

Ordinary Council

Amended Business Paper for November 2020 (Corporate Services)

Tuesday, 10 November 2020
Civic Centre

Mayor Damien Ryan
(Chair)



**ALICE SPRINGS TOWN COUNCIL
ORDER OF PROCEEDINGS
FOR THE
ORDINARY MEETING OF THE THIRTEENTH COUNCIL
TO BE HELD ON TUESDAY 10 NOVEMBER 2020
AT 5.30PM IN THE COUNCIL CHAMBER, ALICE SPRINGS**

- 1. OPENING BY MAYOR DAMIEN RYAN**
- 2. PRAYER**
- 3. APOLOGIES**
- 4. WELCOME AND PUBLIC QUESTION TIME**
- 5. DISCLOSURE OF INTEREST**
- 6. MINUTES OF THE PREVIOUS MEETING**
 - 6.1 Minutes of the Ordinary Open Meeting held on 28 October 2020
 - 6.2 Business Arising from the Minutes
- 7. ORDERS OF THE DAY**
 - 7.1. That Elected Members and Officers provide notification of matters to be raised in General Business.
- 8. DEPUTATIONS**
- 9. PETITIONS**
- 10. MEMORIALS**
- 11. NOTICE OF MOTIONS**
- 12. REPORTS OF CORPORATE SERVICES**
 - 12.1. Corporate Services Report to Council
Report 232 / 20 cncl (DCS)
 - 12.2. ASTC Public Places Liquor Permits
Report 233 / 20 cncl (MG)

- 12.3. Christmas Period Arrangements
Report 234 / 20 cncl (DCS)
- 12.4. Hardship Policy Review
Report 235 / 20 cncl (MG)
- 12.5. 2019/2020 ASTC Annual Report
Report 236 / 20 cncl (MF)
- 12.6. Municipal Plan FY21 – Quarterly Progress Report
Report 241/ 20 cncl (MG)
- 12.7. Risk Management and Audit Committee Terms of Reference
Report 244/ 20 cncl (MG)
- 12.8. Risk Management and Audit Committee Interview Panel
Report 237/ 20 cncl (DCS)
- 12.9. Unconfirmed Minutes - Risk Management and Audit Committee - 16
October 2020

13. REPORTS OF OTHER DIRECTORATES

- 13.1. Nil - Withdrawn
- 13.2. UNCONFIRMED Minutes - Sports Facilities Advisory Committee - 29
October 2020
- 13.3. Albrecht Oval Management Group - DRAFT Terms of Reference
Report 242 / 20 cncl (DTS)
- 13.4. Alice Springs Public Library Consultative Committee - DRAFT Terms of
Reference
Report 243 / 20 cncl (DCD)

14. QUESTIONS WITHOUT NOTICE

15. GENERAL BUSINESS

16. MATTERS FOR MEDIA ATTENTION

17. NEXT MEETING – (Finance) Tuesday 24th November 2020, 5.30pm

18. ADJOURNMENT OF OPEN MEETING

19. RESUMPTION OF MEETING IN CONFIDENTIAL

20. APOLOGIES

21. DEPUTATIONS

22. PETITIONS

23. DISCLOSURE OF INTEREST

- 23.1 That Elected Members and Officers provide notification of matters to be raised in General Confidential Business

24. MINUTES OF THE PREVIOUS MEETING – CONFIDENTIAL

- 24.1. Minutes of the Ordinary Confidential Meeting held on 27 October 2020
24.2. Business Arising from the Minutes

25. CONFIDENTIAL REPORTS OF CORPORATE SERVICES

- 25.1. ASTC COVID-19 Measures – Financial Progress Report
CONFIDENTIAL Report 230/ 20 cncl (MF)
- 25.2. Hardship Relief - Progress Report
CONFIDENTIAL Report 231/ 20 cncl (MF)
- 25.3. MyAlice Update
CONFIDENTIAL Report 239/ 20 cncl (DCS)
- 25.4. Funding Proposal
CONFIDENTIAL Report 245/ 20 cncl (MF)
- 25.5. ICT Confidential Report
CONFIDENTIAL Report 246/ 20 cncl (DCS)
- 25.6. UNCONFIRMED Minutes – Risk Management and Audit Committee – 16
October 2020 - CONFIDENTIAL

26. CONFIDENTIAL REPORTS OF OTHER DIRECTORATES

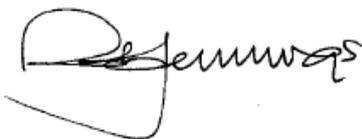
- 26.1. EQUALITEA Proposal
CONFIDENTIAL Report 240 / 20 cncl (DTS)

27. QUESTIONS WITHOUT NOTICE

28. GENERAL CONFIDENTIAL BUSINESS

29. MOVING CONFIDENTIAL ITEMS INTO OPEN

30. CLOSURE OF MEETING



Robert Jennings
CHIEF EXECUTIVE OFFICER
Monday, 2 November 2020

Petitions - *Petitions received at a meeting will be held over for consideration at the next monthly meeting pursuant to clause 9 of the Alice Springs (Council Meetings and Procedures) By-law.*

Open Minutes of Council – *Unconfirmed Open minutes of the meeting and associated reports not prescribed as Confidential, will be available for public inspection within ten days after the meeting pursuant to Section 67 of the Local Government Act 2008.*

Notice of Motions by Elected Members – *Notice must be given so that it can be included with the Business Paper circulation on the Wednesday prior to the Council meeting. Clause 6 of the By-Law requires that the Notice of Motion shall be included with the Business Paper.*

MINUTES OF THE **ORDINARY** MEETING OF THE THIRTEENTH COUNCIL HELD ON TUESDAY
27 OCTOBER 2020 AT 5:30PM IN THE CIVIC CENTRE, ALICE SPRINGS

6.1

1. ATTENDANCE

1.1 Opening of the Meeting by the Mayor (Chair)

Mayor Damien Ryan declared the meeting open at **5.30pm** and welcomed all present to the meeting.

Alice Springs News and ABC Alice Springs were present

Mayor Ryan acknowledged the Central Arrernte people who are the traditional owners and custodians of Alice Springs.

PRESENT

Mayor D. Ryan (Chair)
Deputy Mayor J Price
Councillor G. Auricht
Councillor M. Banks
Councillor de Brenni
Councillor J. Cocking
Councillor E. Melky
Councillor M. Paterson
Councillor C. Satour

OFFICERS IN ATTENDANCE

Mr R. Jennings – Chief Executive Officer
Mr S. Allen – Director Technical Services
Ms S. Taylor – Director Corporate Services
Ms K. Sutton – Director Community Development
Ms C. Ashard – Media and Communications
Mrs E. Williams – Executive Assistant (Minutes)

2. PRAYER

The prayer was read by Pastor Rod Holmes, Alice Springs Baptist Church

2 -- CNCL 27/10/2020

3. APOLOGIES

Nil

4. PUBLIC QUESTION TIME

Nil

5. DISCLOSURE OF INTEREST

Nil

6. MINUTES OF PREVIOUS MEETING

6.1 Minutes of the Ordinary Open Meeting of Council held on Tuesday 13 October 2020

Moved – Councillor Melky

Seconded – Deputy Mayor Price

That the minutes of the Ordinary Meeting of the Council held Tuesday 13 October 2020 be confirmed as a true and correct record of the proceedings of those meetings.

CARRIED (21260)

6.2 Business Arising from the Minutes

6.2.1 Mayor Ryan asked the Director Corporate Services for a report on the COVID-19 Relief Budget

The Director Corporate services advised that this report will be presented at the next Ordinary meeting.

6.2.2 Mayor Ryan asked the Director Technical Services for an update on the design process on the culverts under the Wills Terrace causeway.

The Director Technical Services advised that a letter to Minister Lawler has been drafted and is awaiting finalisation by the CEO.

3 -- CNCL 27/10/2020

7. MAYORAL REPORTS AND MINUTES

7.1. Mayor's Report
Report No. 226/20cncI

Moved – Councillor Auricht

Seconded – Councillor Cocking

That Mayor Ryan's report be received

CARRIED (21261)

7.2. Business arising from the Report

7.2.1 Councillor Auricht – Item 1.7

Councillor Auricht asked for information on the meeting with Commander Craig Laidler, Michael Liddle, Wayne Scrutton and Dorrelle Anderson from Territory Families regarding youth interventions.

The Mayor advised that this was a follow-up after his meeting with the CEO, Assistant Commissioner Beer and Michael Liddle regarding youth interventions and what Territory Families are responsible for. Following on from this, Mayor Ryan participated in a foot-patrol through the CBD with Northern Territory Police where the issue of lighting within the CBD was highlighted.

7.2.2 Councillor Cocking – Item 1.10

Councillor Cocking requested information on the meeting with Keith Gregory and Deputy Mayor Price.

The Mayor and Deputy Mayor advised that Mr Gregory was asking for support for his programs in the Top End.

7.2.3 Councillor Cocking – Item 1.16

Councillor Cocking asked for information on the meeting with Sandra Henderson, Director, Department Foreign Affairs and Trade Northern Territory Office

The Mayor advised that this meeting was to catch up on business opportunities within Central Australia.

7.2.3 Councillor Auricht – Item 1.20

Councillor Auricht asked for information on the Masters Games Strategic Review

The Mayor advised that the workshop was around invigorating the games.

The Masters Games office will compile and provide the feedback from this review which will be circulated to the Elected Members.

4 -- CNCL 27/10/2020

8. ORDERS OF THE DAY

8.1. That Elected Members and Officers provide notification of matters to be raised in General Business.

8.1.1 Councillor Banks – 24-hour Youth Centre

8.1.2 Councillor Banks – Arrente Boxing Academy

9. DEPUTATION

Nil

10. PETITIONS

Nil

11. MEMORIALS

Nil

12. NOTICE OF MOTIONS

Nil

5 -- CNCL 27/10/2020

13. FINANCE

13.1. Finance Report
Report No. 229/20 cncI

Moved – Councillor Melky
Seconded – Deputy Mayor Price

RESOLVED

That it be a recommendation to Council:

That the report be received and noted

CARRIED (21262)

The Mayor asked the Director Corporate Services for clarification around the interest rate change within the report compared to the last two reports (Strategic Analysis – Monitoring Required, dot point 5).

The Director Corporate Services took the question on notice.

The Mayor asked the Director Corporate Services that the reserve previously entitled “Street Lighting” and now renamed to “Security and Safety Lighting Upgrade” not be changed (Strategic Analysis – Monitoring Required, dot point 14).

The Mayor asked the Director Corporate Services about the “Nil Rates Increases Budget” (Strategic Analysis – Needs Attention Immediately, dot point 2) and the regular reviews by Officers to be conducted against budget. This also needs to be reviewed by the Elected Members.

The Director Corporate Services advised that this is a new process but the budgets will still be presented to the Elected Members for review.

Councillor Melky asked for clarification on the employee costs, materials and contracts and operating expenses.

Director Corporate Services took the question on notice.

Deputy Mayor Price noted that under other operating expenses that the legal fees are higher than usual.

The Director Corporate Services that of late, further external advice has been sought.

Councillor Cocking noted that the counselling fees spending under operational expenses was particularly high for this month.

Director Corporate Services advised that COVID-19 has impacted staff and that additional counselling has been required.

6 -- CNCL 27/10/2020

Councillor de Brenni asked for clarification on the Greenhills spending re. Kilgariff
Director Technical Services advised this project is ongoing and that Greenhills have the corporate knowledge and background on this project, hence why they continue to be engaged. The Director Technical Services took the remaining question on notice.

6.1

14. REPORTS OF OFFICERS

14.1. CHIEF EXECUTIVE OFFICER

14.1.1. CEO Report

Report No. 227/20cncl

Moved – Councillor Melky

Seconded – Councillor Paterson

That the CEO report be received and noted.

CARRIED (21263)

Councillor de Brenni asked about the meeting with Sarah Fairhead from the Department of Infrastructure, Planning and Logistics and if there had been update on parking within the CBD.

The CEO advised that there has been some progress.

The Director Technical Services advised that a further update will be given at the 2 November, 2020 Council Forum.

The Mayor asked for an update on shading within the CBD.

The Director Technical Services advised that a further update will be given at the 2 November, 2020 Council Forum.

Councillor Cocking asked if the Motion regarding the shale gas industry in the NT had been presented to LGANT as its not listed in the papers for the LGANT AGM?

CEO took the question on notice

Councillor Cocking asked for an update on the Willshire Street renaming.

The Director Technical Services advised that information has been received from the key stakeholder and that there will be a report presented at the next Ordinary meeting.

Councillor de Brenni asked if there had been any progress on the releasing of light industrial land at Arumbera.

The CEO advised that there has been some progress on this but would take the question on notice.

7 -- CNCL 27/10/2020

Deputy Mayor Price asked for an update on the MOU with Redtails
The Director Technical Services advised that a meeting has been held and that Redtails have been asked to make some changes to the document.

Deputy Mayor Price asked if the completed tasks can be removed from the resolution's spreadsheet?

The CEO advised he will undertake a thorough review to ensure it's a current document.

14.2. DIRECTOR CORPORATE SERVICES

Nil

14.3 DIRECTOR COMMUNITY DEVELOPMENT

14.3.1 Skate Park Mural Paint
Report No. 234 / 20 cncl (M/CCDU)

Moved – Councillor Cocking
Seconded – Councillor de Brenni

RESOLVED:

That this report be received and it be noted that Officers have provided the additional information requested regarding the durability of the paint being used for the skate park mural and advise that this paint is 'fit for purpose'.

CARRIED (21264)

14.3.2 UNCONFIRMED Minutes - Creative Arts Recovery Grants Committee - 6 October 2020

Moved – Councillor Cocking
Seconded – Councillor de Brenni

RESOLVED:

That the minutes from the Public Art Advisory Committee meeting held on the 6 October 2020 are received and recommendations be adopted

CARRIED (21265)

6.1

8 -- CNCL 27/10/2020

14.3.2(1) Discussion of Creative Arts Recovery Grants Applications (Agenda Item 5.1)

RESOLVED:

That it be a recommendation from the Creative Arts Recovery Grants Committee to Council:

Moved – Councillor Cocking

Seconded – Councillor de Brenni

That grants pursuant to Council's Creative Arts Quick Response Recovery Grants be approved in respect of the following applications for the fourth round of funding:

CARRIED (21266)

APPLICANT NAME	AMOUNT APPLIED FOR	GRANT TYPE	GRANT PURPOSE
1. Camille Bernardino	\$2,000	Individual artist	To record and produce a music EP of 7-10 tracks with a local music producer, using local artists.
2. GUTS Dance	\$5,000	Arts organisation	Research and development of new dance works. Various modes of working will be used, including traditional research practices (investigating written texts, video and still image), as well as choreographic experimentation and movement improvisation.
3. Paige Northwood	\$2,000	Individual artist	Creation of 13 paintings that explore the artist's connection to place, both within Sydney and in Central Australia. The artist artworks would be exhibited in Alice Springs and Sydney. Workshops will be held to explore the concept of how one connection to place.
4. Red Hot Arts	\$5,000	Arts organisation	The program will support four artists or groups by providing them a two-week residency at Red Hot Arts, which includes spaces, technical support and funds to devote a concentrated period of time to developing create work and strengthening artistic practices within the context of Central Australia. Artists need to be based in Alice Springs, and will be chosen through an EOI process.
5. Susie Purcell	\$2,000	Individual artist	Complete a 12-month performance development course in playing jazz piano with accomplished jazz pianist, Steve Sedergreen to prepare as a jazz performer and jazz educator.
Total Grants Approved	\$16,000		

9 -- CNCL 27/10/2020

14.3.3 UNCONFIRMED Minutes - Public Art Advisory Committee - 14 October 2020

Moved – Councillor Cocking
Seconded – Councillor de Brenni

RESOLVED:

That the minutes from the Public Art Advisory Committee meeting held on the 14 October 2020 are received and recommendations be adopted

CARRIED (21267)

14.3.3(1) NO MORE Signage at Traeger Wall (Agenda Item 7.2)

Moved – Councillor Satour
Seconded – Councillor Auricht

RESOLVED:

That it be a recommendation from the Public Art Advisory Committee to Council:

That the request from the artist to put the NO MORE logo on the Traeger Wall mural not be supported.

DEFERRED

Councillor Melky asked for clarification around the “No More” logo not being part of the Traeger Wall mural.

The Mayor advised that this was not part of the initial process of the public art application and that there is “No More” signage in many other areas of the facility. The “No More” campaign is still strongly supported by Council. The resolution doesn’t reflect the discussion held within the Public Art Advisory Committee meeting.

Discussion ensued.

Councillor de Brenni asked if the “No More” signage was still present on Council vehicles? Director Technical Services advised that yes, they are. Officers to provide the Elected Member’s with the original Motion brought to Council by Deputy Mayor Price.

10 -- CNCL 27/10/2020

14.3.4 Tertiary Education Bursary Policy Amendment and Program Update
Report No. 235 / 20 cncl (M/CCDU)

Moved – Nil

Seconded – Nil

RESOLVED:

That the Tertiary Education Bursary policy be amended as per the following:

- a. **Remove the eligibility requirement that students need to be a resident of Alice Springs**
- b. **Change the eligibility criteria to allow attendance of a registered higher education institute, instead of only a tertiary institute, but require that the course is at least one (1) year in length, and provides a certification upon completion**
- c. **Change the bursary name to the Alice Springs Town Council Higher Education Bursary**
- d. **Remove the reference to specific Alice Springs secondary schools to ensure the policy remains relevant into the future**
- e. **Change the specific nomination notification date from Council to nominees, to within four (4) weeks of the nomination being received.**

DEFERRED

Discussion ensued.

Officers to make the discussed changes to the policy and circulate a response to the Elected Members. This information can be presented at the Development meeting on Monday November 2, 2020.

14.3.5 UNCONFIRMED Minutes - Australia Day Coordinating Committee - 15 October 2020

Moved – Councillor Cocking

Seconded – Councillor de Brenni

RESOLVED:

That the minutes from the Australia Day Coordinating Committee meeting held on the 15 October 2020 are received and recommendations be adopted

CARRIED (21268)

11 -- CNCL 27/10/2020

14.3.5(1) 2020 Australia Day Ceremony Event Debrief (Agenda Item 5.1)

Moved – Councillor Cocking
Seconded – Councillor de Brenni

RESOLVED:

That it be a recommendation from the Australia Day Coordinating Committee to Council:

- a. **That Council purchase two 3x6 marquees with corporate branding amounting to approximately \$5,000 (incl GST) each.**
- b. **That Council purchase 5 teardrop banners from the National Australia Day Council signage grant of \$1,000 Council received.**

CARRIED (21269)

14.3.5(2) 2021 Australia Day Awards (Agenda Item 6.2)

Moved – Councillor Cocking
Seconded – Councillor de Brenni

RESOLVED:

That it be a recommendation from the Australia Day Coordinating Committee to Council:

That the closing date of nomination for the 2021 Centralian Awards be extended to 20 November 2020.

CARRIED (21270)

14.4 DIRECTOR TECHNICAL SERVICES

14.4.1 UNCONFIRMED Minutes - Development Committee - 5 October 2020

Moved – Councillor Melky
Seconded – Deputy Mayor Price

RESOLVED:

That the minutes from the Development Committee meeting held on the 5 October 2020 be received and noted

CARRIED (21271)

12 -- CNCL 27/10/2020

14.4.1(1) Election of Chairperson (Agenda Item 1.1)

Moved – Councillor Price
Seconded – Councillor de Brenni

RESOLVED:

That Councillor Glen Auricht be appointed the new Chair of the Development Committee

CARRIED (21257)

14.4.1(2) Election of Chairperson (Agenda Item 1.1)

Moved – Councillor de Brenni
Seconded – Councillor Price

RESOLVED:

That Councillor Eli Melky be appointed the new Deputy Chair of the Development Committee

CARRIED (21258)

14.4.1(3) Lot 9225, (Unit 1) 2 Ghan Road – PA2020/0319 (Agenda Item 5.2)

Moved – Councillor Banks
Seconded – Councillor de Brenni

RESOLVED:

That the following condition be added to Council's response letter to the Development Consent Authority. "A Traffic Management Plan is required for all activities outside gazetted business hours"

CARRIED (21259)

13 -- CNCL 27/10/2020

14.4.2 UNCONFIRMED Minutes - Environment Advisory Committee - 5 October 2020

Moved – Councillor Melky
Seconded – Deputy Mayor Price

RESOLVED:

That the minutes from the Environment Advisory Committee meeting held on the 5 October 2020 are received and recommendations be adopted

CARRIED (21272)

14.4.2(1) Letter from James Christian to Environment Advisory Committee (Agenda Item 3.1)

Moved – Councillor Melky
Seconded – Deputy Mayor Price

RESOLVED:

That it be a recommendation from the Environment Advisory Committee to Council

1. **That Council explore community education options surrounding advertising waste,**
2. **That the community education includes the option of ‘no junk mail’ stickers for rate payers/residents, and**
3. **That Council work with the distributors of advertising to ensure they recognize the waste issue**

CARRIED (21273)

14.4.3 UNCONFIRMED Minutes - Cemeteries Advisory Committee - 6 October 2020

Moved – Councillor Melky
Seconded – Deputy Mayor Price

RESOLVED:

That the minutes from the Cemeteries Advisory Committee meeting held on the 6 October 2020 are received and recommendations be adopted

CARRIED (21274)

14 -- CNCL 27/10/2020

14.4.3(1) Under 20 Weeks Garden – Alice Springs Garden Cemetery (Agenda Item 5.1)

Moved – Councillor Melky
Seconded – Deputy Mayor Price

RESOLVED:

That it be a recommendation from the Cemeteries Advisory Committee to Council

That a garden at the Alice Springs Garden Cemetery be named the “Garden of Angels” to remember babies lost before 20 weeks of gestation.

CARRIED (21275)

15. QUESTIONS WITHOUT NOTICE

15.1 Swimming Squad entry into ASALC

Councillor Cocking asked on behalf of members of the swimming squad why they were being charged an entry fee into ASALC and why they hadn't received the fee waiver as part of the COVID-19 relief

Mayor Ryan advised that the fee was waived only to those who pay a levy to SFAC. The CEO took the question on notice.

15.2 Lighting at the Soccer Field

Councillor Banks asked for an update on the delays to the lighting upgrade at the soccer fields.

Mayor Ryan advised that \$44k has been committed to this and the process has commenced.

Director Technical Services advised that he was unable to give a specific date due to the unknown arrival of the infrastructure required. The President of the of the Soccer association is aware of this and has spoken both with himself and the Mayor.

15.3 Greyhound Bus stop on Todd Street

Councillor de Brenni advised that Greyhound no longer have an office on Todd Street but that they are still utilising the location as a drop-off and pick-up location.

The CEO took the question on notice

Councillor Paterson left the Chamber at 6.57pm

Councillor Paterson returned to the Chamber at 7.00pm

15 -- CNCL 27/10/2020

16. GENERAL BUSINESS

16.1 24-hour Youth Centre

Councillor Banks expressed her sympathy to the family of friends of Shane Powell who lost his life as a result of a traffic accident.

Discussion was had on how to move forward and as a Council, as there is an obligation to step up. This could be done by introducing a 24-hour Youth drop-in facility.

CEO advised that a Forum will be held on November 9, 2020 to specifically discuss this issue

Councillor Cocking left the Chamber at 7.20pm

Councillor Cocking returned to the Chamber at 7.21pm

Moved – Councillor Paterson

Seconded – Councillor Melky

RESOLVED:

That Council write to the Chief Minister, Michael Gunner, Minister for Territory Families, Kate Worden and the Minister for Education Selena Uibo to coordinate a meeting on a joint response towards community safety.

CARRIED (21276)

Councillor Auricht left the Chamber at 7.30pm

Councillor Auricht returned to the Chamber at 7.33pm

16.2 Arrernte Community Boxing Academy

Mayor Ryan, Councillor Paterson and Councillor Melky declared a Conflict of Interest and left the Chamber at 7.30pm

Deputy Mayor Price took over the role of Chair

Councillor Banks advised that she has recently had discussions with one of the operators of the boxing academy who has asked that Council continue to progress the relationship.

The CEO responded that he and officers have commenced discussions with the academy around partnerships and that the collaboration process has commenced.

The CEO advised that a report will be compiled and presented to the Elected Members at an upcoming meeting.

Director Technical Services left the Chamber at 7.36pm

Director Technical Services returned to the Chamber 7.38pm

Mayor Ryan, Councillor Paterson and Councillor Melky returned to the Chamber at 7.37pm

Mayor Ryan resumed the role of Chair

16 -- CNCL 27/10/2020

17. MATTERS FOR MEDIA ATTENTION

Media matters will be covered via the media attendance at this meeting.

6.1

18. NEXT MEETING:

Tuesday 10 November 2020 at 5.30pm

19. ADJOURNMENT OF OPEN MEETING

Mayor Ryan declared the meeting adjourned at **7.39pm**

Moved – Councillor Melky

Seconded – Councillor Cocking

The Council stands adjourned and resumes in the Confidential Section.

CARRIED (21277)

Confirmed on _____

CHAIRPERSON _____

Date _____

UNCONFIRMED

**AGENDA ITEM 12.0 – CORPORATE SERVICES
SUMMARY OF RECOMMENDATIONS**

12.1 Corporate Services Report to Council
Report No. 232/20 cncl (DCS)

This report provides a quarterly departmental update and review of the Corporate Services Directorates.

RESOLVED:

That it be a recommendation to Council:

That the report be received and noted.

10/11/2020 – CS – Summary of Recommendations

12.2 ASTC Public Places Liquor Permits
Report No. 233/20 cncl (MG)

This report provides advice to Council regarding changes to the Liquor Act, details a new liquor permit process and seeks approval for alcohol consumption in some public places subject to an application supported by NT Police and approved by the CEO.

RECOMMENDATION

It is recommended that:

- A. Pursuant to Section 200 of the *Liquor Act 2019*, Council gives permission for the consumption of liquor every day, subject to a person applying and receiving permission to do so from Council and complying with any conditions imposed, in the following public places:**
- (i) the whole of Anzac Oval at Lot 678**
 - (ii) the whole of Anzac Hill Carpark at Lot 8199**
 - (iii) the whole of Traeger Park at Lot 8128**
 - (iv) the whole of Jim McConville Park at Lot 3132**
 - (v) the whole of Albrecht Oval at Lot 6774**
 - (vi) the whole of Flynn Drive Oval at Lot 3672**
 - (vii) the whole of Rhonda Diano Oval at Lot 4150**
 - (viii) the whole of Ross Park Soccer Fields at Lot 766**
 - (ix) the whole of Pat Gallagher Netball Centre at Lot 766**
 - (x) the whole of Sadadeen Oval at Lot 10042**
 - (xi) the whole of Totem Theatre at Lot 0678**
 - (xii) the whole of the Andy McNeill Function Room and Lawns at the Alice Springs Town Council Civic Centre at Lot 5133**
 - (xiii) the whole of the lawns at the Alice Springs Library at Lot 5133**
- B. Council approve the guidelines and conditions for permit approval as presented in the Liquor Permit Application Form at Attachment A.**
- C. Council authorise the CEO, or their delegate, to assess and approve liquor permit applications that are supported by NT Police and using the approved application process and form.**

10/11/2020 – CS – Summary of Recommendations

12.3 Christmas Period Arrangements
Report No. 234/20 cncl (DCS)

Council is requested to approve meeting arrangements and community facility opening times for December 2020 and January 2021 period.

RECOMMENDATION

That the following is approved by Council that:

- A. **Only one Ordinary Council meeting be held in December to cover Finance, and scheduled for Tuesday 8 December 2020.**
- B. **Only one Ordinary Council meeting be held in January for the Community Development Quarterly Report and Finance, and scheduled for Thursday 28th January 2021.**
- C. **The Depot and Civic Centre be closed to the public after 3:30pm and 5:00pm respectively, on Thursday 24 December 2020 and reopen Monday 4 January 2021.**
- D. **The Alice Springs Public Library be closed to the public on Friday 25 and Monday 28 December 2020 and New Year's Day Friday 1 January 2021, with service hours during the Christmas and New Year period of Tuesday 29, Wednesday 30 and Thursday 31 December 2020 from 10:00am to 2:00pm.**
- E. **The Aquatic and Leisure Centre be closed Christmas Day, Friday 25 December 2020 only.**
- F. **The Regional Waste Management Facility be closed Christmas Day, Friday 25 December 2020 and New Year's Day, Friday 1 January 2021; with the Rediscovery Centre being closed from Friday 25 December 2020 reopening on Monday 4 January 2021.**

12.4 Hardship Policies Review Report
Report No. 235/20 cncl (MG)

This is a report on the scheduled review of the Pandemic Financial Hardship Policy and Public Benefit Concessions Policy for Commercial and Residential Ratepayers. It is recommended that the policies remain in place with a further report to come to Council at the February 2021 Ordinary meeting with Corporate Service Directorate update.

RECOMMENDATION

That it be a recommendation that Council note this report.

10/11/2020 – CS – Summary of Recommendations

12.5 2019/2020 ASTC Annual Report
Report No. 236/20 cncl (MF)

This report provides the Alice Springs Town Council 2019/2020 Annual Report, inclusive of the audited financial statements, for Council adoption.

RECOMMENDATION

That it be a recommendation to Council:

- A. That this report be received and noted.**
- B. That Council adopt the Alice Springs Town Council Annual Report 2019/2020 as per Attachment A.**
- C. That Council note that in accordance with Section 199 of the *Local Government Act*, the adopted Alice Springs Town Council 2019/2020 Annual Report will be provided to the Minister for Local Government no later than 15 November 2020.**
- D. That Council note that in accordance with Regulation 17 of the *Local Government (Accounting) Regulations*, the audited financial statements will be provided to the NT Grants Commission no later than 15 November 2020.**

12.6 Municipal Plan FY21 Quarterly Progress Report
Report No. 241/20 cncl (MG)

This report provides Council with a progress update against commitments within the Service Delivery Plan and Performance Targets provided in the Alice Springs Town Council Municipal Plan for FY21.

RECOMMENDATION

That it be a recommendation that Council note this report.

10/11/2020 – CS – Summary of Recommendations

12.7 Risk Management and Audit Committee Terms of Reference
Report No. 224/20 cncI

This report provides revised Risk Management and Audit Committee (RMAC) Terms of Reference, endorsed by the RMAC committee to be adopted by Council.

RECOMMENDATION

That it be a recommendation to Council that:

The revised Risk Management and Audit Committee Terms of Reference be adopted.

12.8 Risk Management and Audit Committee Interview Panel
Report No. 237/20 cncI

This report provides recommendations, (subject to approval of the revised Terms of Reference) also presented at this meeting, for Council to establish an interview panel as part of the Expression of Interest process to appoint independent external members for the Risk Management and Audit Committee.

RECOMMENDATION

It is recommended that Council:

- A. Establish an interview panel, consisting of three (3) members, who will review nominations and interview for the positions of Independent Chairperson and Independent Member of the Risk Management and Audit Committee.**
- B. Appoint the following individuals as members of the Risk Management and Audit Committee interview panel:**
 - **One (1) Elected Member, by nomination and vote of Council**
 - **CEO**
 - **Director Corporate Services.**

12.9 UNCONFIRMED Minutes – Risk Management and Audit Committee - 16
October 2020

RESOLVED:

That the minutes from the Risk Management and Audit Committee meeting held on the 16 October 2020 are received and recommendations be adopted

REPORT

Report No. 232/20 cs

TO: ORDINARY COUNCIL MEETING – TUESDAY 10 OCTOBER 2020
SUBJECT: CORPORATE SERVICES REPORT TO COUNCIL
AUTHOR: DIRECTOR CORPORATE SERVICES – SABINE TAYLOR

EXECUTIVE SUMMARY

This report provides a quarterly departmental update and review of the Corporate Services Directorates.

RECOMMENDATION

That it be a recommendation to Council:

That the report be received and noted.

12.1

REPORT

1. DISCUSSION

The attached reports summarise activities that occurred within the Corporate Services Directorate for the financial year to date.

1.1 Summary of Business Arising from Previous Minutes of the Ordinary Council Meeting 28 October 2020.

All matters have been actioned as per the Elected Member Queries smartsheet.

2. POLICY IMPACTS

All projects relate to *Alice Springs Town Council Strategic Plan* objectives.

3. FINANCIAL IMPACTS

All projects are being implemented within their respective budgets.

4. SOCIAL IMPACTS

As per individual project plans.

5. ENVIRONMENTAL IMPACTS

As per individual project plans.

6. **PUBLIC RELATIONS**

Nil

7. **ATTACHMENTS**

[Attachment A: Manager IT](#)

[Attachment B: Manager Governance](#)



Sabine Taylor
DIRECTOR CORPORATE SERVICES

ATTACHMENT A

TO: ORDINARY MEETING – TUESDAY 10 NOVEMBER 2020
SUBJECT: INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) REPORT
AUTHOR: SABINE TAYLOR, DIRECTOR CORPORATE SERVICES

This report provides an update on projects and work of the Information and Communications Technology (ICT) Unit carried out thus far in FY21.

This team deliver ICT services across Council including back up and disaster recovery, network security, help desk support, ICT asset management, third party provider contract management, IT related training, software applications, operating systems, web-based information and applications, telephones and other telecommunications products.

Alice Springs Town Council requires a hub and spoke approach to internal service delivery with the core infrastructure and services managed from the Civic Centre and remote set ups connected in from the Depot, RWMF, ASALC, Cemetery and Library.

Due to the departure of the Manager ICT and various leave arrangements, the ICT unit has been operating at reduced capacity for some time. Director Corporate Services is using this time to review the ICT resourcing structure to ensure projects and operations are appropriately supported.

12.1

Projects

ASALC Refurbishment

As part of the new Front Desk refurbishment, a third-party contractor have installed new IT infrastructure including a new switch and rack.

A Clipsal C-BUS central lighting management system has been installed at ASALC allowing lights across the facility to be managed from a central location with timer function. This more convenient control is expected to improve power consumption at the facility by preventing lights from being kept on for longer than they need to be. A separate virtual local area network (VLAN) was created to ensure third party access to the C-BUS for maintenance and software upgrades did not compromise Council's data security.

Windows 10 Upgrades

ICT officers have continued to upgrade operating systems across council to Windows 10 with 27 devices in the Library upgraded in October.

Council Chambers Refurb to meet COVID-19 requirements

ICT officers are on standby awaiting direction from Technical Services once the project has been awarded. Technical Services have advised that two (2) quotations have been received to carry out the refurb works and that their ability to obtain a third quote has been impacted by COVID-19 restrictions. Procurement processes around that are currently being addressed.

Authority 7.1 Upgrade & Implementation

Authority 7.1 training was delivered on the Rates component to three (3) members of the finance team in September. Final implementation has been delayed due to staffing shortages however menu permissions and structure changes within the software have been

ATTACHMENT A

completed to ensure a smooth transition from version 6.11 when implementation occurs. Temporary contracted expertise is being secured to finalise this and other urgent ICT projects while ICT Manager recruitment occurs following the resourcing review.

Library Upgrades

ICT officers are currently carrying out implementation works for the new EFTPOS facilities in the Library.

Three (3) new Self-loan kiosks were set up in the Library in July to enable more automation of some Library services.

Policy

New operational ICT policies are being developed to protect council while supporting modernised technology and work practices such as working from home and mobile access. The policy work is progressing, although slowly since the departure of the ICT Manager. Priority is on enabling the deployment of 37 new laptops to Council officers.



Sabine Taylor
DIRECTOR CORPORATE SERVICES

ATTACHMENT B

TO: ORDINARY MEETING – TUESDAY 10 NOVEMBER 2020
SUBJECT: GOVERNANCE REPORT
AUTHOR: JODIE SUMMERS, MANAGER GOVERNANCE

EXECUTIVE SUMMARY

The Governance Unit is responsible for risk management, internal audit, policy, records management, compliance, monitoring applicable legislation, contracts and agreements, committee terms of reference and provision of governance advice across council. The team comprises Manager Governance, Risk & Compliance Officer (.8FTE), Senior Records Officer and Records Officer.

This report provides an update on key governance activities for the YTD to October 2020, in line with the new quarterly reporting structure. Some matters are brief on detail as they may have been previously reported in the old monthly format.

REPORT

Policy

- A total of 28 Elected Member policies were reviewed, updated or rescinded in the reporting period.
- New Election Signage Guidelines were developed and implemented.
- Due to the uncertain nature of COVID-19, the Pandemic Financial Hardship Policy and Public Benefit Concessions Policy for Commercial and Residential Ratepayers have been reviewed on two occasions during the period, with recommendation for extension.
- A new Elected Member Code of Conduct was developed and adopted by Council.

Risk management

- Risk Management and Audit Committee met on:
 - 25 August 2020 and discussed revised RMAC Terms of Reference, updates to the Control Effectiveness Ratings within the Risk Management Framework, Enterprise Risks, outstanding audit actions, Payroll Internal Audit Report with management responses, Interim External Audit, RWMF Annual Environmental Monitoring Report findings, FY21 Assurance review and Internal Audit schedules.
 - 16 October and reconvened on 2 November 2020, the minutes of such are provided at this meeting.

A summary of matters discussed:

- RMAC Terms of Reference – 3rd draft presented for endorsement. The committee endorsed the Terms of Reference with further amendments.
- External Audit – Scheduled for submission to the Minister for Local Government and NT Grants Commission by 15 November, the RMAC endorsed the Financial Statements for CEO certification and presentation to Council.
- RWMF Internal Audit Scope of Work – The scope of work was endorsed and will go out for quotations in anticipation for the audit to commence in November.
- Grants, Sponsorship and Donations Internal Audit – The final audit report with management responses was reviewed and noted.

ATTACHMENT B

- 29 Risk Assessment reviews were completed for Council meetings, all advisory committee meetings, Council programs and events.
- Risk Assessment training was developed and delivered to the Library team.

Compliance

- 'Firearms at Council' assurance review completed with findings shared with the responsible business unit to determine and implement any required improvements.
- 'Complaints Handling' assurance review completed with report under review by responsible Director before determining improvement requirements.
- Annual Report compliance review completed ensuring contents of the report meet legislative requirements before presentation to Council.
- Procurement and contract reviews are undertaken as required to ensure appropriate legislative compliance. Findings of these reviews are reported to the relevant Director and escalated to the CEO and Council as required.

Internal Audit

- Management responses for Payroll audit completed and actions have been added to the Audit Actions Register, reportable to RMAC.
- Grants, Sponsorship and Donations audit completed and actions have been added to the Audit Actions Register, reportable to RMAC.
- Scope of Work for Regional Waste Management Facility Audit completed. The Risk & Compliance Officer will now seek quotations to engage an internal auditor to conduct the audit.

Other

- Reconciliation Action Plan implementation progress included delivery of an Orientation Day for 15 Yirara Students and development of the Flexible Work Readiness Program due to commence in Term 4 this year.
- Creative Arts Committee Terms of Reference were developed and adopted by Council in July 2020.
- A Corporate Service analysis of the Rimfire proposal was carried out and a report provided to Council at the 13 October 2020 meeting.
- Under the terms of the Service Level Agreement between Council and the Alice Springs Animal Shelter (ASAS), an ASAS Governance and Operations Advisory Committee Terms of Reference has been developed to support ASAS to deliver a business and service to Council and the community that is legislatively compliant and meets the requirements of best practice governance. As per the Service Level Agreement, the CEO and Director Corporate Services represent Council on this operational committee.
- The initial Tertiary Bursary policy and application form were developed noting this has now become a scholarship.
- A report detailing the legislative requirements and process for filling a Casual Vacancy on Council was developed.
- A new liquor permit system was developed and is proposed at this meeting as a result of the enactment of the new *Liquor Act 2019*.
- A new Deed of Licence was created for Todd Mall Markets in 2021.

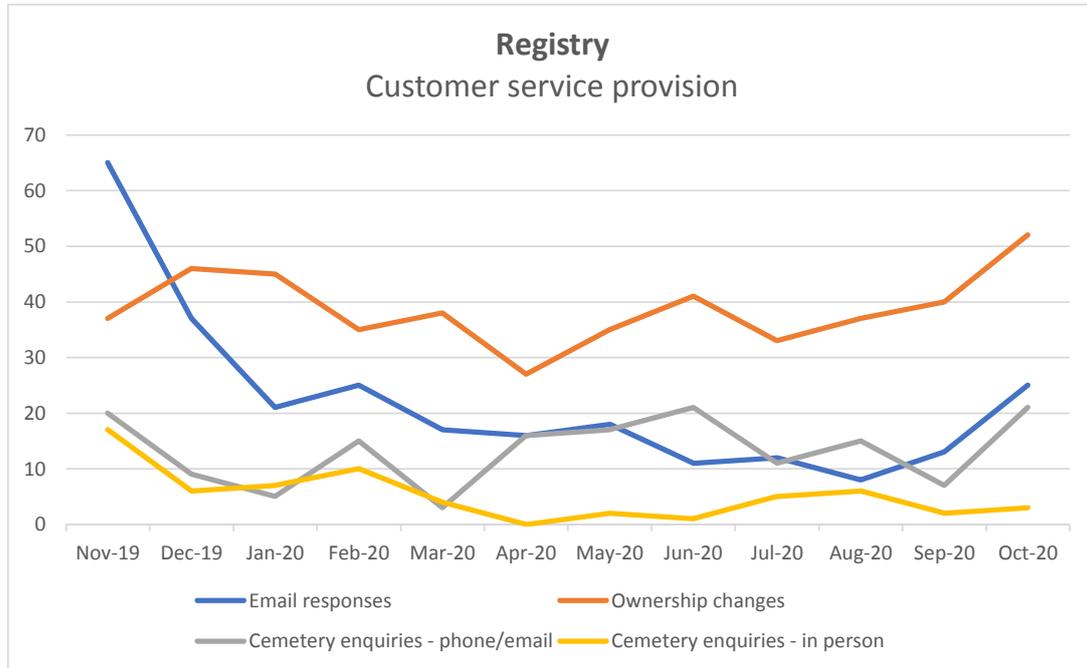
ATTACHMENT B

- A review of progress against FY21 commitments in the Municipal Plan completed, with a report provided to this Council at this meeting.

Registry

The cemetery administrative procedures have been documented and are now under review to identify opportunities to enhance public experience and process efficiencies.

A Contracts and Agreements register is under development to enable proactive management of Council contractual commitments.



12.1

Interment Fees	July	August	September	October
	\$	\$	\$	\$
Notice of Interments	8,727	8,728	8,728	13,965
Burial Fees	7,589	7,589	7,589	8,674
Burial of Ashes	0	0	1,056	0
Chapel Fees	412	1,648	1,236	2,884
Exclusive Rights	0	0	1,853	4,695
Headstone Applications	215	430	1,683	430
Out of hours services	0	0	0	0
Personalized Plaque orders	0	0	0	607
Total	16,944	18,395	22,146	31,255

ATTACHMENT B

JODIE SUMMERS
MANAGER GOVERNANCE

12.1

REPORT

Report No. 233/20 cncI

TO: ORDINARY MEETING – TUESDAY 10 NOVEMBER 2020

SUBJECT: ASTC PUBLIC PLACES LIQUOR PERMITS

AUTHOR: MANAGER GOVERNANCE, JODIE SUMMERS

EXECUTIVE SUMMARY

This report provides advice to Council regarding changes to the Liquor Act, details a new liquor permit process and seeks approval for alcohol consumption in some public places subject to an application supported by NT Police and approved by the CEO.

RECOMMENDATIONS

It is recommended that:

- A. Pursuant to Section 200 of the *Liquor Act 2019*, Council gives permission for the consumption of liquor every day, subject to a person applying and receiving permission to do so from Council and complying with any conditions imposed, in the following public places:**
- (i) the whole of Anzac Oval at Lot 678**
 - (ii) the whole of Anzac Hill Carpark at Lot 8199**
 - (iii) the whole of Traeger Park at Lot 8128**
 - (iv) the whole of Jim McConville Park at Lot 3132**
 - (v) the whole of Albrecht Oval at Lot 6774**
 - (vi) the whole of Flynn Drive Oval at Lot 3672**
 - (vii) the whole of Rhonda Diano Oval at Lot 4150**
 - (viii) the whole of Ross Park Soccer Fields at Lot 766**
 - (ix) the whole of Pat Gallagher Netball Centre at Lot 766**
 - (x) the whole of Sadadeen Oval at Lot 10042**
 - (xi) the whole of Totem Theatre at Lot 0678**
 - (xii) the whole of the Andy McNeill Function Room and Lawns at the Alice Springs Town Council Civic Centre at Lot 5133**
 - (xiii) the whole of the lawns at the Alice Springs Library at Lot 5133**
- B. Council approve the guidelines and conditions for permit approval as presented in the Liquor Permit Application Form at Attachment A.**
- C. Council authorise the CEO, or their delegate, to assess and approve liquor permit applications that are supported by NT Police and using the approved application process and form.**

REPORT

1. BACKGROUND

The *Liquor Act 2019* came into force on 1 October 2019.

Under the previous legislation the NT Government, through Licensing NT, managed and issued liquor permit applications with the process requiring Council to review and endorse.

The new legislation now requires:

- the property owner or occupier to manage and issue permits if they wish to allow alcohol to be consumed on their premises; and
- for councils, such approval to be provided via *Gazette* notice.

For any approvals, a *Gazette* notice is completed by Council Officers at a cost of \$150 per notice. See Attachment B.

Licensing NT continue to manage and issue Liquor Licences with Council still required to endorse applications within the municipality.

On 25 January 2020, the Department of Local Government provided advice to all Councils via the Local Government Association of the Northern Territory (LGANT), which included a brief analysis of the changes to the new Liquor Act and outlined the actions to be taken by Councils to implement them. See Attachment C.

The below table highlights the difference between Licencing NT issued Liquor Licences and Council issued Liquor Permits.

Characteristics	Licensing NT Liquor Licence	Council Liquor Permit
Primary legislation	Liquor Act	Alice Springs (Public Places) By-Laws
Secondary legislation	Nil	Liquor Act
Period of validity	Long term	Short term
Location	All	Council owned and/or controlled premises.
Restrictions	High level and few	Detailed and many
Inspections	Not often	Often
Purpose	Sell or serve alcohol Public events, large private events and businesses	Serve alcohol Private events*
Approval	Council endorse	Council approve

**Private events are determined as connected and known participants such as family, friends, members of sports groups or rsvp events; not 'open to the public'.*

2. **DISCUSSION**

Officers accept the recommendations from the Department of Local Government and are subsequently seeking:

- general permission for the consumption of alcohol in the listed public places for the purposes of the required *Gazette* notice;
- approval of the permit guidelines and conditions upon which permit approval is contingent; and
- approval for the CEO or their delegate to assess and approve applications based on the approved guidelines.

This permission allows council officers to be responsive to members of the community who wish to host small events and functions in approved public locations. These are generally small family or sports events including wedding photos, presentations etc.

Conditions

General permit conditions are listed on the application form and are consistent with liquor laws. Additional "Particular Conditions" may be provided by NT Police and/or Council subject to findings of any risk evaluation completed on applications. These may include limiting type of alcohol, period of the permit (e.g. Max 2 hours), restricting to 18+ only, requiring food to be served, etc.

Locations

Applications to consume liquor at any public place that is not included in this general permission will be required to come to an ordinary meeting of Council for approval and a *Gazette* notice be placed separately.

Officers have included locations that historically have hosted these types of functions and have excluded places that are deemed inappropriate such as playgrounds, Alice Springs Aquatic and Leisure Centre, Anzac Hill Cenotaph, Todd Mall, Todd River, Council owned roads and private property considered a 'public place' under the *Alice Springs (Management of Public Places) By-Laws 2009*.

Administration

The permit application process will be administered by the Rangers administration team. A permit register will include details of all permits and their status. While Rangers already monitor public places in their by-law enforcement work, they will also be allocated venues for specific compliance checks against approved permits as required.

The number of permit applications is expected to be low and even lower for those determined to require a compliance check. Unreasonable additional workload on the Ranger unit is not anticipated. Council have only received two enquiries since July this year from sporting clubs.

Penalties

In the event of a permit breach, or detection of liquor consumption in public places without a permit, *Alice Springs (Management of Public Places) By-law 47* applies:

- (1) A person must not drink liquor in a public place.
- (2) A person who contravenes clause (1) is guilty of an offence.

(3) Clause (1) does not apply where the person drinks liquor within licensed premises or in accordance with the conditions of a restricted area permit.

The penalty for an offence is 3 penalty units (1 penalty unit = \$158.00)

3. RISK MANAGEMENT

Previously council endorsed permit applications made to Licensing NT. The risks remain unchanged however are now directly associated to Council rather than through Licensing NT. These risks and the mitigating measures in place within the new proposed permit process are:

RISK	CONSEQUENCE	TREATMENT
Public harm Reputational damage Damage to Council assets	Legal action Financial impact Negative public response Negative media	Requirement for applicants to seek NT Police support as part of the application process. Conditions of permit applied – see Attachment A. Council Rangers are better able to monitor and enforce with direct access to information relating to the permits such as date, time and applicant contact information. Note: NT Police will also have this information. Council now has more control over what events are approved.

12.2

4. POLICY & LEGISLATION

Section 171 (1)(a) of the *Liquor Act 2019* states that a person must not consume liquor in any public place in Alice Springs.

Section 200 of the *Liquor Act 2019* ‘Permission for prohibited public place’

- (1) The owner or occupier of a public place listed in section 171(1) may give permission for the consumption of liquor on or in all or a part of that place.
- (2) The permission may be given generally to the public or to specific persons, bodies or groups, with or without conditions.
- (3) The permission of a local council must be given by *Gazette* notice.

Alice Springs (Management of Public Places) By-Laws 2009 provide the following definition of Public Places:

“includes Todd Mall, the Todd River and any place or road which the public are allowed to use, whether or not the thoroughfare or place is on private property, but does not include the interior of buildings on private land from which trading is lawfully conducted;”

5. FINANCIAL IMPACTS

If permission is granted as per the recommendation in this report, permits relating to the venues listed will cost Council a one-off \$150 for the Gazette notice however this cost will be recouped through the application non-refundable charge of \$91.80 to cover administration costs. This is in line with Fee #16 as per ASTC's Statement of Fees & Charges for FY21 for miscellaneous permits issued under the *Alice Springs (Management of Public Places) By-Laws 2009*.

The cost of compliance and enforcement will be covered as part of current Ranger activities.

Any costs associated to permit requests/applications for venues not listed in the recommendation/resolution will be passed directly on to the applicant.

6. SOCIAL IMPACTS

The proposed permit system will allow residents and visitors to continue to enjoy Council's maintained public spaces for small events and special occasions that include responsible consumption of alcohol.

The likelihood of incidents will not increase from the previous permit process managed by Licensing NT, in fact compliance and enforcement will be easier with the permit register system and control of the permits now sitting with council.

7. ENVIRONMENTAL IMPACTS

NIL

8. PUBLIC RELATIONS

Application form to be added to the Council website for public access.

9. ATTACHMENTS

- [Attachment A:](#) Liquor Permit Application Form
- [Attachment B:](#) Gazette Notice Form and draft notice
- [Attachment C:](#) Advice from LGANT/Department of Local Government



Jodie Summers
Manager Governance

12.2



Permit for consumption of liquor on council property

APPLICATION:

Applicant full name			
Address			
Email			
Mobile phone		D.O.B.	
On behalf of (if organisation or social club) <i>Provide name, address, phone</i>			

Event/function details:

Council property			
Description of area to be used			
Date of function		Day	
Time of function	From: (am/pm)	To: (am/pm)	
Reason for request (social function etc...)			
List types of liquor to be available			
Nominee's full name	<i>Responsible person to be in attendance on the day if not the applicant.</i>		
Nominee's contact details	<i>Email and Mobile number</i>		
Signature of Applicant		Date	

Comment by Police Superintendent of Alice Springs or delegate:

Supported	<input type="checkbox"/> No <input type="checkbox"/> Yes		
	<input type="checkbox"/> Unconditionally OR <input type="checkbox"/> With conditions as follows:		
Conditions (if applicable)			
Full Name and rank			
Signed		Date	

ALICE SPRINGS TOWN COUNCIL APPROVAL:

Approved	<input type="checkbox"/> No <input type="checkbox"/> Yes		
Full Name and position			
Signed		Date	

OFFICE USE ONLY	ID sighted Applicant	<input type="checkbox"/>	Amount paid	\$
	Nominee	<input type="checkbox"/>		
			Receipt #	

(08) 8950 0500

alicesprings.nt.gov.au

12.2

Guidelines for applying for a consumption of liquor on Council property permit

- The applicant and nominee must be at least 18 years old and live in Alice Springs.
- A permit application will only be considered in conjunction with an event or an occasion.
- If a permit application is not supported by the Northern Territory Police then the application will not be considered.
- Please note that the Northern Territory Police require lodgement of this permit application 10 working days prior to the event or occasion. Permit applications are to be signed by the Superintendent of the Police Station (or Officer in Charge).
- A non-refundable \$91.80 administration fee is payable upon submission of application.
- The applicant and nominee must produce photo ID upon submission of the application.
- The applicant is the 'responsible person' and in signing the application, confirms that the information provided is true and correct and conditions of the permit will be complied with.
- A permit will generally not be issued before 12 noon or beyond 9.00pm except in special circumstances approved by the NT Police and Council.

General conditions of permit

- Permit only relates to the consumption of alcohol on or at the area / premises to which the permit relates during the hours specified. Members of the Northern Territory Police or an Authorised Council Officer may ask to inspect the permit at any time.
- The permit does not authorise the sale of alcohol.
- Alcohol is not to be provided to, or consumed by persons under the age of (18) eighteen.
- Alcohol is not to be supplied or allowed to be consumed by persons who are intoxicated.
- A permit is for the consumption of alcohol only and does not reserve any public facility for exclusive use by the person/s named in this permit.
- The person/s named as the applicant and nominee in this permit are responsible for the collection and disposal of all introduced litter.

Particular conditions:

NB: Permits are issued at the discretion of Council. Council may grant a permit, refuse to issue a permit, or cancel a permit which has been issued.

Privacy statement:

Alice Springs Town Council will comply with the information privacy principles contained in the Northern Territory Information Act. These principles protect the privacy of personal information collected and held by the Council.

Gazette request form

For non-government use

Before you fill in the form

Please read the [Northern Territory Government Gazette publication guidelines](#) before submitting a request.

Fields marked with asterisk (*) are mandatory.				
Contact details				
Name of requesting officer*	Robert Jennings	Phone number*	8950 0500	
Agency/organisation*	Alice Springs Town Council	Alternative contact	Sabine Taylor	
Email address for invoicing purposes*	astc@astc.nt.gov.au			
Details of notice				
Name of Act/Regulation under which publication is required*		Liquor Act 2019		
Name of person who signed the notice*	Robert Jennings	Date signed*		
Cost and timing				
Timing*	Regular \$150	<input checked="" type="radio"/> Yes / <input type="radio"/> No	Urgent (Special Gazette) \$400	<input type="radio"/> Yes / <input checked="" type="radio"/> No
Reason for urgency*	N/A			
Publication date*				

12.2

Further information

You must verify all the information supplied is correct. Pay special attention to names and dates (including date signed) in the heading or body of the notice.

Incorrect information can delay publication.

Email the completed form to gazettes@nt.gov.au with:

- copy of signed notice
- clean copy of notice in Microsoft Word.

DRAFT NOTICE:

Liquor Act 2019

Notice of permission to consume liquor in a public place

Pursuant to Section 200 of the *Liquor Act 2019*, Council gives permission for the consumption of liquor every day, subject to a person applying and receiving permission to do so from Council and complying with any conditions imposed, in the following public places:

- (i) the whole of Anzac Oval at Lot 678
- (ii) the whole of Anzac Carpark at Lot 8199
- (iii) the whole of Traeger Park at Lot 8128
- (iv) the whole of Jim McConville Park at Lot 3132
- (v) the whole of Albrecht Oval at Lot 6774
- (vi) the whole of Flynn Drive Oval at Lot 3672
- (vii) the whole of Rhonda Diano Oval at Lot 4150
- (viii) the whole of Ross Park Soccer Fields at Lot 766
- (ix) the whole of Pat Gallagher Netball Centre at Lot 766
- (x) the whole of Sadadeen Oval at Lot 10042
- (xi) the whole of Totem Theatre at Lot 0678
- (xii) the whole of the Andy McNeill Function Room and Lawns at the Alice Springs Town Council Civic Centre at Lot 5133
- (xiii) the whole of the lawns at the Alice Springs Library at Lot 5133

..... (signature)

[Name of person with authority to issue the notice]

[Title of the person]

[Date]

ATTACHMENT C

From: Sean Holden [<mailto:sean.holden@lgant.asn.au>]
Sent: Saturday, 25 January 2020 8:31 PM
To: Allan McGill (ceo@kct.nt.gov.au); Allison Mills; Barbara Newland; Cathy Winsley; CEO Coomalie; CEO VDRC; CEO Wagait; Dale Keehne (dale.keehne@eastarnhem.nt.gov.au); Daniel Fletcher; Diane Hood (diane.hood@centraldesert.nt.gov.au); Jeff MacLeod; Luccio Cercarelli; Phillip Luck; Robert Jennings; Scott Waters; Shaun Hardy; Steve Moore; Valerie Rowland
Cc: Damien Ryan; Elaine McLeod; Peter Mclinden
Subject: Re: FYI ONLY Gazette Notices under the Liquor Act 2019

Good morning,

Re: FYI ONLY Gazette Notices under the Liquor Act 2019

LGANT has been working with the Department of Local Government Housing and Community Development to develop some notes to assist member councils navigate the Liquor Act 2019 and Gazettals.

A huge thank you to *Claire Johansson Katherine Town Council* for her contribution and Solomon Gaturu from the department for putting this all together for us. Attached you will also find:

- Extracts of the Liquor Act 2019
- Example Notice
- Gazette Notice Request Form

We refer to our discussions and correspondence in relations to gazettals under the *Liquor Act 2019*. Noting that we cannot give legal advice, the following is some information that may assist councils.

Section 171 of the *Liquor Act 2019* prohibits the consumption of liquor in, among other areas, any public place in Alice Springs, Darwin, Katherine, Palmerston and Tennant Creek. It also prohibits any public place within 2km of licensed premises and any area a local government council declares by *Gazette* notice to be prohibited. However, section 200 of the *Liquor Act 2019* allows the owner of the public place (in this case, the council) to give permission for the consumption of liquor on or in all or part of that place. That permission can be given generally to the public or to specific persons, bodies or groups and can be given with or without conditions. A council's permission must be given through *Gazette* notice (please find attached extracts of the *Liquor Act 2019* with the relevant provisions highlighted for your convenience).

It is our view that for a council to comply with the new regime while maintaining continuity in what has been the practice in the past, the council should:

- (1) identify which public places (owned or controlled by council) it wishes consumption of liquor to be permitted;
- (2) determine whether the consumption of liquor is to be permitted over the whole area of an identified public place or a part of the identified public place;
- (3) determine whether the permission will be granted generally (to the public) or to specific persons, bodies or groups – we recommend that the permission be general in nature to avoid the need to constantly gazette new people, bodies or groups;
- (4) determine what conditions the permission will be subject to – we recommend that the permission be subject to approval of the council for the consumption of liquor for

example, successful application of the hire of a venue in that public place (this will go some way in preventing an unintended consequence of members of the public flocking to that public place to consume alcohol with no immediate statutory remedy);

- (5) prepare a notice that grants general permission to consume liquor in the identified public places (and if necessary, the specific parts of the public places) subject to approval by the council. We would also recommend that the permission be for an indefinite period or until revoked by a subsequent *Gazette* notice (to avoid the need to constantly 're-gazette'). Attached is an example only notice prepared for guidance purposes but please note it is strongly recommended that council seeks independent legal advice on the content and wording of the notice to ensure it complies with the requirements of the *Liquor Act 2019*; and
- (6) complete the Gazette Notice Request Form (attached for your convenience) and email it and the duly signed council notice to the Office of the Parliamentary Counsel at: gazettes@nt.gov.au. Please note that fees may apply.

Information on gazetting notices can be accessed at: <https://nt.gov.au/about-government/gazettes/publish-notice>.

It is worth noting that section 329(6) of the *Liquor Act 2019* provides that any exemption from, or permission to, consume liquor in a regulated place made by the Director-General or a council in effect under the previous *Liquor Act 1978* is taken to be permission to consume liquor in a public place (including a public place owned or controlled by council) under section 200 of the Act. This means that previous exemptions and permissions granted to consume liquor in a public place, which were in effect before 1 October 2019 (when the *Liquor Act 2019* commenced), have been transitioned to the new scheme and there is no need to 're-gazette' those exemptions or permissions.

Regards,

Solomon

Solomon Gaturu

Manager Legislation and Policy

Local Government and Community Development Division

Department of Local Government, Housing and Community Development

Northern Territory Government

1st Floor, RCG Centre, 47 Mitchell Street, Darwin

GPO Box 4621, Darwin NT 0801

p... (08) 8999 8861 | m... 0418 914 638

e... solomon.gaturu@nt.gov.au

Our Vision: Creating a public sector that provides the highest quality service to Territorians

Our Values: [Commitment to Service](#) | [Ethical Practice](#) | [Respect](#) | [Accountability](#) | [Impartiality](#) | [Diversity](#)

REPORT

Report No. 234/20 cncl

**TO: ORDINARY COUNCIL MEETING – TUESDAY 10
NOVEMBER 2020**

SUBJECT: CHRISTMAS PERIOD ARRANGEMENTS

AUTHOR: DIRECTOR CORPORATE SERVICES – SABINE TAYLOR

EXECUTIVE SUMMARY

Council is requested to approve meeting arrangements and community facility opening times for December 2020 and January 2021 period.

RECOMMENDATIONS

That the following is approved by Council that:

- A. Only one Ordinary Council meeting be held in December to cover Finance, and scheduled for Tuesday 8 December 2020.**
- B. Only one Ordinary Council meeting be held in January for the Community Development Quarterly Report and Finance, and scheduled for Thursday 28th January 2021.**
- C. The Depot and Civic Centre be closed to the public after 3:30pm and 5:00pm respectively, on Thursday 24 December 2020 and reopen Monday 4 January 2021.**
- D. The Alice Springs Public Library be closed to the public on Friday 25 and Monday 28 December 2020 and New Year's Day Friday 1 January 2021, with service hours during the Christmas and New Year period of Tuesday 29, Wednesday 30 and Thursday 31 December 2020 from 10:00am to 2:00pm.**
- E. The Aquatic and Leisure Centre be closed Christmas Day, Friday 25 December 2020 only.**
- F. The Regional Waste Management Facility be closed Christmas Day, Friday 25 December 2020 and New Year's Day, Friday 1 January 2021; with the Rediscovery Centre being closed from Friday 25 December 2020 reopening on Monday 4 January 2021.**

REPORT

1. BACKGROUND

The meeting cycle for December 2020 and January 2021 should be confirmed by Council, together with the period of closure for the Civic Centre, Library, ASALC, Depot and Regional Waste Management Facility during the Christmas and New Year season.

These closures occur each year, and allow staff and Elected Members a period of respite during the holiday season.

2. **DISCUSSION**

2.1 **Meeting Arrangements**

The following meeting arrangements are recommended for December 2020 and January 2021;

- a) That only one December Ordinary Council meeting be held, on the second Tuesday, 8 December 2020. The legislative requirement for Council to meet monthly to review financials will then be met.
- b) That only one January Ordinary Council meeting be held, on the fifth Thursday, 28 January 2021, following an Elected Members Forum on Wednesday 27 January 2021. The legislative requirement for Council to meet monthly to review financials will then be met.

It was suggested that achieving quorum to the 28 January 2021 meeting may be difficult with several Elected Members scheduling leave at that time.

Advice from the Department of Local Government compliance team is that they are unable to approve a deferral or dispensation from the requirement to hold a Finance meeting each month. However, section 66 of the *Local Government Act 2008* (section 100 (3) of the *Local Government Act 2019*) does allow the CEO to postpone the meeting for up to 21 days if a quorum is not present within 30 minutes of the start time of the meeting.

Proposed arrangements are consistent with those from the previous year.

2.2 **Closure of Civic Centre, Library, Depot and Regional Waste Management Facility**

During the Christmas to New Year period, staff will be required to account for their leave (i.e. annual leave, time in lieu, rostered days off).

Proposed operating hours are:

- a) Civic Centre
The Civic Centre would be closed to the public from Friday 25 December 2020, reopening Monday 4 January 2021.
- b) Depot
The Depot would be closed to the public from Friday 25 December 2020, reopening Monday 4 January 2021.
The Council maintains minimum depot services during the holiday closure and a 24-hour contact number (8950 0500) is available for emergencies.
- c) Alice Springs Aquatic and Leisure Centre
The Alice Springs Aquatic and Leisure Centre would be closed on Christmas Day only.
- d) Regional Waste Management Facility
The landfill, weighbridge and transfer station would be closed Friday 25 December 2020 and Friday 1 January 2021.
The Rediscovery Centre would be closed from Friday 25 December 2020 through to Monday 4 January 2021.
- e) Library
The hours of opening for the Library during the Christmas and New Year period would be as follows:

Friday	25 December 2020 (Christmas Day)	CLOSED - Public Holiday
Saturday	26 December 2020	10:00am – 1:00pm
Sunday	27 December 2020	10:00am – 1:00pm
Monday	28 December 2020 (Boxing Day)	CLOSED - Public Holiday
Tuesday	29 December 2020	10:00am – 2:00pm
Wednesday	30 December 2019	10:00am – 2:00pm
Thursday	31 December 2019	10:00am – 2:00pm
Friday	1 January 2021 (New Year's Day)	CLOSED - Public Holiday

2. POLICY & LEGISLATION

Section 58 of the Local Government Act 2008(Section 90 of the Local Government Act 2019 requires Council to meet once every two (2) months.

3. FINANCIAL IMPACTS

There will be reduced income for the Regional Waste Management Facility and Rediscovery Centre during the proposed days of closure, but this will be minimal.

4. SOCIAL IMPACTS

There may be some feedback from members of the public about a reduction in service levels and facility availability during the festive season; however, the recommendation is consistent with previous years.

5. ENVIRONMENTAL IMPACTS

Nil

6. PUBLIC RELATIONS

Public notice of changes to service arrangements should be advertised via print and social media, as well as prominently posted on Council's website.

7. ATTACHMENTS

Nil



Sabine Taylor

DIRECTOR CORPORATE SERVICES

12.3

REPORT

TO: ORDINARY MEETING – TUESDAY 10 NOVEMBER 2020
SUBJECT: HARDSHIP POLICIES REVIEW
AUTHOR: MANAGER GOVERNANCE, JODIE SUMMERS

EXECUTIVE SUMMARY

This is a report on the scheduled review of the Pandemic Financial Hardship Policy and Public Benefit Concessions Policy for Commercial and Residential Ratepayers. It is recommended that the policies remain in place with a further report to come to Council at the February 2021 Ordinary meeting with Corporate Service Directorate update.

RECOMMENDATION

That it be a recommendation that Council note this report.

12.4

REPORT

1. BACKGROUND

At the 25 May 2020 Ordinary meeting, Council approved a Pandemic Financial Hardship Assistance policy making financial relief available for all ratepayers in the Alice Springs municipality in the form of refunds, waivers, deferrals and payment plan options subject to circumstances.

At the same meeting, Council approved the Public Benefit Concessions Policy for Commercial and Residential Ratepayers. The commercial aspect of this policy was a requirement for Council to receive the Special Community Assistance and Local Employment (SCALE) Program funding from the Northern Territory Government.

The Pandemic Financial Hardship Assistance policy is an ongoing policy that documents Council's commitment to support the community in times of pandemic.

The Public Benefit Concessions Policy for Commercial and Residential Ratepayers is a temporary policy tied to the provision of NTG funding, currently time limited to 30 November 2020 and relating to FY21.

The policies were previously reviewed with a report noted by Council in August 2020.

2. DISCUSSION

Council received an influx of applications for hardship assistance immediately following adoption of the policies and then later following issue of the annual rate notices for FY21.

Since then applications have been slow with only 2 commercial applications received in October and none received since the 14th.

Given the uncertain nature of COVID-19, its ability to rapidly impact a community once present, and the low applications, it is recommended that the Pandemic Financial Hardship Policy and Public Benefit Concessions Policy for Commercial and Residential Ratepayers Policy continue to remain in place in their current state with no changes until

the February 2021 Ordinary meeting when Corporate Services are scheduled to provide their next Directorate update.

3. POLICY & LEGISLATION

The Public Benefit Concessions Policy for Commercial and Residential Ratepayers is currently referenced in the Pandemic Financial Hardship policy which will need to be amended following rescission of the former.

4. FINANCIAL IMPACTS

As of 23 October 2020, the following concessions have been provided to Alice Springs ratepayers under these policies:

Waivers:

Commercial \$268,054.74 (July 2020: \$106,821.60)

Residential \$6,811.13 (July 2020: \$4,175.67)

Deferrals:

Commercial \$335,664.53 (July 2020: \$173,639.07)

Residential \$9,808.91 (July 2020: \$5,485.76)

The cost of commercial concessions is primarily offset by the NT Government's SCALE Program funding.

The cost of residential concessions is funded from Council's \$5M COVID-19 Reserve where \$1M was allocated for non-commercial hardship.

5. SOCIAL IMPACTS

These policies provide financial relief for residential and commercial ratepayers affected by the impacts of COVID-19 such as job losses, low-no trade, unplanned business adaption measures and business closures.

6. PUBLIC RELATIONS

Council is demonstrating its ongoing support to the community during these uncertain times.

7. ATTACHMENTS

- A. [Pandemic Financial Hardship Assistance Policy](#)
- B. [Public Benefit Concessions Policy for Commercial and Residential Ratepayers Policy](#)
- C. [Pandemic Financial Hardship Application Form](#)



Jodie Summers

MANAGER GOVERNANCE

Pandemic Financial Hardship Assistance

Council Policy



Policy Name	Pandemic Financial Hardship Assistance		
Type	Council Policy		
Owner	Director Corporate Services		
Responsible Officer	Manager Finance		
Decision Number	20949	Approval Date	25/05/2020
Records Number	Add number here	Next Review Date	27/07/2020

1 Purpose

The Pandemic Financial Hardship Assistance Policy provides a framework for the provision of financial relief to ratepayers including commercial, residential and rural within Alice Springs municipality.

This policy supersedes any provisions for rates concession detailed in any other Council policy if hardship is due to a pandemic, within the parameters of this policy, associated forms and documents.

This policy provides individuals and businesses with a clear and transparent understanding of options and assistance available if they are experiencing financial hardship due to the pandemic. It provides direction to Council's Officers when collecting and providing for debts owed to Council and ensures consideration is given to the financial hardship caused by a pandemic.

This policy applies to all monies owed by ratepayers to Alice Springs Town Council as per their rates notice, including rates and waste management charges.

This policy will come into force when a pandemic is declared by the World Health Organisation, Australian Government or Territory Government and then will be reviewed every three (3) months to determine appropriateness of continuation based on an assessment of the ongoing impacts of Federal and Territory restrictions to the community and Council's financial ability to support these measures.

In the event of a pandemic Council may approve additional policy, within the parameters of this policy, specific to addressing the impacts of that pandemic event.

2 Definitions

For the purposes of this policy, the following definitions apply:

Term	Definition
Financial hardship	A circumstance of experiencing a lack of financial means, which may be either ongoing or temporary.
Pandemic	An outbreak of a pandemic disease, prevalent over a whole country of the world.
Ratepayer	The owner of any rateable property who is liable to pay rates.
Commercial Ratepayer	Means a ratepayer for an allotment that is not classified as residential under Council's assessment record (section 152).

Pandemic Financial Hardship Assistance

Council Policy



Appropriate Rent Relief	Means that the landlord has negotiated in good faith with their tenant for rent relief in line with the Code of Conduct, agreed to by National Cabinet.
--------------------------------	---

3 Policy Statement

Council will provide appropriate support to ratepayers in temporary financial hardship due to the impacts of a pandemic in accordance with the *Local Government Act 2008*, while ensuring it does not jeopardise the viability of its operations.

This policy is guided by the principles of transparency, efficiency, capacity/ability to pay and equity by treating all debtors consistently and in a fair manner.

2.1 Identification of Financial Hardship caused by the impacts of a pandemic

For eligibility purposes, the identification of financial hardship may be determined by:

- Assessment by Alice Springs Town Council Officers; and/or
- External assessment by an independent accredited financial counsellor.
There are several providers in the Northern Territory including Anglicare NT, Catholic Care NT and Lutheran Care. Provision of income and expenditure information, statutory declaration and/or a letter from an employer may be requested; and/or
- Eligibility for any Northern Territory or Federal Government, pandemic related, financial hardship support scheme.

Further eligibility information may be contained in the application form if pertinent to a specific pandemic.

2.2 Residential and Rural Ratepayers - Financial Hardship Assistance provision

Alice Springs Town Council may provide a range of concessions to residential and rural ratepayers experiencing financial hardship due to the impacts of a pandemic.

To assist ratepayers to manage payment of their rates during a pandemic, concessions may include:

- a refund in part;
- a waiver;
- a deferral; and/or
- payment plan

At its discretion, council may waive any unavoidable legal fees incurred through the debt management process as per Council's Debt Recovery policy.

Further information relating to available concessions may be contained in the application form or an additional policy if pertinent to a specific pandemic.

Please refer the COVID-19 Public Benefit Concessions Policy for Commercial and Residential Ratepayers for information on eligibility criteria and rate concessions.

12.4

Pandemic Financial Hardship Assistance

Council Policy



2.3 Commercial Ratepayers - Financial Hardship Assistance provision

Alice Springs Town Council may provide a range of rates concession options on an allotment to commercial ratepayers who are:

- (a) an eligible business that has business premises on the allotment; or
- (b) a landlord that has provided appropriate rent relief to a tenant that is an eligible business that has business premises on the allotment.

Concession options will be negotiated with each successful applicant.

To assist commercial ratepayers to manage payment of their rates during a pandemic, concessions may include:

- a refund in part;
- a waiver;
- a deferral; and/or
- payment plan

Further information relating to concession options may be contained in the application form or an additional policy if pertinent to a specific pandemic.

Please refer the COVID-19 Public Benefit Concessions Policy for Commercial and Residential Ratepayers for information on eligibility criteria and rate concessions.

2.4 Application for Pandemic Financial Hardship Assistance

Access to the financial hardship provisions of this policy is via the Application for Pandemic Financial Hardship Assistance forms which may provide further details regarding eligibility and concessions options pertinent to any specific pandemic.

2.5 Assessment of applications

Assessment of applications for financial hardship caused by the impacts of a pandemic will be an objective assessment based on the information provided by the individual or business in the application.

Assessment of applications will ensure consistency and fairness in determining recommendations for appropriate concessions.

Determination of applications and the concessions provided will be made by the Chief Executive Officer following Director Corporate Services endorsement.

2.6 Payment plan and interest hold

The total deferral of all financial responsibilities due to an event can cause a secondary bout of financial stress when the event has concluded, and bills are owed. Council's aim is to provide assistance through a pandemic event without creating additional financial stress after the pandemic is over. Council will encourage individuals and businesses to set up a payment plan tailored specifically to their needs to reduce the amount of any debt owing after the pandemic. Council may hold interest on debt during a

Pandemic Financial Hardship Assistance

Council Policy



pandemic, for approved applications Council will hold interest on debt. The interest hold period will be as per arrangements within an approved application.

2.7 Payment deferral and interest hold

If the individual or business is unable to enter into a payment plan, Council will defer the debt accumulated during the pandemic, and will hold interest on this debt as per arrangements within the application. Council will not attempt to recover the held interest at a later date.

2.8 Debt recovery

If any debt is still outstanding upon conclusion of formal arrangements with Council, Council's Debt Recovery Policy will apply.

Council will make a reasonable attempt to contact a customer about their overdue account. This may include a reminder letter, account statement, email or phone call. During the pandemic, Council will hold off on all legal action for the collection of rates and charges.

The debtor will be liable for all legal costs incurred by Council in the debt collection process.

12.4

4 Responsibilities

- The *Rates Officer* is responsible for overseeing the Pandemic Financial Hardship Assistance application process as well as implementing and managing any approved arrangements.
- *Director Corporate Services* is responsible for assessing and endorsing any Pandemic Financial Hardship Assistance application and submitting to the CEO for approval.
- The *Chief Executive Officer* is responsible for approving all Pandemic Financial Hardship Assistance applications.

5 Related Documents

- *Pandemic Financial Hardship Assistance Application Form*
- *COVID-19 Public Benefit Concessions Policy for Commercial and Residential Ratepayers*
- *Debt Recovery Policy*

6 Version History

Title/Version	Date	Approved by
Nil		

Pandemic Financial Hardship Assistance

Council Policy



7 Communication and Training

Will this policy be communicated through internal communications?	Yes
Where will this policy be available?	ASTC Website
Will training needs arise from this policy? If yes, who will be responsible.	No

12.4

Public Benefit Concessions Policy for Commercial and Residential Ratepayers



Council Policy

Policy Name	Public Benefit Concessions Policy for Commercial and Residential Ratepayers		
Type	Council Policy		
Owner	Director Corporate Services		
Responsible Officer	Manager Finance		
Decision Number	20949	Approval Date	31/05/2020
Records Number	Add number here	Next Review Date	27/07/2020

1 Purpose

This public benefit concessions policy seeks to advance the following purposes under the *Local Government Act 2008*:

- (a) securing the proper development of council's area (section 167(1)(a)); and
- (b) promoting community health or welfare (section 167(1)(e)).

This policy provides detail on the provision of financial relief to commercial and residential ratepayers, specific to COVID-19, and further to Council's Pandemic Financial Hardship Assistance policy.

This policy provides ratepayers with a clear and transparent understanding of options and assistance available if they are experiencing financial hardship due to the pandemic. It provides direction to Council's Officers when collecting and providing for debts owed to Council and ensures consideration is given to the financial hardship caused by a pandemic.

2 Definitions

For the purposes of this policy, the following definitions apply:

Term	Definition
Appropriate rent relief	means that the landlord has negotiated in good faith with their tenant for rent relief in line with the Code of Conduct, agreed to by National Cabinet.
Commercial ratepayer	means a ratepayer for an allotment that is not classed as residential under council's assessment record (section 152).
COVID-19 pandemic period	means the period (or reasonable subsequent recovery period) in accordance with the Code of Conduct, agreed to by National Cabinet.
Eligible business	means a business that is eligible under the Relief Package, which is aligned with the Commonwealth Government's JobKeeper programme.
Hardship Register	means the register of eligible businesses that are assessed as meeting the requirements of the Relief Package.
Relief Package	means the Jobs Rescue and Recovery Plan's Business Relief Support Package.

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Public Benefit Concessions Policy for Commercial and Residential Ratepayers



Council Policy

3 Policy Statement

Council will provide the following support to commercial and residential ratepayers in temporary financial hardship due to the impacts of COVID-19 and in accordance with the *Local Government Act 2008*.

This policy is guided by the principles of transparency, efficiency, capacity/ability to pay and equity by treating all debtors consistently and in a fair manner.

3.1 Eligibility Criteria

A **commercial ratepayer** is eligible for rate concessions on an allotment if the ratepayer has a rates liability on the allotment for 2019-20 and / or 2020-21 and is:

- (a) an eligible business that has business premises on the allotment; or
- (b) a landlord that has provided appropriate rent relief to a tenant that is an eligible business that has business premises on the allotment.

A **residential ratepayer** is eligible for rate concessions on an allotment if the ratepayer has a rates liability on the allotment for 2019-20 and / or 2020-21 and is experiencing financial hardship due to the impacts of COVID-19.

3.2 Rate concessions

On successful application by an eligible ratepayer, the council will grant the following for each qualifying allotment:

- (a) for ratepayers who have paid their 2019-20 rates in full – a refund in part of rates paid for 2019-20 (issued as a grant from the council to the ratepayer); or
- (b) a waiver in part of rates owing for 2019-20 (with any excess rate waiver amount provided as a waiver in part of rates for 2020-21); or
- (c) a waiver in part of rates for 2020-21.

In addition, for all qualifying allotments, the council will grant a deferment of the obligation to pay rates declared for 2020-21 until 1 January 2021.

The total amount available under (a), (b) or (c) is to be equal to a three-month waiver on annual rates for the allotment in accordance with council's declaration of rates for 2019-20.

For new allotments, the rate waiver amount under (c) is to be calculated proportionately based on what the allotment would have been rated if it were included in council's declaration of rates for 2019-20.

3.3 Applications

Commercial applicants must demonstrate eligibility by providing information that meets the requirements of the terms and conditions of the Relief Package or the eligibility criteria under this policy.

Residential applicants must demonstrate eligibility by providing information that supports their claim of financial hardship due to impacts of COVID-19 and eligibility criteria under this policy.

Rate concessions under this policy are to be granted to an eligible ratepayer either:

- a) on council's own initiative, based on an application to the Hardship Register; or
- b) on application by the ratepayer to the council.

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Public Benefit Concessions Policy for Commercial and Residential Ratepayers



Council Policy

4 Responsibilities

- The *Rates Officer* is responsible for overseeing the Pandemic Financial Hardship Assistance application process as well as implementing and managing any approved arrangements.
- *Director Corporate Services* is responsible for assessing and endorsing any Pandemic Financial Hardship Assistance application and submitting to the CEO for approval.
- The *Chief Executive Officer* is responsible for approving all Pandemic Financial Hardship Assistance applications.

5 Related Documents

- *Pandemic Financial Hardship Assistance Policy*
- *Pandemic Financial Hardship Assistance Application Form*
- *Debt Recovery Policy*

6 Version History

Title/Version	Date	Approved by
Nil		

7 Communication and Training

Will this policy be communicated through internal communications?	Yes
Where will this policy be available?	ASTC Website
Will training needs arise from this policy? If yes, who will be responsible.	No

12.4

Application – for Pandemic Financial Hardship Assistance

Provides individuals and businesses efficient access to assistance if they are experiencing financial hardship due to a declared pandemic



Applicant details		
Ratepayer Name		
Postal Address		
Home Address		
Phone	Email	
Property details		
Rates Assessment Number		
Property Address		
Property Address (cont.)		
Concession options		
Concession options will be negotiated with each successful applicant. Please refer to Council’s Public Benefit Concessions Policy for Commercial and Residential Ratepayers for available options.		
Section A: businesses	Section B: individuals	Section C: if ‘No’ to A or B
Has the NT Government declared your business (or your tenant’s business) eligible for the Business Hardship Package? <input type="checkbox"/> Yes, supporting document attached (e.g. letter confirming eligibility) <input type="checkbox"/> No, go to Section C	Have you or a member of your household lost a job as a direct result of the Pandemic? <input type="checkbox"/> Yes, supporting document attached (e.g. letter from former employer) <input type="checkbox"/> No, go to Section C	Please describe how the Pandemic has caused you financial hardship, and include relevant supporting evidence:
Applicant Declaration		
<p>“I, _____ solemnly and sincerely declare that the information provided by me to the Alice Springs Town Council in this application is true and correct.”</p>		
Signature of Applicant		Date

12.4

Office use only			
Check outstanding rates amount	\$		
Director Corporate Services	<input type="checkbox"/> Endorsed	<input type="checkbox"/> Not endorsed	
Signature			
Chief Executive Officer	<input type="checkbox"/> Approved	<input type="checkbox"/> Not approved	
Signature			
Ratepayer notified by	Officer No.	Signature	Date

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REPORT

Report No.236/20 cncd

TO: ORDINARY COUNCIL MEETING – 10 NOVEMBER 2020
SUBJECT: 2019/2020 ALICE SPRINGS TOWN COUNCIL ANNUAL REPORT
AUTHOR: MANAGER FINANCE – MEL BENNETT

EXECUTIVE SUMMARY

This report provides the Alice Springs Town Council 2019/2020 Annual Report, inclusive of the audited financial statements, for Council adoption.

RECOMMENDATION

That it be a recommendation to Council:

- A. That this report be received and noted.**
- B. That Council adopt the Alice Springs Town Council Annual Report 2019/2020 as per Attachment A.**
- C. That Council note that in accordance with Section 199 of the *Local Government Act*, the adopted Alice Springs Town Council 2019/2020 Annual Report will be provided to the Minister for Local Government no later than 15 November 2020.**
- D. That Council note that in accordance with Regulation 17 of the *Local Government (Accounting) Regulations*, the audited financial statements will be provided to the NT Grants Commission no later than 15 November 2020.**

REPORT

1. BACKGROUND

In accordance with Section 199 of the *Local Government Act 2008*, Council must by 15 November of each year, provide an annual report including audited financial statements to the Minister for Local Government.

In accordance with Part 7 of the *Local Government (Accounting) Regulations*, Council must by 15 November of each year, provide the annual financial statement to NT Grants Commission.

2. DISCUSSION

The Annual Report 2019/2020 provides a detailed review of Council's operations, projects and programs carried out throughout the year. It provides Council's performance as measured against the Strategic Plan.

Underpinning the Annual Report is Council's vision, mission and seven core values for the Community. These seven core values are;

12.5

Report No.

-/2

1. Integrity
2. Service
3. Responsiveness
4. Involvement
5. Responsibility
6. Equity
7. Governance

Also included within the 2019/2020 Annual Report is Council's audited general-purpose financial statements, which were presented to the Risk Management and Audit Committee on 2 November 2020 and were approved by the Committee for certification by the CEO and inclusion in the Annual Report.

3. POLICY AND LEGISLATIVE IMPACTS

The *Local Government Act 2008* provides requirements in the following sections:

- Section 131 Annual financial statement
- Section 132 Reference of annual financial statement for audit
- Section 135 Annual audit
- Section 199 Annual reports

The *Local Government (Accounting) Regulations* provide the following requirements:

- Regulation 15 Annual financial statement
- Regulation 16 Certification and delivery of annual financial statement
- Regulation 17 Copy of annual financial statement to be forwarded to NT Grants Commission

The draft annual report was internally reviewed from a governance and compliance perspective.

4. FINANCIAL IMPACTS

Nil. It is noted that Alice Springs Town Council has received an unqualified audit opinion for the 2019/2020 Financial Statements.

5. SOCIAL IMPACTS

Nil

6. ENVIRONMENTAL IMPACTS

Council will endeavour to minimise environmental impact through limited printed versions of the Annual Report.

7. PUBLIC RELATIONS

Nil

8. ATTACHMENTS

- A. Alice Springs Town Council Annual Report 2019/2020

Report No.

-/3



Mel Bennett
Manager Finance

DRAFT



Alice Springs Town Council Annual Report 2019 / 2020



12.5



Arrente band MB Reggae performing to an enthusiastic crowd at Council's Christmas Carnival, December 2019

Alice Springs Town Council acknowledges the Central Arrente people who are the traditional owners and custodians of Alice Springs.

12.5

Legislative Compliance

This annual report has been produced in compliance with the *Local Government Act 2008* to provide a comprehensive account of the activities and achievements of Alice Springs Town Council for the financial year ended 30 June 2020, including the audited Financial Statements.

Council's performance is assessed against its Strategic Objectives, as outlined in the *Municipal Plan, 2019/20 – 2022/23* (adopted at the Ordinary Meeting, held 24 June 2019*):

- Strategic Objective 1. *Dynamic Community*
- Strategic Objective 2. *Great Place to Live*
- Strategic Objective 3. *Leader in Sustainability*
- Strategic Objective 4. *Dynamic Council*

Alice Springs Town Council utilises records and archives management practices compliant with Part 9 of the *Information Act 2002*.

While this annual report is primarily produced to comply with statutory requirements, the report also provides a relevant overview for residents, visitors, staff, government, and other interested parties.

*Due to the impacts of COVID-19, *Municipal Plan, 2018/19 – 2021/22* has been reviewed and replaced by Council's *Municipal Plan 2020/2021*. Please see page 18 for further details.

Front cover: Todd Mall, December 2019



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12.5

Message from the Mayor

During the first six months of the 2019/20 financial year, Council successfully progressed or completed a number of scheduled projects and events, and began building momentum for its future vision, assisted by the leadership of incoming CEO Robert Jennings.

However, even the best of plans could not have anticipated the devastating economic impact of COVID-19 on our local community.

Pre-COVID-19, Council's Public Library hosted the very first Arrernte Storytime in recognition of Indigenous Literacy Day; YAG Phoney Film Festival prize pool was the largest ever awarded; Seniors' Still Got Talent Quest audience grew to fill the Alice Springs Convention Centre; and, Desert Hoops Youth Basketball trial in October 2019 led immediately to two further tournaments over the summer break, due to the event's unexpected popularity with local youth.

Stage 1 of the jointly-funded NTG-ASTC \$3.7M Ilparpa Road Upgrade was completed in November 2019, with installation of a shared path and road widening, improving traffic safety and access for local residents. Council also delivered three (of seven) projects as part of the NTG's \$6.2M Sports Facility Upgrades grant, and completed a further two in February 2020, with the opening of changerooms at Ross Park and the grandstand at Albrecht Oval.

At the start of the festive season, Council opened a new zero-depth Splash Pad at ASALC, followed by another successful Christmas Carnival & Markets, attended by an enthusiastic local crowd.

A well-attended celebration was held on Council's lawns with the Australia Day Citizenship Ceremony & 2020 Centralian Awards, and also at the Aquatic & Leisure Centre by kids and families enjoying a free Australia Day Splash Party.

Community Grants, totalling \$72K, were allocated to the community as support for



local programs and events. However, only around 70% of grants funding has been expended to date as many community activities were postponed to 2021, as a result of the emerging COVID-19 health crisis.

I appreciate the work done by our Elected Members and Officers by responding to the devastating economic impact of this health crisis in creating a COVID-19 \$5M reserve to provide financial support measures for the community. Though this event has caught the world by surprise, its true impact to be felt for many years, I wish to reassure the community that your local government has revealed itself to be one that is highly flexible, resilient and innovative in the way it has met this extraordinary challenge.

We also acknowledge the Department of Local Government Housing & Community Development for financing the SCALE (Special Community Assistance and Local Employment) program to assist commercial ratepayers during this unpredictable time.

My thanks to Deputy Mayor Matt Paterson, Cr Catherine Satour, Cr Jimmy Cocking, Cr Eli Melky, Cr Marli Banks, Cr Jacinta Nampijinpa Price, Cr Glen Auricht and Cr Jamie de Brenni for their contribution to our community.

My sincere gratitude to CEO Robert Jennings, Directors, Officers and all Council staff for their aptitude, commitment and support to the Alice Springs community.

Damien Ryan
Mayor

Message from the CEO

I'd like to begin by acknowledging Council's staff for responding to the COVID-19 health crisis with flexibility, capability and innovation, keeping the organisation on-track to achieve many of its original goals.

During these uncertain times, Council has continued to deliver essential services to the community, rapidly adapting services, programs and events to comply with evolving health restrictions, whilst keeping an eye on our fiscal stability. Much that was scheduled for 2020/21 has been cancelled, postponed or reimagined, in light of the health crisis and changing financial conditions.

Significantly, Council identified a \$5M COVID-19 Reserve for relief measures to support our community. We gratefully acknowledge the NTG's additional financial contributions to Council's CBD revitalisation project and hardship support measures for our commercial ratepayers.

Strategic groundwork has been done, including progress on Asset Management Planning, Long Term Financial Planning, IT Planning, budget processes. Many of these strategic approaches form part of the Integrated Planning system that is best practice for local government across Australia and around the world.

The Climate Action Plan has achieved 50% of its end-2021 targets, including: purchasing of an electric vehicle; a successful staff trial of a Food Organics, Garden Organics (FOGO) waste composting program, now being expanded to a community trial; reduced quantity of pallets going to landfill; installation of low-energy use LED lighting at ASALC; and, introduction of a Paintback program (diverting hazardous items from landfill).

Planned upgrades of three public parks (Ashwin, Madigan and Tucker) to economise on water usage and enhance usability with new plantings, fixtures, shades structures and play equipment, continue to progress, guided by feedback from local residents. Council is



also preparing a much-needed dog exercise area for our canine-loving Alice Springs residents and has selected Rotorac Park as the most suitable for adaptation.

Council is also committed to working with key stakeholders to achieve: the Kwatja Play & Community Park; the Youth Hub, with a service network reaching to key regional communities; and a revitalised CBD for the enjoyment of everyone in our community.

Looking ahead, FY21 welcomes new Directors overseeing the Corporate Services and Community Development Directorates, to assist Council in delivering a positive future for Alice Springs. We are focussed on improving our performance and raising the bar to better serve the municipality. An improved Integrated Planning Framework will keep the Executive Team busy with: a review of the Strategic Community Plan (10 year); development of an Asset Management Plan; a review of the Long-term Financial Plan; and, development of an Alice Springs Masterplan, to be informed by the wishes of our community.

Your Council remains committed to financial security, sustainable operations, impact reduction on our unique desert environment, investment in strategic projects, and strong advocacy on behalf of the whole community, to ensure the long term security and social infrastructure of Alice Springs.

Robert Jennings
CEO

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Our History

The Arrernte people of the Mparntwe, Antulye and Irlpme estates are the traditional custodians (Mparntwrenye) of Alice Springs and have lived continuously in the area for over 60,000 years. In early times, Mparntwe was a place for ceremonies and exchanging goods.

Traditional Arrernte stories, passed down through generations, tell us of stink beetles warring with caterpillars, and wild dog fights; the ranges and landscape of Mparntwe, Central Australia shaped by the carnage.

We are grateful that the Arrernte people remain strong in presence and contribution to the land, passing on knowledge and culture for the benefit of all future generations.



Our Town Council

On Friday 25 June 1971, the first Alice Springs Town Council election was held. Alice Springs became a Municipality on 1 July 1971 and the first meeting of Council was held on 5 July the same year.

Today, Alice Springs Town Council is one of the largest local employers with over 200 staff located at the Civic Centre, Public Library, Works Depot, Regional Waste Management Facility and Alice Springs Aquatic & Leisure Centre.

The municipality covers an area of roughly 330km², with a resident population of 26,500, yet is also the service hub for 260 remote communities spread over an area of 550,000km².

With this broad inter-dependency over the entire Central Australia region, Council is conscientiously responsible for ensuring the continued delivery of essential municipal services to its constituency.

Beyond a foundation of 'rates, roads and rubbish', Council also invests its people and resources in providing amenable public spaces and facilities, programs and events, and community support measures, all year round.



Newly conferred citizens, Harmony Day Citizenship 2020



Council's Christmas Markets, 2019



Completion Stage 1 Ilparpa Rd Upgrade, an NTG-ASTC project

Our Vision, Mission & Core Values

Our vision

Alice Springs Town Council's vision is for a vibrant and growing community that embraces its diverse cultural heritage, its unique identity and desert living environment.

Our mission

Through innovative leadership and good governance, Alice Springs Town Council will provide and advocate services to meet the present and changing needs of our community.

Our core values

Alice Springs Town Council will be recognised and appreciated by its residents and visitors as valuing:

- **Integrity** Honesty and commitment to the community underpin all we do
- **Service** Council achieves excellence, quality and pride-of-service through common sense, compassion and courtesy
- **Responsiveness** Council is responsive to the needs of the community
- **Involvement** Council provides pathways for participation and is accessible to the community. It also supports others who work to involve people to better our community
- **Responsibility** Council acts responsibly and with integrity in the interests of the community and public safety
- **Equity** Council will treat and provide services to the community in an equitable manner
- **Governance** Council will demonstrate good governance through rigorous, transparent and financially and environmentally accountable decision-making processes



LGANT Annual General Meeting hosted by ASTC, 6 November 2019



Additional bin cleaning, COVID-19 health crisis, April 2020



Council's Christmas Carnival markets, 6 December 2019

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Our Organisational Structure

(correct at 30 June 2020)

Alice Springs Community

Elected Members Mayor & Councillors

Alice Springs Town Council

- Ordinary Meetings
- Standing Committee Meetings
- Advisory Meetings
- Risk Management & Audit Committee

Chief Executive Officer

- | | | | |
|---|---|---|--|
| Human Resources <ul style="list-style-type: none"> • HR Manager • Recruitment, Training & Development • Industrial Relations • Work, Health & Safety | Legal <ul style="list-style-type: none"> • Solicitor • Policies • By-Laws • Industrial Relations | Media & Communications <ul style="list-style-type: none"> • Media Liaison • Marketing & Design • Community Consultations • Corporate Website | Executive Assistants <ul style="list-style-type: none"> • Mayor • CEO |
|---|---|---|--|

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Directors

- Directors' Executive Assistants
- Directorate Managers

Community Development

Corporate Services

Technical Services

Alice Springs Aquatic & Leisure Centre

- Community Events
- Holiday Programs
- Learn to Swim Programs

Alice Springs Public Library

- Programs & Services
- Community Events
- School Holiday Programs
- Special Collections

Community & Cultural Development

- Community Events
- Engagement Programs
- Healthy Communities
- Seniors Programs
- Mobility, Access & Inclusion
- Youth Development Programs

Rangers

- Animal Management
- Public Place & Parking Management
- Permits
- Safety & Security

Town Crier

Customer Service

- Administrative Trainees
- Andy McNeill Room Bookings
- Civic Centre Reception

Finance

- Accounts Management
- Asset Management
- Budget Management
- Fraud Management
- Payroll
- Rates

Governance

- Governance
- Policies
- Risk & Compliance

Grants

- Funding Revenue

Information & Communications

- Business Analysis
- Data Management & Security
- IT Infrastructure

Registry

- Cemeteries
- Records Management
- Document Control

Developments

- Building Permits & Subdivisions
- Stormwater Management

Environment

- Solar Program
- Sustainability Initiatives
- Environmental Programs
- FOGO Initiative

Infrastructure

- Kerbs, Laneways, Paths, Roads, Verges

Municipal Works Depot

- Cemeteries Maintenance
- Civil Works
- Playgrounds
- Landscape Maintenance
- Rubbish Collection & Litter Control
- Street Sweeping
- Traffic Management

Regional Waste Management Facility

- Hazardous Substances
- Recycling Programs & Education
- Rediscovery Centre
- Weighbridge

Sports Facilities

- Booking & Leasing
- Maintenance & Development



Elected Members

(30 June 2020)

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Mayor Damien Ryan
Elected Member since March 2008
0428 825 392 | dryan@astc.nt.gov.au



Deputy Mayor Matt Paterson
Elected Member since September 2017
0424 652 640 | mpaterson@astc.nt.gov.au



Cr Glen Auricht
Elected Member since September 2017
0438 598 892 | grauricht@astc.nt.gov.au



Cr Marli Banks
Elected Member since September 2017
0417 681 111 | mbanks@astc.nt.gov.au



Cr Jimmy Cocking
Elected Member since September 2017
0423 511 931 | jcocking@astc.nt.gov.au



Cr Jamie de Brenni
Elected Member since October 2015
0418 890 157 | jdebrenni@astc.nt.gov.au



Cr Eli Melky
Elected Member since February 2011
0427 012 699 | emelky@astc.nt.gov.au



Cr Jacinta Price
Elected Member since October 2015
(resigned 17/04/19, reinstated 22/05/19)
0400 417 794 | jprice@astc.nt.gov.au



Cr Catherine Satour
Elected Member since September 2017
0423 566 920 | csatour@astc.nt.gov.au



Former CEO Rex Mooney's final Council Meeting, 29 July 2019

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Meetings attended FY20	Mayor Ryan	Dep. Mayor Paterson	Cr Auricht	Cr Banks	Cr Cocking	Cr de Brenni	Cr Melky	Cr Price	Cr Satour	Total Meetings
Council Ordinary	100%	83%	100%	100%	92%	83%	92%	92%	100%	12
Standing Committee	100%	100%	100%	90%	100%	80%	90%	80%	90%	10
Council Meeting Attendance	100%	91%	100%	95%	96%	81%	91%	86%	95%	22
Access Advisory Committee	100%	N/A	100%	N/A	100%	N/A	N/A	N/A	N/A	4
Aquatic & Leisure Centre Committee	100%	75%	N/A	100%	N/A	100%	75%	N/A	N/A	4
Australia Day Coordinating Committee	100%	N/A	N/A	N/A	80%	100%	N/A	N/A	N/A	4
Cemeteries Advisory Committee	80%	N/A	80%	N/A	N/A	80%	N/A	20%	100%	5
Community Grants Committee	100%	100%	N/A	100%	N/A	N/A	N/A	100%	0%*‡	1
Environment Advisory Committee	100%	100%*	100%*	80%	N/A	N/A	100%*	N/A	75%	5
Parks Advisory Committee	100%	N/A	N/A	N/A	100%	100%	N/A	N/A	80%	5
Public Art Advisory Committee	60%	N/A	100%*	90%	N/A	N/A	43%	N/A	90%	9
Regional Waste Management Facility Committee	100%	100%	100%	N/A	100%	0%*‡	75%	N/A	N/A	5
Risk Management & Audit Committee	100%	100%	100%	N/A	50%	100%*	100%*	N/A	N/A	4
Seniors Coordinating Committee	67%	N/A	100%*	N/A	N/A	67%	N/A	N/A	57%*	9/10**
Sports Facilities Advisory Committee	75%	100%	N/A	100%	N/A	N/A	100%	N/A	N/A	8
Tourism, Events & Promotions Committee	78%	N/A	N/A	100%*	56%	100%*	N/A	N/A	44%	9/10**
Youth Action Group Committee	89%	0%*‡	N/A	100%*	N/A	N/A	N/A	N/A	78%	9
Advisory Committee Attendance	88%	94%	92%	94%	85%	83%	89%	76%	75%	TOTAL %

* % of term **no quorum ‡ single scheduled meeting not attended



Crs Paterson & Satour, members of the media, and public, attend a Council Meeting, 29 July 2019

Role of Council

As per the *Local Government Act (2008)*, the principal role of Council is to:

- a). act as a representative, informed and responsible decision maker in the interests of its constituency; and
- b). develop a strong and cohesive social life for its residents and allocate resources in a fair, socially inclusive, and sustainable way; and
- c). provide and coordinate public facilities and services; and
- d). encourage and develop initiatives for improving quality of life; and
- e). represent the interests of its area to the wider community; and
- f). exercise and perform the powers and functions of local government assigned to the Council under the Local Government Act and other Acts.

Council Meetings

As per Guideline 2, in association to the Local Government Act, Elected Members are entitled to a range of allowances in relation to executing their role and responsibilities as Mayor and Councillors.

In FY20 Elected Members were paid 100% of the Base and Electoral allowances permissible under the guideline.



Mayor Ryan with the Earl of Sussex, September 2019

Council Committees

Council Standing Committees

Standing committees are established for Elected Members and relevant officers to hold focussed discussion on matters concerning Council and its operations. The following committees provide recommendations to the Council Ordinary Meetings.

- Technical Services
- Corporate & Community Services
- Finance
- Development

Internal Consultative Committees

- Regional Waste Management Facility (RWMF)
- Alice Springs Aquatic & Leisure Centre (ASALC)
- Risk Management Advisory Committee
- Administrative Review

Advisory Committees

Council establishes advisory committees to provide strategic, technical or other advice to assist Council to achieve its strategic objectives and better serve the community.

Advisory committees operating in 2019/20 include:

- Access (AAC)
- Australia Day (AD)
- Cemeteries (CA)
- Community Grants (CG)
- Environment (EAC)
- Parks (PA)
- Public Art (PAAC)
- Seniors (SC)
- Sports Facilities (SFAC)
- Tourism, Events & Promotions (TEP)
- Youth Action Group (YAG)

Risk Management & Audit

The Risk Management & Audit Committee (RMAC) is an advisory committee providing independent assurance and assistance to Council on its audit process, internal control and compliance frameworks, corporate governance and risk management frameworks.

In 2019/20 the RMAC independent chair, Mr Iain Summers, was re-appointed until 31 December 2020 and Council's first *Internal Audit Plan, 2018/19 – 2020/21* developed and endorsed.

As required under General Instruction No. 3: Audit Committees, issued by the Department of Local Government, the following information is provided (see tables for further details).

The RMAC undertook the following principal activities:

- Review of Council's enterprise risk register
- Review of FY19/20 external audit activities undertaken by Merit Partners, including:
 - Audit Plan
 - Interim audit findings
 - Audited financial statements
 - Closing report
- Endorsement of internal audit scopes of work for FY20 audits
- Review of internal audit reports including management responses
- Monitoring of internal and external audit actions

Internal audits undertaken in FY20 included:

2019/20 Internal Audits	Month / Consultant
Payroll	December 2019 / Deloitte
Grants, Sponsorship & Donations	June 2020 / Deloitte

The total number of Risk Management and Audit Committee (RMAC) meetings held in 2019/20 was four (4).

RMAC Members	Meetings held	
	01/07/19-25/08/19 = 1	26/08/19-30/06/20 =3
	Meetings attended	
Mr Iain Summers (Independent Chair) B. Comm Grad Dip Mngt Psych, FCA, FCPA, FAIM, FAICD	1	3
Mayor Damien Ryan GAICD	1	3
Deputy Mayor Matt Paterson	1	3
Councillor Glenn Auricht	1	3
Councillor Jimmy Cocking	-	2
Councillor Jamie de Brenni	1	N/A
Councillor Eli Melky	N/A	3

FY20 at a Glance



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12 Council's Christmas Carnival, 6 December 2019



Strategic Objectives

1. Dynamic Community

A dynamic, prosperous community where everyone is included underpinned by safe, reliable infrastructure and social investment.

- 1.1 Inclusiveness & support
- 1.2 Economic growth & prosperity
- 1.3 Safe & reliable public infrastructure

2. A Great Place to Live

A great place to live that attracts and retains residents because of our unmatched leisure and healthy living opportunities and embracing our unique landscape and culture.

- 2.1 Community life, promoting a healthy vibrant culture
- 2.2 Sense of place & public amenity
- 2.3 Enhance life-long learning, library & technology services

3. Leader in Sustainability

A leader in sustainability and best practice, living well in our desert context and minimising our impact.

- 3.1 Reduce Council's carbon footprint
- 3.2 Reduce Alice Springs' carbon footprint
- 3.3 Conserve & protect the Alice Springs environment

4. Dynamic Council

A well governed Council that leads by example, advocates for our community, innovates and delivers excellent services, and works with others collaboratively to help create the community we want to live in.

- 4.1 Leadership & advocacy excellence
- 4.2 People & workplace excellence
- 4.3 Service excellence
- 4.4 Governance excellence

3 Year Strategic Plan – Progress Update

Objective 1: A dynamic community

Indicators	Progress Status	Year 2019/2020
Establish key indicators and yearly improvement targets for inclusion and diversity for Alice Springs Town Council (ASTC) programs by 2019.	Not Achieved	A proposal to develop the Multicultural Action Plan has been created.
Sealed gazetted public roads increased from 92% to 93% by year-end FY19, 94% by end FY20, and 95% by end FY21.	N/A	N/A - superseded by Council resolution to only seal a small section of Jane Road, no other roads to be sealed.
Council funding on tourism initiatives achieve at least a 1:4 ROI.	Achieved	Events sponsorship provided via the Tourism, Events & Promotions Committee for FY20 was a 1:4.45 ROI (based on Regional Development Australia's event impact calculator for the ASTC LGA, and \$ output on the ASTC LGA economy).
Increase ASTC website sessions, from a baseline of 250,000, by 10% per annum.	Not Achieved*	362,000 website sessions in FY20 (585,300 in FY19). Decrease due to website upgrades in December 2019 and possibly decrease in visitors from March 2020 due to COVID-19.
Grow the proportion of lifetime animal registrations, compared to annual registrations, from 4:1 to 5:1	Exceeded	82 Annual and 521 Lifetime Registrations. 6.3:1 ratio.
Consistently achieve 100% response rate to NeatStreets notifications.	Achieved	

Objective 2: A great place to live

Indicators	Progress Status	Year 2019/2020
Completion of short-term and medium-term Arts & Cultural Plan strategic actions by 2020, including: 1. Development and implementation of a Public Art Master Plan 2. Development and implementation of a Public Art Interpretation Plan 3. Strengthen existing strategic relationships across arts and culture, education, health, tourism, community, and local enterprise.	Achieved	1. Public Art Masterplan and Public Art Action Plan endorsed by Council. 2. All ASTC artworks now have interpretive signage. Online Public Art Map launched. 3. Continued collaboration with organisations across the community.
Placemaking strategies utilised in 20% of ASTC controlled open-spaces by end FY19, 30% by end FY20, and 40% by end FY21.	Achieved	FY20 Community consultations/surveys conducted: Parks Surveys / Public Information Sessions, RWMF Masterplan, Climate Action Plan, Ilparpa Road, Jim McConville Fence
Work with partners to increase organised sporting participation by 5% per annum from 2019 onwards.	Exceeded	Participation increased by 7% in FY20.
Increase Alice Springs Public Library membership by 25% per annum.	Not Achieved*	13,387 members in FY20 (12,057 FY19). Increase of 11%.
Increase STEAM and digital engagement event participants by 25% per annum.	Not Achieved*	1,659 participants in FY20 (2,781 FY19). Decrease of 40%.
Increase participation in Healthy Communities Program activities by 10% per annum.	Not Achieved*	FY20 participation in Healthy Communities was 8162, a decrease of 37% from FY19. This is due to extra programs for 2018/19 (see Year 1), and the impact of COVID-19 which: paused some programs for up to three months; cancelled community events the program would be involved with; and, the requirement for reduced class numbers in others.
Support the Royal Life Saving Society of Australia NT's to improve water safety as per the NT Water Safety Strategy 2017-2021. Our long term goal is, 100% of primary school aged children living in Alice Springs can swim at Level 3 or above, establishing the present proportion of primary school aged Level 3 swimmers by 2018, and then increase that proportion by 5% per annum.	Not Achieved*	In FY20, 52 primary school aged children achieved Level 3 or higher. Due to COVID-19, schools did not participate as normal for a 3 month period, particularly in the mid to upper primary years where these higher levels are introduced. The in-house LTS swim program was reduced to a 5 week program impacting results. Significant reduction FY20.
3 public park refurbishments per year.	Achieved	3 public parks – Rotorac, Oleander and Tucker – refurbished in FY20.

* attributed to COVID-19

Objective 3: Leadership in Sustainability

Indicators	Progress Status	Year 2019/2020
Increase proportion of solar-generated electricity at ASTC facilities or reduce consumption to achieve energy savings from the grid from 20% to 30% by Year-end 2019, 40% by Year-end 2020, and 50% by Year-end 2021	Exceeded	45% achieved by 30 June 2020.
Develop and implement an ASTC Climate Action Plan, establishing a sustainable investment framework and progressive yearly actions and targets on: energy productivity, energy replacement through sustainable technologies, waste reduction, fuel usage, recycling, and water productivity.	Progressing	17% of Climate Action Plan actions completed.
Use 25% of the crushed glass collected from 48 tonne of wine and spirit bottles. under the Cash for Containers scheme. annually.	Exceeded	55.9% crushed glass recycled in FY20 utilised.
Reduce fleet vehicle fuel usage by 2.5% by December 2020.	Not Achieved	Fleet vehicle fuel not reduced due to purchase of new vehicles.
Increase reuse/recycling rates of waste presented at the Regional Waste Management Facility by 5% per annum.	Exceeded	39.5% recycled in FY20 an increase of 28.5%. This large spike is partly due to 3000 tonne of crushed concrete used on the Ilparpa Road Upgrades Project.

Objective 4: A dynamic Council

Indicators	Progress Status	Year 2019/2020
Elected Members participate in all Ordinary Council and Standing Committee meetings and 80% of Advisory and other committee meetings as appointed (to be reported in Council's Annual Report)	Not Achieved	100% of Ordinary and Standing Committee meetings achieved by two (2) of nine (9) Elected Members 80% Advisory Committee attendance, as appointed, achieved by seven (7) of nine (9) Elected Members
CEO to undertake benchmarking of organisational culture, values and behaviour in 2018/19, and establish strategies and targets as required	Progressing	Benchmarking survey completed FY19.
Develop a Reconciliation Action Plan (RAP) by June 2018 for ASTC, setting clear, progressive, measurable targets, strategies and actions, including achieving increased employment of Indigenous Australians in ASTC positions.	Achieved	RAP draft complete & accepted by Council. Reconciliation Action Plan Committee implemented and meeting fortnightly. Cultural Awareness training commenced for all employees. Indigenous employment targets defined and metrics monitored.
Staff and resident satisfaction benchmarks established in 2018/19 and improved by 5% per annum.	Not Achieved	
Yearly surveys of Advisory Committee members show an increase in satisfaction and motivation rates, reflected in increasing attendance rates.	Achieved	The annual (and inaugural) survey was conducted in October 2019. Another to be delivered before 30 June 2021.
Meet all financial reporting requirements to the specified compliance level.	Achieved	
Outstanding Rates Ratio equal or better than 0.3 (being the total rates outstanding divided by total rates revenue)	Not Achieved*	Due to COVID-19 community support measures put in place which extended the final instalment due date from 3 April to 30 June 2020, the outstanding rates ratio target was not met in FY20.
Ensure Current Ratio at better than 1:1 (being a measure of how quickly Council can convert current assets into cash to satisfy Council financial commitments).	Exceeded	Current ratio as at 30 June 2020, 7.9:1
Ensure Council maintains a strong capacity to service its loans (if any) by having a Debt Equity Ratio of less than 0.1 (being the outstanding debt divided by operating income).	Exceeded	Council does not have any debt.

* attributed to COVID-19

2019/20 Year in Review

July 2019	August	September	October	November	December
1 Territory Day Citizenship Ceremony	2 Mayoral Morning Tea for Seniors Month	4 ASPL Arrernte Storytime for Indigenous Literacy Day	-14 ASPL School Holiday Program	4 (-4 April) ASTC staff 6-month FOGO trial	3 2019 Mayoral Awards for IDPwD
1-22 ASPL School Holiday Program	9 DesertSmart Eco-Fair	16 Earl of Wessex visit @ Anzac Hill	10 Stretch & Relax @ ASALC	11 Remembrance Day Service	6 ASTC Christmas Carnival & Windows Competition Winners
5-6 ASTC Community Tea Shed @ Alice Springs Show	12-13 ASPL @ Skills & Careers Expo, AS Convention Centre	17 Australian Citizenship Day Citizenship Ceremony	19 ASPL Book Sale	11-17 RWMF promotion for National Recycling Week	6 (-25 January) ASPL Summer Reading Club
7-14 NAIDOC Week Aboriginal flag raising @ Anzac Hill March & Rally @ ASTC lawn	18 ASTC Tree-Planting Day	26 ASTC Night Markets	19-20 National Garage Sale Trail Weekend	14 ASTC Night Markets	7 ASTC Christmas Carnival & Windows Competition Winners
9 ASPL Roo-tail BBQ for NAIDOC Week	19-23 Children's Book Week @ ASPL	28 Great Northern Clean-up @ Todd River	23 ASTC WorkSafe Day	22 ASPL launch of Indigemojis	13 (-27 January) ASPL School Holiday Program
12 NAIDOC Week Rally on Council lawns	24 ASALC Desert Ultra	30 (-14 October) ASPL School Holiday Program	24 ASTC Night Markets	26-29 ASTC Pensioners' Pruning Service	16-18 ASTC Desert Hoops Youth Basketball
18 YAG Phoney Film Festival Screening & Awards Night	28 ASTC Seniors Still Got Talent Quest	30 (-11 October) ASTC Desert Hoops Youth Basketball trial program	26 ASALC Red Centre Splash	NTG & ASTC Joint Project \$3.7M Ilparpa Road Upgrades, Stage 1 completed	19 ASTC Christmas Citizenship Ceremony
21 Variety Club Christmas in July Santa Fun Run	29 ASTC Night Markets	NTG's \$6.2M Sports Facility Upgrades completed at: • Flynn Drive Oval • AS Basketball Stadium	27 YAG Youth Arts & Music Festival (YAMfest)		20 BBL @ TIO Traeger Park
28 AFL @ TIO Traeger Park Oval			NTG's \$6.2M Sports Facility Upgrades completed at: • Jim McConville Oval		

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January 2020	February	March	April	May	June
<p>20-22 ASTC Desert Hoops Youth Basketball</p> <p>24 ASTC Community Grants open</p> <p>25 ASPL Summer Reading Club Splash Party @ ASALC</p> <p>26 ASTC Australia Day Citizenship Ceremony & Centralian Awards</p> <p>26 ASALC Australia Day Pool Party</p> <p>29 ASTC-EqualTea official program launch</p>	<p>11 ASTC-Chamber of Commerce convene first CARGO meeting</p> <p>14 ASPL Library Lovers Day</p> <p>27 ASTC Single Use Plastics Workshop</p> <p>NTG's \$6.2M Sports Facility Upgrades completed at:</p> <ul style="list-style-type: none"> • Ross Park Oval • Albrecht Oval 	<p>1 Clean Up Australia Day @ Todd River</p> <p>4 ASTC participates in Democracy Dash</p> <p>5 ASTC Night Markets for FABalice Festival weekend</p> <p>7-28 ASTC Multicultural Fitness Month (2 of 4 events held)</p> <p>8 ASPL All About Women satellite livestream for IWD</p> <p>14 AFLW @ TIO Traeger Park (closed match)</p> <p>18 NT Public Health Emergency declared - COVID-19</p> <p>20 ASTC Harmony Day Citizenship Ceremony (held in 3 sessions)</p> <p>23-24 ASALC & ASPL close due to COVID-19 health crisis</p> <p>30 ASTC Ordinary Council Meeting, 1st via Zoom</p>	<p>20 (-4 May) YAG Youth Recycled Art Prize - launch of online exhibition</p> <p>April ASTC-Imparja develop Healthy @ Home 1-minute advts</p> <p>April ASPL moves Storytime & Rhymetime sessions online</p>	<p>4 (-1 June) ASTC PaceMakers 4-week Walking Challenge</p> <p>13-29 ASTC Songs from the Sofa - online music series</p> <p>25 YAG launches 5 x Online Film-Maker Workshops</p> <p>26-28 ASTC Pensioners' Pruning Service</p>	<p>2 ASTC issues draft Municipal Plan 2020-21</p> <p>3, 10, 11 ASTC Positive Mental Health sessions for staff</p> <p>15 ASTC supports World Elder Abuse Awareness Day</p> <p>29 ASTC adopts Municipal Plan 2020-21</p>
<p>Many of Council's scheduled community activities for April-May-June 2020 were cancelled, suspended or postponed to 2021 as a result of the emerging COVID-19 health crisis</p>					
					



First Council Meeting held via Zoom, 30 March 2020

COVID-19 Impacts

During the period from March to June 2020, the Executive Team, supported by assigned Officers, formed a Pandemic Response Group, charged with review and amendment of the Council's emergency and Pandemic Response planning, workplace Work Health & Safety considerations, and developing a Work-from-Home strategy for staff.

- **COVID Response 23 March**, including **Council's 1st community support measures**:
 - Cancellation of Council's non-essential events scheduled for April to May, such as Twilight in the Mall, Multicultural Fitness month, Dancing with Dementia, YAG Youth Recycled Art Prize (exhibition moved online), Library Book Sale, Anzac Day Dawn Service, 12hour Swim, Night Markets, Big Day Out in Harmony, Pets On Parade, National Simultaneous Storytime, and the Saturday morning Heart Walks.
 - Suspended all programs at the Library, followed by full closure
 - Increased local procurement
 - Suspension of Rates interest and extension of payment due date
 - Suspension of fees & charges of some public amenities
 - Council and Committee Meetings moved online to video-conferencing
- **COVID Response 30 March**, including **Council's 2nd community support measures**:
 - Cleaning program expanded for Council's public amenities
 - Council joined the NT Government's Public Information Response Group to ensure consistent, safe messaging from official sources
- **COVID Response 30 April - 15 May**:
 - Lifting of Stage 1 restrictions, opening of ASALC, ASPL, outdoor play equipment
- **COVID Response 6 May**, including **Council's 2nd community support measures**:
 - \$5M COVID reserve, comprising:
 - \$1M non-commercial hardship package
 - \$2.2M CBD revitalisation project
 - \$1M to address additional operational requirements of Council
 - Acceptance of Department of Local Government, Housing & Community Development (DLGHCD) commercial hardship rate support
 - Council allowed for a \$800K contingency, should DLGHCD's support package be insufficient to meet demand
- **COVID Response 30 June**:
 - An amended Municipal Plan & Budget 2020/2021 was adopted by Council at the 29 June Ordinary Meeting, in response to the COVID-19 health crisis, which included a 0% Rates freeze.

Directorate Achievements

Community Development



12.5

Territory Day Citizenship Ceremony, Monday 1 July 2019 19



Centralian Citizenship Award recipients Simon Casey & Emma Kraft

Alice Springs Town Council Citizenship Ceremonies

Council welcomed more than 300 new citizens from around the world in five ceremonies conducted at the Civic Centre:

- **Territory Day Citizenship Ceremony,**
Monday 1 July 2019 – 48 conferees
- **Australian Citizenship Day Citizenship Ceremony,** Tuesday, 17 September 2019 – 89 conferees
- **Christmas Citizenship Ceremony,**
Thursday 19 December 2019 – 59 conferees
- **Australia Day Citizenship Ceremony,**
Sunday 26 January 2020 – 69 conferees.
Following the citizenship ceremony, Mayor Damien Ryan announced the 2020 Centralian Citizenship Award recipients, as follows:
 - Centralian Citizen of the Year – Emma Kraft
 - Centralian Senior Citizen of the Year – Brendan Heenan
 - Centralian Young Citizen of the Year – Zhengxiong (Sean) Xiao
 - Centralian Event of the Year – Apex Christmas Icy Pole Treat, 2019
 - Centralian Volunteer of the Year – Simon Casey

The Community Development Directorate is the public face of Council with areas of responsibility including key public services, such as the Library and Aquatic & Leisure Centre, plus Council's Rangers, and numerous community engagement events and programs.

Each year, this busy Directorate organises free community and civic events, workshops and awards programs designed to attract and engage with all aspects of a diverse, multifaceted population.

With programs, events and services covering the Arts, health, mobility, seniors, youth, and pets, chances are high that the majority of the Alice Springs population has, at some time, encountered a Community Development team product.

New citizens welcomed to our global village in Central Australia originate from:

Bangladesh, Belgium, Cambodia, Canada, China, Colombia, Fiji, France, Germany, India, Indonesia, Iran, Ireland, Italy, Kenya, Kuwait, Lebanon, Malaysia, Mauritius, Myanmar, Nepal, New Zealand, Nigeria, Pakistan, Papua New Guinea, Philippines, Poland, Reunion, Russia, Saudi Arabia, Seychelles, South Africa, South Korea, Sri Lanka, Sudan, Sweden, Switzerland, Taiwan, Thailand, Timor-Leste, Uganda, United Kingdom, United States of America, Vietnam, Zambia, and Zimbabwe

-
- **Harmony Day Citizenship Ceremony,**
Friday 20 March 2020 – 62 conferees



Alice Springs Aquatic & Leisure Centre (ASALC)

- **July 2019** Indoor centre lighting was converted to energy efficient LEDs, enabled by a Special Purpose Grant from the NT Government. Upgrades to ASALC's main entrance and surrounding footpaths were completed, refurbishment of the 20m outdoor Learn to Swim pool and new BBQ facilities completed.
- **August 2019** The first Desert Ultra Swim was won by Nina Missen, who swam 20km in 10 hours (image next page, prize presentation by Mayor Damien Ryan and CEO Robert Jennings).
- **September 2019** ASALC wins the AUSTSWIM Swim School of the NT Award, presented to members of the ASALC Committee by Floss Roberts, CEO Royal Life Saving NT.
- **October 2019** ASALC hosted the Tangentyere Council Family Fun Day with 1,041 attendances. Landscaping was completed at the front entrance as part of the improvement plan for the facility.
- **November 2019** The new Splashpad at ASALC opened, and installation of the 50m pool LED lights were completed.
- **December 2019** A new initiative funded by the Office of the Chief Minister, *Wet Wednesdays*, commenced during the December school holidays attracting numerous families and youth to the Centre for quality, fun summer activities. *Learning with Families*, a town camp program, and *Kwatja Ethata*, the Lutheran Church playgroup, both completed the *Water Safety Awareness Program*.
- **January 2020** ASALC's annual *Australia Day Pool Party* was a hit with Mayor Damien Ryan and Australia Day Ambassador for Alice Springs Bob Shewring utilising the new BBQ facility to cook for ASALC patrons.
- **February 2020** ASALC's management team completed *Leadership Training*, as part of the Centre's business plan. As part of capital improvement projects, the facility received a *new shed* to store chemicals safely and keep plant rooms hazard-free.
- **March 2020** Confirmation of the COVID-19 health issue forced the unplanned closure of the Centre. This time was utilised by Council to upgrade ASALC's grounds with a *new irrigation system*, increasing efficient water usage and ensuring green surrounds for patrons for when restrictions eased, allowing the Centre to reopen.

12.5



Desert Ultra winner, Nina Missen with the Mayor & CEO

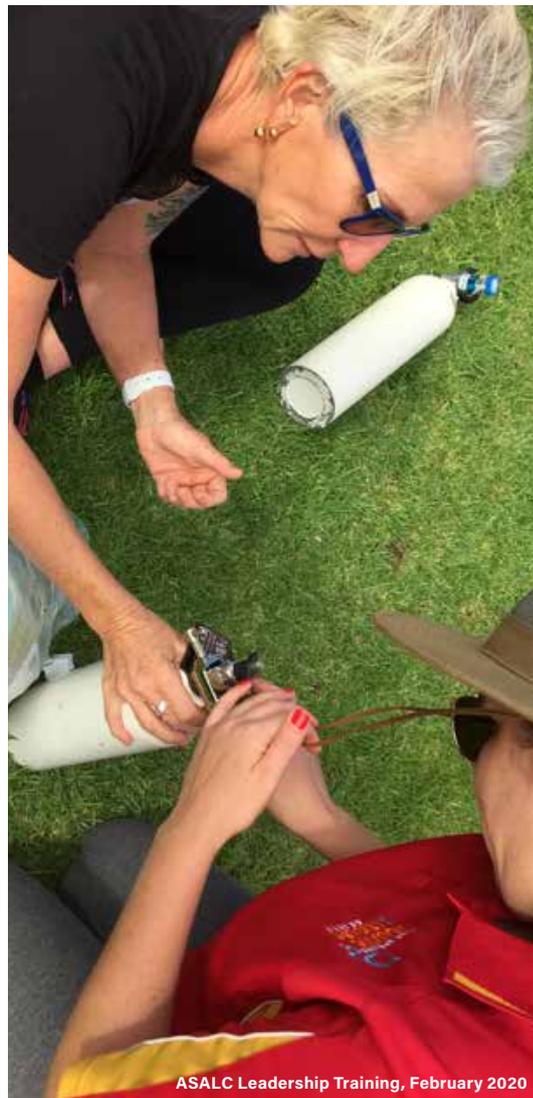


New ASALC BBQ facility



Cleaning the ASALC vents, April 2020

- **April 2020** Continued closure of the pool, due to COVID-19, enabled major cleaning and upgrade of plant equipment.
- **May 2020** ASALC re-opened to the public with a heated 50m outdoor pool for the May Day long weekend – the first time that patrons could access the facility since the outbreak of COVID-19 in March.
- **June 2020** ASALC's indoor leisure pool re-opened to the public, and the tender for the refurbishment of the kiosk and outdoor changeroom was awarded to a local business (works still in progress).



ASALC Leadership Training, February 2020

12.5



Library's Parrtjima Outreach Program launch, 12 March 2020

Alice Springs Public Library

- **July 2019** With huge numbers of people coming into Alice for major events and school holidays, the Library reached maximum capacity. During **NAIDOC Week alone, 4625 people visited the Library** – a weekday average of 925 customers, when the normal daily average is 500. In recognition of NAIDOC Week, the Library hosted a Roo-tail BBQ, t-shirt printing workshop, and a screening of Warwick Thornton's film, *We Don't Need a Map*. The Library also installed a new Recycling Station, for e-waste, cans, bottles and paper
- **August 2019** **Seniors Month events** for Library patrons aged 50+ included free internet, Tall Tales and Bingo High Tea! August was also busy in the Library with activities for Family History Month, Children's Book Week, and an Author Talk with local scribe, Tanya Heaslip.
- **September 2019** Another busy month in the Library with Adult Learner's Week, Dementia Awareness Week and the very first **Arrernte Storytime**, on 4 September, with reading in language by Kumalie Kngwarraye Riley – *kele mwerre!*
- **October 2019** Actor, Russell Crowe once described Ted Egan as "*a national treasure*". Council's Library hosted an

Author Talk with Ted Egan: *Outback Songman*

Ted spoke about his book and shared some of his rich and extraordinary life growing up during World War II, teaching in a bush school, working with Aboriginal people in the Gulf Country, and performing in Alice Springs. Ted Egan's engaging character brought to life an Australia that has largely disappeared. Also in October, the Library held its annual **Book Sale** with proceeds going to the Youth Action Group.

- **November 2019** Over the previous summer, hundreds of local young people worked with local artists, designers and Arrernte advisers at the Library to learn about designing and creating a new set of emojis. On Friday 22 November 2019, the Library was incredibly proud to host the **world-wide launch of Indigemoji** – Australia's **first** Indigenous language emojis. Over 200 people attended the event which included a BBQ, roo-tail cake and official launch by Indigemoji's mentors and creators. The Indigemoji Project was made possible by the Alice Springs Public Library, inDigiMOB, Ingeous studios, Northern Territory Government and Johnston Foundation. Anyone can download the Indigemoji app and listen to the Arrernte pronunciations, here www.indigemoji.com.au

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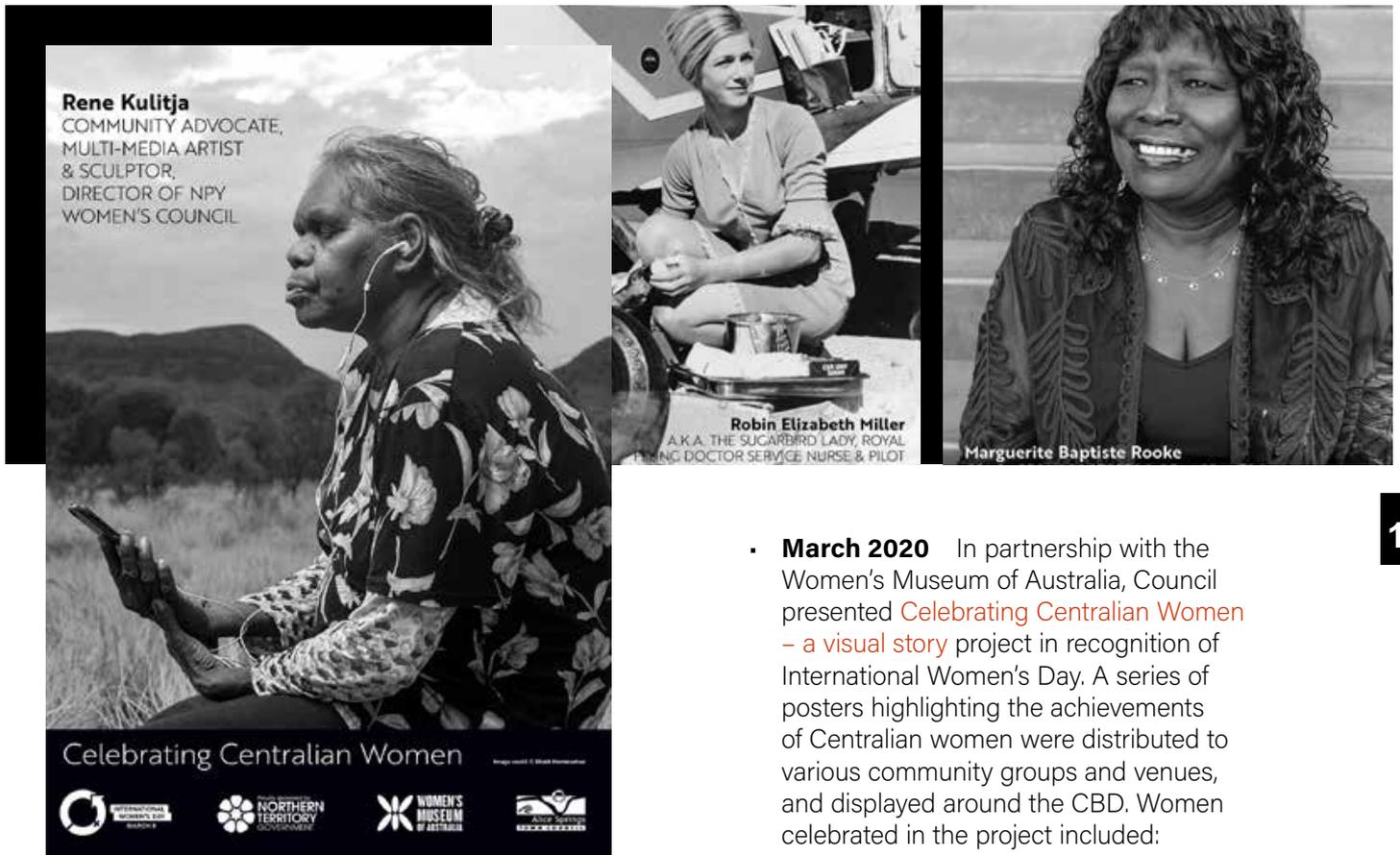
Jinto David, the Library's 13,000th member, with wife Jilu



Graham Wilfred Jnr, Digital Mentor of the Indigemoji Project

- **December 2019** The Library hosted the arts & craft marquee at **Council's Christmas Carnival**, Friday 6 December, where many fabulous tree decorations were created by local children.
- **Summer School Holidays, December 2019 – January 2020** The Library's Summer Reading Club smashed the previous year's record of 198 readers with **250 members joining the club** before the end of December 2019! Then on 25 January, 85 members of the Summer Reading Club enjoyed a Splash Party at ASALC, with major prizes awarded by Mayor Damien Ryan. An Author Talk with writer Samantha Wood was held on Wednesday 29 January.
- **February 2020** The Library achieved **13,000 members** – the highest number of memberships in its history!
- **March 2020** The **Parrtjima Outreach Program** was launched in the Library by Minister Dale Wakefield and Mayor Damien Ryan, with local media attending. In collaboration with Parrtjima, the Library ran design workshops for: the Todd Mall 'gobo' lighting effects, lanterns, and Parrtjima Crew t-shirts. The work of young Territorians Larissa Vinca Bird, Amon Fry and Donovan Daniels was showcased at the September 2020 Parrtjima Festival. The Library again hosted the free, full-
- day **All About Women** satellite event for **International Women's Day**, Sunday 8 March, with a guest panel of local heroines including: Josie Douglas (CLC), Donna Ah Chee (CAAC), Jordann Hickey (AFLW), and Xavia Nou (musician).
- **17 March 2020** Following advice from the Federal & Northern Territory governments, Council suspended all Library programs and events, due to the emerging COVID-19 health crisis. On 24 March, the Library doors closed, prompting a thorough deep-cleaning exercise and rapid reinvention of service delivery by very industrious staff. **A range of non-contact services and programs were implemented**, including: Story Box Library, Read & Write, LEGO Club, STEAM Club, Book-a-Book, Print & Pickup, online Storytime, Baby Rhyme Time, April School Holidays activities, and a promotion to increase online memberships, plus e-books, digital magazines and audio-books via BorrowBox.
- **18 May 2020** The Library re-opened its doors to patrons, with Stage 2 COVID-19 restrictions and safety measures in place.
- **9 June 2020** Stage 3 COVID-19 restrictions and safety measures were applied in the Library.

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Celebrating Centralian Women, 3 of 12 poster series for IWD, March 2020

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- March 2020** In partnership with the Women's Museum of Australia, Council presented *Celebrating Centralian Women – a visual story* project in recognition of International Women's Day. A series of posters highlighting the achievements of Centralian women were distributed to various community groups and venues, and displayed around the CBD. Women celebrated in the project included: Marguerite Baptiste-Rooke, Rayleen Brown, Shirleen Campbell, Michele Castagna OAM, Molly Clark, Jordann Hickey, Rene Kulitja, Rosalie Kunoth Months OAM, Robin Elizabeth Miller, Fiona O'Loughlin, Olive Pink, and Telka Alatheia Williams MBE.

Community & Cultural Development

Community Engagement

- November 2019** An information session about Alice Springs Town Council – what Council does, how it works, and how people can get involved – was held in collaboration with the Multicultural Community Services of Central Australia (MCSCA), as part of their *Fostering Integration Project*.
- January 2020** The *Centralian Citizenship Awards* were announced at the Australia Day Citizenship Ceremony, held on the Council lawns. Award recipients for 2020 are listed on page 20.
- May - June 2020** In response to the COVID-19 health crisis, a video project titled *Old Stories, Young Eyes* shared the survival stories of older residents, describing how they dealt with life-changing worldwide events, or unique life experiences. Stories focused on how these events were managed, any lessons learnt, and insights into combating loneliness or boredom. Local residents interviewed included: Patricia & Desmond Nelson OAM; Jovi Price; and, Russell North. *Old Stories, Young Eyes* attracted 9,738 views and reached 14,781 social media users.



- **December 2019** The annual Mayoral Awards, marking **International Day of People with Disability**, were presented in conjunction, for the first time, with the NT Arts Access Awards, at a co-hosted event on 3 December. Autism advocate Daniel Giles OAM was guest speaker for the event, which was attended by around 100 people. Award recipients were:
 - Noteworthy Award – **Graham Wilfred Jnr**
 - Champion Award – **Inosi Bulimairewa**
 - Michele Castagna Medal – **Andrew Harrison**

Community Events

- **July 2019** Council's popular **Alice Springs Show Tea Shed** ran again, with staff from the civic centre, Library, Youth Action Group and ASALC providing show-goers with more than 1,500 free cups of tea, coffee and hot chocolate.
- **June – November 2019** Council's **Night Markets** season for FY20 was programmed to coincide with major events such as: Alice Festival, Red Centre Nats, Desert Mob, National Recycling Week, Council's Christmas Carnival and the fabALICE Festival, with six Thursday evening markets featuring live music in the Todd Mall! Council also commenced

its **Single Use Plastics (SUP)** reduction campaign at the November Night Markets, leading to a full SUP-ban by the end of January 2020. In March, the ban was suspended in light of the COVID-19 health crisis.

- **December 2019** Council's Christmas Window Competition saw 11 local CBD businesses decorate their windows for the festive season and some great prize packages. More than 250 votes were received from the public, with prizes going to:
 - 1st Place – **Wildfire Blooms**
 - 2nd Place – **The Bakery**
 - 3rd Place – **Red Kangaroo Books**
- **March 2020** The successful **Twilight in the Mall** program from FY19 was reintroduced for March 2020. However, only the first week's program proceeded as planned, with around 50 people attended the first movie and music night. The rest of the series was cancelled due to the COVID-19 health crisis.
- **May 2020** With COVID-19 restrictions and safety measures in place, Council launched an online **Songs from the Sofa** series. Five local musicians recorded performances from their loungerooms, which were then uploaded to Council's Youtube channel and shared across social



fabALICE Festival Drag Races, Council lawns, March 2020

media. Performances reached more than 1103 social media views, with enthusiastic feedback received from viewers.

Community Support

- **FY20** Council awarded **Community Grants** to nearly 75% of all grant applications received. In each of the grants categories, Council issued:
 - Eight (8) **Community Development Grants**, totalling \$38,610
 - Ten (10) **Community Assistance Grants**, totalling \$12,955
 - Three (3) **Youth Development Grants**, totalling \$7,700
 - Eight (8) **Araluen Access Grants**, totalling \$12,765
- **In-kind support provided by Council** amounted to an FY20 total of \$91,602.36, comprising:
 - **July - December 2019** \$63,685.76
 - **Jan - June 2020** \$27,916.60 (impacted by the COVID-19 health crisis)
- The total amount provided by Council in **Event Sponsorship** was \$22,500 (also impacted by the COVID-19 health crisis)



Bollywood Dancing, Multicultural Fitness Month, March 2020

Healthy Communities Program

- **Ongoing** Healthy Communities regular programs were well-attended until impacted by the COVID-19 health crisis in March 2020, with just 8359 participants for the year.
- **Ongoing** The Health & Wellness Centre's **Keep You Moving** classes, aimed at improving strength, flexibility and cardiovascular fitness for people with chronic health conditions, saw 3516 visits in 2019/20. Again, numbers were impacted by the COVID-19 health crisis when the Centre temporarily closed its doors. During this time, home workouts were developed and delivered in-person to participants' homes, with physical distancing measures

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in place. This personal connection was an important measure for those vulnerable to loneliness, and to reduce the possibility of a decline in their physical health also.

- **Ongoing** Alice Springs Walking Group completed 1125 individual walks as part of the **Heart Foundation Walk program**. The regular walks program was suspended, due to the COVID-19 health crisis, prompting Council to run the **PaceMakers 4 Week Walking Challenge** at the end of May. The Challenge kept participants moving and motivated as daily steps were counted, achieving a total of nearly 3.5 million steps – that’s enough to walk to Katherine and back to Alice Springs! In December, 51 walkers attended a **Heart Foundation Walk Christmas Breakfast**.
- **October 2019** In recognition of World Mental Health Week, Council partnered with the Mental Health Association of

Central Australia to hold a free community **Stretch & Relax Day**. Council also organised Mental Health Toolbox sessions for staff.

- **March 2020** Council’s very first **Multicultural Fitness Month**, with outdoor cultural dance and movement classes planned for four Saturdays in March, ended prematurely due to the COVID-19 health crisis. Two sessions did proceed as planned – Latin American Dance & Bollywood Dance – and were thoroughly enjoyed by a total of 32 participants!
- **June 2020** Council developed an initiative to provide health and wellbeing information to the community during COVID-19 isolation. Titled **Healthy @ Home**, each 1-minute segment screened on Imparja Television over a 6-week period. Healthy @ Home information included:
 - make a super-powered green smoothie
 - home workout
 - Bollywood dancing
 - small-scale home gardening



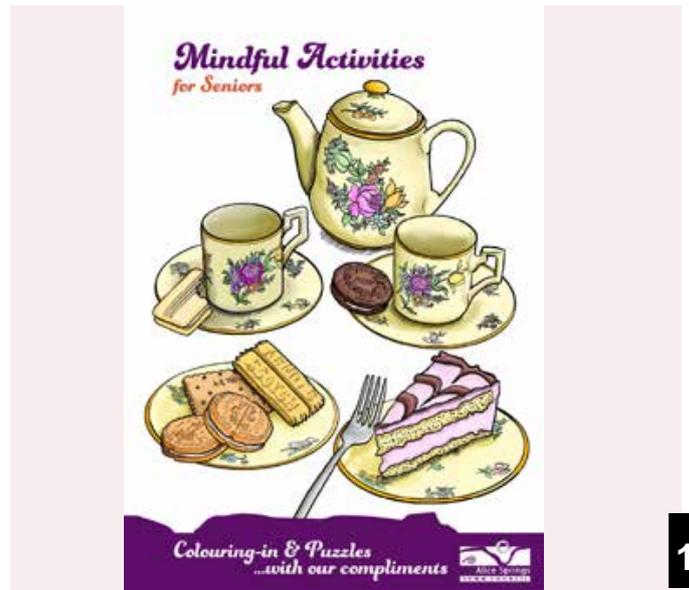
Seniors Month Still Got Talent winners Barb Satour & the Everlastings, August 2019

Public Art

- **FY20 overview:**
 - Council developed a **draft Public Art Masterplan**, to manage, maintain and progress public art in the municipality.
 - Also, the new **Traeger Park Oval mural** progressed to a call-out for Expressions of Interest from artists to submit concepts.
 - Gap Youth Centre completed artwork to revitalise the transformer box at **Shanahan Park**.
 - Council completed an **interpretive signage project**, with signs placed at all Alice Springs Town Council commissioned public artworks.

Seniors

- **August 2019** Seniors Month kicked off with the **Mayoral Morning Tea** on Friday 2 August, with guest speaker and local gardening guru Geoff Miers, keeping the audience of around 80 people enthralled! On 29 August, a record-breaking 245 people attended the **Seniors Still Got**



Mindful Activities for Seniors, artworks by Lindsey Matthews

Talent Quest, with 16 performances. Prize winners for 2019 were:

- 1st Place – **Barb Satour & the Everlastings**
- 2nd Place – **Ray Murtagh**
- 3rd Place – **Isaac Croutz, Eunice & Damaris De Kock**
- **May 2020** Council developed the **Mindful Activities for Seniors** book, in response to the COVID-19 health crisis, and to support wellbeing for seniors in isolation. Council staff distributed all 500 copies to: Purple House, 50+ Community Centre, Alice Springs Hospital, Catholic Care, Relationships Australia, Multicultural Communities Services of Central Australia, Old Timers, Council on the Ageing, Tangentyere Council, and the Public Library.
- **June 2020** Council joined an interagency awareness campaign in support of **World Elder Abuse Awareness Day**, Monday 15 June 2020. Initiated by Catholic Care NT, Relationships Australia, COTA (Council of the Ageing), and CAWLS, Council provided additional support through newspaper advertising, social media posting, poster design and distribution.



J-MILLA performing at YAMfest, October 2019

Youth Development

- **June – November 2019** Council's **Youth Action Group** (YAG) held stalls at five of Council's Night Markets during FY20, supporting young people in selling their creative arts and crafts to the public.
- **July 2019** YAG hosted the **5th Annual Phoney Film Festival** at the Alice Springs Cinema with 27 films entered, all shot on smart devices. It was the largest award presentation and screening night in Phoney history with 135 people attending and voting for their favourite film. A film-making workshop held earlier in the month attracted 20 participants. Prizes awarded were:
 - **1st Prize** – *The Bling*, by Tangentyere Employment Services' Ztania Swan & Shane Lindner
 - **2nd Prize** – *The Giant Spider*, by CMS student, Chantel Thorne
 - **(equal) 3rd Prizes** – *Finke Device Race*, by Device Ronson, and *The Linguini Special* by Hannah Maljcov, Kaitlyn Weekes & Lloyd Barnett
 - **Highly Commended** – *I Spy With My LEGO Eye*, by Wyatt Gaza
- **September – October 2020** Council's pilot **Desert Hoops Youth Basketball** initiative ran during the October school holidays, on Mondays and Fridays, for two weeks (four sessions in total). An average of 35 young people attended the daily programs, supported by Alice Springs Reptile Centre, CAAC, Smokefree, headspace and Lifeline who provided onsite youth workshops.
- **October 2019** YAG was busy in October with 13 young people attending the free **Making Tracks – Sampling & Music Production Workshop** with Harvey Sutherland, music producer, DJ and funk synthesist from Melbourne. Then, it was the annual **Youth Arts & Music Festival** (YAMfest), hosted in collaboration with Music NT and NT Youth Round Table, Over 250 young people attended the event at Watch This Space, on Sunday 27 October, which featured South Australian hip-hop artist J-MILLA, local hip-hop and R&B artist Ceenah, and a showcase of performances from local performers in the Open Mic competition.
- **December 2019 – January 2020** Over the summer school holidays, Council hosted its second **Desert Hoops Youth Basketball** program at the Alice Springs Basketball Stadium, in the evening from 5.30pm-9pm. Over three nights in December, 147 young people attended the program – up from 122 attendees for all four sessions held in October. Onsite workshops were provided by the Reptile



Desert Hoops Basketball, October 2019

Centre and Blue Earth. The three sessions held in January saw a massive increase with 225 young people attending! Onsite workshops were again provided by the Reptile Centre, plus 8CCC radio and youth workers from CAYLUS.

- April 2020** During final stages of preparation, and in response to the COVID-19 health crisis, Council's Youth Development Officer, with the help of the Cultural & Community Development team, successfully moved the entire **2020 Youth Recycled Art Prize (YRAP)** program online. The improvised digital format clearly struck a chord with local youth with a total of 66 entries, making it the biggest YRAP entry pool ever! The online YRAP Exhibition site also received more than 2,000 views. A new category was added for the 2020 prize – **Climate Change – how will our future look?** – to complement the Open Prize Category.



Ranger at Council's Christmas Carnival, December 2019

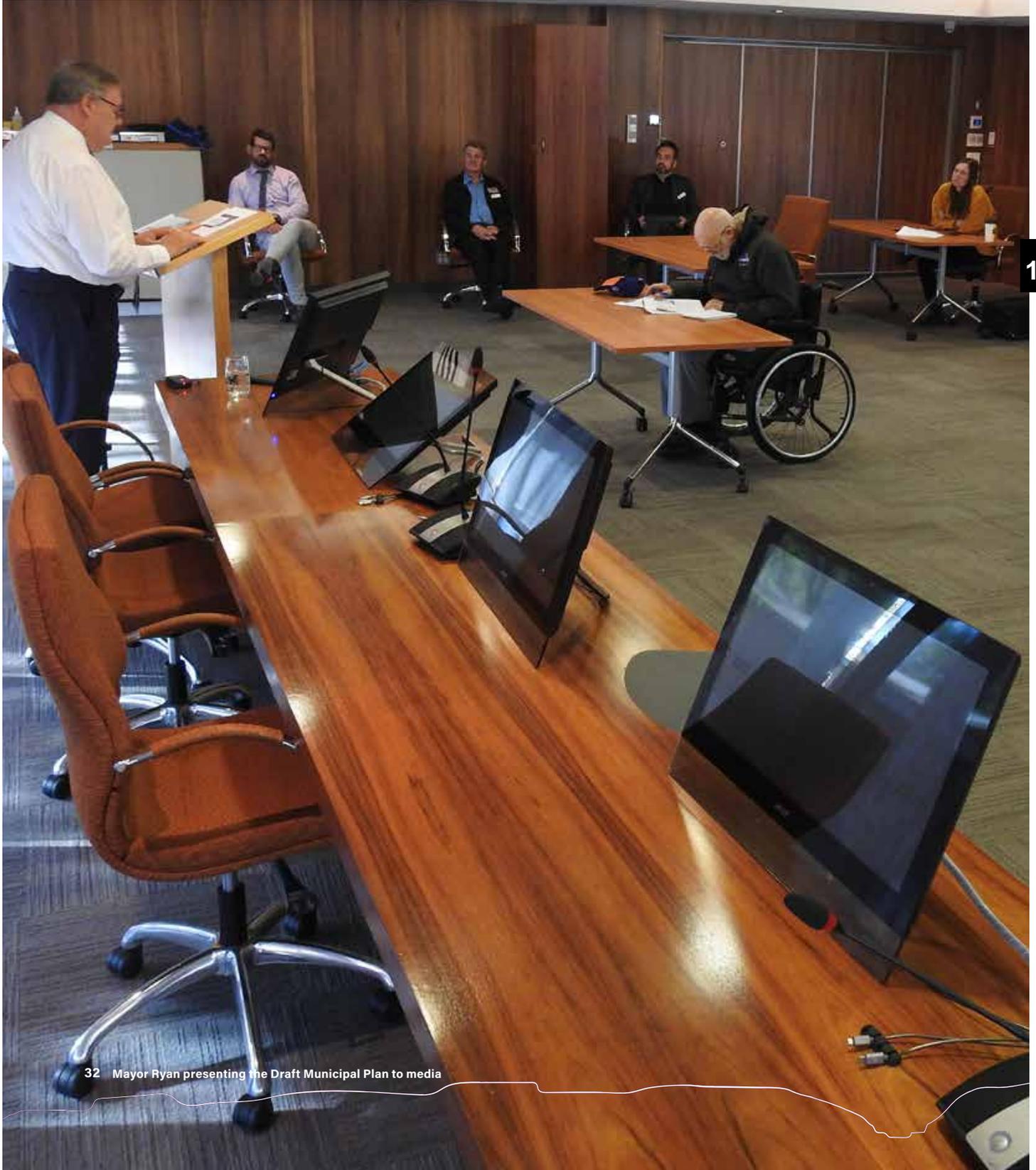
Rangers

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- FY20 Overview** Further to upholding Council's Public Places and Animal Management By-laws within the municipality, the Ranger Unit also provides additional behind-the-scenes security at community events, and for visiting VIPs and dignitaries to Alice Springs. Council's Rangers manage abandoned vehicles, parking infringements, infringement appeals, parking restrictions, and permits for accessible vehicles, heavy/long vehicles, as well as residents' dog & cat registrations. Data highlights from the year included:
 - Two new **Speed Radar Detector** units were purchased via successful funding applications to the Northern Territory Government. These units have been used throughout Alice Springs, specifically in locations near schools where there are high-risk pedestrians
 - Council issued a **record number of Dog Registrations**, valued at \$75,408
 - Implementation of an extensive cat-trap strategy to reduce numbers of wild/feral cats within the municipality saw 272 cats transported to the Alice Springs Animal Shelter.
 - Record low number of camping & litter disturbances reported for the Todd River and Charles Creek areas.

Directorate Achievements

Corporate Services



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32 Mayor Ryan presenting the Draft Municipal Plan to media



Corporate Services activities are largely behind-the-scenes, being responsible for the governance, risk and policy compliance of Council, its financial business, and legislative reporting. The Customer Service team is the friendly, public face of this Directorate.

In addition to the collection of revenue from rates, a significant portion of Council funding comes from the many successful Federal and Territory grant applications submitted by Corporate Services.

At an operational level, Corporate Services oversees Information & Communications Technology (ICT), ensuring vital network capability for the entire organisation is maintained. Linked to this is Council's records management and document control, managed by the Registry Unit.

Customer Service

During FY20, our every-busy **customer service team received 19,582 enquiries** on Council's 8950 0500 number, including after-hours calls.

Governance

- **FY20** Council's Governance team commenced an intensive **review of all policies**, with 31 policies reviewed and rescinded, 13 policies reviewed and amended, and 7 new policies developed and adopted. The review will continue in FY21 with a review of 55 Council policies and 39 operational policies remaining. New policies include:
 - Conflicts Management Policy
 - Council Teleconferencing
 - ICAC Policy
 - Elected Member Allowances & Expenses
 - COVID-19 related hardship assistance policies
 - Operational policies
- **July 2019** Council contributed feedback to the Department of Local Government on proposed new Local Government legislation. The new **Local Government Act (2019)**, enacted in December 2019, aims to modernise the sector in the Northern Territory, and is in effect from 1 July 2020. Council's Governance team undertook

a comprehensive review of the revised legislation to compile a list of operational changes to be implemented.

- **August 2019** An **Executive Assistant (EA) working group** was established, including EAs to the Mayor and CEO, EAs to Directors, the Governance Manager, plus Administrative staff involved in providing support to Council at meetings. The EA working group facilitates improvements in governance procedures to provide consistency across Council meeting processes.
- **August 2019** The new **Risk Management Framework** was developed and adopted by Council.
- **October 2019** Council Executive team undertook a review of the organisational structure and, upon completion of an extensive internal consultation, the **Corporate Services Directorate** was established. The Directorate incorporates Customer Service, Finance, Governance, Grants, ICT, and Registry units.
- **October 2019** Council's conducted its first **Advisory Committee Member Satisfaction Survey**. The survey provided benchmark data to enable the Governance team to monitor the effectiveness of committees and satisfaction of members, moving forward.
- **November 2019** An **Audit Actions Register** was developed and established



Mayor Ryan answers questions from students of Gillen Primary School, October 2019

to ensure learnings and recommendations, resulting from internal and external audits, were implemented with responsible Council officers accountable for their activities.

- **December 2019** Under Council's Internal Audit Schedule for FY20, a **Payroll Internal Audit** was undertaken, with findings of the audit, along with management responses, presented to the Risk Management and Audit Committee. The Finance Manager is responsible for implementing actions relating to areas identified for improvement.
- **January 2020** Council applied for and received authority to implement the **Records Disposal Schedule for Local Authorities in the Northern Territory (NT)** in line with other Councils. The new disposal schedule provides a framework to streamline records management processes and ensure compliance to record-keeping requirements across applicable NT legislation.
- **February 2020** A new **Director of Corporate Services** was appointed to oversee operations of the new Directorate.
- **February 2020** Following a review, the new **Sports Facilities Fund Guidelines** were adopted by Council. The guidelines streamline application requirements and

better reflects the co-contributive nature of the fund.

- **February 2020** **Updated Terms of Reference** for the Sports Facilities Advisory Committee (last reviewed 2001) and Cemeteries Committee (last reviewed in 2017) were developed, and adopted by Council. The new functions and membership of the committees more accurately reflect Council's strategic objectives and operational needs.
- **March 2020** Governance provided support to the leadership team in developing Council's **Pandemic Response Plan**, in line with official advice from the Federal and Northern Territory governments. The team conducted workplace risk assessments across all Council work areas, and developed risk profiles for high-risk, community-facing areas, and to inform COVID-19 measures to be undertaken.
- **May 2020** Governance officers conducted a program of **assurance reviews** on Council's policies and procedures including, where required, legislative compliance, with changes introduced into the compliance framework.
- **June 2020** **Grants, Sponsorship and Donations Internal Audit** was the second internal audit undertaken during FY20.

Grants

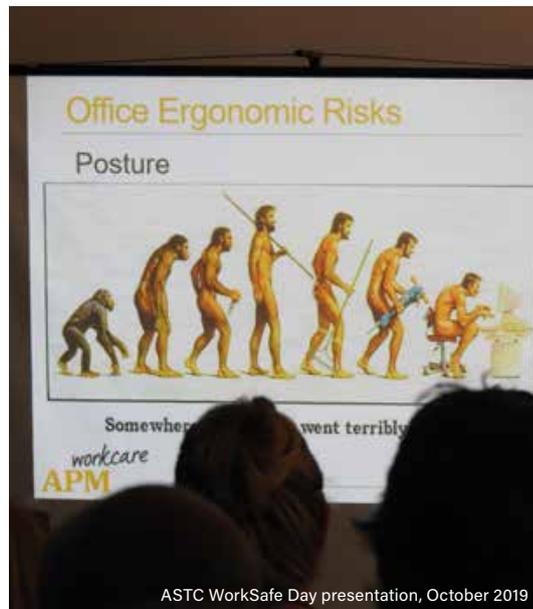
Successful Applications 2019/2020			Received
Commonwealth Grants			
Department of Infrastructure & Regional Development	Roads to Recovery	Alice Springs Roads	433,129
			Subtotal 433,129
Northern Territory Government Grants			
Department of Infrastructure, Planning & Logistics	Towards Zero Road Community Grants	Making Alice Springs school zones safer	5,000
Department of Infrastructure & Regional Development	National Black Spot Program	Hartley Street lighting (upgrade for pedestrian safety)	70,000
Department of Primary Industries & Resources – Animal Welfare Branch	Animal Welfare Fund 2019	Alice Springs Animal Shelter – Cattery Upgrade	8,000
Department of Trade, Business & Innovation	Business Growth Assistance Program	Alice Springs Public Library	10,000
Department of Environment & Natural Resources	2019/20 Environment Grants	Alice Springs Community Food Organics Garden Organics (FOGO) Trial	45,000
Territory Families – Office of Youth Affairs	Alice Springs Youth Activities Grant 2019/20	Library Youth Holiday Program 2019/20	45,000
Territory Families – Office of Youth Affairs	Alice Springs Youth Activities Grant 2019/20	ASALC Splash Parties 2019/20	50,000
Australia Day Council NT	Australia Day Community Grants 2020	Australia Day Events 2020	3,000
Department of Health	Alcohol & Other Drugs – Youth Grants	2020 Youth Skate Park Festival	6,000
Territory Families – Office of Multicultural Affairs	Harmony Grants 2019/20	King Marong – Harmony Week Drumming Workshops	750
Department of Tourism, Sport & Culture – Tourism NT	Visitor Experience Enhancement Program (VEEP) Round 3	Alice Springs Online Public Art Map	8,275
Territory Families – Office of Gender Equity & Diversity	2020 International Women's Day Grant	Celebrating Centralian Women – a visual story	2,800
Territory Families – Office of Youth Affairs	NT Youth Week 2020	Youth Recycled Art Prize	2,000
Territory Families – Office of Youth Affairs	Youth Vibe Grant 2020	YAG Phoney Film Festival	2,000
Territory Families	Seniors Month - 2020	Seniors Still Got Talent Quest	2,000
Territory Families	Seniors Month - 2020	Celebrating Seniors Month at the Alice Springs Public Library 2020	2,000
Department of Tourism, Sport & Culture - Northern Territory Library	Operational Funding	Public Library Funding	630,708
Department of Local Government, Housing & Community Development	Operational Funding	Special Community Assistance & Local Employment Grant	761,200
Department of Local Government, Housing & Community Development	Operational Funding	Financial Assistance Grants – Roads	970,209
Department of Local Government, Housing & Community Development	Operational Funding	Financial Assistance Grants – General	647,762
Department of Local Government, Housing & Community Development	Operational Funding	Town Camp Rubbish Collection	257,614
			Subtotal 3,529,318
Non Government Grants			
Good Things Foundation	Be Connected 2019 – Get Online Week	Alice Springs on Wikipedia	1,500
Swimming Australia	Community Swimming Grants	PWD & CALD Swimming Classes	10,000
			Subtotal 11,500
Total successful applications during 2019/2020			\$ 3,973,947

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Information & Communication Technology (ICT)

- In December 2019, the **Council website received a facelift**, with refreshed corporate branding introduced in August 2019, and moved over to a user-friendly Craft platform.
- Between March and June 2020, as with many other organisations, the COVID-19 health crisis was the catalyst for a rapid **reassessment of Council's ICT capabilities**. As an essential service provider, Council's IT Unit responded with:
 - **Work-from-Home (WFH)** and network security assessments, remote access to the server, and checklists for staff if impacted by a quarantine situation
 - Working in collaboration with the HR Unit on WFH **Work Health & Safety assessments**
 - **Establishing capability** for remote staff training, Council meetings, and HR recruitment, via video-conferencing; and ensuring Council's Conference Rooms are suitably equipped



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Registry

Council's Registry is responsible for the organisation's records management. During the last financial year, **36,332 documents were recorded, digitalised and uploaded** into the content management system.

Directorate Achievements

Technical Services



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New Splash Pad at ASALC



Roughly 30% of Council's total workforce are employed in the Technical Services Directorate, comprising municipal services, such as the waste facility and kerbside collection, asset management, litter collection, infrastructure, developments, and environmental programs.

Responsible for ratepayers' assets, the Directorate facilitates a high standard of public amenity via the provision of regular servicing and maintenance of parks, gardens, ovals, open spaces, local roads & laneways, foot- & cycle-paths, storm drains and public amenities across the Alice Springs municipality.

Having developed Council's Climate Action Plan, this Directorate is firmly focused on for the town's future with its sustainable, environmentally-compatible management practises and initiatives.

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Developments

Council's Developments team has proactively supported enquiries from residents, contractors and a multitude of officials from various private and government departments in Alice Springs. The team continues to provide relevant technical advice, where appropriate.

- Council officers have attended all internal and external meetings to represent Council at the **Development Committee, Consent Authority Meetings, NT Planning Commission, One Stop Shop** and other meetings as necessitated with Government Departments and consultants to promote growth in Alice Springs.
- Clearances have been provided for compliant developments in a timely manner, **assisting with the growth of businesses and improvement of amenities** within town. A total of 82 applications, 47 clearances and 5 Planning Scheme amendments were processed during FY20.
- The inheritance of assets is subject to thorough assessment on functionality and **compliance to Australian Standards** prior to Council acceptance, to enable best use of ratepayers' funds.
- Officers are also actively making developers aware of the free **Verge Development Policy** to encourage innovative ways to improve the street appeal. For example:
 - Verge development on the corner of Smith Street and Brown Street
 - Improvement of verge on the corner of Woods Terrace and Priest Street
- Seizing all opportunities for improved service delivery, Council has approached the NT Government regarding improvement at the **intersection of Schwarz Crescent and Stuart Highway.**



National Tree-planting Day in Heavitree Gap, August 2019

- In promoting sustainability, Council encourages **innovative construction methods** from developments to include onsite water so as to permit infiltration and improve the water table. Developers are also allowed to use alternatives to concrete such as gravelling for improved onsite infiltration, reduction in greenhouse emissions etc. „provided compliance to the standards is met.

Development Statistics: 01/07/2019 - 30/06/2020	
Development Applications	74
Exceptional Development Applications	8
Development Permits	73
Exceptional Development Permits	6
Part 5 Clearances	47
Planning Scheme Amendments	5
Certificate of Compliance	44
Deferred, Refused, Concurrent / Others	1



Environment

- July 2019** At the **Alice Springs Show**, re-usable mugs were offered to customers of Council's Tea Shed as an alternative to disposable, single-use cups, with Officers hand-washing items between each use.
- August 2019** With volunteers from the community, Council undertook the planting of 200 trees across two locations – Heavitree Gap and Sadadeen – in recognition of **National Tree Day**.
- September 2019** Community volunteers once again joined Council for the annual **Great Northern Clean Up**, which took place in the Todd River area.
- September 2019** Council supported the annual **DesertSmart Eco-Fair**, including a guided-tour of the RWMF by Mayor Ryan for special visitors from the ABC, Craig Reucassel (War on Waste) & Costa Georgiadis, renowned gardening guru.
- October 2019** Council participated in the promoted of the national **Garage Sale Trail** initiative, encouraging the community to participate as buyers or sellers of pre-loved, reusable and upcycled items
- November 2019** **National Recycling Week** social media campaign conducted by Council to raise awareness in the community about the recycling options available at the RWMF. Council also commenced promotion of a phase-out of Single Use Plastics at its Thursday Night Markets.



DesertSmart Eco-Fair VIP guests enjoy a guided tour of the RWMF by Mayor Ryan

- **December 2019** Council's **SUP elimination campaign** continued at the Christmas Markets in the Todd Mall, with the intention of a total phase-out completed by end-January, before the first of the new year Night Markets in March.
- **January 2020** **Azility Energy Efficiency Software** was purchased to track Council's greenhouse gas emissions and provide relevant data for improving energy management across its facilities.
- **January 2020** Council conducted an organisational **Food Organics Garden Organics (FOGO)** trial – a waste initiative that aims to keep food waste out of landfill, recycling it into compost. The staff trial provided crucial logistical information for the program to be upscaled to a larger community trial, planned for August 2020. Keeping food out of landfill reduces greenhouse gas emissions which contribute to climate change. Eventually, Council hopes to provide the wider Alice Springs community with a FOGO service.
- **February 2020** The first **Sustainability Initiatives Grant** was introduced as part of Council's annual Community Grants program. The grant is for the funding of community projects or events that focus on reducing the impact on the environment in the areas of waste management, water usage, energy efficiency, transport and biodiversity.
- **February 2020** Council and Arid Lands Environment Centre co-hosted an **information session** for the community on the elimination of SUPs.
- **March 2020** Council joined the national **Clean Up Australia Day** program with 25 volunteers from the community attending a clean-up event in the Todd River area.
- **March 2020** The full ban on **Single Use Plastics** was in place for the Night Markets, just prior to the announcement of the COVID-19 health crisis. The SUP program has since been suspended.
- **March 2020** Council called for **Expressions of Interest for the FOGO community trial**, following a successful internal trial. Under the trial, participants receive a collection service for a 6 month period.
- **May 2020** In response to the COVID-19 health crisis, Council hosted a free **Online Home Composting Workshop** for the community, providing information on food waste, compost bins and worm farms, as an initiative to keep organic waste out of landfill.
- **June 2020** The **How to FOGO booklet** was developed by Council in preparation for the commencement of a community FOGO trial in August 2020.



New grandstand at Albrecht Oval, opened February 2020

Infrastructure

- In March 2020, Council installed **four Fitness Stations** between Barrett Drive and the Todd River. Shade structures were a planned later addition, to provide shade during the hotter months, allowing the equipment to stay cool enough for use all year round. The fitness stations have proven a popular asset, utilised by many members of the community.
- Following a series of public meetings between August and October 2019, Council developed **concept plans for park upgrades**, including Ashwin, Madigan, Oleander, Rotorac and Tucker parks, in April 2020. These parks were identified as requiring landscaping initiatives to reduce water use and maintenance costs. Council received community support to proceed with upgrades, including new playground equipment, shade structures, water bubblers, and a designated dog exercise area (at Rotorac Park, Braitling).
- Following a public information session in January 2020, **Skate Park upgrades commenced** in June 2020, due to safety concerns. Works included grinding back edges to create a smooth finish, filling cracks, and resurfacing the concrete to adhere to safety standards.



Minister Moss, Mayor Ryan, Councillors & staff at the official opening of new facilities at Jim McConville Oval, October 2019

- The Northern Territory Government's **\$6.2M sporting facility upgrades funding has been near-fully expended**, with the COVID-19 health crisis preventing completion of the final project; the track works at Rhonda Diano Oval. The timeline of Council's achievements in FY20 were:
 - September 2019, Flynn Drive Oval facility; Alice Springs Basketball Stadium air-conditioning completed.
 - October 2019, Jim McConville Oval facility completed.
 - February 2020, Ross Park Oval facility; Albrecht Oval grandstand completed.
- During FY20, Council also commenced the development of a **Cemetery Conservation & Management Plan**.

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Regional Waste Management Facility (RWMF)

Throughout FY20, Council staff undertook several large-scale projects to improve the efficiency and safety of operations at the RWMF.

Projects included:

- Building of an **improved road network** at the landfill, with clear, readable signage to safely direct traffic to each waste area.
- A **new hazardous waste area** was opened to the general public, successfully decreasing the amount of hazardous waste going directly into the landfill.
- With a noticeable increase in traffic to the RWMF, a **new operational system was installed at the weigh-bridge**, achieving more seamless processing of transactions.
- A **roof was installed to protect the cardboard stockpile area**, contributing towards a monthly average 20T of cardboard being freighted to South Australia for recycling.
- An over-flow area was cleared at the RWMF and filled with **items diverted from landfill**, increasing stock for the Rediscovery Centre.

- RWMF staff **extracted firewood from the landfill**, diverting it to the Rediscovery Centre, to be made available to the general public for 10c per kilogram.
- **November 2019** The RWMF participated in an advertising campaign, in support of **National Recycling Week**
- **January 2020** The RWMF prepared an area for the commencement of the **FOGO trial**, developing and managing the windrows, where organic waste is piled, turned and aerated, to break down into compost. The rich, organic garden compost is then made available for purchase by the general public from the Rediscovery Centre.
- **May-June 2020** A further advertising promotion was undertaken in the Centralian Advocate to **raise awareness of the recycling options** available at the RWMF and Rediscovery Centre.

Council has also partnered with NT Corrections to provide paid work to low-risk prison crews to undertake essential work tasks, in support of operations at the Regional Waste Management Facility.



Works Depot

Council's Works Depot is the source for the provision of all Municipal Services, Litter Collection & Oval Maintenance, and Parks & Gardens Maintenance. Depot crews comprise the largest group of employees across the entire organisation.

A significant component of all **in-kind support endorsed by Council is delivered by Depot staff**. In-kind support can take the form of waived hire-fees and staff assistance with:

- grounds preparation, traffic management, and provision of road signage (e.g. for major events)
- set-up assistance for portable ablution blocks, or provision of trailer-mounted portaloos
- relocation of the 135-person mobile grandstands, or provision of 35-person portable grandstands
- provision of BBQ trailer
- provision of portable stage
- provision of shade-marquees
- provision of recycling wheelie bins
- provision of temporary fencing
- provision of plastic chairs
- provision of inflatable screen
- **FY20** The Depot continued works on the Ilparpa Road Stage 1 project with **installation of the footpath** component,

contributing to 40% of total works on this project now completed.

- **FY20** The Depot's concrete crew commenced a **ramp upgrade / installation** project throughout the CBD, completing 12 of the total 72 access ramps, during the financial year.
- **August 2019** The Depot's concrete crew completed a paved pathway from the access road to the **Anzac Memorial** at the Alice Springs Garden Cemetery. The new path was joined to an existing paved pathway surrounding the Anzac Memorial, that was constructed with an Armistice Centenary Grant during the previous financial year.
- **August 2019** The Depot's parks & gardens team, working in collaboration with the concrete crew, removed large sections of concrete from the centre island in **Bath Street** to enable planting with shrubs and trees. The centre island gardens will assist with shading and cooling of the CBD.
- **September 2019** Once again, Council's Depot teams provided in-kind support for the staging of the annual **Red Centre Nats** event. In-kind support included traffic control during the street parade, mobile grandstand hire and set up, and additional minor support roles throughout the event weekend.
- **October 2019** The Depot's parks & gardens team installed a third wicket at **Jim McConville Oval**.
- **October 2019** Council's **Sports Facilities Master Plan** highlighted the need for resurfacing of softball fields at **Jim McConville Oval**. The softball diamonds were reskinned by Council's Depot team with a specialised sand mixture, sourced locally to replace the old crusher dust, to assist Softball NT in hosting their NT titles competition in Alice Springs.

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- **November 2019** The Depot's tree crew installed a **new tree farm** at the Alice Springs Garden Cemetery. This resource will allow for an additional supply of 400+ trees, with a variety of sizes and ages, to assist Council with its two-for-one replacement policy and tree-planting program for the municipality.
- **November 2019** Alice Springs Town Council proudly partnered with EqualTea to provide a **program to assist people with disability in gaining meaningful employment**. The joint initiative – a 12 month trial program – was officially launched in January 2020.
- **January–February 2020** The Depot's bitumen team, taking advantage of the lighter traffic, worked during peak summer to complete a **crack-sealing project** throughout the CBD.
- **March 2020** Council's Depot teams provided support and prepared grounds for the staging of the **AFL Women's premier league** match at TIO Traeger Park Oval, held without fans in attendance due to the emerging COVID-19 health crisis.
- **March–July 2020** In response to the COVID-19 health crisis, Depot operations changed to teams working in split-shifts, to assist with maintaining physical distancing measures. Depot staff were integral in supporting **Council's Pandemic Response** team by implementing actions across all facilities. Actions undertaken included:

 - Additional and more frequent deep-cleaning and sanitising of all Council facilities and infrastructure across the municipality
 - Stencilling of distancing measures on footpaths around the CBD
 - Collaborating with NT works teams to assist with implementing the frequently updated pandemic response measures
 - Stock control and provision of hand-hygiene and sanitising products to all Council facilities
 - Ensuring adequate supply of appropriate PPE for staff performing high-risk duties.
- **May 2020** The Depot's concrete crew replaced 66 metres of the paved **Hartley Street footpath**.
- **April 2020** The parks & gardens crew installed a **new turf and irrigation system**, as part of landscaping works for the recently constructed 190-person Albrecht Oval grandstand.

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Financial Reflections



Delivery against Strategic Objectives

During the financial year, Council continued to deliver the high standard of core services to the Alice Springs Community. Significant events and projects against the strategic objectives have included:

- Ragonesi and Ilparpa Road footpath upgrades
- Continuing investment into Council's Healthy Communities program
- Installation of smart solar bins around Alice Springs
- Three community park upgrades with a further three identified to undergo works
- Purchase of electric vehicle
- Food Organics Garden Organics trial commenced
- Progression of the Public Art Masterplan and Online Public Art Map
- Commencement of Public Art on the Traeger Park wall and collaboration with Bindi of the Library wall
- Community events including Citizenship Ceremonies, Twilight in the Mall, 11.2.one Series, Night Markets, Christmas Carnival, Desert Hoops, and Seniors events such as Mayoral Morning Tea and Still Got Talent.
- ASALC hosted events such as New Year's Eve, Australia Day, Red Centre Splash, Desert Ultra and school holiday programs including Wet Wednesday and Sunday Splash parties.
- The Library hosted and ran more than 550 events, programs and activities engaging with over 23,000 participants. These events included NAIDOC Roo Tail BBQ and Smoking Ceremony, Indigemoji Launch, School Holiday programs, Summer Reading Club Splash Party, Author Talks, International Women's Day and many more.

In-kind support provided by Council's Depot during 19/20 included:

- Alice Springs Show
- AFL & AFLW
- National Tree Day
- Red Centre NATS

- Big Bash Cricket
- Henley on Todd

Financial reflections for 30 June 2020

Council recorded a total comprehensive income of \$23.636 million during the year. Of this amount \$21.684 million pertains to a revaluation increment of Council's property, plant and equipment which were subjected to an independent valuation as at 1 July 2019.

Excluding the revaluation increment Council recorded an operational surplus of \$1.952 million which is an increase of \$1.709 million in net surplus from the prior financial year.

Income

- Budget \$35.489 million
- Actual \$44.691 million

Operating Income	2019/20 \$M	2018/19 \$M	2017/18 \$M	2016/17 \$M
Rates and charges	26.80	26.20	25.68	25.15
User charges	4.62	4.77	4.71	4.32
Interest	0.98	1.58	1.27	1.28
Grants	11.39	5.84	10.69	6.95
Other income	0.90	0.88	0.79	1.81
Total	44.69	39.28	43.14	39.51

Similar to previous years, Council received funding from the Northern Territory and Commonwealth Governments. Of the total grants recognised during the year, about \$6.04 million were realised capital grants carried over from the prior year. These grants were used for works carried out for the Sporting Infrastructure and Ilparpa Road projects. The remaining grants funding received during the year included financial assistance and operational grants, Roads to Recovery as well as CCTV funding. Council's actual income exceeded the expected budget during the year which can be attributed to the recognition of this grant income.

User charges were slightly lower than last financial year which can be in part attributed to the closure of public facing facilities like the Aquatic Centre and Library during the period of March to May 2020 as a result of the COVID-19 pandemic.

Investment income received during the year was lower than last financial year, which was attributable to the decreasing level of investment rates offered by financial institutions. The average interest rate on investments was 1.53% compared to 2.57% in the prior financial year. There was also an impact on interest charged on overdue rates which was suspended from 27 March to 30 June as part of Council's response to the COVID-19 pandemic. The income received from the Regional Waste Management Facility, including the Rediscovery Centre, recorded a higher level of income as compared to the prior financial year.

Expenditure

- Budget \$34.360 million (excluding transfers to reserve)
- Actual \$42.740 million

Operating Expenditure	2019/20 \$M	2018/19 \$M	2017/18 \$M	2016/17 \$M
Employee costs	18.82	16.67	15.89	15.36
Materials and contracts	9.02	9.12	7.61	7.81
Interest charges	0.03	0.03	0.06	0.11
Depreciation	10.04	8.33	8.01	7.72
Other expenses	4.81	4.60	4.14	4.61
Loss on disposal of assets	0.03	0.29	-	-
Total	42.74	39.03	35.71	35.61

Key long-term management personnel, including the CEO, departed the organisation during the year which has led to employee costs being higher as compared to prior years. The higher number of staff compared to the prior year has also contributed to the increase in costs such as wages and salaries and superannuation throughout the year, along with provisions contained within the enterprise agreement. There was also an increase in leave provisions during the year. Part of this can be attributed to less leave taken during the year as a result of the COVID-19 pandemic. The increasing workforce cost also resulted in the workers compensation insurance to increase by 30% during the year.

Depreciation expenses were higher during the year due to the revaluation of Council's assets which was carried out on and resulted in an upwards revised assets value as at 1 July 2019.

During the year Council also invested in \$9.487 million worth of capital expenditure of which the notable projects completed included:

- Completion of the following Northern Territory Government sporting infrastructure projects
 - Albrecht Oval grandstand upgrades \$1.298 million
 - Jim McConville change room and toilet upgrades \$1.097 million
 - Ross Park change room upgrades \$1.029 million
 - Flynn Park change room and toilet upgrades
- TIO Traeger Park toilet upgrade \$249,000
- CCTV upgrade \$789,000
- Garden Cemetery gate and wall project \$121,000
- Aquatic Centre chemical shed \$104,000
- Ragonesi Road upgrades \$263,000

Current Assets

Current Assets	2019/20 \$M	2018/19 \$M	2017/18 \$M	2016/17 \$M
Cash assets	42.75	48.15	46.42	34.88
Trade receivables	2.68	2.28	2.40	2.56
Inventories	0.25	0.20	0.18	0.18
Other	0.73	0.19	0.14	0.13
Total	46.41	50.82	49.14	37.75

Cash assets decreased \$5.40 million during the year which can be attributed to the completion of some of the sporting infrastructure projects. Receivables have increased as at reporting date as a result of Council's response to the COVID-19 pandemic wherein the due date for the last rates instalment date was shifted from 3 April to 30 June 2020. Other current assets have increased as a result of an increase in prepaid expenses, mainly relating to the 2021 financial year insurance costs, recognised as at the reporting date.

Non-Current Assets

Non-Current Assets	2019/20 \$M	2018/19 \$M	2017/18 \$M	2016/17 \$M
Deferred rates	-	0.02	0.02	0.02
Work in progress	4.05	2.18	0.50	1.65
Property, plant and equipment	296.65	275.70	277.98	281.50
Total	300.70	277.90	278.50	283.17

Work in progress increased by \$1.87 million during the year which is largely due to the ongoing upgrades of Ilparpa Road and associated footpath works.

Property, plant and equipment increased significantly during the year as a result of the revaluation carried out and effective as at 1 July 2019.

Current and Non-Current Liabilities

Current Liabilities	2019/20 \$M	2018/19 \$M	2017/18 \$M	2016/17 \$M
Payables	2.01	1.29	1.20	0.82
Borrowings	-	-	-	1.22
Unearned grant income	1.69	8.13	-	-
Provisions	5.78	5.30	5.17	5.04
Total	9.48	14.72	6.37	7.08

Unearned grant income decreased by \$6.44 million largely due to the completion of some of the sporting infrastructure projects during the year.

There has been an increase in payables largely due to the increase in accrued expenses, mainly relating to 2021 financial year insurance costs, as at reporting date. The increase in provisions are as a result of a greater amount of leave balances as at reporting date which could be partly attributed to the impact of the COVID-19 pandemic.

Reserves

As at 30 June 2020 Council had \$33.455 million in reserves which had increased by \$827,000 from 30 June 2019. Significant movements to reserves during the year include \$1.129 million of budgeted transfers which contributed to the reserves for the Aquatic and Leisure Centre, Council plant and equipment, and Regional Waste Management future site.

Significant movements in reserves during the year included \$250,000 towards public toilet refurbishments, \$108,000 towards pedestrian refuge upgrades, \$35,000 towards upgrades to the Regional Waste Management facility bailer shed and \$46,000 towards Rhonda Diano oval upgrade.

The asset revaluation carried out at 1 July 2019 resulted in an increase of \$21.684 million towards the asset revaluation reserve.

Cashflows

Cash and cash equivalents as at reporting date amounted to \$42.754 million, a decrease of \$5.392 million from the \$48.146 million balance as at the 2019 financial year. The major movement of cash holdings has been largely through the operational holdings and the completion of most of the Sports Infrastructure projects during the year.

General Purpose Financial Statements

for the year ended 30 June 2020

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Alice Springs Town Council

General Purpose Financial Statements for the year ended 30 June 2020

Chief Executive Officer's Statement

I, Robert Jennings, the Chief Executive Officer of Alice Springs Town Council, hereby certify that the Annual Financial Statements:

- have been drawn up in accordance with the applicable Australian Accounting Standards, the *Local Government Act* and the *Local Government (Accounting) Regulations* so as to present fairly the financial position of the Council and the results for the year ended 30 June 2020; and
- are in accordance with the accounting and other records of Council.



Robert Jennings
CHIEF EXECUTIVE OFFICER

Date: 3 November 2020

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Alice Springs Town Council

Statement of Comprehensive Income

for the year ended 30 June 2020

\$ '000	Notes	2020	2019
Income			
Rates	2a	22,900	22,440
Waste Management Charges	2a	3,911	3,762
Statutory Charges	2b	208	184
User Charges	2c	4,402	4,587
Grants, Subsidies and Contributions	2f	5,354	4,191
Investment Income	2d	980	1,583
Other Income	2e	897	883
Total Income		38,652	37,630
Expenses			
Employee Costs	3a	18,832	16,667
Materials & Contracts	3b	9,008	9,122
Other Operating Expenses	3b	4,808	4,596
Depreciation & Amortisation	3c	10,036	8,327
Finance Costs	3d	27	32
Total Expenses		42,711	38,744
Operating Deficit		(4,059)	(1,114)
Loss on disposal of Property, Plant and Equipment	4	(28)	(292)
Amounts Received Specifically for New or Upgraded Assets	2f	6,039	1,649
Net Surplus		1,952	243
Other Comprehensive Income			
Changes in Revaluation Surplus - I,PP&E	9a	21,684	-
Total Other Comprehensive Income		21,684	-
Total Comprehensive Income		23,636	243

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Alice Springs Town Council

Statement of Financial Position

as at 30 June 2020

\$ '000	Notes	2020	2019
ASSETS			
Current Assets			
Cash and Cash Equivalents	5a	42,754	48,146
Trade & Other Receivables	5b	2,679	2,271
Inventories	5c	245	203
Other Current Assets	5d	733	192
Total Current Assets		46,411	50,812
Non-Current Assets			
Infrastructure, Property, Plant & Equipment	7a	296,653	275,702
Other Non-Current Assets	6	4,046	2,204
Total Non-Current Assets		300,699	277,906
TOTAL ASSETS		347,110	328,718
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	3,696	9,419
Provisions	8b	2,259	1,883
Total Current Liabilities		5,955	11,302
Non-Current Liabilities			
Provisions	8b	3,524	3,421
Total Non-Current Liabilities		3,524	3,421
TOTAL LIABILITIES		9,479	14,723
Net Assets		337,631	313,995
EQUITY			
Accumulated Surplus		13,288	12,163
Asset Revaluation Reserves	9a	290,888	269,204
Other Reserves	9b	33,455	32,628
Total Council Equity		337,631	313,995

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The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Alice Springs Town Council

Statement of Changes in Equity for the year ended 30 June 2020

\$ '000	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
2020					
Balance at the beginning of the year		12,163	269,204	32,628	313,995
Net Surplus for Year		1,952	-	-	1,952
Other Comprehensive Income					
- Changes in revaluation surplus - I,PP&E	7a	-	21,684	-	21,684
Other Comprehensive Income		-	21,684	-	21,684
Total Comprehensive Income		1,952	21,684	-	23,636
Transfers between Reserves		(827)	-	827	-
Balance at the end of year		13,288	290,888	33,455	337,631
2019					
Balance at the beginning of the year		9,502	269,204	42,558	321,264
Early adoption of AASB 15 & AASB 1058		-	-	(7,512)	(7,512)
Balance at the beginning of the year, Restated		9,502	269,204	35,046	313,752
Net Surplus for Year		243	-	-	243
Total Comprehensive Income		243	-	-	243
Transfers between Reserves		2,418	-	(2,418)	-
Balance at the end of year		12,163	269,204	32,628	313,995

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The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Alice Springs Town Council

Statement of Cash Flows

for the year ended 30 June 2020

\$ '000	Notes	2020	2019
Cash Flows from Operating Activities			
Receipts			
Rates		26,307	26,382
Statutory Charges		208	184
User Charges		4,842	5,045
Grants, Subsidies and Contributions (operating purpose)		4,949	6,458
Investment Receipts		980	1,583
Other Receipts		2,802	2,291
Payments			
Payments to Employees		(18,839)	(16,686)
Payments for Materials, Contracts & Other Expenses		(15,479)	(15,480)
Finance Payments		(27)	(32)
Net Cash (used in) / provided by Operating Activities	11b	5,743	9,745
Cash Flows from Investing Activities			
Receipts			
Proceeds on Sale of Replaced Assets		153	(292)
Payments			
Expenditure on Renewal/Replacement of Assets		(1,863)	(3,249)
Expenditure on New/Upgraded Assets		(9,487)	(4,490)
Net Purchase of Investment Securities		-	(15)
Net Cash used in Investing Activities		(11,197)	(8,046)
Cash Flows from Financing Activities			
Receipts			
Proceeds from Bonds & Deposits		62	26
Net Cash provided by Financing Activities		62	26
Net (Decrease) / Increase in Cash Held		(5,392)	1,725
Cash & Cash Equivalents at beginning of period	11a	48,146	46,421
Cash & Cash Equivalents at end of period	11a	42,754	48,146

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Alice Springs Town Council

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by the Council in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations, the requirements of the *Local Government Act*, the Local Government (Accounting) Regulations and other relevant Northern Territory legislation.

The financial report was authorised for issue on 3 November 2020.

1.2 Historical Cost Conversion

Except for revaluation of Infrastructure, Property, Plant & Equipment, these financial statements have been prepared in accordance with the historical cost convention. Cost is based on fair values of the consideration given in exchange of assets. All amounts are presented in Australian dollars, unless otherwise noted.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying the Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

Alice Springs Town Council ("the Council") is incorporated under the NT *Local Government Act* and has its principal place of business at 93 Todd Street, Alice Springs. These financial statements include the Council's direct operations and all cost centres through which the Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and cost centres have been eliminated.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Revenue from contracts with customers is recognised when control of the goods or services are transferred to the customer at an amount that reflects the consideration to which the Council expects to be entitled in exchange for those goods or services. Performance obligations may be completed at a point in time or over time.

Rates and levies

Rates are recognised at the commencement of rating period. Rates over paid at the reporting period are classified as current liability.

Grants and subsidies

Revenue from grants and subsidies have been recognised when any associated performance obligation to provide goods or services is satisfied, and not immediately upon receipt as currently occurs.

Grants that have an enforceable agreement but no specific performance obligations but have restrictions on the timing of expenditure will also continue to be recognised on receipt as time restriction on the use of funds is not sufficiently specific to create a performance obligation.

Grants that are not enforceable and/or not sufficiently specific will not qualify for deferral, and continue to be recognised as revenue as soon as they are controlled.

Grants that require the Council to perform services or provide facilities, or to meet eligibility criteria are recognised as income only to the extent that the services required have been performed or the eligibility criteria have been satisfied. When monies received have been paid in advance of performance or eligibility, a liability is recognised.

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Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

Any unexpended grants associated with performance obligations are recognised as liability in the Statement of Financial Position.

Cash contributions

Developers also pay infrastructure charges for the construction of assets, such as roads and stormwater drainage. These infrastructure charges are not within the scope of AASB Interpretation 18 because there is no performance obligation associated with them. Consequently, the infrastructure charges are recognised as income when received.

Rental income

Rental revenue from investment and other property is recognised as income on a periodic straight line basis over the lease term.

Interest and dividends

Interest received from term deposits is accrued over the term of the investment. No dividends were received during the reporting period.

Rendering of Services

Until 30 June 2019, revenue from rendering services was recognised by reference to the stage of completion of the contract. From 1 July 2019, revenue from rendering of services is recognised when the Council satisfies the performance obligation by transferring the promised services. The Council typically satisfies its performance obligations when:

- the amount of revenue, stage of completion and transaction costs incurred can be reliably measured and
- it is probable that the economic benefits associated with the transaction will flow to the Council.

Sales revenue

Sale of goods is recognised when the significant risks and rewards of ownership are transferred to the buyer, generally when the customer has taken undisputed delivery of the goods.

Fees and Charges

Fees and charges are recognised upon unconditional entitlement to the funds. Generally, this is upon lodgement of the relevant applications or documents, issuing of the infringement notice or when the service is provided.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the *Local Government Act*. Other receivables are generally unsecured and do not bear interest.

Trade receivables are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any loss provision. Other receivables are recognised at amortised cost, less any loss provision.

The Council recognised allowance for expected credit losses (ECLs) for trade and other receivables. ECLs are based on the difference between the contractual cash flows due in accordance with the contract and all the cash flows that the Council expects to receive, discounted at an approximation of the original effective interest rate. The expected cash flows will include cash flows from the sale of collateral held or other credit enhancements that are integral to the contractual terms.

ECLs are recognised in two stages. For credit exposures for which there has not been a significant increase in credit risk since initial recognition, ECLs are provided for credit losses that result from default events that are possible within the next 12-months (a 12-month ECL). For those credit exposures for which there has been a significant increase in credit risk since initial recognition, a loss allowance is required for credit losses expected over the remaining life of the exposure, irrespective of the timing of the default (a lifetime ECL).

For trade and other receivables, the Council applies a simplified approach in calculating ECLs. Therefore, the Council does not track changes in credit risk, but instead recognises a loss allowance based on lifetime ECLs at each reporting date. The Council has established a provision matrix that is based on its historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment.

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Alice Springs Town Council

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

The Council considers a trade and other receivables in default when contractual payments are 30 days past due. However, in certain cases, the Council may also consider a financial asset to be in default when internal or external information indicates that the Council is unlikely to receive the outstanding contractual amounts in full before considering any credit enhancements held by the Council. A trade and other receivables is written off when there is no reasonable expectation of recovering the contractual cash flows.

All financial assets are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction and direct labour on the project.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold

is applied to the acquisition of land or interests in land.

Land Improvements	\$5,000
Buildings	\$5,000
Furniture & Office Equipment	\$5,000
Plant & Equipment	\$5,000
Infrastructure	
- Sealed Roads	\$5,000
- Unsealed Roads	\$5,000
- Stormwater Drainage	\$5,000
- Other	\$5,000
Art Collection & Heritage	\$5,000

6.3 Subsequent Recognition

Certain classes of assets are revalued on a regular basis such that the carrying values are not materially different from fair value. Additions acquired subsequent to a valuation are recognised as cost until the next valuation. These costs are deemed to be the fair value at 30 June 2020. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to the Council, however appropriate records covering the entire life cycle of these assets are not available, and care should be used in interpreting financial information based on these estimates.

Land Improvements	10 to 25 years
Buildings	20 to 100 years
Furniture & Office Equipment	3 to 10 years
Plant & Equipment	3 to 35 years
Infrastructure	
Sealed Roads – formation	Not Depreciated
Sealed Roads – pavement	20 years

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

Sealed Roads – seal	25 years
Sealed Roads – drainage & kerbing	60 years
Unsealed Roads – formation	Not Depreciated
Unsealed Roads – surface sheeting	15 years
Stormwater drainage	50 to 100 years
Other	15 to 80 years
Art Collection & Heritage	Indefinite

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if the Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to the Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Employee Benefits

8.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as the Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

8.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme and other schemes as elected by employees. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 17.

9 Provisions for Reinstatement, Restoration and Rehabilitation

Close down and restoration costs include the dismantling and demolition of infrastructure and the removal of residual materials and remediation and rehabilitation of disturbed areas. Estimated close down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs and are carried at the net present value of estimated future costs.

Although estimated future costs are based on a closure plan, such plans are based on current environmental requirements which may change. The Council's policy to maximise recycling is extending

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

the operational life of these facilities, and significant uncertainty exists in the estimation of the future closure date.

10 Leases

Accounting policy applicable from 01 July 2019

The Council assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

As at reporting date, Council does not have any such leases.

10.1 Council as a lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

i.) Right-of-Use-Assets

The Council recognises right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets.

ii.) Lease Liabilities

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.

iii) Short-term leases and leases of low-value assets

The Council applies the short-term lease recognition exemption to its short-term leases of machinery and

equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

10.2 Council as a lessor

Lessor accounting under AASB 16 Leases is substantially unchanged from today's accounting under AASB 117. Lessors will continue to classify all leases using the same classification principle as in AASB 117.

11 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

12 New and amended accounting standards and interpretations

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

AASB 16 Leases

AASB 16 'Leases' replaces AASB 117 'Leases'. The adoption of this new Standard has resulted in the Council recognising a right-of-use asset and related lease liabilities in connection with all former operating leases except for those identified as low-value or having a remaining lease term of less than 12 months from the date of initial application. The new Standard has been applied using the modified

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

retrospective approach. Prior periods have not been restated.

Lessees will be also required to remeasure the lease liability upon the occurrence of certain events (e.g., a change in the lease term, a change in future lease payments resulting from a change in an index or rate used to determine those payments). The lessee will generally recognise the amount of the remeasurement of the lease liability as an adjustment to the right-of-use asset.

The Council has elected to account for short-term leases and leases of low-value assets using the practical expedients. Instead of recognising a right-of-use asset and lease liability, the payments in relation to these are recognised as an expense in profit or loss on a straight-line basis over the lease term.

As at 30 June 2020, the Council does not have any long-term leases and is therefore not expected to have a material impact.

AASB 2016-8 Amendments to Australian accounting standards – Australian implementation guidance for not-for-profit entities (AASB 9 Financial instruments)

AASB 2016-8 is effective for the first time in 2019-20 and will require non-contractual receivables arising from statutory requirements to apply the initial recognition and measurement requirements of AASB 9. The requirements of AASB 2016-8 are largely consistent with existing recognition and measurement practices of the Council and is therefore not expected to have a material impact.

Several other amending standards and AASB interpretations have been issued that apply to the current reporting periods, but are considered to have no impact on public sector reporting.

Alice Springs Town Council has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2020, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where

the standard is expected to have a significant impact for the Council then further information has been provided in this note.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements that could be applicable to Councils.

Effective for NFP annual reporting periods beginning on or after 1 January 2020

- AASB 1059 Service Concession Arrangements: Grantors
- AASB 2018-6 Amendments to Australia Accounting Standards – Definition of a Business
- AASB 2018-7 Amendments to Australian Accounting Standards – Definition of Material
- AASB 2019-3 Amendments to Australian Accounting Standards – Interest Rate Benchmark Reform

Effective for NFP annual reporting periods beginning on or after 1 January 2021

- AASB 17 Insurance Contracts

Effective for NFP annual reporting periods beginning on or after 1 January 2022

- AASB 2014-10 Sale or Contribution of Assets between an Investor and its Associate or Joint Venture (amended by AASB 2015-10 and AASB 2017-5)

13 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

14 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 2. Income

\$ '000	Notes	2020	2019
(a). Rates Revenues			
General Rates			
- Residential		14,702	14,441
- Rural		621	600
- Business		7,507	7,336
- Airport		70	63
Total General Rates		<u>22,900</u>	<u>22,440</u>
Other Rates (Including Service Charges)			
Waste Collection		3,911	3,762
Total Other Rates		<u>3,911</u>	<u>3,762</u>
Total Rates Revenues		<u>26,811</u>	<u>26,202</u>
(b). Statutory Charges			
Regulatory / Statutory Fees		208	184
Total Statutory Charges		<u>208</u>	<u>184</u>
(c). User Charges			
Cemetery Charges		203	187
Sundry		43	56
Hire of Council Equipment		4	5
Rates Searches		21	22
Rental Charges		127	136
Aquatic & Leisure Centre Income		812	1,056
Weighbridge Charges		2,875	2,838
Night Markets		6	7
Library Charges		25	29
Tip Shop		286	251
Total User Charges		<u>4,402</u>	<u>4,587</u>

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Alice Springs Town Council

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 2. Income (continued)

\$ '000	Notes	2020	2019
(d). Investment Income			
Interest on Investments			
- Banks & Other		781	1,331
Interest on Overdue Rates and Charges		199	252
Total Investment Income		980	1,583
(e). Other Income			
Sundry		430	299
Fines		73	113
Fuel Rebates		80	74
Insurance Claims		124	80
Development Consent Authority Charges		27	25
Other		163	292
Total Other Income		897	883
(f). Grants, Subsidies, Contributions			
Ilparpa Road		2,500	-
Alice Springs Sporting Infrastructure		3,539	1,649
Total Amounts Received Specifically for New or Upgraded Assets		6,039	1,649
NT Operating Grants			
Specific Purpose			
Financial Assistance Grant - General Purpose		980	809
Financial Assistance Grant - Roads		1,474	842
Safer Streets Programme		-	3
Youth Activities Splash Parties		15	31
Alice Springs Animal Shelter		8	10
Sundry		-	7
Senior Month Event		2	2
Library Operational		631	635
ASALC Business Plan		-	14
Pensioner Subsidies		186	202
ASALC Fencing		10	83
Youth Activities Library Geek Program		12	33
Youth Activities - 3x Movie Marathons		-	17
Business Plan		-	10

(continued on next page)

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 2. Income (continued)

\$ '000	Notes	2020	2019
(f). Grants, Subsidies, Contributions (continued)			
Youth Vibe Holiday		1	2
DHLGS - Town Camps Waste Collection		258	336
Road Safety Community Program		5	5
Celebrating Seniors Month		2	-
Special Community Assistance and Local Employment (SCALE)		107	-
Roaming Cat Prevention		-	1
Alice Springs Street Art Festival		-	20
Recycled Art Prize		-	2
Summer Holiday Youth Vibe		-	1
Library Business Plan		9	-
Youth Activities Library Youth Program		24	-
Cultural Sensitivity Assessment		5	-
Be Connected Activation		2	1
Public Library & Bindi Mwerre Anthurre Collaborative Mural		19	-
Celebrating Centralian Women - A Visual Story		3	-
Online Public Art Map		4	-
Stand Up!		1	-
Food Organics Garden Organics (FOGO) Trial		45	-
NAIDOC 2019 Purple House BBQ		-	4
Youth Activities - Geek In Residence		-	31
Total NT Operating Grants		3,803	3,101
NT Capital Grants			
Mobile Grandstand		17	18
Todd River Fitness Station		35	37
Alice Springs Aquatic Centre Lighting Upgrade		13	51
Hazardous Waste Facility		-	789
Black Spot Program - Hartley Street		70	-
Energy Efficiency and Sustainability		15	-
Total NT Capital Grants		150	895
Commonwealth Capital Grants			
Ensure a Safer Town for Community CCTV		772	35
Roads to Recovery		433	-
First World War Memorial		55	-
Smart Solar Trees		35	-
Anzac Centenary Memorial Garden		31	-
Garden Cemetery War Memorial		-	15
Total Commonwealth Capital Grants		1,326	50
Total Grants		5,279	4,046

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Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 2. Income (continued)

\$ '000	Notes	2020	2019
(f). Grants, Subsidies, Contributions (continued)			
Contributions			
After School Geek in Residence Program(Centrecorp)		-	45
Geek In Residence Support		-	5
Sports Facility Fees & Participation Levies		71	85
Other		4	2
Pets on Parade		-	8
Total Contributions		75	145
Total Grants plus Total Contributions		5,354	4,191
The functions to which these grants relate are shown in Note 12.			
(i) Sources of grants			
Commonwealth Government		1,326	50
State Government		9,992	5,646
Other		75	144
Total		11,393	5,840
(ii) Individually Significant Items			
Grants Commission (FAG) Roads Grant Recognised as Income *		504	496
Grants Commission (FAG) General Purpose Grant Recognised as Income **		332	323

* (FAG) Road Grant received in advance.

** (FAG) General Purpose received in advance.

Alice Springs Town Council

Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 2. Income (continued)

\$ '000	Notes	2020	2019
(g). Conditions over Grants & Contributions			
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:			
Unexpended at the close of the previous reporting period		8,130	7,512
<i>Less:</i>			
<i>Expended during the current period from revenues recognised in previous reporting periods</i>			
Youth Vibe Holiday		-	(1)
Aquatic Centre - Lighting Upgrade		(13)	(51)
Todd River Fitness Stations		(35)	(37)
Mobile Grandstands		(17)	(19)
Roaming Cat Prevention		-	(1)
Waste Collection Town Camps		-	(55)
Alice Springs Capital Sporting Infrastructure		(3,538)	(1,649)
Hazardous Waste Facility		-	(389)
Safer Streets Programme		(496)	(3)
Financial Assistance Grant - General Purpose		(324)	(484)
Financial Assistance Grant - Roads		-	(364)
First World War Memorial - ANZAC		(55)	-
ANZAC Centenary Garden Memorial Cemetery		(31)	-
Smart Solar Trees		(35)	-
Ensure a safer town for community CCTV		(86)	-
ASALC Fencing		(9)	-
Iparpa Road Footpath Stage 1		(2,500)	-
Library & Bindi Artists Mural Project		(19)	-
Energy Efficiency & Sustainability		(15)	-
Stand Up!		(1)	-
Cultural Sensitivity Assessment		(5)	-
Youth Activities Library Geek Program		(12)	-
Youth Vibe Holiday - Phoney Film		(1)	-
Subtotal		(7,192)	(3,053)

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Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 2. Income (continued)

\$ '000	Notes	2020	2019
(g). Conditions over Grants & Contributions (continued)			
<i>Plus:</i>			
<i>Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>			
Financial Assistance Grant - General Purpose		-	496
Financial Assistance Grant - Roads		-	324
Ilparpa Road Footpath Stage 1		-	2,300
Youth Vibe Holiday - Phoney Film		-	3
Youth Activities Library Geek Program		-	11
Cultural Sensitivity Assessment		-	5
Stand Up!		-	4
Energy Efficiency & Sustainability		-	118
Library & Bindi Artists Mural Project		-	25
ASALC Fencing		-	10
First World War Memorial - ANZAC		-	55
Ensure a safer town for community CCTV		-	86
Smart Solar Trees		-	203
ANZAC Centenary Garden Memorial Cemetery		-	31
Special Community Assistance & Local Employment (SCALE)		655	-
Skate Park Festival		6	-
ASALC Splash Parties		34	-
Recycled Art Prize		2	-
Library Youth Program		20	-
Harmony Drumming Workshop		1	-
ASALC Swimming Classes		10	-
After Hours Basketball Program		20	-
Subtotal		748	3,671
Unexpended at the close of this reporting period	8a	1,686	8,130
Net increase (decrease) in assets subject to conditions in the current reporting period		(6,444)	618

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Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 3. Expenses

\$ '000	Notes	2020	2019
(a). Employee Costs			
Salaries and Wages		13,085	11,798
Employee Leave Expense		3,503	2,893
Superannuation	16	1,567	1,397
Workers' Compensation Insurance		487	372
Travelling		23	23
FBT		35	32
Training		112	141
Other		20	11
Total Operating Employee Costs		18,832	16,667

Total Number of Employees (full time equivalent at end of reporting period)	183	176
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Set out below, in bands of \$20,000, is the number of employees of Council entitled to an annual salary of \$100,000 or more:

	No.	No.
100,000 - 119,999	15	14
140,000 - 159,999	-	1
160,000 - 179,999	2	1
240,000 - 259,999	1	1

\$ '000	2020	2019
Elected Members Remuneration		
The following fees, expenses and allowances were paid to Council Members:		
Councillor Allowance	150	110
Mayor Allowance	110	109
Deputy Mayor Allowance	38	34
Extra Meeting Allowance	32	-
Professional Development Allowance	4	-
Travelling Allowance	2	6
	336	259

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 3. Expenses (continued)

\$ '000	Notes	2020	2019
(b). Materials, Contracts and Other Expenses			
(i) Materials, Contracts and Expenses			
Parts, Accessories & Consumables		27	85
Advertising		12	3
Books/Resources		22	28
Children and Youth events		16	13
Computer consumables		6	18
Consulting fees		427	230
Contract material and labour		4,321	5,119
Equipment Hire		11	9
Food (catering)		89	106
Fuel and oils		384	370
General events		6	7
Internet service provider		30	40
IT equipment		206	32
Journals and periodicals		10	13
Licence and maintenance fees		462	286
Materials		2,423	2,254
Membership and subscriptions		93	97
Network communication		121	84
Non-book resources		5	5
Office equipment		10	8
Other equipment		37	26
Printing		37	48
Promotional/Education		1	5
Security		90	81
Software development		32	26
Stationery		30	28
Uniforms		13	16
Other - SFAC Contribution		87	85
Total - Material, Contracts & Other Expenses		9,008	9,122
(ii) Other Operating Expenses			
(a) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		24	35
Subtotal - Prescribed Expenses		24	35
(b) Electricity			
Electricity Costs		972	945
Subtotal - Electricity		972	945

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 3. Expenses (continued)

\$ '000	Notes	2020	2019
(b). Materials, Contracts and Other Expenses (continued)			
(c) Other Expenses			
Advertising		115	188
Bad & doubtful debts		25	(7)
Bad debt write off		27	101
Consulting fees		14	67
Contributions and/or donations made		82	58
Courier and freight		42	45
Elected member allowances		340	281
Elected members training course fees		4	1
Gas expenses		183	133
General rates - Early Bird draw		15	13
Grants made		58	128
Telephone		43	44
Insurance		549	391
Legal fees		46	85
Merchant transaction fees		62	65
Other expenses		99	50
Pensioner concessions		245	250
Postage		17	19
Refunds/Reimbursements		1	2
Relocation expenses		20	-
Rent		15	15
Travel and accomodation expenses		25	22
Vehicle registration		105	94
Water consumption, sewerage and service charges		1,680	1,571
Subtotal - Other Expenses		3,812	3,616
Total - Other Operating Expenses		4,808	4,596
Total Materials, Contracts and Other Expenses		13,816	13,718

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Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 3. Expenses (continued)

\$ '000	Notes	2020	2019
(c). Depreciation and Amortisation			
Land Improvements		2,012	1,814
Buildings		2,770	1,941
Infrastructure			
- Sealed Roads		1,981	1,926
- Unsealed Roads		39	36
- Stormwater Drainage		579	530
Plant & Equipment		956	738
Furniture & Office Equipment		264	219
Other Assets		1,435	1,123
Total Depreciation and Amortisation		10,036	8,327
(d). Finance Costs			
Finance expense - Provision for Restoration of the Landfill		27	32
Total Finance Costs		27	32

Note 4. Loss on Disposal of Property, Plant & Equipment

Infrastructure, Property, Plant & Equipment

(i) Assets Renewed or Directly Replaced

Proceeds from Disposal	153	(292)
Less: Carrying Amount of Assets Sold	(181)	-
Gain (Loss) on Disposal	(28)	(292)
Loss on Disposal of Property, Plant and Equipment	(28)	(292)

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 5. Current Assets

\$ '000	Notes	2020	2019
(a). Cash & Cash Equivalent Assets			
Cash on Hand at Bank		3,135	8,223
Short Term Deposits & Bills, etc.		39,619	39,923
Total Cash & Cash Equivalent Assets		42,754	48,146
(b). Trade & Other Receivables			
Rates - General & Other		1,903	1,399
Accrued Revenues		180	347
User Charges and Fees		618	469
ATO		158	204
Other		179	184
Subtotal		3,038	2,603
Less: Expected Credit Losses		(359)	(332)
Total Trade & Other Receivables		2,679	2,271
(c). Inventories			
Stores & Materials		245	203
Total Inventories		245	203
(d). Other Current Assets			
Prepayments		733	192
Total Other Current Assets		733	192
Note 6. Non-Current Assets			
Capital Works-in-Progress		4,046	2,180
Deferred Rates		-	24
Total Other Non-Current Assets		4,046	2,204

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Alice Springs Town Council

Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 7a. Infrastructure, Property, Plant & Equipment

\$ '000	Fair Value Level	as at 30/6/2019				
		At	At	Accumulated		Carrying
		Fair Value	Cost	Dep'n	Impairment	Value
Land	2	60,877	-	-	-	60,877
Land Improvements	2	23,058	-	5,178	-	17,880
Buildings	2	52,648	-	5,816	-	46,832
Infrastructure						
- Sealed Roads	2	84,379	-	5,531	-	78,848
- Unsealed Roads	2	1,727	-	108	-	1,619
- Stormwater Drainage	2	35,911	-	1,576	-	34,335
Plant & Equipment	2	9,870	-	1,837	-	8,033
Furniture & Office Equipment	2	1,666	-	595	-	1,071
Art Collection & Heritage	2	3,204	-	-	-	3,204
Other Assets	2	26,256	-	3,253	-	23,003
Total Infrastructure, Property, Plant & Equipment		299,596	-	23,894	-	275,702
Comparatives		293,709	-	15,728	-	277,981

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Asset Movements during the Reporting Period					as at 30/6/2020				
Asset Additions New / Upgrade [Note 1 (6.3)]	WDV of Asset Disposals	Depreciation Expense (Note 3c)	Revaluation Decrements to Equity (ARR) (Note 9)	Revaluation Increments to Equity (ARR) (Note 9)	At	At	Accumulated		Carrying
					Fair Value	Cost	Dep'n	Impairment	Value
-	-	-	(270)	-	60,607	-	-	-	60,607
1,517	-	(2,012)	-	6,132	25,529	-	2,017	-	23,512
5,129	-	(2,770)	-	1,077	53,038	-	2,770	-	50,268
433	-	(1,981)	-	3,782	83,063	-	1,982	-	81,081
-	-	(39)	-	101	1,720	-	39	-	1,681
-	-	(579)	-	3,105	37,440	-	579	-	36,861
2,213	(181)	(956)	(370)	-	9,694	-	957	-	8,737
117	-	(264)	-	87	1,275	-	264	-	1,011
-	-	-	-	351	3,555	-	-	-	3,555
78	-	(1,435)	-	7,689	30,769	-	1,429	-	29,340
9,487	(181)	(10,036)	(640)	22,324	306,690	-	10,037	-	296,653
6,627	(576)	(8,327)	-	-	299,596	-	23,894	-	275,702

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Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Certain Land, Land Improvements and Buildings

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. These are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Crown Land

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Certain Building, Infrastructure and Other Property Plant & Equipment

There is no known market for these assets and they are valued at depreciated current replacement cost.

This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

Valuation of Assets (continued)

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques. Accordingly, formal sensitivity analysis does not provide useful information.

Art Collection and Heritage

The art collection is disclosed at fair value. All acquisitions since revaluation are recorded at cost.

Capital Works

Capital work in progress is measured at original cost. This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Other Information

Upon revaluation, the current new replacement cost and accumulated depreciation are reinstated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2019 as shown by the valuation dates by individual asset classes below.

Land Under Roads

The Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, has not recognised land under roads in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Land - Council Owned and Council Controlled

- Basis of valuation: Fair Value
- Date of valuation: 1 July 2019.
- Valuer: Jones Lang LaSalle Advisory Services Pty Ltd - Brooke Smith FAPI CPV & Ty Noble FAPI CPV

Freehold land and land over which the Council has control but does not have title, as valued by Jones Lang LaSalle Advisory Services on the basis of fair market value on 1 July 2019 and is disclosed at its fair value.

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

Valuation of Assets (continued)

Buildings, Furniture and Office Equipment and Plant and Equipment

- Basis of valuation: Fair Value
- Date of valuation: 1 July 2019.
- Valuer: Jones Lang LaSalle Advisory Services Pty Ltd - Brooke Smith FAPI CPV & Ty Noble FAPI CPV

These assets were valued by Jones Lang LaSalle Advisory Services on 1 July 2019 and pursuant to the Council's elections are disclosed at fair value. All acquisitions since revaluation are recorded at cost.

Art Collection and Heritage

- Basis of valuation: Fair Value
- Date of valuation: 1 July 2019.
- Valuer: Jones Lang LaSalle Advisory Services Pty Ltd - Brooke Smith FAPI CPV & Ty Noble FAPI CPV

The art collection was valued by Jones Lang LaSalle Advisory Services on 1 July 2019 and pursuant to the Council's election, is disclosed at fair value. All acquisitions since revaluation are recorded at cost.

Infrastructure

Roads, Kerb and Gutter, Footpaths

- Basis of valuation: Depreciated Replacement Cost
- Date of valuation: 1 July 2019.
- Valuer: Jones Lang LaSalle Advisory Services Pty Ltd - Brooke Smith FAPI CPV & Ty Noble FAPI CPV

Stormwater Drainage

- Basis of valuation: Depreciated Replacement Cost
- Date of valuation: 1 July 2019.
- Valuer: Jones Lang LaSalle Advisory Services Pty Ltd - Brooke Smith FAPI CPV & Ty Noble FAPI CPV

Structures, Bridges, Car Parks

- Basis of valuation: Depreciated Replacement Cost
- Date of valuation: 1 July 2019.
- Valuer: Jones Lang LaSalle Advisory Services Pty Ltd - Brooke Smith FAPI CPV & Ty Noble FAPI CPV

These assets were valued by Jones Lang LaSalle Advisory Services on 1 July 2019 and pursuant to the Council's elections are disclosed at fair value. All acquisitions since revaluation are recorded at cost.

All other Assets

- Basis of valuation: Fair Value
- Date of valuation: 1 July 2019.
- Valuer: Jones Lang LaSalle Advisory Services Pty Ltd - Brooke Smith FAPI CPV & Ty Noble FAPI CPV

These assets were valued by Jones Lang LaSalle Advisory Services on 1 July 2019 and pursuant to the Council's elections are disclosed at fair value. All acquisitions since revaluation are recorded at cost.

Alice Springs Town Council

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 8. Liabilities

\$ '000	Notes	2020		2019	
		Current	Non Current	Current	Non Current
(a). Trade and Other Payables					
Goods & Services		184	-	77	-
Payments Received in Advance					
- Grants, Subsidies, Contributions		1,686	-	8,130	-
Accrued Expenses - Employee Entitlements		669	-	623	-
Accrued Expenses - Other		987	-	481	-
Deposits, Retentions & Bonds		170	-	108	-
Total Trade and Other Payables		3,696	-	9,419	-
(b). Provisions					
Restoration of Landfill		-	2,715	-	2,689
Airfares		12	-	12	-
Annual Leave		1,528	-	1,229	-
Long Service Leave		559	809	520	732
TIL Liability		160	-	122	-
Total Provisions		2,259	3,524	1,883	3,421

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Note 9. Reserves

\$ '000	1/7/2019	Increments (Decrements)	Transfers	Impairments	30/6/2020
Land	50,675	(270)	-	-	50,405
Land Improvements	5,530	6,132	-	-	11,662
Buildings	29,508	1,077	-	-	30,585
Infrastructure					
- Sealed Roads	112,298	3,782	-	-	116,080
- Unsealed Roads	2,598	101	-	-	2,699
- Stormwater Drainage	41,783	3,105	-	-	44,888
Plant & Equipment	4,628	(370)	-	-	4,258
Furniture & Office Equipment	469	87	-	-	556
Art Collection & Heritage	3,126	351	-	-	3,477
Other Assets	18,589	7,689	-	-	26,278
Total Asset Revaluation Reserve	269,204	21,684	-	-	290,888
Comparatives	269,204	-	-	-	269,204

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 9. Reserves (continued)

\$ '000	1/7/2019	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2020
(b). Other Reserves					
Elections	289	50	-	9	348
Regional Waste Management Future Funds	3,667	250	-	106	4,023
Sports Facility Advisory Committee	791	92	(46)	23	860
Developer Contributions Trust	134	-	-	-	134
Aquatic & Leisure Centre	898	456	-	37	1,391
Capital Infrastructure	5,175	749	(1,518)	129	4,535
Employee Entitlement	315	-	-	-	315
Working Capital	2,979	-	(2,250)	20	749
Todd Mall & Environs Redevelopment	2,704	-	(2,200)	14	518
Regional Waste Management Facility P&E	1,287	177	-	40	1,504
Civic Centre Upgrade	421	-	-	11	432
Public Art Advisory Sub Committee	14	72	-	2	88
Christmas Tree Replacement	52	5	(16)	1	42
Mount John's Development Road Maintenance	110	-	-	-	110
Town Camp Waste Collection	-	86	-	-	86
Open Drains	341	-	-	10	351
Parks & Playgrounds	498	68	-	16	582
Town Beautification	810	-	-	22	832
Baler Shed Reserve	44	-	(35)	-	9
Street Lighting	3,282	-	-	89	3,371
Albrecht Lights Reserve	1,045	646	(21)	45	1,715
Solar Initiatives	312	-	(8)	-	304
Map Signage	51	-	-	1	52
Cricket Wicket Replacement	43	-	-	1	44
Unexpended Funds	2,336	2,239	(2,336)	-	2,239
City Deals Project Reserve	949	-	(800)	4	153
Netball Facility Upgrade	20	20	-	1	41
Kerbside Recycling Collection	931	-	-	25	956
Pedestrian Refuge Reserve	108	14	(108)	-	14
Public Toilet Project Reserve	423	-	(250)	5	178
South Edge Estate Defective Works Reserve	50	-	-	-	50
Plant Equipment Replacement Reserve	771	172	(22)	25	946
Ilparpa Road Reserve	1,496	1,187	(1,496)	-	1,187
Cemetery Master Plan Reserve	102	-	-	3	105
Tree Planting Reserve	52	-	-	1	53
Library IT upgrade Reserve	128	-	-	4	132
Investment Interest Income Reserve	-	635	(635)	-	-
COVID19 Reserve	-	2,800	(69)	-	2,731
South Edge Subdivision Reserve	-	75	-	-	75
CBD Revitalisation Project	-	2,200	-	-	2,200
Total Other Reserves	32,628	11,993	(11,810)	644	33,455
Comparatives	42,558	10,861	(21,692)	901	32,628

Alice Springs Town Council

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 9. Reserves (continued)

\$ '000

(b). Other Reserves (continued)

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Elections Reserve

To cover costs associated with the council elections.

Regional Waste Management Facility Future Landfill Site Reserve

For the purchase of land at the future RWMF.

Capital Infrastructure Reserve

Funding for significant capital projects.

Regional Waste Management Facility Plant & Equipment Reserve

To cover costs associated with the purchase and replacement of plant & equipment at the RWMF.

Civic Centre Upgrade Reserve

For future upgrade and capital works at the Civic Centre.

Christmas Tree Replacement Reserve

For costs associated with the replacement of the Christmas tree.

Street Lighting Reserve

Contingency for street lighting with PowerWater. Future street lighting capital & maintenance costs.

Solar Initiatives Reserve

For capital solar projects.

Kerbside Recycling Collection Reserve

For proposed introduction of kerbside recycling.

Albrecht Lights Reserve

For installation of oval lighting at Albrecht Oval.

City Deals Project Reserve

Working with NTG for any major projects in the CBD, in conjunction with Federal Government.

Plant & Equipment Replacement Reserve

To cover costs associated with the purchase and replacement of plant & equipment for the Council.

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Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 9. Reserves (continued)

\$ '000

(b). Other Reserves (continued)

Ilparpa Road Reserve

For upgrade works associated with Ilparpa Road

COVID-19 Reserve

For COVID-19 costs associated with commercial and non commercial hardship and operational requirements.

Note 10. Assets Subject to Restrictions

\$ '000

Notes

2020

2019

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.

Cash & Financial Assets

Unexpended amounts received from Federal Government

Other Specific Purpose Unearned Grant Income

1,686

8,130

Total Cash & Financial Assets

1,686

8,130

Total Assets Subject to Externally Imposed Restrictions

1,686

8,130

The following liabilities, included in Note 8, may be discharged from restricted assets in the first instance:

Provisions

8b

5,783

5,304

Total

5,783

5,304

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2020	2019
(a). Reconciliation of Cash			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:			
Total Cash & Equivalent Assets	5	42,754	48,146
Balances per Statement of Cash Flows		42,754	48,146
(b). Reconciliation of Change in Net Assets to Cash from Operating Activities			
Net Surplus/(Deficit)		1,952	243
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		10,036	8,327
Capital grants collected in previous years but recognised as income during the year		(6,039)	(1,651)
Net (Gain) Loss on Disposals		28	292
Other grants collected in previous years but recognised as income during the year		(1,153)	(5,861)
		4,824	1,350
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		(435)	301
Change in Allowances for Under-Recovery of Receivables		27	168
Net (Increase)/Decrease in Inventories		(42)	(67)
Net (Increase)/Decrease in Other Current Assets		(517)	(336)
Net Increase/(Decrease) in Trade & Other Payables		659	67
Net Increase/(Decrease) in Other Provisions		479	132
Net Increase/(Decrease) in Grants Received in Advance		748	8,130
Net Cash provided by (or used in) operations		5,743	9,745

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Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 12a. Functions

Functions/Activities	Income, Expenses and Assets have Details of these					
	INCOME			EXPENSES		
	Budget 2020	Actual 2020	Actual 2019	Budget 2020	Actual 2020	Actual 2019
\$ '000						
General Public Services	29,196	31,016	29,690	11,992	15,173	12,718
Public Order & Safety	161	960	251	1,588	2,404	1,548
Economic Affairs	133	3,124	132	2,560	2,530	3,754
Environmental Protection	3,916	3,603	4,214	5,039	5,132	7,093
Housing & Community Amenities	243	310	220	1,538	1,723	1,526
Recreation, Culture and Religion	1,838	5,676	4,770	11,626	15,761	12,388
Education	-	-	2	-	-	-
Social Protection	2	2	-	17	16	9
Total Functions/Activities	35,489	44,691	39,279	34,360	42,739	39,036

Revenues and expenses exclude revaluation of assets and physical resources received free of charge.

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ve been directly attributed to the following Functions / Activities.
Functions/Activities are provided in Note 12(b).

OPERATING SURPLUS (DEFICIT)			GRANTS INCLUDED IN INCOME			TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
Budget 2020	Actual 2020	Actual 2019	Budget 2020	Actual 2020	Actual 2019	Actual 2020	Actual 2019
17,204	15,843	16,972	1,851	2,746	1,863	83,087	77,886
(1,427)	(1,444)	(1,297)	-	780	56	7,248	6,120
(2,427)	594	(3,622)	-	3,008	5	107,403	104,179
(1,123)	(1,529)	(2,879)	274	352	1,125	45,311	42,672
(1,295)	(1,413)	(1,306)	-	-	-	4,652	4,355
(9,788)	(10,085)	(7,618)	637	4,505	2,789	94,558	88,740
-	-	2	-	-	-	-	-
(15)	(14)	(9)	2	2	2	4,851	4,766
1,129	1,952	243	2,764	11,393	5,840	347,110	328,718

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Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 12b. Components of Functions

The activities relating to Council functions are as follows:

General Public Services

Administrative, legislative and executive affairs, financial and fiscal affairs, general governance, community partnerships and grants and community development.

Public Order & Safety

Animal control and impounding; control of public places and enforcement of By-laws.

Economic Affairs

General economic, roads, streets and footpaths, parking areas, bus facilities and services, underground drains, promotional and tourism affairs.

Environmental Protection

Waste management, other waste management services, litter control, open drains, street cleaning.

Housing & Community Amenities

Public cemeteries, public conveniences and street lights.

Recreation, Culture and Religion

Facilities and venues, recreation parks and reserves, culture services, public library, community event grants and support, youth and family activities and art collection.

Social Protection

Child care centres, senior citizens activities and facilities and disabled services.

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Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 13. Financial Instruments

Recognised Financial Instruments

Initial Recognition and Measurement

Financial assets are recognised when the Council becomes a party to the contractual provisions of the instrument. For financial assets this is the equivalent to the date that the Council commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments (except for trade receivables) are initially measured at fair value plus transaction costs, except where the instrument is classified "at fair value through profit or loss", in which case transaction costs are expensed to profit or loss immediately. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Trade receivables are initially measured at the transaction price if the trade receivables do not contain significant financing component.

Subsequent Measurement

Financial assets are subsequently measured at:

- amortised cost (Loans & receivables and investments);
- fair value through Statement of Comprehensive Income; or
- fair value through Other Comprehensive Income.

Financial liabilities are subsequently measured at:

- amortised costs; or
- fair value through Statement of Comprehensive Income.

The Council does not have any financial assets and liabilities at fair value through Statement of Comprehensive Income or fair value through Other Comprehensive Income.

Trade receivables are subsequently measured at amortised cost using the EIR method, net of any provision for impairment losses. Whereas, trade payables are subsequently measured at amortised costs using the effective interest rate method.

The Council does not have any financial assets and liabilities at fair value through Statement of Comprehensive Income or fair value through Other Comprehensive Income.

12.5

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 13. Financial Instruments (continued)

Recognised Financial Instruments

Derecognition

Financial assets are derecognised when the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the Council no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised when the related obligations are discharged, cancelled or have expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non cash assets or liabilities assumed, is recognised in Statement of Comprehensive Income.

Expected Credit Losses

Refer to Note 1 (4).

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Carried at lower of cost and net realisable value; interest is recognised when earned.

Terms & Conditions:

Short term deposits have an average maturity of 147 days and an average interest rate of 1.53% (2019: 148.5 days and 2.57%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables

Rates & Associated Charges

Accounting Policy:

Carried at nominal value less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed) annually) when collection in full is no longer probable.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 19% (2019: 19%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 13. Financial Instruments (continued)

Recognised Financial Instruments

Receivables Fees & Other Charges

Accounting Policy:

Carried at nominal value less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed) annually) when collection in full is no longer probable.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables Other Levels of Government

Accounting Policy:

Carried at nominal value.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Liabilities Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

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Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2020					
<u>Financial Assets</u>					
Cash & Equivalents	42,754	-	-	42,754	42,754
Receivables	977	-	-	977	618
Total Financial Assets	43,731	-	-	43,731	43,372
<u>Financial Liabilities</u>					
Payables	2,010	-	-	2,010	2,010
Total Financial Liabilities	2,010	-	-	2,010	2,010
2019					
<u>Financial Assets</u>					
Cash & Equivalents	48,146	-	-	48,146	48,146
Receivables	1,000	-	-	1,000	668
Total Financial Assets	49,146	-	-	49,146	48,814
<u>Financial Liabilities</u>					
Payables	1,289	-	-	1,289	1,289
Total Financial Liabilities	1,289	-	-	1,289	1,289

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made in accordance with the Council's Investing policy and Ministerial guidelines. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. The Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 14. Commitments for Expenditure

\$ '000	Notes	2020	2019
(a). Capital Commitments			
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:			
Buildings		23	67
Plant & Equipment		-	417
Other		469	885
		<u>492</u>	<u>1,369</u>
These expenditures are payable:			
Not later than one year		492	1,369
Later than one year and not later than 5 years		-	-
Later than 5 years		-	-
		<u>492</u>	<u>1,369</u>
(b). Other Expenditure Commitments			
Other non-capital expenditure commitments in relation to investment properties at the reporting date but not recognised in the financial statements as liabilities:			
Non-capital expenditure		1,090	998
		<u>1,090</u>	<u>998</u>
These expenditures are payable:			
Not later than one year		1,090	998
Later than one year and not later than 5 years		-	-
Later than 5 years		-	-
		<u>1,090</u>	<u>998</u>

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Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 15. Financial Indicators

\$ '000	Amounts	Indicator	Prior Periods	
	2020	2020	2019	2018
1. Current Ratio				
Current Assets <i>less</i> Externally Restricted Assets	46,411	7.79	4.50	15.97
Current Liabilities	5,955			
2. Debt Service Ratio				
Net Debt Service Cost	-	0.00	0.00	0.00
Operating Revenue	38,652			
3. Rate Coverage Percentage				
Rate Revenues	22,900	51.24%	66.71%	59.52%
Total Revenues	44,691			
4. Rates and Annual Charges Outstanding				
Rates & Annual Charges Outstanding	1,903	8.31%	5.34%	6.15%
Rates & Annual Charges Collectible	22,900			

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Note 16. Superannuation

The Council makes employer superannuation contributions in respect of its employees to the following schemes;

Statewide Super Scheme (under Local Government Superannuation Scheme)

Statewide Super receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9.50% in 2019/20; 9.50% in 2018/19). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Contributions to Other Superannuation Schemes

The Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Alice Springs Town Council

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 17. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported in the Financial Statements, the Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 227 km of road reserves of average width 16 metres.

2. POTENTIAL INSURANCE LOSSES

The Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

The Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

The Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. BANK GUARANTEES

The Council has not guaranteed certain loans and other banking facilities advanced to community organisations and sporting bodies at reporting date.

4. LEGAL MATTERS

The Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, the Council did not have any notice of appeals against planning decisions made prior to reporting date.

5. STREET LIGHTS

The Council is disputing costs levied by Power and Water Corporation totalling \$1,297,172 in relation to repairs and maintenance on streetlights.

6. IMPACT OF COVID-19

The Council recognises that COVID-19 has affected the operations of its services to the community, and have planned into 2020/2021 a support package to assist the future economic, social and well-being of the community and the organisation. However due to the evolving nature of the pandemic, as at reporting date, it is uncertain its long term impact.

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Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 18. Events After the Statement of Financial Position Date

Events that occur after the reporting date of 30 June 2020, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

The Council has adopted the date of receipt of the Certification of Financial Statements as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 03/11/20.

The Council is unaware of any material or significant "non adjusting events" that should be disclosed.

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Note 19. Related Party Transactions

\$ '000 2020 2019

Key Management Personnel

Transactions with Key Management Personnel

The related parties of the Council include:

- the key management personnel (KMP) because they have authority and responsibility for planning, directing and controlling the activities of the Council directly; and
- spouses, children and dependants who are close family members of the KMP and;
- any entities controlled or jointly controlled by KMP or controlled or jointly controlled by their close family members.

(i) Total remuneration and allowances paid to KMPs during the year consisted of:

Short-Term Employee Benefits	782	946
Termination Benefits	183	-
Other Short-Term Benefits	3	27
Elected Member Allowances	330	261
Total	1,298	1,234

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Alice Springs Town Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 19. Related Party Transactions (continued)

(ii) Retirement Benefits

No retirement benefits have been made by the Council to KMP during the reporting year.

(iii) Loans to Responsible Persons

No loans have been made, guaranteed or secured by the Council to KMP during the reporting year.

(iv) Other Transactions

Other than the amount paid as taxpayers or residents (e.g. rates, swimming pool entry fees, etc.) no other transactions have been made with the KMP during the year.

During the year an amount was paid for service provided by one of the KMPs close family members for delivery of the co-ordination of the Heart Foundation Walking Group, on an arm's length basis, under normal terms and conditions.

Other than the above, there are no transactions to any organisations, on an arm's length basis and under normal terms and conditions, where the Council's KMPs may hold executive positions and/or Directorships during the year.

(v) Outstanding Amounts

As at 30 June 2020, there was no outstanding amounts receivable from the Council's KMP.

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Independent audit report to the Chief Executive Officer of Alice Springs Town Council

Opinion

We have audited the accompanying general purpose financial report of Alice Springs Town Council ("the Council"), which comprises the statement of financial position as at 30 June 2020, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the Chief Executive Officer's Statement.

In our opinion, the financial report of the Alice Springs Town Council is in accordance with the *Northern Territory Local Government Act 2008*, including:

- (a) giving a true and fair view of the financial position of the Alice Springs Town Council as at 30 June 2020 and of the Council's performance for the year ended on that date; and
- (b) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the *Local Government (Accounting) Regulations*.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report.

We are independent of the Council in accordance with the ethical requirements of the *Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants* (the 'Code') that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – COVID-19 Pandemic Impact

We draw attention to Note 17 to the financial report, which describes the impact of the COVID-19 pandemic on the Council. Our opinion is not modified in respect of this matter.

The Responsibility of the Chief Executive Officer and Those Charged with Governance for the Financial Report

The Chief Executive Officer ("CEO") of the Council is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Northern Territory Local Government Act* and for such internal control as the CEO determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless there is either an intention to liquidate the Council or to cease operations, or there is no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the CEO.
- Conclude on the appropriateness of the CEO's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

12.5

We communicate with the Chief Executive Officer and those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Merit Partners

Merit Partners

MunLi Chee
Partner

DARWIN

3 November 2020





12.5



Alice Springs Town Council

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The Earl of Wessex meets Mayor
Ryan and CEO Robert Jennings,
Anzac Hill September 2019

REPORT

TO: ORDINARY MEETING – TUESDAY 10 NOVEMBER 2020
SUBJECT: MUNICIPAL PLAN FY21 – QUARTERLY PROGRESS REPORT
AUTHOR: MANAGER GOVERNANCE, JODIE SUMMERS

EXECUTIVE SUMMARY

This report provides Council with a progress update against commitments within the Service Delivery Plan and Performance Targets provided in the Alice Springs Town Council Municipal Plan for FY21.

RECOMMENDATION

That it be a recommendation that Council note this report.

REPORT

1. BACKGROUND

Council adopted the Municipal Plan FY21 at the June 2020 Ordinary meeting of Council.

2. DISCUSSION

Refer to progress updates provided in the Service Delivery Plan FY21 – Quarterly progress report #1 at Attachment A; and the Performance Targets FY21 - Quarterly progress report #1 at Attachment B.

3. POLICY & LEGISLATION

Section 23 of the Local Government Act 2008, requires the council municipal plan to include a service delivery plan for the year and indicators for judging the standard of performance.

Council provides performance indicators in the Strategic Plan 2018-2021.

The service delivery plan is developed by Council officers in alignment with the objectives of the strategic plan which then informs the annual budget.

4. FINANCIAL IMPACTS

Nil

5. SOCIAL IMPACTS

Nil

6. PUBLIC RELATIONS

Council is progressing its strategic objectives as demonstrated by the progress achievement against the activity contained in the service delivery plan and against the performance targets.

7. ATTACHMENTS

- A. [Service Delivery Plan FY21 – Quarterly progress report #1](#)
- B. [Performance Targets FY21 - Quarterly progress report #1](#)



Jodie Summers

MANAGER GOVERNANCE

Service Delivery Plan

FY21 – Quarterly Progress Report

#1

OBJECTIVE 1 A dynamic community

A dynamic, prosperous community where everyone is included underpinned by safe, reliable infrastructure and social investment.

Inclusiveness and Support

2020/21 Deliverables	Responsible Department	YTD Status
Aged Pensioner Pruning Services, providing twice a year free waste collection to disabled and aged people	Depot	First pruning service completed
Delivery of the Equalitea Program in partnership with NT Friendship and support	Depot	Ongoing
Deliver the 2021 Community Grants program – Community Assistance, Community Development, Araluen Access, Sustainability Initiatives, Youth Development	CCDU	Scheduled to occur in Jan/Feb 2021
Deliver the 2020 Mayoral Awards and Centralian Awards	CCDU	The Mayoral Awards will be held on 3 December, and Centralian Awards on 26 January.
Develop a Multicultural Action Plan to support the implementation of Council’s Multicultural and Diversity Policy	CCDU	Proposal has been developed.
Maintain and grow Council’s relationship with Multicultural Community Services of Central Australia, including supporting delivery of the Big Day Out in Harmony event	CCDU	CCDU continues to work closely with MCSCA. Big Day Out in Harmony for 2021 has been confirmed for 8 May.
Deliver Seniors activities, including Seniors Month activities, 50+ Management Committee	CCDU	Seniors Morning Tea and Seniors Still Got Talent held in August for Seniors Month. Monthly 50+ Committee meeting attended.
Develop an online Mobility map for support local community members living with a disability	CCDU	Options are currently being explored.
Deliver a range of Community Events, including the Night Markets, Christmas Carnival and Pets on Parade.	CCDU	Night Market held August, September and October 2020. Christmas Carnival will be held 4 December.

Service Delivery Plan

FY21 – Quarterly Progress Report

#1

Deliver Youth activities, including Youth Action Group, Recycled Art Prize, Phoney Film Festival and Skate Park Festival.	CCDU	Skate Park Festival held 7-9 October, with 78 attendees. Phoney Film Festival held in July with 25 entries, and 55 people attending the awards. Currently planning a Youth Environment Summit and Workshop program for Feb – August 2021.
Implement a Volunteer Framework to support Alice Springs Town Council activities and programs	CCDU	Draft completed.
Develop a “Living in Alice Springs Residents Guide”	CCDU	Initial scoping work has been conducted.
Implementation of a Youth Hub	CCDU	* Reallocated from Library to CCDU Forum scheduled for 9 November 2020 to progress with Elected Members.
Development of a Library Community Outreach Program	Library	Under review as strategic planning still in progress

Economic growth and prosperity

2020/21 Deliverables	Responsible Department	YTD Status
Conduct impact assessment of developments to permit sustainable growth	Developments	All development applications in line with planning act and council development policies
Review new NT Planning Scheme changes to identify impacts on economic growth in Alice Springs	Developments	Review completed and comments returned to NT Planning
Increase successful sponsorships through the Tourism, Events and Promotions Committee by 10%	CCDU	There have been fewer applications due and fewer events due to COVID-19. Only one (1) eligible sponsorship application has so far been received FY21.
Deliver an Events Management Workshop series for local community groups and event organisers	CCDU	Scheduled for 2021.

Safe and reliable public infrastructure

Service Delivery Plan

FY21 – Quarterly Progress Report

#1

2020/21 Deliverables	Responsible Department	YTD Status
Complete Cromwell Drive road maintenance	Infrastructure	Tender to be awarded, works to commence in Dec/ Jan
Install Albrecht Oval sports field Lighting Towers	Infrastructure	Under construction. Estimated time of completion Dec 20
Upgrade Dixon Road Stormwater Drain	Infrastructure	Under review
Upgrade Hartley Street Lighting	Infrastructure	Completed
Investigation and upgrade of Councils open drainage network to mitigate flooding impacts	Infrastructure	Under review in conjunction with DIPL
Construction of Ilparpa Road footpath network	Depot	1,300 metres completed
Construct Stormwater Drain at Alice Springs Aquatic and Leisure Centre	Depot	Completed
Conduct Todd Mall Pavement Maintenance Works	Depot	Quarterly and spot checks ongoing
Facilitate Council acceptance for asset inheritance of Ilpeye Ilpeye Town Camp	Developments	Negotiations and discussions ongoing with DIPL
Facilitate Council acceptance for asset inheritance of Kilgariff Subdivision	Developments	Negotiations and discussions ongoing with DIPL
Facilitate an agreement with Department of Infrastructure, Planning and Logistics (DIPL) on Kilgariff Masterplan for future stages	Developments	Negotiations and discussions ongoing with DIPL
Facilitate an agreement with DIPL on future Industrial Land Proposals	Developments	Negotiations and discussions ongoing with DIPL
Actively working with the NT Government to jointly improve intersection serviceability – Schwarz Crescent and Stuart highway	Developments	Negotiations and discussions ongoing with DIPL (dependant on availability of funding from NTG)
Upgrade, refurbish and renovate library internal and external infrastructure	Infrastructure	Under review
Plan, scope & design a brief for a new Alice Springs Public Library	Infrastructure	Ongoing. Liaising with Library and Community Services development

Service Delivery Plan

FY21 – Quarterly Progress Report

#1

ATTACHMENT A

OBJECTIVE 2 A great place to live

A great place to live that attracts and retains residents because of our unmatched leisure and healthy living opportunities and embracing our unique landscape.

Community life, promoting a healthy, vibrant culture

2020/21 Deliverables	Responsible Department	YTD Status
Support major sports events including Masters Games, Big Bash league, AFLW and AFL matches	Technical Services	Master Games postponed due to COVID-19. AFL related matches completed. Big Bash awaiting decision.
Identify and seek funding to support the implementation of the Sports Master Plan	Technical Services	Funding identified for Ross Park lighting upgrades to commence in summer FY21
Organise community activities for Mental Health Week	CCDU	CCDU partnered with MHACA to run community meditation sessions, and supported Stress Less in the Park. CCDU also provided activity packs to Council work sites to encourage employees to take their break each day.
Run community exercise programs through the Health and Wellness Centre and Life Without Barriers, Mental Health Association of Central Australia, Old Timers, and Purple House.	CCDU	Ongoing. Currently external programs are with Health and Wellness Centre, Old Timers and Life Without Barriers. The Healthy Communities Coordinating role is full time, but has only been filled one day a week this financial year due to long service leave currently being taken in this role.
In partnership with AFL, run a Women's AFL exercise program	CCDU	Scheduled for 2021.
Run an extended free Multicultural Fitness Program, based on the successful 2020 pilot program	CCDU	Scheduled for 2021.
Develop and run a Seniors dance program	CCDU	Seniors dance class 'Moovers and Groovers' currently running. The pilot series ran from 27/06-1/08, and was extended to run again from 12/09-19/12 due to popular demand. Average

Service Delivery Plan

FY21 – Quarterly Progress Report

#1

ATTACHMENT A

		attendance of 20 (max number allowable with COVID-19 in the space).
Deliver the Desert Hoops program	CCDU	On hold due to COVID-19 and lack of youth staffing. However, currently exploring potentially running a smaller targeted program with youth services
Develop Library Marketing and Communication Strategy	Library	Under review. Strategic plan development still in progress
Deliver events that incorporate family participation, social interaction & youth engagement	ASALC	Provided activities and staff for GET OUT YOUTH event and provided venue for other providers during the first week of the event. Provided inflatable and slides for families and youth during school holiday week
Deliver programs that educate and offer healthy lifestyle choices – aqua, learn to swim, stroke development	ASALC	Five (5) Aqua classes delivered per week. Held Learn to Swim for a 10-week term Mon – Sat, and hold casual Stroke Development classes on demand.
Deliver programs for infants/toddlers and school aged children through implementation of the Royal Life Saving Society programs	ASALC	Water safety Awareness Program (RLSSA NT) classes embedded into ASALC Learn to Swim Program over 10 weeks (20 July-26 September) and the RLSSA Swim & Survive Program is used for the ASALC Learn to Swim and school programs
Apply to the Swimming Australia grant program to provide access & inclusion programs including the Cultural and Linguistic Diversity (CALD) program	ASALC	Extension of grant approved to employ interstate presenters for Access and Inclusion course as professional development. Due to COVID-19 this training is still pending.
Provide swimming programs for remote community groups and schools	ASALC	‘Kids In Town Engaged in School’ (KITES) program is for children visiting from remote areas. ASALC provided a swimming program on a weekly basis during the school third term (July – September)
Provide swimming programs for adults incorporating multicultural groups	ASALC	Majority of Adult Learn to Swim and Stroke Development participants are from multicultural groups. Many are parents of children attending Learn to swim classes.

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Service Delivery Plan

FY21 – Quarterly Progress Report

#1

ATTACHMENT A

Sense of place and public amenity

2020/21 Deliverables	Responsible Department	YTD Status
Upgrade Alice Springs Skate Park	Infrastructure	Completed
Develop a new Pet Park at Rotaract Park	Infrastructure	Under Construction, completion date December 20
Upgrade Spencer Park, Tucker Park and Oleander Park	Depot	Ongoing, completion dates Jan – Mar 21
Launch an online Public Art Map and organise a program for free Public Art Walks	CCDU	Online public art map launched in September 2020. Free public walks were held as part of launch.
Finalise and begin implementing a Public Art Masterplan and Public Art Action Plan	CCDU	Public Art Masterplan and Public Art Action Plan have been endorsed.
Develop two new public art works	CCDU	Traeger Wall, Todd Mall Entrance and Library Wall projects are currently in the installation stage.
Deliver a pop-up Community Arts and Performance Series	CCDU	Pop-Up Parks Series so far has run twice on 6 September (251 attendance), and 20 September (346 attendance). Next event planned for 30 October. 112One music series held in the Todd Mall for three weeks from 9 July 2020. Attendance of 1741, averaging 145 per session.
Pilot an all ages Recycled Art Sculptural Prize, as per action 39 of the Climate Action Plan	CCDU	This is being planned for April/May 2021.
Create a print book for Alice Springs Public Library 40 th Birthday	Library	In progress for Official Celebration in 2021
Refurbishment of outdoor amenities, kiosk and entry	ASALC	Refurbishment commenced in August – ongoing.
Provide facilities for school carnivals and sporting club events	ASALC	Indoor and outdoor pools available for school carnivals, swim club and sporting groups. During this period, works were done on 50m outdoor and indoor leisure but ASALC ensured there was one facility available for use at all times
Provide more outdoor BBQ/ meeting spaces in ASALC surrounds	ASALC	Under review following recent arrival of new Director for Community Development.

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Service Delivery Plan

FY21 – Quarterly Progress Report

#1

Enhance life-long learning, library and technology services

2020/21 Deliverables	Responsible Department	YTD Status
Develop a Library Digital Services and Management Plan	Library	Under review. Strategic Plan development still in progress

OBJECTIVE 3 Leadership in sustainability

A leader in sustainability and best practice, living well in our desert context and minimising our impact.

Reduce Council's carbon footprint

2020/21 Deliverables	Responsible Department	YTD Status
Community expansion of the Food Organics, Garden Organics program	Environment	Currently in Stage 2, stage completion expected February 2021
Develop and implement Renewable Energy Initiatives identified in Council's Climate Action Plan	Environment	Ongoing with various stakeholders.
Using Azility software, implement the Emissions Program to track council emissions	Environment	Ongoing, reports included in the Climate Action Plan Quarterly report.
Increase solar installations on all new council-built infrastructure	Infrastructure	Four (4) solar installations completed and operational on Jim McConville, Albrecht, Ross and Flynn Drive sports facilities as part of the \$6.2M upgrades.
Introduction of water reduction technology utilized in irrigation on Sporting Ovals	Depot	Ongoing.
Replacement of aged equipment to more fuel-efficient Plant and Equipment	Depot	No planned replacements in FY21 due to budget

Service Delivery Plan

FY21 – Quarterly Progress Report

#1

Increasing recycled out waste by a further 5%	RWMF	Recycling rate has been impacted by COVID-19
Complete upgrades to ASALC infrastructure including: <ul style="list-style-type: none"> - Installation of 50m pool filter medium - Whole centre to have LED lighting - Replace indoor gas hot water with electricity, accessing existing solar - Works to ASALC Changing rooms, front counter and offices 	ASALC Infrastructure	50m filter media completed – glass replaced old sand. LED lights need to be installed around outside learn to swim pool. COVID 19 funding impacted project monies. Gas is still in use – have to access funding and obtain new quotes Infrastructure related works in progress: ASALC Changing rooms, front counter and offices.

Reduce Alice Springs' carbon footprint

2020/21 Deliverables	Responsible Department	YTD Status
Coordinate community events that promote environmental awareness such as Clean Up Australia Day, Great Northern Clean Up and National Tree Planting Day and Ecofair	Environment	Completed
Engage a consultant to develop a Carbon Emissions Community Profile of Alice Springs	Environment	Completed and included in FY21 Quarterly report.
Meet Tree Planting target of 60 trees a month	Depot	Ongoing
Encourage NT Government and local businesses to adopt sustainable initiatives	Environment	Ongoing
Encourage Developers to contain water onsite to permit infiltration and to improve water table	Developments	Assessments in line with technical, planning and council permit requirements.
Encourage Developers to use alternative options to concreting where possible	Developments	Assessments in line with technical, planning and council permit requirements.

Conserve and protect the Alice Springs environment

Service Delivery Plan

FY21 – Quarterly Progress Report

#1

ATTACHMENT A

2020/21 Deliverables	Responsible Department	YTD Status
Develop and implement a Sustainability Design Policy	Environment	Ongoing
Develop a new 10-year Regional Waste Management Facility	RWMF	Completed
Develop and implement a new Landfill Environment Management Plan and renew Council’s landfill licence	RWMF	Ongoing

OBJECTIVE 4 A dynamic Council

A well governed Council that leads by example, advocates for our community, innovates and delivers excellent services, and works with others collaboratively to help create the community we want to live in.

Governance excellence

2020/21 Deliverables	Responsible Department	YTD Status
Develop Asset Management policies for Vehicles, Plant, Land and Infrastructure	Technical Services	Ongoing
Offer electronic training courses for Customer Service staff to improve delivery and effectiveness of service	ASALC	Courses online were not taken up by CSA during this quarter. Ongoing
Develop a strategic framework for Council Procurement to support the local economy and ensure compliance	Governance	Commenced but awaiting new legislative regulations. Draft regulations expected in November. In the meantime, we are identifying opportunities to improve current processes.

12.6

Service Delivery Plan
FY21 – Quarterly Progress Report
#1

ATTACHMENT A

Performance Targets

ATTACHMENT B

FY21 – Quarterly Progress Report #1

Objective 1: A dynamic community

Indicators	FY21 Target	YTD Progress
Establish key indicators and yearly improvement targets for inclusion and diversity for Council programs by 2019	Develop a Multicultural Action Plan with targets for inclusion and diversity	A proposal to create a Multicultural Action Plan has been developed. This would include targets and key actions to ensure the inclusivity of Council services and programs.
Sealed gazetted public roads increased from 92% to 93% by year-end FY19, 94% by end FY20 and 95% by end FY21	N/A: Superseded by Council resolution to only seal a small section of Jane Road, no other roads to be sealed.	
Council funding on tourism initiatives achieve at least a 1:4 return on investment	Currently under review. COVID-19 has impacted this performance target.	<p>One TEP sponsorship application approved so far FY21. Events ROI 5:1 <i>(Event ROIs based off the Regional Development Australia's event impact calculator for the Alice Springs Town Council LGA, and \$ output on the ASTC LGA economy).</i></p> <p>Brindle Film 'Maverix' sponsorship (\$30,000) <i>(TV series is expected to have a direct investment of \$4.9 million into the local businesses in Central Australia, stimulating a Gross Value Added return of \$19,300,000 (Olsberg SPI, 2018))</i></p> <p>Tourism Central Australia 'Spring into Alice' campaign sponsorship (\$25,000). <i>(Campaign numbers not yet provided by TCA.)</i></p>
Increase Alice Springs Town Council website sessions from a baseline of 250,000 by 10% per annum	Increase Alice Springs Town Council Website sessions by 10% of FY20 baseline	Currently not tracking to target with only 38,753 sessions as at 30 September 2020. COVID-19 and progress of analytics upgrades for the new website are thought to have significantly impacted this figure.
Grow the proportion of lifetime animal registrations compared to annual registrations from 4:1 to 5:1	Maintain or improve on already achieved levels of 7:1	Currently slightly low on 6.5:1 due to impacts COVID-19 however it is expected to return to previous levels during the year.
Consistently achieve 100% response rate to NeatStreets notifications	Achieve 100% response rates	95% of Depot related reports completed due to competing tasks

Performance Targets

ATTACHMENT B

FY21 – Quarterly Progress Report #1

Indicators	FY21 Target	YTD Progress
		100% achieved by Rangers

Objective 2: A great place to live

Indicators	FY21 Target	YTD Progress
<p>Completion of short-term and medium-term Arts and Cultural Plan strategic actions by 2020, including:</p> <ol style="list-style-type: none"> 1. Development and implementation of a Public Art Master Plan 2. Development and implementation of a Public Art Interpretation Plan 3. Strengthen existing strategic relationships across arts and culture, education, health, tourism, community and local enterprise. 	Implementation of the Public Art Master Plan and Action Plan	<ol style="list-style-type: none"> 1. Public Art Masterplan and Public Art Action Plan endorsed by Council. 2. All ASTC artworks now have interpretive signage. Online Public Art Map launched. 3. Continued collaboration with organisations across the community.
Placemaking strategies utilised in 20% of Council controlled open-spaces by end FY19, 30% by end FY20 and 40% by end FY21	Achieve 40% by end of FY 21	On track – Utilizing public surveys and public consultations with relevant stakeholders for council infrastructure and initiatives
Work with partners to increase organised sporting participation by 5% per annum from 2019 onwards	2.5% increase following declining past years results Currently under review. COVID-19 has impacted this performance target.	Margins around the 7% currently
Increase Alice Springs Public Library membership by 25% per annum	Currently under review. COVID-19 has impacted this performance target. Membership limited to residents of Alice Springs only.	13,666 members as at 30 September 2020 279 new members for Q1 FYE2021 ~ 8% increase
Increase STEAM and digital engagement event participants by 25% per annum	1.76% increase in FY19. FY 21 Target under review	2,756 participants. School Holiday Program (September) ran STEAM event – STEAM Hackers for 30 online places.

Performance Targets

ATTACHMENT B

FY21 – Quarterly Progress Report #1

Indicators	FY21 Target	YTD Progress
		COVID-19 has impacted with no other face-to-face event being held this year thus far.
Increase participation in healthy communities' activities by 10% per annum	Currently under review. COVID-19 has impacted this performance target.	Participation for Healthy Communities in FY20 was 8162, a decrease of 37% from FY19. This has been due to the extra programs for 2018/19 (see Year 1), and the impact of COVID, which ceased some programs for up to three months, cancelled community events this program would be involved with, and have required reduced class numbers in others. The Healthy Communities Coordinating role is full time, but has only being filled one day a week in 20/21 due to long service leave currently being taken in this role.
In support of Royal Life Saving Society of Australia NT's goal to improve water safety as per the NT Water Safety Strategy 2017-2021, our long-term goal is that 100% of Primary School aged children living in Alice Springs can swim at Level 3 or above. Our goal is to establish the present proportion of primary school aged Level 3 swimmers by 2018, and then increase that proportion by 5% per annum.	Currently under review. COVID-19 has impacted this performance target.	Schools that attended swim programs this quarter only enrolled Transition to year 3 classes except for Sadadeen Primary. This has impacted the percentage of students able to participate in Level 3 or higher due to age. ASALC LTS enrolments are also made up of younger students. FY 21 Target under review
3 park refurbishments per year	3 Park refurbishments to be completed	On track current parks under construction: Rotorac Oleander Tucker

Performance Targets

FY21 – Quarterly Progress Report #1

Objective 3: Leadership in Sustainability

Indicators	FY21 Target	YTD Progress
Increase proportion of solar generated electricity at Council facilities or reduce consumption to achieve energy savings from the grid from 20% to 30% by Year-end 2019, 40% by Year-end 2020 and 50% by Year-end 2021	Achieve 50% increase by year-end 2021	Currently 45%
Develop and implement an Alice Springs Town Council Climate Action Plan, establishing a sustainable investment framework and progressive yearly actions and targets on: <ul style="list-style-type: none"> • Energy productivity • Energy replacement through sustainable technologies • Waste reduction • Fuel usage • Recycling • Water productivity 	40% of the Climate Action Plan deliverables to be completed by year-end 2021	21% implementation completed
Use 25% of the crushed glass collected from 48 tonne of wine and spirit bottles under the Cash for Containers scheme annually	Achieve 25% target	Currently 55.9%
Reduce fleet vehicle fuel usage by 2.5% by December 2020	Reduce fleet usage by 2% by year-end 2021	No fleet vehicle reduction
Increase reuse/recycling rates of waste presented at the Regional Waste Facility by 5% per annum	5% increase by yearend 2021	Currently tracking at 6% recycling

Performance Targets

ATTACHMENT B

FY21 – Quarterly Progress Report #1

Objective 4: A dynamic Council

Indicators	FY21 Target	YTD Progress
Elected Members participate in all Ordinary Council and Standing Committee meetings and 80% of Advisory and other committee meetings as appointed (to be reported on in the Council's Annual Report)	Elected Members attend: 100% Council meetings 80% Advisory Committee meetings	Two (2) Elected members have been absent for one (1) Ordinary Council meeting each. Advisory committee attendance data is being compiled into a new register so data unavailable at time of reporting.
The CEO will undertake benchmarking of the organisational culture, values and behaviour in 2018/19 and will establish strategies and targets as required	Strategic plan to be designed with clear deliverables to achieve outcomes of the benchmarking.	Scheduled for early 2021
Develop a Reconciliation Action Plan by June 2018 for Council, setting clear progressive measurable targets, strategies and actions including achieving increased employment of Indigenous Australians in Council positions	Implement reconciliation through development of an 'Innovate' Reconciliation Action Plan	RAP Working Group committee monthly meetings. Flexible Work Readiness Program approaching implementation with Yirara College. Two students identified to work in Cemetery and RWMF in Term 4.
Staff and resident satisfaction benchmarks established in 2018/19 and improved by 5% per annum	Strategic plan to be designed with clear deliverables that address the results of the satisfaction benchmarks.	Scheduled for early 2021
Yearly surveys of Advisory Committee members show an increase in satisfaction and motivation rates, reflected in increasing attendance rates	Complete annual Advisory Committee Survey	Annual Advisory Committee Survey to occur by Qtr. 4 FY21.
Meet all financial reporting requirements to the specified compliance level	Currently under review. COVID-19 has impacted this performance target.	Major item of work is the audited financial statements – this is currently on track.
Outstanding Rates Ratio equal or better than 0.3 (being the total rates outstanding divided by total rates revenue)	Rates Ratio equal or better than 0.3	As at 30 September 2020, the outstanding rates ratio was 0.54
Ensure Current Ratio at better than 1:1 (being the total rates outstanding (being a measure of how quickly Council can convert current assets into cash to satisfy Council financial commitments).	Current Ratio at better than 1:1	As at 30 September 2020, the current ratio was 12.48:1

Performance Targets

ATTACHMENT B

FY21 – Quarterly Progress Report #1

Indicators	FY21 Target	YTD Progress
Ensure Council maintains a strong capacity to service its loans (if any) by having a Debt Equity Ratio of less than 0.1 (being the outstanding debt divided by operating income)	Debt Equity Ratio of less than 0.1	As at YTD, Council does not have any debts

TO: ORDINARY COUNCIL MEETING – TUESDAY 10 NOVEMBER 2020

SUBJECT: RISK MANAGEMENT AND AUDIT COMMITTEE TERMS OF REFERENCE

AUTHOR: RISK AND COMPLIANCE OFFICER, NATASHA TAYLOR

EXECUTIVE SUMMARY

This report provides revised Risk Management and Audit Committee (RMAC) Terms of Reference, endorsed by the RMAC committee to be adopted by Council.

RECOMMENDATION

That it be a recommendation to Council that:

The revised Risk Management and Audit Committee Terms of Reference be adopted.

12.7

REPORT

1. BACKGROUND

As resolved on 2 November 2020, it is a recommendation of the RMAC that Council adopt the new Terms of Reference as provided at attachment A.

The draft RMAC Terms of Reference were extensively reviewed and amended by the RMAC with consideration given to:

- requirements of the *Local Government Acts 2008 and 2019*.
- best practice principles contained in the NT Department of Local Government, General Instruction No. 3;
- ensuring effectiveness of the Committee and its ability to add value and improve Council's operations; and
- audit committees in other councils including the Territory;

The Terms of Reference were amended to reflect changes requested by the Committee and the Department of Local Government Compliance Manager who also reviewed the draft.

2. DISCUSSION

In relation to committee independence, skills and experience, the Department of Local Government Compliance Manager offered the following advice:

- that S86(3) of the *Act* implies that more skilled/expert external persons on the committee, the better/more robust the monitoring and better recommendations to council, contributing to improved council decision making.
- very supportive of the ASTC draft Terms of Reference including specific membership skills and experience requirements for more than one independent external member and highlighted the benefit of this.

Other NT Councils were contacted regarding the composition of and remuneration for audit committee members. To date the Independent Chair of Council's RMAC receives remuneration of \$719 per meeting as per the Remuneration Tribunal's

classifications for Statutory Bodies remuneration classifications for C2: Advisory and review bodies – Expert High Impact.

The RMAC identified that this payment is below that received from other Territory counterparts and requested the Terms of Reference reflect a C1 category in line with other NT Councils. The table below outlines the comparison with Alice Springs Town Council with the new C1 classification.

	Independent member classification	Independent member fee (per meeting)		Elected Member fee	No. of Committee members	
		Chair	other		Independent	Elected Member
Alice Springs Town Council	C1: Advisory and review bodies – Critical issues	\$959	\$719	\$255.02	2	3
City of Darwin	B1: Quasi-judicial bodies – Senior appeals / important government process	\$959	\$719	\$250	3	2
City of Palmerston	C1: Advisory and review bodies – Critical issues	\$959	\$719	\$150	3	2
Litchfield Council	C1: Advisory and review bodies – Critical issues	\$959	\$719	\$140	1	3
Katherine Town Council	N/A	\$800	\$400	Nil	2	2

12.7

2. POLICY AND LEGISLATIVE IMPACTS

Local Government Act 2019

Section 86:

- (1) A council must, by resolution, establish and maintain an audit committee.
- (2) An audit committee consists of the persons appointed, by resolution, by the council to be members of the committee.
- (3) The members of an audit committee may consist of, or include, persons who are not members of the council.
- (4) However, the chairperson of an audit committee must not be a member of the council or a member of the council's staff.
- (5) The terms and conditions on which a person holds office as a member of an audit committee are to be as determined by the council.
- (6) The council may, by resolution, abolish an audit committee.
- (7) The council must establish or abolish an audit committee in accordance with any guidelines that the Minister may make.

Section 87:

An audit committee has the following functions in relation to a council:

- (a) to monitor and review the integrity of the council's financial management;
- (b) to monitor and review internal controls;
- (c) to make recommendations to the council about any matters the committee considers require the council's consideration as a result of the committee's functions under paragraph (a) or (b).

Section 88:

An audit committee is subject to control and direction by the council.

Section 89:

Subject to any direction by the council, an audit committee may determine its own procedures.

General Instruction No.3 – Audit Committees is provided at Attachment B.

Alice Springs Town Council Strategic Plan 2018 – 2021

OBJECTIVE 4: A Dynamic Council

4.4: Governance excellence

4.4.3: Facilitate a regular risk management and compliance audit committee, with an independent chair

12.7

3. FINANCIAL IMPACTS

As advertising was expected to occur due to Mr. Summers' tenure ending 31 December 2020, no additional advertising costs are anticipated.

The annual financial impact relating to changes in the Terms of Reference is detailed below, and considers the following assumptions:

- External Chair and Committee member
 - attending four (4) meetings per year
 - possibly reside outside of Alice Springs
- The Mayor and one (1) other Elected Members being appointed to the Committee.

Under current Terms of Reference			Under new Terms of Reference		
Member	Meeting fee	Travel cost	Member	Meeting fee	Travel cost
External Chair	\$2,876	\$4,000	External Chair	\$3,836	\$3,500
			External Committee member	\$2,876	\$3,500
Total	\$6,876		Total	\$13,712	

The revised Terms of Reference will result in an RMAC budget shortfall of \$4,212 which will come from reserves.

Elected Member allowances are budgeted to the maximum allowable each year as determined by Ministerial Guideline 2 and allocated to a separate budget line for this.

4. **SOCIAL IMPACTS**

Nil

5. **ENVIRONMENTAL IMPACTS**

Nil

6. **PUBLIC RELATIONS**

Nil

7. **ATTACHMENTS**

A. Draft RMAC Terms of Reference 2020



Natasha Taylor

RISK AND COMPLIANCE OFFICER



Jodie Summers

MANAGER GOVERNANCE



TERMS OF REFERENCE

Risk Management and Audit Committee

Purpose

The Risk Management and Audit Committee (the Committee) is a Council advisory committee established in accordance with section 86 of the *Local Government Act 2019* (the Act).

Objective

The Committee's objective is to provide independent assurance and advice to Council regarding:

- The integrity of Council's financial management
- Council's risk, internal control and compliance frameworks.

Functions

The Committee's functions include:

- Review and endorsement of the external audit plan
- Review and endorsement of the annual financial statement before sign-off by the auditors
- Meeting with the external auditor at least once per year to receive direct feedback about any key financial management issues and to provide feedback about the auditor's performance
- Monitoring of external audit outcomes, management's responses and the implementation of agreed recommendations
- Providing advice to Council regarding the appointment of an external auditor (auditor appointment terms must be between 2 and 5 years)
- Endorsement of Council's Risk Management Framework and monitoring the performance of the framework
- Monitoring the adequacy of internal control policies, practices and procedures
- Oversight of the outsourced internal audit function, including:
 - adequacy and scope of audit coverage
 - monitoring of audit outcomes, management's responses and the implementation of agreed recommendations
- Monitoring Council's compliance with Regulatory requirements, standards and best practice guidelines
- Providing recommendations to Council about any matters the Committee considers require Council's consideration as a result of the Committee's functions.

Authority

With consideration to legal and confidentiality implications the Committee is authorised, within the capacity of its objective and functions, to:

- Make recommendations to the Council
- Endorse internal and external audit plans

ATTACHMENT A

- Request via the CEO information, relevant council staff access and support it reasonably requires to carry out its functions
- Discuss matters with the external auditor, or other external parties already contracted or engaged by Council
- The Committee has no powers with regard to its findings and recommendations and can ultimately only make recommendations to Council.

Confidentiality and use of information

Committee members will from time to time deal with confidential reports and sensitive information. All information obtained during the course of Committee meetings must be handled in compliance with the *Local Government Act 2019* and Regulations, *Information Act 2002* information privacy principles, and Council policies.

Section 118 of the Act outlines the penalties applicable for the improper use of confidential information acquired as a member of an audit committee.

Due diligence and induction

All proposed and new members of the Committee will be entitled to receive relevant information and briefings prior to, and shortly after, their appointment.

Council will provide an induction to all new members specifically relating to the Committee's functions and Terms of Reference.

Membership

Committee Members

Maximum of (five) 5 members including:

- Up to three (3) Elected Members of Council, one (1) of which is the Mayor
- Two (2) external members, one (1) of whom is the independent Chairperson.

Terms and conditions of membership

Membership requirements

Membership consideration will be given to skills, personal attributes and practical experience, including:

- level of understanding of local government and the council's operations and the environment in which it operates
- level of knowledge and practical exposure on risk management, governance and financial management practices
- depth of knowledge of regulatory and legislative requirements
- one (1) external member of the Committee, preferably a member of CPA Australia (CPA) or Chartered Accountants Australia and New Zealand (CAANZ), or can demonstrate significant financial experience in the absence of those qualifications
- one (1) external member of the Committee preferably possessing formal Risk Management qualifications, or can demonstrate significant experience in risk management and/or governance
- capacity to dedicate adequate time on the Committee.

The Committee members and Chairperson are to be appointed by Council, per sections 86 and 98 of the Act.

Term of office

ATTACHMENT A

An Expression of Interest will be sought and selection panel convened by the CEO. A written report on the selection process, detailing the qualifications and experience of all eligible external applicants will be provided to Council, with a recommendation for appointment. Appointment to the Committee is for a 2-year term.

Membership of the Committee ceases either:

- upon completion of the 2-year term;
- where an external independent member appointment is terminated by resolution of Council;
- at any time if the person no longer holds office by virtue of which the person became a member;
- where Council, by resolution, abolishes the Committee.

Meetings

Attendance

Should a member be unable to attend a Committee meeting, an apology shall be provided to the CEO.

The CEO will attend all meetings. Council Directors and other relevant officers may attend Committee meetings in an administrative capacity.

Quorum

A quorum is achieved by attendance of over 50% of the appointed members.

If the Chairperson is absent, the members present shall elect a person to chair the meeting.

Postponement of meeting

If quorum is not present within 30 minutes of the start time the meeting may be postponed in accordance with section 100 of the *Local Government Act 2019*.

Decisions

A decision of the Committee is to be by majority vote of the members present at the meeting.

Meetings Not Open to the Public

To foster frank and fearless discussion the meetings of the Committee will be held in confidential unless otherwise decided.

Frequency

The Committee will meet at least 4 times per year for typically 2 hours, and meetings of the Committee are to be convened by the CEO.

The CEO may, at the request of the Chairperson of the Committee, convene an additional meeting if required.

A meeting plan will be agreed to by the Committee each year.

Notice

A notice convening a meeting is to be in writing and include the date, time and place of the meeting and the Agenda for the meeting.

Minutes

The CEO is to ensure that proper minutes of the meeting are kept and they comply with section 101 of the Act.

ATTACHMENT A

The minutes of the Committee (including the prior confirmed minutes not yet tabled and the recent unconfirmed minutes which are cleared marked as “unconfirmed”) are to be tabled at the next meeting of the Council.

Remuneration

Elected Members may be eligible for Extra Meeting Allowance as per Council policy.

External members are eligible for remuneration per meeting at the ‘Daily rate’ for Class C1 (Advisory and Review Bodies – Critical issues) of the “NTG statutory bodies classified for remuneration purposes” as per *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*. Payment at the daily rate (4 hours or more) will apply to account for meeting preparation and the meeting itself.

Evaluation and Review

The Committee’s performance and Terms of Reference will be externally evaluated 12 months following the appointment of new members. Performance will be assessed against the functions of the Committee to determine if its objectives have been met at an acceptable level.

Evaluation process will be facilitated by the CEO, with a report provided to Council including any recommendations. The Terms of Reference will also be reviewed at this time and any revision recommendations will also be included in the report given to Council.

Responsible Directorate

Corporate Services

Reporting to

Ordinary Council

Version	Date	Action/Description of changes made	By
1.0	15 June 2015	Adopted	Council
1.1	October 2017	New Charter template adopted	Council Solicitor
1.2	28 May 2018	Internal Audit responsibilities added	Governance
2.0	August 2020	New Terms of reference developed in line with current and new legislation	Governance

<i>Adopted by Council - Date</i>		<i>Resolution #</i>	
<i>Document Owner</i>	Chief Executive Officer	<i>Controller</i>	Governance Unit

12.7

REPORT

Report No. 237/20 cncI

TO: ORDINARY COUNCIL MEETING – TUESDAY 10 NOVEMBER 2020
SUBJECT: RISK MANAGEMENT AND AUDIT COMMITTEE INTERVIEW PANEL
AUTHOR: RISK AND COMPLIANCE OFFICER - NATASHA TAYLOR

EXECUTIVE SUMMARY

This report provides recommendations, (subject to approval of the revised Terms of Reference) also presented at this meeting, for Council to establish an interview panel as part of the Expression of Interest process to appoint independent external members for the Risk Management and Audit Committee.

RECOMMENDATION

It is recommended that Council:

- A. Establish an interview panel, consisting of three (3) members, who will review nominations and interview for the positions of Independent Chairperson and Independent Member of the Risk Management and Audit Committee.**
- B. Appoint the following individuals as members of the Risk Management and Audit Committee interview panel:**
 - **One (1) Elected Member, by nomination and vote of Council**
 - **CEO**
 - **Director Corporate Services.**

REPORT

1. BACKGROUND

Extensive review of the Risk Management and Audit Committee (RMAC) Terms of Reference has been undertaken and includes:

- the addition of a second independent committee member; and
- requirement for relevant skills, experience and qualifications of independent members.

These new draft Terms of Reference are provided at this meeting for approval.

The incumbent RMAC Chairperson, Mr Iain Summers, will complete his tenure on 31 December 2020 with his last committee meeting on 2 November 2020.

Subject to the approval of the new revised Terms of Reference, the departure of Mr Summers will present two (2) vacancies on the Committee. One (1) independent external chair, and one (1) independent external member.

The revised Terms of Reference detail an EOI process for recruitment of independent members, which requires Council to establish an interview panel.

2. **DISCUSSION**

Following approval of the new Terms of Reference, Council will commence an Expression of Interest process for recruitment of two (2) independent RMAC members.

Under the revised Terms of Reference, the recruitment process involves the establishment of an interview panel by Council, who will review nominations, interview for the advertised positions and provide a report of recommendation to Council for appointment of the new members.

The interview panel will perform a similar function to that of a selection panel for recruitment of Council officers.

While the size of a selection panel can vary, three (3) members is common in recruitment and aligns with Council policy, providing an acceptable balance of diversity of perspective with the practicality of logistical arrangements. An odd number of panel members is useful as it ensures a definitive recommendation, should a vote be required by panel members.

The RMAC is of a specialist nature, requiring not only local government experience and diversity of perspective but also expertise in the disciplines associated with the functions of the Committee. It is proposed that along with an Elected Member, the CEO and Director Corporate Services be appointed to the panel.

It is proposed that the Elected Member be appointed to the interview panel by nomination and vote of Council.

2. **POLICY AND LEGISLATIVE IMPACTS**

Local Government Act 2019

Section 86:

- (1) A council must, by resolution, establish and maintain an audit committee.
- (2) An audit committee consists of the persons appointed, by resolution, by the council to be members of the committee.
- (3) The members of an audit committee may consist of, or include, persons who are not members of the council.
- (4) However, the chairperson of an audit committee must not be a member of the council or a member of the council's staff.

Section 87:

An audit committee has the following functions in relation to a council:

- (a) to monitor and review the integrity of the council's financial management;
- (b) to monitor and review internal controls;
- (c) to make recommendations to the council about any matters the committee considers require the council's consideration as a result of the committee's functions under paragraph (a) or (b).

Alice Springs Town Council Strategic Plan 2018 – 2021

OBJECTIVE 4: A Dynamic Council

4.4: Governance excellence

4.4.3: Facilitate a regular risk management and compliance audit committee, with an independent chair

3. **FINANCIAL IMPACTS**

Nil

4. **SOCIAL IMPACTS**

Nil

5. **ENVIRONMENTAL IMPACTS**

Nil

6. **PUBLIC RELATIONS**

Nil

7. **ATTACHMENTS**

Nil

12.8



Natasha Taylor

RISK AND COMPLIANCE OFFICER



Jodie Summers

MANAGER GOVERNANCE

ALICE SPRINGS TOWN COUNCIL
RISK MANAGEMENT AND AUDIT COMMITTEE MEETING
 MINUTES OF MEETING
 HELD FRIDAY 16 OCTOBER 2020 AT 12:00 NOON
 ARUNTA ROOM, CIVIC CENTRE

1. ATTENDANCE:

PRESENT:

Mr Iain Summers (Chair)(Via Zoom)
 Mayor Damien Ryan
 Deputy Mayor Jacinta Price (Via Zoom) *Joined the meeting 12.15pm*
 Councillor Eli Melky
 Councillor de Brenni

OFFICERS:

Ms Sabine Taylor, Acting CEO/Director Corporate Services
 Ms Kim Sutton, Director Community Development
 Mr Scott Allen, Director Technical Services
 Ms Jodie Summers, Manager Governance
 Mrs Mel Bennett, Manager Finance
 Ms Brooke Lang, Executive Assistant (Minutes)

12.9

13th Alice Springs Town Council RISK MANAGEMENT & AUDIT COMMITTEE	29 Jul - 2019	4 Oct - 2019	13 Mar- 2020	29 May - 2020	25 Aug - 2020	16 Oct - 2020
Iain Summers	✓	✓	✓	✓	✓	✓
Mayor Damien Ryan	✓	✓	✓	✓		✓
Deputy Mayor Jacinta Price						✓
Councillor Matt Paterson	✓	✓	✓	✓		A
Councillor Jamie de Brenni	✓				✓	✓
Councillor Jimmy Cocking	A	A	✓	✓	A	
Councillor Glen Auricht	✓	✓	✓	✓	✓	
Councillor Eli Melky		✓	✓	✓	✓	✓

☐	Attended
☐	Proxy attended in place of committee member
Proxy	
A	Apology received
--	No attendance and no apology recorded
	Not a committee member

The meeting opened at 12.08 pm

APOLOGIES:

Mr Robert Jennings, Chief Executive Officer
Councillor Matt Paterson

2. CONFLICT OF INTEREST DECLARATION

Nil

3. MINUTES OF THE PREVIOUS MEETING

3.1 UNCONFIRMED Minutes – Risk Management and Audit Committee 25 August 2020

RESOLVED:

The Committee confirmed the minutes of the Risk Management and Audit Committee Open meeting held 25 August 2020 as a true and correct record of the proceedings.

Moved: Councillor de Brenni
Seconded: Councillor Melky

3.2 Business Arising from the Previous Minutes

*Councillor Eli Melky Left the Arunta Room at 12.11pm
Councillor Eli Melky returned to the Arunta Room at 12.13pm*

ACTION – Officers to go through recording of May Risk Management and Audit meeting to find discussion on Library and top 5 risks and amend minutes accordingly.

ACTION – Officers to circulate minutes prior to being uploaded on the website.

3.2.1 Action Items from Previous Minutes

This report provides an update on outstanding action items from previous minutes.

RECOMMENDATION

That the Risk Management and Audit Committee note and accept this report.

Move: Councillor Melky
Second: Deputy Mayor Price

Committee members enquired on the process of elected a new Chair. There was discussion around who short lists the applicants that then go to Council for endorsement.

ACTION – A selection panel of Elected Members be a part of the process of selecting a new independent chair person.

4. REPORTS FROM OFFICERS

4.1. Risk Management and Audit Committee Terms of Reference

This report provides the Risk Management and Audit Committee with a revised Risk Management and Audit Committee Terms of Reference for endorsement to go to Council for adoption

RECOMMENDATION

That it be a recommendation to Council that:

The revised Risk Management and Audit Committee Terms of Reference be adopted.

There was discussion around the membership in the Draft Terms of Reference. Committee Members did not agree with the suggested Maximum of (five) 5 members which includes two Elected Members and three external members to avoid the perception of undue influence. Concerns were also raised around the termination policy in where the CEO has the power to make a recommendation to Council to terminate a membership.

Director of Technical Services left the Arunta Room - 12.28pm

Director of Technical Services returned - 12.31pm

Councillor Melky raised the concern that the Mayor is considered ex-officio of the Risk Management and Audit Committee, removing one of the Elected Member positions.

A discussion around remuneration fairness was had and it was decided this discussion will be taken to Council.

The committee endorsed the Risk Management and Audit Committee Terms of Reference to be adopted by Council subject to the following amendments:

- **Membership to include three Elected Members and two independent members one of whom is the chair.**
- **Terms of Office – “All applications are to be provided to Council”**
- **Termination of Membership – “Following a process of procedural fairness, a recommendation from the CEO will be made to Council for approval of any termination”**

Moved: Councillor Melky

Second: Councillor de Brenni

12.9

ACTION – Terms of Reference to be amended as per:

- membership to include three Elected Members and two independent members one of whom is the chair.
- Terms of Office to include a line; “All applications are to be provided to Council”
- Termination of Membership – “recommendation of the CEO, to Council and upon Council approval if:”

ACTION – The amended Terms of Reference to be forwarded to the Local Government Compliance team for endorsement.

ACTION - Officers to investigate Procedural Fairness guidelines and incorporate them in the Code of Conduct or another relevant policy.

5. GENERAL BUSINESS

6. NEXT MEETING: Monday 2nd November 2020

RESOLVED:

That the Risk Management and Audit Committee meeting stands adjourned and resumes in the Confidential Section.

Moved: Councillor Melky
Seconded: Councillor de Brenni

The meeting adjourned at 1pm to be reconvened on 2 November at 10am.

CONTINUATION OF MEETING HELD ON 16 OCTOBER 2020

ALICE SPRINGS TOWN COUNCIL
RISK MANAGEMENT AND AUDIT COMMITTEE MEETING
 MINUTES OF MEETING
 HELD MONDAY 2 NOVEMBER 2020 AT 12:00 NOON
 ARUNTA ROOM, CIVIC CENTRE

1. ATTENDANCE:

PRESENT:

Mr Iain Summers (Chair)(Via Zoom)
 Mayor Damien Ryan
 Deputy Mayor Jacinta Price
 Councillor Eli Melky
 Councillor de Brenni
 Councillor Matt Paterson

OFFICERS:

Mr Robert Jennings, Chief Executive Officer
 Ms Sabine Taylor, Director Corporate Services
 Mr Scott Allen, Director Technical Services
 Ms Jodie Summers, Manager Governance
 Ms Natasha Taylor, Risk and Compliance Officer
 Mrs Mel Bennett, Manager Finance
 Ms Brooke Lang, Executive Assistant (Minutes)

13th Alice Springs Town Council RISK MANAGEMENT & AUDIT COMMITTEE	29 Jul - 2019	4 Oct - 2019	13 Mar- 2020	29 May - 2020	25 Aug - 2020	16 Oct - 2020	2 Nov - 2020
Iain Summers	✓	✓	✓	✓	✓	✓	✓
Mayor Damien Ryan	✓	✓	✓	✓		✓	✓
Deputy Mayor Jacinta Price						✓	✓
Councillor Matt Paterson	✓	✓	✓	✓		A	✓
Councillor Jamie de Brenni	✓				✓	✓	✓
Councillor Jimmy Cocking	A	A	✓	✓	A		
Councillor Glen Auricht	✓	✓	✓	✓	✓		
Councillor Eli Melky		✓	✓	✓	✓	✓	✓

<input type="checkbox"/>	Attended
<input type="checkbox"/> Proxy	Proxy attended in place of committee member
A	Apology received
--	No attendance and no apology recorded
	Not a committee member

The meeting opened at 10.02 am

1. APOLOGIES:

Nil

2. CONFLICT OF INTEREST DECLARATION

Nil

3. MINUTES OF THE PREVIOUS MEETING

4. REPORTS FROM OFFICERS

4.1. Risk Management and Audit Committee Terms of Reference

This report provides a revised Risk Management and Audit Committee (RMAC) Terms of Reference for endorsement to go to Council.

RECOMMENDATION

That it be a recommendation to Council that:

The revised Risk Management and Audit Committee Terms of Reference, with the feedback provided from this meeting, be adopted.

Moved: Councillor de Brenni

Second: Mayor Damien Ryan

ACTION – CEO Robert Jennings would like the Comments removed from attachment A – General Instruction No.3 requirements and recommendations, the comments which commence with *“In meetings of the RMAC, members have...”* and concludes with *“...RMAC member responsibilities at times.”*

ACTION – Officers to investigate Council’s description of an ex-officio position and amend the General Instruction to state the Mayor and Deputy Mayor are voting members of the committee.

Councillor Paterson left the Arunta Room – 10.16am

Councillor Paterson returned – 10.18am

ACTION – Amend membership to state that “*the CEO will attend all meetings and Directors will be invited to attend*” and move this sentence to the **Attendance** subheading

ACTION – Amend Membership Requirements to state:

- *one (1) external member of the Committee is **preferred** to be a member of CPA Australia (CPA) or Chartered Accountants Australia and New Zealand (CAANZ), or can demonstrate significant financial experience in the absence of those qualifications*
- *one (1) external member of the Committee **preferred** to have formal Risk Management qualifications, or can demonstrate significant experience in risk management and/or governance*

ACTION – Amend attendance by stating – “*Should a member be unable to attend a Committee meeting; an apology is to be provided to the CEO prior to the scheduled meeting time.*”

Relevant Council officers may attend Committee meetings in an administrative capacity.”

ACTION – Officers to change the remuneration for external members to C1.

ACTION – Officers to ensure the RMAC budget allows for external members to attend meetings in person.

5. GENERAL BUSINESS

Iain has stated that he would be happy to be involved in the induction process of the new Chair.

6. NEXT MEETING: TBA

RESOLVED:

That the Risk Management and Audit Committee meeting stands adjourned and resumes in the Confidential Section.

Moved: Deputy Mayor Price

Seconded: Councillor Paterson

The meeting adjourned at 10.43am

Confirmed on: _____

CHAIRPERSON _____

**AGENDA ITEM 13.0 - OTHER DIRECTORATES
SUMMARY OF RECOMMENDATIONS**

13.1 NIL - Withdrawn

13.2 UNCONFIRMED Minutes - Sports Facilities Advisory Committee - 29 October 2020

RESOLVED:

That the minutes from the Sports Facilities Advisory Committee meeting held on the 29 October 2020 are received and recommendations be adopted

13.2 (1) Outdoor Netball Resurfacing and Rebuild Options (Agenda Item 3.2.1)

RESOLVED:

That it be a recommendation from the Sports Facilities Advisory Committee to Council

That Council undertakes a professional geotechnical and foundational analysis of the Outdoor Netball Courts and Tennis Courts at an estimated cost of \$17k per facility, to be funded through the SFAC budget

13.2 (2) Electric Scoreboards - Anzac Oval (Agenda Item 3.2.4)

RESOLVED:

That it be a recommendation from the Sports Facilities Advisory Committee to Council

- 1. That Council approve the purchase and installation of a replacement scoreboard at Anzac Oval at a cost of \$50k from the SFAC budget on the condition that NT Sport and Recreation agree to relocate the scoreboard if the acquisition of Anzac Oval occurs, and**
- 2. That any agreement about the relocation of the scoreboard is to the CEO's satisfaction.**

10/11/2020 - Other Directorates - Summary of Recommendations

13.2 (3) Electric Scoreboards - Albrecht Oval (Agenda Item 3.2.4)

RESOLVED:

That it be a recommendation from the Sports Facilities Advisory Committee to Council

1. **That Council approve the purchase and installation of a replacement scoreboard at Albrecht Oval at a cost of \$50k from the SFAC budget, and**
2. **That Council approve the purchase of one mobile trailer mounted scoreboard at a cost of \$33k from the SFAC budget**

13.2 (4) Anzac Oval Lighting (Agenda Item 3.2.5)

RESOLVED:

That it be a recommendation from the Sports Facilities Advisory Committee to Council

That Council goes out to tender for the LED lighting upgrade at Anzac Oval, to be funded from the SFAC budget

13.2 (5) Letter to Council from West Cricket Club (Agenda Item 4.1)

RESOLVED:

That it be a recommendation from the Sports Facilities Advisory Committee to Council

That Council contribute \$8844.60 from the SFAC budget towards the West Cricket Club's project to construct new cricket nets at Jim McConville Oval

13.2 (6) Albrecht Oval Management Group (Agenda Item 6.1.1)

RESOLVED:

That it be a recommendation from the Sports Facilities Advisory Committee to Council

That the Albrecht Oval Management Group – Terms of Reference be endorsed

Refer to Council Agenda item 15.3, Report No. 242 / 20 cncl - Albrecht Oval Management Group – DRAFT Terms of Reference

10/11/2020 - Other Directorates - Summary of Recommendations

13.2 (7) Re-zoning application (Agenda Item 6.1.3)

RESOLVED:

That it be a recommendation from the Sports Facilities Advisory Committee to Council

2. **That community access to Albrecht Oval does not change.**
3. **That there be no storage of alcohol at Albrecht Oval.**

13.3 Albrecht Oval Management Group - DRAFT Terms of Reference
Report No. 242 / 20 cncl (DTS)

RESOLVED:

That Council endorse the Albrecht Oval Management Group - Terms of Reference

13.4 Alice Springs Public Library Consultative Committee - DRAFT Terms of Reference
Report No. 243 / 20 cncl (DCD)

RESOLVED:

That Council adopt the Alice Springs Public Library Consultative Committee - Terms of Reference

NIL - WITHDRAWN

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**MINUTES OF THE MEETING OF THE SPORTS FACILITIES ADVISORY COMMITTEE (SFAC)
HELD ON THURSDAY 29 OCTOBER 2020 IN THE COUNCIL CHAMBER, 93 TODD STREET**

PRESENT

Mayor Damien Ryan
Deputy Mayor Jacinta Price
Councillor Jamie de Brenni (Chair)
Councillor Jimmy Cocking
Mr Aaron Blacker
Mr Joel Crawford
Ms Anne Davey-Smith
Mr Lachlan Modrynski
Mr Tim Pearson
Mr Philip Preece
Mr Dennis Sawtell
Mr Michael Trull

OFFICERS IN ATTENDANCE

Mr Robert Jennings - Chief Executive Officer
Mr Scott Allen - Director Technical Services
Mr Takudzwa Charlie - Manager Technical Services
Mr Tama Wakelin - Sports Officer
Ms Stephanie Dominguez - Executive Assistant (Minutes)

GUESTS IN ATTENDANCE

Ms Susan Turner - observer
Mr Anthony Bell - observer (*arrived 12:16pm*)

13 th Alice Springs Town Council Sports Facilities Advisory Committee – Attendance List 2020 / 2021						
	29 Oct 2020	19 Nov 2020	TBA - Feb 21	TBA - Apr 21	TBA - Jun 21	TBA - Jul 21
Mayor Damien Ryan	√					
Deputy Mayor Jacinta Price	√					
Councillor Jamie de Brenni	√					
Councillor Jimmy Cocking	√					
Aaron Blacker	√					
Joel Crawford	√					
Anne Davey-Smith	√					
John Gaynor	A					
Lachlan Modrynski	√					
Tim Pearson	√					
Phillip Preece	√					
Dennis Sawtell	√					
Michael Trull	√					

The meeting opened at 12.00 pm.

Mayor Ryan assumed the role of Chair for the start of the meeting at 12 noon.

SFAC 29.10.2020

1. APOLOGIES

Mr John Gaynor
Ms Sabine Taylor - Director Corporate Services

1.1 Welcome and Election of Chairperson

- 1.1.1 Resignation from Simon Hargraves, AFL
- 1.1.2 Resignation from Kale Bell, Softball NT

The Committee received and noted the resignations from Simon Hargraves and Kale Bell.

Action:
Officers to respond appropriately to these resignations.

1.1.3 Letter from Dr Bruce Walker - Outgoing Chairperson

The Committee received and noted the letter from the outgoing chairperson.

Action:
CEO to respond to Dr Walker and thank him for his efforts and commitment to the SFAC over the past 28 years.

Moved: Cr de Brenni **Seconded:** Aaron Blacker **CARRIED**

1.1.4 Election of Chairperson

After the Ordinary Council Meeting held Tuesday 29 September 2020, the following Councillors have been elected to the Sports Facility Advisory Committee for this term (Council resolution 21200):

- Mayor Ryan
- Deputy Mayor Price
- Councillor de Brenni
- Councillor Cocking

Nominations were called for the position of Chairperson of the Sports Facilities Advisory Committee from these Councillors.

Nominee: Cr de Brenni

Moved: Cr Price **Seconded:** Lachlan Modrynski **CARRIED**

Nominee: Cr Cocking

Moved: Lachlan Modrynski **Seconded:** None received **LAPSED**

RESOLVED:
That Councillor de Brenni be elected Chair of the Sports Facilities Advisory Committee for the next year.

Moved: Cr Price **Seconded:** Lachlan Modrynski **CARRIED**

Councillor de Brenni assumed the role of Chair at 12:05 pm

2. DISCLOSURE OF INTEREST

Nil

13.2

SFAC 29.10.2020

3. MINUTES OF THE PREVIOUS MEETING

3.1 **Minutes from the Sport Facility Advisory Committee held 25 June 2020**

RESOLVED:

That the minutes of the Sport Facility Advisory Committee meeting held 25 June 2020 be confirmed as a true and correct record of the proceedings

Moved: Aaron Blacker **Seconded:** Dennis Sawtell **CARRIED**

3.2 **Business Arising from the Previous Meeting**

3.2.1 Outdoor Netball Courts Resurfacing and Rebuild Options

RESOLVED:

That it be a recommendation from the Sports Facilities Advisory Committee to Council

That Council undertakes a professional geotechnical and foundational analysis of the Outdoor Netball Courts and Tennis Courts at an estimated cost of \$17k per facility, to be funded through the SFAC budget

Moved: Aaron Blacker **Seconded:** Joel Crawford **CARRIED**

Action:

Director Technical Services to ensure both Netball and Tennis are consulted in regard to their sports preferred playing surfaces

3.2.2 TIO Trager Park - Hockey Shed - Update

The Director Technical Services advised the replacement shed at 5 Traeger Avenue, known as the Hockey Shed has been ordered, and installation would be scheduled once this arrives. The Director noted there would be some impact on the sports that use the current shed when the current shed is demolished. Officers hope for project completion prior to the new year.

Anne Davey-Smith offered thanks on behalf of the Hockey Association.

3.2.3 Jim McConville Oval - Picket Fence - Update

The Director Technical Services provided an update in regard to the works on the Jim McConville Oval - Picket Fence. He advised works are scheduled to start in early December. He noted there would be an impact on Cricket's use of this facility during the construction while the footpath is relocated and fence installed.

13.2

SFAC 29.10.2020

3.2.4 Electronic Scoreboards - Albrecht Oval and Anzac Oval

RESOLVED:

That it be a recommendation from the Sports Facilities Advisory Committee to Council

1. That Council approve the purchase and installation of a replacement scoreboard at Anzac Oval at a cost of \$50k from the SFAC budget on the condition that NT Sport and Recreation agree to relocate the scoreboard if the acquisition of Anzac Oval occurs, and
2. That any agreement about the relocation of the scoreboard is to the CEO's satisfaction.

Moved: Lachlan Modrynski **Seconded:** Joel Crawford **CARRIED**

RESOLVED:

That it be a recommendation from the Sports Facilities Advisory Committee to Council

1. That Council approve the purchase and installation of a replacement scoreboard at Albrecht Oval at a cost of \$50k from the SFAC budget, and
2. That Council approve the purchase of one mobile trailer mounted scoreboard at a cost of \$33k from the SFAC budget

Moved: Phillip Preece **Seconded:** Tim Pearson **CARRIED**

Anthony Bell (observer) entered the room at 12:16pm.

3.2.5 Anzac Oval Lighting

Aaron Blacker noted a safety issue in regard to the lighting LUX levels at Anzac Oval.

RESOLVED:

That it be a recommendation from the Sports Facilities Advisory Committee to Council

That Council goes out to tender for the LED lighting upgrade at Anzac Oval, to be funded from the SFAC budget

Moved: Aaron Blacker **Seconded:** Dennis Sawtell **CARRIED**

Action:

Officers to investigate the safety issue with the lighting LUX levels at Anzac Oval, and the potential impact to sports using this facility after dark

Action:

Officers ensure that preferred LUX levels are discussed with the sports that use the facility, and are incorporated in scope of the tender

3.2.6 Tennis Court Resurfacing and Rebuild Options

This item was raised and a recommendation formalised under agenda item 3.2.1

SFAC 29.10.2020

4. CORRESPONDENCE

4.1 Letter to SFAC from West Cricket Club - 22 October 2020

The Committee received and noted the letter from West Cricket Club dated 22 October 2020

RESOLVED:

That it be a recommendation from the Sports Facilities Advisory Committee to Council

That Council contribute \$8844.60 from the SFAC budget towards the West Cricket Club's project to construct new cricket nets at Jim McConville Oval

Moved: Phillip Preece **Seconded:** Anne Davey-Smith **CARRIED**

4.2 Letter from Dr Bruce Walker - Outgoing Chairperson - 29 October 2020

This item was received and noted under 1.1.3.

5. FINANCE REPORT

5.1 Finance Report for the Period Ending 8 October 2020

The Finance Report as at 8 October 2020 was received and noted by the Committee. *Funds available after commitments* of \$671,989.44.

Moved: Michael Trull **Seconded:** Joel Crawford **CARRIED**

6. GENERAL BUSINESS

6.1 Albrecht Oval Management Group

6.1.1 Albrecht Oval Management Group - Terms of Reference

RESOLVED:

That it be a recommendation from the Sports Facilities Advisory Committee to Council

That the *Albrecht Oval Management Group - Terms of Reference* be endorsed

Moved: Anne Davey-Smith **Seconded:** Cr Cocking **CARRIED**

6.1.2 UNCONFIRMED Minutes - Albrecht Oval Mgmt. Group - 11 August 2020

RESOLVED:

That the Albrecht Oval Minutes 11 August 2020 are received and noted by the Sports Facilities Advisory Committee

Moved: Joel Crawford **Seconded:** Tim Pearson **CARRIED**

13.2

SFAC 29.10.2020

6.1.3 UNCONFIRMED Minutes - Albrecht Oval Mgmt. Group - 15 September 2020

RESOLVED:

That the Albrecht Oval Minutes 15 September 2020 are received and noted by the Sports Facilities Advisory Committee

Moved: Dept Mayor Price **Seconded:** Phillip Preece **CARRIED**

6.1.3 (1) Re-zoning application (Agenda Item 4.6)

Discussion occurred in regard to the three recommendations to SFAC from this Group, contained in these minutes.

The Sports Facilities Advisory Committee resolved to support that the following recommendations from the Albrecht Oval Management Group be referred to Council for consideration:

RESOLVED:

That it be a recommendation from the Sports Facilities Advisory Committee to Council

2. **That community access to Albrecht Oval does not change.**
3. **That there be no storage of alcohol at Albrecht Oval.**

Moved: Joel Crawford **Seconded:** Lachlan Modrynski **CARRIED**

6.2 Dilapidation Report

The Committee received and noted the *Dilapidation Report*.

7. OTHER BUSINESS

7.1 Deeds of Licence

The Sports Officer noted that Deeds of Licence are required to be returned by sports before end of November.

Action:

Sports Officer to send a follow-up to all sports where these documents are outstanding to encourage their return.

7.2 Alice Springs Swimming Association - Participation Levies and SFF/SFAC membership

The Committee were made aware of a letter the Alice Springs Swimming Association had sent to Elected Members and Officers in regard to the Sports Facilities Fund and SFAC.

Action:

Director Technical Services to provide an update at the next meeting.

8. NEXT MEETING

Thursday, 19 November 2020 - 12 noon.

Council Chamber - Civic Centre, 93 Todd Street

The meeting closed at 1:07 pm

TO: ORDINARY COUNCIL MEETING - TUESDAY 10 NOVEMBER 2020

SUBJECT: ALBRECHT OVAL MANAGEMENT GROUP - DRAFT TERMS OF REFERENCE

AUTHOR: DIRECTOR TECHNICAL SERVICES - SCOTT ALLEN

EXECUTIVE SUMMARY

This report presents the recommended *Albrecht Oval Management Group - Terms of Reference* for Council's consideration and endorsement.

IT IS RECOMMENDED

That Council endorse the Albrecht Oval Management Group Terms of Reference.

REPORT

1. BACKGROUND

The Albrecht Oval Management Group was formed to provide operational advice to Council regarding the sporting use of Albrecht Oval.

The responsibilities of the Committee are to provide advice on the following items:

- Sporting Oval feedback
- Ground usage
- Noise
- Sports Field Lighting
- Vandalism
- Anti-social behaviour

In February 2020, Council called for Expressions of Interest (EOI) for members to join the Albrecht Oval Management Group.

The group includes a representative from each of the two sporting organisations that use the facility - AFL and Cricket. Membership also includes three Community Members, one Elected Member and Council Officers.

2. DISCUSSION

The Albrecht Oval Management Group has held two initial meetings, to discuss the groups DRAFT Terms of Reference (ToR), and to form recommendations to the Sports Facilities Advisory Committee in regard to the facility.

The *Albrecht Oval Management Group - DRAFT Terms of Reference* were tabled at the Sports Facilities Advisory Committee (SFAC) on the 29 October 2020 for consideration. SFAC made no changes to the ToR, and made a recommendation to Council for these to be endorsed.

Report No. 242 / 20 cncl

2. POLICY IMPACTS

As per the *Alice Springs Town Council Strategic Plan 2018-21*:

Objective 1: A dynamic community

1.1 Inlusiveness and support

1.1.2 Promote Community Engagement, cohesion and safety

3. FINANCIAL IMPACTS

The group will make recommendations to the Sports Facilities Advisory Committee for future works within the existing budget framework for Albrecht Oval.

4. SOCIAL IMPACTS

A forum for discussion surrounding the use of this facility will allow Council to be proactive with mitigating any concerns of the community.

5. ENVIRONMENTAL IMPACTS

Nil

6. PUBLIC RELATIONS

Nil

7. ATTACHMENTS

Attachment A: Albrecht Oval Management Group - DRAFT Terms of Reference



Scott Allen
DIRECTOR TECHNICAL SERVICES



TERMS OF REFERENCE

ALBRECHT OVAL MANAGEMENT GROUP

Committee Type

Management Group

Purpose

To provide operational advice to Council regarding the sporting use of Albrecht Oval

Function

The responsibilities of the committee are to provide advice on the following items:

- Sporting Oval feedback
- Ground usage
- Noise
- Sports Field Lighting
- Vandalism
- Anti-social behaviour

Powers of the Committee

The Albrecht Oval Management Group can make recommendations to the Sports Facilities Advisory Committee

Membership

The Albrecht Oval Management Group will comprise the following members:

- 1 x Elected Member (CHAIR)
- 3 x Community Members- residing resident (Mike Crowe, Tully Starr & Richard Johnson - temporary)
- 1 x AFL Representative
- 1 x ASCA Representative

Council Officers

- Director Technical Services or Representative
- Minute Taker

Term of Office

Membership to the Committee will remain on rotation as two members will be appointed for 24 months and one member appointed for 12 months.

Membership begins on the 1st October.

Membership of the committee ceases upon the completion of 12 months or 24 month pending membership; unless renominated, or sooner if the person no longer holds office by virtue of which the person became a member.

Termination of membership

Membership may be terminated if a member is absent for 3 consecutive meetings, as determined by the CEO.

Chair

The position of Chair is to be held by an Elected Member

Quorum requirements

A quorum is achieved by:

- a) Attendance by an Elected Member;
- b) Attendance by the Director Technical Services or representative; and
- c) Attendance by over 50% of the appointed voting members (including the Elected Member).

Meeting Frequency

The Albrecht Oval Management Group will meet every 2 months

Responsible Officer

Director Technical Services

Reporting to

Sports Facilities Advisory Committee (SFAC)

<i>Adopted by Council - Date</i>		<i>Resolution #</i>	
<i>Document Owner</i>	Director Technical Services	<i>Controller</i>	Governance Unit

13.3

TO: ORDINARY COUNCIL MEETING - TUESDAY 10 NOVEMBER 2020

SUBJECT: ALICE SPRINGS PUBLIC LIBRARY CONSULTATIVE COMMITTEE – DRAFT TERMS OF REFERENCE

AUTHOR: DIRECTOR COMMUNITY DEVELOPMENT - KIM SUTTON

EXECUTIVE SUMMARY

This report presents the recommended Alice Springs Public Library Consultative Committee draft Terms of Reference for Council's consideration and endorsement.

IT IS RECOMMENDED

That Council adopt the Alice Springs Public Library Consultative Committee - Terms of Reference.

REPORT

1. BACKGROUND

In accordance with Section 82 (1) of the *Local Government Act 2019*, at its 29 September 2020 Ordinary Council Meeting, Council endorsed the following resolution:

Ordinary Council Meeting - 29 September 2020 (excerpt)

14.2.2 Annual Elections for Deputy Mayor and Elected Member Committee Appointments Report No. 223 / 20 cncI

That a Library Consultative Committee be formed

CARRED (21202)

2. DISCUSSION

In response to Council resolution 21202, Officers have drafted the *Alice Springs Public Library Consultative Committee - DRAFT Terms of Reference* (attachment A).

The Committee's membership and function have been drafted to be similar to that of Council's other consultative committee's which include; the Alice Springs Aquatic and Leisure Centre Committee, and the Regional Waste Management Committee.

Membership has been proposed to consist of the Mayor, Deputy Mayor and the three Directorate Report Chairs, in addition to Council Officers.

The Committee has been formed to provide input into strategic planning, provide policy advice in regard to planning and management of Alice Springs Public Library, and will receive annual reports on compliance in regard to legislation and policy.

The Committee will also be consulted to provide input into council's community engagement and external communication including; clarity and accessibility of website information, and fees in regard to Alice Springs Public Library.

Report No. 243 / 20 cncl

Once the ToR have been endorsed, Officers hope to have the first meeting of this Committee prior to the end of the calendar year.

It is recommended that Council endorse the *Alice Springs Public Library Consultative Committee - Terms of Reference*.

2. POLICY IMPACTS

As per the *Alice Springs Town Council Strategic Plan 2018-21*:

Objective 2: A great place to live

- 1.1 Inclusiveness and support**
- 1.2 Economic growth and prosperity**
- 1.3 Safe and reliable infrastructure**
- 2.2 Sense of place and public amenity**
- 2.3 Enhance life-long learning, library and technology services**
- 4.3 Service Excellence**

3. FINANCIAL IMPACTS

The Committee will provide input and make recommendations to Council for future works including proposed budget needs. As a result, additional funds exceeding the existing budget framework for the Alice Springs Public Library may be needed.

4. SOCIAL IMPACTS

The Alice Springs Public Library is a vital resource for the Alice Springs Community. Providing community development support through literacy, fun and educational programs, resources and connection to support services.

5. ENVIRONMENTAL IMPACTS

Nil

6. PUBLIC RELATIONS

Nil

7. ATTACHMENTS

Attachment A: Alice Springs Public Library Consultative Committee - Draft Terms of Reference



Kim Sutton
DIRECTOR COMMUNITY DEVELOPMENT



TERMS OF REFERENCE

Alice Springs Public Library Consultative Committee

Committee Type

Consultative Committee

Purpose

The purpose and function of the Library Consultative Committee (the Committee) is to:

- Provide input into strategic planning for the Alice Springs Public Library such as major library developments, infrastructure and services.
- Provide policy advice in regard to planning and management of Alice Springs Public Library
- Provide input into council's community engagement and external communication including clarity and accessibility of website information, and fees in regard to Alice Springs Public Library
- Receive annual reports on compliance in regard to legislation and policy

Powers of the Committee

The Committee provides advice and contributes to the strategic development of the Alice Springs Public Library.

Membership

Committee Members (voting)

Mayor, Deputy Mayor and 3 Directorate Report Chairs (5 voting members)

Ex-Officio Members (non-voting)

Chief Executive Officer

Director Community Development

Manager Library Services

Executive Assistant to Director Community Development (minutes)

Term of Office

Membership to the committee is for 12 months, in line with Council Committee elections (in August) for Elected Members

Termination of membership

Membership may be terminated if a member is absent for 3 consecutive meetings, as recommended by the CEO to Council.

Chair

The position of Chair is to be held by a nominated Elected Member (as determined at the August Ordinary Council Representative Elections to Committees each year). The Election of Chair is conducted at the first meeting held after these elections.

Quorum requirements

A quorum is achieved by:

- a) Attendance by at least one nominated Elected Member
- b) Attendance by the Director Community Development or CEO
- c) Attendance by over 50% of the appointed voting members (3 Elected Member/s)

13.4

Meeting Frequency

The committee will meet 4 times per year

Applicable Legislation, Council Policies and/or Guidelines

Local Government Act NT

Alice Springs (Public Library) By-Laws

Northern Territory Library, Northern Territory Government. Connected Communities: Vision for Northern Territory Public Libraries

Australian Public Library Alliance & Australian Library and Information Association. Guidelines, Standards and Outcome Measures for Australian Public Libraries

Responsible Officer

Director Community Development

Reporting to

Ordinary Council

Adopted by Council - Date		Resolution #	
Document Owner	Chief Executive Officer	Controller	Governance Unit