	81
Rhonda Diano Oval	18	17	19	0	3	4	0	0	0	0	0	0	61
Ross Park Football (Soccer)	5	5	4	0	0	1	27	31	26	0	0	0	99
Paul Fitzsimmons (Sadadeen/CDU) Oval	23	21	17	0	0	0	0	0	0	0	0	0	61
TIO Traeger Park Oval	21	22	16	0	0	0	0	0	0	0	1	0	60
TIO Traeger Hockey Pitch	22	21	20	0	0	0	0	0	0	0	0	0	63
TIO Traeger Hockey Grass	23	23	21	0	0	0	5	4	5	0	0	0	81
Flynn Drive Oval	16	21	24	1	0	0	1	0	0	0	0	0	63

Total Days bookings = 862

Major Events at Council Facilities (between 1 July and 30 September 2020):

AFL Match - Melbourne Demons v St. Kilda Saints
 Date: 29 August 2020
 Location: TIO Traeger Park Oval

Attachment B

3 DIRECTORATE UPDATE (FOR THIS PERIOD 1 JULY - 30 SEPTEMBER 2020)

Sporting Bodies

- All Competitions in line with the NTG guidelines
- Sports Participation Levy fees for the year 20/21 (summer and winter) have been waived
- Peak Sports Public Liability Insurance renewals for 2020/21 being collated - 12/13 obtained
- The renewal of Deeds of Licencing sent out to 13 Peak sporting bodies

Events

July:

- **14 - 25 July 2020** - YMCA School Holiday Program at Anzac Oval
- **31 July 2020** - Bradshaw Primary Sports Day at Flynn Drive Oval

August:

- **4 - 24 August 2020** - AFL School Girls Comp at Jim McConville Oval
- **14 August 2020** - St Phillips College sports day at Rhonda Diano Oval
- **21 August 2020** - NTG Schools Athletics Carnival at Rhonda Diano
- **28 August 2020** - CMS Sports Day at Rhonda Diano
- **29 August 2020** - AFL Match at TIO Traeger Park Oval

September:

- **1 - 29 September 2020** - Super League Basketball Competition
Alice Springs Basketball Association
- **4 September 2020** - NTG Schools Athletics Carnival at Rhonda Diano
- **11 September 2020** - Braitling Primary school sports day at Rhonda Diano Oval

October (Upcoming events):

No upcoming events for October

Attachment B

Sporting Facilities

- **6 January 2020** - Tender was awarded for Rhonda Diano works for Athletics Track - now delayed due to **COVID-19**
- **29 September 2020** - Weekly and Monthly Sports Facility inspections ongoing.
- **2 October 2020** - Albrecht Oval Lighting Construction starts.

Reviews and Reports

- Ongoing discussions with NTG regarding Netball Stadium handover.
- Facilities Dilapidation Reporting
- Deeds of Licences and Permits have been updated with the inclusion of Illuminated/ non-illuminated facilities policy.

4 DETAILED ANALYSIS

Not applicable for this reporting period, detailed analysis will occur over the period of 12 weeks.

5 BUSINESS UNIT REVIEW

Not applicable for this reporting period for the Sports department.

6 GOVERNANCE, RISK AND COMPLIANCE

The sporting unit has the following procedures in place

Work, Health and Safety

- Adhere to Occupational Health and Safety Policy Statement and Directives requirements
- Incidents reported correctly within allocated timeframes
- Training requirements identified

Legislation Compliance

- Local Government Act

Risks

- All Council plans reviewed
- Business plan developed and maintained
- Budget reviews through regular meetings
- Council reports
- Internal meetings

7 CORPORATE PLAN

Not applicable for this reporting period.

Attachment B



Tama Wakelin
SPORTS OFFICER

TO: DIRECTOR TECHNICAL SERVICES - SCOTT ALLEN
AUTHOR: MANAGER WORKS - BEN FITZGERALD
SUBJECT: WORKS DEPARTMENT REPORT
REPORTING PERIOD: 1 JULY 2020 TO 30 SEPTEMBER 2020

EXECUTIVE SUMMARY

This report provides a quarterly review of the Works department within the Technical Services Directorate. The parts covered within this report provide a high-level analysis covering the following main topics strategic analysis, business analysis, and compliance analysis.

1 STRATEGIC PLAN

Alice Springs Town Council Strategic Plan - 2018 to 2021

Objective 1: Dynamic Community

1.3.1 - Maintain and improve local networks

KPI:

Local road network maintained to a safe standard

Measures:

- All footpaths comply with Australian Safety Standards
- Emergency potholes repaired within 2 working days
- All damage to road infrastructures is repaired. All non-emergencies are prioritised and added to scheduled works.
- Roads and road shoulders maintained as per the maintenance program.
- Suburban streets swept by street sweeper 5 days per week.
- Each suburban street swept a minimum of once per quarter

1.3.2 - Maintain and improve local footpaths and cycle networks

KPI:

Footpath and cycle networks maintained to a safe standard

Measures / Target:

- All new footpaths comply with Australian Safety Standards
- Emergency potholes repaired within 2 working days
- Footpath inspection schedule drafted
- CBD footpaths and bike path swept weekly

1.3.3 - Maintain and improve Council buildings

KPI:

Council buildings maintained to safe standard in line with community expectations

Measures / Target:

- Facilities maintained as per appropriate conservation management plans
- Major repairs to buildings and infrastructure addressed within 24 hours
- Minor repairs to buildings and infrastructure addressed within 48 hours

Attachment C

Objective 2: A Great Place To Live

2.2 - Sense of place and public amenity

KPI:

Council assets (toilets, playgrounds, sporting ovals, parks and green open spaces, cemetery, other public places) maintained to safe standard in line with community expectations

Measures / Target:

- Facilities maintained as per appropriate conservation management plans
- Any faults presenting a safety issue immediately sectioned off to prevent public access
- Facility repairs addressed within 48 hours
- Parks and sporting ovals mowed once weekly in warmer months. In cooler months, parks once per month and sporting ovals fortnightly.
- Irrigation leaks repaired within 24 hours
- Weekly playground inspections carried out
- Keep memorial cemetery to an acceptable standard in conjunction with heritage guidelines
- Maintain all flora and fauna within the Anzac hill precinct weekly
- Maintain trees of significance and heritage identification

KPI:

3 Park refurbishments completed

Target:

- Parks identified for refurbishment by the Parks Advisory Committee by January 2021
- Park refurbishments completed on time and within budget

Objective 3: Leadership in Sustainability

3.1 - Reduce Council's Carbon Footprint

3.1.1.- Reduce Council's greenhouse emissions

KPI:

Reduce fleet vehicle use (kms) by 2% by June 2021

Target:

- Weekly reporting of all vehicle movements recorded and scrutinised
- Implement fleet changeover policy

3.1.4 - Maximize efficient use of water

KPI:

Water use is monitored and assets maintained to improve water efficiency

Target:

- Annual oval renovations carried out (verty-drain and scarifying)
- Water use regularly monitored and efficiencies identified
- Rainbird irrigation system maintained across all Council sites
- Flow rates set up and monitored on Rainbird irrigation system

Attachment C

3.3 - Conserve and protect the Alice Springs environment

3.3.1 - Support a healthy, natural living environment

KPI:

Maintain waterways and vegetation under the Council's jurisdiction to an acceptable and safe standard

Target:

- Weeds maintained in Todd and Charles river annually
- Litter collected daily from Todd River (weekly in Charles River)
- 60 trees per month planted throughout the municipality
- Implement the 2 for 1 policy (2 trees to be planted for 1 tree removed)
- Verge trees watered weekly

Objective 4: Dynamic Council

4.2.4 - Ensure a safe work environment

KPI:

Safe systems of work and operation maintained and developed

Target:

- All Incident Report Form actions completed
- Monthly toolbox Meetings held with 'safety' standing item
- Review safety procedures, MSDS, and JSEA's and update as required

KPI:

Identify risks and implement appropriate controls

Target:

- All allocated actions on ASTC Risk Register followed up and completed by the identified due dates
- Depot risk management plan reviewed by April 2021

4.4 - Governance excellence

4.4.1 - Responsible fiscal and asset management

KPI:

Timely and accurate reporting to Council as required

Target:

- All required reports submitted by due dates
- Attendance at all relevant Committee meetings

KPI:

Depot operates within the allocated 2020/21 Budget

Target:

- Quarterly review of Depot income and expenditure carried out

Attachment C

2 PROJECT PLANNER

Works projects are separated between daily, operational, scheduled works, capital projects, and reactive works.

DAILY MUNICIPAL SERVICES:

- Facilities Maintenance
- COVID Cleaning (CBD)
- Street/Footpath Cleaning and sweeping
- Footpath maintenance program
- Concrete repairs
- Municipal Grading Works
- Litter Control
- Waste disposal
- Fleet Maintenance
- Municipal Bitumen repair works
- Graffiti Control
- Event support
- Line marking
- Municipal Service Supervisor 24 hour on-call duties bi-weekly
- NeatStreets

DAILY PARKS AND GARDENS:

- Municipal Mowing (Parks and Verges)
- CBD Cleaning and Maintenance
- Ovals Mowing
- Weed spraying
- Cemetery Works
- Cricket and Oval Works
- Tree Maintenance, removal, and watering
- Playgrounds Maintenance and reactive
- Irrigation Maintenance and Reactive
- Banner installs when required
- Parks and Gardens Supervisor 24 hour on-call duties bi-weekly
- NeatStreets

Attachment C

CAPITAL PROJECTS - MUNICIPAL SERVICES

PROJECT	LOCATION	STATUS	COMPLETION DATE
Iparpa Road Footpath Project (Stage 1)	Iparpa Road	3900m of concrete footpath (Stage 1) - 1010m completed as at 30 September 2020	February 2021
CBD Pram Ramps	CBD	62 CBD pram ramps to be brought up to Australian Standards – 14 completed Works to continue after completion of Iparpa Path (Stage 1)	December 2021
Pine Bollard Replacement	All Municipality	60% completed	June 2021
Jim McConville Service Road	Jim McConville Oval	Completed	August 30 2020
Smith Street Path	Smith Street	Not Started	June 30 2021
CBD Line marking	CBD	80% completed	30 October 2020
Iparpa Path - Rehabilitation Works	Iparpa Road	Works continuing with path works	February 2021
Jim McConville - Footpath Realignment	Jim McConville Oval	Not Started	December 2020
Cromwell Drive Concrete Works	Cromwell Drive	Tender Open	TBA
Norris Bell Railway Crossing Concrete Works	Norris Bell Ave	Quotes being obtained by the Infrastructure team for works	TBA

14.1

Attachment C

CAPITAL PROJECTS - PARKS AND GARDENS

PROJECT	LOCATION	STATUS	COMPLETION DATE
Rotorac Park Upgrade	Rotorac Park	10% completed	20 November 2020
McCoy Park Upgrade	McCoy Park	Completed	July 30 2020
Spicer Park Upgrade	Spicer Park	Not Started	30 November 2020
Tucker Park Upgrade	Tucker Park	Not Started	30 November 2020
Oleander Park Upgrade	Oleander Park	Not Started	12 December 2020
Main Oval Renovation Works	All Sporting Ovals	85% completed	12 October 2020
Garden Cemetery Irrigation Works	Garden Cemetery	Ongoing	TBA
Irrigation Audit and Update	All irrigated areas	80% completed	12 October 2020
Oval Wicket Block Renovations	Traeger park Jim McConville oval Albrecht Oval	85% completed	12 October 2020
Albrecht Oval Irrigation Relocation	Albrecht Oval	Not Started	09 October 2020
Jim McConville Irrigation Relocation	Jim McConville oval	Not Started	30 October 2020
Garden Bed Landscaping CBD	CBD	10% completed	March 2021

14.1

Attachment C

3 DIRECTORATE UPDATE

EVENT IN-KIND SUPPORT

A total of 13 events were supported between 1 July and 30 September 2020.

July 2020:

EVENT	COST of SUPPORT
Todd Mall Markets - 5 July 2020	\$160.00
Todd Mall Markets -19 July 2020	\$160.00
TOTAL COST:	\$320.00

August 2020:

EVENT	COST of SUPPORT
Todd Mall Markets - 2 August 2020	\$160.00
Todd Mall Markets - 16 August 2020	\$160.00
Todd Mall Night Markets - 27 August 2020	\$90.00
AFL Match - 29 August 2020	\$3,383.62
Todd Mall Markets - 30 August 2020	\$160.00
TOTAL COST:	\$3,953.62

September 2020:

EVENT	COST of SUPPORT
Red Centre Nats - 3 to 5 September	\$9,370.47
Pop Up Park Ruffino Park 6 September	\$155.00
Todd Mall Markets - 13 September	\$160.00
Parrtjima - 14 to 22 September	\$1,321.32
Great Northern Clean-up 19 September	\$65.30
Pop up Park Francis Smith Park 20 September	\$155.00
TOTAL COST:	\$11,227.09

14.1

Attachment C

ENVIRONMENTAL VANDALISM

Note: Vandalism trends tend to slow throughout the cooler months as night time activity is minimal. The tables below give an overview of July, August, and September 2020.

July 2020:

- **Litter -** litter stream was above average
- **Kiddie Scribble -** texta scribble is above average throughout the municipality
- **Graffiti Removal -** Above average graffiti throughout municipality
- **Vandalism -** Above average throughout the municipality
 - » **Irrigation Infrastructure:** vandalism on irrigation infrastructure was below average
 - » **Sprinklers:** 2 kick offs reported
- **Facilities -**
 - Anzac Oval - Below Average
 - Traeger Complex - Below Average
 - Jim McConville Complex - Below Average
 - Albrecht Oval - Above Average
 - » **Infrastructure:** Sign vandalism in CBD - Above Average
 - » **Playgrounds:** Average vandalism recorded

August 2020:

- **Litter -** litter stream was above average
- **Kiddie Scribble -** texta scribble is above average throughout the municipality
- **Graffiti Removal -** Above average graffiti throughout municipality
- **Vandalism -** average throughout the municipality
 - » **Irrigation Infrastructure:** vandalism on irrigation infrastructure was average
 - » **Sprinklers:** 5 kick offs reported
- **Facilities -**
 - Anzac Oval - Below Average
 - Traeger Complex - Below Average
 - Jim McConville Complex - Below Average
 - Albrecht Oval - Above Average
 - » **Infrastructure:** Sign vandalism in CBD - Above Average
 - » **Playgrounds:** Average vandalism recorded

September 2020:

- **Litter -** litter stream was above average
- **Kiddie Scribble -** texta scribble is above average throughout the municipality
- **Graffiti Removal -** Above average graffiti throughout municipality
- **Vandalism -** average throughout the municipality
 - » **Irrigation Infrastructure:** vandalism on irrigation infrastructure was below average
 - » **Sprinklers:** 3 kick offs reported
- **Facilities -**
 - Anzac Oval - Average
 - Traeger Complex - Average
 - Jim McConville Complex - Average
 - Albrecht Oval - Average
 - » **Infrastructure:** Sign vandalism in CBD - Above Average
 - » **Playgrounds:** Above vandalism recorded

Attachment C

NEAT STREETS

July 2020:

Notifications: 160 Neat Street notifications were received in July 2020

- ❖ **76** ASTC Depot Responsibility (55 completed by the Depot team)
- ❖ **56** Ranger Responsibility
- ❖ **26** NT Government Responsibility
- ❖ **0** Telstra Responsibility
- ❖ **0** Power & Water
- ❖ **2** Private Property

August 2020:

Notifications: 119 Neat Street notifications were received in August 2020

- ❖ **50** ASTC Depot Responsibility (24 completed by the Depot team)
- ❖ **41** Ranger Responsibility
- ❖ **27** NT Government Responsibility
- ❖ **0** Telstra Responsibility
- ❖ **0** Power & Water
- ❖ **1** Private Property

September 2020:

Notifications: 169 Neat Street notifications were received in September 2020

- ❖ **80** ASTC Depot Responsibility (12 completed by the Depot team*)
- ❖ **64** Ranger Responsibility
- ❖ **20** NT Government Responsibility
- ❖ **2** Telstra Responsibility
- ❖ **0** Power & Water
- ❖ **3** Private Property

** Please note: this includes data reported up to 21 September 2020 due to reporting deadlines.
 ** Neat street reports roll over monthly and are actioned through teams in between priority, reactive and scheduled works.*

STAFF TRAINING

- July 2020 - Nil
- August 2020 - WorkZone 2 & WorkZone 3 Traffic Control
- September 2020 - Cultural Awareness Training

TREES

Month	Planted	Removed
July 2020	63	18
August 2020	20	39
September 2020	33	26

Attachment C

SMART BIN COLLECTIONS

Month	Anzac Hill	Todd Mall	McCoy Park
July 2020	3	2	0
August 2020	4	2	0
September 2020	3	2	1

VEHICLE PLANT REPLACEMENT

- Tree Watering Truck - Quotes received
- 3.5 Tonne Excavator - Delivered 7.09.2020
- Heavy Plant Trailer - Quotes received

4 DETAILED ANALYSIS

Detailed analysis will occur over the period of the next 12 weeks, therefore is not applicable for this reporting period.

5 BUSINESS UNIT REVIEW

SUMMARY

A review of the Depot will be conducted this financial year by an external contractor. The focus of the review will include:

1. A review of existing practices - safety, effectiveness, efficiency, systems, planning, strategy, budgeting, communications, appropriate equipment and resources (human and other) levels etc.
2. The financial performance of the unit
3. Culture analysis
4. Client and staff satisfaction
5. Capabilities audit of all personnel, with a focus on any staff who have people management responsibilities
6. Benchmarking against the industry (both government and commercial industry)
7. A report detailing the areas of strength, weakness and opportunities
8. A series of recommendations for improvements over the next four years (unit the next audit)

6 GOVERNANCE, RISK AND COMPLIANCE

Work, Health and Safety

- Multi cross skill training across all teams
- Regular meetings
- Updating internal procedures.
- Formal training programs.
- Training requirements identified.
- Adhere to Work Health and Safety PSD requirements.
- Incidents reported correctly within allocated timeframes.
- Appropriate MSDS sheets made available.
- Staff training and awareness.
- Attend all WHS committee meetings

Attachment C

Legislation Compliance

- Councils policies and procedures.
- Australian Standards
- Austroads
- Local Government Act/Regulations
- Traffic Act/Regulations
- Australian Road rules
- NT Control Road Act/Regulations

Risks

- Appropriate staff training and awareness.
- Update Council's PSDs and policies.
- Ensure all Council's policies and PSD are followed.
- All information stored as per Councils guidelines.
- All Council plans are reviewed.
- Risk management systems maintained and updated.
- Risk management put in place and implemented in line with relevant legislation.
- Internal procedures are put in place.
- Business plan developed and maintained.
- Staff trained in the use of plans and budgets.
- Budget reviews through regular meetings.
- Provide monthly director update report.
- Council reports.
- Internal meetings.
- Update procedure manuals as required.
- Reinforce procedures in team toolbox meetings.
- Ensure Works procedures are in place.
- Train staff in the use of procedures.

14.1

7 CORPORATE PLAN

Not applicable for this reporting period.



Ben Fitzgerald
MANAGER WORKS

TO: DIRECTOR TECHNICAL SERVICES - SCOTT ALLEN
AUTHOR: MANAGER REGIONAL WASTE MANAGEMENT FACILITY - OLIVER ECLIPSE
SUBJECT: REGIONAL WASTE MANAGEMENT FACILITY REPORT
REPORTING PERIOD: 1 JULY 2020 TO 22 SEPTEMBER 2020

EXECUTIVE SUMMARY

This report provides a quarterly review of the Regional Waste Management Facility (RWMF) unit within the Technical Services Directorate. The parts covered within this report provide a high-level review covering the following main topics strategic analysis, business analysis and compliance analysis.

1 STRATEGIC PLAN

Alice Springs Town Council Strategic Plan - 2018 to 2021

Objective 3: Leadership in sustainability

3.1 Reduce Council's Carbon Footprint

3.1.3 Reduce Council's waste production

KPI:

Implement waste reduction initiatives

Measures:

- Internal food organics and garden organics composting trial implemented
- 20% of recyclable waste presented is processed and sorted

3.2 Reduce Alice Springs carbon footprint

3.2.2 Educate and enable the community with regard to waste reduction, waste management, water consumption and recycling

KPI:

Increase RWMF capacity to improve waste reduction and recycling in Alice Springs

Measures:

- 10% of items salvaged for resale and reuse at Tip Shop

KPI:

Increase re-use/re-recycling rates of waste presented at the RWMF by 5% per annum

Measures:

- Incorporating ASTC Media team to inform and educate the community about RWMF
- 17% Total recycling rate achieved (measured in tonnage)

Attachment D

3.3 Conserve and protect the Alice Springs Environment

3.3.2: Maintain and ensure efficient use of the Regional Waste Management Facility

KPI:

RWMF site layout to develop in line with Master Plan and RWMF Environment Management Plan (RWMFEMP)

Measures:

- RWMF complex to progress against Master Site Plan
- Mapping and surveying of RWMF is in line with EPA and licensing requirements

KPI:

All statutory requirements fulfilled

Measures:

- Adhering to EPA licensing conditions
- Appropriate RWMFEMP addendums updated as required

KPI:

Maintain RWMF plant and equipment to ensure effective operation

Measures:

- Scheduled maintenance carried out as per manufacturers maintenance schedules

Objective 4: Dynamic Council

4.2 People and workplace excellence

4.2.4 Ensure a safe work environment

KPI:

Safe systems of work and operation maintained and developed

Measures:

- All Incident Report Form actions completed
- Monthly toolbox Meetings held with 'safety' standing item
- Review safety procedures, MSDS and JSEA's and update as required

4.3 Service excellence

4.3.1 Establish, maintain, review and improve efficient, effective systems

KPI:

Customer service standards improved

Measures:

- 75% of customer feedback received is positive
- Customer feed back form in Re-discovery centre
- Training needs for customer facing staff identified

Attachment D

4.4 Governance excellence

4.4.1 Responsible fiscal and asset management

KPI:

Timely and accurate reporting to Council as required

Measures:

- All required reports submitted by due dates
- Attendance at all relevant committee meetings

KPI:

RWMF operates within allocated 2020/21 Budget

Measures:

- Quarterly review of RWMF income and expenditure carried out
- RWMF income matches or exceeds expenditure
- Re-discovery Centre increased by 10% per annum

2 PROJECT PLANNER

RWMF Environmental Management Plan (RWMFEMP)

Due date: 1 March 2021

Cost of project: \$86,000 from budget line 174

Task: Environment Management Plan 2020 – 2025

The RWMFEMP is the governing document (with which the ASTC RWMF operate under) which is endorsed by the legislative body, the NT Environment Protection Authority (EPA).

Status: Consultant is reviewing documents and data from the RWMF

Attachment D

3 DIRECTORATE UPDATE

This report provides an update of current waste management and recycling initiatives and projects, by financial year. Reporting dates are from the 1 July to 22 September 2020.

** Please note: As of 30 September 2020, financial related recycling initiatives (Cardboard, Steel, Envirobank and Rediscovery Centre) will be updated accordingly within the Finance Department reports.*

CARDBOARD:

Table 1: Total month by month recycled cardboard

Month of July 2020	Total Cardboard
July 2020	0 Tonnes
Income received from cardboard	Total Income
Orora Recycling*	\$0
Month of August 2020	Total Cardboard
August 2020	44.85 Tonnes
Income received from cardboard	Total Income
Orora Recycling*	\$2,171
Month of September 2020	Total Cardboard
September 2020	22.56 Tonnes
Income received from cardboard	Total Income
Orora Recycling*	\$8379.72

** Influx in cardboard value relates to increased income
* Payments received as at 21/09/20*

STEEL:

Table 2: Total month by month recycled steel

Month of July 2020	Total Steel
July	0 Tonnes
Income received from Steel	Total
Sims Metal*	\$0
Month of August 2020	Total Steel
August	0 Tonnes
Income received from Steel	Total
Sims Metal*	\$0
Month of September 2020	Total Steel
September	0 Tonnes
Income received from Steel	Total
Sims Metal*	\$0

Attachment D

ENVIROBANK:

Table 3: Total month by month recycled 10c containers

Month of July 2020	Total 10c Containers
July 2020	1.14 Tonnes
Income received from Envirobank	Total
Envirobank	\$2,449.60
Month of August 2020	Total 10c Containers
August 2020	1.96 Tonnes
Income received from Envirobank	Total
Envirobank	\$739.20
Month of September 2020	Total 10c Containers
September 2020	4.92 Tonnes
Income received from Envirobank	Total
Envirobank	\$1,160.50

** Due to weight of different materials refund income will differ
 * Payments received as at 11/08/20 - delayed due to impacts of COVID-19*

TUBE TERMINATOR:

Table 4: Total month by month recycled fluorescent lights

Month tube terminated	Total Tubes
July 2020	570 Tubes
August 2020	521 Tubes
September 2020	1704 Tubes

14.1

Attachment D

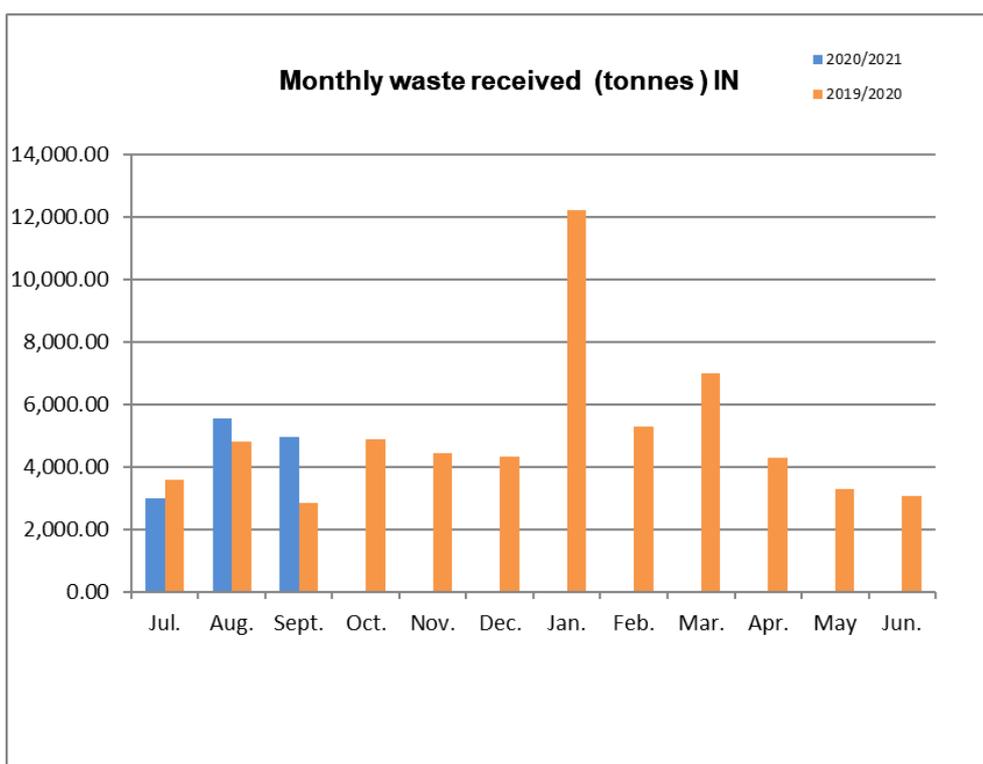
WEIGHBRIDGE WASTE AND RECYCLING TOTALS - FINANCIAL YEAR:

A total of 13,461.57 tonnes of waste (including clean fill) was collected at the RWMF and a total of 813.13 recycled out Table (6) for the period of 1 July to 22 September 2020 compared to 12,119.50 tonnes for the same period in 2019 (Tables 5).

Table 5: Waste totals through the weighbridge (not including clean fill) during the financial year (See Graph 1)

Financial year	Tonnes
July 2020 to June 2021 (YTD)	13,461.57
July 2019 to June 2020	59,957.74

Graph 1: Monthly waste comparison by financial year (tonnes) received (IN)



Year	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	YTD
2020/2021	2,970.30	5,556.25	4,935.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,461.57
2019/2020	3,572.74	4,789.72	2,837.04	4889.56	4,437.63	4,309.37	12,226.80	5,280.30	6,974.51	4,292.22	3,286.17	3,061.68	59,957.74

Monthly waste recycled IN - current year to date: 2020 / 21 13,461.57 Tonnes
Same period previous year (total previous year): 2019 / 20 12,119.50 (59,957.74 Tonnes)

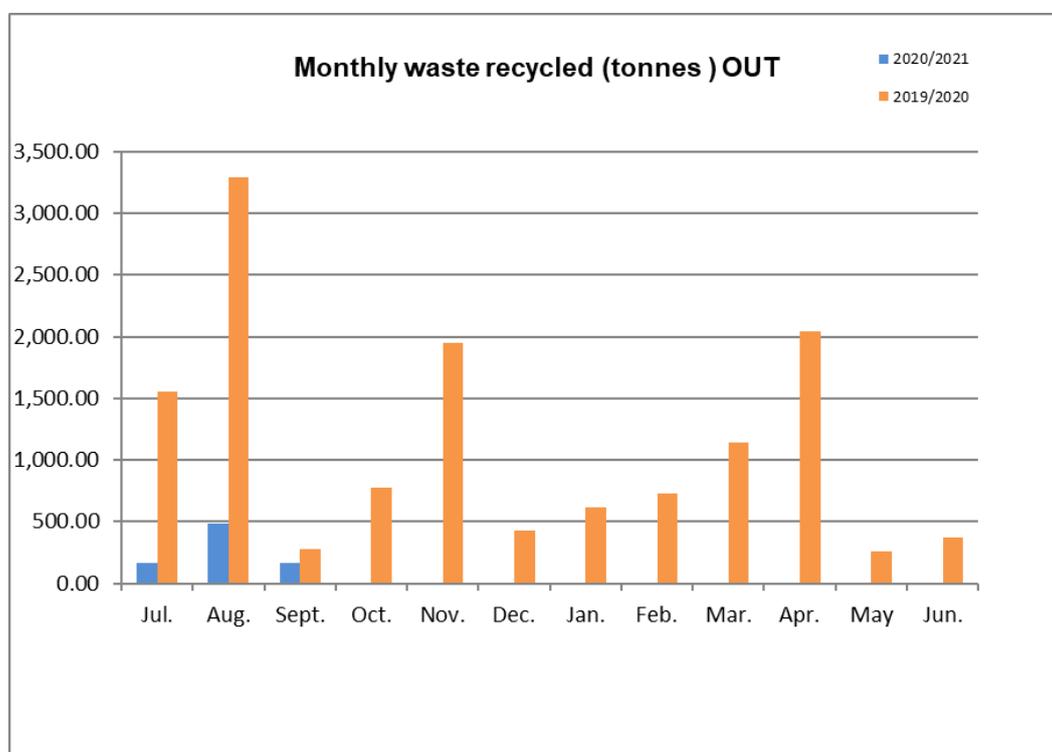
**Peak in waste January 2019 due to demolition of Anzac High School*

Attachment D

Table 6: Recycling totals through the weighbridge during the financial year (see also Graph 2)

Financial year	Tonnes
July 2020 to June 2021 (YTD)	813.33
July 2019 to June 2020	13,419.23

Graph 2: Monthly waste comparison by financial year (tonnes) recycled (OUT)



14.1

Year	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	YTD
2020/2021	167.21	481.22	164.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	813.33
2019/2020	1,558.13	3,288.76	272.77	774.47	1,944.52	430.02	617.12	724.39	1,141.59	2,039.69	257.34	370.43	13419.23

Monthly waste recycled OUT - current year to date: 2020 / 21 813.33 Tonnes
Same period previous year (total previous year): 2019 / 20 5,119.65 Tonnes (13,149.23 Tonnes)

**Due to high volumes of domestic waste from Harts Range and impacts of COVID-19 (availability of recycling contractors and initiatives), the recycling % is low.
 Peak in August 2019 was due to Recycled concrete being used on Ilparpa Road

Table 7: Corrections waste collections (from Alice Springs)

Financial year	Tonnes
July 2020 to June 2021	37.23*

**No waste from corrections in the month of September*

Attachment D

WEIGHBRIDGE WASTE AND RECYCLING TOTALS – MONTHLY COMPARISON:

A total of 13,461.57 tonnes of waste (including clean fill) was collected, of which 6.80%* of waste was recycled out from 1 July to 22 September 2020.

**Due to high volumes of domestic waste from Harts Range and impacts of COVID-19 (availability of recycling contractors and initiatives), the recycling % is low.*

Table 8: Monthly comparison of waste totals July-Sep 2019 and July-Sep 2020.

	July 2019		July 2019-Aug 2019		July 2019-Sep 2019		July 2020		July 2020-Aug 2020		July 2020-Sep 2020	
	Tonnes IN	Tonnes OUT	Tonnes IN	Tonnes OUT	Tonnes IN	Tonnes OUT	Tonnes IN	Tonnes OUT	Tonnes IN	Tonnes OUT	Tonnes IN	Tonnes OUT
Animal Carcass	1.36		2.39		2.83		0.18		0.52		6.60	
Asbestos	3.52		244.72		245.67		7.96		18.38		23.60	
Building Material		9.67		9.67		18.94		24.31		39.30		41.55
Cardboard & Paper	53.30	21.48	100.05	42.74	145.68	62.62	35.44		69.28	44.58	94.78	67.14
Chemicals								1.32		1.32		1.32
Clean Fill	951.00	51.42	2,701.01	86.46	3,912.13	296.68	390.87	28.40	1,113.77	40.86	1,497.21	161.12
Concrete	215.29	665.00	458.95	3,472.20	652.15	3,472.20	719.74		894.04		1,005.98	
Container Deposit		2.77		8.31		14.45		1.14		3.10		8.02
Council Supported												
Demolition Materials	294.25		694.02		1,008.14		309.42		3,186.62		6,461.17	
Domestic Bins	574.54		1,154.04		1,699.58		556.96		1,118.68		1,524.84	
Drop of Zone* (Shop)		10.65		27.65		36.10		13.70		34.94		43.35
Electronic waste	8.94		17.59		26.39		13.32		24.66	13.12	32.69	13.12
FOGO							0.30		0.30	2.02	0.30	3.76
Glass **	0.74		13.22		25.44	0.30	11.20	23.72	25.96	25.25	36.12	25.25
Green Waste	106.43	29.96	263.32	76.96	462.89	91.46	122.96	58.50	243.48	77.78	353.21	77.78
Household Goods		4.46		24.58		27.41		5.40		9.82		14.44
Liquid Waste	94.98		175.33		295.13		51.48		156.04		156.04	
Mattresses	8.64		18.30		26.72		10.65		18.95		23.75	
Metals ***	18.60	271.64	43.55	606.80	72.43	606.80	10.20		35.12		54.08	
Mixed Waste ****	1183.28		2,391.79		3,505.63		711.24		1,576.33		2,145.37	
Timber & Pallets	56.81	491.08	81.95	491.52	114.04	492.70	15.11	10.72	39.18	24.34	39.18	24.48
Tyres	1.06		2.23		4.65		3.27		5.24		6.65	
Total	3,572.74	1,558.13	8,362.46	4,846.89	12,199.50	5,119.66	2,970.30	167.21	8,526.55	648.43	13,461.57	813.33
Total minus clean fill	2,621.74		5,661.45		8,287.37		2,579.43		7,412.78	0.00	11,964.36	0.00
Percentage recycled		59.43%		85.61%		61.78%		6.48%		8.75%		6.80%

Key:

- Blue:** Higher than regular totals
- Green:** Totals of waste
- Yellow:** Recycling out from RWMF

- * Drop off Zone - Goods dropped off by the public at the Rediscovery Centre
- ** Glass categories
- *** Metal categories - include other categories (e.g. whitegoods etc.)
- **** Mixed Waste - includes other categories (e.g. confidential burial; food surrender; transfer station, general waste; street clean, contaminated rocks)
- ***** Timber & Pallets includes other categories (e.g. Firewood)
- ***** Building Material includes other categories (e.g. Salvaging)

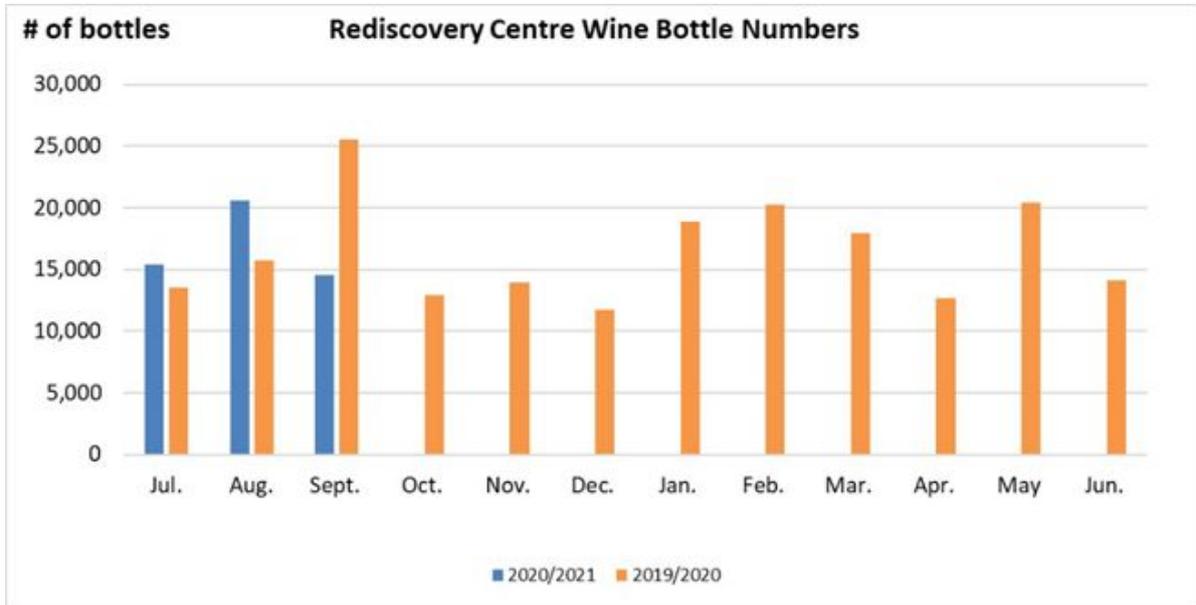
Attachment D

CASH-FOR-CONTAINERS:

This graph provides a total for the number of wine bottles collected at the Regional Waste Management Facility between 1 July and 22 September 2020, and compares the results to the last financial year (Graph 3).

The wine bottles are crushed and used as part of Council’s projects.

Graph 3: Monthly totals of wine and spirit bottles collected at the Regional Waste Management Facility



Year	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	YTD
2020/2021	15,416	20,563	14,547										50,526
2019/2020	13,540	15,720	25,497	12,960	13,960	11,750	18,909	20,227	17,983	12,700	20,388	14,126	197,760

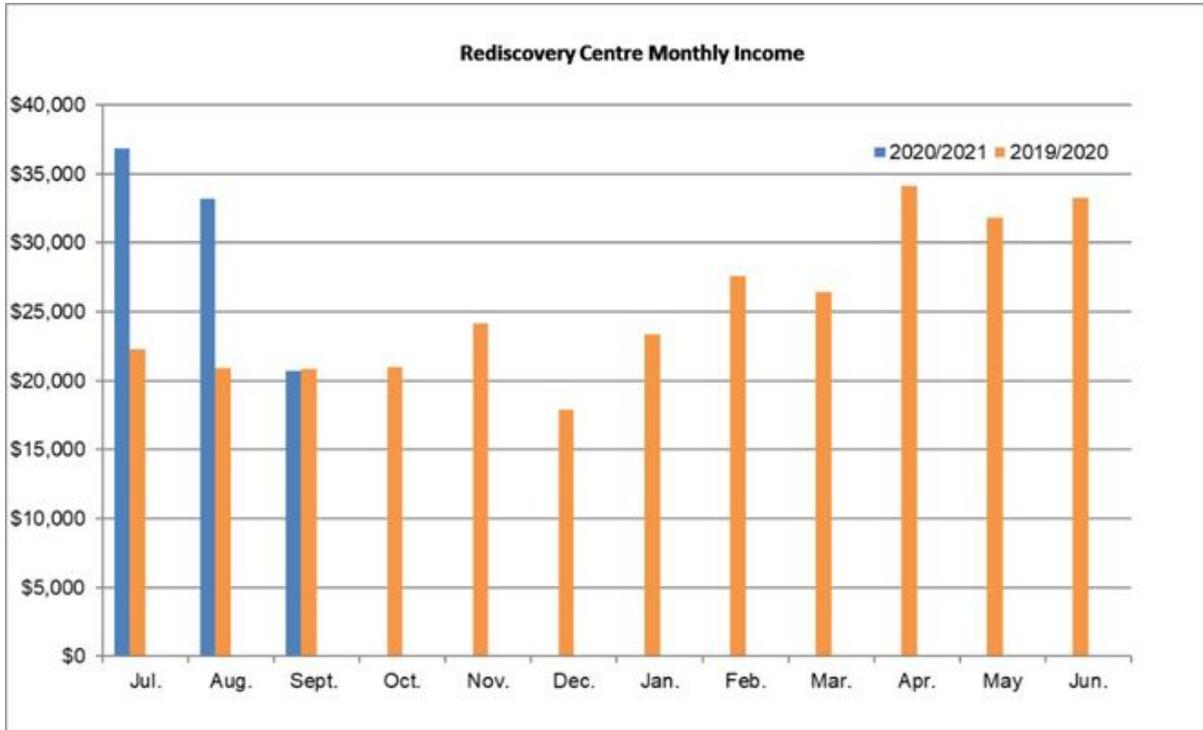
Bottles collected - current year to date: 2020 / 21 50,526 Bottles
Same period previous year (total previous year): 2019 / 20 57,757 Bottles (197,760 Bottles)

Attachment D

REDISCOVERY CENTRE:

The graph below (Graph 4) shows \$90,688 income at the Rediscovery Centre for the period 1 July to 22 September 2020, compared to \$64,062 for the same period in 2019. Total stock intake at the Rediscovery Centre for the period 1 July to 22 September 2020 was 99.34 Tonnes.

Graph 4: Income from the Rediscovery Centre



Year	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	YTD
2020/2021	\$36,846	\$33,154	\$20,688										\$90,688
2019/2020	\$22,294	\$20,934	\$20,834	\$20,951	\$24,149	\$17,915	\$23,344	\$27,577	\$26,447	\$34,104	\$31,812	\$33,248	\$303,609

Income from the Rediscovery Centre (year to date): 2020 / 21 \$90,688
Same period previous year (total previous year): 2019 / 20 \$64,062.00 (\$303,609.00)

4 DETAILED ANALYSIS

Not applicable for this reporting period.

5 BUSINESS UNIT REVIEW

Not applicable for this reporting period for the Regional Waste Management Facility.

Attachment D

6 GOVERNANCE, RISK AND COMPLIANCE

Work, Health and Safety

- Multi cross skill training.
- Regular tool box meetings.
- Updating internal procedures.
- Formal training programs.
- Training requirements identified.
- Adhere to Occupational Health and Safety PSD requirements.
- Incidents reported correctly within allocated time frames.
- Staff training and awareness with safety.

Legislation Compliance

- Local Government Act/Regulations
- Waste Management and pollution control Act
- Waste Management and pollution control (Administration) Regulations Act
- Environment Protection Act and Regulations
- Environment Protection (National Pollutant Inventory) Objective
- Environment Protection (Beverage Containers and plastic Bags) Act
- Environment Protection (Beverage Containers and plastic Bags) Regulations
- Northern Territory Environment Protection Authority Act
- National Environment Protection (Ambient Air Quality) Measure
- National Environment Protection (Used Packaging Materials) Measure
- Dangerous Goods Act
- National Environment Protection (Diesel Vehicle Emissions) Measure
- National Environment Protection (Assessment of Site Contamination) Measure

Risk

- Staff safety
- Environmental Hazards (spills, dumps fire)
- Management of Hazardous Materials
- Infrastructure Ad hoc maintenance
- Staff training and awareness.
- Update and follow Councils PSDs and policies.
- All information stored as per Councils guidelines.
- Risk management system maintained and updated.
- Business plan developed and maintained.
- Budget reviews through regular meetings.

7 CORPORATE PLAN

Not applicable for this reporting period.



Oliver Eclipse
MANAGER REGIONAL WASTE MANAGEMENT FACILITY

TO: DIRECTOR TECHNICAL SERVICES - SCOTT ALLEN

AUTHOR: MANAGER DEVELOPMENTS - DILIP NELLIKAT

SUBJECT: DEVELOPMENTS DEPARTMENT REPORT

REPORTING PERIOD: 1 JULY 2020 TO 30 SEPTEMBER 2020

EXECUTIVE SUMMARY

This report provides a quarterly review of the Development business unit within the Technical Services Directorate. The parts covered within this report provides a high-level overview covering the following topics of strategic analysis, business analysis, and compliance analysis.

1 STRATEGIC PLAN

Alice Springs Town Council Strategic Plan - 2018 to 2021

Objective 1: A dynamic community

1.1.1 Develop and enhance programs, as well as services

KPI:

- Meet community expectations through consistent service delivery

Measures:

- Council requirements are clearly stated in the Subdivision and Development requirements which reflect the application of Australian Standards to suit local services.
- Clarity on Council requirements is established through written responses, frequent meetings with stakeholders, and pre-development inspections.
- Enquiries from commercial developers and residential owners are dealt with proficiently and requested information is provided in a timely manner.

1.1.2 Promote community engagement, cohesion and safety

KPI:

- Improve safety in the community through appropriate communication with developers and stakeholders

Measures:

- Timely advice is provided to support all developments.
- Inspections are conducted to ensure compliance is achieved to Council requirements and Australian Standards.
- Council is actively working with the NT Government to jointly improve the serviceability of intersections that have been identified as saturated or unsafe.
- Safety improvement methods are enforced wherever practical and as required by current Australian standards.

Attachment E

1.2.1 Initiate cooperation between the Commonwealth Government, Northern Territory Government and Council to identify and develop strategic opportunities

KPI:

- Written advice provided to the Director of Technical Services, as required
- Council's requirements relating to Council as a service provider expressed in meetings with the NTG
- Monthly DCA meetings attended
- Fortnightly "One-Stop-Shop" meetings attended

Measures:

- Council officers continue to improve the relationship between the Council and other key Government departments and stakeholders through positive communication.
- Meetings are periodically held as required with different stakeholders from NT Government departments and Federal Govt. Departments.
- Clarity on Council requirements is established through written responses and frequent meetings with Government stakeholders.
- Council requirements are clearly stated in the Subdivision and Development requirements which reflect the application of Australian Standards to suit local services
- Council continues to facilitate transparent communication through monthly public meetings held by officers with the elected representatives, who are informed and continually updated through the Development Committee.
- Council Executive management provides Council officers with clear directions that align with Council's strategic goals.

1.3.1 Maintain and Improve Local Road Networks

KPI:

- All detailed design elements for all new developments assessed for compliance to current Australian Standards and approved for stormwater drainage
- Relevant construction methods and installation of materials on all new developments inspected and signed-off for stormwater drainage
- Design elements for all new developments relating to lighting for streets, footpaths and public places verified and approved
- Relevant construction processes checked and materials on new developments relating to lighting for streets, footpaths, and public places inspected and signed-off

Measures:

- Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on functionality, asset longevity, and compliance to Australian Standards prior to acceptance of the asset by Council.
- To facilitate this:
 - Monthly Development Committee Meetings are attended and developments are discussed with consideration of any impact to Council and the community.
 - Monthly DCA meetings and fortnightly One-Stop-Shop meetings are attended by Council officers.
 - NT Planning Commission meetings are attended and Council's input is provided to inform recommendations to the Minister for Planning.
- Council has accepted the use of the NT Uniform Subdivision Guidelines as the guiding document for developers with Alice Springs Town Council specific variations adopted under Section 14.

Attachment E

1.3.2 Maintain and improve local footpaths and cycle networks

KPI:

- Designs for roads and paths in all new subdivisions verified for compliance and approved in accordance with Australian Standards and to Council requirements
- All elements of subdivision construction relating to footpaths and cycle paths inspected and signed-off in accordance with Australian Standards and to Council requirements

Measures:

- Any development proposed with infrastructure to be managed in future by Council is subject to thorough assessment on functionality, asset longevity and compliance to Australian Standards prior to acceptance of the asset by Council.
- To facilitate this:
 - Monthly Development Committee Meetings are attended and developments are discussed with consideration of any impact to Council and the community.
 - Monthly DCA meetings and fortnightly One-Stop-Shop meetings are attended by Council officers.
 - NT Planning Commission meetings are attended and Council's input is provided to inform recommendations to the Minister for Planning.
- Council has accepted the use of the NT Uniform Subdivision Guidelines as the guiding document for developers with Alice Springs Town Council specific variations adopted under Section 14.

1.3.3 Maintain and improve Council buildings

KPI:

- Council building upgrades referred to the Development unit is checked for compliance to NT Planning Scheme and Subdivision requirements

Measures:

- Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on functionality, asset longevity, and compliance to Australian Standards prior to acceptance of the asset by Council.
- To facilitate this:
 - Monthly Development Committee Meetings are attended and developments are discussed with consideration of any impact to Council and the community.
 - Monthly DCA meetings and fortnightly One-Stop-Shop meetings are attended by Council officers.
 - NT Planning Commission meetings are attended and Council's input is provided to inform recommendations to the Minister for Planning.
- Council has accepted the use of the NT Uniform Subdivision Guidelines as the guiding document for developers with Alice Springs Town Council specific variations adopted under Section 14.

Attachment E

1.3.4 Lead the Northern Territory Government to establish a suitable Alice Springs Master Plan

KPI:

- Council's response to the Planning Scheme amendment details Council's view as a local authority and technical ramifications as assessed or applicable.

Measures:

- Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on functionality, asset longevity, and compliance to Australian Standards prior to acceptance of the asset by Council.
- To facilitate this:
 - Monthly Development Committee Meetings are attended and developments are discussed with consideration of any impact to Council and the community.
 - Monthly DCA meetings and fortnightly One-Stop-Shop meetings are attended by Council officers.
 - NT Planning Commission meetings are attended and Council's input is provided to inform recommendations to the Minister for Planning.
 - Meetings are held by the executive team with NT Government department representatives to provide input into the Alice Springs Masterplan.
- Council has accepted the use of the NT Uniform Subdivision Guidelines as the guiding document for developers with Alice Springs Town Council specific variations adopted under Section 14.

1.3.5 Advocate Northern Territory Government and Commonwealth Government partnerships with Council, to establish suitable, contemporary community facilities

KPI:

- Council subdivision requirements maintained and updated as required by the Director Technical Services
- NTG "One-stop shop" and Development Consent Authority (DCA) meetings attended regularly to advocate the Council's views
- Development permit conditions issued by DCA verified against Council's subdivision requirements and sign-off provided only if compliant

Measures:

- Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on functionality, asset longevity, and compliance to Australian Standards prior to acceptance of the asset by Council.
- To facilitate this:
 - Monthly Development Committee Meetings are attended and developments are discussed with consideration of any impact to Council and the community.
 - Monthly DCA meetings and fortnightly One-Stop-Shop meetings are attended by Council officers.
 - NT Planning Commission meetings are attended and Council's input is provided to inform recommendations to the Minister for Planning.
 - Meetings are held with the NT Government department representatives to ensure that non-compliant or defective assets identified and proposed for handover to Council, are addressed to optimize the use of Council funds.
- Council has accepted the use of the NT Uniform Subdivision Guidelines as the guiding document for developers with Alice Springs Town Council specific variations adopted under Section 14.

Attachment E

Objective 2: A great place to live

2.1.2 Promote active lifestyles for people of all ages

KPI:

- All elements of subdivision design referred to the Development unit, relating to footpaths and cycle paths assessed and approved in accordance with Australian Standards and to Council requirements

Measures:

- Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on functionality, asset longevity, and compliance to Australian Standards prior to acceptance of the asset by Council.
- Council has accepted the use of the NT Uniform Subdivision Guidelines as the guiding document for developers with Alice Springs Town Council specific variations adopted under Section 14.

2.2.1 Maintain and improve built and social infrastructure in open spaces, by adopting placemaking strategies

KPI:

- Provide input when opportunities arise for public infrastructure upgrades to improve the amenity through appropriate placemaking strategies.

Measures:

- The Verge Improvement and Contribution Plan Guideline is actively promoted to CBD developments, to ensure businesses within the central business precinct can make use of the street/ verge frontage for the development of surrounding visual amenity.
- Council officers have also been actively making developers aware of the free Verge Development Policy to encourage innovative ways to improve the street appeal.
- Council is also actively working with the Development Consent Authority to encourage visual appeal in streets through approved landscaping.

2.2.2 Ensure vibrant, multi-functional options in dedicated public open spaces

KPI:

- Plans for parks and reserves reviewed and modified with input from stakeholders as required for each new subdivision
- All elements of subdivision construction referred to the Development Unit, regarding the provision of parks inspected and signed-off
- Subdivision requirements updated to include (CPTED) principles as appropriate and applied where practical in new developments

Measures:

- Any development proposed with infrastructure to be managed in future by Council is subject to thorough assessment on functionality, asset longevity and compliance to Australian Standards prior to acceptance of the asset by Council.
- Council has accepted the use of the NT Uniform Subdivision Guidelines as the guiding document for developers with Alice Springs Town Council specific variations adopted under Section 14.

Attachment E

Objective 3: Leadership in sustainability

3.1.1 Reduce Council's greenhouse emissions

KPI:

- Council resources used thoughtfully and carefully

Measures:

- Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on environmental sustainability and impact assessment is undertaken prior to acceptance of the asset by Council.
- Council resources are carefully allocated.

3.1.3 Maximise efficient use of water

KPI:

- Rainwater harvesting encouraged and diversion of stormwater into landscaped areas achieved

Measures:

- Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on environmental sustainability and impact assessment is undertaken prior to acceptance of the asset by Council.
- Infiltration and rainwater harvesting are encouraged subject to compliance with EPA regulations and avoidance of nuisance flows.

3.2.1 Educate and enable the community to reduce greenhouse emissions

KPI:

- Landscaping conditions recommended where possible to increase the visual appeal of the streetscape and complying with line of sight requirements

Measures:

- Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on environmental sustainability and impact assessment is undertaken prior to acceptance of the asset by Council.
- Infiltration and rainwater harvesting are encouraged subject to compliance with EPA regulations and avoidance of nuisance flows.
- Developers are encouraged to contain water onsite to permit infiltration and to improve the water table.
- Developers are allowed to use alternatives to concrete such as gravelling for improved onsite infiltration and reduced greenhouse emissions where compliance to standard requirements is achieved.

Attachment E

3.2.2 Educate and enable the community with regard to waste reduction, waste management, water consumption and recycling

KPI:

- Encourage where possible the installation of rainwater tanks

Measures:

- Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on environmental sustainability and impact assessment is undertaken prior to acceptance of the asset by Council.
- Infiltration and rainwater harvesting are encouraged subject to compliance with EPA regulations and avoidance of nuisance flows.
- Developers are encouraged to contain water onsite to permit infiltration and to improve the water table.
- Developers are allowed to use alternatives to concrete such as gravelling for improved onsite infiltration and reduced greenhouse emissions where compliance to standard requirements is achieved.

3.2.3 Encourage the Northern Territory government and industry to adopt affordable, environmentally smart, sustainable initiatives, suited to Central Australia

KPI:

- Sustainable and affordable options proposed are supported if compliant to Australian standards and Council's Subdivision Requirements

Measures:

- Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on environmental sustainability and impact assessment is undertaken prior to acceptance of the asset by Council.
- Infiltration and rainwater harvesting are encouraged subject to compliance with EPA regulations and avoidance of nuisance flows.
- Developers are encouraged to contain water onsite to permit infiltration and to improve the water table.
- Developers are allowed to use alternatives to concrete such as gravelling for improved onsite infiltration and reduced greenhouse emissions where compliance to standard requirements is achieved.
- Developments that support innovative techniques to minimize impacts to the environment without causing any impact to service delivery and without deviation from the standard requirements are permitted.

Objective 4: A dynamic Council

4.1.1 Equip Elected Members

KPI:

- Provide appropriate information to elected members

Measures:

- Developments with a potential to impact Council operations are responded to with input from the Council committee through email notification
- To facilitate this monthly Development Committee Meetings are also held and developments are discussed with consideration of any impact to Council and the community

Attachment E

4.1.2 Equip Executive team

KPI:

- Provide appropriate information to executive officers

Measures:

- Developments with a potential to impact Council operations are responded to with input from the Council committee through email notification
- To facilitate this monthly Development Committee Meetings are also held and developments are discussed with consideration of any impact to Council and the community

4.2.2: Retain a suitably qualified and motivated workforce

KPI:

- Employee training requirements identified and support sought from supervisor

Measures:

- All training requirements are identified and support sought from Supervisor

4.2.4: Ensure a safe work environment

KPI:

- Regular meetings held
- Manager or representative employee attended all relevant meetings
- Incidents reported correctly within allocated timeframes

Measures:

- All meetings are attended as directed
- Appropriate procedure is followed to avoid accidents and safe work practices are promoted
- Incidents, accidents, and near-miss situations are communicated to the supervisor

4.3.1: Establish, maintain, review and improve efficient, effective systems

KPI:

- Procedures Manual updated annually
- A business plan is developed and maintained
- Performance Appraisals for all employees completed within allocated timeframes
- Employees managed effectively in line with policy requirements

Measures:

- All Council policies and procedures are followed and reviewed annually
- All position requirements are met

Attachment E

4.3.3: Maintain professional, timely and accurate service protocols at all customer service points

KPI:

- Development Report provided by the deadline
- Annual report information provided by the deadline
- All Council policies and procedures complied with
- All information recorded and stored as per Council requirements
- Input into the development and improvement of Council administration policies and systems provided

Measures:

- All development enquiries are dealt with proficiently with the information sought researched and responded to in a timely manner
- All Council policies and procedures are followed

2 PROJECT PLANNER

This section is not applicable to developments as projects handled in this department are driven mostly by the Department of Infrastructure Planning and Logistics.

The timelines are governed by the Planning Act and the type of application lodged with the planning team. All Development applications have a default response timeframe of 14 days which is the minimum period of advertisement for a development application. All Exceptional Development applications to be considered by the Minister have a default response time frame of 28 days which is the minimum period of advertisement for an exceptional development application.

Attachment E

3 DIRECTORATE UPDATE

3.1 Major Development Works - currently under construction in July

- 3.1.1 Ilpeye Ilpeye Subdivision - A number of issues were highlighted by Greenhills in the Stormwater report from SDA endorsed by BTO on behalf of DIPL, in addition to defects identified in February 2017 which cannot be rectified. Further to a report on the expected lifespan of the compromised assets, Council has negotiated a proposal with conditional acceptance of some of these assets with DIPL. Council has reviewed the response from DIPL and endorsed an alternative proposal. A response from DIPL is awaited.
- 3.1.2 Kilgariff Subdivision - Stage 1B work is complete. Future stages are being negotiated as a part of the Kilgariff Masterplan. Works to prevent flooding at the Cemetery is being considered by DIPL via the improvement of the Norris Bell intersection. Since July 2019, Council officers and consultants are continually meeting with DIPL, to discuss outstanding issues expected to be fixed prior to handover. Negotiations are underway. An application for Stage 2 of this subdivision has been lodged by Land Development Corporation with planning.
- 3.1.3 Lot 288, 69 Ross Highway - To use and develop the land for the purpose of a motel with 76 single rooms and caravan park with 25 two-bedroom self-contained cabins and 6 camping sites including a communal kitchen, dining area, ablutions, laundry, recreation area and office. Part 5 has been issued for Stage 1 and 2. Awaiting overall completion.
- 3.1.4 Lot 4565, 10 Speed Street - Construct solar array (including associated land-filling) within a Defined Flood Area. The array installation is complete. Stormwater works undertaken by Council's Depot is being assessed for compliance.
- 3.1.5 Lots 666, 667, 668 - 43, 45, 47 Gap Road - 36 x 2 bed room multiple dwellings in 6 x 3 storey buildings to be constructed in 2 stages
- 3.1.6 Lot 2663 - 19 South Terrace - Revised application for 30 x 3-bedroom multiple dwellings in 1 and 2 storey townhouses in 3 stages. Building construction is yet to commence.
- 3.1.7 Lots 903, 910 - 113 Todd St & 21 Leichhardt Terrace - 71 multiple dwellings in a 6-storey building with one level of basement car parking, with shops/ restaurant in a separate single storey building. Demolition work is complete.

3.2 Major Development Works - completed recently in July

- 3.2.1 Lot 766, 8 Harvey Place - The building has an OP. Defective works are still being rectified by Dep. of Sports and Recreation, before handover can be considered complete.

3.3 Major Development Works - currently under construction in August

- 3.3.1 Ilpeye Ilpeye Subdivision - Due to the identification of various infrastructural and servicing issues within the subdivision, Council had concerns with accepting defective assets. Further to a report on the reduced lifespan of the compromised assets, Council has negotiated a proposal with conditional acceptance of some of these assets with DIPL. Council has reviewed the response from DIPL and endorsed an alternative proposal. A draft handover deed from DIPL is currently being reviewed.

14.1

Attachment E

- 3.3.2 Kilgariff Subdivision - Stage 1B work is complete. Future stages are being negotiated as a part of the Kilgariff Masterplan. Works to prevent flooding at the Cemetery is being considered by DIPL via the improvement of the Norris Bell intersection. Since July 2019, Council officers and consultants are continually meeting with DIPL, to discuss outstanding issues expected to be fixed prior to handover. A draft handover deed from DIPL is being reviewed, for stages 1A & 1B. An application for Stage 2 of this subdivision has been lodged by Land Development Corporation with planning.
- 3.3.3 Lot 288, 69 Ross Highway - To use and develop the land for the purpose of a motel with 76 single rooms and caravan park with 25 two-bedroom self-contained cabins and 6 camping sites including a communal kitchen, dining area, ablutions, laundry, recreation area and office. Part 5 has been issued for Stage 1 and 2. Awaiting overall completion.
- 3.3.4 Lot 4565, 10 Speed Street - Construct solar array (including associated land-filling) within a Defined Flood Area. The array installation is complete. Stormwater works undertaken by Council's Depot is being assessed for compliance.
- 3.3.5 Lots 666, 667, 668 - 43, 45, 47 Gap Road - 36 x 2 bed room multiple dwellings in 6 x 3 storey buildings to be constructed in 2 stages
- 3.3.6 Lot 2663 - 19 South Terrace - Revised application for 30 x 3-bedroom multiple dwellings in 1 and 2 storey townhouses in 3 stages. Building construction is yet to commence.
- 3.3.7 Lots 903, 910 – 113 Todd St & 21 Leichhardt Terrace - 71 multiple dwellings in a 6-storey building with one level of basement car parking, with shops/ restaurant in a separate single storey building. Demolition work is complete.

3.4 Major Development Works - completed recently in August

- 3.4.1 Lot 766, 8 Harvey Place - The building has an OP. Defective works are still being rectified by Dep. of Sports and Recreation, before handover can be considered complete. Negotiations for a handover is underway as part of a package deal through a draft deed.

3.5 Major Development Works - currently under construction in September

- 3.5.1 Ilpeye Ilpeye Subdivision - Due to the identification of various infrastructural and servicing issues within the subdivision, Council had concerns with accepting defective assets. Further to a report on the reduced lifespan of the compromised assets, Council has negotiated a proposal with conditional acceptance of some of these assets with DIPL. Council has reviewed the response from DIPL and endorsed an alternative proposal. A draft handover deed from DIPL is currently being reviewed.
- 3.5.2 Kilgariff Subdivision - Stage 1B work is complete. Future stages are being negotiated as a part of the Kilgariff Masterplan. Works to prevent flooding at the Cemetery is being considered by DIPL via the improvement of the Norris Bell intersection. Since July 2019, Council officers and consultants are continually meeting with DIPL, to discuss outstanding issues expected to be fixed prior to handover. A draft handover deed from DIPL is being reviewed, for stages 1A & 1B. An application for Stage 2 of this subdivision has been lodged by Land Development Corporation with planning.
- 3.5.3 Lot 288, 69 Ross Highway - To use and develop the land for the purpose of a motel with 76 single rooms and caravan park with 25 two-bedroom self-contained cabins and 6 camping sites including a communal kitchen, dining area, ablutions, laundry,

14.1

Attachment E

recreation area, and office. Part 5 has been issued for Stage 1 and 2. Awaiting overall completion.

- 3.5.4. Lot 4565, 10 Speed Street - Construct solar array (including associated land-filling) within a Defined Flood Area. The array installation is complete. Stormwater works undertaken by Council's Depot is being assessed for compliance.
- 3.5.5. Lots 666, 667, 668 - 43, 45, 47 Gap Road - 36 x 2-bed room multiple dwellings in 6 x 3-storey buildings to be constructed in 2 stages
- 3.5.6. Lot 2663 - 19 South Terrace - Revised application for 30 x 3-bedroom multiple dwellings in 1 and 2-storey townhouses in 3 stages. Building construction is yet to commence.
- 3.5.7. Lots 903, 910 - 113 Todd St & 21 Leichhardt Terrace - 71 multiple dwellings in a 6-storey building with one level of basement car parking, with shops / restaurant in a separate single-storey building. Demolition work is complete.

3.6. **Major Development Works - completed recently in September**

- 3.6.1 Lot 766, 8 Harvey Place - The building has an OP. Defective works are still being rectified by the Dept. of Sports and Recreation before handover can be considered complete. Negotiations for a handover is underway as part of a package deal through a draft deed.

All developments have been discussed in past Development Committee meetings.

4 DETAILED ANALYSIS

Not applicable for this reporting period.

5 BUSINESS UNIT REVIEW

Not applicable for this reporting period for the Developments department.

Attachment E

6 GOVERNANCE, RISK AND COMPLIANCE

The Developments team have the following controls in place

Work, Health and Safety

- Multi cross skill training.
- Regular meetings.
- Updating internal procedures.
- Formal training programs.
- Training requirements identified.
- Adhere to Occupational Health and Safety PSD requirements.
- Incidents reported correctly within allocated timeframes.
- Appropriate MSDS sheets made available.
- Staff training and awareness.

Legislation Compliance

- Designs compared to the latest building codes of Australia and Australian Standards.
- Councils' operational procedures align with the construction code and the Standards.
- Relevant developments are assessed against Australian Standards
- Relevant developments are assessed using Austroads
- Local Government Act/ Regulations are used as a guide to Developments
- Traffic Act/ Regulations are used as a guide to Developments
- Australian Road rules are applied to developments
- NT Planning Act and the Planning Scheme apply to developments

Risks

- Use of qualified and skilled employees
- Supporting staff through appropriate training.
- Support of staff wellbeing through time tested work practices.
- Ensure all of Council's policies and procedures are followed.
- Review and update Council's procedures and policies as required.
- Ensure public information such as the Subdivision Requirements and supporting drawings are reviewed and updated as necessary.
- Ensure Operational Risk Register is maintained and updated as necessary.
- Ensure appropriate Risk management measures are put in place and implemented.
- Ensure that identified risks are mitigated through Council supported strategies.
- Develop and maintain a department-specific disaster plan.
- Departmental budget is adhered to with advice from the finance team.
- Policies and procedures are reinforced in staff meetings

7 CORPORATE PLAN

Not applicable for this reporting period



Dilip Nellikat
MANAGER DEVELOPMENTS

TO: DIRECTOR TECHNICAL SERVICES - SCOTT ALLEN
AUTHOR: ENVIRONMENT OFFICER - CHARLOTTE KLEMPIN
SUBJECT: ENVIRONMENT OFFICER REPORT
REPORTING PERIOD: 1 JULY 2020 TO 30 SEPTEMBER 2020

EXECUTIVE SUMMARY

This report provides a quarterly review of the Environment unit within the Technical Services Directorate. The parts covered within this report provide a high-level analysis covering the following main topics strategic analysis, business analysis and compliance analysis.

1 STRATEGIC PLAN

Alice Springs Town Council Strategic Plan – 2018 to 2021

Objective 3: Leadership in sustainability

3.1 Reduce Council's carbon footprint

3.1.1 Reduce Council's greenhouse gas emissions

KPI:

Monitor and reduce Council's greenhouse gas emissions

Measures:

- Energy management software- Azility
- Climate Action Plan (5.1, 5.2, 5.3, 5.5)
- Cities Power Partnership

3.1.2 Maximize energy productivity

KPI:

Increase uptake of renewable energy and energy efficiency measures

Measures:

- Climate Action Plan (5.1)
- Energy Efficiency Committee
- Monitoring Council's solar production

3.1.3 Reduce Council's waste production

KPI:

Reduce waste from Council operations

Measures:

- Climate Action Plan (5.4, 5.5)

Attachment F

3.1.4 Maximize efficient use of water

KPI:

Increase efficiency of water usage by monitoring consumption of council facilities

Measures:

- Energy management software- Azility

3.2 Reduce Alice Springs' carbon footprint

3.2.1 Educate and enable the community to reduce greenhouse emissions

KPI:

Increase awareness of climate change and support the community in reducing greenhouse emissions

Measures:

- Climate Action Plan (6.1, 6.2, 6.3, 6.4)
- Single Use Plastics ban

3.2.2 Educate and enable the community with regard to waste reduction, waste management, water consumption and recycling

KPI:

Community education and engagement initiatives are supported

Measures:

- Ecofair
- Clean Up Australia Day and Great Northern Clean Up
- National Tree Day
- RWMF School Tours
- Garage Sale Trail
- Environment page on ASTC website
- Climate Action Plan (6.5)

3.2.3 Encourage the Northern Territory government and industry to adopt affordable, environmentally smart, sustainable initiatives, suited to Central Australia

KPI:

Advocate to Northern Territory government regarding sustainability matters

Measures:

- Climate Action Plan (6.5)

3.3 Conserve and protect the Alice Springs environment

3.3.1 Support a healthy, natural living environment

KPI:

Represent Council in environmental management working groups as required

Measures:

- Alice Springs Weed Management Reference Group
- Alice Springs Water Advisory Committee

Attachment F

Objective 4: Dynamic Community

4.4 Governance excellence

4.4.1 Responsible fiscal and asset management

KPI:

Timely and accurate reporting to Council as required

Measures:

- Attendance at EAC, RWMF and EEC
- All required reports submitted by due dates

KPI:

All budgets operated within allocated 2020/20201 budget

Measures:

- Quarterly review of expenditure carried out

2 PROJECT PLANNER

Climate Action Plan

Due date: Completion date December 2021, not all actions will be completed in lifespan of plan.

Available budget (GL): eg \$250,000 (763) - Council Resolution 4168ts

Task: Implement all actions within the Climate Action Plan

14.1

3 DIRECTORATE UPDATE

**All figures reflect the period July to August due to data reporting cycles*

WASTE MANAGEMENT

Recycling	July	August
Household Batteries	15.3 kg	24.1 kg
Cartridge recycling	6.8 kg	3.8 kg
Mobile Phones	0.6 kg	0.4 kg
Tubes	0.11 kg	0.10 kg
Bottles	11.2 tonnes	14.76 tonnes
Paintback	1.32 tonnes	0 tonnes

COMMUNITY ENGAGEMENT

The Great Northern Clean Up was held on the 19th September 2020. A total of 4 community members attended. The low attendance could be attributed to the loss of the Advocate Newspaper.

Attachment F

SOLAR

Between July and August 2020 35% of council's total energy consumption was produced by solar.

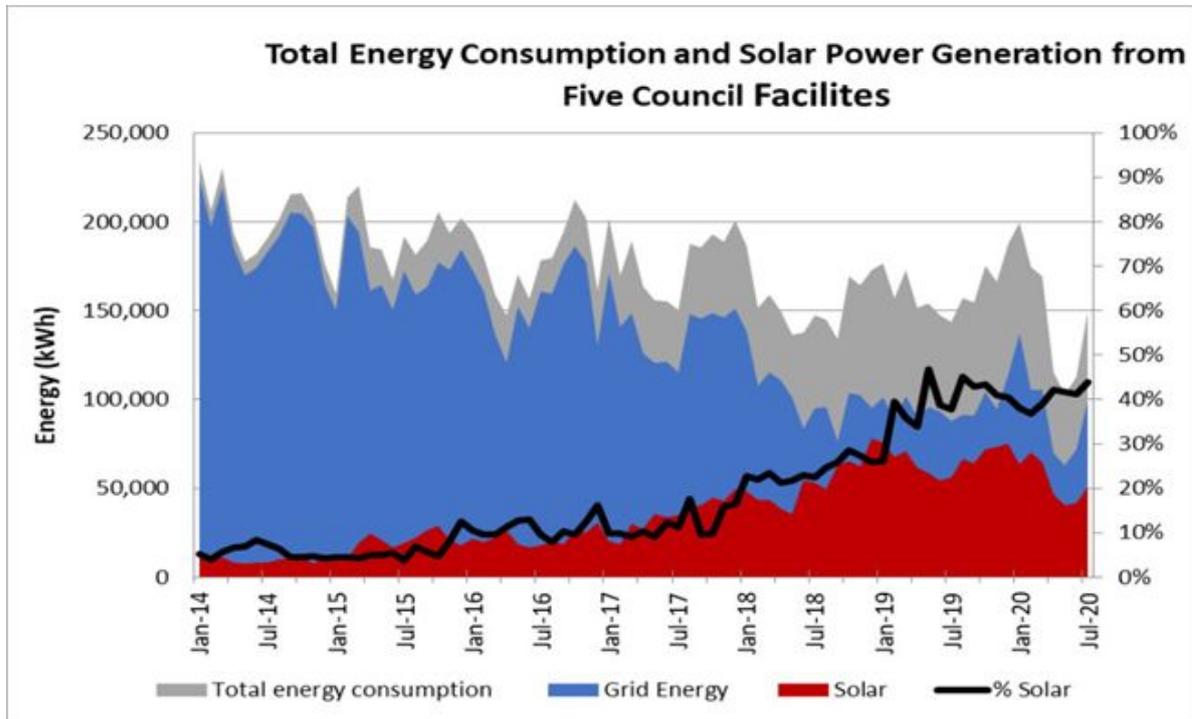


Figure 1. Total energy consumption, grid energy supplied, and solar energy produced combined for the ASALC, Civic Centre, Depot, RWMF and Library.

FOOD ORGANICS GARDEN ORGANICS

Month	July	August	Total collected
Weight (tonnes)	0.3	2.02	4.66

14.1

Attachment F

CLIMATE ACTION PLAN

- A total of 21% of the Climate Action Plan (CAP) has been completed (Figure 2).
- It is estimated that 67% (28 actions) of the CAP will be completed by December 2021.
- Four actions are on hold. These are mainly large-scale projects which are of high cost, require collaboration with other organisation and are beyond council's control. These actions will not be achieved in the lifespan of this CAP.

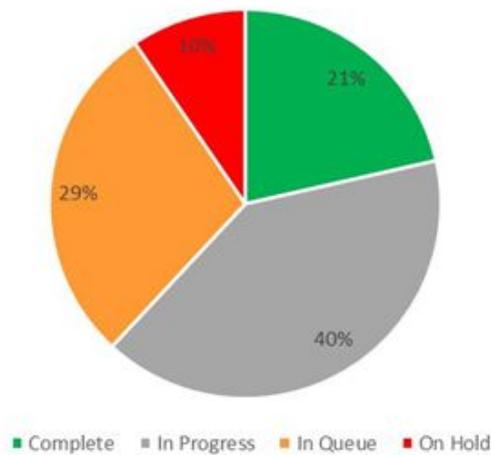


Figure 2. Progress status of all forty-two actions in the climate action plan

CORPORATE EMISSIONS PROFILE

- The Climate Action plan goal is to reduce corporate emissions by 30% on 2015-2016 levels by 2021
- Overall emissions are 33.6% lower than the base line year 2015-2016 (Figure 3). This suggests Council is on track to meet its goal of a 30% reduction. However, a further 3 months (October to December) is not yet accounted for.

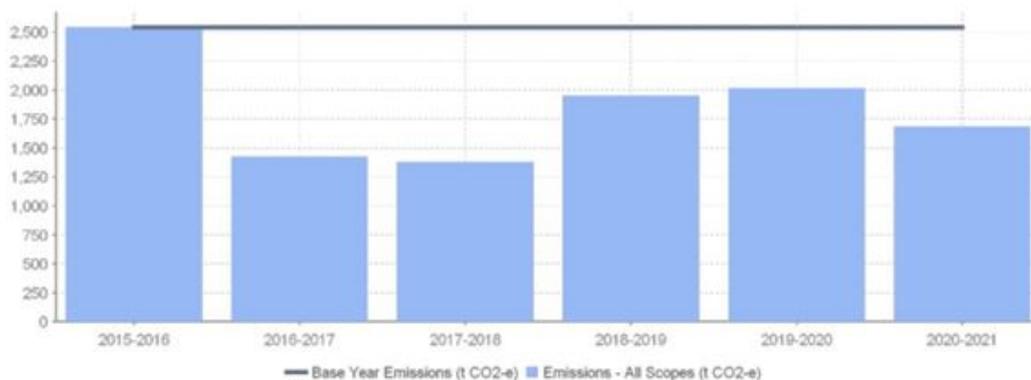


Figure 3. Greenhouse gas emissions per financial year, compared to the base line year (2015-2016)

Attachment F

**This table will not be included in the following reports.*

Target FY 2020-21	Predicted Completion by 2021	Current Completion	Actions in Progress
40%	67%	21%	40%

Legend:

COMPLETE	SETBACKS	ISSUES/DELAYS
----------	----------	---------------

Number	Action	Start Date	End Date	% Complete	Status	Assignee	Progress Comments
	5.1 ENERGY	01/01/18	31/12/21	24%	In Progress		
5.1.1	Source 50% of renewable energy by 2021	01/01/18	31/12/21	50%	In Progress	Stephen Baloban	132.6 kw being installed via Energy Efficiency & Sustainability Grant 2018-2019
5.1.2	Implement LED street lighting changeover	01/01/18	31/12/21	0%	Hold	Scott Allen	
5.1.3	Introduce user-pays systems and user-agreements for energy use in Council-owned facilities.	27/03/20	06/05/21	25%	In Progress	Tama Wakelin	Sports Officer investigating energy payment methods at sports facilities
5.1.4	Replace all inefficient lights in Council buildings with LEDs.	01/01/18	31/12/21	25%	In Progress	Ben Fitzgerald, Petina Franklin, Stephen Baloban	Standard changeover procedure.
5.1.5	Financial support for sports and other user groups to become energy efficient or install renewable energy.	01/12/20	01/01/21	50%	In Progress	Jeanette Shepherd, Tama Wakelin	Sports Officer and Community Development unit will target groups during 2021 funding round
5.1.6	Consider sustainability issues in the decision-making process of planning including a forecast of estimated energy use for all new facilities. Ensure new buildings are appropriately insulated and shaded.	01/07/20	30/06/21	0%	In Queue	Charlotte Klempin	
5.1.7	Undertake an energy audit of key Council facilities.	04/05/20	03/05/21	40%	In Progress	Stephen Baloban	Twelve facilities to be audited. Contractor engaged. Works to be completed in August 2020
5.1.8	Establish a rolling fund for financing energy efficiency projects and renewable energy.	16/03/20	15/04/20	10%	In Progress	Mel Bennett, Sabine Taylor	Dependent on funding availability

Attachment F

	5.2 GAS	01/01/18	31/12/18	100%	Complete		
5.2.9	Pool blankets for indoor heated pools at ASALC.	01/01/18	31/12/18	100%	Complete		
	5.3 TRANSPORT	01/01/18	31/12/21	67%	In Progress		
5.3.10	Replace one Council vehicle with an electric vehicle per year (when vehicles are due for renewal). Provide a charge point for the electric vehicle.	01/09/19	06/09/19	25%	Hold	Ben Fitzgerald	Put on hold due to funding availability. Will be included in FY 2021-2022
5.3.11	Introduce an active transport policy for Council staff. Incentivise active transport.	01/07/20	30/06/21	0%	In Queue	Charlotte Klempin	
5.3.12	Ensure bicycles and electric bicycles are available for transport during work hours and encourage their use.	01/01/19	01/01/21	100%	Complete	Charlotte Klempin	
5.3.13	Reduce fuel use at landfill by adopting GPS monitoring for compactor at landfill.	01/01/18	31/12/21	100%	Complete	Oliver Eclipse	
5.3.14	Introduce a green fleet policy.	01/07/20	30/06/21	0%	In Queue	Charlotte Klempin, Jodie Summers	
5.3.15	Introduce minimum fuel efficiency standards for waste-contractor vehicles.	01/07/20	02/07/21	0%	In Queue	Charlotte Klempin, Jodie Summers	
	5.4 WASTE & RECYLING	01/01/18	31/12/21	69%	In Progress		
5.4.16	Trial commercial food waste composting systems.	01/01/19	31/12/20	50%	In Progress	Charlotte Klempin	Community Trial commenced 10th August 2020
5.4.17	Reduce pallets going to landfill by 50%.	01/01/18	31/12/21	70%	In Progress	Oliver Eclipse	
5.4.18	Identify cost-effective measures to reduce food waste and garden waste going to landfill.	01/01/18	31/12/18	100%	Complete		

Attachment F

	5.5 POLICY	01/01/18	31/12/21	57%	In Progress		
5.5.19	Embed sustainable practices and carbon reduction measures into all staff KPIs (Key performance indicator).	01/06/20	31/05/21	0%	In Queue	Managers Charlotte Klempin	
5.5.20	Facilitate staff training in energy efficiency, energy auditing, eco-driving, waste management etc.	01/06/20	31/05/21	0%	In Queue	Biggi Gosling, Charlotte Klempin	
5.5.21	Collaborate with other Councils to share and contribute advice through the Cities Power Partnership.	01/01/18	31/12/21	100%	Complete	Charlotte Klempin	
5.5.22	Sustainable purchasing policy.	01/07/20	02/07/21	0%	In Queue	Charlotte Klempin, Jodie Summers	
	6.1 ENERGY	01/01/18	31/12/21	22%	In Progress		
6.1.23	Lead, advocate for or assist with community-owned solar.	29/01/20	29/01/21	10%	In Progress	Robert Jennings	Terms of Reference for a feasibility study has been distributed to consultants
6.1.24	Provide information on household and business solar.	16/03/20	15/03/21	100%	Complete	Charlotte Klempin	First draft complete
6.1.25	Open up unused Council land for solar projects.	01/01/18	31/12/18	0%	Hold	Scott Allen, Stephen Baloban	
6.1.26	Engage with and lobby the Northern Territory Government, electricity generators and retailers and other relevant stakeholders to ensure a smooth transition to a renewable energy powered network is feasible. Transition to include innovative technologies to support renewable energy such as peer to peer trading.	01/01/18	31/12/21	15%	In Progress	Robert Jennings	Discussions to create virtual power plant. Meetings with relevant stakeholders. Council Joining Future Grid Energy project.
6.1.27	Attract a service that enables billing of renters for solar to make it more attractive for home-owners to install solar.	29/01/20	27/01/21	5%	In Progress	Scott Allen	Discussions with relevant stakeholders

Attachment F

6.2 TRANSPORT		01/12/19	29/11/21	13%	In Progress		
6.2.28	Set a target for active transport (walking and cycling) and commit to developing a bicycle plan.	01/06/20	31/05/21	0%	In Queue	Charlotte Klempin, Stephen Baloban	Plan to develop Bicycle Action Plan. Meetings with NTG have taken place.
6.2.29	Expand provision of safe, secure infrastructure for cyclists and pedestrians.	01/06/20	31/05/21	0%	In Queue	Stephen Baloban	Plan to develop Bicycle Action Plan. Meetings with NTG have taken place.
6.2.30	Develop and identity as a bike-friendly town.	01/06/20	31/05/21	0%	In Queue	Charlotte Klempin	Plan to develop Bicycle Action Plan. Meetings with NTG have taken place.
6.2.31	Facilitate meetings with key stakeholders to progress the incursion of electric vehicles in central Australia. Lobby NT Tourism and the NTG to set up a linked network of electric vehicles in central Australia. Desert Knowledge Australia.	01/12/19	29/11/21	15%	In Progress	Robert Jennings	Meetings with relevant stakeholders. Wrote submission to NTG electric vehicle paper.
6.2.32	Install electric vehicle charging stations in a central location.	01/02/20	01/02/21	50%	In Progress	Stephen Baloban	Officers are investigating installation of two further charging stations
6.3 WASTE & RECYLING		01/01/18	31/12/21	44%	In Progress		
6.3.33	Implement a kerbside recycling service for residents and businesses.	01/01/18	31/12/18	0%	Hold	Scott Allen	
6.3.34	Pending outcome of business case (action item 3), implement a food and garden organics kerbside collection service.	01/01/18	31/12/21	50%	In Progress	Charlotte Klempin	Community Trial commenced 10th August 2020
6.3.35	Home composting program implemented.	01/01/18	31/12/20	50%	In Progress	Charlotte Klempin	Held workshop in May 2020. Another Workshop will occur in September 2020
6.4 WASTEWATER		01/11/19	30/10/20	100%	Complete		
6.4.36	Lobby Power Water Corporation to reduce emissions from wastewater by investigating water efficiency programs and wastewater treatment.	01/11/19	30/10/20	100%	Complete	Scott Allen	ASTC engaged Power and Water Corporation. Due to logistics, health risks and infrastructure repair costs wastewater cannot be utilised.

Attachment F

	6.5 LEADERSHIP, AWARENESS & EDUCATION	01/01/18	31/12/21	26%	In Progress		
6.5.37	Lobby the NT Government to provide strong leadership on climate action.	01/11/19	02/11/21	35%	In Progress	Robert Jennings	NTG Climate Change Response submission. Meeting with relevant stakeholders.
6.5.38	Partner with key local organisations to develop or progress action on climate change initiatives.	01/10/19	01/10/21	50%	In Progress	Charlotte Klempin	Single Use Plastics Ban initiative. Educational stalls run by ALEC.
6.5.39	Engage with and support the community on climate change issues through the arts and through community events.	13/01/20	12/01/21	100%	Complete	Jeanette Shepherd	Officers are working to create an adult recycled arts prize
6.5.40	Establish an environmental grant under Council's Community Grants Program.	13/01/20	12/01/21	100%	Complete	Jeanette Shepherd	New Sustainability grant develop in 2020
6.5.41	Increase awareness of the science of, potential impacts, and mitigating actions of climate change within Council staff and within the community of Alice Springs.	01/01/18	31/12/21	0%	In Queue	Charlotte Klempin	
6.5.42	Support innovation through local responses to climate change.	01/01/18	31/12/21	0%	In Queue	Charlotte Klempin, Jeanette Shepherd	

Attachment F

4 DETAILED ANALYSIS

Not applicable for this reporting period, detailed analysis will occur over the period of 12 weeks.

5 BUSINESS UNIT REVIEW

Not applicable for this reporting period for the Environment department.

6 GOVERNANCE, RISK AND COMPLIANCE

Work, Health and Safety

- Adhere to Occupational Health and Safety Policy Statement and Directives requirements
- Incidents reported correctly within allocated timeframes
- Training requirements identified

Legislation Compliance

- Councils policies and procedures
- Australian Standards (AS 4454-2012 Composts, soil conditioners and mulches)
- Local Government Act 2008

Risks

- Update Councils Policy Statement and Directives and policies
- All Council plans reviewed
- Business plan developed and maintained
- Budget reviews through regular meetings
- Council reports
- Internal meetings

7 CORPORATE PLAN

Not applicable for this reporting period.



Charlotte Klemplin
ENVIRONMENT OFFICER

TO: ORDINARY COUNCIL MEETING - TUESDAY 13 OCTOBER 2020

SUBJECT: REQUEST TO REVOKE AND RETURN AN ALICE SPRINGS STREET NAME TO ALICE SPRINGS PLACE NAMES COMMITTEE RESERVE LIST

AUTHOR: DIRECTOR TECHNICAL SERVICES - SCOTT ALLEN

EXECUTIVE SUMMARY

This report requests that a street name, Thomas Street - gazetted in 1988, be revoked, and be added back to the Alice Springs Place Names Reserve List. This report gives history and context to this request.

IT IS RECOMMENDED:

That Council request the Place Names Committee revoke the following street name from the Place Names Register and add the name to the Alice Springs Place Names Reserve List:

Place ID 8031 - Thomas Street

REPORT

1. BACKGROUND

Alice Springs Town Council has been recently contacted by Mr Don Thomas, Grandson of the late Don Thomas (deceased 1972), to discuss the naming of a street after his Grandfather.

Officers have obtained information through the Office of the Place Names Committee to confirm a street was Gazetted in 1988 to be named Thomas Street in the Ilparpa Area of Alice Springs (ref: NT Government Gazette 11, 16 March 1988 - attachment A).

While the name was Gazetted, for an unknown reason the land was never surveyed or a road ever constructed, so the street does not exist on any Alice Springs maps.

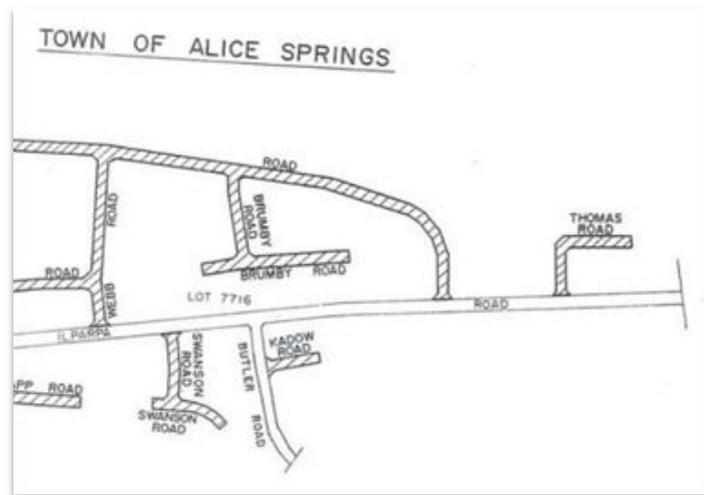


Image courtesy of NT Government Gazette 11 – 16 March 1988 (see Attachment A)

Report No. 226 / 20 cncl

2. DISCUSSION

The area in question has undergone developments that no longer support the construction of a Street in this area. This street would have been constructed within an area now defined as a single lot, Lot 8640.

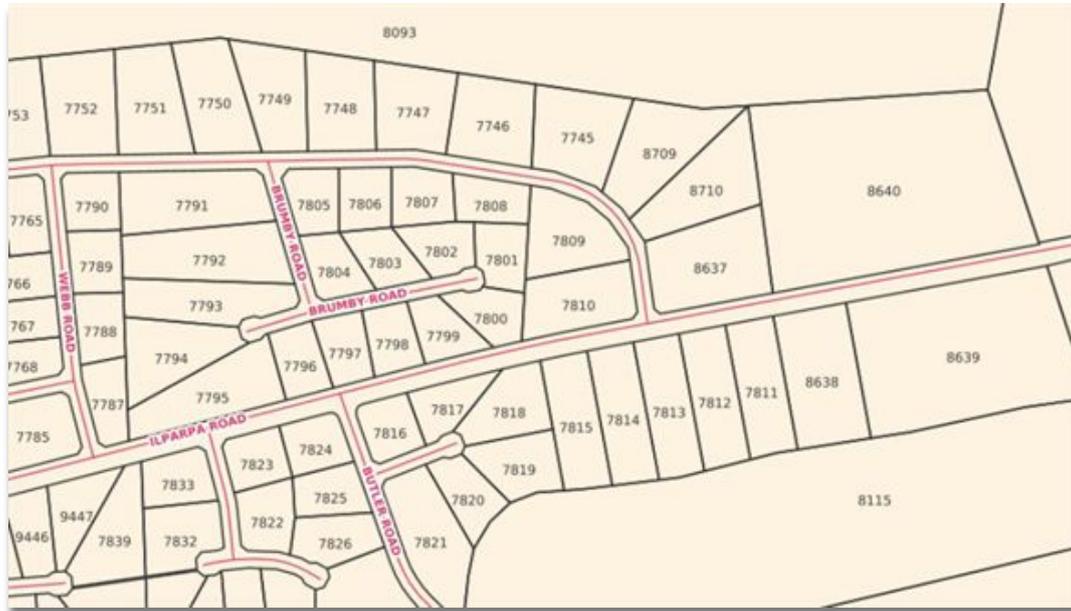


Image courtesy of NR Maps: nrmaps.nt.gov.au

After obtaining information from the office of the Place Names Committee, Officers have spoken to the family of the late Don Thomas again, who are supportive of the name being returned to the Alice Springs Place Names Committee Reserve List to allow it to be considered for the future naming of an appropriate Road or Park within the municipality. The family does not specifically consider the Ilparpa area as an integral location for this to occur.

Officers would like to ensure an opportunity exists to honour the late Don Thomas sometime in the future and appreciates your support in returning the name to the Alice Springs Place Names Committee Reserve List.

3. POLICY IMPACTS

This policy relates to the following objectives in the ***Alice Springs Town Council Strategic Plan 2018 – 2021***:

Objective 1: A Dynamic Community

1.1.2 Promote community engagement, cohesion and safety

By allowing this name to be returned to the Alice Springs Place Names Committee Reserve List, it allows the community input into the naming of a street or park within the Municipality through future community engagement.

Report No. 226 / 20 cncl

4. FINANCIAL IMPACTS

As there was never any surveying conducted or street signs erected, there would have been a minimal financial impact at the time the street was gazetted.

Should another street be named in the future, associated costs for surveying, street signs, and if appropriate, consultation with the community would apply. It is assumed these costs would need to be budgeted for, or absorbed through operational budget lines.

5. SOCIAL IMPACTS

The family of the late Don Thomas would like for a street to be named after him in the future. By revoking the name and returning it to the Alice Springs Place Names Reserve List, it allows this to occur.

6. ENVIRONMENTAL IMPACTS

Revoking a place name will have no environmental impact.

7. PUBLIC RELATIONS

Future community engagement into the naming of places within the Alice Springs municipality will be positively received.

8. ATTACHMENTS

Attachment A: [NT Government Gazette 11 – dated 16 March 1988](#)



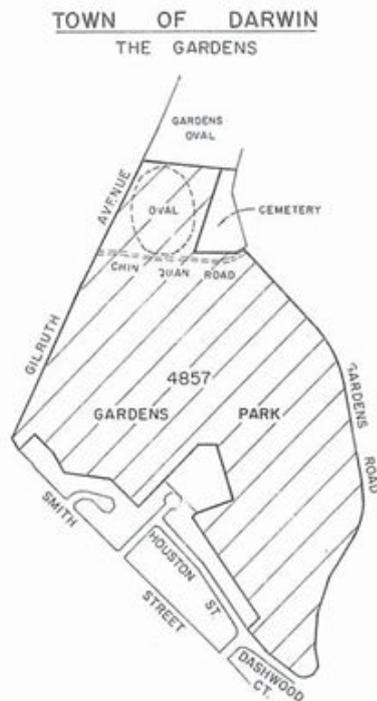
Scott Allen
DIRECTOR TECHNICAL SERVICES

and Housing, in pursuance of section 11 of the *Place Names Act*, approve the recommendation contained in a report by the Place Names Committee that the name of the park shown hatched on the plan appearing in the schedule be altered from Palmerston Park to Gardens Park.

Dated this second day of March 1988.

D. W. MANZIE
Minister for Lands
and Housing

SCHEDULE



13/11

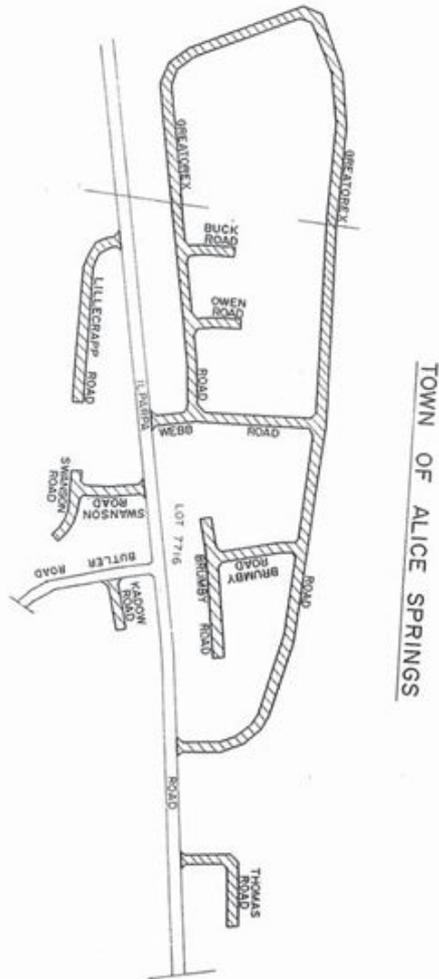
Place Names Act
NAMING OF PUBLIC PLACE

I, DARYL WILLIAM MANZIE, the Minister for Lands and Housing, in pursuance of section 11 of the *Place Names Act*, approve the recommendation contained in a report by the Place Names Committee that the roads shown hatched on the plan appearing in the schedule be named Brumby Road, Buck Road, Greatorex Road, Kadow Road, Lillecrapp Road, Owen Road, Swanson Road, Thomas Road and Webb Road as indicated on the plan.

Dated this second day of March, 1988.

D. W. MANZIE
Minister for Lands
and Housing

SCHEDULE



14/11

Place Names Act
NAMING OF PUBLIC PLACE

I, DARYL WILLIAM MANZIE, the Minister for Lands and Housing, in pursuance of section 11 of the *Place Names Act*, approve the recommendation contained in a report by the Place Names Committee that the road shown hatched on the plan appearing in the Schedule be named Beaufort Road as indicated on that plan.

Dated this second day of March 1988.

D. W. MANZIE
Minister for Lands
and Housing

TO: ORDINARY COUNCIL MEETING - TUESDAY 13 OCTOBER 2020

SUBJECT: ANIMATED SIGNS VISIBLE FROM ROADS WITHIN ALICE SPRINGS MUNICIPALITY

AUTHOR: MANAGER INFRASTRUCTURE - STEPHEN BALOBAN

EXECUTIVE SUMMARY

This report is to provide Usage of flashing lights or flashing lights in an animated sign including variable message boards visible from roads within Alice Springs Municipality

IT IS RECOMMENDED

- 1. That Council does not approve the installation of animated signs visible from Council roads, as per current Council Policy**
- 2. That Council review the Erection of Signs Policy**

REPORT

1. BACKGROUND

Alice Springs Town Council has recently received a complaint through NeatStreets (Report #10109705) in regard to an animated sign that has been installed at the Centrepoint building located on the corner of Gregory Terrace and Hartley Street in the Alice Springs CBD.

Council Officers contacted Mr Andrew Thomas from Red Centre Properties, informed him that the current Council policy did not support the installation of animated signs and he would need to submit an *Erection of Sign* application to seek permission from Council. This application has been received and is attached to this report (Attachment B).

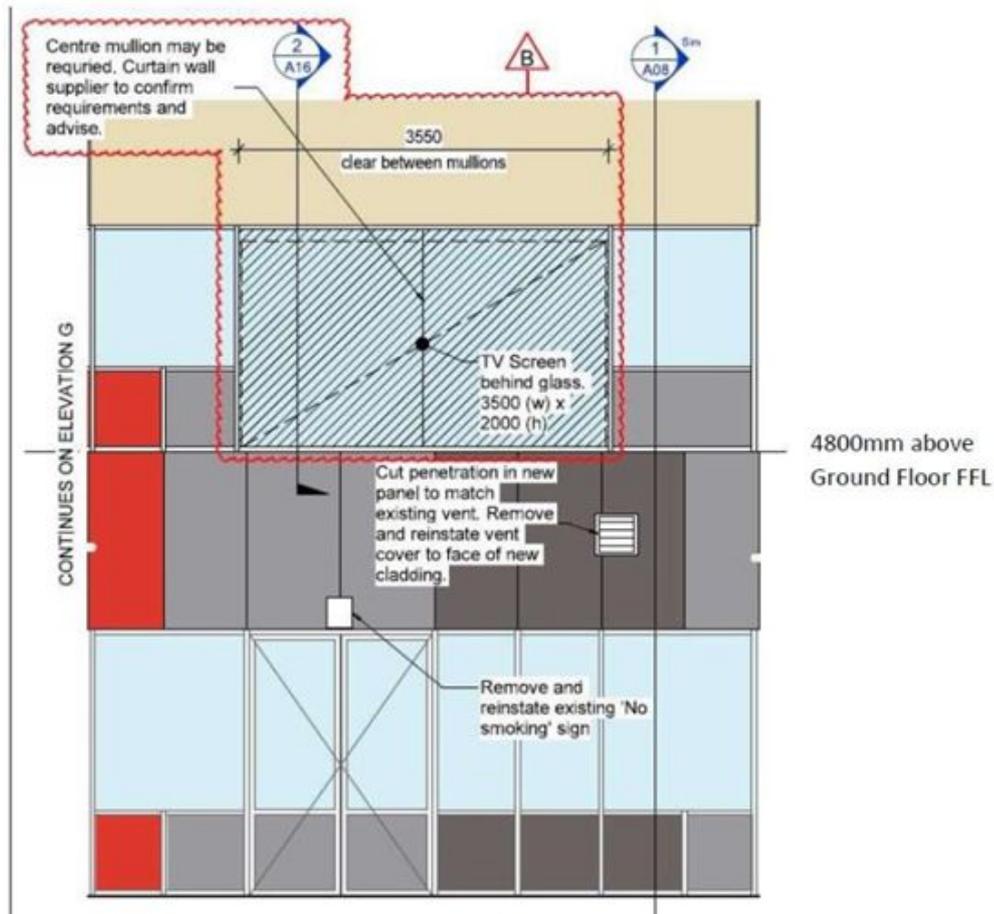
The animated sign has been installed but has not yet been approved by Council.



Report No. 227 / 20 cncl

2. DISCUSSION

In Attachment A the applicant has provided specifications and background on the installation of the sign.



14.3

*"...More broadly, the installation of the video screen has been negotiated with the Northern Territory Government under its recently released NTG Leased Property Stimulus Scheme. The overriding intent for the inclusion of this asset in agreed works is one of community benefit. **The video screen will be available for the sole purpose of community engagement, support and promotion. This will provide a valuable medium to promote events and activities benefiting Alice Springs and the surrounding region.**"*

The applicant requests that Council considers *General Condition 3.3* and their intent behind the installation:

3. General Conditions (extract)

*3.3 The Council may either unconditionally, or subject to such terms and conditions as it deems necessary, modify or waive the provisions of conditions 4,5, and 6 that follow, where it is of the opinion that the application of the same in respect of any particular sign would be impractical or unreasonable, or that the erection of the sign would be **in the general public interest**, and provided that the requirements of the General Conditions are satisfied.*

Report No. 227 / 20 cncI

Australian Standards

In 2015, the Council Officers investigated *fixed and portable variable message signs* (see Attachment F) and determined the following Australian Standards apply:

Australian Standard 4852.1-2009 - Variable message signs part 1 Fixed signs

Australian Standard 4852.2-2009 - Variable message signs part 2 Portable signs

1.2 APPLICATION It is intended that variable message signs complying with this Standard be used to provide traffic-related information to motorists, cyclists and pedestrians. This includes real-time traffic information relating to incidents, roadwork's and traffic times.

The recommendation Council received from the Engineer was:

Summary and Conclusions:

*"In summary the use of flashing signs (permanent or portable) should be limited to traffic management use on roads. **Any signs associated with advertising or of a marketing nature should be reviewed on a case by case basis by the relevant road authorities to ensure that the sign does not cause distraction to road users, or compete with effectiveness of traffic signs on or near public roads.**"*

In the Northern Territory

It is not permissible to have flashing lights and flashing lights in an animated sign including variable message boards visible from any road within the Northern Territory (*except for traffic control measures or road safety messages*).

Flashing lights and flashing lights in an animated sign including variable message boards are prohibited in the Northern Territory because they are likely to cause a distraction to drivers. Drivers and pedestrians must always remain focused without distractions to remain safe.

Bright lights are also are not permitted if they are likely to cause a distraction to drivers but illuminated backlighting signs (Non-flashing) such as BP, K-Mart, Target and Coles, etc. are acceptable and can be approved.

The Alice Springs Town Council

The Alice Springs Town Council *Erection of Sign Policy* (Attachment C) states:

3. General Conditions (extract)

*3.6 Animated or flashing signs and signs illuminated by exposed lamps, as distinct from backlighting or floodlighting, **shall not be approved.***

The Northern Territory Government

The Northern Territory Government - Department of Infrastructure, Planning and Logistics - *Advertising and Activities in Road Reserves* guidelines (attachment D) state that:

2.2 Prohibited signs in the road reserve (extract)

Due to the road safety risk they pose, signs of the following types are prohibited:

• Signs that are illuminated, **animated**, wind socks, mounted on vehicles or trailers, (this does not include vehicle "For Sale" signs, painted vehicles undertaking day-to-day business), or tethered devices.

Report No. 227 / 20 cncl

Legislation

Under the *Control of Roads Act*, the Department has the right to remove any sign erected within the NT Government's road reserve, and recover any costs incurred from the applicant/owner of the sign. Refer to Control of Roads Act, Part III, Division 9 (3) (a).

Darwin City Council

Darwin City Council has prohibited the use of any Animated Sign (or vehicle or trailer sign) within their municipality (Refer *Outdoor Advertising Signs Code* - Attachment E):

7.2 Commercial Zones (Extract)

Identification of the business should be the prime objective for signage, rather than promotional advertising. Where there is more than one business per building, a single sign that identifies the building and the various tenancies is preferred to multiple signs.

10. Assessment Criteria (Extract)

10.1 Animated and Illuminated Signs within and/or visible from NT Government Road Reserves
Placement of animated advertising signs (including variable message boards) **will not be permitted** either within view of or in NT Government road reserves except for traffic control measures or road safety messages.

Examples of other non-compliant animated signs within the Alice Springs CBD

The following animated signs have been installed on businesses within the Alice Springs CBD and have not applied for, or obtained Council approval.



ANZ Bank, Gregory Terrace within the Alice Springs CBD



Framptons Real Estate Office, Hartley Street within the Alice Springs CBD

Report No. 227 / 20 cncI



Red Hot Arts Office, Bath Street within the Alice Springs CBD

3. **POLICY IMPACTS**

This policy relates to the following objectives in the ***Alice Springs Town Council Strategic Plan 2018 – 2021***:

Objective 1: A Dynamic Community

1.3: Safe and reliable public infrastructure

Council's aim is to improve traffic safety within the Alice Springs CBD and municipality

4. **FINANCIAL IMPACTS**

There is no expected to be any financial impact for Council.

If a decision is made to reject the application, the applicant may incur costs for sign removal.

5. **SOCIAL IMPACTS**

In their application, the applicant has requested Council consider their intent behind the installation:

"... The video screen will be available for the sole purpose of community engagement, support and promotion. This will provide a valuable medium to promote events and activities benefiting Alice Springs and the surrounding region."

6. **ENVIRONMENTAL IMPACTS**

Nil

7. **PUBLIC RELATIONS**

Council decisions that improve road safety are seen as a positive, however, a decision that declines the application may be considered unfavourable to the applicant and future applicants.

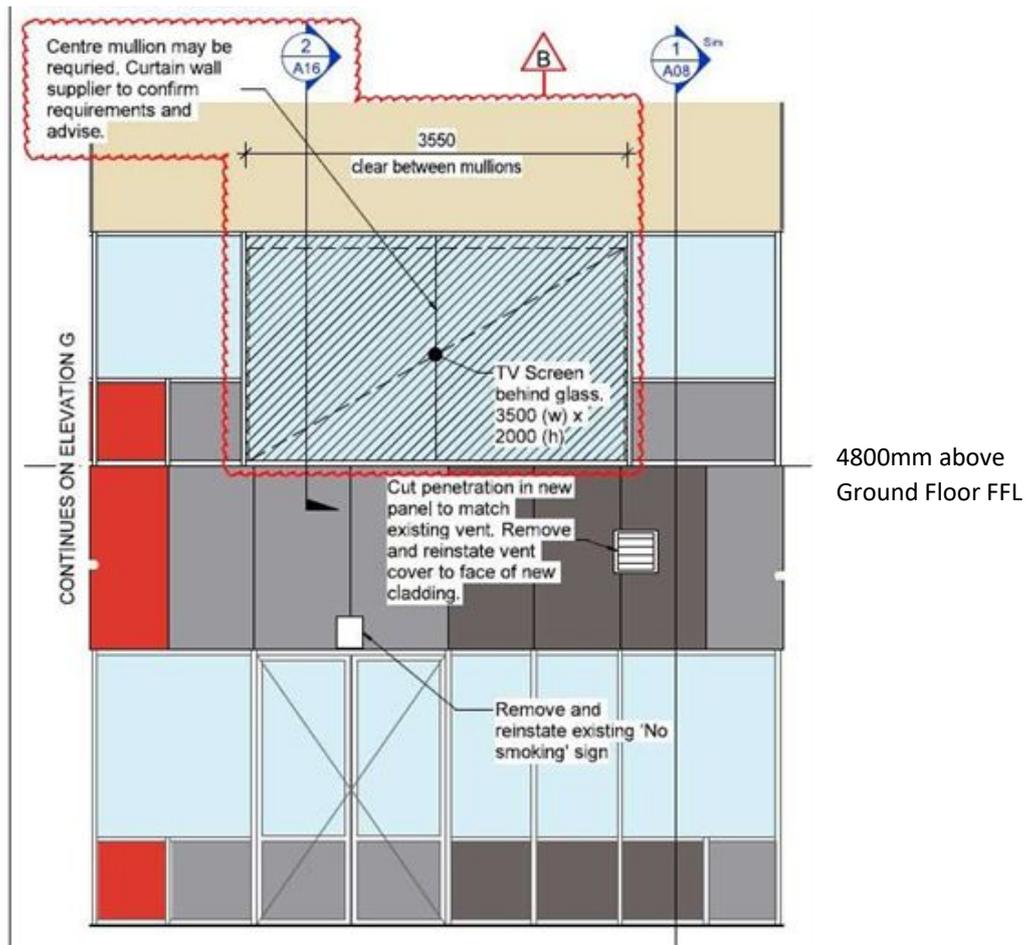
Report No. 227 / 20 cncI

8. ATTACHMENTS

- Attachment A: [Centrepoint Application - Sign specifications and background](#) (also included in attachment B)
- Attachment B: [Centrepoint Application - Erection of Sign](#) (Commercial, Industrial or Institutional Property) Application
- Attachment C: [Alice Springs Town Council - Erection of Sign Policy - 27 April 2015](#)
- Attachment D: [NT Government - Advertising and Activities in Road Reserves - 17 February 2020](#) (Guidelines)
- Attachment E: [Darwin City Council - Outdoor Advertising Signs Code - 23 February 2010](#) (Policy)
- Attachment F: [Greenhill Engineers - Review of Flashing Sign Usage on Road Reserves - 25 March 2015](#)



Stephen Baloban
MANAGER INFRASTRUCTURE



14.3

The Building Owner notes that under General Condition 3.6 that animated signs shall not be approved notwithstanding that this prohibition may be modified or waived by Council under General Condition 3.3.

In submitting a request that the requirements of General Condition 3.6 be waived the Building Owner submits that the sign meets the requirements of General Condition 3.1 and therefore can consider this application under General Clause 3.3.

More broadly, the installation of the video screen has been negotiated with the Northern Territory Government under its recently released NTG Leased Property Stimulus Scheme. The overriding intent for the inclusion of this asset in agreed works is one of community benefit. The video screen will be available for the sole purpose of community engagement, support and promotion. This will provide a valuable medium to promote events and activities benefiting Alice Springs and the surrounding region.

To the requirements of General Condition 3.1 the building owner offers the following

(I) The amenity of the area

The subject property, Centrepoint Building, is a large scale 2 storey commercial building located in the Alice Springs CBD. While this is new technology the Building Owner submits that this only enhances the usability, flexibility, and effectiveness of the asset rather than speaking to its impact on the amenity of the area.

Notwithstanding this the operation will be limited to times that further fit with the amenity and commercial use of this precinct.

The video screen also faces directly to open space to the north east so does not directly impact the visual amenity of surrounding occupants.

To this consideration the building owner believes that the presence of the screen is not in conflict with present use and amenity of the area

(II) The architectural character of appearance of the building streetscape or precinct

The proposed signage has been architecturally designed and planned to integrate within a broader building upgrade. The upgrade of the building's facade provides a benefit to its tenants via improved environmental standards while also providing an improved modern aesthetic that is in keeping with more recent developments within this CBD precinct.

Being physically and visually integrated into the architecture of the building the Building Owner submits that the video screen is in keeping with the developing modern character and appearance of this building and the surrounding precinct.

(III) Traffic safety

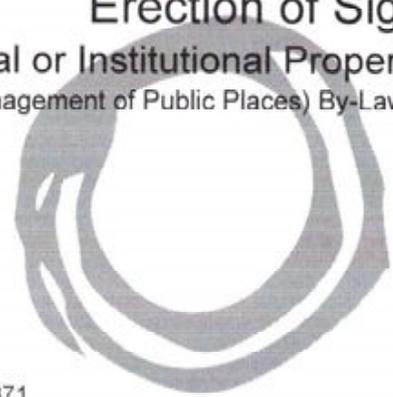
The building owner believes that the placement of the video screen will not unduly distract road users as it is located nearly 4m above their direct eye line. All road users will continue to have an unimpeded view whilst entering and exiting the intersection.

Further, there are no traffic control signals in the area that the screen can distract road users from, nor will it be mistaken for same

Should council deem that the proposal meets the requirements of General Condition 3.1 then the Building Owner respectfully requests that consideration of the significant public interest and community benefit, including the absence of any commercial motive, be paramount in any final decision.



Erection of Sign
Commercial, Industrial or Institutional Property
Alice Springs (Management of Public Places) By-Laws



Erection of Sign - Commercial,
Industrial or Institutional Property

Applicant Details

Applicant Name	Andrew Thomas
Organisation Name	Red Centre Properties
Postal Address	PO Box 574 Alice Springs NT 0871
Phone	Mobile 0418534848 Fax
Email Address	andrew@redcentreproperties.com.au
Contractor Name	Active Displays

Apply for a permit to erect a sign as follows:

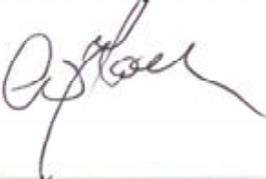
Type of Sign (as per Council Sign Policy) Window/Wall Sign
 Address and location where sign is being erected: 12 Gregory Tce Alice Springs
 Dimensions of sign (including heights from pavement level if free standing or projecting sign):
 3000mm x 2500mm

Construction materials: Transparant film video screen
 Wording Colours: Animated

Note: The sketch plan must be submitted with application and must contain the above information.

Date of proposed sign erection

I ~~We~~ agree to be bound by the conditions determined by the Council or its delegate.

Signature:  Date: 7th September 2020

OFFICE USE ONLY

Receipt Number: _____ Date: _____
 Approval is granted for the purpose and times specified above subject to the following conditions:

Delegate of Council: _____ Date: _____
 Position of Delegate: _____



Erection of Sign

Commercial, Industrial or Institutional Property

Alice Springs (Management of Public Places) By-Laws

Sketch Location Of Proposed Sign

Sketch must indicate accurately: street names, location of sign on lot, dimensions of sign, wording, colours, height from ground level if freestanding or projecting sign.

See Attachment A

14.3



Erection of Sign Commercial, Industrial or Institutional Property Alice Springs (Management of Public Places) By-Laws

Building Planning Permits if required

You **must** check with a Building Certifier as a Building and or Planning Permit may be required.

Building Certifier

Is a Building Permit required: Yes No

Is a Planning Permit required: Yes No

Building Certifier or Council Officer

Is a Structural Certificate required: Yes No

Signature Date

Signature Date

Additional Approvals may be required

Power&Water

Applications for advertising signs etc which are in close proximity to overhead or underground power cables, water mains or sewer mains require approval from the Power and Water Authority

Signature Date

DPI Roads Division

Approval is necessary for any signs facing onto the road under the care and control of the DPI Roads Division

Signature Date

Dial Before You Dig

Phone 1100

Signature Date

NT Gas Pty Ltd

(6 Kidman St - 8958 9100)

Signature Date

14.3



Erection of Sign Commercial, Industrial or Institutional Property Alice Springs (Management of Public Places) By-Laws



Erection of Sign Policy (Amended as per Council Meeting 25/03/1996)

1. Preamble

This Erection of Signs policy should be read and applied in conjunction with the Alice Springs (Control of Public Places) By-Laws which regulate the erection of signs within the municipality of Alice Springs.

This policy does not relate to traffic signs, sandwich boards, temporary signs, banners, signs required by regulation and various other excluded signs (see definition of sign in section 2 for further detail in this regard).

Nothing in this policy should be construed as indicating any likelihood of approval or as prescribing standards for such excluded signs, which may also require approval under the Alice Springs (Control of Public Places) By-Laws.

2. Definitions (See "Attachment A" drawing of sign types for diagrammatical representation)

"Public Place" means any place within the municipality of Alice Springs which is open to or used by the public, but for the purpose of the application of this policy does not include indoor areas.

"Sign" means any writing (including letter, word or numeral); pictorial representation (including illustration or decoration); emblem (including device, symbol or trademark); flag (including banner or pennant); or any other figure of similar character; which:

- (a) is a structure or any part thereof, or is attached to, painted on, or in any other manner represented on a building or other structure; and
- (b) is used to announce, direct attention to, or advertise; and
- (c) is on, over or in view of a public place.

but for the purposes of these conditions does not include:

- (a) traffic or similar regulatory devices, legal notices, or warnings at railway crossings;
- (b) temporary signs including banners announcing a campaign, drive or event of political, civic, philanthropic, educational or religious organisations;
- (c) memorial signs or tablets;
- (d) signs denoting architect, engineer or contractor when placed on construction sites and not exceeding 0.5m in area or combined signs denoting architect, engineer and contractor not exceeding 2.5m in area;
- (e) signs required to be maintained by law or government order or regulation, with a total surface area not exceeding 1.0m on any lot;
- (f) temporary signs displayed for the purpose only of advertising premises for sale or lease, providing such signs have a total surface area not exceeding 0.6m ;
- (g) small signs displayed for the direction or convenience of the public, including signs which identify rest rooms, freight entrances, or the like, with a total surface area not exceeding 0.5m on any lot and directional signs, which may be erected only with the consent of the Council provided they conform to the size and shape of a standard street name sign, are white on brown, and where possible fixed to the same post as the street name sign;
- (h) temporary signs displayed for the purpose only of advertising a group development provided such signs have a total surface area not exceeding 2.5m ;
- (i) sandwich boards, spinners and other temporary lightweight signs, less than 1.0sq. metres insurface area.

Fascia Sign means a sign attached to or painted on a fascia of a building which has a height of no greater than 600mm.

Roof Sign means a sign attached to or painted on a roof of a building.



Erection of Sign Commercial, Industrial or Institutional Property Alice Springs (Management of Public Places) By-Laws



Erection of Sign Policy - Continued

(Amended as per Council Meeting 25/03/1996)

"Wall Sign" means a sign attached to or painted on a wall of a building.

"Fence Sign" means a sign attached to or painted on a fence or free-standing wall.

Projecting Sign means a sign which projects perpendicularly or horizontally from a building.

Free Standing Sign means a sign attached to or painted on a fence or free-standing wall.

Sky Sign means a projecting sign (not including flags or flag poles) which will alter the silhouette of any part of the roof line of the building (including the roof lines of awnings and verandahs) by extension beyond or above the horizontal walls, parapet or roof of the building, lift tower or plant room.

Height of Sign means the difference between ground level and the highest point of the sign.

Surface Area of a sign means that entire area within a single continuous perimeter enclosing the extreme limit of writing, representation, emblem, or any figure or similar character, together with any material or colour, forming an integral part of the display or used to differentiate such sign from the background against which it is placed, but does not include the supporting structure of the sign.

The surface area of a double-faced sign shall include only one of the sides when:

- (i) the sides are back to back; OR
- (ii) the sides are divergent but display identical writing or other representation in substantially different directions.

Any additional side of a multi-faced sign shall be included in the assessment of surface area.

Backlighting in relation to a sign shall include the internal illumination of a sign box and the internal illumination of individual letters or characters comprising a sign provided that the sign box, letter or character is constructed of translucent and not transparent materials.

3. General Conditions

3.1 The Council will not approve a sign which it considers to be offensive, or when it is of the opinion that the type, position, size, appearance, illumination, animation, content, or other characteristics of the sign may adversely affect:

- (i) the amenity of the area;
- (ii) the architectural character or appearance of the building, streetscape or precinct;
- (iii) traffic safety.

3.2 The Council will not approve a sign unless it complies with the requirements of all other relevant Northern Territory Government departments and authorities.

3.3 The Council may either unconditionally, or subject to such terms and conditions as it deems necessary, modify or waive the provisions of conditions 4,5, and 6 that follow, where it is of the opinion that the application of the same in respect of any particular sign would be impractical or unreasonable, or that the erection of the sign would be in the general public interest, and provided that the requirements of the General Conditions are satisfied.

3.4 Sky signs shall generally not be approved, except in specific cases with the consent of the Council, where it can be demonstrated that they will not compromise the intent of these General Conditions.

3.5 Fence signs shall generally not be permitted except in industrial areas, and must in all cases comply with the General Conditions.

3.6 Animated or flashing signs and signs illuminated by exposed lamps, as distinct from backlighting or floodlighting, shall not be approved.



Erection of Sign Commercial, Industrial or Institutional Property Alice Springs (Management of Public Places) By-Laws



Erection of Sign Policy - Continued

(Amended as per Council Meeting 25/03/1996)

3.7 Every sign shall be structurally sufficient to withstand dead and live loads in accordance with the relevant Australian Standard or Code, and the Council will require a certificate signed to that effect by a qualified structural engineer before granting approval to projecting or free-standing signs. Council further require that for projecting or free-standing signs, a post construction inspection be completed by a qualified structural engineer and the issue of an Engineer's Certificate to this affect be submitted to Council no later than fourteen (14) days after the erection of the sign.

3.8 Free standing signs shall not be erected or placed on or over land under the care and control of the Council.

3.9 All free standing signs shall be permanently fixed and supported to the satisfaction of the Council.

4. Signs in respect of Home Occupations and Bed and Breakfast use on Residential and Rural Residential Lots

4.1 Where approval has been granted by the Northern Territory Planning Authority for a home occupation or for a bed and breakfast development as defined in the Alice Springs Control Plan 1992 on a residential or rural residential lot, the following restrictions shall apply:

- (i) Signs shall be restricted in content to the name and nature of the permitted activity;
- (ii) The surface area of the sign shall not exceed 0.3m²;
- (iii) Signs affixed to buildings or fences shall be at ground storey level only, and shall not be affixed to fascias or awnings;
- (iv) Freestanding signs shall not exceed 1.20m in height;
- (v) Signs shall comply with the General Conditions set out in 3 above.

5. Signs on Commercial, Industrial and Institutional Buildings

5.1 Sign content in the case of signs located at ground and first storey levels shall be restricted to the name, insignia and type of business activity combined with the advertising of those products or services being offered on the site.

5.2 Signs located at the ground and first story levels, including fascia signs, roof signs, wall signs projecting signs and signs on or under awnings may be approved provided that:

- (i) they are consistent with the provisions of the General Conditions;
- (ii) the clearance between pavement level and any sign projecting from a building or affixed to an awning shall not be less 2.4 metres;
- (iii) the sign does not encroach within 600mm of the vertical line from the kerb;
- (iv) in the case of a wall or roof sign, the total surface area of the sign does not exceed 25% of the area of the wall or roof in the case of commercial and institutional buildings, or 50% of the area of the wall or roof in the case of industrial buildings, to a maximum of 20 square metres;
- (v) in the case of projecting signs the surface area does not exceed 1.5 square metres;
- (vi) internally illuminated signs under a street awning shall have a maximum surface area of one square metre and shall not be closer together than 3 metres.

5.3 Signs above first storey level shall be restricted in content to the name of the building and the name, insignia and type of activity of the principal occupant. Such signs shall not project from the building and shall constitute only separate characters and or symbols individually affixed to or represented on the building facade. Generally there shall not be more than one sign on each face of the building above the first floor level;



Erection of Sign Commercial, Industrial or Institutional Property Alice Springs (Management of Public Places) By-Laws



Erection of Sign Policy - Continued

(Amended as per Council Meeting 25/03/1996)

6. Freestanding Signs on Lots other than those approved for Home Occupations or Bed and Breakfast

- 6.1 Freestanding signs may be approved on lots used for commercial and industrial purposes provided that:
- (i) sign content is restricted to the name, insignia and type of business activity combined with the advertising of the principal product or service being offered on the site;
 - (ii) Only one freestanding sign shall be permitted on a lot, or in the case of lots with long street frontages, the distance between such signs as at least 50 metres;
 - (iii) The height of freestanding signs shall not exceed 6 metres;
 - (iv) The surface area of freestanding signs shall not exceed 6 square metres, except that the Council may give consideration to the approval of such signs with a greater
- 6.2 Freestanding signs may be approved on sites used for institutional, educational or other similar purposes provided that:
- (i) sign content is restricted to the name, insignia and type of activity;
 - (ii) the surface area of the sign shall not exceed 3 square metres and the height shall not
 - (iii) the amenity of any adjoining residential area is not adversely affected.
- 6.3 Freestanding signs may be approved on sites used for recreational purposes provided that:
- (i) the area of that portion of the sign which is used to announce, direct, direct attention to, or advertise a product or a place has a surface area no greater than 2 square metres;
 - (ii) the height of the sign does not exceed 6 metres;
 - (iii) the amenity of any adjoining residential area is not adversely affected.

14.3

see policy

Erection of Sign Guidelines

1. Signs permitted under 1 and 2 must conform in principle to the illustration 3.1 and:
 - (a) The total area of signs on any façade shall not exceed 25% of the area of that façade.
 - (b) The total area of an illuminated sign shall be:
 - (i) internally illuminated signs under a street awning one square metre each side of each sign. Signs not closer than three metres.
 - (ii) Internally illuminated pylon signs, permitted for identification signs only 5 square metres each side per street frontage.
 - (iii) No illuminated sign shall have any flashing component.
2. Buildings surrounded by unbuilt areas on land (such as service stations, supermarkets etc) may have one pylon sign per street frontage not exceeding the restrictions of Clause 3 in surface area in addition to the restriction in Clause 2.
3. Sign below upper limits of the building may be permitted given due consideration to size and relationship to other signs on the building, provided they remain within the 25% limit on the façade.
4. Sky signs, ie signs fixed to and projecting above the skyline of the building will not be permitted.
5. Directional signs are permitted at Council's discretion but they must conform to the size and shape of a standard street name sign and where possible be fixed to the same post as the street name sign, with a maximum of two per post in addition to the street sign.
6. Colour of directional signs should not be the same as street name signs, but should be white on brown or brown on beige.
7. No sign to encroach within 600mm of the vertical line from the kerb unless no more than 5mm thick and fixed flush to the awning.
8. Every sign shall be structurally sufficient to withstand dead and live loads including wind loads in accordance with the current SAA code.
9. A certificate signed by a qualified structural engineer must be submitted with an application for a projecting or freestanding signs. Projecting and freestanding signs require a post construction inspection by a qualified structural engineer and the issue of an Engineer's Certificate to this affect.
10. "Signs" include any structure or device used for advertising purposes and does not include temporary structures, canvas or other materials designed to be removed within a certain period of time.



Erection of Sign Commercial, Industrial or Institutional Property Alice Springs (Management of Public Places) By-Laws

Erection of Sign Guidelines - Continued

11. Notwithstanding the above, the Council will give consideration to approval of signs with a grater surface area than specified:
 - (a) Such signs are corporate signs regularly used throughout Australia;
 - (b) Such signs are located so as to be surrounded by largely unbuilt on land.
 - (c) The Council is of the opinion that there will be no detrimental affect on the amenity of the area.
12. That with the exception of flashing signs which in the opinion of the Council detrimentally affect the amenity of the area, (or any other signs which flagrantly breach the Policy and in respect of which significant objections are received) and signs erected on properties which have been the subject of Instruments of Determination under the Planning Act made subsequent to 9 June 1992, all existing erected signs as at 31 December 1993 which do not already have approval under the Alice Springs (Control of Public Places) By-laws, be regarded as "legal non-conforming uses" for the purposes of the implementation of the Policy.
13. That all advertising signs erected after 31 December 1993 shall comply with the provisions of the "Erection of Signs" Policy, and all relevant provisions of the Alice Springs (Control of Public Places) By-laws.

Standard conditions for approval of Structures, Awnings and Signs Projecting Over or encroaching on Council Road Reserves

1. The structure shall have the approval of the NT Building Board and shall be erected in accordance with the NT Building Code and also the satisfaction of the Director Planning and Infrastructure at no cost to the Council.
2. In the case of verandahs, the minimum height between any part of the footpath and any part of the underside of the roof structure shall be 2.40 metres.
3. The structure does not encroach within 600mm of the vertical line from the kerb.
4. Prior to construction, the owner shall obtain the necessary permit from the Council to proceed with construction under the Alice Springs (Control of Public Places) By-Laws.
5. The owner shall maintain the structure in good repair to the satisfaction of the Council.
6. The owner shall comply with all statutes and ordinances now or hereafter in force, and all regulations and by-laws of all other relevant authorities and all requirements and orders lawfully given or made by any public body or authority relating to the structure.
7. The owner shall indemnify the Council and keep it indemnified against all actions, proceedings, accounts, claims, suits or demands which may be incurred by reason or in respect of the erection, maintenance or existence of the structure or any part thereof.
8. The owner shall insure against all actions, proceedings, accounts, claims, suits, demands, costs, damages, expenses, losses and liabilities referred to in 7 above by a policy which shall provide cover of not less that ten million dollars (\$10,000,000.00).
9. The owner shall not sell or otherwise dispose of his interest in the said land without first ensuring that any purchaser or other person taking title to the same has also agreed (in such form as the Council may reasonably require) to be bound by the terms and conditions set out above.

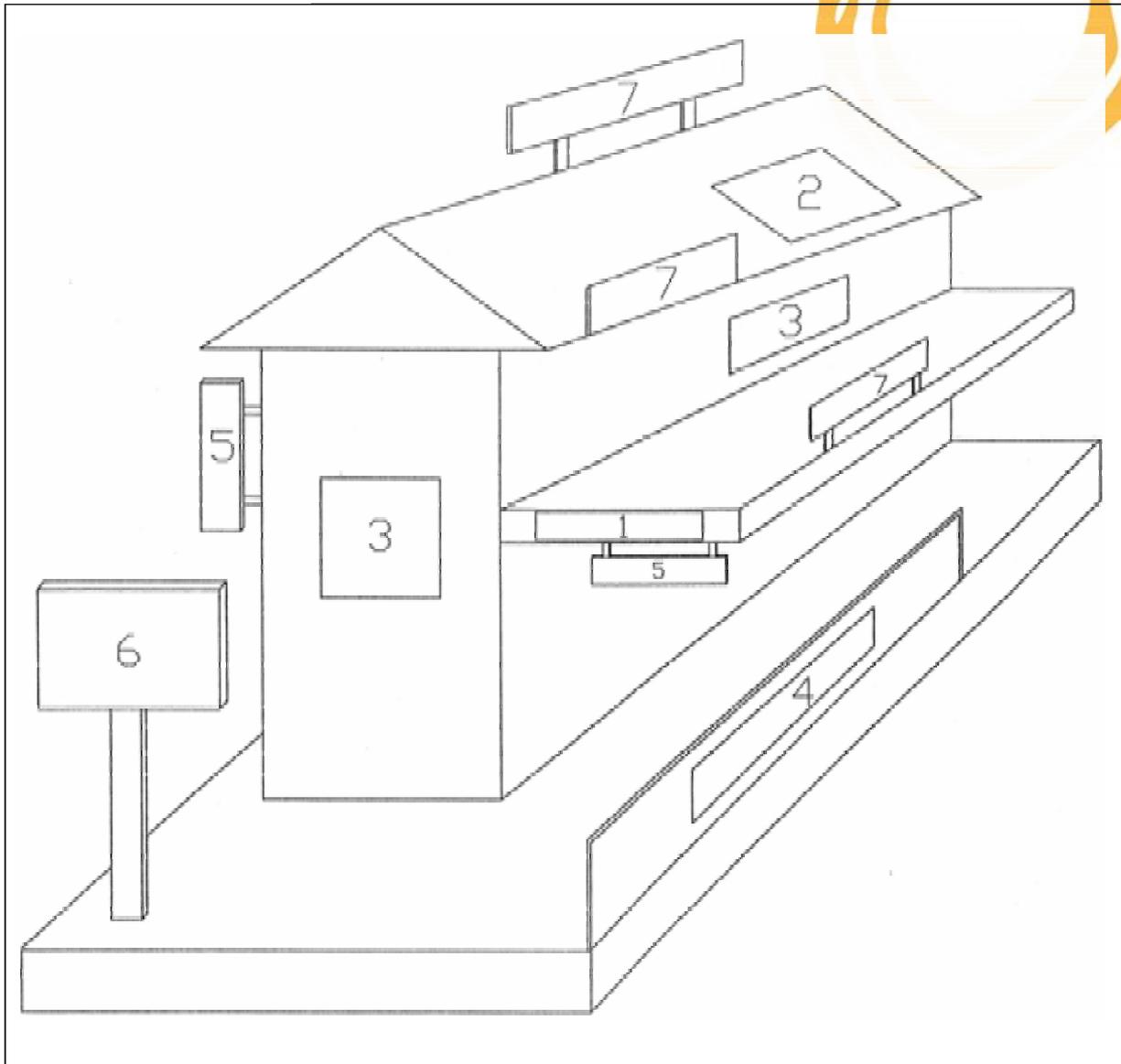


Erection of Sign

Commercial, Industrial or Institutional Property

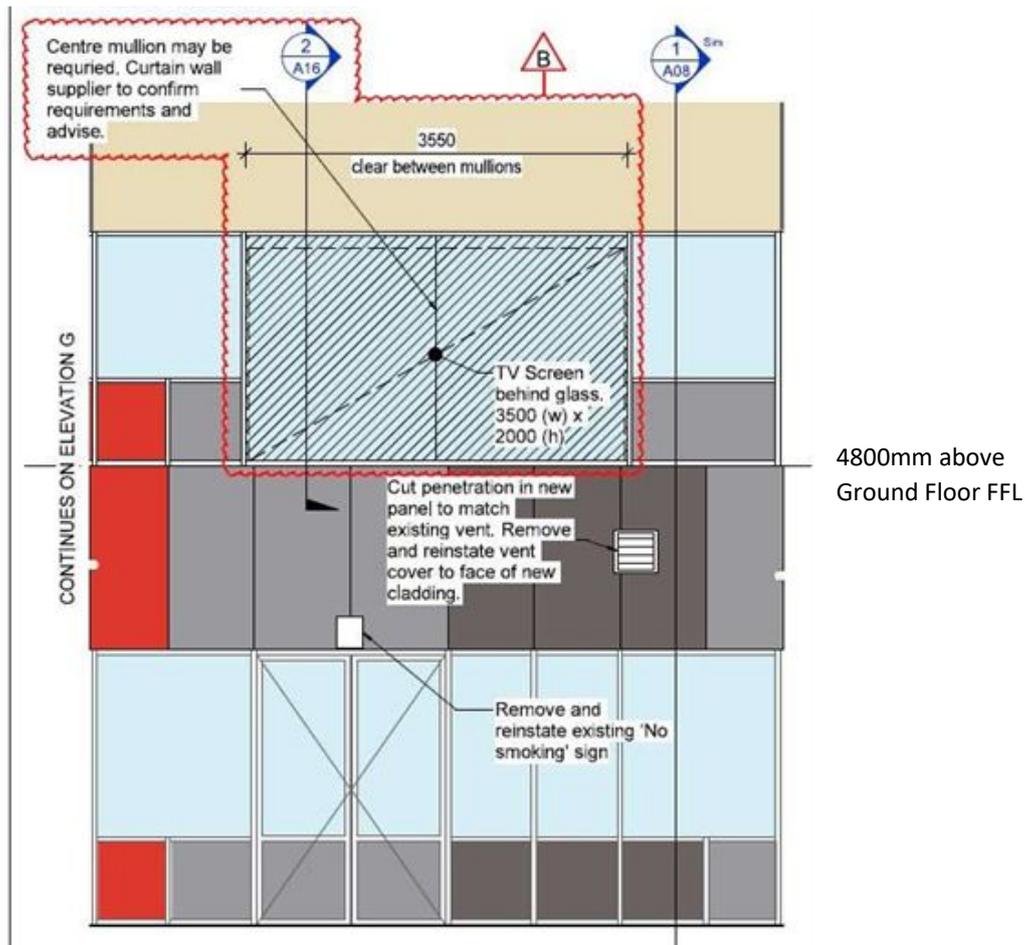
Alice Springs (Management of Public Places) By-Laws

Types of Signs



14.3

1. Fascia Sign
2. Roof Sign
3. Wall Sign
4. Fence Sign
5. Projecting Sign
6. Freestanding Sign
7. Sky Sign



14.3

The Building Owner notes that under General Condition 3.6 that animated signs shall not be approved notwithstanding that this prohibition may be modified or waived by Council under General Condition 3.3.

In submitting a request that the requirements of General Condition 3.6 be waived the Building Owner submits that the sign meets the requirements of General Condition 3.1 and therefore can consider this application under General Clause 3.3.

More broadly, the installation of the video screen has been negotiated with the Northern Territory Government under its recently released NTG Leased Property Stimulus Scheme. The overriding intent for the inclusion of this asset in agreed works is one of community benefit. The video screen will be available for the sole purpose of community engagement, support and promotion. This will provide a valuable medium to promote events and activities benefiting Alice Springs and the surrounding region.

To the requirements of General Condition 3.1 the building owner offers the following

(I) The amenity of the area

The subject property, Centrepoint Building, is a large scale 2 storey commercial building located in the Alice Springs CBD. While this is new technology the Building Owner submits that this only enhances the usability, flexibility, and effectiveness of the asset rather than speaking to its impact on the amenity of the area.

Notwithstanding this the operation will be limited to times that further fit with the amenity and commercial use of this precinct.

The video screen also faces directly to open space to the north east so does not directly impact the visual amenity of surrounding occupants.

To this consideration the building owner believes that the presence of the screen is not in conflict with present use and amenity of the area

(II) The architectural character of appearance of the building streetscape or precinct

The proposed signage has been architecturally designed and planned to integrate within a broader building upgrade. The upgrade of the building's facade provides a benefit to its tenants via improved environmental standards while also providing an improved modern aesthetic that is in keeping with more recent developments within this CBD precinct.

Being physically and visually integrated into the architecture of the building the Building Owner submits that the video screen is in keeping with the developing modern character and appearance of this building and the surrounding precinct.

(III) Traffic safety

The building owner believes that the placement of the video screen will not unduly distract road users as it is located nearly 4m above their direct eye line. All road users will continue to have an unimpeded view whilst entering and exiting the intersection.

Further, there are no traffic control signals in the area that the screen can distract road users from, nor will it be mistaken for same

Should council deem that the proposal meets the requirements of General Condition 3.1 then the Building Owner respectfully requests that consideration of the significant public interest and community benefit, including the absence of any commercial motive, be paramount in any final decision.



OPERATIONAL POLICY

ERECTION OF SIGNS

1. Preamble

This "Erection of Signs" policy should be read and applied in conjunction with the Alice Springs (Control of Public Places) By-Laws which regulate the erection of signs within the municipality of Alice Springs.

This policy does not relate to traffic signs, sandwich boards, temporary signs, banners, signs required by regulation and various other excluded signs (see definition of "sign" in section 2 for further detail in this regard).

Nothing in this policy should be construed as indicating any likelihood of approval or as prescribing standards for such excluded signs, which may also require approval under the Alice Springs (Control of Public Places) By-Laws.

2. Definitions (See "Attachment A" drawing of sign types for diagrammatical representation)

"Public Place" means any place within the municipality of Alice Springs which is open to or used by the public, but for the purpose of the application of this policy does not include indoor areas.

"Sign" means any writing (including letter, word or numeral); pictorial representation (including illustration or decoration); emblem (including device, symbol or trademark); flag (including banner or pennant); or any other figure of similar character; which:

- (a) is a structure or any part thereof, or is attached to, painted on, or in any other manner represented on a building or other structure; and
- (b) is used to announce, direct attention to, or advertise; and
- (c) is on, over or in view of a public place.

but for the purposes of these conditions does not include:

- (a) traffic or similar regulatory devices, legal notices, or warnings at railway crossings;
- (b) temporary signs including banners announcing a campaign, drive or event of political, civic, philanthropic, educational or religious organisations;
- (c) memorial signs or tablets;
- (d) signs denoting architect, engineer or contractor when placed on construction sites and not exceeding 0.5m² in area or combined signs denoting architect, engineer and contractor not exceeding 2.5m² in area;
- (e) signs required to be maintained by law or government order or regulation, with a total surface area not exceeding 1.0m² on any lot;

- (f) temporary signs displayed for the purpose only of advertising premises for sale or lease, providing such signs have a total surface area not exceeding 0.6m²;
- (g) small signs displayed for the direction or convenience of the public, including signs which identify rest rooms, freight entrances, or the like, with a total surface area not exceeding 0.5m² on any lot and directional signs, which may be erected only with the consent of the Council provided they conform to the size and shape of a standard street name sign, are white on brown, and where possible fixed to the same post as the street name sign;
- (h) temporary signs displayed for the purpose only of advertising a group development provided such signs have a total surface area not exceeding 2.5m²;
- (i) sandwich boards, spinners and other temporary lightweight signs, less than 1.0sq. metres in surface area.

"Fascia Sign" means a sign attached to or painted on a fascia of a building which has a height of no greater than 600mm.

"Roof Sign" means a sign attached to or painted on a roof of a building.

"Wall Sign" means a sign attached to or painted on a wall of a building.

"Fence Sign" means a sign attached to or painted on a fence or free-standing wall.

"Projecting Sign" means a sign which projects perpendicularly or horizontally from a building.

"Free Standing Sign" means a sign erected on one or more poles, pylons or other supports, and which is not part of a building or other structure.

"Sky Sign" means a projecting sign (not including flags or flag poles) which will alter the silhouette of any part of the roof line of the building (including the roof lines of awnings and verandahs) by extension beyond or above the horizontal walls, parapet or roof of the building, lift tower or plant room.

"Height of Sign" means the difference between ground level and the highest point of the sign.

"Surface Area" of a sign means that entire area within a single continuous perimeter enclosing the extreme limit of writing, representation, emblem, or any figure or similar character, together with any material or colour, forming an integral part of the display or used to differentiate such sign from the background against which it is placed, but does not include the supporting structure of the sign.

The surface area of a double-faced sign shall include only one of the sides when:

- (i) the sides are back to back; OR
- (ii) the sides are divergent but display identical writing or other representation in substantially different directions.

Any additional side of a multi-faced sign shall be included in the assessment of surface area.

"Backlighting" in relation to a sign shall include the internal illumination of a sign box and the internal illumination of individual letters or characters comprising a sign provided that the sign box, letter or character is constructed of translucent and not transparent materials.

3. General Conditions

3.1 The Council will not approve a sign which it considers to be offensive, or when it is of the opinion that the type, position, size, appearance, illumination, animation, content, or other characteristics of the sign may adversely affect:

- (i) the amenity of the area;
- (ii) the architectural character or appearance of the building, streetscape or precinct;
- (iii) traffic safety.

3.2 The Council will not approve a sign unless it complies with the requirements of all other relevant Northern Territory Government departments and authorities.

3.3 The Council may either unconditionally, or subject to such terms and conditions as it deems necessary, modify or waive the provisions of conditions 4,5, and 6 that follow, where it is of the opinion that the application of the same in respect of any particular sign would be impractical or unreasonable, or that the erection of the sign would be in the general public interest, and provided that the requirements of the General Conditions are satisfied.

3.4 Sky signs shall generally not be approved, except in specific cases with the consent of the Council, where it can be demonstrated that they will not compromise the intent of these General Conditions.

3.5 Fence signs shall generally not be permitted except in industrial areas, and must in all cases comply with the General Conditions.

3.6 Animated or flashing signs and signs illuminated by exposed lamps, as distinct from backlighting or floodlighting, shall not be approved.

3.7 Every sign shall be structurally sufficient to withstand dead and live loads in accordance with the relevant Australian Standard or Code, and the Council will require a certificate signed to that effect by a qualified structural engineer before granting approval to projecting, or free-standing signs.

Council further require that for projecting or free-standing signs, a post construction inspection be completed by a qualified structural engineer and the issue of an Engineer's Certificate to this effect be submitted to Council no later than fourteen (14) days after the erection of the sign.

3.8 Free standing signs shall not be erected or placed on or over land under the care and control of the Council.

3.9 All free standing signs shall be permanently fixed and supported to the satisfaction of the Council.

4. Signs in respect of Home Occupations and Bed and Breakfast use on Residential and Rural Residential Lots

4.1 Where approval has been granted by the Northern Territory Planning Authority for a home occupation or for a bed and breakfast development as defined in the Alice Springs Control Plan 1992 on a residential or rural residential lot, the following restrictions shall apply:

- (i) Signs shall be restricted in content to the name and nature of the permitted activity;

14.3

- (ii) The surface area of the sign shall not exceed 0.3m²;
- (iii) Signs affixed to buildings or fences shall be at ground storey level only, and shall not be affixed to fascias or awnings;
- (iv) Freestanding signs shall not exceed 1.20m in height;
- (v) Signs shall comply with the General Conditions set out in 3 above.

5. Signs on Commercial, Industrial and Institutional Buildings

- 5.1 Sign content in the case of signs located at ground and first storey levels shall be restricted to the name, insignia and type of business activity combined with the advertising of those products or services being offered on the site.
- 5.2 Signs located at the ground and first storey levels, including fascia signs, roof signs, wall signs, projecting signs and signs on or under awnings may be approved provided that:
- (i) they are consistent with the provisions of the General Conditions;
 - (ii) the clearance between pavement level and any sign projecting from a building or affixed to an awning shall not be less 2.4 metres;
 - (iii) the sign does not encroach within 600mm of the vertical line from the kerb;
 - (iv) in the case of a wall or roof sign, the total surface area of the sign does not exceed 25% of the area of the wall or roof in the case of commercial and institutional buildings, or 50% of the area of the wall or roof in the case of industrial buildings, to a maximum of 20 square metres;
 - (v) in the case of projecting signs the surface area does not exceed 1.5 square metres;
 - (vi) internally illuminated signs under a street awning shall have a maximum surface area of one square metre and shall not be closer together than 3 metres.
- 5.3 Signs above first storey level shall be restricted in content to the name of the building and the name, insignia and type of activity of the principal occupant. Such signs shall not project from the building and shall constitute only separate characters and/or symbols individually affixed to or represented on the building facade. Generally there shall not be more than one sign on each face of the building above the first floor level;

6. Freestanding Signs on Lots other than those approved for Home Occupations or Bed and Breakfast

- 6.1 Freestanding signs may be approved on lots used for commercial and industrial purposes provided that:
- (i) sign content is restricted to the name, insignia and type of business activity combined with the advertising of the principal product or service being offered on the site;
 - (ii) Only one freestanding sign shall be permitted on a lot, or in the case of lots with long street frontages, the distance between such signs as at least 50 metres;

- (iii) The height of freestanding signs shall not exceed 6 metres;
 - (iv) The surface area of freestanding signs shall not exceed 6 square metres, except that the Council may give consideration to the approval of such signs with a greater surface area provided that:
 - (a) such signs are corporate signs regularly used throughout Australia; and
 - (b) such signs are located so as to be surrounded by largely unbuilt-on land; and
 - (c) the requirements of the General Conditions are satisfied.
 - (v) in the case of commercial or industrial lots in view of a residential area, the amenity of the residential area will not be adversely affected.
- 6.2 Freestanding signs may be approved on sites used for institutional, educational or other similar purposes provided that:
- (i) sign content is restricted to the name, insignia and type of activity;
 - (ii) the surface area of the sign shall not exceed 3 square metres and the height shall not exceed 4 metres;
 - (iii) the amenity of any adjoining residential area is not adversely affected.
- 6.3 Freestanding signs may be approved on sites used for recreational purposes provided that:
- (i) the area of that portion of the sign which is used to announce, direct, direct attention to, or advertise a product or a place has a surface area no greater than 2 square metres;
 - (ii) the height of the sign does not exceed 6 metres;
 - (iii) the amenity of any adjoining residential area is not adversely affected.

ERECTION OF SIGNS GUIDELINES

See Policy

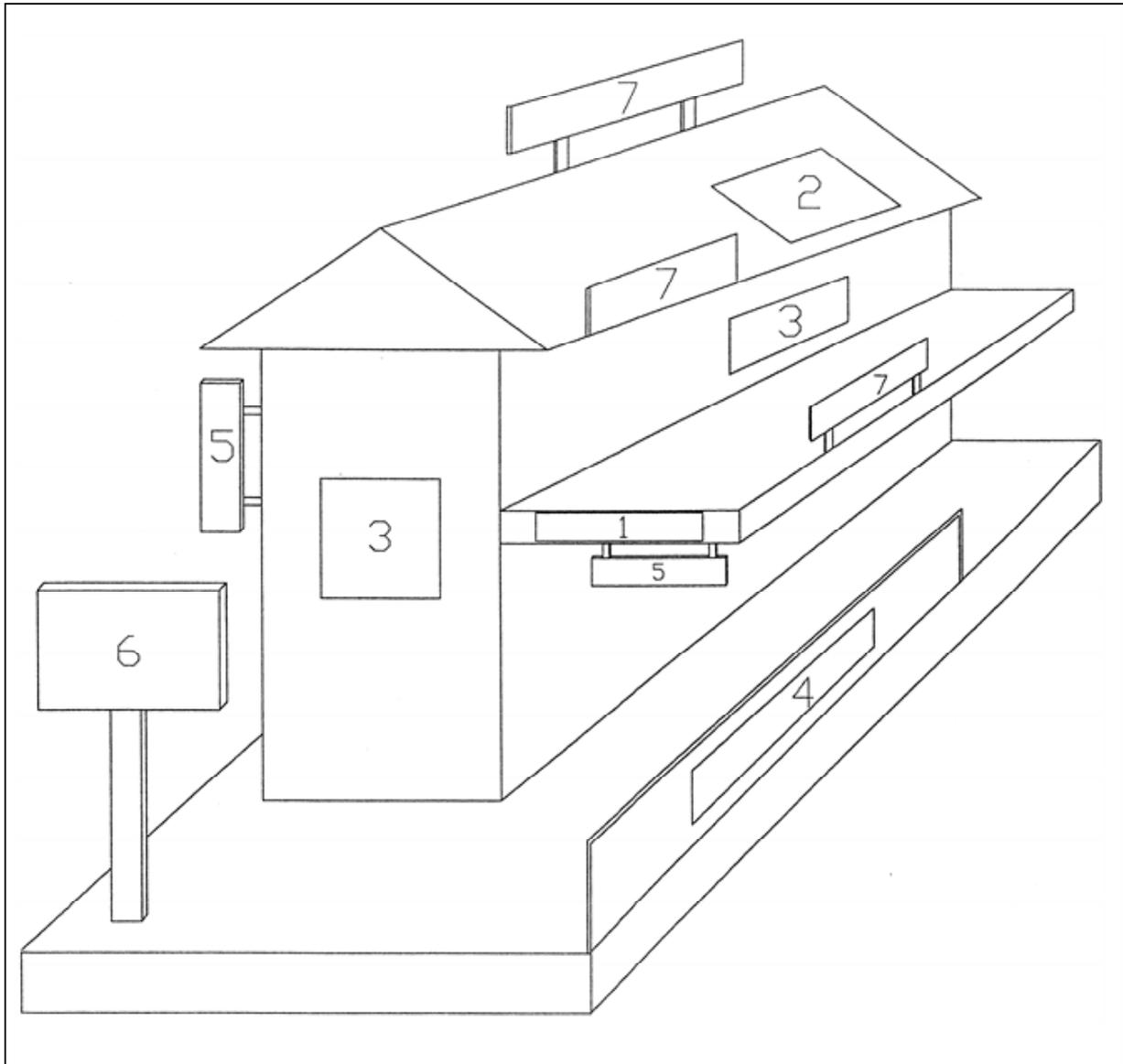
1. Signs permitted under 1 and 2 must conform in principle to the illustration 3.1 and:
 - (a) The total area of signs on any façade shall not exceed 25% of the area of that façade.
 - (b) The total area of an illuminated sign shall be:
 - (i) internally illuminated signs under a street awning one square metre each side of each sign. Signs not closer than three metres.
 - (ii) Internally illuminated pylon signs, permitted for identification signs only 5 square metres each side per street frontage.
 - (iii) No illuminated sign shall have any flashing component.
2. Buildings surrounded by unbuilt on land (such as service stations, supermarkets etc) may have one pylon sign per street frontage not exceeding the restrictions of Clause 3 in surface area in addition to the restriction in Clause 2.
3. Sign below upper limits of the building may be permitted given due consideration to size and relationship to other signs on the building, provided they remain within the 25 degrees limit on the façade.
4. Sky signs, ie signs fixed to and projecting above the skyline of the building will not be permitted.
5. Directional signs are permitted at Council's discretion but they must conform to the size and shape of a standard street name sign and where possible be fixed to the same post as the street name sign, with a maximum of two per post in addition to the street sign.
6. Colour of directional signs should not be the same as street name signs, but should be white on brown or brown on beige.
7. No sign to encroach within 600mm of the vertical line from the kerb unless no more than 5mm thick and fixed flush to the awning.
8. Every sign shall be structurally sufficient to withstand dead and live loads including wind loads in accordance with the current SAA code.
9. A certificate signed by a qualified structural engineer must be submitted with an application for a projecting or freestanding signs. Projecting and freestanding signs require a post construction inspection by a qualified structural engineer and the issue of an Engineer's Certificate to this effect.
10. "Signs" include any structure or device used for advertising purposes and does not include temporary structures, canvas or other materials designed to be removed within a certain period of time.
11. Notwithstanding the above, the Council will give consideration to approval of signs with a greater surface area than specified:
 - (a) Such signs are corporate signs regularly used throughout Australia;
 - (b) Such signs are located so as to be surrounded by largely unbuilt on land.
 - (c) The Council is of the opinion that there will be no detrimental affect on the amenity of the area.
12. That with the exception of flashing signs which in the opinion of the Council detrimentally affect the amenity of the area, (or any other signs which flagrantly breach the Policy and in respect of which significant objections are received) and signs erected on properties which have been the subject of Instruments of Determination under the Planning Act made subsequent to 9 June 1992, all existing erected signs as at 31 December 1993 which do not already have approval under the Alice Springs (Control of Public Places) By-laws, be regarded as "legal non-conforming uses" for the purposes of the implementation of the Policy.

13. That all advertising signs erected after 31 December 1993 shall comply with the provisions of the "Erection of Signs" Policy, and all relevant provisions of the Alice Springs (Control of Public Places) By-laws.

**STANDARD CONDITIONS FOR APPROVAL OF
STRUCTURES, AWNINGS AND SIGNS
PROJECTING OVER OR ENCROACHING ON
COUNCIL ROAD RESERVES**

1. The structure shall have the approval of the NT Building Board and shall be erected in accordance with the NT Building Code and also the satisfaction of the Director Planning and Infrastructure at no cost to the Council.
2. In the case of verandahs, the minimum height between any part of the footpath and any part of the underside of the roof structure shall be 2.40 metres.
3. The structure does not encroach within 600mm of the vertical line from the kerb.
4. Prior to construction, the owner shall obtain the necessary permit from the Council to proceed with construction under the Alice Springs (Control of Public Places) By-Laws.
5. The owner shall maintain the structure in good repair to the satisfaction of the Council.
6. The owner shall comply with all statutes and ordinances now or hereafter in force, and all regulations and by-laws of all other relevant authorities and all requirements and orders lawfully given or made by any public body or authority relating to the structure.
7. The owner shall indemnify the Council and keep it indemnified against all actions, proceedings, accounts, claims, suits or demands which may be incurred by reason or in respect of the erection, maintenance or existence of the structure or any part thereof.
8. The owner shall insure against all actions, proceedings, accounts, claims, suits, demands, costs, damages, expenses, losses and liabilities referred to in 7 above by a policy which shall provide cover of not less than ten million dollars (\$10,000,000.00).
9. The owner shall not sell or otherwise dispose of his interest in the said land without first ensuring that any purchaser or other person taking title to the same has also agreed (in such form as the Council may reasonably require) to be bound by the terms and conditions set out above.

ATTACHMENT A: Types of Signs



14.3

1. Fascia Sign
2. Roof Sign
3. Wall Sign
4. Fence Sign
5. Projecting Sign
6. Freestanding Sign
7. Sky Sign

Advertising and Activities in Road Reserves

Management Guidelines - Northern Territory Government
17 February 2020

14.3

Document title	Advertising and Activities in Road Reserves Management Guidelines - Northern Territory Government
Contact details	road.reserves@nt.gov.au
Approved by	The Hon Eva Lawler, Minister for Infrastructure, Planning and Logistics
Date approved	November 2019
Document review	As required.
TRM number	2018/1319

Acronyms	Full form
NT	Northern Territory
DIPL	Department of Infrastructure, Planning and Logistics

Contents

1. Introduction.....	5
1.1. Purpose of the guidelines.....	5
1.2. Where do the guidelines apply?.....	5
1.3. What do the guidelines cover?.....	6
1.3.1. Advertising.....	6
1.3.2. Activities.....	6
1.3.3. Exemptions from these guidelines.....	6
1.4. Where do I apply for a permit or get more information?.....	7
1.5. Costs associated with advertising and activities.....	7
1.6. Insurance.....	7
2. Advertising in the road reserve.....	7
2.1. Advertising and road safety risks.....	8
2.2. Prohibited signs in the road reserve.....	8
2.3. Commercial advertising.....	9
2.3.1. Real Estate advertising.....	9
2.4. Non-commercial advertising.....	9
2.4.1. Time limits.....	9
2.4.2. Technical requirements.....	10
2.4.3. Installation of advertising signs.....	10
2.5. Maintenance.....	10
2.6. Cyclones and Storms.....	10
3. Activities in the road reserve.....	10
3.1. Designated areas for signage and activities in the road reserve.....	11
3.2. Commercial activities.....	11
3.2.1. Private vehicle, trailer and boat sales.....	11
3.2.2. Mobile Vendors and commercial activities.....	12
3.3. Non-commercial activities.....	12
3.4. Assessing applications.....	12
3.4.1. Permits for Mobile Vendors.....	12
3.5. Fees and charges.....	13
4. Appendix A – Application Process Flowchart.....	14
5. Appendix B - As-of-right' Zones – Vehicles Sales.....	15
5.1. Howard Springs Locality – Stuart Highway.....	15
5.2. Katherine Locality – Stuart Highway.....	16
6. Appendix C – Conditional Zones – Rest Areas and Information Bays.....	17
6.1. Conditional Zone Map.....	17
6.2. Roadside Advertising.....	18
6.2.1. Winnellie Locality – Stuart Highway Inbound.....	18
6.2.2. Pinelands Locality – Stuart Highway Inbound.....	19

Advertising and Activities in Road Reserves

6.2.3. Pinelands Locality – Stuart Highway Outbound	20
6.2.4. Howard Springs, Virginia & Farrar Locality – Stuart Highway Inbound	21
6.2.5. Howard Springs, Virginia & Farrar Locality – Stuart Highway Outbound.....	22
6.2.6. Coolalinga Locality – Inbound.....	23
6.2.7. Coolalinga Locality – Outbound	24
6.2.8. Humpty Doo Locality – Arnhem Highway Outbound	25
6.2.9. Humpty Doo Locality – Arnhem Highway Inbound	26
6.2.10. Berry Springs Locality – Cox Peninsula Road Outbound (1)	27
6.2.11. Berry Springs Locality – Cox Peninsula Road Outbound (2)	28
6.2.12. Intersection of Fog Bay Road & Cox Peninsula Road Locality – Cox Peninsula Road.....	29
6.2.13. East Arm Locality – Berrimah Road Inbound.....	30
6.3. Mobile Vendors	31
6.3.1. Alice Springs Locality – North Stuart Highway Information Bay.....	31
6.3.2. Alice Springs Locality – South Stuart Highway Information Bay.....	32
6.3.3. Katherine Locality – North Stuart Highway Information Bay	33
6.3.4. Katherine Locality – South Stuart Highway Information Bay	34
6.3.5. Katherine Locality – Victoria River Highway Information Bay.....	35
6.3.6. Tennant Creek Locality.....	36
6.3.7. Darwin Locality – McMillans Road	37
6.3.8. Howard Springs Locality	38
6.3.9. Pinelands Locality	39
7. Appendix D – Cluster Sign Locations.....	40
7.1.1. Darwin Urban	40
7.1.2. Palmerston Area.....	41
7.1.3. Rural Area.....	42
8. Appendix E – Permit Application Forms	43
9. Appendix F – Technical Guidelines for non-commercial Advertising Signs.....	44
9.1. Introduction.....	44
9.2. Definitions	44
9.3. General Requirements.....	45
9.4. Sign Location and Positioning.....	45
9.5. Other Criteria.....	46
9.6. Standards	46
9.7. Sandwich Boards.....	46
9.8. Banners	47
9.9. Temporary Event Signage	47
10. Appendix G - Departmental Contacts.....	48
11. Appendix H – Mobile Business Vendor Conditions.....	49

1. Introduction

The Department of Infrastructure, Planning and Logistics (DIPL) is the Northern Territory Government Road Authority, which means it is responsible for the management of roads and road reserves in the Territory which fall under the care and control of the Northern Territory Government.

The Department, as part of its role, needs to ensure that any activities carried out on road reserves are safe and in the best interests of the community.

These guidelines provide information about how DIPL manages advertising and other activities on road reserves and how to safely sell cars or obtain permits for signs and other activities such as mobile vendors.

The guidelines will be updated regularly. They should be read alongside legislation, regulations and technical policies applying to road reserves. Refer to the web – www.nt.gov.au/roadreserves

1.1. Purpose of the guidelines

Signage placement, mobile vendor activities or vehicle sales in the road reserve must be safe, properly maintained and appropriate for the area. It's important to note these key points.

- The main role of road signage is to provide clear direction and advance warning to road users.
- Road reserves are not the principal place of advertising or conducting businesses.
- The visual appearance of the Territory road environment is important to Territorians and visitors.
- Advertising or activities should not interfere with the travelling public, temporary roadworks or public utilities in a road reserve.
- Advertising should not pose a hazard or distraction to road users.
- Maintaining the road environment is important for managing fire, weeds and wildlife protection.
- DIPL is responsible for providing a safe environment for all road users on the Territory's road network.

1.2. Where do the guidelines apply?

These guidelines apply to advertising signage and any activities conducted in road reserves under the care, control and management of DIPL.

These guidelines do not apply in road reserves owned or controlled by:

- Local government;
- Private individuals; and
- Aboriginal entities with land management responsibilities.

If you are considering placing a sign or conducting an activity in a road reserve controlled by these entities, please contact them in the first instance.

Some local government authorities may have by-laws in place that relate to advertising and activities in road reserves including on roads managed by the Northern Territory Government. Applicants must be aware of their responsibilities under all local government bylaws. The Northern Territory Government does not take responsibility for compliance under these by-laws and it is the responsibility of individuals and business to ensure they comply.

All activities and advertising need to be compliant with Section 6.7 of the [NT Planning Scheme](#) and compliant with the Planning Act.

1.3. What do the guidelines cover?

The guidelines apply to advertising and activities in Northern Territory Government managed road reserves.

1.3.1. Advertising

Advertising means any form of advertising material using words, letters, images, pictures, symbols, objects, lighting or colours, which is displayed in a road reserve in a temporary or permanent manner for the attention of the public. This includes signs, banners, decorations, corflute's, balloons, sandwich boards etc.

Commercial advertising includes advertising and promotion of a registered business or other for the purpose of making a profit.

Non-commercial advertising includes personal signs advertising private sale of products (for example, lawn sales etc.) which do not distract or constitute a hazard to motorists. These signs should be clearly written, and must be erected and removed no later than 5 working days after the planned event.

Real estate advertising signs advertising a "House/ Property Inspection or Auction" should be clearly written, and must be erected and removed on the same day of specified real estate activity.

1.3.2. Activities

Commercial activities - related to the sale or exchange of goods and/or services (i.e. mobile vendors).

Non-commercial activities - include activities undertaken in support of non-profit organisations, charities, fund raisers, local sporting and community events etc.

Private vehicle and asset sales is the offering for sale or conduct of a private sale of a motor vehicle, trailer, boat or other assets belonging to a member of the public.

Occupancy can be short and long term. It includes camping, residency, or use of the road reserve for the purpose of fatigue management.

Impact on the physical and natural road reserve environment includes dumping of rubbish, interference with vegetation, installation of structures, lighting of fires, using the road reserve to access private property, and removal or relocation of road network infrastructure such as fencing, signage, guide posts and traffic control facilities.

1.3.3. Exemptions from these guidelines

The guidelines do not apply to traffic control devices, permanent or temporary, which have been erected or approved by DIPL for the purpose of managing traffic (i.e. traffic lights and public events signage) and other activities which DIPL are required to manage (e.g. tourism, service centres, road safety promotions and project boards). These are managed in accordance with Australian Standards, Austroads Guidelines and relevant legislation.

Other exemptions include:

Roadside memorials erected by members of the public to mark the location of a fatal crash. Persons wishing to place a memorial in a road reserve should refer to the online [Policy for Memorials in the Road Reserve](#) and contact DIPL to make relevant arrangements.

- “Permit to work in the road reserve” for construction related activities. Refer to the online application [Apply for a permit to work in the Road Reserve](#).
- “Permit for a road event” is for parades, processions, races, charity rides or similar one off community events. Refer to the online application [Apply for a road event permit](#).
- Advertising on vehicles. However, vehicles parked in the road reserve for the purpose of advertising will not be permitted.
- Election signage means advertising and use of mobile electorate booths. This is excluded from these guidelines. For additional information refer to the [Election Signage Policy](#).

1.4. Where do I apply for a permit or get more information?

Appendix A provides an Application Process Flowchart for reference.

Refer to the web – www.nt.gov.au/roadreserves

For road reserves not controlled by the Northern Territory Government, queries should be directed to the appropriate local authority (for example, City of Darwin Council, Alice Springs Town Council etc.) To confirm [who owns the road](#), refer online.

Applications will be assessed on their merit in consideration of the relevant criteria.

Conditions will apply to the permit and each will be valid for a specified period of time and must be renewed after this period expires.

1.5. Costs associated with advertising and activities

DIPL is not responsible for any costs associated with the signage design, manufacture, installation, maintenance or damage incurred to signage whilst in the road reserve.

Fees and charges may apply. Refer to Section 3.5.

1.6. Insurance

All commercial activities in Northern Territory Government managed road reserves will require a permit and evidence from the owner or applicant of public liability insurance.

Commercial advertising will require a permit only.

2. Advertising in the road reserve

Advertising signs are allowed in Northern Territory Government managed road reserves because they support local business. However, they need to be managed well so as not to become a safety or aesthetic issue.

Signs must not endanger or limit line of sight for road users or be unsightly. General requirements for all advertising signs are as follows:

- In urban and rural areas preference will be provided for commercial advertising to utilise designated Conditional Zones and cluster sign structures. Refer Appendix D for cluster sign location maps.
- Permits will be required for all commercial advertising signage. Refer to Permit Application Forms at Appendix E.
- Permit applications for stand-alone signs in remote and non-urban areas will be considered.

- Real Estate advertising signs for house inspections and auctions on the day of the inspection, and other non-commercial advertising are allowed, but subject to these guidelines.
- Signs must be professionally manufactured and maintained in a clean and tidy condition.
- Signs must state a clear message, have few words and be simple in their design.
- Graphics, layout and size requirements together with manufacturing specifications must be in accordance with Australian Standards AS 1743 and must not resemble a traffic control device or any traffic sign of regulatory or warning nature. Refer to Technical Guidelines at Appendix F.
- Signs must not cause a traffic hazard by distracting road users or attempting to attract the attention of drivers by any means other than the approved static signage. Flags, blocks, variable message boards, mannequins, coloured or flashing lights must not be incorporated in the sign.
- Signs cannot be displayed on roundabouts, median strips, trees, or attached to traffic furniture.
- Roadside vegetation is not to be removed or trimmed to improve vision of advertising signage.
- Maintenance and ownership of advertising signage or materials remains the sole responsibility of the sign owner. Any approved sign, once erected, must be maintained by the owner to a standard acceptable to the Northern Territory Government.
- Star pickets are not to be used to support any signage within 9 metres of any trafficked path.
- The Northern Territory is to be indemnified against any claims for damage or injury to any person or thing by the signs.
- The use of people dressed up or otherwise carrying or waving signage is not permitted.

2.1. Advertising and road safety risks

Driver distraction is a known contributor to poor vehicle control and road crashes. Advertising signs and materials can present a significant distraction and place the safety and property of road users at risk, particularly where displayed on busy urban and high speed roads.

The location of permitted advertising must allow motorists to make decisions with sufficient time to plan and act safely.

In order to achieve this aim, any advertising in road reserves should:

- be designed to approved technical specifications; Refer Appendix F.
- be spaced in a manner that is appropriate to the speed at which the motorist is travelling;
- be located in areas appropriate to the nearby road environment, volume, speed and type of traffic; and
- not create a safety hazard by interfering with public utilities, road works, line of sight for road users or road verge maintenance.

2.2. Prohibited signs in the road reserve

Due to the road safety risk they pose, signs of the following types are prohibited:

- Signs that are illuminated, animated, wind socks, mounted on vehicles or trailers, (this does not include vehicle "For Sale" signs, painted vehicles undertaking day-to-day business), or tethered devices.
- Variable message boards being used for anything other than public information messaging provided by a Government Authority will be strictly prohibited i.e. cyclones, traffic works, accidents etc.
- Signs prohibited under any local government by-laws will also not be permitted.

- Signs of an offensive nature will not be permitted.

Note – It is an offence under the *Traffic Act* to use traffic control devices as advertising materials or for the purposes other than management of traffic control on public roads. These signs will be removed by the Northern Territory Government immediately.

2.3. Commercial advertising

Advertising for commercial purposes is preferred in designated Conditional Zones or on cluster sign structures to achieve a safe road network. Permit applications for stand-alone commercial signage in remote and non-urban locations will be considered on merit. Refer Attachment C for further information on Conditional Zones.

2.3.1. Real Estate advertising

- Real Estate advertising signs for a house/property inspection or auction are allowed within Northern Territory Government road reserves without a permit on the following basis:
- Placed during daylight hours only.
- Must be portable and placed at the intersection near the property advertised for inspection.
- Maximum of two signs only.
- Maximum distance from the property being advertised is to be 1 kilometre and placed where practical in terms of interconnecting roads to the property.
- Signs must not be attached to trees or street furniture such as roadside regulatory signs, guide posts, street lighting and traffic infrastructure and light poles.
- Signs must not be located within roundabouts, median strips or 150 metres of a traffic intersection.
- People placing signs in the road reserve must not use star pickets or vegetation to support the display of materials and environmental concerns should be considered.

Failure to comply with these guidelines will result in removal of the sign.

2.4. Non-commercial advertising

Non-commercial advertising will be allowed in accordance with the guidelines. This includes lawn sales, school fetes, not-for-profit community events etc. Anyone who wishes to display advertising materials within the road reserve must first apply for a permit. No fees and charges apply.

Conditions may be imposed on a permit where necessary.

Signs must not be attached to trees or street furniture such as roadside regulatory signs, guide posts, street lighting and traffic light poles. People placing signs in the road reserve must not use star pickets to support the display of materials and environmental concerns should be considered. Signs must not be placed on median strips, roundabouts or close to intersections.

Signage on the boundary of road reserves may only be attached to a fence with the relevant property-owner's permission.

2.4.1. Time limits

Non-commercial advertising is limited to the time the event takes place and will only be considered temporary for up to a period of one week. Anything that is considered to be longer term advertising may be required to comply with the Commercial Advertising provisions.

All signage must be removed no later than five working days after the planned event.

2.4.2. Technical requirements

There are minimum requirements for advertising signs that will be permitted in the road reserves to ensure road user safety. When considering the permit, factors such as location on the road reserve are taken into account. Refer to Appendix F for the Technical Guidelines.

2.4.3. Installation of advertising signs

A cap of two signs per applicant will be applied.

Vehicles used for erecting or removing approved advertising signs and other advertising material must not drive over kerbs, onto nature strips, or onto footpaths or bike paths.

Vehicles used for erecting or removing approved advertising signs and other advertising material must not park on the roadway except in designated parking areas.

A [Permit to work in the Road Reserve](#) will be required for installation of signs.

Ensure that [Dial Before You Dig](#) is also undertaken prior to installation of any signs.

2.5. Maintenance

Maintaining advertising signage or materials remains the sole responsibility of the owner. Any approved sign, once erected, must be maintained by the owner to a standard acceptable to the Northern Territory Government.

Where a sign is not maintained to an acceptable standard, the applicant will receive a notice of the maintenance requirement. If appropriate maintenance is not undertaken within 14 days of the issue of the notice, the permit will be terminated and the sign will be removed at the cost of the sign owner.

The Northern Territory Government accepts no responsibility for any loss or damage to signs placed in road reserves.

Signs may need to be removed or relocated due to road works. The Northern Territory Government will not pay for the removal or relocation. No permit fee or charge will be applied for advertising that is relocated due to roadworks.

2.6. Cyclones and Storms

The Northern Territory regularly experiences extreme weather events. All signage not designed to code must be removed when a cyclone watch weather warning is issued by the Bureau of Meteorology and/or the Northern Territory Government.

No responsibility will be taken by the Northern Territory Government for damage incurred to a sign from weather conditions.

3. Activities in the road reserve

Any activity in a Northern Territory Government road reserve must comply with these guidelines. Relevant permits must be obtained.

The permit system aims to ensure that activities in road reserves are safe and the area is tidy. The guidelines are based on the following principles:

- Road safety is an important priority and driver distraction must not be allowed.
- Commercial and other activities are not the principal function of road reserves, but will be permitted in certain circumstances.
- Maintaining a tidy road environment is important for business, residents and visitors to the Northern Territory.
- Motorists must be able to access and exit mobile vendor sites safely.

3.1. Designated areas for signage and activities in the road reserve

The zones for permitted activities in Northern Territory Government road reserves are:

- As-of-right zone – these are areas where individuals can sell a private vehicle without a permit. Refer Appendix B for maps of the As-of-right zones.
- Conditional zone – Conditional zones are available for both commercial and non-commercial activities, with the exception of private vehicle, trailer and boat sales. A permit is required to ensure road safety and amenity is maintained. Refer to Conditional Zones at Appendix C.
- Rest areas, truck stops and information bays - All activities are allowed in these areas, with the exception of private vehicle, trailer, boat sales and signage. No permit is required for reasonable use of government managed facilities, with the exception of mobile vendors or any activity (commercial or non-commercial), likely to attract significant traffic and cause road safety or visual hazards.

3.2. Commercial activities

Commercial activities in Northern Territory Government road reserves will generally be restricted to rural and non-central business district areas. Activities of a commercial nature include the sale of goods and services and activities associated with a business.

3.2.1. Private vehicle, trailer and boat sales

Selling of vehicles, trailers and boats by a commercial entity in Northern Territory Government road reserves is not permitted.

The sale of vehicles, trailers and boats by private individuals is permitted in 'as-of-right' zones in Darwin and Katherine only. A permit is not required. Refer to Appendix B for 'as-of-right' zones.

Vehicles must not cause a traffic hazard by distracting road users or attempting to attract the attention of drivers by any means other than the approved static placement of vehicle.

Note that there is legislation applying a limit to the number of vehicles an individual can sell per annum. Section 126(1) part 10 of the *Consumer Affairs & Fair Trading Act* states "a person who sells 4 or more motor vehicles during any period of 12 months is to be presumed until the contrary is proved as having sold them in the course of carrying on a business of selling motor vehicles."

Selling vehicles other than in designated 'as-of-right' zones in road reserves will result in the removal of the vehicle at the expense of the owner under Regulation 34 of the Traffic Regulations (NT)

The Northern Territory Government accepts no responsibility for any loss or damage to vehicles placed in road reserves.

3.2.2. Mobile Vendors and commercial activities

Mobile vendors will be allowed in Conditional Zones. Refer to Appendix C.

Applicants must ensure driver distraction is minimised and provide a plan for managing safety concerns in their permit application. Refer to Section 3.4 for additional information.

The Northern Territory Government accepts no responsibility for mobile vendor operations, associated costs, or liabilities.

For additional information on mobile business vendor conditions refer to Appendix H.

3.3. Non-commercial activities

A permit will be required for non-commercial activities that include activities undertaken in support of charities, fund raisers and local sporting and community events. Examples include stalls selling raffle tickets for charity and activities conducted to promote a community or charitable event.

The Northern Territory Government will determine permit periods on the basis of individual applications.

No fees and charges apply for non-commercial activities.

3.4. Assessing applications

Issues which will be considered in assessing applications include, but are not limited to:

- safe vehicle entry and exit points to the area, and public safety;
- the adequacy and location of parking;
- suitable access for pedestrians in and around the proposed activity area;
- potential damage to road assets (vegetation, irrigation, footpaths etc.);
- potential impact on the natural environment;
- appropriate public liability insurance where applicable.

14.3

3.4.1. Permits for Mobile Vendors

Permits are required for all mobile vendors and will be valid for up to 12 months. Permits will be available only for those areas as identified in Appendix C.

The permits are not intended to create an unfair commercial advantage for any individual operator. Applicants wishing to undertake a commercial activity in the road reserve will be required to demonstrate compliance with appropriate business governance and regulations and pay the appropriate permit fee.

Permitted business proprietors and permit owners will be liable for any risk associated with activities undertaken in the road reserve. Where appropriate, they will be required to undertake a risk assessment and indemnify the Northern Territory Government.

Fees and charges apply. Refer to Section 3.5.

There will be a limit to the number of vendors per site to ensure road safety is not compromised. Permits will be issued on a first come, first served basis.

Further information on how to apply is available on the website www.nt.gov.au/roadreserves

3.5. Fees and charges

Application fees and charge are listed in the following table.

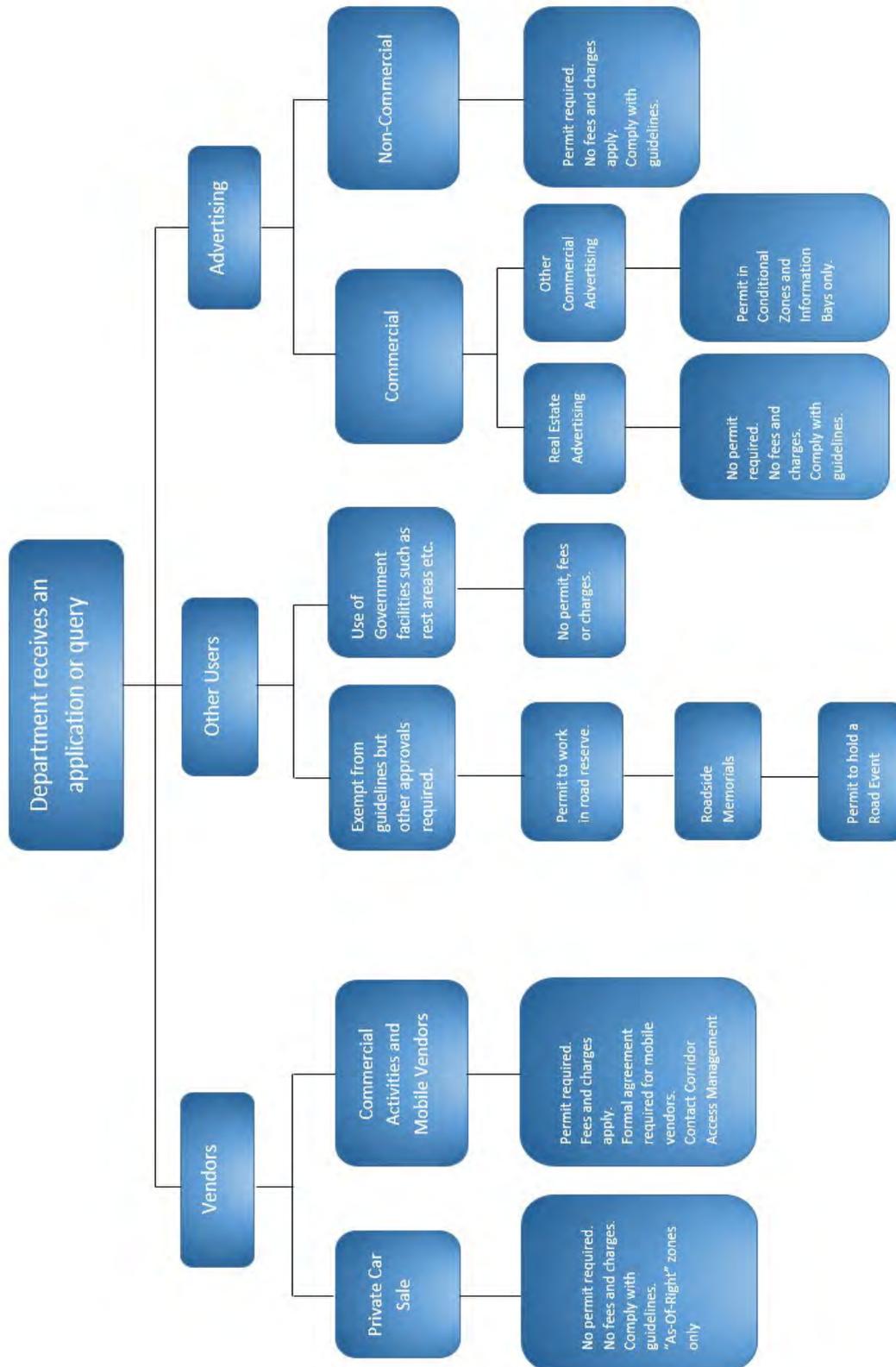
Fees may commence 15 February 2021.

	Location	What	Application	Fee	Permit period
Signage	Urban/Rural	Conditional Zones NTG managed cluster signs Business or entity wanting to advertise	Permit required Advertising for a commercial entity or activity	Annual fee \$200 OR \$60 per square metre whichever is greater	6 or 12 Months 1 - 3 years
	Remote/ Non-urban	Stand-alone commercial advertising Business or entity wanting to advertise	Permit required Advertising in the NT road reserve	Annual fee \$200 OR \$60 per square metre whichever is greater	6 or 12 Months 1 - 3 years
	All NT	NTG managed information bays	Permit required Business advertising	Free	6 Months 2 - 3 years
Vendors	All NT	Conditional Zones Mobile vendors and commercial entities	Permit required Conducting commercial activities	Annual fee \$400	6 or 12 Months
Private Car Sales	Darwin/ Katherine	As if Right Zones Personal vehicles Trailers etc.	N/A	Free	N/A
Other	All NT	Other such as real estate advertising, non-commercial, not-for-profit and community based event/service advertising	Other	Free	Remove within 5 days of planned event

A request in writing will be sent to responsible activity or signage owners to cease operations or remove sign within 10 business days. In the advent that no action is taken removal of non-compliant material will be at the cost of the owner. This includes any material that is not maintained in a good condition, becomes a safety hazard or does not meet the requirements of the guidelines. The charge will be a minimum of \$150.

Note: Election Signage is separate and not covered in these guidelines. For additional information refer to the [Election Signage Policy](#). **Safety in the road network is a priority**

4. Appendix A – Application Process Flowchart



14.3

5. Appendix B - As-of-right' Zones – Vehicles Sales

5.1. Howard Springs Locality – Stuart Highway



14.3

5.2. Katherine Locality – Stuart Highway

As of Right Zone Vehicle Sales - Katherine Locality - Stuart Highway

Legend

As of Right Area

0 25 50
Metres

Coordinate System: GCS GDA 1994
Datum: GDA 1994
Units: Degree

Northern Territory Government

The Northern Territory of Australia
The Northern Territory of Australia does not warrant that the
product or service of its Government will not be
liable for any loss, damage or injury suffered by any person
as a result of its inaccuracy or incompleteness. You are
encouraged to notify any error or omission in the material
by calling 08 8924 7024.

Map Created: September 2019
Map Name: AsOfRight_Katherine_Stuart_Highway/20190918.mxd

LOCALITY

Katherine
Katherine South
Katherine East
Bicentennial Rd

Sources: Esri, HERE, Garmin,
USGS, Intermap,
INCREMENT P, NRCAN, Esri
Japan, METI, Esri China
(Hong Kong), Esri Korea, Esri



14.3

6. Appendix C – Conditional Zones – Rest Areas and Information Bays

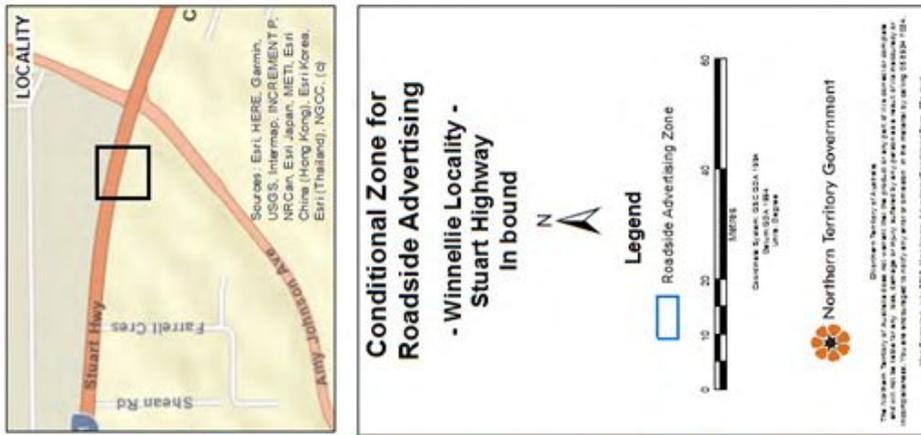
6.1. Conditional Zone Map



14.3

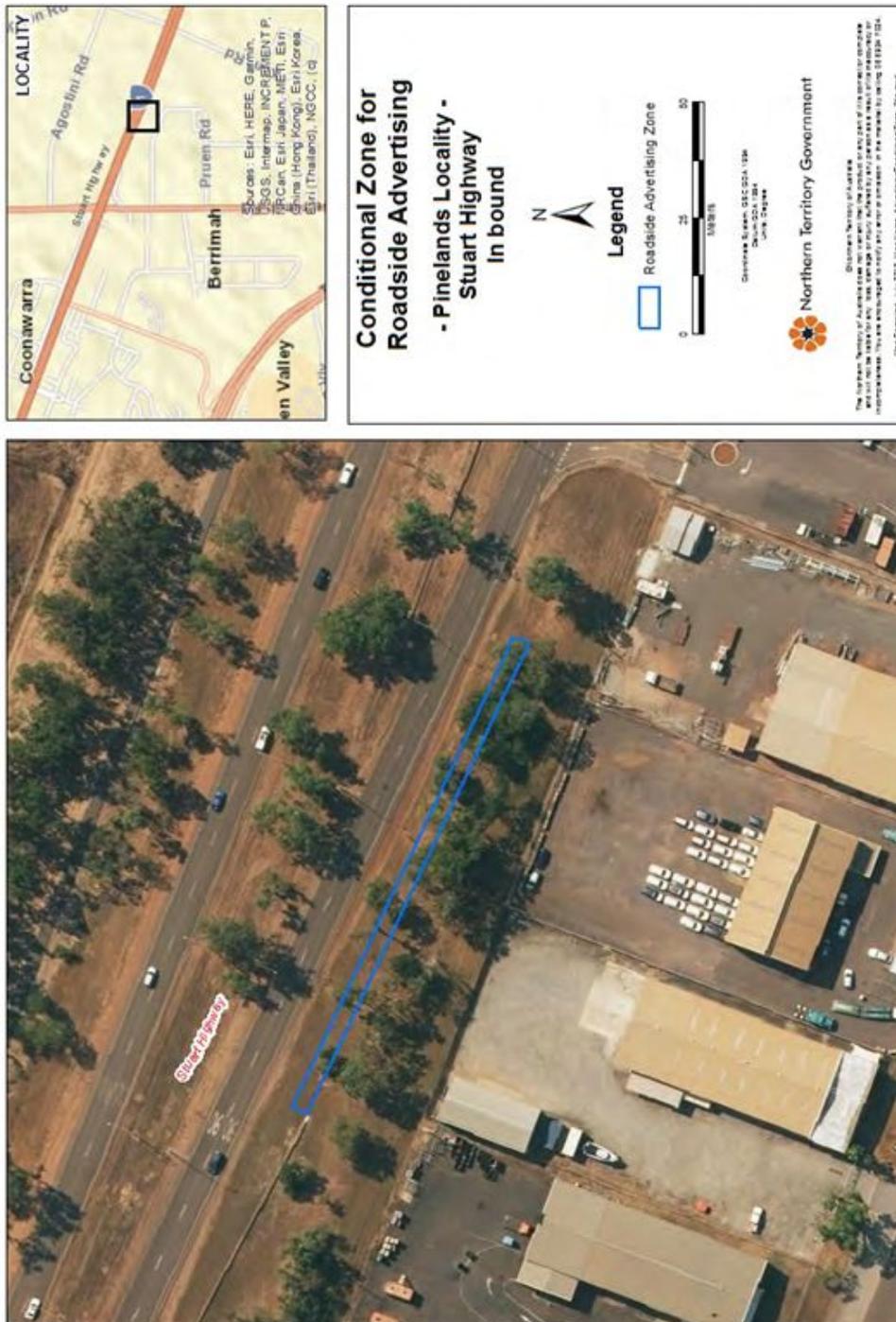
6.2. Roadside Advertising

6.2.1. Winnellie Locality – Stuart Highway Inbound



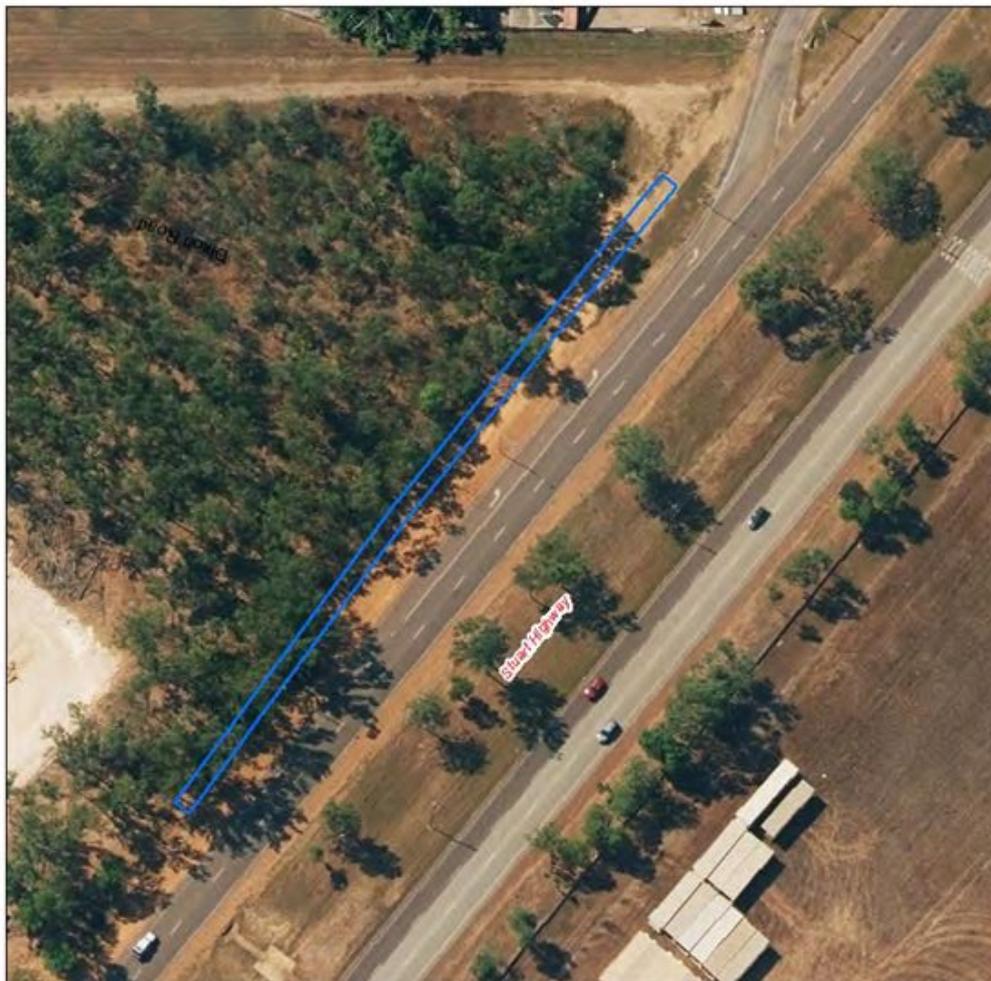
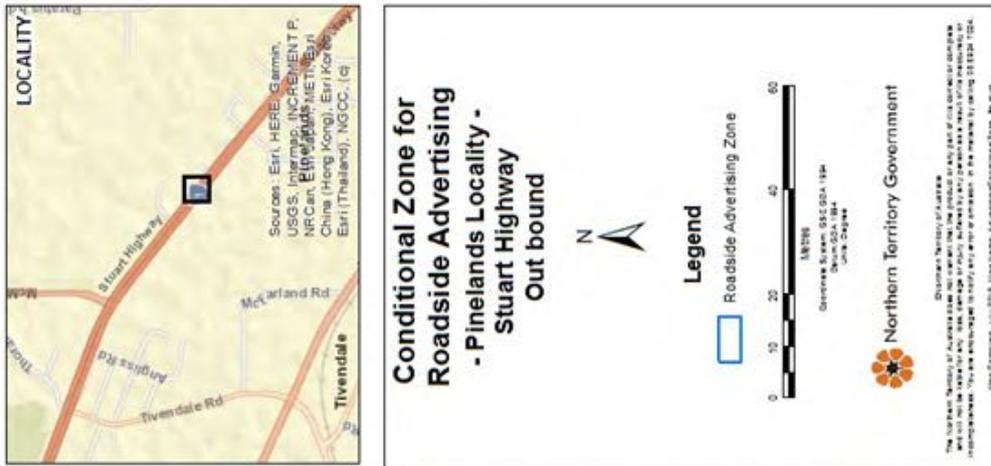
14.3

6.2.2. Pinelands Locality – Stuart Highway Inbound



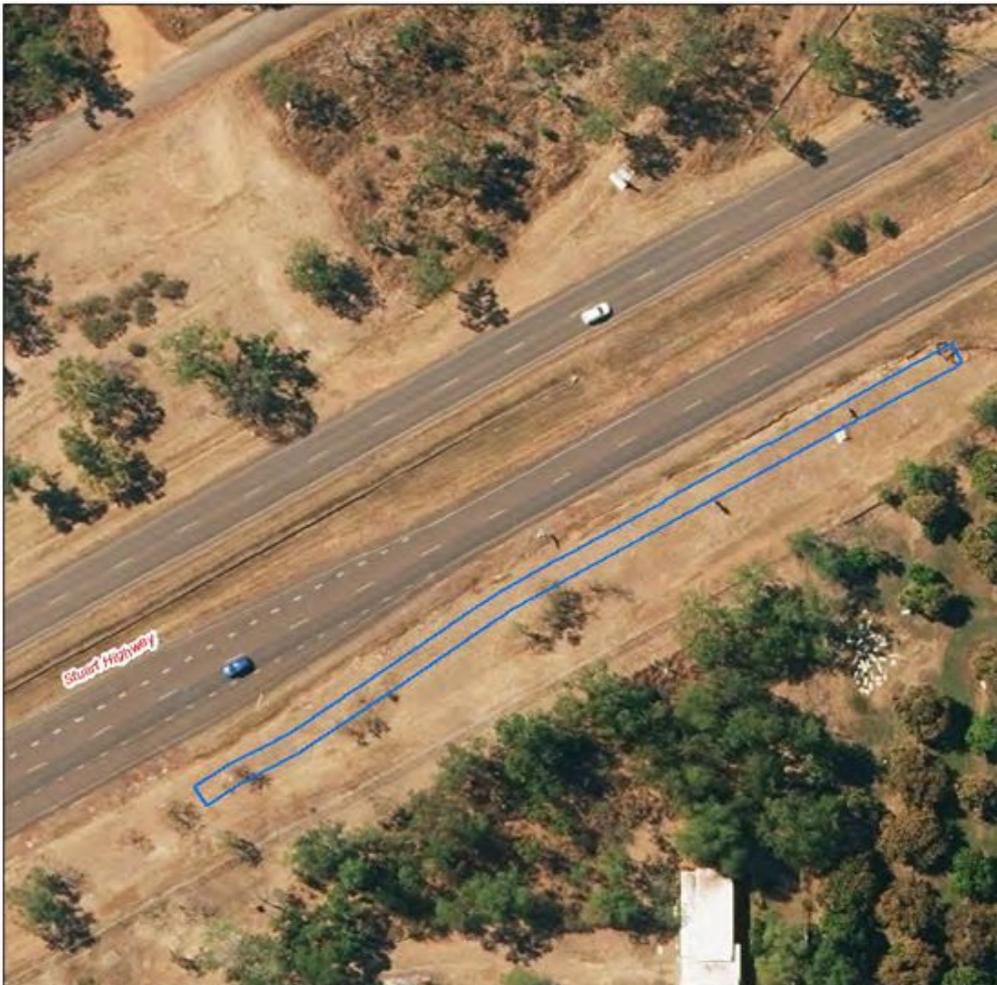
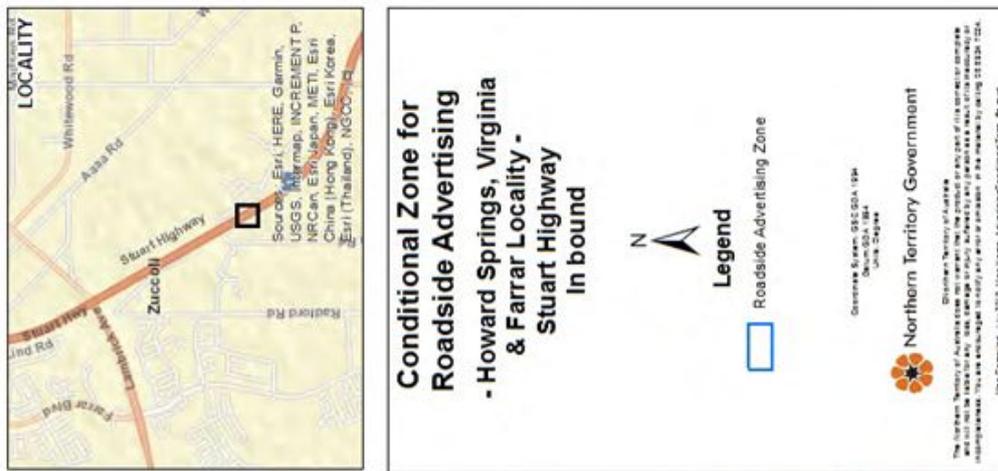
14.3

6.2.3. Pinelands Locality – Stuart Highway Outbound



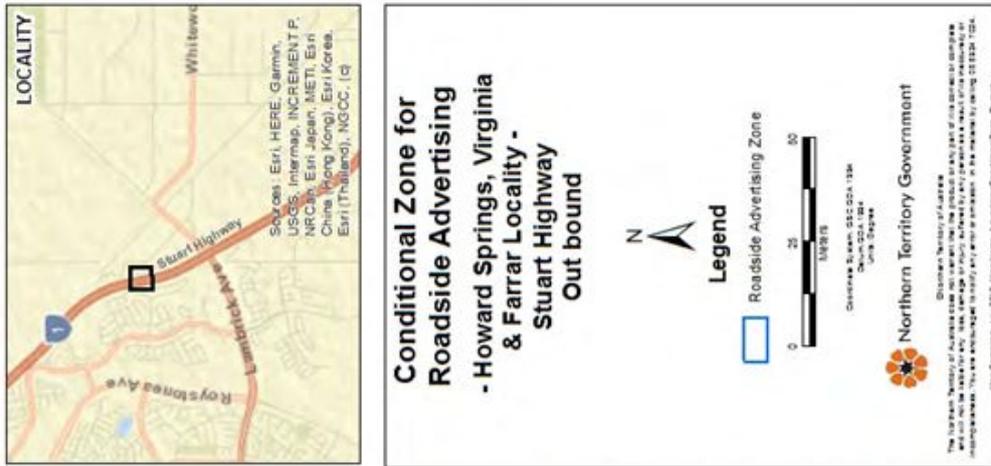
14.3

6.2.4. Howard Springs, Virginia & Farrar Locality – Stuart Highway Inbound



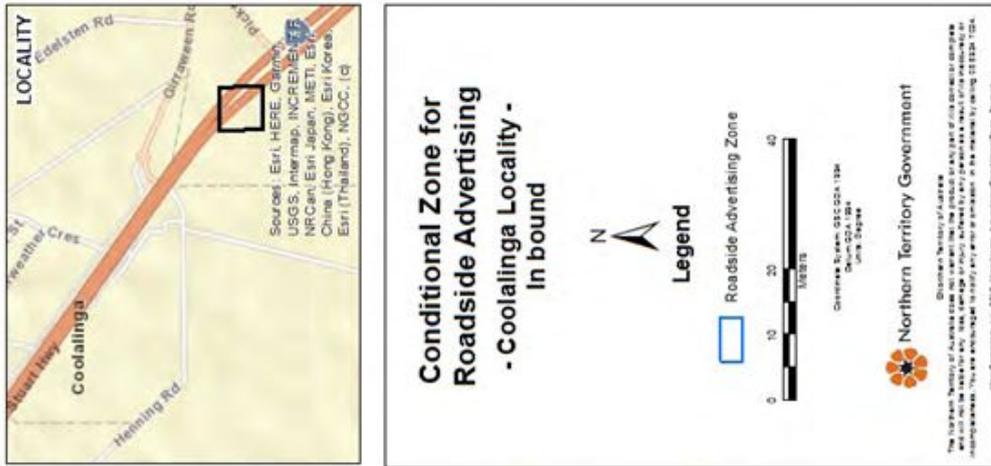
14.3

6.2.5. Howard Springs, Virginia & Farrar Locality – Stuart Highway Outbound



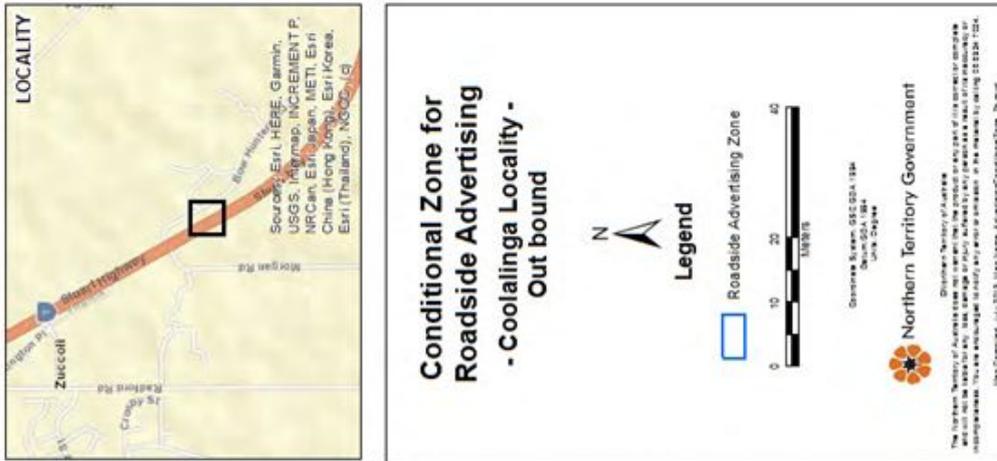
14.3

6.2.6. Coolalinga Locality – Inbound

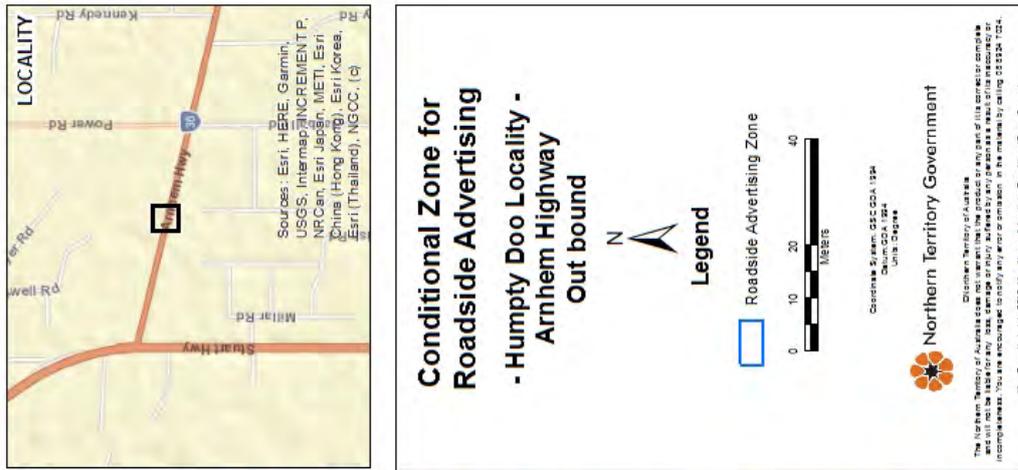


14.3

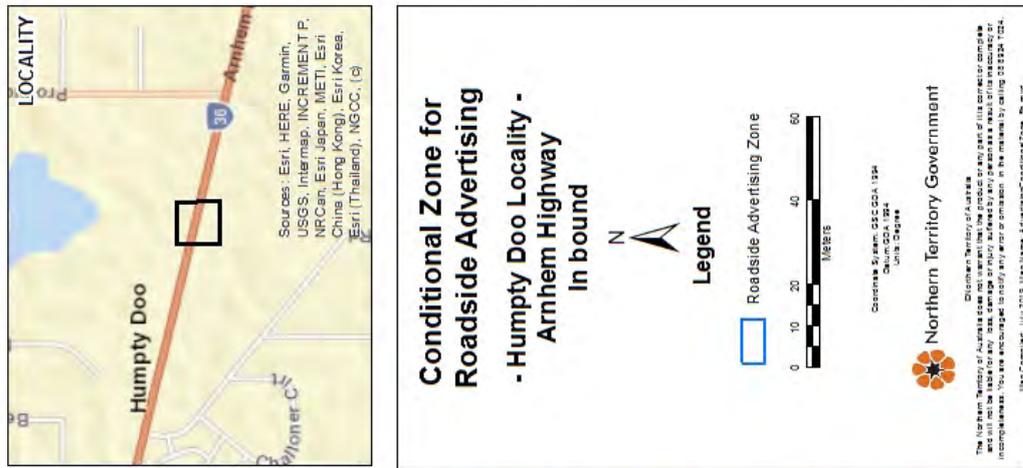
6.2.7. Coolalinga Locality – Outbound



6.2.8. Humpty Doo Locality – Arnhem Highway Outbound

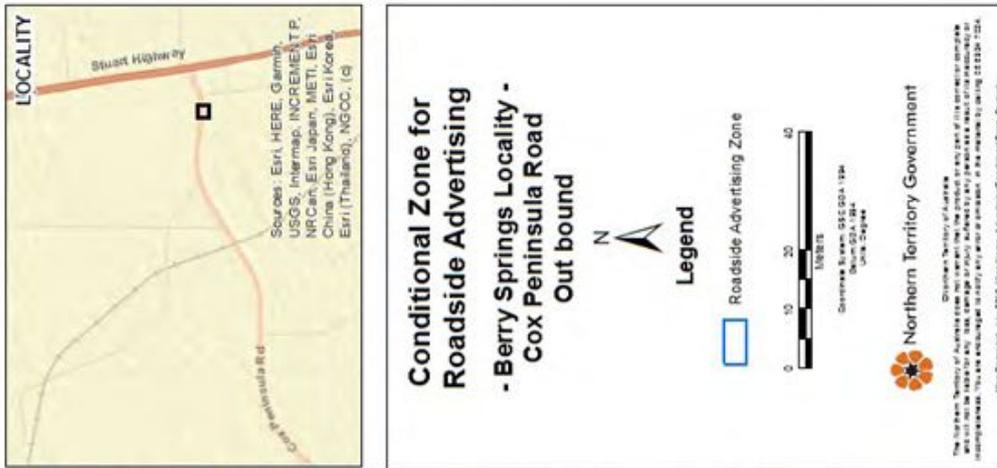


6.2.9. Humpty Doo Locality – Arnhem Highway Inbound

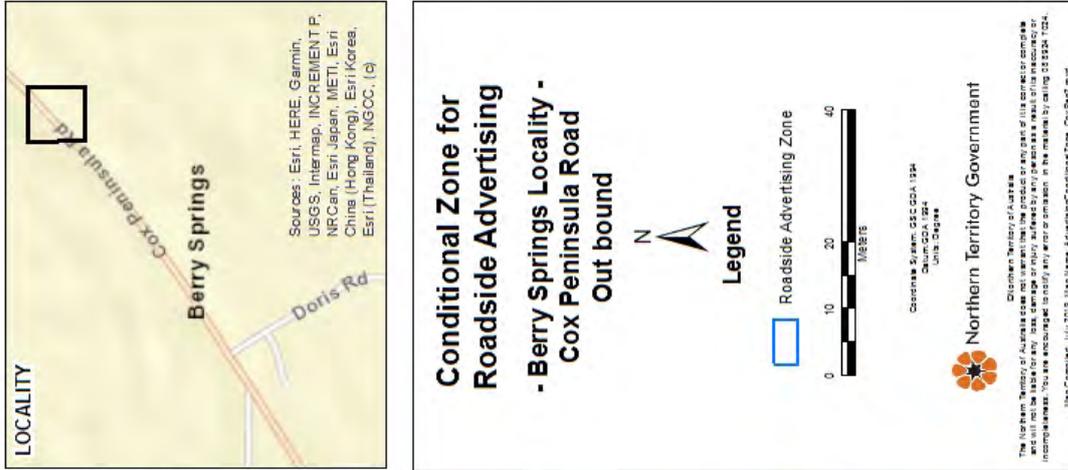


14.3

6.2.10. Berry Springs Locality – Cox Peninsula Road Outbound (1)

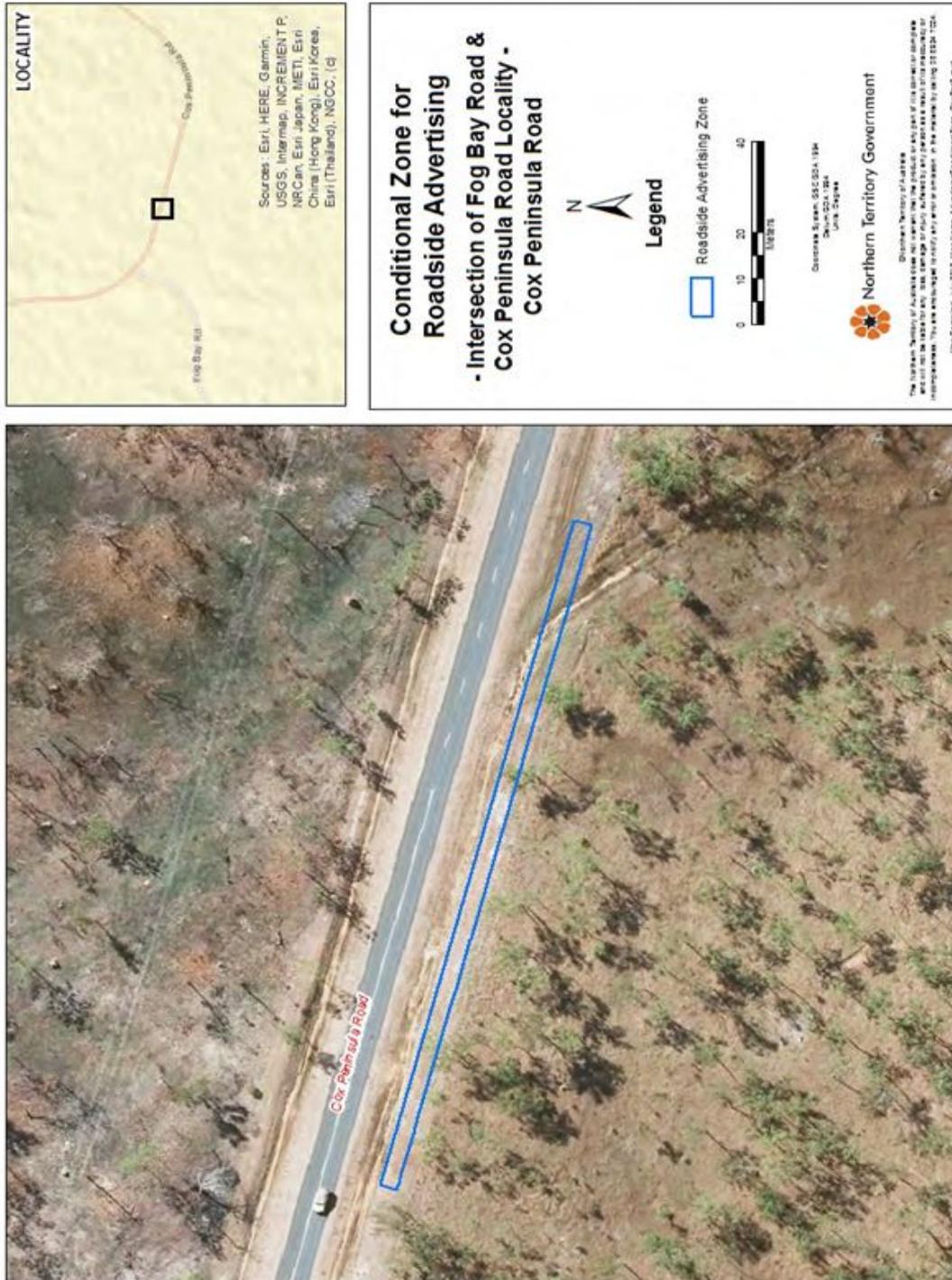


6.2.11. Berry Springs Locality – Cox Peninsula Road Outbound (2)



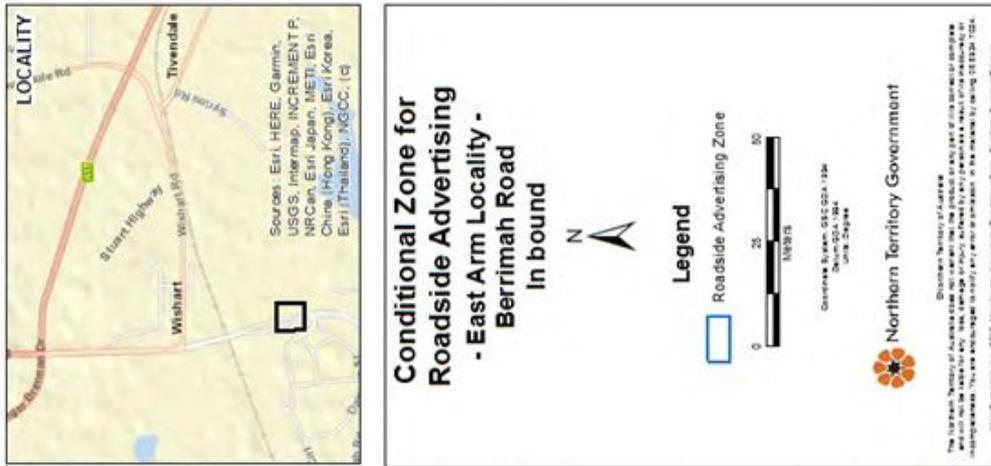
14.3

6.2.12. Intersection of Fog Bay Road & Cox Peninsula Road Locality – Cox Peninsula Road



14.3

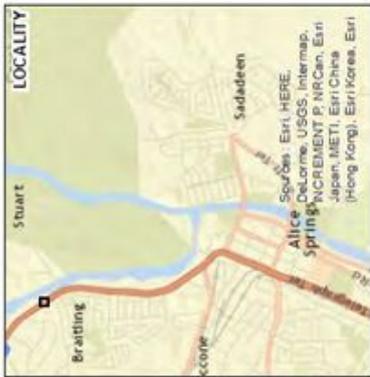
6.2.13. East Arm Locality – Berrimah Road Inbound



14.3

6.3. Mobile Vendors

6.3.1. Alice Springs Locality – North Stuart Highway Information Bay



Conditional Zones for Mobile Vendors
- Alice Springs -
North Stuart Highway
Information Bay



Legend
 Mobile Vendor Site

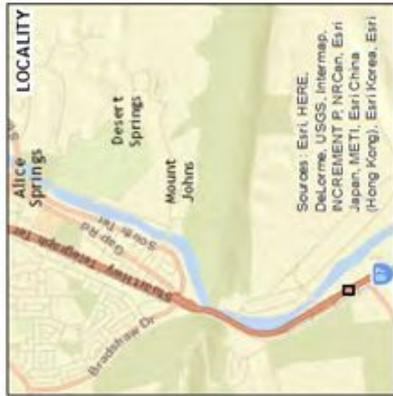
DATE ISSUED: 2018-08-16
 PROJECT: Alice Springs - North Stuart Highway Information Bay
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 APPROVED BY: [Name]

Copyright © 2018 Northern Territory Government. All rights reserved.
 This document is the property of the Northern Territory Government. It is not to be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of the Northern Territory Government.



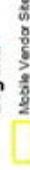
14.3

6.3.2. Alice Springs Locality – South Stuart Highway Information Bay



Conditional Zones for Mobile Vendors
- Alice Springs -
South Stuart Highway
Information Bay



Legend
 Mobile Vendor Site

DATA SOURCES:
 Aerial Imagery, Mapbox, OpenStreetMap, Esri, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri
 Copyright © 2018 Esri. All rights reserved. Esri, the Esri logo, ArcGIS, and the Esri logo are either registered trademarks or trademarks of Esri in the United States and/or other countries. All other marks contained herein are the property of their respective owners.
 Map Date: August 2018
 Map Name: 211001_1_1000000000_0000000000_0000000000



14.3

6.3.4. Katherine Locality – South Stuart Highway Information Bay

Conditional Zones for Mobile Vendors - Katherine Locality - South Stuart Highway Information Bay

Legend
 Mobile Vendor Site

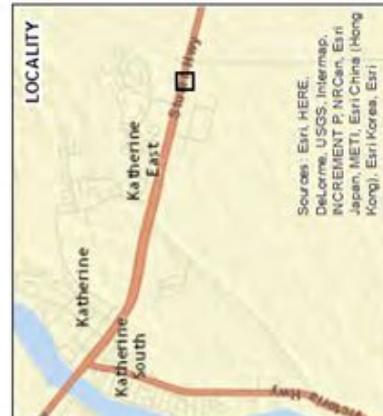


Northern Territory Government
 Coordinates: S 134° 05' 00" E, 134° 05' 00" E
 Date: 2014-10-14
 Unit: Degree

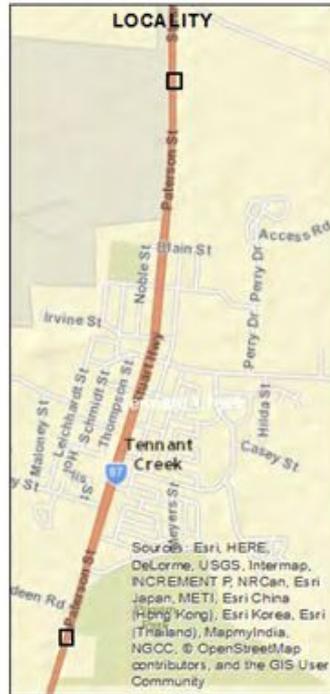
DATA SOURCE
 Aerial Imagery: 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024
 Satellite Imagery: 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024
 Aerial Photography: 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024
 Satellite Imagery: 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024
 Aerial Photography: 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024

DISCLAIMER
 The Northern Territory Government does not warrant the accuracy or completeness of the information provided in this document. The Northern Territory Government is not responsible for any errors or omissions in this document. The Northern Territory Government is not liable for any damages, including consequential damages, arising from the use of this document.

134° 05' 00" E, 134° 05' 00" E
 2014-10-14
 Unit: Degree



6.3.6. Tennant Creek Locality



14.3

6.3.7. Darwin Locality – McMillans Road

Conditional Zones for Mobile Vendors - McMillans Road - Darwin

Legend
 Mobile Vendor Site

Northern Territory Government
 Coordinate System: GCS GDA 1984
 Datum: GDA 1984
 Units: Metres

DATA SOURCE:
 Aerial Imagery: Terra, Pleiades, WorldView, Sentinel-2
 Geospatial Data: Geospatial Information Science, Department of Infrastructure, Planning and Logistics

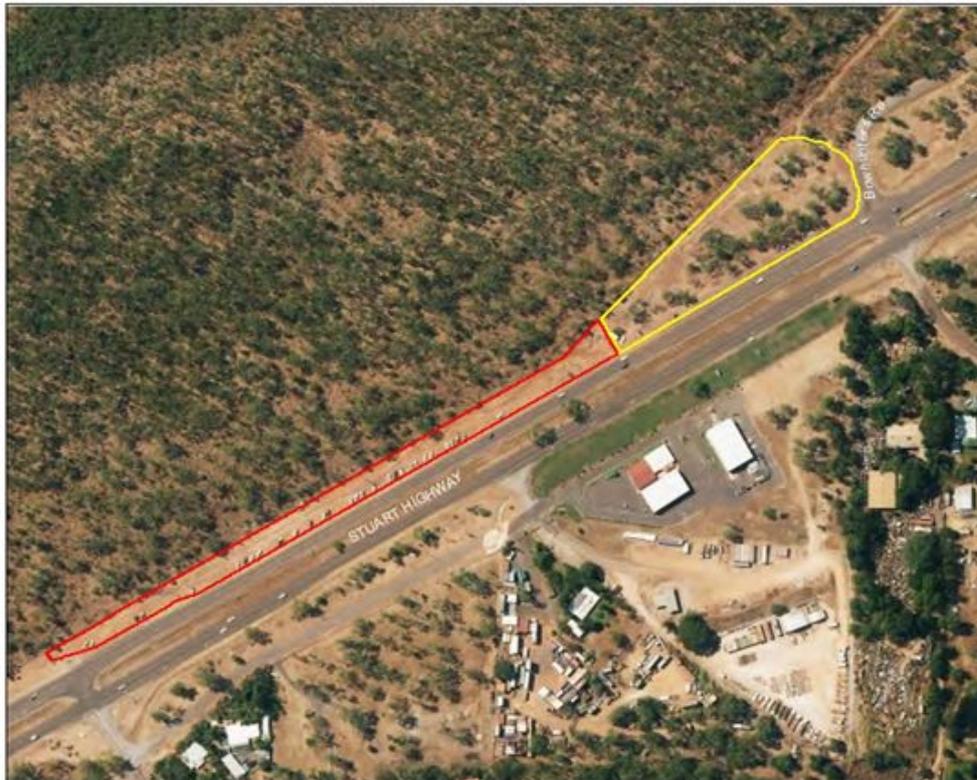
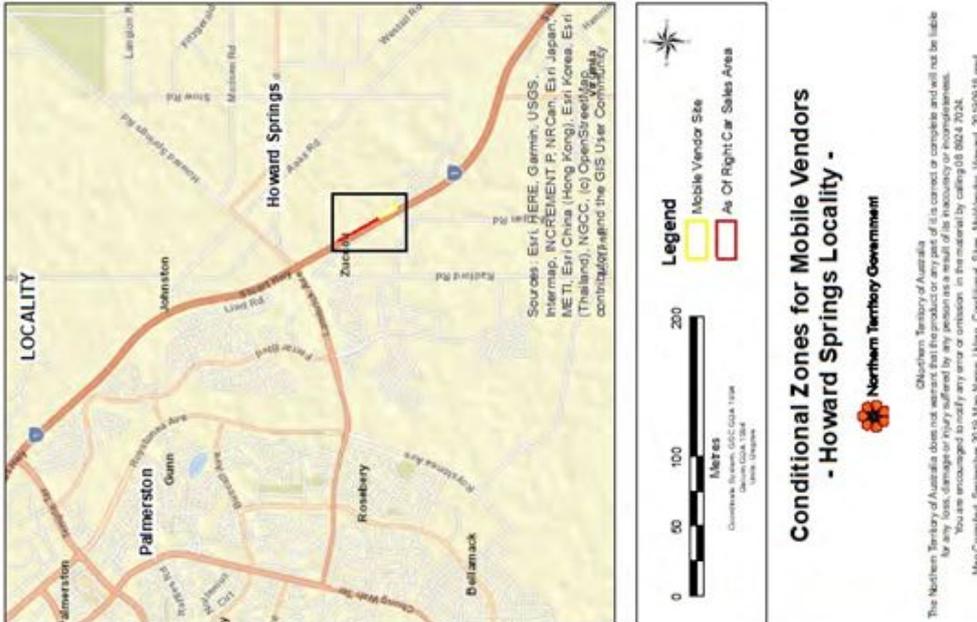
Disclaimer:
 The Northern Territory Government is not responsible for any errors or omissions in this map or for any consequences arising from its use. The map is provided for information only and should not be used as a basis for any legal or financial decisions.

Map Created: September 2019
 Map Scale: 20:1 (1:1000)



14.3

6.3.8. Howard Springs Locality



14.3

6.3.9. Pinelands Locality



Conditional Zones for Mobile Vendors - Pinelands Locality -



Legend



Copyright © 2013 MapSource, Garmin, Inc.



7. Appendix D – Cluster Sign Locations

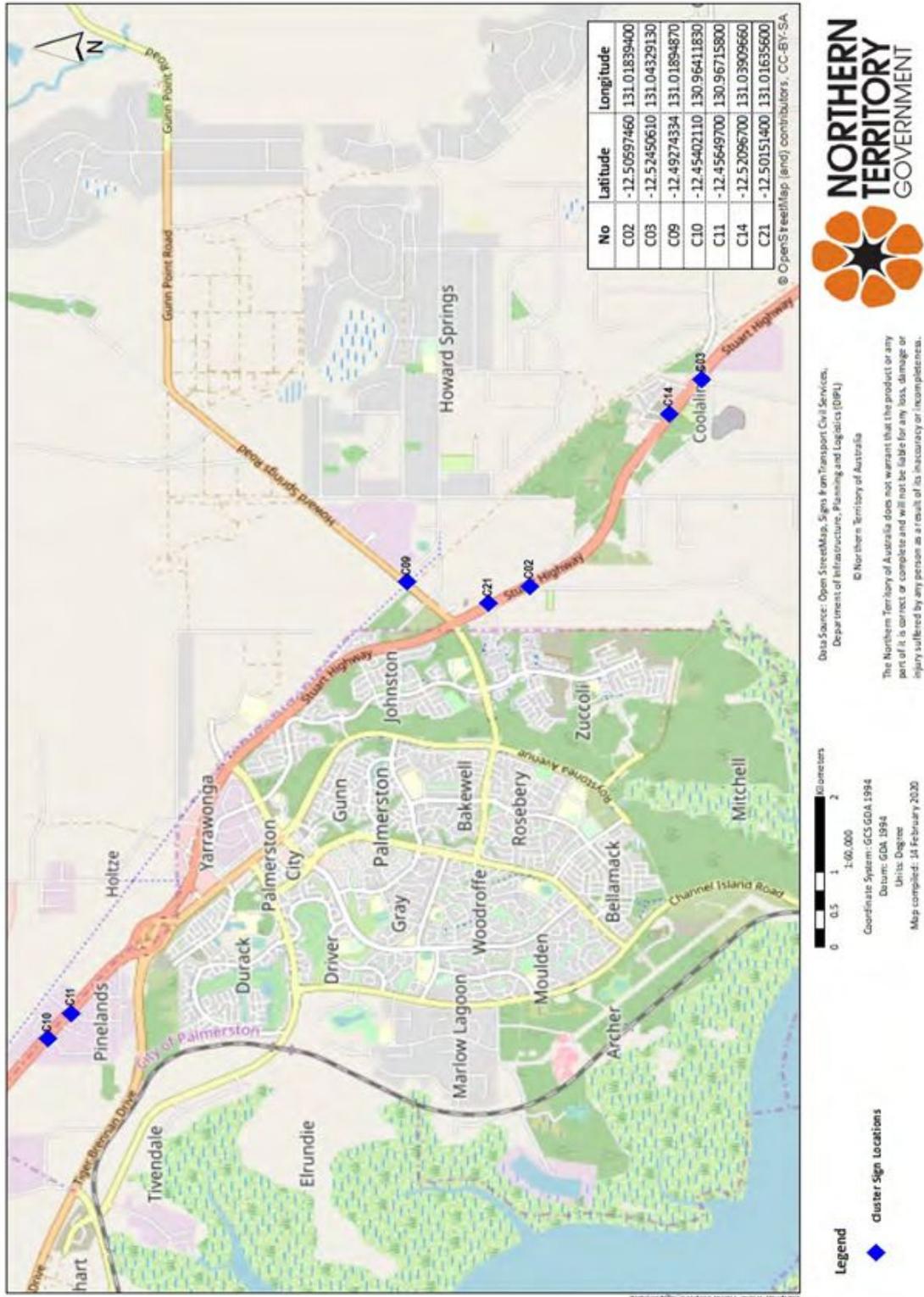
7.1.1. Darwin Urban

Darwin Urban - Cluster Sign Locations (Map 1 of 3)



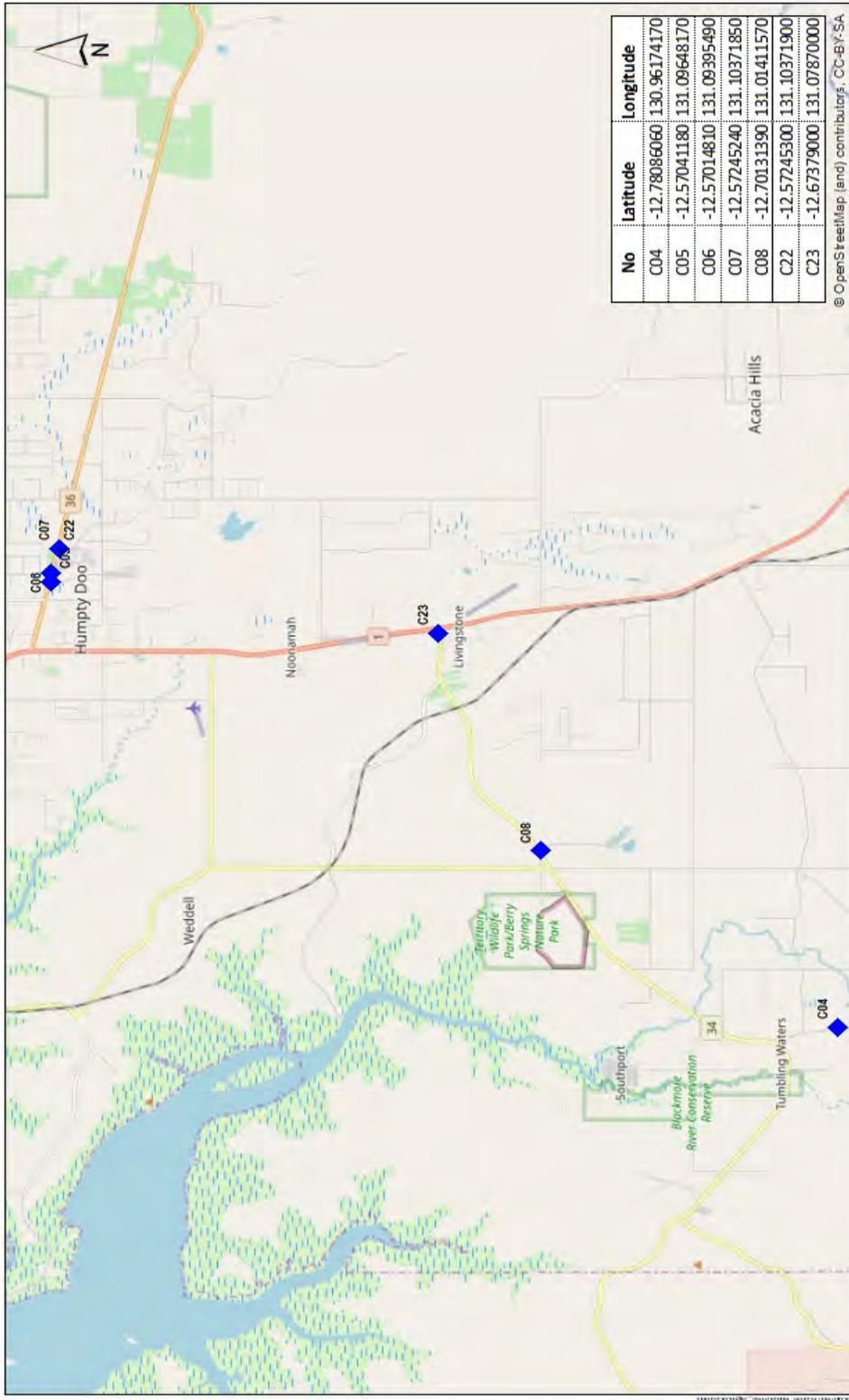
7.1.2. Palmerston Area

Palmerston Area - Cluster Sign Locations (Map 2 of 3)



7.1.3. Rural Area

Greater Darwin Area (Rural) - Cluster Sign Locations (Map 3 of 3)



Data Source: Open StreetMap, Signs from Transport Civil Services, Department of Infrastructure, Planning and Logistics (DIP)

© Northern Territory of Australia

The Northern Territory of Australia does not warrant that the product or any part of it is correct or complete and will not be liable for any loss, damage or injury suffered by any person as a result of its inaccuracy or incompleteness.

0 1.75 3.5 7 Kilometers

Coordinate System: GCS GDA 1994

Datum: GDA 1994

Units: Degree

Map compiled: 14 February 2020

Legend

◆ Cluster Sign Locations

8. Appendix E – Permit Application Forms

All permits will be available on-line in October 2020.

9. Appendix F – Technical Guidelines for non-commercial Advertising Signs

9.1. Introduction

The Department of Infrastructure, Planning and Logistics (DIPL) is the Northern Territory Government Road Authority. It is responsible for the management of roads and road reserves in the Northern Territory which fall under the care and control of the Northern Territory Government.

The DIPL responsibilities include ensuring that any activities carried out on road reserves are conducted safely and in the best interests of the community.

These Technical Requirements provide information about how the DIPL requires private advertising signs to be manufactured, installed and maintained.

These Technical Requirements will be subject to periodic updates as required and should be read in conjunction with legislation, regulations and technical policies applying to road reserves. Relevant technical policies can be found on the DIPL internet website.

9.2. Definitions

Advertising Sign	Any form of advertising using words, letters, images, pictures, symbols, objects or colours which is exhibited or displayed in a road reserve for the attention of the public. This includes signs, banners, decorations, corflutes, balloons etc.
Carriageway	The portion of the road for the use of vehicles that is between kerbs or barriers where these are provided, including shoulders and auxiliary lanes.
Driver Sightlines	The area required to be free of visibility obstructions in order to meet 'Approach Sight Distance', 'Safe Intersection Sight Distance', 'Minimum Gap Sight Distance', and 'Crossing Sight Distance (pedestrians)' requirements, described in Austroads' Guide to Road Design Parts 4 and 4a.
Election Sign	Sign erected in association with the holding of local, Northern Territory or Commonwealth government elections.
Free Standing Sign	An advertising sign that: is self-supporting, fixed to the ground and does not include a moveable sign.
Road Reserve	The Road reserve is the area of land between the boundary of private or business properties, and within which roads, footpaths and associated features may be constructed for public travel.
Sandwich Board	A sign intended for temporary display which is free standing and self-supporting. Does not include Free Standing Signs .
Temporary Sign	A temporarily displayed sign or banner advertising a public-interest message for a not for profit short term event or activity

9.3. General Requirements

An advertising permit issued by DIPL is required prior to placing an advertising sign in the road reserve.

General requirements for all advertising signs are as follows:

- Signs must state a clear message, have few words and be simple in their design.
- Graphics, layout and size requirements together with manufacturing specifications must be in accordance with Australian Standards AS 1743 and must not resemble a traffic control device or any traffic sign of regulatory or warning nature.
- Signs must not be used for the display of merchandise.
- Signs must not cause a traffic hazard by distracting road users or attempting to attract the attention of drivers by any means other than the approved static signage. Flags, blocks, mannequins, coloured or flashing lights may not be incorporated in the sign.
- No signs are to be displayed on roundabouts, median strips or trees.
- No roadside vegetation is to be removed or trimmed to improve vision of advertising signage.
- Signs must be professionally manufactured and maintained in a clean, tidy and sightly condition.
- Maintenance and ownership of advertising signage or materials remains the sole responsibility of the sign owner. Any approved sign, once erected, must be maintained by the owner to a standard acceptable to the Department.
- Star pickets are not to be used for the support of any signage within nine metres of any trafficked path.
- The Northern Territory is to be indemnified against any claims for damage or injury to any person or thing by the signs.
- The use of people dressed up or otherwise carrying or waving signage is not permitted.

14.3

9.4. Sign Location and Positioning

The following locations are not permitted for the placement of advertising signs:

- Within 150 metres of an intersection of public roads, railway crossing or schools.
- Within 15 metres of the centre line of an unsealed roadway.
- Within ten metres of the edge of the nearest travelled lane of a sealed roadway.
- On median strips or roundabouts.
- On sections of road controlled by signs warning motorists of potential hazards so as to detract from the effectiveness of the warning signs (e.g. sharp curves, narrow bridges etc.).
- In any section of the road reserve which would obstruct any drain, culvert or natural watercourse to prevent obstruction.
- On any section of the road reserve which would obscure or interfere with any guide sign, information/service sign, or regulatory sign.

- On any section of the road reserve which would obscure or interfere with any beauty spot or scenic view.
- On any section of the road reserve which would interfere with regular maintenance activities on the road.

Signs must have adequate clearance from power poles and wires. Consult with the Power Water Corporation regarding requirements.

Signs erected in transmission easements require the prior written approval of the Power Water Corporation.

No portion of a sign can project over the carriageway or any surface used by motor vehicles.

The placement of signs must not cause a safety hazard to other traffic including pedestrians or cyclists.

9.5. Other Criteria

Signage must not restrict driver sight lines or restrict the visibility to other authorised signs.

In rural areas where the speed limit is 80 km/h or less, signs must be located no closer than six metres from the road edge.

In rural areas where the speed limit is greater than 80 km/h, signs must be located no closer than ten metres from the road edge.

Signs must not be attached to trees or road infrastructure.

9.6. Standards

Advertising signage must comply with:

- Relevant Australian Standards and requirements including those cited in these Technical Requirements.
- Standard Specification for Roadworks.
- Government Acts, Policies, Guidelines and Codes applicable.

9.7. Sandwich Boards

All Sandwich Boards in road reserves require a permit. Requirements are as follows:

- The maximum display area of a sandwich board sign is not to exceed 1m².
- The construction must be of durable materials and type, able to be stabilised in inclement weather, have a professional presentation of wording and content, and be in clearly visible colours.
- The siting of sandwich board signs must not impede the pedestrian thoroughfare or be within three metres of any street furniture or licensed footpath activity.
- All sandwich board signs are to be located a minimum of one metre off the street kerb, except in the circumstances where adequate justification is given for another location.
- A pedestrian thoroughfare distance of 2.6 metres must be maintained at all times.
- Sandwich board sign can only be displayed during business operational hours.
- Sandwich board signs may be removed without notice:
 - if located on footpaths, road carriageways, and/or medians,

- where a request to remove a sign has been ignored,
- where it does not meet relevant technical or policy requirements.

9.8. Banners

No banners will be permitted in road reserves except:

- At approved banner site locations.
- As part of approved Temporary Event Signage

9.9. Temporary Event Signage

Temporary event signage must:

- Have neatly set out text with letter heights not less than 100 mm.
- Display content on any one face not exceeding a size of 6 m².
- Have identical displays on each face in cases where double sided banners are used.
- Only be located within 2 km of the event being held.
- Be removed within 48 hours after the event.
- Displayed no more than 14 days prior to the event.
- Comprise no reflective or fluorescent material.

10. Appendix G - Departmental Contacts

DARWIN

Level 3 Highway House, Palmerston NT, 0830
Telephone: 1300 011 151
Email: road.reserves@nt.gov.au

KATHERINE

Katherine Government Centre, First Street, Katherine NT, 0850
Telephone: 8973 8665
Email: roadskatherine.ntg@nt.gov.au

TENNANT CREEK

Leichhardt Street, Tennant Creek, NT 0860
Telephone: 8962 4518
Email: roadstennantcreek.ntg@nt.gov.au

ALICE SPRINGS

Floor 1, Green Well Building, 50 Bath Street, Alice Springs, NT 0870
Telephone: 8951 5275
Email: roadsalicesprings.ntg@nt.gov.au

NHULUNBUY

5 John Flynn Drive, Nhulunbuy, NT 0881
Telephone: 8987 0198
Email: roadsnhulunbuy.ntg@nt.gov.au

11. Appendix H – Mobile Business Vendor Conditions

A Mobile Vendor Information Pack will be available online <https://nt.gov.au/roadreserves> in October 2020.

Title: **Outdoor Advertising Signs Code**

Policy No: 042

Adopted By: Council

Next Review Date: 23/02/2014

Responsibility: General Manager Infrastructure

Document Number: 2118394

Version	Decision Number	Adoption Date	History
1	20\2501	23/02/2010	Adopted
2			
3			
4			

1 Policy Summary

This determination by Council may be cited as the City of Darwin Outdoor Advertising Signs Code ("The Code") and is made pursuant to the Darwin City Council By-Laws.

Unless an advertising sign is exempt under Clause 6 of this Code, or is a complying sign under Clause 7 of this Code, a permit is required for an advertiser to exhibit an advertising sign on or in a public area, or on or in premises in view of a public area within the municipality of Darwin.

2 Policy Objectives

The main objective of the Code is to ensure that, as far as practicable, advertising signs exhibited within the municipality:

- are compatible with the design and character of the premises, streetscape and locality to which they are related;
- do not cause a loss of amenity or adversely affect the natural or built environment;
- do not adversely affect the safety or efficiency of a roadway or footpath;
- do not cause visual clutter and disorder by the proliferation of signs in any one location and by one sign obscuring another; and
- do not cause offence to the general public by virtue of their design, location or message.

3 Background

Whilst land use planning in the Northern Territory falls within the jurisdiction of the NT Government control of advertising signs and hoardings is a local government responsibility. City of Darwin regulates signs for a number of reasons – primarily amenity and safety.

4 Policy Statement

Refer Attachment A - City of Darwin Outdoor Advertising Signs Code.

5 Legislation, terminology and references

This determination by Council may be cited as the City of Darwin Outdoor Advertising Signs Code ("The Code") and is made pursuant to the Darwin City Council By-Laws. The Code should be read in conjunction with the By-laws.

Attachment A

14.3

City of Darwin Outdoor Advertising Signs Code

CONTENTS

1 Introduction7

 1.1 Citation of Signs Code..... 7

 1.2 Objectives..... 7

 1.3 Requirement for a Permit 7

 1.4 Requirement for Other Permits..... 8

 1.5 Interpretation of the Code..... 8

2 Using the Signs Code 9

3 Definitions - General 10

4 Definitions - Sign Structure Types 12

5 Definitions - Advertising Types 16

6 Sign Approval Classifications 18

 6.1 Exempt Signs (No Permit Required)..... 18

 6.2 Complying Signs (No Permit Required)..... 20

 6.3 Discretionary Signs (Permit Required) 20

 6.4 Prohibited Signs 20

 6.5 Transferability of Sign Permits..... 20

 6.6 Measurement of Signs..... 20

 6.7 Changes to Existing Signs..... 21

7 Sign Controls..... 22

 7.1 Residential Zones: SD, MD, MR, HR and CL 22

 7.2 Commercial Zones: CB, C, SC, TC and CV 24

 7.3 Industrial Zones: LI, GI and DV. 26

 7.4 Community Zones: CP, PS, CN, T, WM, PM, U and RW. 28

14.3

7.5	Organised Recreation Zone: OR	30
7.6	Rural Zones: RR, A, RL, R, RD, H and FD	32
7.7	Specific Use Zone: SU	34
7.8	Marrara Sporting Precinct.....	34
8	Specific Provisions: Temporary Signs	39
8.1	Aerial Signs	39
8.2	Animated Signs	39
8.3	Banners	39
8.4	Buntings	39
8.5	Flag Signs	40
8.6	Free-Standing Signs.....	40
8.7	Moveable Signs	40
8.8	Special Event Advertising Signs.....	40
8.9	Vehicle and Trailer Signs.....	40
9	Specific Provisions: Signs on or over a Public Area.....	41
9.1	Blue Finger Signs	41
9.2	Moveable Signs on Public Land	41
9.3	Permanent Signs on Public Land	42
9.4	Precinct Cluster Signs on Public Land.....	42
9.5	Projecting Signs	42
9.6	Real Estate Signs.....	43
9.7	Street Furniture Advertising	43
10	Assessment Criteria: Specific Sign Types.....	44
10.1	Animated and Illuminated Signs within and/or visible from NT Government Road Reserve	45
10.2	Cluster Signs	45

10.3 Free-Standing Signs.....	45
10.4 Illuminated Signs	45
10.5 Projecting Signs	45
10.6 Wall or Fascia Signs.....	46

1 INTRODUCTION

1.1 Citation of Code

This determination by Council may be cited as the City of Darwin Outdoor Advertising Signs Code ("The Code") and is made pursuant to the Darwin City Council By-Laws.

1.2 Objectives

The main objective of the Code is to ensure that, as far as practicable, advertising signs exhibited within the municipality:

- a. are compatible with the design and character of the premises, streetscape and locality to which they are related;
- b. do not cause a loss of amenity or adversely affect the natural or built environment;
- c. do not adversely affect the safety or efficiency of a roadway or footpath;
- d. do not cause visual clutter and disorder by the proliferation of signs in any one location and by one sign obscuring another; and
- e. do not cause offence to the general public by virtue of their design, location or message.

1.3 Requirement for a Permit

Unless an advertising sign is exempt under Clause 6 of this Code, or is a complying sign under Clause 7 of this Code, a permit is required for an advertiser to exhibit an advertising sign on or in a public area, or on or in premises in view of a public area within the municipality of Darwin.

1.4 Requirement for Other Permits

Where an advertising sign requires planning, building or structural certification under the provisions of other legislation, the onus for obtaining the necessary permits is on the applicant.

1.5 Interpretation of the Code

For the purpose of interpretation, the Code is to be read together with the Darwin City Council By-laws.

2 USING THIS CODE

The following should be used as a guide to using this Code:

- a. Decide what type (structure) of sign you are proposing to erect by reference to the definitions and diagram provided in Clause 4.
- b. Decide what type of advertising you are proposing to display by reference to the definitions provided in Clause 5.
- c. Determine which NT Planning Scheme zone or special precinct the sign is to be exhibited in. Then refer to Clause 6 (exempt signs) and the advertising sign tables in this code to determine whether a permit is needed before the advertising sign can be exhibited.
- d. Check to determine that the advertising sign will comply with the provisions in Clause 8 (specific provisions and policies for each sign type), Clause 9 (general Council policy relating to signs on or over a public area) and the Assessment Criteria.
- e. Where a permit is required, make an application to Council.

Council encourages the inclusion of information about proposed advertising signage as part of a development application to the Development Consent Authority in order to ensure signage is integrated into the design of the premises.

3 DEFINITIONS - GENERAL

In this Code, unless the contrary intention appears:

Advertising sign means any form of advertising using words, letters, images, pictures, symbols, objects or illumination, which is exhibited or displayed on or in a public area or on a building or structure that is in view of a public area, for the attention of the public, and includes any structure or material used to display the advertising.

Advertiser means a person:

- a. who holds a valid permit in respect of the advertising sign issued pursuant to these By-Laws; or
- b. who authorises or causes an advertising sign to be exhibited; or
- c. whose business or place of business is advertised by the advertising sign;

and includes a person who manages and controls, or has power to manage or control, the place in which the advertising sign is exhibited.

By-Laws means the Darwin City Council By-Laws.

Code means the City of Darwin Outdoor Advertising Signs Code.

Commercial zone refers to the zones CB, C, SC, TC and CV as defined in the NT Planning Scheme.

Community Zone refers to the zones CP, PS, CN, T, WM, MR, PM, U and RW as defined in the NT Planning Scheme.

Council means the City of Darwin.

Carriageway means a portion of a road improved, designed or ordinarily used for vehicular traffic and includes the shoulders and areas at the sides or centre of the carriageway used for the standing or parking of vehicles (including parking bays), and, where a road has two or more portions divided by a reservation, means each portion separately.

Exempt, in relation to an advertising sign, means exempt from the requirements of obtaining a permit under this Code.

Exhibit means to erect, install, place, paint, leave or construct an advertising sign on or in a public area or on or in premises in view of a public area.

Industrial zone refers to the zones LI, GI and DV as defined in the NT Planning Scheme.

Organised Recreation zone refers to the zone OR as defined in the NT Planning Scheme.

Premises means the land or building that is owned or occupied by the business, community group or individual proposing to advertise.

Public area means any place within the municipality of Darwin which is a road reserve or land owned, controlled or maintained by City of Darwin or the Northern Territory Government.

Residential Zone refers to the zones SD, MD, MR, HR, CV and CL as defined in the NT Planning Scheme.

Rural Zone refers to the zones RR, A, RL, R, RD, H and FD as defined in the NT Planning Scheme.

Sign refers to a publicly displayed board or notice inscribed with words or designs for the purposes of information, advertisement or warning.

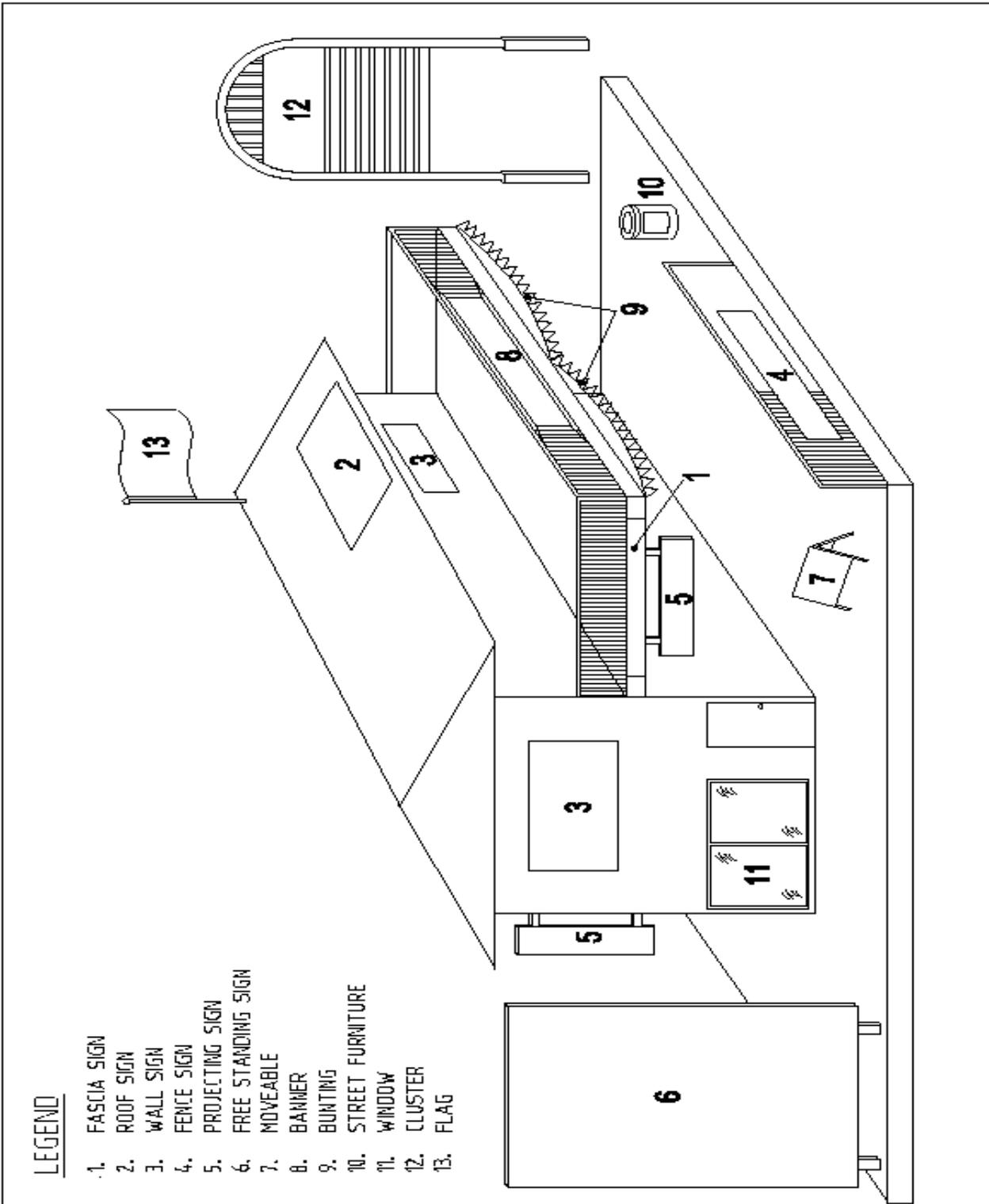
Specific Use Zone refers to the zone SU as defined in the NT Planning Scheme.

Territory Road means a road under the Control of the Northern Territory Government.

Traffic Control Device means a traffic control signal or a light, sign, mark, structure or item placed, erected or displayed for the purpose of regulating, warning or guiding traffic, or a device using a word, symbol, coloured light or a combination of them, by means of which traffic may be controlled or regulated.

Zone refers to the land use zone as defined in the NT Planning Scheme and applicable to the land on which a sign is proposed.

4 DEFINITIONS - SIGN STRUCTURE TYPES



LEGEND

- 1. FASCIA SIGN
- 2. ROOF SIGN
- 3. WALL SIGN
- 4. FENCE SIGN
- 5. PROJECTING SIGN
- 6. FREE STANDING SIGN
- 7. MOVEABLE
- 8. BANNER
- 9. BUNTING
- 10. STREET FURNITURE
- 11. WINDOW
- 12. CLUSTER
- 13. FLAG

14.3

In this Code, unless the contrary intention appears, the following types of advertising signs have the corresponding meaning:

Aerial sign means an advertising sign made of inflatable devices or devices that require wind to stay aloft, being devices that are tethered to the ground or a structure and includes balloons, blimps and kites.

A-frame sign refer **Moveable sign**

Animated sign means an advertising sign that is designed to move, flash, change its message, intensity or pattern, or which contains moving parts, whether or not any part of the sign is also **illuminated**.

Awning sign refer **Wall or Fascia sign**

Banner means an advertising sign intended for temporary display made of light non-rigid material, and which is attached to a building or structure.

Blue Finger sign means an advertising sign attached to a pole or street sign and that predominantly gives directional information.

Bunting means a device which is attached to ropes or wires suspended above the ground and which is designed to draw attention by the nature of its construction, colour, movement or noise and includes streamers, pennants and wind-vanes.

Cluster sign means an advertising sign structure that contains more than one sign.

Fence sign means an advertising sign affixed to a fence.

Flag sign means an advertising sign displayed on cloth, canvas or synthetic material, which is hung from a vertical pole.

Free-standing sign means an advertising sign that:

- a. is self-supporting and not attached to the sides of a building, wall or fascia;
- b. is fixed to the ground;
- c. may be erected on a pole or poles or a pylon which is not on or part of a building or other structure; and
- d. does not include a **Moveable sign**.

Illuminated sign means:

- a. an advertising sign illuminated by internal and/or external lights; and
- b. an advertising sign composed of light devices that do not flash, or change intensity or pattern.

Monument sign refer **Free-standing sign**

Moveable sign means an advertising sign intended for temporary display which is free-standing and self-supporting and includes **A-frame signs** and **Sandwich boards** and does not include a **Free-standing sign** or a **Real Estate sign**.

Permanent sign means a sign that is lasting or intended to last indefinitely, and which is displayed or intended to be displayed indefinitely.

Pole sign refer **Free-standing sign**

Projecting sign means an advertising sign attached to and protruding from a building or structure and includes:

- a. signs attached to and supported below an awning or below a ceiling at the entrance to an internal pedestrian area; and
- b. signs which extend beyond or above the horizontal walls, parapet or roof of the building or structure.

Pylon sign refer **Free-standing sign**

Roof sign means an advertising sign attached to or painted on a roof of a building and which does not project or extend beyond the edge or face of the roof.

Sandwich board refer **Moveable sign**

Street furniture sign means an advertising sign attached to such items as public seating, plant boxes and other functional structures in public areas.

Temporary sign means a sign that lasts, exists, serves or is effective for a limited time only and/or which is intended to be displayed for a limited time only.

Under-awning sign refer **Projecting sign**

Vehicle or Trailer sign means a vehicle or trailer adapted for and used as an advertising sign, and does not include any sign on a registered commercial passenger vehicle, or a sign on a trailer which is in transit and is not stationary in any public area.

Wall or Fascia sign means an advertising sign attached to or painted on a wall or fascia of a building or awning (including structures attached to a building or

awning) or on a structure that protrudes no more than 50 mm from the face of a building or structure, and which does not extend beyond the edge of the building or awning.

Window sign means an advertising sign attached to the inside or outside of a window without significantly affecting the purpose of the window.

5 DEFINITIONS - ADVERTISING TYPES

Advertising types refer to the nature and purpose of the advertising on the sign, rather than the sign structure.

Business advertising means advertising restricted to the name, and/or logo, and occupation and/or activity of the person occupying the premises in relation to which the advertising sign is erected, and, where a number of persons are carrying on different businesses in a premises, includes a sign identifying the premises.

Community and Sporting Event advertising means advertising that provides information relating to community and sporting events, and which may incorporate **sponsorship advertising** not exceeding 25% of the total area of the sign. Community events are usually free events (although this may not be the case in all events), open to all members of the public and hosted by a “not for profit” organisation (able to demonstrate a Certificate of Incorporated Association).

Election advertising means advertising erected in association with the holding of a local government, Northern Territory or Commonwealth election.

Precinct advertising means advertising that provides information about the businesses, organisations and activities occurring within an identifiable physical area.

Promotion advertising means advertising that provides information about the services or goods produced, provided or sold as a major activity on the premises, or information about events or activities substantially carried out on the premises.

Real estate advertising means advertising used to indicate or display real property that is available for rent, lease, sale, auction or inspection.

Security advertising means advertising that provides information about security services protecting a premises and is displayed either on a building or on a fence.

Special Event advertising means advertising that provides information about a significant event or activity (including occasional sporting and other events) as determined by the General Manager Infrastructure, City of Darwin, that is generally a one-off event or occurs no more than once a year, and which may incorporate **sponsorship advertising** not exceeding 25% of the total area of the sign, and is not **Community and Sporting Event advertising** or **Election advertising**.

Sponsorship advertising means advertising identifying the name and or logo of a person, company or organisation providing sponsorship of a **Community and Sporting Event** or activity, or a **Special Event** or activity.

Sporting Field Name Signs means advertising identifying the name and logo of the sports ground official name. Applicable to the Marrara Sporting Precinct only.

Sporting Sponsorship Signage means advertising identifying the name and/or logo of a person, company or organisation providing sponsorship to a sporting club. Applicable to the Marrara Sporting Precinct only.

Third party advertising means advertising that provides information about:

- a. services and goods that are not produced, provided or sold on the premises; or
- b. businesses, events or activities not carried out or associated with the premises.

It does not include:

- a. Sponsorship advertising; or
- b. advertising on vehicles or trailers which are predominantly utilised as a mode of transport and with signage indicating services or goods produced, provided or sold as a major activity of the company or person to which or whom the vehicle is registered; or the business, events or activities substantially carried out by the company or person to which or whom the vehicle is registered.

An advertiser proposing to exhibit an advertising sign which does not appear to come within the scope of the definitions, and which is not prohibited under this code, may apply to Council for the approval or rejection of the advertising sign on its merits and in accordance with the approval criteria set out in the Code and with general Council policy expressed in relation to the relevant zone where the proposed advertising sign will be exhibited.

6 SIGN APPROVAL CLASSIFICATIONS

Under this Code, a proposed advertising sign will be assessed under one of the following classifications:

6.1 Exempt Signs (No Permit Required)

Where a sign is defined under this clause the sign will be exempt from the requirements of this Code.

The following signs do not require a permit:

- a. regulatory signage located within the road reserve of Territory roads;
- b. a traffic control device or similar device displayed by reason of a statutory obligation imposed by a law in force in the Northern Territory;
- c. a sign displayed by reason of a statutory obligation imposed by a law in force in the Northern Territory, including signs required to be displayed under the *Planning Act 1999* and the *Liquor Act*;
- d. a sign displayed by a service authority responsible for an activity, including maintenance, within a road reserve and displayed for the purposes of warning or information to the public, including NT Government Tourist Information bays within the road reserve;
- e. a sign on enclosed land (including a sporting field) or within a building which is not readily visible from a public area outside the enclosure or building;
- f. a sign displayed on or inside a vehicle, other than a vehicle which is adapted and exhibited primarily as an advertising sign;
- g. a **Security advertising sign** not exceeding 0.015 m² if displayed in a residential, community, specific use, or recreation zone; and not exceeding 0.2 m² if displayed in a business or industrial zone;
- h. a sign previously approved by the Development Consent Authority, the NT Government or the Council and which has a valid permit;
- i. a sign in place before the commencement of this Code that was exempt or did not require a permit under the Signs Code repealed by this Code at the time it was put in place;
- j. signs on land on which building work is lawfully being undertaken, provided that:

- i. the information on the sign relates to the building works being undertaken on the land,
 - ii. the sign is erected and displayed only during the period of such works, and
 - iii. no sign is more than 4 m² in area.
- k. advisory or information signs such as 'weigh in', 'goods entrance', 'beware of the dog' or 'visitor parking' signs provided such signs do not include any advertising material and do not exceed 0.3 m² in area;
- l. the hoisting of the flag of any nation, state or municipality, culture or people;
- m. Election Advertising Signs provided they:
 - i. are only erected on a temporary basis not more than 6 weeks prior to an election and removed within 1 day after it, subject to any law relating to election advertising,
 - ii. are at no time placed on public land (other than a designated polling place) including Council land, Northern Territory Government land and Commonwealth land,
 - iii. are not placed so as to obscure the view of vehicular and pedestrian traffic,
 - iv. have an area no greater than 1.5 m², and
 - v. are not illuminated or animated.
- n. signs directing people to designated polling places for the purpose of an election provided the signs:
 - i. are erected on a temporary basis not more than 1 day prior to an election and removed within 1 day after it, subject to any law relating to election advertising,
 - ii. are at no time placed so as to obscure the view of vehicular and/or pedestrian traffic, and
 - iii. do not include any advertising.
- o. window signs provided the signs refer to goods or services sold on the premises where the sign is located, unless the sign is likely to cause offence to members of the public.

6.2 Complying Signs (No Permit Required)

A Complying sign refers to an advertising sign that is listed as “complying” in the advertising sign table, which complies with the relevant definition in Clauses 4 and 5, that meets the provisions set out in Clause 8 for that particular type of advertising sign and that complies with the Assessment Criteria in this code.

6.3 Discretionary Signs (Permit Required)

A Discretionary sign refers to any sign that is not listed as exempt, complying or prohibited in the advertising sign tables in this Code, or that is not defined under this Code. Council may, in its sole discretion, issue a permit to exhibit an advertising sign that is classed as a discretionary sign.

A discretionary advertising sign is subject to:

- a. an application being made;
- b. payment of fees;
- c. consideration by Council; and, if approved,
- d. the issue of a permit.

A permit for a Discretionary Advertising Sign may be approved by Council with such conditions as are necessary for the proposed advertising sign to satisfy the objectives, criteria and considerations of this Code. Where in the opinion of Council any conditions that could be imposed on the permit for the proposed advertising sign would not be sufficient to ensure that the advertising sign would satisfy the objectives, criteria and considerations of the Code, the application for an advertising sign permit will be refused.

6.4 Prohibited Signs

Signs and advertising identified as prohibited in this Code are not permitted to be displayed.

An application for a permit for an advertising sign that is prohibited will not be accepted or considered by Council.

6.5 Transferability of Sign Permits

Sign Permits issued under this Code shall not be transferable with a change of ownership.

6.6 Measurement of Signs

Where the extents of a sign are not clear for the purpose of measurement, the following shall be adopted:

Length – 500 mm plus the distance between the commencement of the lettering or symbol and the termination of the lettering or symbol

Width – 500 mm plus the distance from the lowest point of the lettering or symbol to the highest point of the lettering or symbol

Area (m²) – length (m) x width (m)

6.7 Changes to Existing Signs

Any changes to an existing sign shall be subject to the provisions of this Code.

7 SIGN CONTROLS

7.1 Residential Zones: SD, MD, MR, HR and CL

Advertising signs within residential zones should be discreet and of small scale in order to be sympathetic to the residential character of the area. Advertising signs should be directed towards the street, rather than towards adjacent residential properties.

Refer to the controls in the following table.

Residential Zones: SD, MD, MR, HR and CL

ADVERTISING AND SIGN TYPES	CONTROLS
Exempt (No Permit Required)	
Any sign listed as "exempt" in Clause 6.	<ul style="list-style-type: none"> All relevant controls listed in Clause 6.
Complying (No Permit Required)	
Business advertising Fence sign Free Standing sign Wall or Fascia sign	<ul style="list-style-type: none"> No sign to exceed an area of 0.3 m² in zones SD and MD No sign to exceed an area of 2 m² in zones MR, HR and CL No part of any sign to exceed a height of 3 m above ground level No more than one Permanent Advertising sign per premises No more than one Temporary Advertising sign per premises No part of any sign to be on or over public land
Discretionary (Permit Required)	
<ul style="list-style-type: none"> Any sign listed as "complying" and which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in Clauses 8 and 9 of this Code; or Any sign not defined as either complying or prohibited in this table; or Any sign not defined as exempt in this Code; or Any sign not defined in this Code. 	
Prohibited	
Aerial Sign Animated Sign Illuminated Sign Moveable Sign Precinct Cluster Sign Roof Sign Street Furniture Advertising Third Party Advertising Vehicle or Trailer Sign	<ul style="list-style-type: none"> No sign permit will be issued for any sign or advertising within this category

Note:

1. Where a sign falls into two or more categories, the controls of the more stringent classification apply.
2. Where a sign is proposed to be constructed on or over public land, the provisions of Clause 9 apply.

14.3

7.2 Commercial Zones: CB, C, SC, TC and CV

Identification of the business should be the prime objective for signage, rather than promotional advertising. Where there is more than one business per building, a single sign that identifies the building and the various tenancies is preferred to multiple signs.

Refer to the controls in the following table.

Commercial Zones: CB, C, SC, TC and CV

ADVERTISING AND SIGN TYPES	CONTROLS
Exempt (No Permit Required)	
Any sign listed as "exempt" in Clause 6.	All relevant controls listed in Clause 6.
Complying (No Permit Required)	
Business advertising Fence sign Free-standing sign Illuminated sign Projecting sign Promotion advertising Wall or Fascia sign Moveable sign	<ul style="list-style-type: none"> No Business Advertising sign to exceed an area of 4 m² No Promotion Advertising sign to exceed an area of 2 m² No more than one Permanent Advertising sign per premises No more than one Temporary Advertising sign per premises No part of any sign to exceed a height of 7 m above ground level No part of any sign to be on or over public land
Discretionary (Permit Required)	
<ul style="list-style-type: none"> Any sign listed as "complying" and which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in Clauses 8 and 9 of this Code; or Any sign not defined as either complying or prohibited in this table; or Any sign not defined as exempt in this Code; or Any sign not defined in this Code. 	
Prohibited	
Third Party Advertising	<ul style="list-style-type: none"> No sign permit will be issued for any sign or advertising within this category
Moveable Signs Vehicle or Trailer Sign	<ul style="list-style-type: none"> No sign permit will be issued within The Mall for businesses that do not have direct frontage at ground level

14.3

Note:

1. **Where a sign falls into two or more categories, the controls of the more stringent classification apply.**
2. **Where a sign is proposed to be constructed on or over public land, the provisions of Clause 9 apply.**

7.3 Industrial Zones: LI, GI and DV.

Identification of the business should be the prime objective for signage, rather than promotional advertising. In the case of an industrial village or where there is more than one business per premises, a single sign that identifies the complex and the various tenancies is preferred to multiple signs.

Where premises front an arterial road, the number of advertising signs should be minimised to reduce visual confusion when viewed from the road.

Refer to the controls in the following table.

Industrial Zones: LI, GI and DV.

ADVERTISING AND SIGN TYPES	CONTROLS
Exempt (No Permit Required)	
Any sign listed as "exempt" in Clause 6.	<ul style="list-style-type: none"> All relevant controls listed in Clause 6.
Complying (No Permit Required)	
Business advertising Fence sign Illuminated sign Free-standing sign Projecting sign Promotion advertising Wall or Fascia sign Moveable sign	<ul style="list-style-type: none"> No Business Advertising Sign to exceed an area of 6 m² No Promotion Advertising Sign to exceed an area of 3 m² No more than one Permanent Advertising sign per premises No more than one Temporary Advertising sign per premises No part of any sign to exceed a height of 7 m above ground level No part of any sign to be on or over public land
Discretionary (Permit Required)	
<ul style="list-style-type: none"> Any sign listed as "complying" and which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in Clauses 8 and 9 of this Code; or Any sign not defined as either complying or prohibited in this table; or Any sign not defined as exempt in this Code; or Any sign not defined in this Code. 	
Prohibited	
Third Party Advertising Vehicle or Trailer sign	<ul style="list-style-type: none"> No sign permit will be issued for any sign or advertising within this category

Note:

1. **Where a sign falls into two or more categories, the controls of the more stringent classification apply.**
2. **Where a sign is proposed to be constructed on or over public land, the provisions of Clause 9 apply.**

14.3

7.4 Community Zones: CP, PS, CN, T, WM, M, PM, U and RW.

Advertising signs in community zones should be limited to those necessary to identify the use of the land and be sited so as to minimise their impact on the locality.

Refer to the controls in the following table.

Community Zones: CP, PS, CN, T, WM, M, PM, U and RW.

ADVERTISING AND SIGN TYPES	CONTROLS
Exempt (No Permit Required)	
Any sign listed as "exempt" in Clause 6.	<ul style="list-style-type: none"> All relevant controls listed in Clause 6.
Complying (No Permit Required)	
Business advertising Community and Sporting Event advertising Fence sign Free-standing sign Projecting sign Promotion advertising Wall or Fascia sign	<ul style="list-style-type: none"> No Business Advertising Sign to exceed an area of 2m² No Community and Sporting Event Advertising sign to exceed an area of 2 m². No Promotion Advertising sign to exceed an area of 1m² No more than one Permanent Advertising sign per premises No more than one Temporary Advertising sign per premises No part of any sign to exceed a height of 3 m above ground level No part of any sign to be on or over public land
Discretionary (Permit Required)	
<ul style="list-style-type: none"> Any sign listed as "complying" and which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in Clauses 8 and 9 of this Code; or Any sign not defined as either complying or prohibited in this table; or Any sign not defined as exempt in this Code; or Any Sign not defined in this Code. 	
Prohibited	
Aerial Sign Animated Sign Moveable Sign Third Party Advertising Vehicle or Trailer Sign	<ul style="list-style-type: none"> No sign permit will be issued for any sign or advertising within this category

Note:

1. *Where a sign falls into two or more categories, the controls of the more stringent classification apply.*
2. *Where a sign is proposed to be constructed on or over public land, the provisions of Clause 9 apply.*

14.3

7.5 Organised Recreation Zone: OR

Advertising signs in the Organised Recreation zone should be limited to those necessary to identify the use of the land and be sited so as to minimise their impact on the locality.

Refer to section 7.8 for sign controls within the Marrara Sporting Precinct.

Refer to the controls in the following table.

Organised Recreation Zone: OR

ADVERTISING AND SIGN TYPES	CONTROLS
Exempt (No Permit Required)	
Any sign listed as "exempt" in Clause 6.	<ul style="list-style-type: none"> All relevant controls listed in Clause 6.
Complying (No Permit Required)	
Community and Sporting Event advertising Fence sign Free-standing sign Projecting sign Sponsorship advertising Wall or Fascia sign	<ul style="list-style-type: none"> No Community and Sporting Event sign to exceed an area of 4 m². No Sponsorship Advertising sign to exceed an area of 1 m². No more than two Community and Sporting Event signs per premises No more than one Sponsorship Advertising sign per premises No part of any sign to exceed a height of 7 m above ground level No part of any sign to be on or over public land
Discretionary (Permit Required)	
<ul style="list-style-type: none"> Any sign listed as "complying" and which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in Clauses 8 and 9 of this Code; or Any sign not defined as either complying or prohibited in this table; or Any sign not defined as exempt in this Code; or Any sign not defined in this Code. 	
Prohibited	
Aerial Sign Animated Sign Moveable Sign Third Party Advertising Vehicle or Trailer Sign	<ul style="list-style-type: none"> No sign permit will be issued for any sign or advertising within this category.

Note:

1. *Where a sign falls into two or more categories, the controls of the more stringent classification apply.*
2. *Where a sign is proposed to be constructed on or over public land, the provisions of Clause 9 apply.*

14.3

7.6 Rural Zones: RR, A, RL, R, RD, H and FD

Advertising signs within these zones should be limited to those necessary to identify the use of the land and be designed and sited to minimise their impact on the locality.

Refer to the controls in the following table.

Rural Zones: RR, A, RL, R, RD, H and FD

ADVERTISING AND SIGN TYPES	CONTROLS
Exempt (No Permit Required)	
Any sign listed as "exempt" in Clause 6.	<ul style="list-style-type: none"> All relevant controls listed in Clause 6.
Complying (No Permit Required)	
Business advertising Fence sign Free-standing sign Projecting sign Promotion advertising Wall or Fascia sign	<ul style="list-style-type: none"> No Business Advertising sign to exceed an area of 4 m² No Promotion Advertising sign to exceed an area of 2 m² No more than one Permanent Advertising sign per premises No more than one Temporary Advertising sign per premises No part of any sign to exceed a height of 3 m above ground level No part of any sign to be on or over public land
Discretionary (Permit Required)	
<ul style="list-style-type: none"> Any sign listed as "complying" and which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in Clauses 8 and 9 of this Code; or Any sign not defined as either complying or prohibited in this table; or Any sign not defined as exempt in this Code; or Any sign not defined in this Code. 	
Prohibited	
Aerial Sign Animated Sign Moveable Sign Street Furniture Advertising Third Party Advertising Vehicle or Trailer Sign	<ul style="list-style-type: none"> No sign permit will be issued for any sign or advertising within this category.

Note:

1. **Where a sign falls into two or more categories, the controls of the more stringent classification apply.**
2. **Where the sign is proposed to be constructed on or over public land, the provisions of Clause 9 apply.**

14.3

7.7 Specific Use Zone: SU

Advertising signs in this zone should be consistent with the specific land use and should be designed and sited to minimise their impact on adjoining areas.

Refer to the controls in the following table.

Specific Use Zone: SU

ADVERTISING AND SIGN TYPES	CONTROLS
Exempt (No Permit Required)	
Any sign listed as "exempt" under Clause 6.	<ul style="list-style-type: none"> All relevant controls listed in Clause 6.
Complying (No Permit Required)	
Business advertising Fence sign Wall or Fascia sign	<ul style="list-style-type: none"> No Business Advertising sign to exceed an area of 2 m² No more than one Permanent Advertising sign per premises No more than one Temporary Advertising sign per premises No part of any sign to exceed a height of 3 m above ground level No part of any sign to be on or over public land
Discretionary (Permit Required)	
<ul style="list-style-type: none"> Any sign listed as "complying" and which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in Clauses 8 and 9 of this Code; or Any sign not defined as either complying or prohibited in this table; or Any sign not defined as exempt in this Code; or Any Sign not defined in this Code. 	
Prohibited	
Aerial Sign Animated Sign Street Furniture Advertising Third Party Advertising Vehicle or Trailer Sign	<ul style="list-style-type: none"> No sign permit will be issued for any sign or advertising within this category.

Note:

1. **Where a sign falls into two or more categories, the controls of the more stringent classification apply.**
2. **Where a sign is proposed to be constructed on or over public land, the provisions of Clause 9 apply.**

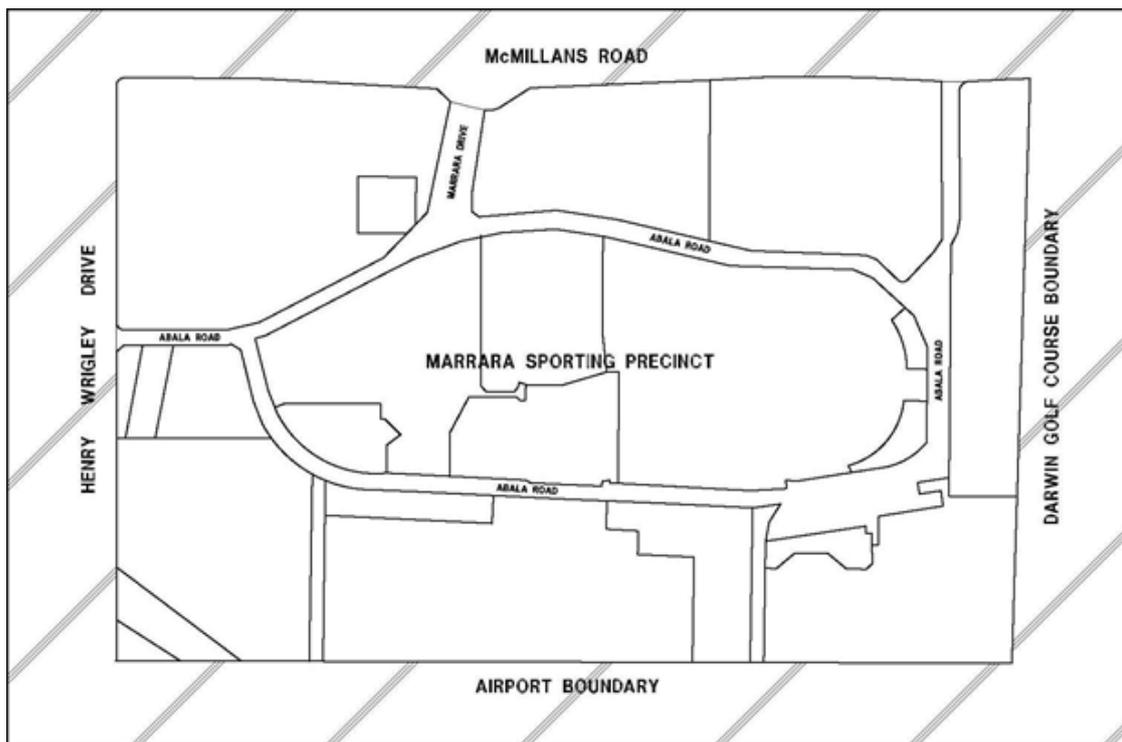
14.3

7.8 Marrara Sporting Precinct

The following controls (Clause 7.8.1 to 7.8.3) are specific to the Marrara Sporting Precinct and override any other specific or implied controls stated in this code. All other controls contained within the code are applicable.

7.8.1 Precinct Definitions

The Marrara Sporting Precinct consists of the sporting fields bounded by McMillans Road, Henry Wrigley Drive, the Darwin Airport northern boundary and the eastern boundary of the Darwin Golf Club's premises.



14.3

7.8.2 Specific Sign Controls

Sporting sponsorship signs facing a public area

- a. No sporting sponsorship sign shall exceed an area of 9 m²;
- b. no sporting sponsorship sign shall be illuminated; and
- c. it is prohibited to place a sporting sponsorship sign on or over a public area.

Free-standing sporting sponsorship signs shall:

- a. be double-sided with the same sponsor displayed on each side of the sign;
- b. display only one sponsor per sign;
- c. be no higher than 3.5 m from finished ground level;
- d. be displayed at a rate not greater than one sign per 50 m of road frontage, with no specific spacing between the signs; and
- e. be no closer than 10 m from the sporting organisation's property boundary.

General sporting sponsorship signs shall:

- a. be no higher than 7 m from finished ground level; and
- b. display only one sponsor per sign.

Sporting sponsorship signs not facing a public area

- a. For sporting sponsorship signs facing away from a public area there is no limit on the number or size of sporting sponsorship signs provided they generally face inwards towards the sporting ground and are not readily viewable from the surrounding public area.
- b. All sporting sponsorship signs facing away from a public area shall have an attractive backing that does not detract from the amenity of the area.

7.8.3 Sporting Field name signs

Advertising identifying the name and logo of the sports ground official name.

- a. Sporting field name signs shall not exceed an area of 20 m²;
- b. sporting field name signs shall not be illuminated;
- c. sporting field name signs shall not contain any other type of advertising; and
- d. there shall be no more than one sporting field name sign at each road frontage

Council Signs Permit:

A Council signs permit is not required for complying signs.

Non-complying signage may be considered by Council following the receipt of a completed sign application, submitted by the sporting club.

8 SPECIFIC PROVISIONS: TEMPORARY SIGNS

Unless stated elsewhere in this Code, a temporary sign will not be permitted to be displayed for longer than six weeks at a time and for no more than four times per year.

8.1 Aerial Signs

Aerial signs, including balloons, blimps and kites may only be displayed for promotional reasons on a temporary basis.

The maximum duration for the display of an aerial sign is two weeks, and no more than four permits a year for a display from any one premises will be granted.

8.2 Animated Signs

Flashing lights in an animated sign are prohibited if they are likely to cause a distraction to drivers.

Chasing lights, where lights follow in a repetitious pattern, may be permitted within commercial zones, but are prohibited if they are likely to cause a distraction or nuisance to drivers, the general public or residents.

Bright lights are prohibited if they are likely to cause a distraction to drivers and may be confused with traffic control devices. Bright lights will not be permitted within, or adjacent to, residential zones.

8.3 Banners

Banners may only be displayed for promotional reasons on a temporary basis.

The maximum duration for the display of a banner is two weeks, and no more than four permits a year for a display from any one premises will be granted.

8.4 Bunting

Permanent bunting is prohibited within close proximity to a residential zone. Temporary bunting may be permitted in residential zones for special promotions (such as new housing and land developments).

Bunting may be permitted within business and industrial zones where the premises maintain an open appearance.

Bunting is prohibited under awnings that extend over Council controlled roads or reserves.

8.5 Flag Signs

A flag sign may not exceed a total area of 2 m².

No more than three flag signs per premises may be displayed without consent.

8.6 Free-standing Sign

Only one temporary free-standing advertising sign per premises will be permitted.

Where there are multiple tenants on a site, i.e. a shop or business is located within an arcade or within an industrial park, then one sign should advertise all tenants.

8.7 Moveable Signs

All moveable signs on public land require a permit.

Only one moveable sign per premises will be permitted (whether the sign is on private land or on public land).

When displayed in a commercial zone, the height of a moveable sign should not exceed 1.2 m above ground level (including supporting legs), and should not be wider than 0.8 m and should not exceed 1 m² in area.

When displayed in industrial zones, the height of a moveable sign should not exceed 1.8 m above ground level (including supporting legs), and should not be wider than 1.2 m.

Moveable signs must be placed so as not to cause a hazard to pedestrians or vehicles. A clear pedestrian path with a minimum width of 2 m must be able to be maintained adjacent to any moveable sign to ensure pedestrian safety.

The sign is to be displayed during business hours only and is not to be used for the display of merchandise.

8.8 Special Event Advertising

Signs are to be displayed no more than two weeks prior to the event and to be removed within one day after the event concludes.

8.9 Vehicle and Trailer Signs

Vehicle and Trailer signs are prohibited in all zones.

9 SPECIFIC PROVISIONS: SIGNS ON OR OVER A PUBLIC AREA

A permit to exhibit an advertising sign on, in or over a public area will not be issued until the applicant has agreed in writing to indemnify the Council for any loss or damage caused by the sign.

The Council will not issue a permit to exhibit a permanent advertising sign on a Northern Territory Road unless it is in possession of written consent from the Northern Territory Government authorising the applicant to exhibit the advertising sign.

Star pickets are prohibited on all Council and Northern Territory Government roads.

9.1 Blue Finger Signs

No more than two Blue Finger signs will be permitted per street pole and no more than two signs will be permitted to direct motorists to the site in question.

A Blue Finger sign may not exceed an area of 0.15 m².

A Blue Finger sign may be displayed to:

- a. advertise community facilities such as pools or libraries;
- b. direct motorists to activities which may occur along the foreshore; or
- c. direct motorists to sporting fields/sporting venues/entertainment venues or other community facilities, major shopping centres, industrial, commercial or business centres, particularly when their location is off a main road.

A Blue Finger sign must be designed and constructed in accordance with the relevant Australian Standards.

9.2 Moveable Signs on Public Land

Moveable signs will only be permitted on public land in business and industrial zones and only for temporary display.

Moveable signs are prohibited within The Mall for businesses that do not have direct frontage at ground level.

The sign must be located directly outside the premises in question and not across the road or on a median strip or in any other position so as to obstruct, clutter or detract from street landscaping, furniture or artwork.

Moveable signs must be placed so as not to cause a hazard to pedestrians or vehicles. A clear pedestrian path with a minimum width of 2 m must be able to be maintained adjacent to any moveable sign to ensure pedestrian safety.

The sign is to be displayed during business hours only and is not to be used for the display of merchandise.

Refer to Clause 8.7 for further controls on moveable signs.

9.3 Permanent Signs on Public Land

Permanent signs on public land (other than a carriageway) will only be approved under special circumstances in business and industrial zones.

Refer to the provisions of Clause 8 and Clause 10 for further controls on permanent signs.

No permanent signs will be permitted in Territory Road reserves, with the exception of Precinct Cluster Signs.

9.4 Precinct Cluster Signs on Public Land

Precinct advertising is supported where it is proposed to replace numerous individual business and promotion signs with a single cluster sign.

Precinct advertising will be approved only in circumstances where the businesses, organisations or activities that are to be advertised are not readily visible from the road.

Precinct cluster signs will only be approved where there is an identified need for a unified approach to advertising for a particular precinct.

Information displayed on a precinct cluster sign shall be limited to the name and activities of premises within the designated precinct.

The sign shall be of a scale and size appropriate to the location.

Wording on the sign shall be of a size suitable to be easily viewed by passing traffic without requiring vehicles to slow down to read the message.

The sign shall not interfere with the general function of the road or cause impediment to sight distances for motorists. Appropriate setbacks from the kerb will be determined after a site inspection by Council officers.

Precinct cluster signs are prohibited in residential zones.

9.5 Projecting Signs

A projecting sign that overhangs a road is prohibited in a residential zone.

Projecting signs overhanging public land must have a minimum clearance of 2.7 m above ground level (or a footpath).

9.6 Real Estate Signs

Temporary auction/open for inspection signs will be permitted on roads if:

- a. they are displayed only during the times the premises are open for inspection or in the case of an auction sign, only during the auction;
- b. they are not placed on median strips in the middle of the road or the carriageway;
- c. they are not placed so as to impede pedestrian or traffic flow; and
- d. they are not placed so as to obscure a driver's view.

Real Estate signs will be permitted on fence lines if:

- a. the sign does not exceed 2.5 m² per residential premises;
- b. the sign does not exceed 4.5 m² for a new residential development comprising four or more units, advertising the sale of all the units;
- c. the sign does not exceed 4.5 m² in industrial and commercial zones;
- d. there is only one sign per business per street frontage; and
- e. the sign/s are removed within one day after the sale (settlement) or lease of the property.

9.7 Street Furniture Advertising

Advertising on street furniture such as seating, planter boxes, traffic control cabinets and the like will only be considered within business and industrial zones.

An application for street furniture advertising will be considered by Council, having regard to:

- a. the quality and size of the proposed sign;
- b. the compatibility with other signage in the locality; and
- c. the proximity to the business in question.

It is unlikely Council will issue a permit for a sign of this type when a valid permit already exists allowing a moveable sign to advertise the same business in the general area.

10 ASSESSMENT CRITERIA: SPECIFIC SIGN TYPES

When considering an application for a permit to exhibit an advertising sign under this Code, Council shall have regard to all of the following:

- a. the relevant zoning in the Northern Territory Planning Scheme;
- b. the public interest;
- c. the provisions of this Code.

Council will only issue a permit for an advertising sign if:

- a. the advertising sign causes no significant obstruction of, or distraction to, vehicular or pedestrian traffic; and
- b. an advertising sign does not obscure a pedestrian's view of traffic, or a motorist's or cyclist's view of pedestrians and other traffic, or the road ahead; and
- c. an advertising sign is not distracting to drivers in close proximity to intersections, traffic signals, vehicle merging and weaving situations; and
- d. advertising signs are not designed so as to be confused with a traffic control device; and
- e. where there are a number of tenants of premises involved, advertising signs are co-ordinated and complimentary to one another; and
- f. the dimensions of the advertising sign bear a reasonable relationship to the dimensions of surrounding buildings and allotments so that:
 - i. its presence is not unduly dominating or oppressive, and
 - ii. it does not unreasonably obstruct existing views; and
- g. the advertising sign is consistent in colour and appearance with buildings and natural features of the environment in which it is to be situated; and
- h. the number of advertising signs per premises is minimised to avoid visual clutter and to avoid one sign obscuring another; and
- i. the advertising sign is in other respects consistent with the character and values of the environment in which it is to be situated; and
- j. the advertising sign will be constructed of durable materials and maintained in good condition at all times; and

- k. the advertising sign is designed so that structural supports are either concealed from public view or are of minimal visual impact; and
- l. the advertising signs do not cause offence to the general public by virtue of the design, message or location; and
- m. the approval is consistent with this Code and the By-Laws.

10.1 Animated and Illuminated Signs within and/or visible from NT Government Road Reserves

Placement of animated advertising signs (including variable message boards) will not be permitted either within view of or in NT Government road reserves except for traffic control measures or road safety messages.

10.2 Cluster Signs

No more than one Cluster sign will be permitted per premises.

10.3 Free-Standing Signs

No more than one Free-standing sign will be permitted per premises.

Free-standing signs shall not exceed a height of 7 m.

10.4 Illuminated Signs

No more than one permanent illuminated sign per premises within business, industrial and organised recreation zones will be permitted without consent.

Illumination from or upon any sign shall be shaded, shielded, directed or reduced, so as to avoid undue brightness or detrimental impact on traffic, the general public and residents, and to prevent glare or reflection of light on private or public property in the surrounding area. Undue brightness is illumination in excess of that which is reasonably necessary to make the sign visible to the average person on an adjacent street.

10.5 Projecting Signs

Not more than one permanent projecting sign will be permitted per premises.

Projecting signs shall:

- a. have a clearance of at least 2.7 m from ground level;
- b. not exceed a height of 7 m above ground level; and
- c. not extend past the edge of any awning adjacent to a road.

A projecting sign must be positioned and designed in such a manner that is compatible with the architecture of the building to which it is attached.

10.6 Wall or Fascia Signs

No more than one wall or fascia sign will be permitted per premises within residential and rural zones.

Wall or fascia signs should be limited to one facade of a building, except where the building has dual street frontage.

No Wall or Fascia sign will be permitted to exceed 25% of the area of the wall or fascia upon which it is displayed without consent.



Adelaide
Level 1
64 Hindmarsh Sq.
Adelaide SA 5000
T: 08 8406 1300
F: 08 8215 0018
PO Box 134
Rundle Mall
SA 5000

27 March 2015

Alice Springs Town Council
PO Box 1071
Alice Springs NT 0871

Attention: Stephen Baloban

Subject: Review of Flashing Sign Usage on Road Reserves

Dear Stephen,

I refer to our recent discussions with respect to the use of flashing signs or portable variable message signs on public roads.

As requested, I have undertaken a review of the relevant Australian Standards, Austroads Guide and relevant sign practices and guidelines published by a number of transport departments in Australia. The following key documents were used for the review:

1. Australian Standards 4852.1 - 2009 'Variable message signs Part 1: Fixed signs'.
2. Australian Standards 4852.2 – 2009 'Variable message signs Part 2: Portable signs'.
3. Austroads Guide to Traffic Management Part 10: Traffic control and communication devices
4. Department of Planning, Transport and Infrastructure (South Australia) Advertising Sign Assessment Guidelines for Road Safety
5. Department of Planning, Transport and Infrastructure (South Australia) Guidelines for Events on SA Roads.
6. Department of Planning, Transport and Infrastructure Operational Instructions 3.13 Multi-Message Signs.
7. Main Road (Western Australia) Multi Message Signs.
8. Main Road (Western Australia) Roadside Advertising.

Key Review Points

1. **Australian Standards 4852.1 - 2009 'Variable message signs Part 1: Fixed signs'.**
2. **Australian Standards 4852.2 – 2009 'Variable message signs Part 2: Portable signs'.**
 - The application of variable signs outlined in this Australian Standards is used primarily *"to provide traffic-related information to motorists, cyclists and pedestrians. This includes real-traffic information relating to incidents, roadways and traffic times."*

- Information regarding traffic-related signs is also covered under AS 1742.3 for road works purposes.
- Part 1 of the Standard covers fixed signs and Part 2 covers signs where it is often mounted on relocated trailer.
- Both Standards do not cover variable message signs that are used to advertise products and services to road users.

3. Austroads Guide to Traffic Management Part 10: Traffic control and communication devices

- This Guide provides guidance “*on the design and use of traffic control devices that are applied to achieve or implement various traffic management and control measures.*”
- Variable message signs (VMS) are widely used to provide road users with information about road and traffic conditions. Often a VMS may be a permanent sign or temporary sign mounted on a trailer or vehicle to meet a short term traffic control requirement
- The Guide recommends that portable VMS (trailer mounted signs) should only be used when they are necessary to improve traffic management relating to an incident or major event. They generally should not be used for the display of commercial advertising messages in the road environment.
- Legislation has been introduced in some jurisdictions (for example, the Traffic Act in the Tasmanian Legislation www.thelaw.tas.gov.au) which require that VMS devices in the road reserve are to be used only for traffic management or road safety messages by a road authority.

4. Department of Planning, Transport and Infrastructure (South Australia) Advertising Sign Assessment Guidelines for Road Safety

- Development approval is required for advertisements and/or sign defined under the Development Act 1993 and Development Regulations 2008.
- An “electronic sign” is considered to be any sign or advertising device that can be updated or changed electronically. This includes advertising panels, billboards, variable message signs (VMS) and any other similar devices. It does not include static illuminated light box signs, or flashing illuminated signs that cannot otherwise be changed (e.g. flashing or chasing bulbs).
- Whilst advertising plays an important social and economic role in today’s society, it can present a safety issue when advertising distracts road users from the task of operating a vehicle in a safe manner.
- Approval is required from the relevant road authority for all advertising within the road reserve. The road authority is either the Commissioner of Highways or Council.
- The authority can direct that an advertising device be removed or transferred if the device has not been approved; or comply with condition of approval; is illegal, or deemed hazardous to the traffic safety.

- The Guideline makes reference to “Device Restriction Areas” – areas based on experience and research both from within DPTI and other state road authorities. They are locations where there is a need to ensure that a road user is not distracted from the driving task.
- A copy of the guideline is available on the website:
http://www.dpti.sa.gov.au/data/assets/pdf_file/0019/145333/DPTI-Advertising-Signs-Assessment-Guidelines.pdf

5. Department of Planning, Transport and Infrastructure (South Australia) Guidelines for Events on SA Roads.

- These signs are generally undertaken utilising the same temporary traffic signs and traffic control devices normally associated with roads on road. Approval must be obtained from DPTI before these signs are installed.
- These signs shall comply with the requirements for standalone sign in AS 1742.3 MUTCD also identified in the report above.
- Temporary signs promoting an event can be installed two weeks prior to the event and must be removed within one of the event completion.
- It is important that temporary signs (flashing or not) shall not compete with or reduce the effectiveness of other signs and traffic control devices; resemble a traffic control, or reasonably be capable of being mistaken as a traffic control device.

6. Department of Planning, Transport and Infrastructure Operational Instructions 3.13 Multi-Message Signs.

- These signs shall only be used in temporary or permanent 60km/h or less speed zones (this includes buffer zones).
- The use of multi-message sign combinations are generally related to the temporary traffic management signs and traffic control devices normally associated with road works.
- The sizes of symbols and works on message panels should generally be in accordance with “A” signs shown in AS1742.3-2009, however it is acceptable for the size of the legend to be reduced to suit the panel size if necessary.

7. Mains Road (Western Australia) Multi Message Signs.

- These signs are generally associated with traffic management and traffic control measures for road works. Further information regarding its use is available on its website:
https://www.mainroads.wa.gov.au/BuildingRoads/StandardsTechnical/RoadandTrafficEngineering/TrafficManagement/Pages/Multi_Message_Signs.aspx.

8. Main Road (Western Australia) Roadside Advertising.

- These types of signs require approval from the Commissioner of Main Roads for all advertising devices on or in the vicinity of the highways and main roads.
- The Commissioner can direct that an advertising device be removed or transferred if the device has not been approved; or comply with condition of approval; is hazardous to the traffic safety.
- Approved advertising device must not distract the drivers or remove concentration to be focussed on the driving task. This also applies to variable message advertising devices (illuminated form). The location of the signs will need to comply with the department's requirements.
- Further information regarding this guideline is available on its website:
<https://www.mainroads.wa.gov.au/BuildingRoads/StandardsTechnical/RoadandTrafficEngineering/TrafficManagement/RoadsideAdvertising/Pages/home.aspx>

Summary and Conclusions

In summary the use of flashing signs (permanent or portable) should be limited to traffic management use on roads. Any signs associated with advertising or of a marketing nature should be reviewed on a case by case basis by the relevant road authorities to ensure that the sign does not cause distraction to road users, or compete with effectiveness of traffic signs on or near public roads.

Regards
for **GREENHILL Australia**



Peter Tan
Manager, Transport and Infrastructure

14.3

REPORT

Report No. 228 / 20 cncI

TO: ORDINARY COUNCIL MEETING - TUESDAY 13 OCTOBER 2020

SUBJECT: CLIMATE ACTION PLAN

AUTHOR: ENVIRONMENT OFFICER - CHARLOTTE KLEMPIN

EXECUTIVE SUMMARY

This report is in regard to the progress of the Climate Action Plan 2018 – 2021.

RECOMMENDATIONS

That this report be received and noted.

REPORT

1. BACKGROUND

At the June 2016 Environment Advisory Committee meeting, members discussed priorities for future Climate Change action, which included the development of a Climate Action Strategy linked with the Alice Springs Town Council 2018-2021 Strategic Plan (4168ts).

A Climate Action Plan was developed and opened for public consultation in November – December 2018, with the final plan endorsed by Council in January 2019.

The Climate Action Plan 2018-2021 provides Alice Springs Town Council and the municipality with a guiding document, containing principles for the mitigation of Climate Change, which supports a future-focused strategic approach.

2. DISCUSSION & RECOMMENDATIONS

Climate Action Plan Goals

- Reduction of corporate emissions by 30%, from 2015-2016 levels, by 2021.
- Engage, empower and support government, community and local organisations to take positive action on climate change.

Report No. 228 / 20 cncl

Progress

- To date, 21% of all Climate Action Plan (CAP) actions have been completed (Figure 1).
- By December 2021, it is estimated that 67% (28/42 actions) of the Climate Action Plan will be completed.
- Four actions are currently on hold. These are specifically large-scale, high-cost projects which require collaboration with external organisations, and which are beyond the control of Council alone. These actions will not be achieved in the lifespan of the CAP.

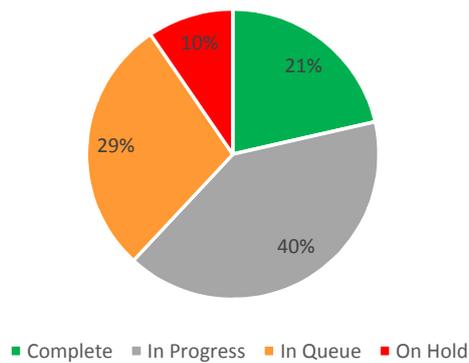


Figure 1. Progress status of all forty-two actions in the climate action plan

Corporate Emissions Profile

Overall emissions for July – September 2020 (Q1) are 4% lower than the previous financial year, and 27% below the baseline year 2015-2016 (Figure 2).

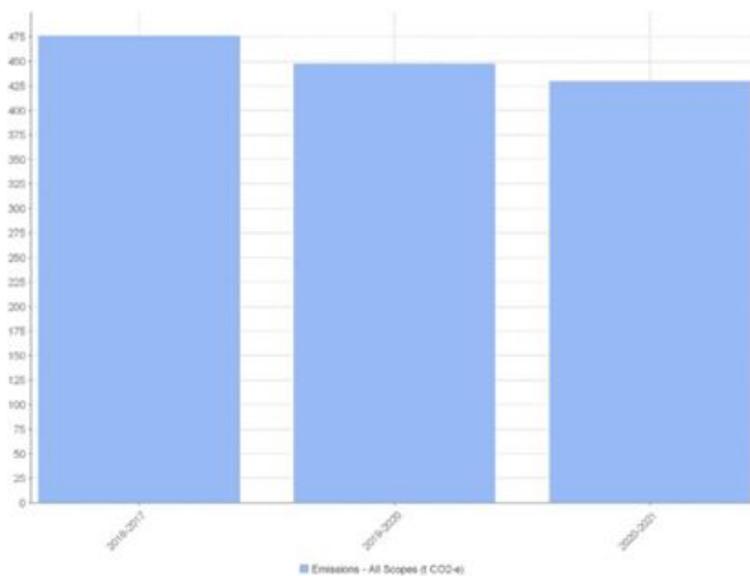


Figure 2. Greenhouse gas emissions comparing July- September 20/21 to 20/19 and the baseline year (2015-2016).

Report No. 228 / 20 cncl

Overall emissions are currently 33.6% lower than the base line year 2015-2016. This suggests Council is on track to meet its goal of a 30% reduction, though a further 3 months (October to December) of data is yet to be contributed (Figure 3).

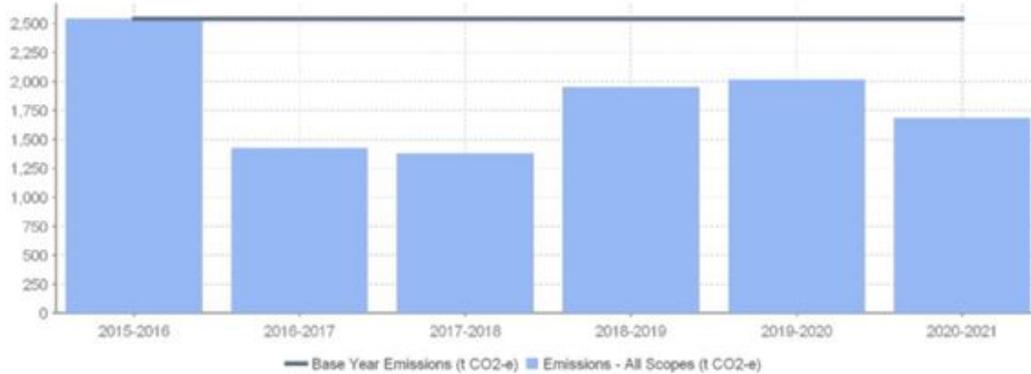


Figure 3. Greenhouse gas emissions per financial year, compared to the base line year (2015-2016)

Completed actions that have contributed to emissions reduction between July and September (Q1) 2020 (Table 1).

Table 1. Corporate emissions reduction initiatives between July-September 2020

Actions	Emissions Reduction (tCo2-e)
Installation of four solar systems on the sport facility changing rooms (Ross Park Soccer, Jim McConville, Flynn Drive and Albrecht Oval)	193.56
LED lighting retrofits	0.141
Food Organics Garden Organics Trial	0.077
Total	193.778

Report No. 228 / 20 cncI

Community Emissions Profile

Community emissions can be largely attributed to transport, a majority of which is due to on-road transport of goods (Figure 4).



Figure 4. Alice Springs Community Emissions snapshot (tonnes of carbon dioxide) in 2018-2019. Data is sourced from SnapShot Climate.

14.4

Actions that have contributed to increased climate change awareness between July and September (Q1) 2020 (Table 2).

Table 2. CAP actions contributing to climate change awareness between July- September

Actions	Measure
Community Solar Feasibility Study	
Solar PV booklet on website	
Food Organics Garden Organics Trial	83 participants

Report No. 228 / 20 cncl

3. POLICY IMPACTS

Alice Springs Town Council Strategic Plan 2018 – 2021:

Objective 3: Leadership in sustainability

- 3.1.1: Reduce Council's greenhouse emissions
- 3.1.3: Reduce Council's waste production
- 3.2.1: Educate and enable the community to reduce greenhouse emissions
- 3.2.2: Educate and enable the community with regard to waste reduction, waste management, water consumption and recycling

Objective 3 progress indicators:

Develop and implement an Alice Springs Town Council Climate Action Plan, establishing a sustainable investment framework and progressive yearly actions and targets on:

- energy productivity
- energy replacement through sustainable technologies
- waste reduction
- fuel usage
- recycling
- water productivity

Report No. 228 / 20 cncI

4. FINANCIAL IMPACTS

The Climate Action Plan budget consists of \$250,000 per financial year. Estimated budgets for 2020-2021 projects are detailed in Table 4.

Table 4. Climate Action Plan budget breakdown for financial year 2020-2021

Action Number	Action	Estimated	Actual	Variance	Percentage
5.4.16 6.3.34 6.3.35	FOGO	\$40,000.00			16%
5.1.7	Facility Energy Audit	\$2,616.01	\$2,616.01	\$0.00	1%
6.5.41	Climate Change Youth Workshops	\$5,000.00			2%
6.2.28 6.2.29 6.2.30	Bicycle Action Plan	\$70,000.00			28%
6.1.23	Community Solar Feasibility Study	\$30,000.00			12%
6.5.39	Adult Recycled Arts Prize	\$13,000.00			5%
6.2.32	E-vehicle Charging Station	\$45,000.00			18%
5.1.1	Sports Facility Solar	\$7,000.00			3%
6.5.42	Kickstarter	\$24,500.00			10%
6.1.26	Future Grid Project	\$12,500.00			5%
Total		\$249,616.01	\$2,616.01	\$0.00	100%

Report No. 228 / 20 cncl

5. SOCIAL IMPACTS

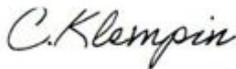
Alice Springs and surrounds will feel the effects of Climate Change first; the central desert is predicted to get hotter with increased variable rainfall. By showing strong leadership in sustainability, Council is facilitating understanding in the community that we all need to be part of the solution.

6. ENVIRONMENTAL IMPACTS

Achieving each action will reduce, or contribute towards reducing, greenhouse gas emissions and environmental impacts of Council and the community.

7. PUBLIC RELATIONS

The Climate Action Plan demonstrates Council's leadership in creating positive environmental change for the benefit of the entire municipality.



Charlotte Klempin
ENVIRONMENT OFFICER



Scott Allen
DIRECTOR TECHNICAL SERVICES

REPORT

Report No. 229 / 20 cncI

TO: COUNCIL ORDINARY MEETING - TUESDAY 13 OCTOBER 2020
SUBJECT: ELECTRIC VEHICLE CHARGING STATION INSTALLATIONS
AUTHOR: ENVIRONMENT OFFICER - CHARLOTTE KLEMPIN

EXECUTIVE SUMMARY

This report was prepared to provide an update regarding the installation of two electric vehicle charging points at Anzac Oval carpark.

IT IS RECOMMENDED

That this report be received and noted.

REPORT

1. BACKGROUND

As per the Climate Action Plan, Council aims to support and empower the community and local organisations to take positive action on climate change. Installing centralised electric vehicle charging points increases awareness about climate change and enables the community to reduce emissions.

2. DISCUSSION & RECOMMENDATIONS

Council officers have identified Anzac Oval carpark as a suitable location to install central charging stations for electrical vehicles. The site was chosen due to availability of existing electrical infrastructure and capacity. The station will host two charging points with the ability to expand to a further two charge points in the future.

3. POLICY IMPACTS

Alice Springs Town Council Strategic Plan 2018 - 2021:

Objective 3: Leadership in sustainability

- 3.1.1: Reduce Council's greenhouse emissions
- 3.1.3: Reduce Council's waste production
- 3.2.1: Educate and enable the community to reduce greenhouse emissions
- 3.2.2: Educate and enable the community with regard to waste reduction, waste management, water consumption and recycling

Objective 3 progress indicators:

Develop and implement an Alice Springs Town Council Climate Action Plan, establishing a sustainable investment framework and progressive yearly actions and targets on:

- energy productivity
- energy replacement through sustainable technologies
- waste reduction
- fuel usage
- recycling
- water productivity

Report No. 229 / 20 cncl

Climate Action Plan:

Action 6.2.32

“Install electric vehicle charging stations in a central location.”

4. FINANCIAL IMPACTS

It is estimated that this project will cost between \$35,000.00 - \$40,000.00.

The project will be funded from the Climate Action Plan budget line.

5. SOCIAL IMPACTS

By showing strong leadership in sustainability, Council is facilitating understanding in the community that we all need to be part of the solution to climate change.

6. ENVIRONMENTAL IMPACTS

The installation of electric vehicle charging stations in a central location will promote the use of electric vehicles and enable access to infrastructure that empowers the community to reduce emissions.

7. PUBLIC RELATIONS

The Climate Action Plan demonstrates Council's leadership in creating positive environmental change for the benefit of the entire municipality.



Charlotte Klempin
ENVIRONMENT OFFICER



Scott Allen
DIRECTOR TECHNICAL SERVICES

TO: TECHNICAL SERVICES MEETING - MONDAY 13 OCTOBER 2020
SUBJECT: ROSS PARK SOCCER FIELD - LIGHTING WORKS
AUTHOR: MANAGER TECHNICAL SERVICES – TAKUDZWA CHARLIE

EXECUTIVE SUMMARY

This report provides Council with a request to access the SFAC Budget to fund the repair and minor upgrade works for Ross Park Soccer Field

IT IS RECOMMENDED

That Officers complete Ross Park Soccer Field lighting repair and minor upgrades through SFAC Funds to the value of \$44,000 inc GST

REPORT

1. BACKGROUND

Ross Park Soccer Fields is the premier site for soccer games within the municipality of Alice Springs. Currently the facilities have 4 light towers with 3 existing globes on each tower with lux levels of 100 across the playing surface. Ross Park fields are used year-round by all age groups for various soccer competitions within the municipality.

2. DISCUSSION

Ross Park Soccer Fields hold competitions in both winter and summer seasons. The summer tournament is mainly played at night due to the increase in temperature. With extensive use of the facilities and reliance on night time participation for competitions lights at these facilities require capital repair and upgrade works to be undertaken.

The proposed works will be replacement of the 3 globes with addition of a new globe per tower. The upgrade will have 4 globes per tower increasing lux levels by approximately a third.

The towers themselves including internal components are functioning and are adequate for these facilities.

The capability and reliability of the current is below satisfactory. The lights are ageing infrastructure and Council Officer recommend replacing the lights and internal wiring. The lights are regularly failing which is having an impact on FICA's ability to undertake matches. Council is finding that the light globes are becoming increasingly difficult to source. The newer lights would also be more energy efficient.

Council Officers have directed this report straight to Council due to the urgency of the lighting situation at Ross Park Soccer Field.

3. POLICY IMPACTS

Alice Springs Town Council Strategic Plan - 2018 to 2021

Objective 2: A great place to live

2.1: Community life, promoting a healthy, vibrant culture

2.1.1: Provide sport, recreation and leisure opportunities, which maximise social capital

4. FINANCIAL IMPACTS

Council has expended \$22,783.70 in the previous 24 months as maintenance on the lights and it is expected that the lighting costs will increase over time.

Council has received an initial quote from a local electrical company to upgrade the Ross Park Lighting infrastructure for approximately \$40,000.00 plus GST.

Upgrade of the lighting infrastructure is recommended by Council Officers to be contributed through SFAC Funds.

The upgrade works will be contracted out to a local electrician in the community.

5. SOCIAL IMPACTS

The lighting repair works will enhance the fairness and atmosphere surrounding gameplay for spectators encouraging participation and the sporting community.

6. ENVIRONMENTAL IMPACTS

The lighting repair works will have a minimal impact on the environment

7. PUBLIC RELATIONS

The lighting repairs will enhance the player and spectator experience



Takudzwa Charlie
MANAGER TECHNICAL SERVICES

MINUTES OF THE ACCESS ADVISORY COMMITTEE MEETING HELD TUESDAY 1 SEPTEMBER 2020 ALICE SPRINGS TOWN COUNCIL

Due to the COVID-19 pandemic, this meeting was held via Zoom teleconference

This meeting opened at 1:00pm

1. ATTENDANCE

Mayor Jamie de Brenni
 Councillor Glen Auricht (Chair)
 Councillor Jimmy Cocking
 Peter Somerville – Department of Infrastructure, Planning & Logistics
 Annemarie Drummond
 Zoe Franey
 Cheryl Knight
 Brigida Stewart
 Karen Stewart
 Janet

OFFICERS IN ATTENDANCE

Scott Allen – Director Technical Services
 Takudzwa Charlie – Manager Technical Services
 Kiri Milne – Community Development Officer
 Kristine Capangangan – Administration Officer (*minutes*)

APOLOGIES

13th Alice Springs Town Council				
Access Advisory Committee Attendance List 2020/21				
	Sep-20	Nov-20	Feb-21	May-21
Mayor Jamie de Brenni	✓			
Councillor Glen Auricht	✓			
Councillor Jimmy Cocking	✓			
Peter Somerville	✓			
Annemarie Drummond	✓			
Zoe Franey	✓			
Cheryl Knight	✓			
Carol Muir	--			
Brigida Stewart	✓			
Karen Stewart	✓			

✓ *Attended*
 ✓ **Proxy** *Proxy attended in place of committee member*
A *Apology Received*
 -- *No attendance and no apology tendered*

2. DISCLOSURE OF INTEREST

Nil

3. MINUTES OF THE PREVIOUS MEETING

ACCESS 01/09/20

RESOLVED:

That the minutes of the Access Advisory committee meeting held 26 May 2020 be confirmed as a true and correct record of the proceedings.

MOVED: Councillor Cocking

SECONDED: Peter Somerville

CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Mayoral Awards and International Day of People with Disability – (Standing Item)

Community Development Officer advised that due to the ongoing uncertainty surrounding COVID-19, this year's Mayoral Awards and International Day of People with Disability will occur differently from previous years.

The following was advised:

- Awards will still be presented to successful recipients but at this stage no official ceremony or event has been planned due to COVID-19 safety risks
- The official unveiling of the library mural will occur on the same day and Council will look at appropriate means to incorporate the Mayoral Awards and International Day of People with Disability alongside this occasion
- Council will work closely with key stakeholders and service providers to promote Mayoral Awards and International Day of People with Disability

The importance of this event was highlighted by the committee especially as it is one of the only events where people with complex disabilities can participate in.

Disability Advocacy Services advised that should Council cancel the event, it will still work with Incite Arts to organise an event to go ahead.

Discussion ensued with regard to looking at other options to manage the event.

ACTION:

Community Development Officer to organise a meeting with Disability Advocacy Services and other not-for-profit organisations to discuss alternative options of celebrating and delivering a safe event for the Mayoral Awards and International Day of People with Disability. Community Development Officer to report back to the committee after the meeting.

4.2 Council Infrastructure and Accessibility Update

Manager Technical Services advised that there are still 66 ramps left to be upgraded.

The committee was reminded of Neat Streets app as a quick and reliable method that the community can utilise by way of notifying Council and other service authorities of any improvements and maintenance requests.

Manager Technical Services advised that a realistic timeframe has to be considered. Any requests that come through Neat Streets are assessed on a risk basis.

ACTION:

Administration Officer to liaise with Council Media with regard to promoting and improving awareness of the Neat Streets app and its functions on Council's website and its fortnightly e-newsletter

4.3 Mobility Map Update

- The draft mobility map that was presented will be updated to address minor errors that was observed.

ACCESS 01/09/20

- The new map has also been expanded to include the hospital area.
- The paper map will be updated every 6 months or annually

Community Development Officer advised that Council is currently obtaining quotes for an online mobility map to potentially be available on the ASTC website. If the costs are achievable and the budget is approved, Council will look to carry this out.

The committee to email any further feedback to Council Officers.

4.4 Terms of Reference and Membership Update

The Access Advisory Committee Terms of Reference were reviewed and updated to ensure the committee could support council in delivery against their commitment to fostering an inclusive and supported community as outlined in strategic objective 1: A dynamic community. The changes proposed are further supported by Council's Access policy and Multicultural and Diversity policy. Operationally, officers can engage with individuals and individual sectors for more specific advice and support as required.

It was acknowledged that the current committee membership does not meet the requirements of the current terms of reference.

The following comments were received from the committee regarding the draft TOR:

- Concerns with combining these groups with varying degrees of ability and the potential to overshadow key issues from other groups
- Changing the committee name to 'Inclusive Alice Advisory Committee'
- To include representation from the NT Aids and Hepatitis Council
- Concerns of losing the intention that has driven member participation in this current committee in terms of accessibility in Alice.
- Alternative to form another committee for the other groups
- Concerns that there will be a shift in focus and the disability sector will get lost amongst the other groups

The committee agreed to offer Disability Advocacy Services, temporary participation in future Access Advisory Committee meetings to provide further support to the committee pending the endorsement of a new Terms of Reference.

ACTION:

Manager Governance and Community Development Officer to revise the draft Terms of Reference and to take into consideration the committee's comments and concerns.

5. **DEPUTATION**

5.1 **Joanna Laidler, Northern Territory Legal Aid Commission and Janet Lash-Wright, Disability Advocacy Services**

Joanna Laidler and Janet Lash-Wright were welcomed to the committee.

Your Story – Disability Legal Support is a national service funded by the Australian Government that provides free and independent legal support for people with disability. They have various services to help successfully and safely engage with the Disability Royal Commission.

Three supports have been funded in relation to the Disability Royal Commission including disability advocates, counselling and emotional supports and legal supports.

The following are updates of the Disability Royal Commission:

- The DRC has restarted its public hearings. The first hearing held in Sydney last week looked at experiences for people with disability in relation to COVID-19

ACCESS 01/09/20

- A series of hearings are scheduled in Sydney and Brisbane for the remainder of the year. A full list of schedule dates can be found on <https://disability.royalcommission.gov.au/about-royal-commission/our-schedule>
- The hearings will be issues based and not place based, and there is opportunity for people across Australia including the NT to attend these hearings remotely

The committee acknowledged Joanna and Janet for their presentation.

ACTION:

Administration Officer to distribute NT Legal Aid and DAS promotional materials to the committee after the meeting.

6. CORRESPONDENCE

6.1 Correspondence inwards
Nil

6.2 Correspondence outwards
Nil

7. GENERAL BUSINESS

7.1 Disability Carpark on Hartley Street

It was identified that the disability carpark on Hartley Street outside the OLSH Parish office did not have a ramp and that the verge is gravel making it difficult to maneuver a wheelchair. A shortage of disability carpark in the vicinity was also noted.

ACTION:

Cheryl Knight to email Director Technical Services regarding her comments on the disability carpark on Hartley Street outside the OLSH Parish office.

7.2 Garden Cemetery Gate

A committee member identified that it is difficult to access the Garden Cemetery when pushing a wheelchair through the small gate.

ACTION:

Manager Technical Services to investigate on whether the gate could be adjusted so it is lighter to push open.

7.3 Go-carts

Mayor de Brenni advised that he has go-carts are available for racing and is looking for people with a disability who may be interested to participate. It was advised that the carts are designed for racing and that they comply with Australian Standards.

The committee received and noted.

8. NEXT MEETING

Tuesday, 24 November 2020 at 1:00pm

The meeting closed at 2:14pm

REPORT

Report No. 230/20 cncI

**TO: ORDINARY COUNCIL MEETING – TUESDAY 13 OCTOBER
2020**

SUBJECT: CHRISTMAS PERIOD ARRANGEMENTS

AUTHOR: DIRECTOR CORPORATE SERVICES – SABINE TAYLOR

EXECUTIVE SUMMARY

Council is requested to approve meeting arrangements and community facility opening times for December 2020, the festive season; and the January 2021 period.

RECOMMENDATIONS

That the following is approved by Council:

- A. That only one December Finance Ordinary Council meeting be held, and scheduled for Tuesday 8 December 2020.**
- B. That only one January Community Development/Finance combined Ordinary Council meeting be held, scheduled for Thursday 28th January 2020.**
- C. That the Depot and Civic Centre be closed to the public after 3:30pm and 5:00pm, respectively on Thursday 24 December 2020 and reopen Monday 4 January 2021.**
- D. That the Alice Springs Public Library be closed to the public Friday 25 and Monday 28 December 2020 and New Year's Day, Friday 1 January 2021 with service hours during the Christmas and New Year period from 10:00am to 2:00pm on Tuesday 29, Wednesday 30 and Thursday 31 December 2020.**
- E. That the Aquatic and Leisure Centre be closed Christmas Day, Friday 25 December 2020 only.**
- F. That the Regional Waste Management Facility be closed Christmas Day, Friday 25 December 2020 and New Year's Day, Friday 1 January 2021; with the Rediscovery Centre being closed from Friday 25 December 2020 reopening on Monday 4 January 2021.**

REPORT

1. BACKGROUND

The meeting cycle for December 2020 and January 2021 should be confirmed by Council, together with the period of closure for the Civic Centre, Library, ASALC, Depot and Regional Waste Management Facility during the Christmas and New Year season.

These closures occur each year, and allow staff and Elected Members a period of

respite during the holiday season.

2. **DISCUSSION**

2.1 **Meeting Arrangements**

Christmas Day occurs Friday 25 December 2020. The following arrangements are recommended;

- a) That only one December Ordinary Council meeting be held, on the second Tuesday, 8 December 2020.
- b) That only one January Ordinary Council meeting be held, on the fifth Thursday, 28 January 2021, following an Elected Members Forum on Wednesday 27 January 2021.

Proposed Council arrangements are consistent with those from the previous year.

2.2 **Closure of Civic Centre, Library, Depot and Regional Waste Management Facility**

a) Civic Centre

The Civic Centre would be closed to the public from Friday 25 December 2020, reopening Monday 4 January 2021.

b) Depot

The Depot would be closed to the public from Friday 25 December 2020, reopening Monday 4 January 2021.

The Council maintains minimum depot services during the holiday closure and a 24-hour contact number (8950 0500) is available for emergencies.

c) Alice Springs Aquatic and Leisure Centre

The Alice Springs Aquatic and Leisure Centre would be closed on Christmas Day only.

d) Regional Waste Management Facility

The landfill, weighbridge and transfer station will be closed Christmas Day (Friday 25 December 2020) and New Year's Day (Friday 1 January 2021).

The Rediscovery Centre will be closed from Friday 25 December 2020 through to Monday 4 January 2021.

e) Library

The hours of opening for the Library during the Christmas and New Year period are as follows:

Friday	25 December 2020 (Christmas Day)	CLOSED - Public Holiday
Saturday	26 December 2020	10:00am – 1:00pm
Sunday	27 December 2020	10:00am – 1:00pm
Monday	28 December 2020	CLOSED - Public Holiday

	(Boxing Day)	
Tuesday	29 December 2020	10:00am – 2:00pm
Wednesday	30 December 2019	10:00am – 2:00pm
Thursday	31 December 2019	10:00am – 2:00pm
Friday	1 January 2021 (New Year's Day)	CLOSED - Public Holiday

f) Staff Leave Arrangements

During the Christmas to New Year period, staff will be required to account for their leave (i.e. annual leave, time in lieu, rostered days off).

2. **POLICY IMPACTS**

Nil

3. **FINANCIAL IMPACTS**

There will be reduced income for the Regional Waste Management Facility and Rediscovery Centre during the proposed days of closure, but this will be minimal.

4. **SOCIAL IMPACTS**

There may be some feedback from members of the public about a reduction in service levels and facility availability during the festive season; however, the recommendation is consistent with previous years.

5. **ENVIRONMENTAL IMPACTS**

Nil

6. **PUBLIC RELATIONS**

Public notice of changes to service arrangements should be advertised via print and social media, as well as prominently posted on Council's website.

7. **ATTACHMENTS**

Nil



Sabine Taylor
DIRECTOR CORPORATE SERVICES

15.1

REPORT

Report No. 231 / 20 cncI

TO: ORDINARY COUNCIL MEETING - TUESDAY 13 OCTOBER 2020
SUBJECT: VOLUNTEERING SA&NT SPONSORSHIP APPLICATION
**AUTHOR: MANAGER COMMUNITY AND CULTURAL DEVELOPMENT -
JEANETTE SHEPHERD**

EXECUTIVE SUMMARY

This report is in regards to a sponsorship application from Volunteering SA&NT.

IT IS RECOMMENDED:

That Council supports the sponsorship application from Volunteering SA&NT to the value of \$4,000 (GST excl.) for the NT Volunteer of the Year Awards 2020.

REPORT

1. BACKGROUND

At the 24 September 2020 Tourism, Events and Promotions (TEP) Committee meeting, a sponsorship application from Volunteering SA&NT was reviewed. This application requested financial sponsorship of \$4,000 (GST excl.) to support the NT Volunteer of the Year Awards 2020 (Attachment A).

Council financially supported the 2019 Volunteer of the Year Awards through a sponsorship contribution of \$3,000.

2. DISCUSSION

The TEP Committee was supportive of the application, but was unable to meet quorum, so this report is providing a recommendation that Council supports this sponsorship application.

3. POLICY IMPACTS

Alice Springs Town Council Strategic Plan 2018 – 2021:
Objective 1: A Dynamic Community

1.1: Inclusiveness and support

1.1.2: Promote community engagement, cohesion and safety

4. FINANCIAL IMPACTS

\$64,630.39 (GST excl.) is currently available in the Tourism, Events and Promotions Committee budget (#851) for FY 20/21.

Report No. 231 / 20 cncl

5. SOCIAL IMPACTS

Volunteering is of great benefit to individuals, organisations and communities, and is shown to provide positive benefits, such as reducing stress, strengthening communities, teaching new skills, and giving people a sense of belonging. The Volunteer of the Year awards celebrate and acknowledge the contributions of volunteers in the community.

6. ENVIRONMENTAL IMPACTS

Nil

7. PUBLIC RELATIONS

There will be positive media opportunities related to the awards, which are presented in Alice Springs and Darwin, and publicised throughout the Northern Territory. The awards are being planned as in-person, unless further restrictions related to COVID-19 are applied.

8. ATTACHMENTS

Attachment A – [Volunteering SA&NT Sponsorship application](#)



Jeanette Shepherd

MANAGER COMMUNITY AND CULTURAL DEVELOPMENT



Kim Sutton

DIRECTOR COMMUNITY DEVELOPMENT



Application for Sponsorship



Application for Sponsorship
From Alice Springs Town Council

CONTACT DETAILS

Full Name:
 Organisation:
 Position in Organisation:
 Email:
 Phone:

SPONSORSHIP DETAILS

Event/Project Name:
 Event Date:
 Venue:
 Amount being applied for: \$

AGREEMENT AND DECLARATION

Have you previously received cash sponsorship from Alice Springs Town Council?

Yes No

If yes, please give details below:

Sponsorship Received	Year	Event/Project	Deputation to Council?

SUBMITTING YOUR APPLICATION

Please submit your application via email, mail or in person, ten (10) weeks prior to the event/project date to:

Community Projects & Events Officer
 Alice Springs Town Council
 PO BOX 1071
 ALICE SPRINGS NT 0871
 astc@astc.nt.gov.au

The Community Projects and Events Officer can also help with any questions related to submitting an application for sponsorship.

All hand deliveries of applications can be made to:
 Alice Springs Town Council
 93 Todd Street, Alice Springs



Application for Sponsorship



EVENT/PROJECT INFORMATION

Please limit each response to 250 words.

Event Details, and what this sponsorship will fund:

15.2

Estimated attendance and target audience:



Application for Sponsorship



How will the event/project be marketed?

15.2

What level of media coverage is expected for the event/project?



Application for Sponsorship



How will this event/project benefit the Alice Springs community?

15.2

Briefly describe what measures will be undertaken to minimise the environmental impact of your event or project, and how it will consider accessibility options for the community, if applicable?



Application for Sponsorship



BUDGET

This is an example only. If appropriate to your project, you can use and edit this budget template, or otherwise please attach a detailed budget with application.

INCOME	Total \$	EXPENDITURE	Total \$
Course Fees		Professional wages	
Product Sales		Coordinator wages	
Sponsorship		Travelling expenses	
Donations		Materials	
In-kind support		Equipment hire	
Applicant's cash contribution		Publications/programs	
Other funding		Advertising	
		Vehicle expenses	
		Postage and phone	
		Printing and stationery	
		Insurance	
Amount requested from ASTC		Other	
TOTAL \$		TOTAL \$	

15.2

**Please note: The totals of both the expenditure and income lines must be the same.
The budget must balance.**

What other sponsors and organisations have you approached? (Outline their involvement)



Application for Sponsorship



To be signed by the Chair, President, CEO or authorised representative of your organisation:

I certify that to the best of my knowledge the statements made within this application are true

I understand that if Alice Springs Town Council approves sponsorship, and the funding amount is \$5000 and over, I will be required to complete a deputation to council

I acknowledge that Alice Springs Town Council will not accept applications that are not submitted ten (10) weeks prior to the event/project date.

All sponsorship decisions are final and no discussion will be entered into.

Full Name:

Position in Organisation:

Signature:

A handwritten signature in black ink, appearing to be the initials "RB" followed by a horizontal line.

Date:

15.2

MINUTES OF THE CREATIVE ARTS RECOVERY GRANTS COMMITTEE MEETING HELD ON TUESDAY 29 SEPTEMBER 2020

Due to the COVID-19 pandemic, this meeting was held via Zoom teleconference

1. ATTENDANCE

Mayor Damien Ryan (Chair) *(arrived at 1:12pm)*
 Councillor Glen Auricht
 Councillor Marli Banks *(arrived at 1:09pm)*
 Councillor Jamie de Brenni
 Councillor Jimmy Cocking *(Acting Chair, until the Chair arrived at the meeting)*
 Councillor Eli Melky
 Councillor Jacinta Price
 Councillor Catherine Satour

OFFICERS IN ATTENDANCE

Kim Sutton – Director Community Development
 Jeanette Shepherd – Manager Community and Cultural Development
 Kiri Milne – Community Development Officer
 Telly Ociones – Executive Assistant *(Minutes)*

13th Alice Springs Town Council Creative Arts Recovery Grants Committee Meeting - Attendance List 2020				
	15 Sept-20	22 Sept-20	29 Sept-20	6 Oct-20
Mayor Damien Ryan	✓	✓	✓	
Councillor Glen Auricht	✓	✓	✓	
Councillor Marli Banks	✓	A	✓	
Councillor Jamie de Brenni	✓	A	✓	
Councillor Jimmy Cocking	✓	✓	✓	
Councillor Eli Melky	✓	✓	✓	
Councillor Matt Paterson	A	✓	A	
Councillor Jacinta Price	A	✓	✓	
Councillor Catherine Satour	✓	✓	✓	
<i>(✓) Present (A) Apology (--) No attendance and no apology tendered</i>				

15.3

The meeting opened at 1:05 pm

APOLOGIES

Councillor Matt Paterson

2. DISCLOSURE OF INTEREST

- 3.1 Councillor Cocking declared an interest in respect of the following applications:
- 3, Blacken (t/a The Black Wreath)
 - 6, Akeyulere Aboriginal Corporation
 - 7, Tamara Cornthwaite
 - 8, Franca Barraclough
- 3.2 Councillor Melky declared an interest in respect of application 1, Jila Arts.

3. MINUTES OF PREVIOUS MEETING

RESOLVED

That it be a recommendation to Council:

That the minutes of previous meeting held 22 September 2020 be confirmed as a true and correct record of that meeting.

Moved: Councillor Auricht
 Seconded: Councillor Price

4. DISCUSSION OF CREATIVE ARTS RECOVERY GRANTS APPLICATIONS

The Committee considered the third round of applications and discussed as follows:

Councillor Melky, having declared an interest in the Jila Arts application, left the meeting room at 1:08pm prior to discussion of this matter.

- *Application 1, Jila Arts*
 The Committee supported the application.

Councillor Melky returned to the meeting room at 1:10pm.

- *Application 2, Alice Springs Community Darkroom*
 The Committee reconsidered the application based on the additional information provided.

Mayor Ryan arrived at 1:12pm

Mayor Ryan raised concern that due diligence has not been done by the applicant before submitting this application. National Trust who owns the building is not aware of the project being proposed and the applicant did not seek permission from the land owner to do this work on their property.

The Committee agreed not to support this application.

ACTION:

Council officers to advise the applicant of the reason why the Alice Springs Community Darkroom application was not supported.

- *Application 9, Watch this Space*
 Mayor Ryan asked if Watch this Space owns the property where the flagpoles will be installed. The Community Development Officer advised that the property is owned by Watch this Space.

Discussion ensued regarding ownership of the building, and whether the proposed project complies with the relevant Council policy and guidelines regarding displaying banners, visual pollution, political advertising and signage.

The Committee deferred the application to the next round of funding, 6 October 2020.

ACTION:

- A. Director Community Development to check the current Council signage policy and whether the application fits within the current guidelines.
- B. Council officers to liaise with Watch this Space and explain the Council process and guidelines on signage in relation to their application.

Councillor Cocking, having declared an interest in respect of the applications from Blacken (t/a The Black Wreath), Akeyulerre Aboriginal Corporation, Tamara Cornthwaite and Franca Barraclough, left the meeting at 1:24pm prior to discussion of these applications.

- *Application 3, Blacken (t/a The Black Wreath)*
Discussion ensued whether the grant money sought will fulfill the proposed project. The budget outlined the financial in-kind contributions which fits the expectation of the application.
- *Application 6, Akeyulerre Aboriginal Corporation*
Discussion ensued about the eligibility of the applicant to be classified as an arts organisation as they are more of an educational facility with local indigenous languages.

The Committee considered the application and agreed not to support it under this grant scheme. The applicant can be directed to apply for Community Development grant or Tourism, Events and Promotions grant.

- *Application 7, Tamara Cornthwaite*
Discussion ensued about the condition of sighting appropriate permits and approvals from the building owner and clarification on the art design process.

The Committee deferred the application to the next round of funding until additional information is provided.

ACTION:

Community Development Officer to request further information from applicant about approval from building owner and the demonstrative art design.

RESOLVED:

That it be a recommendation to Council:

- A. **That grants pursuant to Council’s Creative Arts Quick Response Recovery Grants be approved in respect of the following applications for the third round of funding:**

	APPLICANT NAME	AMOUNT APPLIED FOR	GRANT TYPE	GRANT PURPOSE
1.	Jila Arts	\$5,000	Micro-Business	The proposed funding will be used to go directly to the artists working in the Jila Arts studio, for 4 weeks of work.

2.	Blacken (t/a The Black Wreath)	\$5,000	Arts Organisation <i>*Auspiced by Watch This Space</i>	The proposed funding will employ a local arts professional to provide administrative support for a capacity building project including; strategic planning, business planning, marketing and to develop policies and procedures.
3.	Christine Ng	\$2,000	Individual Artist	The proposed funding is for a professional mentorship project with a local artist Henry Smith for a period of six months.
4.	Dina Indrasafitri	\$2,000	Individual Artist	The Musicality of Mparntwe is a multi-disciplinary exhibition comprising artworks in various forms, including illustrations, sculpture, ceramic and printing accompanied with songs that inspired the creation of the artworks.
5.	Franca Barraclough	\$2,000	Individual artist	The Moth Girl exhibition will consist of 3 large circulating moth wing sculptures, a series of large macro drawings and studio photographs accompanied by a sound and light installation. Proposed funding will be used for the development of exhibition content.
	Total Grants Approved	\$16,000		

B. That the following grant applications be resubmitted to the fourth round of grant funding on 6 October 2020:

- Tamara Cornthwaite
- Watch this Space

Moved: Councillor Satour
 Seconded: Councillor Auricht

6. **NEXT MEETING**

1 pm Tuesday, 6 October 2020

7. **CLOSURE OF MEETING**

The meeting closed at 1:50pm

MINUTES OF THE
TOURISM, EVENTS & PROMOTIONS COMMITTEE MEETING
THURSDAY 24 SEPTEMBER 2020 at 4:00PM
via Zoom teleconferencing

1. ATTENDANCE

**** NO QUORUM ****

PRESENT:

Mayor Damien Ryan (Chair)
Councillor Marli Banks
Stephen Jarrett, Tourism Central Australia
Jennifer Standish-White, Red Hot Arts Central Australia
Liz Olle, Department of the Chief Minister
Courtney Hana, Yeperenye Shopping Centre

OFFICERS IN ATTENDANCE:

Kim Sutton, Director Community Development
Jeanette Shepherd, Manager Community & Cultural Development
Telly Ociones, Executive Assistant (minutes)

APOLOGIES:

Councillor Jimmy Cocking
Nicole Walsh, Chamber of Commerce Central Australia
Robert Jennings, Chief Executive Officer
Kate Walsh, Community Projects and Events Officer
Merrilyn Spencer, Community member
Brendan Heenan, Community member

13th Alice Springs Town Council Tourism, Events & Promotions Committee - Attendance List 2018/2019	30 July-20	27 Aug -20	24 Sept - 20
Mayor Damien Ryan	A		✓
Councillor Catherine Satour			
Councillor Jimmy Cocking	✓	✓	A
Councillor Marli Banks			✓
Councillor Jamie de Brenni *		✓	
Alana Richardson			
Nicole Walsh	✓	A	A
Stephen Jarrett	✓	✓	✓
Lindsay Dixon (started 26/9/19)	--	--	--
Jennifer Standish-White (started 26/9/19)	A	A	✓
Steve Shearer	--	A	
Nicole Walsh			
Courtney Hana (started 27/02/20)	A	--	✓
Brendan Heenan	✓	✓	A
Liz Olle	A	✓	✓
Merrilyn Spencer	✓	✓	--

*Councillor de Brenni was appointed as the interim acting principal member at a Special Council meeting, 6 August 2020, following the resignation of Mayor Damien Ryan and Deputy Mayor Matt Paterson to run in the NT election.

✓	Attended		A	Apology received
Proxy	Proxy attended in place of committee member		--	No attendance and no apology received
	Not a member			

The meeting opened at 4:00pm.

2. DISCLOSURE OF INTEREST

Nil

3. MINUTES OF PREVIOUS MEETINGS

RESOLVED:

The minutes of the Tourism, Events and Promotions Committee meeting held 27 August 2020 were noted and will be presented for acceptance at a future meeting.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Community Events

Mayor Ryan noted that it is good to see some events happen over the last months, having paused for COVID, such as the Red Centre NATS, Parrtjima, Golf Championship and online Desert Mob. The Mayor congratulated the Desert Festival that kicks off tonight at the night market.

4.2 Sponsorships Update

Nil

5. DEPUTATIONS

Nil

6. OTHER BUSINESS

6.1 2021 Night Market Dates

There were only two EOI applications received for joint night markets for 2021, Transport Hall of Fame and Red Hot Arts for Desert Festival.

Council officers proposed the following night market dates for 2021 in collaboration with event organisations:

- 15 April 2021 – Parrtjima
- 13 May 2021 – no partner
- 10 June 2021 – Finke Desert Race
- 26 August 2021 – Transport Hall of Fame
- September and October 2021 – date TBD – Desert Festival
- 11 November – no partner
- 3 December – Christmas Carnival

Council officers proposed seven night market dates. Discussion ensued about the feasibility of having eight night markets for 2021 in terms of budget and staff capacity and whether school holidays make an impact with the market dates.

15.4

ACTION:

Manager Community & Cultural Development to check school holidays in October 2021 and bring the list of night markets for 2021 at the next meeting for the Committee to discuss or add.

6.2 Application for Sponsorship – Volunteering NT

Council has supported Volunteers NT & SA in the past. The amount provided in March 2019 was \$3,000. This year they are requesting a financial support of \$4,000 towards the Volunteer of the Year Awards in November 2020.

The Committee considered the request, but due to inability to obtain a quorum, the application will be submitted to the next Ordinary Council meeting for approval.

ACTION:

Manager Community & Cultural Development to submit a report for the Volunteering NT sponsorship application to go to the next Ordinary Council meeting on 13 October 2020.

6.3 Community Event Update from Committee Members

- Jennifer Standish-White
 - Desert Festival opening and launch of the Festival tonight at the night market with parade happening at 6:30pm through the Mall.
- Stephen Jarrett
 - Numbers have picked up and quite busy in the Visitor Information office.
- Courtney Hana
 - Looking forward to more events happening towards Christmas
- Liz Olle
 - The Northern Territory Government school holiday calendar for the September and October holidays has been launched. A link can be found on the NTG Youth site:
<https://youth.nt.gov.au/Documents/Calendars/2020/October/Alice%20Springs%20-%20October%20Calendar%20-%20V1.pdf>
 - A Community Safety Plan for Central Australia has been developed which the Council has been part of and will circulate if it becomes public.
- Councillor Marli Banks
 - Happy to hear numbers are picking up with events and wished Desert Festival well for their activities for the next ten days.
- Mayor Damien Ryan
 - Council's online public art map has gone live. There is a 45-minute artists' walk scheduled this weekend at 10:00am on Saturday and 3:00pm on Sunday.

Jennifer Standish-White left the meeting at 4:28pm.

- Council Community Events
 - Pop up Park series – 275 average attendance in the last two pop-up series. The night-time pop up series are scheduled on 3 October, 27 November, 29 January and 26 February in different locations in Alice Springs.

- 2021 Centralian Citizen Awards are currently open with information available on Council website.

6.2 Recruitment of Committee Members

Manager Community and Cultural Development has been in contact with Tourism NT to replace their representative on this Committee and also in the process of recruiting a general member to replace Steve Shearer who resigned from this Committee.

- 7. NEXT MEETING:** Thursday **29 October 2020**, 4:00pm
- 8. CLOSURE OF MEETING:** The meeting closed at 4:31pm

UNCONFIRMED

MINUTES OF THE CORPORATE SERVICES COMMITTEE MEETING HELD ON MONDAY 14 SEPTEMBER 2020

Due to the COVID-19 Pandemic this meeting was held via Zoom

PRESENT: His Worship the Mayor D. Ryan
Councillor G. Auricht (Chair)
Councillor J. Cocking
Councillor E. Melky
Councillor M. Paterson
Councillor J. Price
Councillor C. Satour
Councillor M. Banks

OFFICERS: Mr R. Jennings - Chief Executive Officer (CEO)
Ms S. Taylor – Director Corporate Services
Mr T. Charlie – Acting Director Technical Services
Ms. K. Sutton - Director Community Development
Ms Brooke Lang - Executive Assistant (Minutes)

The meeting was declared open at 5.32 pm

1. APOLOGIES

Councillor J. de Brenni

2. PUBLIC QUESTION TIME

Nil

3. DISCLOSURE OF INTEREST

Nil

4. MINUTES OF PREVIOUS MEETING

4.1 Minutes - Corporate Services – 17 August 2020

RESOLVED

That it be a recommendation to the Corporate Services Committee

That the minutes of the Open Section of the Corporate Services Committee meeting held on 17 August 2020 be taken as read and confirmed as a true and correct record of the proceedings of those meetings.

(62 cs)
CARRIED

2 - CS – 14/091/20

4.2 Business Arising

4.2.1 Follow up on the action item for the Council Meeting Structure – Councillor Cocking (9.5)

Workshop's are being set up for Elected Members and Executives to discuss the current meeting structure and proposed future Committee structure.

5. IDENTIFICATION OF ITEMS FOR DISCUSSION

5.1 Identification of items for discussion

The following items were withdrawn for discussion:

9.2, 10.2

5.2 Identification of items to be raised in General Business by Elected Members and Officers

- Casual vacancy policy – Councillor E. Melky

6. DEPUTATIONS

Nil

7. PETITIONS

Nil

8. NOTICES OF MOTION

Nil

9. REPORTS OF OFFICERS

9.1 Corporate Services Directorate Update Report No. 211/20cs (DCS)

This report provides an update of current Corporate Services projects, programs and events.

RESOLVED

That it be a recommendation to Council:

That the September 2020 Corporate Services Directorate Update be received and noted.

(63 cs)

3 - CS – 14/091/20

9.2 Council Policy Rescission
Report No. 212/20cs (GO)

This report proposes a list of policies for rescission.

RESOLVED

That it be a recommendation to Council:

That Council rescind the following Elected Member policies due to their operational nature or because they are extensively covered by legislation:

- i. **Araluen Community Access Grants**
- ii. **Asset Disposal**
- iii. **Australia Day Alice Springs - Council Participation & Citizenship Ceremony**
- iv. **Closing of Residential Laneways**
- v. **Community Consultation**
- vi. **Community Development Grants Scheme**
- vii. **Community Groups - Leases and Licences**
- viii. **Council and Committees - Members Enquiries**
- ix. **Council Owned and or Controlled Land - Liquor Licences**
- x. **Council Promotion of Commercial Products and or Materials**
- xi. **Credit Card**
- xii. **Elections - Local Government - Failure to Vote**
- xiii. **Plant and Equipment Replacement**
- xiv. **Planting of Trees**
- xv. **Recreation Facilities Permanent Advertising**
- xvi. **Recreation Facilities Temporary Advertising**
- xvii. **Sale of Surplus Land**

(64 cs)

10. REPORTS OF ADVISORY AND EXECUTIVE COMMITTEES

10.1 Confirmed Minutes – Risk Management and Audit Committee – 29 May 2020

10.2 Unconfirmed Minutes – Risk Management and Audit Committee – 25 August 2020

ACTION:

Note Councillor Cocking as an apology for this meeting.

11. GENERAL BUSINESS

11.1 Follow up on the MyAlice discount voucher scheme – Mayor Ryan 9.5

This item was discussed under 4.2 Business Arising

Negotiations are still progressing. Council hope to move quickly on this matter.

4 - CS – 14/091/20

11.2 Casual vacancy policy – Councillor Melky

The question was raised in regards to the process in which the acting principal member steps down upon the return of the Elected Principal Member. Council received legal advice on this matter and is confident that the correct process has been followed.

5.45 Mayor Ryan left the meeting

5.46 Mayor Ryan returned

ACTION:

Officers to create a Casual Vacancy Policy.

5.51 Mayor Ryan left the meeting

5.53 Mayor Ryan returned

11.3 Tertiary Education Bursary for year 12 Students - Agenda Item 9.4 (Corporate Services Committee meeting, Monday 17 August 2020).

7.31 - This item was transferred from Technical Services Committee

RECOMMENDATION

That it be a recommendation that:

B. Council approve the \$10,000 allocation from cash reserves for tertiary education bursaries to commence in FY21.

(65 cs)

Unanimous

12. NEXT MEETING: **Tuesday, 29 September 2020**

The meeting stands adjourned and resumes in the Confidential Section.

The meeting adjourned at 6.09pm

The meeting was reopened at 7.31pm to address item 11.3. Meeting closed at 7.32pm

Confirmed on _____

CHAIRPERSON _____

Date _____

MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD ON
MONDAY 14 SEPTEMBER 2020

Due to the COVID-19 pandemic this meeting was held via Zoom teleconference

PRESENT: His Worship the Mayor D. Ryan
Councillor G. Auricht
Councillor M. Banks
Councillor J. Cocking (Chair)
Councillor E. Melky
Councillor M. Paterson
Councillor J. Price
Councillor C. Satour

OFFICERS: Mr Robert Jennings - Chief Executive Officer
Mr T. Charlie - Acting Director Technical Services
Ms K. Sutton - Director Community Development
Ms S. Taylor - Director Corporate Services
Ms Brooke Lang - Executive Assistant (Minutes)

The meeting was declared open at 6.09 pm

1. APOLOGIES

Councillor J. de Brenni

2. PUBLIC QUESTION TIME

Nil

3. DISCLOSURE OF INTEREST

Nil

4. MINUTES OF PREVIOUS MEETING

4.1 Minutes - Community Development – 17 August 2020

RESOLVED:

That it be a recommendation to Council

That the minutes of the open section of the Community Development Committee meeting held on 17 August 2020 be taken as read and confirmed as a true and correct record of the proceedings of that meeting.

(88 cd)

CARRIED

4.2 Business Arising

4.2.1 Update on the Action item relating to the Skate Park Mural Project (9.2)
Officers have engaged to apply non-slip paint to the skate park.

2 - CD - 14/09/20

5. IDENTIFICATION OF ITEMS FOR DISCUSSION

5.1 Identification of items for discussion

The following items were withdrawn for discussion:

9.1, 9.2, 9.3

5.2 Identification of items to be raised in General Business by Elected Members and Officers

- Anti Social behaviour – Councillor M. Banks

6. DEPUTATIONS

Nil

7. PETITIONS

Nil

8. NOTICES OF MOTION

Nil

9. REPORTS OF OFFICERS

9.1 Community Development Directorate Update Report No. 209/20cd (DCS)

This report provides an update of current Community Development projects, programs and events.

RESOLVED:

That it be a recommendation to Council:

That the Community Development Directorate report be received and noted.

(89 cd)

ACTION:

Library Manager to advise numbers of current Library members.

ACTION:

Director of Community Development to provide an explanation as to why the Library visitor numbers have decreased in August.

ACTION:

Officers to advise how the lifted ban on unsupervised children under the age of 15 in the Library will be communicated to the community.

ACTION:

Manager of ASALC to supply chairs at the gentle gym for the elderly and disable to sit on while waiting for transport.

3 - CD - 14/09/20

9.2 Community Grants Program Interim Status Report
Report No. 210/20cd (CDO)

The purpose of this report is to provide an interim status report of Council's Community Grants Program for 2020.

RESOLVED:

That it be a recommendation to Council:

That the report be received and noted.

(90 cd)

ACTION:

Officers to provide the names of grant recipients to elected members at the next Council meeting.

9.3 Draft Public Art Master Plan and Public Art Action Plan
Report No. 215/20cd (CDO)

This report is in regards to endorsing the Public Art Master Plan, and Public Art Action Plan.

RESOLVED:

That it be a recommendation to Council:

A. That Council endorses the Alice Springs Town Council Public Art Master Plan.

B. That Council endorses the Alice Springs Town Council Public Art Action Plan.

(91 cd)

Unanimous

ACTION:

Officers to change the heading "Future Partners" to "Community Collaborations"

ACTION:

Under "Existing Collection" paragraph, Officers to specify the as off date for the collection. Eg. "As of (current date), The Town Council's Public Art Collection is comprised of 28 artworks....."

10. REPORTS OF ADVISORY COMMITTEES

10.1 Minutes - Seniors Coordinating Committee – 19 August 2020

RESOLVED:

That it be a recommendation to Council:

That the minutes from the Seniors Coordinating Committee held 19 August 2020 be received and noted.

(92 cd)

4 - CD - 14/09/20

10.2 Minutes - Tourism, Events & Promotions Committee – 27 August 2020

RESOLVED:

That it be a recommendation to Council:

That the minutes from the Tourism, Events and Promotions Committee held 27 August 2020 be received and noted.

(93 cd)

10.3 Minutes - Public Art Advisory Committee – 2 September 2020

RESOLVED:

That it be a recommendation to Council:

That the minutes from the Public Art Advisory Committee held 2 September 2020 be received and noted.

(94 cd)

The Mayor noted the recognition of his and the Deputy Mayor Paterson's resignation in the minutes of the committees. He would like to see all councillors recognised this way in future.

11. GENERAL BUSINESS

Councillor M. Banks – Anti Social behaviour

Councillor Banks requested an update on how Council is working towards positive solutions to the current anti-social behaviour issues affecting the community. Councillor Banks encourages the CEO to work together with the Mayor and revisit the 2017 motion that spoke of partnerships in relation to anti-social behaviour.

The CEO reported that he has continued to meet with Police, Department of Chief Minister and other external organisations on a regular basis to stay up to date and to express Council's concern with the current and ongoing situation.

ACTION:

CEO to provide Elected Members with some suggestions on how Council can work collectively to facilitate a way forward.

12. NEXT MEETING: **Tuesday, 29 September 2020**

The meeting stands adjourned and resumes in the Confidential Section.

The meeting adjourned at 6.53pm

Confirmed on _____

CHAIRPERSON _____

Date _____

16.2

MINUTES OF THE MEETING OF THE TECHNICAL SERVICES COMMITTEE HELD ON
MONDAY 14 SEPTEMBER 2020

Due to the COVID-19 Pandemic this meeting was held via Zoom

PRESENT: His Worship the Mayor D. Ryan
Councillor G. Auricht
Councillor M. Banks
Councillor J. Cocking
Councillor E. Melky (Chair)
Councillor M. Paterson
Councillor J. Price
Councillor C. Satour

OFFICERS: Mr Robert Jennings - Chief Executive Officer
Mr S. Allen - Director Technical Services
Ms. K. Sutton - Director Community Development
Ms S. Taylor - Director Corporate Services
Ms Brooke Lang - Executive Assistant (Minutes)

The meeting was declared open at 6.54 pm

1. APOLOGIES
Councillor J. de Brenni

2. PUBLIC QUESTION TIME

Nil

3. DISCLOSURE OF INTEREST

Nil

4. MINUTES OF PREVIOUS MEETING

4.1 Minutes - Technical Services Committee - 17 August 2020

RESOLVED

That it be a recommendation to Council

That the minutes of the open section of the Technical Services Committee meeting held on 17 August 2020 be taken as read and confirmed as a true and correct record of the proceedings of that meeting

(4743 ts)
CARRIED

4.2 Business Arising

4.2.1 Request for a timeline on the replacement of lights in the CBD – Mayor Ryan

The tender has been awarded and are half way through the process.

2 - TS COMMITTEE - 14/09/20

5. IDENTIFICATION OF ITEMS FOR DISCUSSION

5.1 Identification of items for discussion

The following items were withdrawn for discussion:

9.1

5.2 Identification of items to be raised in General Business by Elected Members and Officers

- Water fountain – Councillor M. Banks
- Parks report review – Councillor M. Banks

6. DEPUTATIONS

Nil

7. PETITIONS

Nil

8. NOTICE OF MOTIONS

Nil

9. REPORTS OF OFFICERS

9.1 Technical Services Directorate Update
Report No. 205 / 20ts (DTS)

This report provides an update of current Technical Services projects, programs and events.

RESOLVED

That it be a recommendation to Council:

That the September 2020 Technical Services Directorate Update be received and noted.

(4744 ts)

Discussion ensued in regards to Attachment F – 6.4.36, Wastewater.

ACTION:

Acting Director of Technical Services to provide an update on what software Council has implemented to monitor water efficiency.

10. REPORTS OF ADVISORY & EXECUTIVE COMMITTEES

10.1 Minutes - Parks Advisory Committee - 25 August 2020

RESOLVED

That it be a recommendation to Council:

That the minutes from the Parks Advisory Committee meeting held 25 August 2020 be received and noted.

(4745 ts)

3 - TS COMMITTEE - 14/09/20

10.1.1 Lyndavale Park (Agenda Item 6.1)

RESOLVED

That it be a recommendation to Council:

That Council Officers work in partnership with the Larapinta Child & Family Centre to ascertain costs and to determine potential stages for development ready for the next meeting.

(4746 ts)

10.1.2 Madigan Park (Agenda Item 6.4)

RESOLVED

That it be a recommendation to Council:

That Council Officers undertake a feasibility study and relevant planning processes towards the potential subdivision and development of Madigan Park.

(4747 ts)

11. GENERAL BUSINESS

11.1 Water Stations – Councillor M. Banks

The question was raised if there was scope to broaden water station locations to outside of the CBD.

Acting Director of Technical Services reported that a review would have to be done on the existing water stations and that this could be an expensive exercise and would require quite a bit of research.

The CEO mentioned that Officers are currently reviewing parking, cycling and the CBD and believes that water stations could be considered within these reviews.

11.2 Park review – Councillor M. Banks

Councillor Banks has identified two large parcels of land that appear to be under utilised and would like to look at ways Council can generate revenue for the municipal functions. Councillor Banks would like the Open Spaces Master Plan circulated so Elected Members can review the recommendations.

The CEO suggested that this matter could be discussed at an Elected Member information session.

ACTION:

Officers to circulate the Open Spaces Master Plan to Elected Members.

11.3 Tertiary Education Bursary for year 12 Students - Agenda Item 9.4 (Corporate Services Committee meeting, Monday 17 August 2020).

7.31 - This item was transferred to Corporate Services Committee

4 - TS COMMITTEE - 14/09/20

12. NEXT MEETING: **Tuesday, 29 September 2020**

The meeting stands adjourned and resumes in the Confidential Section.

The meeting adjourned at 7.31 pm

Confirmed on _____

CHAIRPERSON _____

Date _____

UNCONFIRMED