



# Corporate Services Committee

## Business Paper for September 2020

Monday, 14 September 2020  
Via Teleconference

Councillor Glen Auricht  
(Chair)

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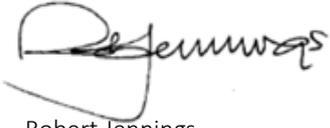
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ALICE SPRINGS TOWN COUNCIL  
CORPORATE SERVICES COMMITTEE AGENDA  
FOR THE MEETING TO BE HELD ON MONDAY 14 SEPTEMBER 2020, 5.30pm  
VIA TELECONFERENCE

1. APOLOGIES
2. PUBLIC QUESTION TIME  
*Note: For questions received before the compilation of the Agenda*
3. DISCLOSURE OF INTEREST
4. MINUTES OF THE PREVIOUS MEETING
  - 4.1. [UNCONFIRMED Minutes - Corporate Services Committee – 17 August 2020](#)
  - 4.2. [Business Arising](#)
5. IDENTIFICATION OF ITEMS FOR DISCUSSION
  - 5.1. [Identification of items for discussion](#)
  - 5.2. [Identification of items to be raised in General Business by Elected Members and Officers](#)
6. DEPUTATIONS
7. PETITIONS
8. NOTICE OF MOTION
9. REPORTS OF OFFICERS
  - 9.1. [Corporate Services Committee - Directorate Update](#)  
[Report No: 211/20 cs](#)
  - 9.2. [Council Policy Rescission](#)  
[Report No: 212/20 cs](#)
10. REPORTS OF ADVISORY AND EXECUTIVE COMMITTEES
  - 10.1. [Confirmed Minutes – Risk Management and Audit Committee – 29 May 2020](#)
  - 10.2. [Unconfirmed Minutes – Risk Management and Audit Committee – 25 August 2020](#)
11. GENERAL BUSINESS
12. NEXT MEETING: **Tuesday 29 September 2020**

**CONFIDENTIAL SECTION**

13. APOLOGIES - CONFIDENTIAL
14. DISCLOSURE OF INTEREST - CONFIDENTIAL
15. MINUTES OF THE PREVIOUS MEETING – CONFIDENTIAL
  - 15.1. [CONFIDENTIAL - UNCONFIRMED Minutes - Corporate Services Committee – 17 August 2020](#)
  - 15.2. [Business Arising](#)
16. IDENTIFICATION OF ITEMS FOR DISCUSSION – CONFIDENTIAL
  - 16.1. [Identification of items for discussion](#)
  - 16.2. [Identification of items to be raised in General Business by Elected Members and Officers](#)
17. DEPUTATIONS - CONFIDENTIAL
  - [Alice Plaza Consortium Presentation – Jeevan Deut and John Huigen](#)
18. PETITIONS - CONFIDENTIAL
19. NOTICE OF MOTION - CONFIDENTIAL
20. REPORTS OF OFFICERS – CONFIDENTIAL
  - 20.1. [Hardship Relief Update](#)  
[CONFIDENTIAL Report No:213 / 20 cs](#)
  - 20.2. [ASTC COVID-19 Measures – Financial Progress Report](#)  
[CONFIDENTIAL Report No:214 / 20 cs](#)
  - 20.3. [Proposal - ASTC Library/Alice Plaza](#)  
[CONFIDENTIAL Report No:216 / 20 cs](#)
21. REPORTS OF ADVISORY AND EXECUTIVE COMMITTEES – CONFIDENTIAL
  - 21.1. [Confirmed Confidential Minutes – Risk Management and Audit Committee – 29 May 2020](#)
  - 21.2. [Unconfirmed Confidential Minutes – Risk Management and Audit Committee – 25 August 2020](#)
22. GENERAL BUSINESS - CONFIDENTIAL
23. MOVING CONFIDENTIAL ITEMS INTO OPEN
24. CLOSURE OF MEETING



Robert Jennings

**CHIEF EXECUTIVE OFFICER**

10 September 2020

*Note: A recording of the Open section of this Corporate Services Committee meeting can be found on Council's website from the Wednesday after the meeting. Go to: [www.alicesprings.nt.gov.au](http://www.alicesprings.nt.gov.au) then to Council meetings.*

MINUTES OF THE CORPORATE SERVICES COMMITTEE MEETING HELD ON MONDAY 17 AUGUST 2020

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*Due to the COVID-19 Pandemic this meeting was held via Zoom*

PRESENT: His Worship the Mayor J. de Brenni  
Councillor G. Auricht (Chair)  
Deputy Mayor J. Cocking  
Councillor E. Melky  
Councillor J. Price

OFFICERS: Mr R. Jennings - Chief Executive Officer (CEO)  
Ms S. Taylor – Director Corporate Services  
Mr S. Allen - Director Technical Services  
Mrs T. Ociones - Executive Assistant (Minutes)

The meeting was declared open at 5.45pm

1. APOLOGIES

Nil

2. PUBLIC QUESTION TIME

Nil

3. DISCLOSURE OF INTEREST

Nil

4. MINUTES OF PREVIOUS MEETING

4.1 Minutes - Corporate Services – 13 July 2020

RESOLVED

That it be a recommendation to the Corporate Services Committee

**That the minutes of the Open Section of the Corporate Services Committee meeting held on 13 July 2020 be taken as read and confirmed as a true and correct record of the proceedings of those meetings.**

(52cs)

**CARRIED**

2.2 Business Arising

Nil

2 - CS - 17/08/20

4.1

5. IDENTIFICATION OF ITEMS FOR DISCUSSION

5.1 Identification of items for discussion

The following items were withdrawn for discussion:

9.1, 9.3, 9.4, 9.5

5.2 Identification of items to be raised in General Business by Elected Members and Officers

- Deputy Mayor Cocking – Update on MyAlice stimulus initiative
- Deputy Mayor Cocking – Committees and Quorum

6. DEPUTATIONS

Nil

7. PETITIONS

Nil

8. NOTICES OF MOTION

Nil

9. REPORTS OF OFFICERS

9.1 Corporate Services Directorate Update  
Report No. 182/20cs (DCS)

This report provides an update of current Corporate Services projects, programs and events.

RESOLVED

That it be a recommendation to Council:

**That the August 2020 Corporate Services Directorate Update be received and noted.**

(53 cs)

Deputy Mayor Cocking noticed the increase in insurance premiums for the year and asked what is the percentage increase Council had from this year as compared to last year.

ACTION

Director Corporate Services took the question on notice. The increase was due to Council's ageing asset base as well as workers compensation and other insurance policies.

3 - CS - 17/08/20

4.1

9.2 Acquittal of NT Energy Efficiency and Sustainability Grant  
Report No. 181/20cs (GO)

On 17 June 2020 Council received the Energy Efficiency & Sustainability Grant from the Department of Housing and Community Development to install photovoltaic (PV) solar systems at four of Council's new change room facilities that are currently under construction at the ovals of Jim McConville, Flynn Drive, Albrecht and Ross Park.

This report is provided, as required, for Council to formally authorise the CEO to sign the acquittals.

RESOLVED

That it be a recommendation to Council:

**That Council authorise the CEO to sign the following acquittals on behalf of Council:**

**An acquittal for the Energy Efficiency & Sustainability Grant of \$118,642 with expenditure of \$14,732 provided by the Department of Housing and Community Development to install photovoltaic (PV) solar systems at four of Council's new change room facilities that are currently under constructions at the ovals of Jim McConville, Flynn Drive, Albrecht and Ross Park. This is the 30 June 2020 acquittal as required by the funding agreement. The remaining grant funding of \$103,910 has been carried forward to be expended in 2020/21 financial year.**

(54 cs)

9.3 Hardship Policy Review  
Report No: 183/20cs

This is a report on the scheduled review of the Pandemic Financial Hardship Policy and Public Benefit Concessions Policy for Commercial and Residential Ratepayers.

RESOLVED:

That it be a recommendation to Council:

**That Council note this report.**

(55 cs)

Councillor Melky noted that this report is 'to be noted'. Does this require a formal action because the content of the report recommends that the policy remain in place in its current or modified state beyond 30 September 2020?

The Chief Executive Officer advised the report is for noting purposes as no changes are recommended. Subject to the uptake of the scheme and any further announcements on how the NT Government would like to proceed, there may be a further recommendation in the future.

9.4 Tertiary Education Bursary Policy  
Report No: 184/20cs

This report provides Council with a draft Tertiary Education Bursary policy for approval.

4 - CS - 17/08/20

RESOLVED:

That it be a recommendation to Council:

- A. That Council note the new Tertiary Education Bursary Policy at Attachment A.**
- B. That Council approves the \$10,000 allocation from cash reserves for tertiary education bursaries to commence in FY21.**

(56 cs)

Councillor Melky enquired if Elected Members would have the opportunity to contribute to the policy and provide comments.

ACTION:

Elected Members to send comments to the proposed policy as soon as possible, so that Council officers can incorporate them as part of the process.

9.5 Council Meeting Structure  
Report No: 188/20 cs

As part of the ongoing consideration being given to the Council meeting structure, this report provides a proposed, updated structure, aiming to strike a balance between providing Elected Members with an effective means of fulfilling their role, whilst also providing for a more efficient reporting schedule. This will further serve to reduce safety concerns that have been noted by Elected Members and Council Officers.

RESOLVED:

That it be a recommendation to Council to:

- A. Cease conducting Standing Committee Meetings, and adopt twice a month Ordinary Meetings of Council with a 5:30pm start and no later than 8:30pm finish, on the second and fourth Monday of each month, commencing on 14 September 2020.**
- B. Adopt a twelve-week cycle of directorate reports, major projects and strategy updates, commencing on 28 September 2020.**

(57 cs)

Discussion ensued that the proposed meeting structure requires discussion in more detail and whether there should be a trial and review period to see how this process is performing.

ACTION

Elected Members and Executives to workshop the committee meeting structure in a future Council forum.

10. REPORTS OF ADVISORY AND EXECUTIVE COMMITTEES

Nil

11. GENERAL BUSINESS

11.1 Update of MyAlice Platform – Deputy Mayor Cocking

Deputy Mayor Cocking enquired on how MyAlice platform is proceeding.

5 - CS - 17/08/20

Director Corporate Services advised that Council have received an agreement from the Northern Territory Government. Council officers are in the process of reviewing and finalising the agreement. The website is being tested and Council is looking at recruiting a staff member to process the applications. Information on the start date and website live date will be provided at the next Council forum.

11.2 Committees and Quorum – Deputy Mayor Cocking

Deputy Mayor Cocking enquired whether Committee meetings will continue its normal process, considering the number of committees and the potential to reduce the number of Councillors for the next twelve months; there is also a challenge to get quorum with the current setting.

The Chief Executive Officer advised that Council officers are conducting a review of committee structure for Council to achieve best-practice and align with its strategic objectives. There will be an opportunity for a more wholistic connection with the community in terms of Advisory Committees, potentially working on meeting the community and seeing areas as a group rather than dividing into sections.

ACTION

CEO to schedule a specific Council Forum to explore this matter.

12. NEXT MEETING: **Monday, 14 September 2020**

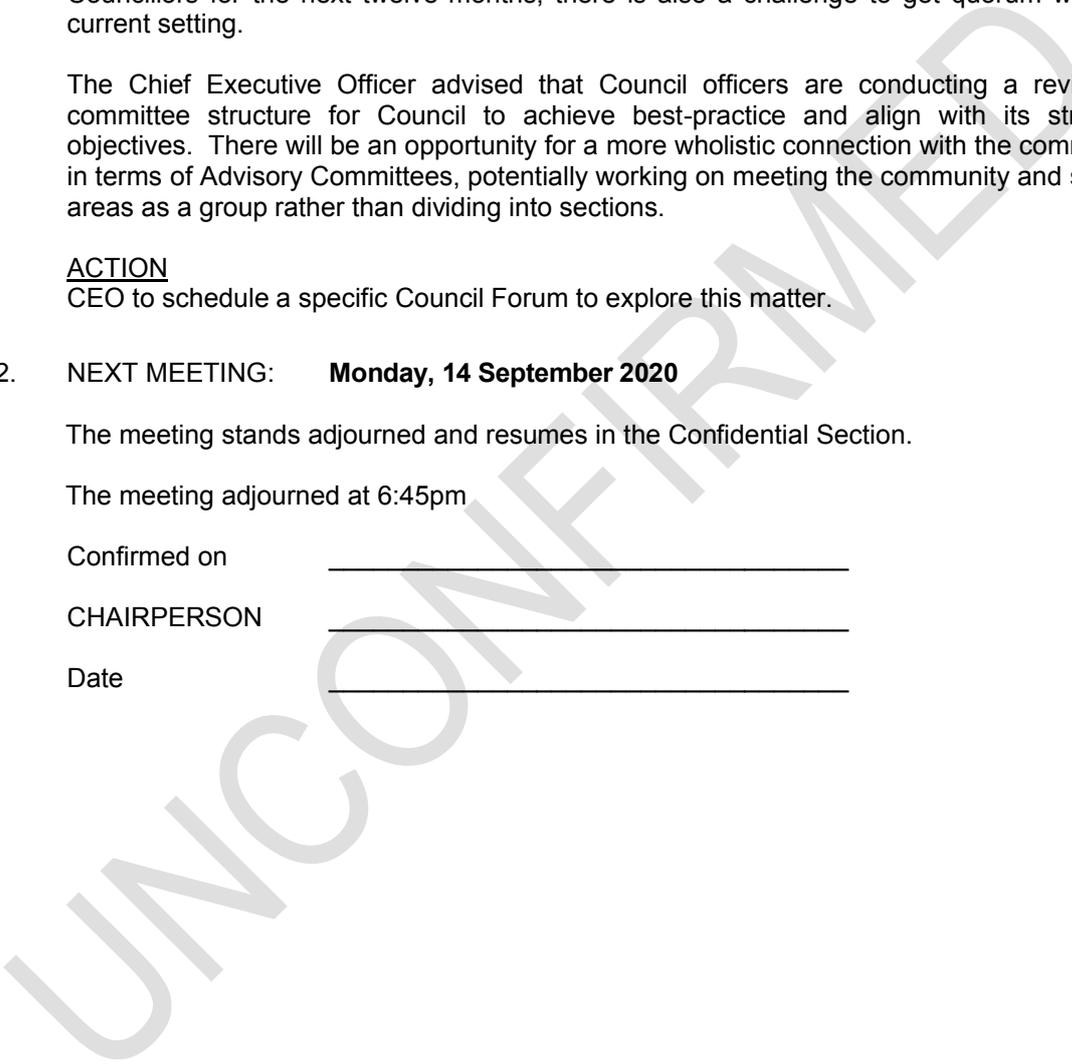
The meeting stands adjourned and resumes in the Confidential Section.

The meeting adjourned at 6:45pm

Confirmed on \_\_\_\_\_

CHAIRPERSON \_\_\_\_\_

Date \_\_\_\_\_



**REPORT**

Report No. 211/20 cs

**TO: CORPORATE SERVICES COMMITTEE – MONDAY 14 SEPTEMBER 2020**

**SUBJECT: DIRECTORATE UPDATE**

**AUTHOR: DIRECTOR CORPORATE SERVICES – SABINE TAYLOR**

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**EXECUTIVE SUMMARY**

This report provides an update of current Corporate Services projects, programs and events.

**RECOMMENDATION**

That it be a recommendation to Council:

**That the report be received and noted.**

**REPORT**

**1. DISCUSSION**

The attached reports summarise activities that occurred within the Corporate Services Directorate for the month of August 2020.

**1.1 Summary of Business Arising from Previous Minutes of the Ordinary Council Meeting 17 August 2020**

All matters have been actioned as per the Elected Member Queries smartsheet.

**2. POLICY IMPACTS**

All projects relate to *Alice Springs Town Council Strategic Plan* objectives.

**3. FINANCIAL IMPACTS**

All projects are being implemented within their respective budgets.

**4. SOCIAL IMPACTS**

As per individual project plans.

**5. ENVIRONMENTAL IMPACTS**

As per individual project plans.

6. **PUBLIC RELATIONS**

Nil

7. **ATTACHMENTS**

[Attachment A: Manager Finance](#)  
[Attachment B: Manager IT](#)  
[Attachment C: Manager Governance](#)



Sabine Taylor  
**DIRECTOR CORPORATE SERVICES**

**REPORT**

**TO: CORPORATE SERVICES COMMITTEE – 14 SEPTEMBER 2020**

**SUBJECT: FINANCIAL REPORTS**

**AUTHOR: ACTING MANAGER FINANCE – MEL BENNETT**

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This report includes the following financial information:

- Income & Expenditure Statement
- Balance Sheet
- Cash Reserves and Cash Analysis Reconciliation
- Key Financial Performance Ratios
- Monthly Payments Listing (EFT & Cheque)
- Debtors Analysis
- Investments report
- Grants Schedule
- Income & Expenditure by Objectives
- Regional Waste Management Facility Income & Expenditure
- Aquatic & Leisure Centre Income & Expenditure
- Library Income & Expenditure

**BACKGROUND**

The **Income & Expenditure Statement** reflects how Council's overall income and expenditure is tracking against budget.

The **Balance Sheet** outlines what Council owns (assets) and what it owes (liabilities), with the difference (Equity) being Council's net worth.

The **Cash Reserves and Cash Analysis Reconciliation** provides the balances of the reserves and a reconciliation of cash

The **Key Financial Performance Ratios** provide a further analysis of council's financial position.

The **Monthly Payments Listing** provides details of all expenditure (excluding payroll), listing who payments were made to and a brief description of the payment. This further includes the spreadsheet of utility charges.

The **Investments report** shows the financial institutions Council has funds invested with, the term of the investment, the interest rate being received and also shows Council's compliance with its Investment Policy.

The **Debtor Analysis** shows, by type of debtor the total amount outstanding. It also provides a level of aged debtors analysis which shows of the total amount outstanding, how much is current (i.e. less than 30 days), and how much has been outstanding for greater than 30 days/60 days/90 days and

120 days. Balances owing on Ranger debtors have been expanded to include where each fine currently sits in the infringement process.

The **Grants Schedule** lists unexpended grant funds year to date.

The **Income & Expenditure by Council Objectives Report** shows net Income and Expenditure YTD by strategic objective and how it is tracking against the annual budget.

The **Regional Waste Management Facility Income & Expenditure Report** shows the financial position of the facility YTD tracking against the annual budget.

The **Aquatic & Leisure Centre Income & Expenditure Report** shows the financial position of the centre YTD tracking against the annual budget.

The **Library Income & Expenditure Report** shows the financial position YTD tracking against the annual budget.

9.1

## **STRATEGIC ANALYSIS**

<b>Noting Purpose</b>	<ul style="list-style-type: none"> <li>• Finance will be undertaking a special project that will be based around procurement in line with the Civica upgrade to online requisitioning and review of the end to end process.</li> <li>• With new Meeting structure approved, going forward all finance reports will be provided at the fourth Tuesday of each month which will report on the previous month.</li> </ul>
<b>Monitoring Required</b>	<ul style="list-style-type: none"> <li>• Insurance premiums for 2020/2021 have significantly increased following the asset revaluation effective as at 1 July 2019. Officers have initially reviewed the insured assets for insurance purposes to assist in reducing premiums and will continue to assess with the anticipated full review to be completed by end of quarter 1 2020/2021.</li> <li>• Rates outstanding is tracking slightly behind against the same period in 19/20 – full year's levies have been raised as at 1 July. Total rates outstanding includes prior periods (prior to 20/21). This is detailed in attachment 5.</li> <li>• General &amp; Regional Waste Management Facility (RWMF) debtors are higher than same time last year which is mainly attributable to the invoice raised for the NTG rates pensioner concessions and exceptionally high use of the RWMF by one account holder. Officers have this marked to be monitored to ensure timely payment. This is detailed in attachment 5.</li> <li>• User charges and fees are ahead of budget – contributed by the annual pet registration fees due early in the financial year, RWMF weighbridge income during the month of August was higher than budgeted mainly due to one account holder. Other operating income is slightly behind budget mainly due to expected plant changeover has not yet commenced. This is all detailed in attachment 1 and attachment 1A.</li> <li>• Investment interest income is behind budget. This is due to investment rates being significantly lower during the year with average rates around 0.95% over an average investment period of 270 days. In relation to penalty interest from overdue rates, the revised penalty interest of 9% became effective from 1 July. This is shown in attachment 1 and attachment 6.</li> </ul>

	<ul style="list-style-type: none"> <li>• In relation to expenses (operational and capital), some budgeted projects have not yet commenced (consulting, plant and equipment changeover). This is shown in attachment 1.</li> <li>• Council's net assets have increased from the same period in 19/20 – this is mainly attributable to the asset revaluation that carried out and was effective from 1 July 2019.</li> <li>• Council's ratios are tracking in a similar pattern to the same period in 19/20 which are outlined in attachment 3.</li> <li>• Currently \$1.4M worth of prior period (before 20/21) rates remain outstanding.</li> <li>• Assessment of pandemic hardship applications are continuing with applications having been assessed in line with policy.</li> <li>• \$5M Covid-19 reserve &amp; NTG SCALE funding – tracking of costs are continuing against the reserves and NTG grant funding (due to be spent by the end of September 2020).</li> <li>• Working with Civica to enhance financial reports being produced</li> </ul>
<b>Needs Attention Immediately</b>	<ul style="list-style-type: none"> <li>• Asset management plans (AMP) and Long-Term Financial Plan (LTFP) need to be developed in 2020/2021.</li> <li>• With the budgeted 0% (freeze/nil) rates increase adopted for 2020/2021 – officers will need to closely monitor the budgets during 2020/2021.</li> <li>• Direction will need to be provided as to when Council will stop accepting pandemic hardship applications so as this can be communicated both to officers and to the public.</li> </ul>

## ATTACHMENTS

[Attachment 1 – Income & Expenditure Statement](#)  
[Attachment 1A – Major Contributing Factors Analysis](#)  
[Attachment 2 – Balance Sheet](#)  
[Attachment 2A – Cash Reserves and Cash Analysis Reconciliation](#)  
[Attachment 3 – Key Financial Performance Ratios](#)  
[Attachment 4 – EFT Payment listing](#)  
[Attachment 4A – Cheque Payment listing](#)  
[Attachment 5 – Debtors Analysis](#)  
[Attachment 6 – Investments Report](#)  
[Attachment 7 – Grants Schedule](#)  
[Attachment 8 – Income & Expenditure by Council Objective](#)  
[Attachment 9 – Regional Waste Management Facility Income & Expenditure](#)  
[Attachment 10 – Aquatic & Leisure Centre Income & Expenditure](#)  
[Attachment 11 – Library Income & Expenditure](#)

The content and presentation of the financial reports are progressively being reviewed to provide improved information to Elected Members and stakeholders.



Mel Bennett  
**ACTING MANAGER FINANCE**

**Alice Springs Town Council**  
**Budgeted Statement of Financial Performance**  
**For the period ended 31 August 2020**

	2020-2021 Adopted Annual Budget	August YTD Budget	August YTD Actual	August YTD Variance	Balance of Budget Remaining
	\$	\$	\$	\$	\$
<b>Operating Activities</b>					
<b>Revenue from Operating Activities</b>					
Rates	22,876,950	22,876,950	22,883,814	⇒ 6,864	See *
Rates - Waste Management Charges	3,921,426	3,921,426	3,925,143	⇒ 3,717	See *
User charges and fees	4,690,834	728,056	1,015,125	↑ 287,069	See Attach 1A
Interest Income(excludes investment interest)	200,000	33,334	19,926	↓ (13,408)	See Attach 1A
Grants and Contributions Provided	3,064,459	1,994,141	2,027,514	↑ 33,373	See Attach 1A
Other Operating Revenues - Includes reimbursements, proceeds from sale of assets, fuel rebates, insurance claims, infringements etc	306,984	68,334	67,451	↓ (883)	See Attach 1A
<b>Total Operating Revenue</b>	<b>35,060,654</b>	<b>29,622,241</b>	<b>29,938,974</b>	<b>316,733</b>	<b>-</b>
<b>Expenses from Operating Activities</b>					
Employee Costs	19,404,515	3,113,100	2,862,107	↓ 250,993	16,542,408
Materials & Contracts	9,474,443	1,578,873	1,015,242	↓ 563,631	8,459,201
Depreciation	8,400,000	1,400,000	1,400,000	-	7,000,000
Other Operating Expenses - Includes legal fees, advertising, travel & accommodation expenses, postage, freight, telephone, electricity, sewerage charges, water charges, insurance, vehicle expenditure, contribution and grants made etc	5,171,648	1,536,997	1,507,002	⇒ 29,995	3,664,646
<b>Total Operating Expenditure</b>	<b>42,450,607</b>	<b>7,628,970</b>	<b>6,784,351</b>	<b>844,619</b>	<b>35,666,255</b>
<b>Operating Position before Depreciation add back****</b>	<b>(7,389,953)</b>	<b>21,993,271</b>	<b>23,154,623</b>	<b>1,161,352</b>	<b>(35,666,255)</b>
<b>Depreciation Add Back</b>	<b>8,400,000</b>	<b>1,400,000</b>	<b>1,400,000</b>	<b>-</b>	<b>7,000,000</b>
<b>Operating Position after Depreciation add back</b>	<b>1,010,047</b>	<b>23,393,271</b>	<b>24,554,623</b>	<b>1,161,352</b>	<b>(28,666,255)</b>
<b>Add: Capital Activities</b>					
Capital Grants and Contributions	-	-	875,861	875,861	N/A
Capital Expenditure	2,661,253	1,226,040	449,051	776,989	2,212,202
<i>Comprised of:</i>					
<i>Plant &amp; Equipment</i>	1,352,253				
<i>Roads and Footpaths</i>	657,000				
<i>Building Infrastructure</i>	652,000				
<b>Capital Position</b>	<b>(2,661,253)</b>	<b>(1,226,040)</b>	<b>426,810</b>	<b>98,872</b>	<b>2,212,202</b>
<b>Less: Transfers to Reserves</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Add: Transfers from Reserves</b>	<b>1,651,206</b>	<b>1,651,206</b>	<b>4,495,778</b>	<b>2,844,572</b>	<b>N/A</b>
<b>Net Operating Position**</b>	<b>-</b>	<b>23,818,437</b>	<b>29,477,211</b>	<b>2,415,558</b>	<b>N/A</b>

\*Full levy of rates at beginning of FY leading to enhanced YTD operating position being reported at the end of the month

\*\*Transfers from reserves also leading to enhanced YTD operating position being reported at the end of the month

**NOTE:**

Above net operating position is inclusive of:

- Full year rates levied. Total amount outstanding of \$22,567,025
- Debtor invoices raised in the month with total current amount outstanding of \$516,075

Above net operating position is exclusive of:

- Committed expenditure of \$4,919,359 - impact would mean that should the commitments be realised the net operating position would be reduced by this amount

**Alice Springs Town Council**  
**Notes for Budgeted Statement of Financial Performance**  
**For the period ended 31 August 2020**

**Major contributing factors to variances between actual and budgets:**

***Revenue from Operating Activities***

**User Charges & Fees**

- Animal Control registration fees ahead of budget
- Cemeteries & Funerals income ahead of budget
- RWMF weighbridge income ahead of YTD budget budget - largely attributable to one account holder
- RWMF rediscovery centre income ahead of budget

**Interest Income**

- Investment interest earned averaging less than 1%
- Penalty interest effective from 1 July 2020 at the reduced rate of 9%
- Slight impact of COVID-19 waivers and deferrals on overdue interest charged

**Grants & Contributions**

	\$
SCALE funding	673,215
Financial Assistance Grants - Roads	621,584
Financial Assistance Grants - General	403,792
Pensioner Concessions invoiced in August	176,148
Town Camp funding	64,404
Youth Activities ASALC Splash Parties - Grant	34,550
Youth Activities Library Youth Program - Grant	20,528
ASALC PWD & CALD Swimming Classes - Grant	9,628
Library & Bindi Artists Mural Project - Grant	6,250
Youth Skate Park Festival - Grant	6,000
Stand Up! - Grant	3,509
Senior Month Event - Grant	2,000
Celebrating Seniors Month - Grant	2,000
Recycled Art Prize - Grant	2,000
Youth Vibe Holiday - Phoney Film - Grant	1,156
Harmony Drumming Workshop - Grant	750

**Other Operating Revenue**

	\$
Youth Projects After Hours Basketball Program - Contribution	20,000
Rangers - fines	19,353
RWMF - Tipshop income	5,721
Laneway closures	2,246

***Expenses from Operating Activities***

**Employee Costs**

- Workers Compensation insurance premium instalment paid in July

**Materials and Contracts**

- Various timing differences
- Consulting projects not yet commence as at end of August

**Alice Springs Town Council**  
**Notes for Budgeted Statement of Financial Performance**  
**For the period ended 31 August 2020**

**Major contributing factors to variances between actual and budgets:**

**Other Operating Expenses**

Insurance premiums paid in July for full year except workers compensation premium (as at August \$600,017)  
 Various timing differences

***Income & Expenses from Capital Activities***

<b>Income</b>	<b>\$</b>
Grant - Roads to Recovery	386,871
Grant - Smart Solar Trees	168,515
Grant - Energy Efficiency & Sustainability	103,910
Grant - Lovegrove Drive Works	26,565
Grant - Norris Bell Avenue Works	190,000
<b>Expenditure</b>	
NT Sports Infrastructure - Ross Park, Albrecht Oval works	182,778
Spencer Park - shade structure	46,600
Other minor capital projects carried out	
<b>Transfer From Reserves</b>	
Grant and reserve funding brought into operating accounts.	4,495,778
Budgeted transfers from reserves not yet actioned as at August	1,651,206

## ALICE SPRINGS TOWN COUNCIL

Attachment 2

Balance Sheet  
as at 31 August 2020

		Actual 2020-21 \$
<b>CURRENT ASSETS</b>		
Cash Assets		
Cash at Bank and On Hand	7,837,911	
Investments	<u>36,143,768</u>	43,981,679
Receivables		
Trade	1,056,281	
Rates	22,567,025	
Other Items/Tax	<u>50,296</u>	23,673,602
Inventories		240,084
<b>TOTAL CURRENT ASSETS</b>		<u>67,895,365</u>
<b>NON-CURRENT ASSETS</b>		
Property, Plant and Equipment		<u>300,727,291</u>
<b>TOTAL NON-CURRENT ASSETS</b>		<u>300,727,291</u>
<b>TOTAL ASSETS</b>		<u>368,622,656</u>
<b>CURRENT LIABILITIES</b>		
Payables		147,022
Employee Provisions		2,257,786
Trust Deposits		176,677
<b>TOTAL CURRENT LIABILITIES</b>		<u>2,581,484</u>
<b>NON-CURRENT LIABILITIES</b>		
Provisions		3,524,233
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>3,524,233</u>
<b>TOTAL LIABILITIES</b>		<u>6,105,717</u>
<b>NET ASSETS</b>		<u>362,516,939</u>
<b>EQUITY</b>		
Cash Reserves (As per Attachment 2A)	28,834,033	
Non Cash Reserves		28,834,033
Asset Revaluation	290,887,886	
		290,887,886
Accumulated Surplus/(Deficit) Prior Years		12,156,362
Accumulated Surplus/(Deficit) This Year		30,638,657
<b>TOTAL EQUITY</b>		<u>362,516,939</u>

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**CASH RESERVES**

Attachment 2A

**Internally Restricted**

Elections	348,380
RWMF Future Landfill Site	4,023,332
Aquatic & Leisure Centre	1,390,599
Capital (Infrastructure)	3,776,440
Working Capital	749,591
COVID-19	2,723,744
CBD Revitalisation Project	1,957,340
Todd Mall Redevelopment	518,118
Regional Waste Management Plant & Equipment	1,504,066
Civic Centre Upgrade	432,145
Public Art Advisory Committee	16,750
Public Toilet Project	178,410
Christmas Tree Replacement	42,111
Open Drains	350,792
Parks & Playgrounds	581,700
Pedestrian Refuge	1,442
Street Lighting	3,371,260
Map Signage	52,823
Netball Facility Upgrade Reserve	41,085
Kerbside Collection	955,952
Iparpa Road capital works	1,170,013
Baler Concrete Slab	9,828
Town Beautification	832,396
Cricket Wicket Replacement	44,694
City Deals Project	153,850
Plant & Equipment Replacement	946,224
Garden Cemetery Future Development Plan Reserve	105,645
Tree Planting Reserve	53,925
Library IT Upgrade Reserve	132,056
Investment (Interest) Reserve-proportioned to the Reserves bi-yearly	76,036
	<u>26,540,747</u>

**Externally Restricted (relates to external funding/restricted for specific purpose)**

Sports Facility Advisory Committee (SFAC)	859,969
Developer Contributions	134,116
Employee Entitlements	314,067
Solar Initiatives	304,648
Unexpended Grants	3,065
After Hours Youth Service	12,677
South Edge Estate Defective Works	50,000
South Edge Subdivision Concrete Footpath Works	75,000
Alice Springs Capital Sporting Infrastructure Grant	343,635
Mount Johns Development Road Maintenance	110,000
	<u>2,293,287</u>

**Total Reserves****28,834,033****CASH ANALYSIS RECONCILIATION AT 31 AUGUST 2020**

Cash Investments (as per Balance Sheet)	<u>36,143,768</u>
	36,143,768
<b>Less: Liabilities</b>	
Current Liabilities	(2,581,484)
Non Current Liabilities	<u>(3,524,233)</u>
<b>Total Liabilities (as per Balance Sheet)</b>	(6,105,717)
Less: Cash Restricted Reserves	(28,834,033)
Less: Grant Funding Received for Specific Projects	<u>(2,764,442)</u>
<b>UNRESTRICTED</b>	<u><u>(1,560,424)</u></u>

KEY FINANCIAL PERFORMANCE RATIOS FOR MONTH ENDING 31 AUGUST 2020



Attachment 3

<u>Ratio</u>	<u>Standards</u>	<u>Benchmark</u>	<u>Actuals</u>
<p><b>Current Ratio:</b>  <math display="block">\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}</math></p>	<p>The standard is not met if the ratio is lower than 1:1 (Less than 100%) The standard is met if the ratio is greater than 1:1. A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments. This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.</p>	1:1	17.23 : 1
<p><b>Operating Surplus Ratio:</b>  <math display="block">\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}</math></p>	<p>This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding for other purposes                      Advanced standard &gt; 15% (&gt;0.15)</p>	Between 0.01 and 0.15	0.83
<p><b>Rates Coverage Ratio:</b>  <math display="block">\frac{\text{net rate revenue}}{\text{operating revenue}}</math></p>	<p>The higher the ratio, the more the local government's revenue is sourced from its rating base. This in turn means a lower dependency on government grants and other funding sources.                      If Ratio &gt;= 0.40 ( 40%) Accept as reasonable                      If Ratio &lt; 0.40 (40%) possible over reliance on external funding sources.</p>	>=0.40	0.76
<p><b>Outstanding Rates Ratio:</b>  <math display="block">\frac{\text{Total Rates outstanding}}{\text{Total Rate Revenue (include outstanding prior year)}}</math></p>	<p>In principal, the lower the ratio, the better the Council's ability is to collect the outstanding debt.                      If Ratio&lt; 0.05 days accept as reasonable                      If Ratio&gt;= 0.05 possible weakness in rate collection procedures ( Rates payments take place over 4 instalments during the year).</p>	<0.05	0.79

Monthly Ratios for 2020 / 2021

	2019/20	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Current Ratio	5.10:1	18.56:1	17.23:1										
Operating Surplus Ratio	-0.09	0.93	0.83										
Rates Coverage Ratio	0.63	0.79	0.76										
Outstanding Rates Ratio	0.07	0.97	0.79										

9.1



Attachment 4

## EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
<b>Payment &gt;= \$100,000</b>					
4051.3484-01	17/8/2020	723	LTC Construction	Design and Construction of Ross Park Changeroom	105,789.98
<b>Payment \$50,000 to \$99,999</b>					
4056.1296-01	24/8/2020	15688578	Cleanaway Limited	RWMF - Domestic Clearances July 2020	57,515.61
4056.3687-01	17/8/2020	78566-2	TDC Refrigeration	Supply & Install x 4 33KW Solar Systems	57,032.80
4056.142-01	11/8/2020	152530	Ross Engineering Pty Ltd	Spencer Park - Supply& Install 12x8m Shade Structure	51,260.00
<b>Payment \$10,000 to \$49,999</b>					
4055.3702-01	28/8/2020	3452	MPH Carpentry & Constructions P/L(A	Design & Construct Albrecht Oval Grandstand	41,294.00
4051.63-01	12/8/2020	84330B	The Business Machine Centre	IT: Laptops upgrade	33,520.00
4056.1366-01	6/8/2020	38320	CKS Electrical Mechanical Serv. P/L	Depot: Electrical works at Stuart Park	29,807.07
4051.299-01	19/8/2020	609021166	RTM Department of Infrastructure	Rates - Valuation Services 2019-20	28,398.00
4051.299-01	19/8/2020	609021158	RTM Department of Infrastructure	Rates - Valuation Services 2018-19	27,597.00
4056.69-01	5/8/2020	9803	Tourism Central Australia	Tourism - Spring into Alice contribution	25,000.00
4056.744-01	12/8/2020	294988	INDERVON	Depot - 22,000ltrs Diesel Delivered	24,969.56
4048.5776-01	4/8/2020	4092225	Clayton Utz	Operational - Legal Services	24,361.15
4051.5065-01	6/8/2020	AST12007	RIMFIRE Energy	ASALC - Electricity Charges July 2020	23,948.86
4048.4070-01	5/8/2020	1008401	FE Technology	Upgrade 3x V5 Library Self-Service Kiosk	23,866.15
4056.47-01	20/8/2020	4825	Alice Springs Sand Supplies Pty Ltd	RWMF-hire of pulveriser & labour to crush concrete	23,600.50
4056.5776-01	18/8/2020	4092510	Clayton Utz	Operational - Legal Services	16,165.60
4054.1238-01	6/8/2020	0157	Alice Springs Animal Shelter Inc	Pound Management Fees - July 2020	15,158.00
4051.3687-01	17/8/2020	75770-FB	TDC Refrigeration	Variation - Hartley Street lighting upgrade	14,399.00
4051.696-01	17/8/2020	169032484	RTM Northern Territory Police, Fire	NTFAST - Annual Fire Alarm Fee	12,776.50
4051.5086-01	16/8/2020	420	David Ashley Tiling	ASALC - tiling repairs	12,481.70
4051.2385-01	4/8/2020	70526	Lane Communications	Rates: 20/21 Annual Rate Notices	10,409.59
4056.5001-01	1/8/2020	P601587	Vocus Pty Ltd	IT-Vocus communications	10,028.70

## EFT Payment Summary Report for Month Ending Aug-20



Attachment 4

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
<b>Payment &lt; \$10,000</b>					
4048.5630-01	5/8/2020	2810	EvolvePlus Pty Ltd	Implement new Library PC Booking & Print services	9,438.00
4051.63-01	6/8/2020	84331B	The Business Machine Centre	Civic Centre: office equipment	9,300.00
4051.5150-01	19/8/2020	2011	Ironbark Group P/L	Climate Action Plan: Community Emission	9,108.00
4051.4633-01	9/8/2020	0782	PlazArt Creative Metal Work	Depot: fabricate 7 x 240l bin enclosures	8,428.00
4051.1619-01	6/8/2020	799017349	RTM Department of Justice	RWMF-Waste Management Wages July 2020	8,240.00
4054.5746-01	11/8/2020	1/4	Aerosoul Productions c/a Hayden Wil	Traeger Park Wall Mural	8,100.00
4056.4837-01	28/8/2020	MayoralAug2020	Councillor J de Brenni	Mayoral Allowance August 2020	7,927.66
4056.5792-01	12/8/2020	992	EcOz Environmental Consultants	RWMF Masterplan	7,260.00
4051.84-01	17/8/2020	61074	Comspec (NT) Pty Ltd	IT-Veeam BUR renewal	7,080.00
4048.744-01	4/8/2020	294136	INDERVON	RWMF - 6,000 L diesel delivered	7,032.00
4056.744-01	10/8/2020	295301	INDERVON	RWMF - 6,000 L diesel delivered	6,918.00
4051.4826-01	5/8/2020	5101	Jenoptik Australia Pty Ltd	Rangers: Radar Speed display	6,799.10
4056.1296-01	24/8/2020	15688577	Cleanaway Limited	RWMF - Town Camps July 2020	6,664.65
4048.4681-01	5/8/2020	RKD6733	RK Diesel Services	RWMF - Supply screen set for tubgrinder	6,490.00
4051.63-01	17/8/2020	84289B	The Business Machine Centre	IT: Laptops upgrade	6,285.00
4051.2232-01	4/8/2020	6423	Ace Treelopping & Tree Care	Removal of trees front of Ida Standley	6,248.00
4056.2930-01	8/7/2020	60743	DNA Steel Direct	Depot: top hat section 75 x 1.2mm	5,868.84
4051.5898-01	18/8/2020	CMB01123	Bruce Family Trust T/AS CMB Executi	Library: Executive Coaching Program	5,500.00
4056.4215-01	14/7/2020	354447	DULUX	Depot - Stock of line marking paint	5,313.24
4051.4882-01	1/8/2020	4/8/20	D Davis	CCDU AV tech and AV gear hire 112one	5,000.00
4056.4681-01	27/8/2020	RKD6744	RK Diesel Services	Depot: Mini Excavator Hire	5,000.00
4056.4665-01	13/7/2020	117367	Think Water Alice Springs	Depot: Stihl items	4,757.60
4051.5776-01	17/8/2020	4092562	Clayton Utz	Operational - Legal Services	4,757.50
4056.63-01	19/8/2020	84351B	The Business Machine Centre	IT: laptop docking stations	4,620.00
4051.5086-01	16/8/2020	419	David Ashley Tiling	ASALC - 50m deck tiling dive block	4,427.50
4056.5039-01	24/8/2020	8440	APJ Concrete	Depot: concrete delivery	4,361.50

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## EFT Payment Summary Report for Month Ending Aug-20



Attachment 4

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.5039-01	25/8/2020	8445	APJ Concrete	Depot: concrete delivery	4,008.55
4056.2966-01	24/8/2020	9469	Michael Rice Consulting Engineers P	Climate Action Plan: Charge points scope of works	3,960.00
4056.3927-01	24/8/2020	6644.200803.G.1	BCA Engineers	Conceptual plans Jim McConville Oval lighting	3,960.00
4051.5849-01	17/8/2020	7209	Bespoke Training Services	IT - AWS Security Essentials & Architect	3,740.00
4056.2230-01	20/8/2020	118618	Centre Plumbing	ASALC - Repair blocked sewer main	3,577.29
4056.194-01	18/8/2020	101212	Imparja Television Pty Limited	ASALC - Winter advertising campaign	3,547.50
4051.5901-01	18/8/2020	300088049	NBN CO Ltd	Depot: repairs to cables Cora Crescent	3,230.76
4056.2230-01	20/8/2020	118619	Centre Plumbing	ASALC - Repair leaking water main bathroom	3,184.63
4048.1125-01	22/7/2020	45684	Springs Cleaning Supplies	Public Toilets: Cleaning Items	3,164.37
4056.194-01	20/8/2020	101220	Imparja Television Pty Limited	RWMF: rediscover at the Rediscovery Centre	3,146.00
4048.5874-01	4/8/2020	007	Alice Springs Senior Citizens	Donation to association	3,000.00
4048.5879-01	4/8/2020	1/20	National Seniors Australia - Centra	Donation to association	3,000.00
4056.4665-01	18/8/2020	118686	Think Water Alice Springs	Depot: Stihl items	2,996.00
4056.4764-01	13/8/2020	AU-PSI-154255	SoftwareONE Australia Pty Limited	IT: Autodesk License Renewal	2,985.31
4051.5788-01	19/8/2020	5271	NT Friendship & Support Inc	Depot: EqualiTEA July 2020	2,836.65
4056.5788-01	12/8/2020	5272	NT Friendship & Support Inc	Depot: EqualiTEA August 2020	2,836.65
4056.141-01	16/7/2020	104911	Rosmech Sales & Service Pty Ltd	Depot: gutter broom wire # 53783	2,801.70
4056.141-01	18/8/2020	105035	Rosmech Sales & Service Pty Ltd	Depot: cylinder front brush rotating #538287	2,790.63
4056.5522-01	17/8/2020	PJI0024936	SITECH Construction Systems Pty Ltd	RWMF- Repairs for compactor 826K	2,739.00
4056.5227-01	28/8/2020	DMayorAug2020	Councillor J A Cocking	Deputy Mayor Allowance	2,719.17
4056.1125-01	13/8/2020	46786	Springs Cleaning Supplies	Public Toilets - various Cleaning Items	2,714.30
4056.3917-01	8/7/2020	16019	ATC Group	RWMF- 50 x Tubgrinder teeth	2,700.50
4048.696-01	6/8/2020	169032724	RTM Northern Territory Police, Fire	annual fire alarm fee basketball stadium	2,555.30
4048.696-01	6/8/2020	169032531	RTM Northern Territory Police, Fire	annual fire alarm fee gap childcare cent	2,555.30
4051.83-01	19/8/2020	40824	Colemans Printing Alice Springs Pty	CC - 10 000 A4 Letterhead new Logo	2,530.00
4056.5776-01	18/8/2020	4092214	Clayton Utz	General Legal Advice	2,511.30
4048.642-01	5/8/2020	C/LG018532	Civica Pty Limited	IT: Upgrade to Authority 7.1	2,370.50

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## EFT Payment Summary Report for Month Ending Aug-20



Attachment 4

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.5163-01	1/8/2020	425	Desert Technologies Pty Ltd	IT- Radio Network Annual Fee 2020-2021	2,305.00
4056.209-01	10/8/2020	29	Local Government Association of the	Rangers: Disability Parking Permits	2,195.00
4056.89-01	6/8/2020	93659284	HY-TEC Industries (Northern Territo	Depot: concrete delivered	2,156.00
4056.141-01	16/7/2020	104916	Rosmech Sales & Service Pty Ltd	Depot: solenoid and sprayers #53783	2,094.40
4048.3123-01	6/8/2020	7882	Terrain Group Pty Ltd	Depot: 3 in 1 combo setting	2,082.30
4048.205-01	5/8/2020	22957	TJ Signs	RWMF- Adhesive & Aluminium signage	1,973.00
4056.1583-01	20/8/2020	85639	Principal Products	Civic Centre: Cleaning Products	1,954.70
4056.257-01	20/7/2020	40100295374	Hastings Deering (Australia) Limite	RWMF- Repairs for compactor # 538289	1,851.93
4056.89-01	10/7/2020	93634292	HY-TEC Industries (Northern Territo	Depot: concrete delivered	1,826.00
4056.325-01	18/8/2020	259058	Workwear	RWMF- uniform supply	1,804.74
4056.2133-01	14/8/2020	244	Switchboard & Power Controls Pty Lt	Depot: electrical works	1,795.20
4056.3828-01	21/8/2020	AUG2020	Councillor E Melky	Councillor Allowance for the Period of August 2020	1,794.00
4056.4836-01	21/8/2020	Aug2020	Councillor J Price	Councillor Allowance for the Period of August 2020	1,794.00
4056.5228-01	21/8/2020	Aug2020	Councillor G R Auricht	Councillor Allowance for the Period of August 2020	1,794.00
4048.3942-01	5/8/2020	3162	Cooling Plus Refrigeration &	ASALC- Replace boiler float switches x2	1,748.45
4051.2366-01	6/8/2020	34421	Talice Security Service	Cash Collections - July 2020 ASALC & RWMF, Civic Centre	1,690.50
4045.4060-01	5/8/2020	2266	Cubic Promotions	Library - Conference Bag	1,681.90
4056.257-01	10/7/2020	40100293909	Hastings Deering (Australia) Limite	RWMF- 250hr service on compactor # 53828	1,676.28
4056.141-01	9/7/2020	104820	Rosmech Sales & Service Pty Ltd	Depot: solenoid and sprayers #53783	1,673.01
4048.5548-01	5/8/2020	21-00013952	Source Separation System P/L	Civic Centre: Cleaning Products	1,638.03
4056.1619-01	11/8/2020	799017435	RTM Department of Justice	Rangers: Fines Recovery	1,628.00
4056.3952-01	5/8/2020	21746170	Kennards Hire Pty Ltd	Depot: roller smooth 2.5t double drum	1,614.00
4056.5812-01	17/8/2020	VCA-4053	Video Conferencing Australia	Logitech Conference Camera - CEO Boardroom	1,599.00
4056.3942-01	24/8/2020	3194	Cooling Plus Refrigeration &	RWMF - Degas 30 x Fridges	1,567.50
4054.4156-01	20/8/2020	299	Get Physical	HAWC program 20-24 July 2020	1,550.00
4056.1381-01	10/7/2020	111065	Central Communications(Alice Spring	Depot: monthly turbo tracking July	1,534.00
4045.1288-01	5/8/2020	5356	Law Society Northern Territory	Restricted Corporate Lawyer membership	1,525.00

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Attachment 4

## EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.5324-01	17/8/2020	15641	STEVE'S ELECTRIX	RWMF - Replace 2 x traffic lights at Weighbridge	1,500.00
4056.5848-01	20/8/2020	0025	Desert Minds Pty Ltd	HR: Counselling July 2020	1,500.00
4048.3063-01	13/8/2020	AUG2020	Mayor D Ryan	Mayoral Allowance - Aug 2020	1,485.02
4056.22-01	18/8/2020	429-00087-0000	Alice Springs Commercial Broadcaste	CCDU: 112ONE radio advertising	1,463.00
4056.5378-01	18/8/2020	535	Environmental Safety	Depot - uniform stock	1,447.60
4056.3102-01	28/8/2020	FPNT15282	Flavell Plumbing	RWMF - Repairs to irrigation valve	1,445.95
4056.4665-01	18/8/2020	118721	Think Water Alice Springs	Depot: rainbird MultiTech router	1,409.38
4048.2607-01	5/8/2020	182243	Greenhill Engineers Pty Ltd	Tech Services: Auditing Rail Crossing	1,408.00
4056.2394-01	21/7/2020	147893	Alice Hosetech	Depot: m18 gen3 fuel power pack 4b	1,399.00
4048.4969-01	4/8/2020	0102	AW Mclean Maintenance & Building	Rhonda Diano-Construction fence hire	1,381.60
4056.47-01	6/8/2020	4822	Alice Springs Sand Supplies Pty Ltd	Depot: Jessie Gap White Sand	1,355.51
4048.4156-01	4/8/2020	297	Get Physical	HAWC program 6-10 July 2020	1,350.00
4048.4156-01	4/8/2020	298	Get Physical	HAWC program 13-17 July 2020	1,350.00
4051.47-01	5/8/2020	4812	Alice Springs Sand Supplies Pty Ltd	Depot: Jessie Gap White Sand	1,328.71
4056.4665-01	23/7/2020	118420	Think Water Alice Springs	Depot: Stihl items	1,306.80
4056.71-01	20/8/2020	55045588/D109835	The Northern Territory News	HR: Vacant Position advertising	1,287.00
4051.205-01	13/8/2020	23004	TJ Signs	Depot: signs for railway crossing	1,284.00
4056.1366-01	18/8/2020	38337	CKS Electrical Mechanical Serv. P/L	Reset timers on security lights ANZAC Oval	1,267.88
4056.89-01	15/7/2020	93640484	HY-TEC Industries (Northern Territo	Depot: concrete delivered	1,254.00
4048.3484-01	5/8/2020	715	LTC Construction	Civic Centre Roof repair	1,230.00
4056.4665-01	13/7/2020	117401	Think Water Alice Springs	Depot - Irrigation Parts	1,210.22
4056.63-01	26/8/2020	84360B	The Business Machine Centre	IT: 7YX38PA HP Elite Desk 800 G5 Mini Desktop	1,209.00
4051.5881-01	28/7/2020	0012	S.W.D+J.A.P T/AS Outback Water Cool	Civic Centre - 3 Water Coolers	1,200.00
4056.257-01	7/7/2020	40100293221	Hastings Deering (Australia) Limite	RWMF- 250 hr service on CAT962 # 538279	1,189.88
4056.71-01	6/8/2020	55045588/D108957	The Northern Territory News	Rates: Full Page Rates Declaration	1,188.00
4056.2571-01	11/8/2020	155309	Alice City Tyrepower	Depot: supply and fit new tyres #538274	1,176.00
4054.679-01	20/8/2020	31567	Centre Landscaping Supplies	Depot: laterite compactable	1,137.93

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Attachment 4

## EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4048.2385-01	21/7/2020	55071	Lane Communications	Rates: 20/21 Notices and brochure	1,112.10
4056.89-01	13/7/2020	93637369	HY-TEC Industries (Northern Territo	Depot: 5mm sealing aggregate	1,100.53
4051.5439-01	19/8/2020	2001/1	Markus Kuchenbuch T/AS Soundsafari	M Kuchenberg for Alice World Chamber	1,100.00
4056.5541-01	14/8/2020	110858	Neil Mansell Transport	RWMF - Full load of cardboard	1,100.00
4048.710-01	5/8/2020	31944	Animal Care Equipment & Services	Rangers - dog & bird nets and freight	1,099.56
4045.4580-01	5/8/2020	L6217	LOTE Libraries Direct	Library - Materials for Circulation	1,092.20
4048.2966-01	9/8/2020	9459	Michael Rice Consulting Engineers P	Traeger Park carry out light level reading	1,089.00
4056.4665-01	20/8/2020	119183	Think Water Alice Springs	Depot - Stock of Irrigation Valves	1,079.32
4056.5378-01	18/8/2020	534	Environmental Safety	Depot - uniform stock	1,056.44
4056.2394-01	20/8/2020	148468	Alice Hosetech	Depot: workshop tools	1,039.36
4056.2394-01	15/7/2020	147674	Alice Hosetech	Depot: ratio pump bsp 3.1 drum	1,003.09
4048.4920-01	4/8/2020	32852520	United Petroleum Pty LTd	Fuel Cards - July 2020	1,002.43
4051.4486-01	5/8/2020	2325/99813191	Bunnings Pty Ltd	Depot: 10 pack Disposable Face Mask	1,000.00
4051.5808-01	14/8/2020	Jul2020	L R Jones	CCDU: Dancing with Dementia	1,000.00
4056.194-01	6/8/2020	101213	Imparja Television Pty Limited	CCDU: Airtime Support for Healthy at home	999.90
4048.744-01	16/7/2020	293263	INDERVON	RWMF- 1000l AdBlue delivered	997.85
4056.3872-01	17/8/2020	7973	Whatareya Pty Ltd t/a Diggamen Civi	RWMF - Supply & install grab rail	990.00
4056.796-01	1/8/2020	801037964C	Flick Anticimex Pty Ltd	RWMF - Service of Sanitary Units	981.98
4048.744-01	5/8/2020	293998	INDERVON	Depot: Rimula R4 L 15W40209LT	980.98
4054.118-01	24/8/2020	207082	GGs Alice Glass & Aluminium	Library - Sneeze Guards x 3	980.00
4048.4681-01	5/8/2020	RKD6746	RK Diesel Services	RWMF- Hire forklift VF25D	968.00
4056.4665-01	22/7/2020	118291	Think Water Alice Springs	Depot: irrigation parts	939.37
4051.2385-01	28/7/2020	70441	Lane Communications	Rates: Window Envelopes for annual notices	935.00
4056.2896-01	5/8/2020	20683	Van Luenen Diesel Pty Ltd	Depot: wiper switch #52868	902.88
4051.5885-01	19/8/2020	120	McGill Management Services	CC-Local Government Management Training	900.00
4056.89-01	21/7/2020	93649889	HY-TEC Industries (Northern Territo	Depot: concrete delivered	899.36
4051.4874-01	12/8/2020	2322	Spectrim Pty Ltd	Depot: manufacture & install new cargo nets	891.00

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4056.205-01	17/8/2020	23012	TJ Signs	RWMF - Supply entrance sign	889.00
4048.5385-01	4/8/2020	63906	Independent Slip Testing Services	ASALC-Indoor Centre Slip Testing	874.50
4051.2571-01	5/8/2020	154930	Alice City Tyrepower	Depot: supply and fit tyre # 4097	856.00
4056.744-01	17/8/2020	295299	INDERVON	Depot - Premium LT 600ltrs	856.00
4048.83-01	6/8/2020	41310	Colemans Printing Alice Springs Pty	Depot: Double Sided Time Cards	852.50
4051.228-01	22/7/2020	1812761ALI	Independent Grocers Alice Springs	Depot - Stock of Sanitisers	836.99
4051.5001-01	5/8/2020	76982-050820	Vocus Pty Ltd	CC - Telephone Charges July to Aug 2020	830.86
4056.47-01	11/8/2020	4850	Alice Springs Sand Supplies Pty Ltd	RWMF - Haulage of 962M Loader	825.00
4056.257-01	18/8/2020	2013093767	Hastings Deering (Australia) Limite	Depot: pad #53529	818.64
4056.3083-01	18/8/2020	564429	Our Town & Country Office National	Library-Stationary	791.65
4051.5776-01	17/8/2020	1092560	Clayton Utz	Operational - Legal Services	764.50
4056.4665-01	22/7/2020	118293	Think Water Alice Springs	Depot: irrigation parts	762.29
4048.5054-01	5/8/2020	124	A Pfeiffer	CCDU: 112ONE gig	750.00
4048.5891-01	5/8/2020	JULY2020	Rusty and the Infidels	CCDU: 112ONE gig	750.00
4056.2394-01	28/7/2020	148143	Alice Hosetech	RWMF- Hazchem signs	731.71
4056.200-01	10/8/2020	1163707	Lawrence & Hanson	Depot: Patch leads	722.15
4048.267-01	6/8/2020	1830334	Origin Energy Retail Limited	Depot: LPG Propane LT	718.82
4056.3083-01	6/7/2020	561725	Our Town & Country Office National	HR: office furniture	650.00
4051.1280-01	19/8/2020	5543	Alice Springs Cinema Unit Trust	Phoney Film - Cinema Venue Hire	645.00
4051.5789-01	17/8/2020	5/20	Alice Springs 50 Plus Community Cen	Hire Venue Movers & Groovers	630.00
4051.1296-01	18/8/2020	15684227	Cleanaway Limited	ASALC - Bin Clearance May 2020	622.16
4056.5284-01	27/8/2020	ASTC2020-ASP04	Uniting Church in Australia t/a Ali	Todd Mall-Lawn hire 112ONE 12 sessions	600.00
4056.4665-01	17/7/2020	117890	Think Water Alice Springs	Depot: irrigation parts	593.77
4056.476-01	20/8/2020	37630	Employee Assistance Service NT Inc.	HR: Counselling July 2020	592.41
4056.2797-01	8/7/2020	69109	Alice Springs Auto Parts	Depot: supercharge battery #53782	590.61
4056.2394-01	21/8/2020	148435	Alice Hosetech	Depot: air cylinder assy #52778	576.35
4048.3942-01	4/8/2020	3167	Cooling Plus Refrigeration &	RWMF - Degas 11 Fridges	574.75

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4051.193-01	21/7/2020	1068771	Alice Springs Locksmiths & Security	Repairs to lock on door at Gap childcare	572.90
4054.4486-01	25/8/2020	2325/99812884	Bunnings Pty Ltd	Depot - Stock of Pliers	569.50
4051.2302-01	5/8/2020	1537	Lifeline Central Australia Inc	HR: The Accidental Counsellor Workshop	560.00
4056.737-01	21/8/2020	196063	Records Management Assoc of Austral	Registry: Membership Renewal for 2020/2021	560.00
4056.2302-01	5/8/2020	1546	Lifeline Central Australia Inc	HR: The Accidental Counsellor Workshop	560.00
4048.193-01	16/7/2020	1068724	Alice Springs Locksmiths & Security	Security: lock repairs	551.70
4056.2571-01	10/8/2020	155177	Alice City Tyrepower	RWMF - 2 x Tyres - #53142	548.00
4056.2394-01	18/8/2020	148157	Alice Hosetech	Depot: hi tec hyd 68 oil 20lt	539.28
4056.71-01	20/8/2020	55045588/D109937	The Northern Territory News	Tech Services - advertising	526.00
4048.3942-01	6/8/2020	3163	Cooling Plus Refrigeration &	Depot: decommission units Albrecht Oval	522.50
4056.2797-01	1/7/2020	68426	Alice Springs Auto Parts	Depot: supercharge battery #53064	511.41
4048.3484-01	5/8/2020	714	LTC Construction	CC- Modify upstairs plant room	510.00
4048.2697-01	7/8/2020	0062	Cakes for You	Seniors morning Tea catering	502.00
4051.1173-01	4/8/2020	06	M Campbell	Town Crier Duties	500.00
4056.2394-01	18/8/2020	148179	Alice Hosetech	RWMF- Cleaning products for compound	498.35
4048.2413-01	1/8/2020	533500	Securepay Pty Ltd	Merchant Annual Service Fee 2020/2021	495.00
4051.4805-01	24/7/2020	15346	Complete Steel Sales	Depot: 50nb butt weld elbow	490.05
4056.2797-01	1/7/2020	68497	Alice Springs Auto Parts	Depot: filters #53064	481.99
4056.171-01	21/8/2020	3803268	Woolworths Group Limited ( Woolwort	Still Got Talent Prizes	480.15
4048.4641-01	4/8/2020	3122	Optimal Security Pty Ltd	RWMF - Service & Clean CCTV	480.00
4056.3083-01	22/7/2020	564019	Our Town & Country Office National	RWMF- Stationery supplies	478.49
4056.1366-01	20/7/2020	38243	CKS Electrical Mechanical Serv. P/L	Push button switch broken Araluen toilet	477.86
4056.119-01	13/7/2020	2401537	B&S Home Timber & Hardware	RWMF- 10 x 240l wheelie bins	476.00
4051.131-01	19/8/2020	P130051036	Peter Kittle Motor Company	Depot: lamp assy combination #538372	469.58
4056.3083-01	17/7/2020	563504	Our Town & Country Office National	CC - Stationary	466.06
4056.325-01	11/8/2020	258740	Workwear	RWMF - Supply uniforms	463.26
4051.282-01	10/8/2020	66064	St John Ambulance Australia (NT) In	ASALC - Re-Stock First Aid Kits	458.25

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4048.3995-01	5/8/2020	0188	Essential Fitness	ASALC - Aqua Classes 11JUL-24JUL	450.00
4056.2418-01	24/8/2020	10662	Sporting Shooters Association of Au	Rangers - Range Fees - 2020/2021	450.00
4056.3083-01	18/8/2020	564109	Our Town & Country Office National	Library - Stationery	450.00
4056.2571-01	10/8/2020	155369	Alice City Tyrepower	Depot: supply and fit new tyre	448.00
4056.325-01	17/8/2020	258988	Workwear	ASALC- Boots	440.03
4056.57-01	20/8/2020	5005068072	BOC Limited	Cylinder Hire - July 2020	439.20
4056.2394-01	21/8/2020	148436	Alice Hosetech	Depot: air cylinder assy #52778	433.22
4056.3083-01	9/7/2020	562418	Our Town & Country Office National	Library - Stationery	425.28
4056.2394-01	20/8/2020	148262	Alice Hosetech	RWMF- air compressor with tyre inflator	423.12
4048.5334-01	15/7/2020	118341	Royal Life Saving NSW	ASALC: Lifeguard supplies	416.30
4056.1125-01	4/8/2020	46692	Springs Cleaning Supplies	Civic Centre: cleaning supplies	415.69
4056.476-01	15/8/2020	37688	Employee Assistance Service NT Inc.	HR: Counselling Sessions	414.69
4051.688-01	5/8/2020	1022	Sadadeen Party Hire	CD-Round tables & tablecloths + delivery	400.00
4056.5437-01	13/8/2020	2020.24	X Nou	112ONE gig x 2	400.00
4051.3430-01	5/8/2020	71314	AN Electrical Pty Ltd	Repair flag up lights	398.75
4056.71-01	20/8/2020	55045588/D109650	The Northern Territory News	HR: Vacant Job Advertising	396.00
4048.1680-01	5/8/2020	12947	WB Mobile Windscreens	replace rear window #52643	390.00
4051.2571-01	5/8/2020	154550	Alice City Tyrepower	supply and fit new tyre #52931	389.00
4048.5895-01	4/8/2020	1861	James McInnes T/AS Mobile Car Clean	Mayor vehicle - clean and detail	380.00
4056.3995-01	7/8/2020	0189	Essential Fitness	ASALC - Aqua Classes 25/7 - 7/8/20	375.00
4056.3995-01	21/8/2020	0190	Essential Fitness	ASALC - Aqua Classes 8/8 - 21/8/20	375.00
4051.4486-01	22/7/2020	2325/00807212	Bunnings Pty Ltd	RWMF- Owls & spray paint	373.05
4056.2571-01	7/8/2020	155275	Alice City Tyrepower	supply and fit new tyre #4254	373.00
4056.257-01	18/8/2020	2013090340	Hastings Deering (Australia) Limite	Depot: pad #53529	369.23
4056.1826-01	19/8/2020	223334424	Coca-Cola Amatil (Aust) Pty Ltd	ASALC - Drinks to sell in kiosk	361.04
4049.5426-01	13/8/2020	AUG2020	D & J Ryan Superannuation Fund C/ V	Super Sacrifice Arrangement - Mayoral Salary August 2020	360.00
4056.1521-01	14/7/2020	4307195453	Wurth Australia Pty Ltd	Depot: consumables	359.12

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4054.1125-01	20/8/2020	45694	Springs Cleaning Supplies	ASALC-cleaning supplies	357.35
4051.63-01	17/8/2020	C100600	The Business Machine Centre	Copy Cost Civic Centre & ASALC x2	354.98
4056.5776-01	18/8/2020	4092553	Clayton Utz	General Legal Advice	352.00
4051.118-01	27/7/2020	207665	GGs Alice Glass & Aluminium	RWMF- Install sneeze guard at tipshop	350.00
4056.5058-01	20/8/2020	6273513	Ixom Operations Pty Ltd	ASALC- Service Fee for chlorine	348.50
4056.171-01	19/8/2020	4005629	Woolworths Group Limited ( Woolwort	RWMF - Supply tea room items	345.96
4048.4641-01	4/8/2020	3124	Optimal Security Pty Ltd	RWMF - VCA, LPR & Traffic Flow	345.40
4048.84-01	5/8/2020	61076	Comspec (NT) Pty Ltd	IT-CR35ing SFOS Enterprise Guard	341.00
4048.3062-01	15/7/2020	3623	Outback Crane Hire	Relocate Christmas tree at Wilkinson Street	330.00
4056.2394-01	7/7/2020	147342	Alice Hosetech	Depot: fittings	327.79
4056.1366-01	13/7/2020	38120	CKS Electrical Mechanical Serv. P/L	repair outside light on toilet block	327.72
4056.4486-01	7/8/2020	2325/01084603	Bunnings Pty Ltd	ASALC - 40L Wet Vac	320.02
4056.1680-01	4/8/2020	13000	WB Mobile Windscreens	replace rear window # 53529	320.00
4051.3398-01	1/8/2020	10140207	DataBank Escrow Services Pty Ltd	Annual Fee	317.67
4056.2394-01	23/7/2020	147987	Alice Hosetech	Depot: hi tec super red grease 20kg	317.60
4056.5378-01	18/8/2020	533	Environmental Safety	Depot: Gumboots	308.88
4056.2394-01	23/7/2020	147988	Alice Hosetech	hoses #52534	308.40
4056.4633-01	18/8/2020	785	PlazArt Creative Metal Work	Reinstate goal post at Jim McConville oval	308.00
4056.2797-01	18/8/2020	69618	Alice Springs Auto Parts	Depot: radiator	304.88
4048.2877-01	5/8/2020	3009	Red Kangaroo Books	Library - Books for circulation collection	301.50
4051.169-01	18/8/2020	31939	VacMop Cleaning Services P/L	ASALC - Disinfect Training Room Carpet	300.00
4051.4214-01	9/8/2020	751	G J Dawkins	112ONE gig	300.00
4056.194-01	20/8/2020	101425	Imparja Television Pty Limited	RWMF-rediscover at the Rediscovery Centre	297.00
4056.4982-01	6/8/2020	34234	Territory Pest Control	Treatment of Council Animal cages at pound	295.00
4056.4837-01	21/8/2020	Aug2020	Councillor J de Brenni	Councillor Allowance	294.92
4056.5227-01	21/8/2020	Aug2020	Councillor J A Cocking	Councillor Allowance	294.92
4056.4665-01	21/7/2020	118184	Think Water Alice Springs	Depot: hr 13mm x 20mm	291.43

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4048.455-01	6/8/2020	9472	Australasian Cemeteries & Crematoria	Membership renewal	286.00
4051.4486-01	6/8/2020	2325/99813364	Bunnings Pty Ltd	Depot - Stock of Tools	285.80
4056.2311-01	19/8/2020	664638	Red Centre Technology Partners	Photocopier CCS - Civic Centre	279.19
4056.949-01	5/8/2020	18,414	Country Diesel Maintenance Pty Ltd	spitwater hose repair #53775	275.40
4056.2797-01	6/8/2020	70023	Alice Springs Auto Parts	Depot: 12v 21/5w stop tail	275.34
4048.335-01	4/8/2020	832548	Charles Darwin University-Alice Spr	HR: CERTIII Business Admin	272.00
4056.1782-01	10/8/2020	2082439	CJD Equipment Pty Ltd	Depot: motor asm fan #53145	270.93
4056.257-01	21/7/2020	2013073080	Hastings Deering (Australia) Limite	Depot: filters # 53774	270.05
4056.2311-01	19/8/2020	664645	Red Centre Technology Partners	Photocopier Tech Services - Civic Centre	269.36
4054.5232-01	6/8/2020	9880	Local Locksmiths NT & Shane Ride	repair Leichhardt Terrace public toilet	268.00
4056.71-01	6/8/2020	55045588/D109645	The Northern Territory News	CC-M4x2 ASP section publication dates	264.00
4056.71-01	6/8/2020	55045588/D109929	The Northern Territory News	Rangers: Cars at Impound	264.00
4056.257-01	18/8/2020	2013090331	Hastings Deering (Australia) Limite	Depot: window seals	256.67
4048.3828-01	6/8/2020	RWMF7/2020	Councillor E Melky	RWMF - Meeting 7/7/2020	255.02
4048.3828-01	6/8/2020	ASALC6/2020	Councillor E Melky	ASALC - Meeting 30/6/2020	255.02
4051.4836-01	4/8/2020	Cemeteries2020	Councillor J Price	Cemeteries Advisory Committee 4/8/2020	255.02
4051.4837-01	4/8/2020	Cemeteries4/8/20	Councillor J de Brenni	Cemeteries Advisory Meeting 4/8/2020	255.02
4051.4837-01	3/8/2020	AliceArts3/8/20	Councillor J de Brenni	Alice Arts Foundation Meeting 3/8/2020	255.02
4051.5227-01	18/8/2020	TEPC25/6/2020	Councillor J A Cocking	TEPC Meeting 25/6/2020	255.02
4051.5227-01	18/8/2020	ASALC30/6/2020	Councillor J A Cocking	ASALC Meeting 30/6/2020	255.02
4051.5227-01	18/8/2020	Parks30/6/2020	Councillor J A Cocking	Parks Meeting 30/6/2020	255.02
4051.5227-01	18/8/2020	RWMF7/7/2020	Councillor J A Cocking	RWMF - Masterplan Workshop 7/7/2020	255.02
4051.5227-01	18/8/2020	TEPC30/7/2020	Councillor J A Cocking	TEPC Meeting 30/7/2020	255.02
4056.194-01	18/8/2020	101462	Imparja Television Pty Limited	ASALC - Winter Campaign	253.00
4056.1583-01	22/7/2020	85636	Principal Products	Depot: 5ltr Armor Colone	250.36
4051.2571-01	5/8/2020	154931	Alice City Tyrepower	Depot: supply and fit tyre	250.00
4056.119-01	6/8/2020	2405148	B&S Home Timber & Hardware	Depot - Stock Items	249.25

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4048.4681-01	5/8/2020	RKD6765	RK Diesel Services	RWMF - Replace tub grinder screens	242.00
4056.228-01	17/8/2020	I814624ALI	Independent Grocers Alice Springs	ASALC - Food to sell in kiosk	240.34
4048.3712-01	5/8/2020	2312161	ENGIE Fire Services Pty Ltd	preventative fire maintenance - ANZAC Oval	237.60
4048.3712-01	5/8/2020	2312159	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Basketball Stadium	237.60
4051.228-01	27/7/2020	I813114ALI	Independent Grocers Alice Springs	ASALC - food to sell in kiosk	229.50
4056.2672-01	11/8/2020	945197	Harvey Norman AVIT	50 plus Centre - Mini Soundsystem	229.00
4048.1826-01	5/8/2020	223184380	Coca-Cola Amatil (Aust) Pty Ltd	ASALC - Drinks to sell at kiosk	228.46
4056.193-01	6/8/2020	1068983	Alice Springs Locksmiths & Security	Security: Cleaners room lock changed	228.35
4048.2366-01	6/8/2020	34514	Talice Security Service	Committee Meeting carpark security July 2020	228.00
4051.2366-01	5/8/2020	34620	Talice Security Service	Ordinary Meeting carpark security July 2020	228.00
4056.205-01	24/8/2020	23043	TJ Signs	Depot: construction zone signage	226.00
4056.1366-01	14/7/2020	38139	CKS Electrical Mechanical Serv. P/L	Depot: install hinges & padlock assembly	225.86
4056.2311-01	19/8/2020	664642	Red Centre Technology Partners	Photocopier Circulation - Civic Centre	223.13
4048.1426-01	5/8/2020	52307ADMIN	Bath St. Family Medical Centre	HR: Pre employment Medical	223.00
4048.1426-01	5/8/2020	52219ADMIN	Bath St. Family Medical Centre	HR: Pre employment Medical	223.00
4048.4641-01	4/8/2020	3123	Optimal Security Pty Ltd	RWMF - Monitor live video alarm	221.35
4056.2797-01	16/7/2020	69467	Alice Springs Auto Parts	Depot: supercharge battery	219.41
4048.325-01	20/7/2020	257679	Workwear	RWMF- work boots	215.56
4051.5431-01	12/8/2020	872	GAP's Kitchen	Catering for Lunch and Learn	214.20
4048.325-01	15/7/2020	257378	Workwear	RWMF- work boots	209.47
4056.2797-01	9/7/2020	69143	Alice Springs Auto Parts	Depot: supercharge battery	204.78
4056.566-01	11/8/2020	94663/01	Woodchuck Landscape Systems TA Arbo	Depot: air pot joiner screws	203.50
4051.193-01	5/8/2020	1068819	Alice Springs Locksmiths & Security	change security codes at Basketball Stadium	200.00
4048.4486-01	21/7/2020	2325/01079730	Bunnings Pty Ltd	ASALC-Workhorses power boards	197.47
4048.2352-01	5/8/2020	6838	WTF Projects Pty Ltd T/a The Lucky	Library-Serials & Newspapers for Library	195.93
4056.5034-01	6/8/2020	AU-348230/D10993	Tenderlink	Tenderlink upload Jim McConville Fence	193.60
4056.5034-01	20/8/2020	AU-348230/110112	Tenderlink	Tenderlink - RWMF	193.60

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4048.171-01	5/8/2020	3810328	Woolworths Group Limited ( Woolwort	RWMF- staff amenities	192.90
4051.171-01	5/8/2020	67651915	Woolworths Group Limited ( Woolwort	Seniors Morning Tea 7/8/2020	191.36
4056.3522-01	20/8/2020	26090	Hip Pocket Workwear & Safety - Alic	Depot: work boots	189.00
4056.193-01	13/8/2020	1069087	Alice Springs Locksmiths & Security	IT cupboard in Registry lock repairs	186.00
4056.2930-01	8/7/2020	61704	DNA Steel Direct	Depot: reinforcing mesh	183.04
4048.3513-01	16/7/2020	9100908024	Schneider Electric Building Austral	Two FCU wall control units	182.16
4048.2877-01	5/8/2020	3003	Red Kangaroo Books	Library-resources for collection	180.00
4048.4641-01	5/8/2020	3116	Optimal Security Pty Ltd	Garden Cemetery - Relocation of PIR	180.00
4051.3712-01	5/8/2020	2312168	ENGIE Fire Services Pty Ltd	RWMF- service for emergency lighting	178.20
4048.930-01	1/8/2020	59078923	TNT Australia Pty Ltd	ASALC-Freight for Tile Grip	177.74
4056.3083-01	15/7/2020	563124	Our Town & Country Office National	Library - Stationery	176.00
4048.3522-01	5/8/2020	26089	Hip Pocket Workwear & Safety - Alic	Depot: work boots	175.50
4054.4486-01	20/8/2020	2325/99813233	Bunnings Pty Ltd	Depot: black film polythene roll	174.80
4048.228-01	15/7/2020	1812238ALI	Independent Grocers Alice Springs	ASALC - Food to sell at kiosk	174.01
4056.193-01	6/8/2020	1069045	Alice Springs Locksmiths & Security	Pool House keys set	174.00
4056.1296-01	20/8/2020	15688559	Cleanaway Limited	RWMF - Rent of Recycle Bins July 2020	172.70
4056.228-01	7/8/2020	1813988ALI	Independent Grocers Alice Springs	ASALC - Food to sell in Kiosk	171.12
4048.4665-01	4/8/2020	113601	Think Water Alice Springs	Parks - Irrigation parts	170.78
4056.4982-01	8/7/2020	35666	Territory Pest Control	Pest Treatment - Senior Citizens	170.00
4048.57-01	13/8/2020	5005014801/1	BOC Limited	RMWF - Various PPE	165.02
4056.3083-01	10/7/2020	562518	Our Town & Country Office National	RWMF- Thermal register rolls	164.88
4054.4486-01	20/8/2020	2325/01165012	Bunnings Pty Ltd	Depot - Stock of Gas Cylinders & Scraper	163.10
4048.3615-01	22/7/2020	15004630	Zoho Corporation Pty Ltd	IT-Annual sub fee for extra Computers	160.60
4048.2239-01	16/7/2020	417228707	Reece Proprietary Limited	Depot: flush valves	159.13
4056.2352-01	4/8/2020	6878	WTF Projects Pty Ltd T/a The Lucky	ASALC-Serials & Newspapers	157.87
4056.119-01	18/8/2020	2404548	B&S Home Timber & Hardware	Depot: Door	157.41
4056.325-01	18/8/2020	259060	Workwear	RWMF - Supply uniforms	156.39

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## EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.949-01	18/8/2020	18,468	Country Diesel Maintenance Pty Ltd	test and repair rotowash #53775	155.10
4048.205-01	4/8/2020	22987	TJ Signs	Night Market- COVID signs	152.00
4048.433-01	20/7/2020	9461	Territory Wrecking Repairs PTY LTD	Relocation White Commodore Gap Road	150.00
4048.5043-01	4/8/2020	202058	Soorkia T/AS Nicole Crowe	112ONE gig	150.00
4048.3522-01	5/8/2020	26108	Hip Pocket Workwear & Safety - Alic	Depot: work boots	148.50
4056.325-01	17/8/2020	259012	Workwear	Depot: work boots	148.20
4051.85-01	18/8/2020	AS11-013276	CBC Australia Pty Ltd	Depot: fan belt #53200	147.83
4056.2311-01	19/8/2020	664639	Red Centre Technology Partners	Photocopier Executive - Civic Centre	141.15
4056.2797-01	18/8/2020	69634	Alice Springs Auto Parts	Depot: Holley red regulator	140.80
4056.171-01	25/8/2020	71362122	Woolworths Group Limited ( Woolwort	Rap Group Yirara Orientation catering	140.15
4051.4486-01	5/8/2020	2325/00171509	Bunnings Pty Ltd	ASALC - Paint & Masks	135.00
4056.2797-01	7/7/2020	69059	Alice Springs Auto Parts	Depot: air filter #53064	133.94
4048.3454-01	7/8/2020	201	Plasfix	#538287 Repairs to sweeper water tank	132.00
4056.171-01	17/8/2020	4005796	Woolworths Group Limited ( Woolwort	Fresh Fruit - Civic Centre, RWMF, Library, ASALC	129.68
4048.32-01	17/7/2020	67070	Alice Bolt Supplies	Depot: work vice multipurpose	129.00
4056.4147-01	20/8/2020	32459309	Western Diagnostic Pathology	HR: Pre-Employment Drug & Alcohol Testing	128.37
4056.119-01	8/7/2020	2400487	B&S Home Timber & Hardware	Depot: pave set 20kg	128.25
4048.171-01	4/8/2020	4005916	Woolworths Group Limited ( Woolwort	Fresh Fruit - Civic Centre, RWMF, Library, ASALC	125.87
4056.2982-01	18/8/2020	16494	Shamrock Chemicals, Catering & Clea	Library - Hand Sanitiser	125.50
4056.4665-01	22/7/2020	118294	Think Water Alice Springs	Depot: irrigation parts	124.51
4051.433-01	18/8/2020	9654	Territory Wrecking Repairs PTY LTD	Relocate Black Vectra Milner Road	121.00
4051.5523-01	17/8/2020	1418	Western Grader Hire Pty Ltd	Relocate Silver Commodore Gap Rd	121.00
4056.433-01	7/8/2020	9642	Territory Wrecking Repairs PTY LTD	Relocate Black Xtrail Plumbago Crescent	121.00
4056.433-01	7/8/2020	9643/1	Territory Wrecking Repairs PTY LTD	Relocate Gold Falcon Smith Street	121.00
4056.433-01	6/8/2020	9653	Territory Wrecking Repairs PTY LTD	Relocate White Pulsar Mallam Crescent	121.00
4056.433-01	10/8/2020	9647	Territory Wrecking Repairs PTY LTD	Relocate Silver Excel Nelson Terrace	121.00
4056.433-01	10/8/2020	9645	Territory Wrecking Repairs PTY LTD	Relocate White Commodore Hartley Street	121.00

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4056.433-01	13/8/2020	9655	Territory Wrecking Repairs PTY LTD	Relocate White Commodore Anzac Hill	121.00
4056.433-01	12/8/2020	9644	Territory Wrecking Repairs PTY LTD	Relocate Silver Commodore Larapinta Drive	121.00
4056.5523-01	24/8/2020	1447	Western Grader Hire Pty Ltd	Relocate burnt Mitsubishi Lancer	121.00
4056.5523-01	24/8/2020	1449	Western Grader Hire Pty Ltd	Relocate Silver Hyundai Getz Gap Road	121.00
4056.5523-01	17/8/2020	1417	Western Grader Hire Pty Ltd	Relocate Silver Holden Berlina Gap Road	121.00
4056.5523-01	24/8/2020	1448	Western Grader Hire Pty Ltd	Relocate White Commodore Newland Street	121.00
4056.5523-01	20/8/2020	1426	Western Grader Hire Pty Ltd	Relocate Blue Falcon Elder Street	121.00
4048.4641-01	5/8/2020	3117	Optimal Security Pty Ltd	Traeger Park - Fault Finding CCTV Camera	120.00
4056.171-01	24/8/2020	3810214	Woolworths Group Limited ( Woolwort	Fresh Fruit - Civic Centre, RWMF, Library, ASALC	119.15
4051.2571-01	5/8/2020	154896	Alice City Tyrepower	supply and fit new tyre # 4325	119.00
4056.2571-01	5/8/2020	155067	Alice City Tyrepower	supply and fit tyre # 4325	119.00
4056.2394-01	7/7/2020	147340	Alice Hosetech	paint hoses #53532	118.95
4048.3712-01	16/7/2020	2310644	ENGIE Fire Services Pty Ltd	repairs to fault on fire panel at Gap childcare	118.80
4056.2797-01	9/7/2020	69162	Alice Springs Auto Parts	fuel pump and hose #538420	118.36
4048.492-01	16/7/2020	543479	Alice Hospitality Supplies Pty Ltd	ASALC - Removal of Coffee Machine	115.00
4056.4665-01	23/7/2020	118414	Think Water Alice Springs	300mm eclipse wide jaw wrench	114.40
4056.171-01	18/8/2020	4005741	Woolworths Group Limited ( Woolwort	Library - cleaning supplies	113.60
4056.949-01	7/8/2020	18,432	Country Diesel Maintenance Pty Ltd	repair spitwater roto wash #53775	112.00
4051.193-01	21/7/2020	1068758	Alice Springs Locksmiths & Security	Rangers - 4x MK24 keys	110.00
4056.5790-01	19/8/2020	389	Creative Gifts & Awards	HR: Service Awards Plaque	110.00
4051.171-01	10/8/2020	4005861	Woolworths Group Limited ( Woolwort	Fresh Fruit - Civic Centre, RWMF, Library, ASALC	106.00
4056.4486-01	18/8/2020	2325/00302291	Bunnings Pty Ltd	Depot: cleaning supplies	105.76
4056.5431-01	27/8/2020	883	GAP's Kitchen	Catering lunch and learn sessions	105.60
4056.2797-01	16/7/2020	69455	Alice Springs Auto Parts	Depot: filters	105.29
4056.3083-01	17/7/2020	563371	Our Town & Country Office National	Library - Stationery	104.78
4056.4665-01	6/8/2020	118945	Think Water Alice Springs	Depot: bermad s-390 25v	103.68
4056.3083-01	14/7/2020	562833	Our Town & Country Office National	Finance - stationary	101.45

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4048.2311-01	5/8/2020	663890	Red Centre Technology Partners	Library-Photocopier	101.27
4048.1201-01	4/8/2020	M69084	Milner Meat Supply	Rap Group Yirara Orientation catering	100.05
4056.3083-01	23/7/2020	564198	Our Town & Country Office National	ASALC- Stationary	100.00
4056.171-01	12/8/2020	4005525	Woolworths Group Limited ( Woolwort	ASALC - Drinks to sell at Kiosk	99.90
4056.71-01	20/8/2020	55045588/D110044	The Northern Territory News	Public Consultation Willshire Street	99.00
4056.194-01	18/8/2020	101423	Imparja Television Pty Limited	ASALC - Winter Campaign	99.00
4048.57-01	5/8/2020	4026168846	BOC Limited	ASALC - Oxygen bottle rental	97.48
4048.3623-01	4/8/2020	5095	Reality Bites Catering	Cemeteries Committee catering	97.00
4056.3083-01	18/8/2020	565276	Our Town & Country Office National	Finance - stationary	93.00
4048.4486-01	15/7/2020	2325/00773282	Bunnings Pty Ltd	Depot: Paint	91.77
4056.2797-01	18/8/2020	69650	Alice Springs Auto Parts	Depot: filter	90.05
4056.757-01	20/8/2020	834922	Kleenheat Gas	Depot: gas bottle refill x 3	89.99
4056.282-01	10/8/2020	660635	St John Ambulance Australia (NT) In	HR-Provide Cardiopulmonary Resuscitation	85.00
4056.2571-01	10/8/2020	155330	Alice City Tyrepower	puncture repair #4254	85.00
4048.4574-01	6/8/2020	4082076	GAP VIEW HOTEL	Governor General Function	83.95
4051.4486-01	24/7/2020	2325/00165084	Bunnings Pty Ltd	Civic Centre - cleaning supplies	83.08
4048.34-01	16/7/2020	29328	Alice Equipment Hire	Depot: rotary hoe hire	82.50
4051.85-01	18/8/2020	AS11-012956	CBC Australia Pty Ltd	fan belt # 53163	82.17
4056.171-01	6/8/2020	66663454	Woolworths Group Limited ( Woolwort	Governor General Function	82.05
4056.5822-01	13/8/2020	AC38097972	Apple Pty Ltd	IT: VPP Credit Business + Earpods	81.40
4056.5790-01	17/8/2020	377	Creative Gifts & Awards	Still got talent, 3 Trophies & Nameplate	81.30
4056.2797-01	15/7/2020	69424	Alice Springs Auto Parts	glow plug #4286	80.37
4056.5322-01	12/8/2020	3145	The Bakery Alice Springs	Library- gift vouchers for High Tea	80.00
4056.4486-01	7/8/2020	2325/99813695	Bunnings Pty Ltd	Depot: tie down straps	79.43
4056.4486-01	20/8/2020	2325/00174279	Bunnings Pty Ltd	Depot: Chrome Spray pressure Packs	78.78
4056.2797-01	15/7/2020	69370	Alice Springs Auto Parts	Depot: filters	78.34
4056.4486-01	6/8/2020	2325/00174218	Bunnings Pty Ltd	Depot: Brackets and Screws	76.45

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<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4048.3712-01	5/8/2020	2314164	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Anzac Oval	75.90
4056.2797-01	6/7/2020	68936	Alice Springs Auto Parts	Depot: filters	75.03
4048.48-01	6/8/2020	537016	Alice Springs Veterinary Hospital	Rangers: Microchip Implants	75.00
4056.48-01	28/8/2020	537666	Alice Springs Veterinary Hospital	Rangers: Microchip Implants	75.00
4056.3083-01	21/7/2020	563819	Our Town & Country Office National	Rangers Stationary	74.26
4056.3083-01	18/8/2020	565277	Our Town & Country Office National	Civic Centre: stationary	71.95
4056.257-01	24/8/2020	2013096884	Hastings Deering (Australia) Limite	Seal & Trim for Asset 53529	70.20
4056.2311-01	19/8/2020	664640	Red Centre Technology Partners	Photocopier Reception - Civic Centre	69.11
4048.3952-01	17/7/2020	21692602	Kennards Hire Pty Ltd	ASALC- Trolley to move fridges	68.00
4056.2797-01	18/8/2020	69926	Alice Springs Auto Parts	air filter #53036	66.19
4048.205-01	5/8/2020	22965	TJ Signs	supply 2 x one hour parking signs	66.00
4051.2385-01	6/8/2020	70571	Lane Communications	Rates: 20/21 Annual Rate Notices	66.00
4056.1381-01	20/7/2020	111190	Central Communications(Alice Spring	reprogram radio #4254	66.00
4048.61-01	4/8/2020	11172737	BP Australia Pty Ltd	Fuel & Oils - July 2020	64.59
4056.3083-01	20/8/2020	565490	Our Town & Country Office National	Library - stationary	64.42
4056.2311-01	19/8/2020	664648	Red Centre Technology Partners	photocopier reading at depot	64.10
4056.325-01	11/8/2020	258699	Workwear	RWMF - Supply work pants	63.89
4048.2311-01	5/8/2020	663886	Red Centre Technology Partners	Library: Photocopier costs	62.34
4051.4486-01	5/8/2020	2325/00172343	Bunnings Pty Ltd	Civic Centre: Galvanised Ice Buckets	59.88
4048.2413-01	6/8/2020	533827	Securepay Pty Ltd	Monthly fee & transaction fee	59.40
4048.3712-01	5/8/2020	2312167	ENGIE Fire Services Pty Ltd	preventative fire maintenance - AFLCA Grandstand	59.40
4048.3712-01	5/8/2020	2312164	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Gap Childcare	59.40
4048.3712-01	5/8/2020	2312162	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Bath Street childcare	59.40
4048.3712-01	6/8/2020	2312163	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Civic Centre	59.40
4048.3712-01	5/8/2020	2312165	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Senior Citizens	59.40
4048.3712-01	5/8/2020	2312170	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Netball	59.40
4048.3712-01	5/8/2020	2312169	ENGIE Fire Services Pty Ltd	preventative fire maintenance - Braitling Childcare	59.40

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<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.3712-01	20/8/2020	2312160	ENGIE Fire Services Pty Ltd	Library - fire panel	59.40
4056.3258-01	4/8/2020	1290840	Central Fruit & Vegetable Wholesale	Fruit for Depot - Tue 4/8/2020	59.36
4048.3258-01	6/8/2020	1290322	Central Fruit & Vegetable Wholesale	Fruit For Depot Mon 27/7/2020	58.80
4056.2797-01	7/7/2020	69015	Alice Springs Auto Parts	Depot: heavy duty oil filter	58.48
4056.3083-01	6/7/2020	561819	Our Town & Country Office National	IT: Logitech MK220 Wireless Keyboard & Mouse	58.30
4056.4665-01	18/8/2020	118514	Think Water Alice Springs	Depot: irrigation parts	57.92
4056.3258-01	10/8/2020	1291245	Central Fruit & Vegetable Wholesale	Fruit for Depot - Mon 10/8/2020	57.87
4048.2239-01	13/7/2020	417228584	Reece Proprietary Limited	Depot: hydroseal replacement cutter	57.61
4048.1619-01	5/8/2020	LTO79000043752	RTM Department of Justice	ILIS Land Search Fee	56.80
4056.1519-01	28/8/2020	07/20M	Magpies Magazine Pty Ltd	ASALC-Subscription renew	56.00
4056.3258-01	7/8/2020	1290862	Central Fruit & Vegetable Wholesale	Fruit for Depot - Fri 7/8/2020	55.70
4056.3083-01	18/8/2020	564853	Our Town & Country Office National	Civic Centre - Stationary	55.66
4056.5790-01	6/8/2020	356	Creative Gifts & Awards	Civic Centre: Name Badges	55.50
4051.193-01	21/7/2020	1068757	Alice Springs Locksmiths & Security	Rangers - 2 x keys cut	55.00
4056.3083-01	20/8/2020	565091	Our Town & Country Office National	Civic Centre: locking sit down chair castors	55.00
4056.2797-01	15/7/2020	69371	Alice Springs Auto Parts	Depot: filters	53.78
4056.171-01	7/8/2020	3980472	Woolworths Group Limited ( Woolwort	ASALC: staff amenities	52.25
4056.4486-01	12/8/2020	2325/99813886	Bunnings Pty Ltd	Depot: richgro 4kg urea	52.08
4051.200-01	5/8/2020	1101409	Lawrence & Hanson	Depot: light globes	52.03
4048.3258-01	6/8/2020	1289797	Central Fruit & Vegetable Wholesale	Fruit For Depot Fri 24/7/2020	51.34
4056.2311-01	19/8/2020	664646	Red Centre Technology Partners	Library-Photocopier costs	51.17
4048.3258-01	6/8/2020	1289769	Central Fruit & Vegetable Wholesale	Fruit For Depot Mon 20/7/2020	50.39
4056.2797-01	7/7/2020	69042	Alice Springs Auto Parts	Depot: inner air filter hino	49.05
4056.3083-01	20/7/2020	563677	Our Town & Country Office National	Civic Centre - Stationary	48.74
4056.1996-01	23/7/2020	113686	Outback Batteries	Depot: batteries for key remotes	48.60
4056.2748-01	5/8/2020	21653	NT Build	NT Build Iparpa Road levy	48.00
4056.949-01	4/8/2020	18,406	Country Diesel Maintenance Pty Ltd	spitwater hose repair #53775	46.75

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4056.3258-01	14/8/2020	1291266/1	Central Fruit & Vegetable Wholesale	Fruit for Depot - Fri 14/8/2020	46.69
4056.4147-01	3/8/2020	32552621	Western Diagnostic Pathology	HR: Pre-Employment Drug & Alcohol Testing	44.94
4051.3365-01	18/8/2020	316787	Northern Territory Veterinary Servi	Rangers - Implant Fees July 2020	44.55
4056.3083-01	15/7/2020	563023	Our Town & Country Office National	Library - Stationery	44.33
4056.3928-01	20/8/2020	M10350/14669453	FIT2Work	HR: Criminal History Checks - July 2020	43.89
4056.2797-01	18/8/2020	69770	Alice Springs Auto Parts	wiper blades # 4325	42.35
4056.2582-01	18/8/2020	51974	Mereenie H2o T/A Alice Springs Gold	RWMF- supply of 15l water	42.00
4056.171-01	19/8/2020	4005628	Woolworths Group Limited ( Woolwort	RWMF - staff amenities	41.74
4056.2311-01	19/8/2020	664643	Red Centre Technology Partners	Library-Photocopier costs	40.04
4048.4631-01	5/8/2020	142298	Desert Oaks Veterinary Clinic	Rangers - Implant Fees	40.00
4056.4631-01	7/8/2020	142491	Desert Oaks Veterinary Clinic	Rangers - Implant Fees	40.00
4056.171-01	20/8/2020	67609160	Woolworths Group Limited ( Woolwort	Governor General function	39.50
4056.3083-01	9/7/2020	562373	Our Town & Country Office National	Tech Services: stationary	39.29
4056.228-01	6/8/2020	I813495ALI	Independent Grocers Alice Springs	ASALC - Food to sell in Kiosk	39.19
4056.2394-01	14/7/2020	147639	Alice Hosetech	repair hose in wash bay at depot	38.84
4048.4486-01	15/7/2020	2325/00152015	Bunnings Pty Ltd	Depot: bright yellow spray paint	38.73
4056.4486-01	5/8/2020	2325/00810118	Bunnings Pty Ltd	Depot: consumables	38.57
4056.2797-01	18/8/2020	70007	Alice Springs Auto Parts	Depot: filter	38.46
4056.3083-01	18/8/2020	563348	Our Town & Country Office National	Library - Stationery	37.40
4056.3083-01	20/8/2020	565221	Our Town & Country Office National	Civic Centre - stationary	37.00
4056.2797-01	16/7/2020	69482	Alice Springs Auto Parts	Depot: demineralised water 20l	36.93
4056.2394-01	7/7/2020	147352	Alice Hosetech	Depot: camlock seals	36.43
4056.4486-01	20/8/2020	2325/99813417	Bunnings Pty Ltd	Depot: paint	35.64
4048.3258-01	6/8/2020	1290347/1	Central Fruit & Vegetable Wholesale	Fruit For Depot Fri 31/7/2020	34.32
4048.3248-01	5/8/2020	961305	Messagemedia	IT-SMS Messaging Library July 2020	33.00
4056.4665-01	27/8/2020	116969	Think Water Alice Springs	Depot: spur sprocket	32.77
4056.2582-01	6/7/2020	51641	Mereenie H2o T/A Alice Springs Gold	RWMF- supply of 15l water x 3	31.50

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4056.2582-01	20/7/2020	51858	Mereenie H2o T/A Alice Springs Gold	RWMF- supply of 15l water x 3	31.50
4056.2394-01	14/7/2020	147586	Alice Hosetech	Depot: oversize flags with string - pair #53839	31.15
4056.4665-01	6/8/2020	118734	Think Water Alice Springs	Depot: irrigation parts	31.00
4056.4665-01	22/7/2020	118292	Think Water Alice Springs	Depot: irrigation parts	30.59
4056.119-01	22/7/2020	2404012	B&S Home Timber & Hardware	RWMF- Cleaning equipment for machines	30.18
4048.4665-01	4/8/2020	113586	Think Water Alice Springs	Depot - Nozzle and socket	30.15
4048.4486-01	15/7/2020	2325/00151343	Bunnings Pty Ltd	Depot: assorted items	28.75
4056.2797-01	20/8/2020	69657	Alice Springs Auto Parts	Depot: fittings # 538420	28.55
4056.119-01	9/7/2020	2400736	B&S Home Timber & Hardware	RWMF- Bolts for speed humps	28.46
4051.3365-01	18/8/2020	315563	Northern Territory Veterinary Servi	Rangers - Implant Fees July 2020	28.00
4051.3365-01	18/8/2020	316201	Northern Territory Veterinary Servi	Rangers - Implant Fees July 2020	28.00
4051.4486-01	22/7/2020	2325/01163575	Bunnings Pty Ltd	Depot: gas bottle exchange	27.90
4056.3083-01	6/8/2020	564847	Our Town & Country Office National	IT - various computer items	27.50
4056.2394-01	7/7/2020	147341	Alice Hosetech	Depot: fittings	26.95
4056.3063-01	19/8/2020	JulAug2020	Mayor D Ryan	Reimbursement - Mayoral Expenses	25.20
4056.2311-01	19/8/2020	664644	Red Centre Technology Partners	Library-Photocopier costs	25.06
4048.3258-01	6/8/2020	1290347	Central Fruit & Vegetable Wholesale	Fruit For Depot Fri 31/7/2020	24.47
4056.2797-01	14/7/2020	69328	Alice Springs Auto Parts	Depot: cabin filter #53780	24.44
4056.4486-01	20/8/2020	2325/00387849	Bunnings Pty Ltd	Depot: Long knife x 2	22.76
4056.2582-01	13/7/2020	51741	Mereenie H2o T/A Alice Springs Gold	RWMF- supply of 15l water x 2	21.00
4056.5822-01	12/8/2020	AC37264281	Apple Pty Ltd	IT: VPP Business + Earpods	20.00
4051.4486-01	13/8/2020	2325/99813323	Bunnings Pty Ltd	ASALC - Structural Pine for Repairs	19.21
4056.2394-01	18/8/2020	148158	Alice Hosetech	Depot: hose and o rings	18.88
4056.2797-01	14/7/2020	69312	Alice Springs Auto Parts	Depot: oil filter	18.44
4051.85-01	19/8/2020	AS11-013363	CBC Australia Pty Ltd	Depot: Spare Parts - Rotary Oil Seal	18.28
4056.3083-01	6/8/2020	565338	Our Town & Country Office National	Rangers - stationary	17.79
4051.2239-01	22/7/2020	417228856	Reece Proprietary Limited	Depot: hydrochloric acid	17.51

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Attachment 4

## EFT Payment Summary Report for Month Ending Aug-20

<u>EFT No.</u>	<u>Trans Date</u>	<u>Invoice / Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4056.4486-01	12/8/2020	2325/01086412	Bunnings Pty Ltd	Depot: cupboard knob as quote 605022306	17.01
4056.2394-01	9/7/2020	147440	Alice Hosetech	Depot: clamp # 53783	16.08
4051.4486-01	24/7/2020	2325/00774641	Bunnings Pty Ltd	Depot: consumables	15.84
4056.4486-01	4/8/2020	2325/99813591	Bunnings Pty Ltd	Depot: drop bolt	13.01
4056.3258-01	14/8/2020	1291266	Central Fruit & Vegetable Wholesale	Fruit for Depot - Fri 14/8/2020	12.07
4056.32-01	6/8/2020	67473	Alice Bolt Supplies	Depot: u bolts	11.79
4056.4486-01	4/8/2020	2325/00392224	Bunnings Pty Ltd	Depot: pad bolt	10.76
4056.2810-01	28/8/2020	11120550	Central Animal Records (Aust) Pty L	Rangers - Microchip subscription	9.95
4056.2797-01	13/7/2020	69255	Alice Springs Auto Parts	Depot: tyre repair string	9.44
4056.2797-01	18/8/2020	70043	Alice Springs Auto Parts	Depot: 12v 21/5w stop tail	9.20
4056.4486-01	4/8/2020	2325/99813592	Bunnings Pty Ltd	Depot: gate latch	7.33
4056.2797-01	18/8/2020	69864	Alice Springs Auto Parts	Depot: 12v 5w t-10 wedge (10)	6.90
4051.85-01	18/8/2020	AS11-044342	CBC Australia Pty Ltd	Depot: o ring	2.85
<b>Total Approved EFT Payments</b>					<b>1,118,923.83</b>

9.1



Attachment 4a

## Cheque Payment Summary Report for Month Ending August 2020

<u>Cheque No.</u>	<u>Trans Date</u>	<u>Invoice / Ref #</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
00111243	14/08/2020	2805658	Power & Water Corporation	Various Properties	\$54,858.86
00111260	26/08/2020	2810540	Power & Water Corporation	Various Properties	\$22,759.74
00111257	26/08/2020	2810545	JACANA	Various Properties	\$20,530.69
00111263	26/08/2020	2810543	Telstra	Mobile Phone charges - July 2020	\$2,636.75
00111244	14/08/2020	2805659	Sadadeen Primary School	Araluen Access Grant	\$2,200.00
00111238	14/08/2020	2805654	JACANA	Various Properties	\$1,586.42
00111261	26/08/2020	2810541	RTM Motor Vehicle Registry	Depot Traffic Management cards x 14	\$900.00
00111241	14/08/2020	2805657	Power & Water Corporation	Civic Centre - Energy Audit	\$867.40
00111245	14/08/2020	2805660	Scottish Pacific Business Finance	Workplace assessment ASALC	\$744.98
00111232	4/08/2020	2801254	Drum Atweme	Performance at Mayoral Function	\$200.00
00111233	4/08/2020	2801255	Peter Wallace	Welcome to Country - Mayoral Function	\$200.00
00111251	19/08/2020	2807058	Eric Sultan	Speaking Fees - Tall Tales	\$150.00
<b>Total Approved Cheque Payments</b>					<b>\$107,634.84</b>

## ALICE SPRINGS TOWN COUNCIL

Attachment 5

## Debtors Analysis - as at 31 August 2020

A summary report of the control account balances listing categories of debtors and the age of the debts is required pursuant to Regulation 26 of the Local Government (Accounting) Regulations. Debtors are to be listed in accordance with the age of the debts to which the accounts relate.

Category	With Fines Recovery(28 days)	Apply for Court Dealing	Payment Arrangement	Courtesy Letter (14 days)	Issued	Total
<b>Ranger Debtors</b>						
Parking infringements	39,745	4,017	-	10,600	3,389	57,751
Shopping Trolley infringements	2,038	-	-	-	-	2,038
Animal Control	61,259	10,082	1,880	5,671	11,813	90,705
Litter	10	-	-	-	-	10
Infringements Public Places	117,000	-	448	1,169	2,528	121,145
Infringements - Regional Waste Management Facility	3,168	-	-	-	-	3,168
<b>Total Ranger Debtors</b>	<b>223,220</b>	<b>14,099</b>	<b>2,328</b>	<b>17,440</b>	<b>17,730</b>	<b>274,817</b>
<b>Other Debtors</b>	<b>120+ days</b>	<b>90 days</b>	<b>60 days</b>	<b>30 days</b>	<b>Current</b>	<b>Total</b>
General	40,886	12,867	2,342	217,223	20,199	293,517
Development Consent Authority	54,836	-	-	-	314	55,150
Regional Waste Management Facility	36,273	1,281	4,940	147,566	495,322	685,382
Sports Levy	-	-	-	2,760	-	2,760
Alfresco Permits	1,467	-	-	-	-	1,467
Aquatic & Leisure Centre	1,183	-	373	216	239	2,011
<b>Total Other Debtors</b>	<b>134,645</b>	<b>14,148</b>	<b>7,654</b>	<b>367,765</b>	<b>516,075</b>	<b>1,040,287</b>
<b>Total Debtors</b>						<b>1,315,104</b>
Less: Doubtful Debts Provision						<b>(358,801)</b>
<b>Total Debtors (net)</b>						<b>\$ 956,303</b>

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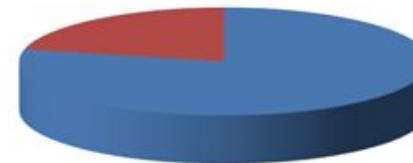
## Rates &amp; Charges Analysis

At 31 August 2020 the collection of outstanding Council rates & charges was running at 21.41%

Rates & Charges Owed (Previous + Current Levy)	\$ 28,713,744	100.00%
Rates and Charges Received this year	\$ 6,146,719	21.41%
Rates & Charges Outstanding as at 31 August 2020	\$ 22,567,025	78.59%

Note: Previous years' rates outstanding of \$1,488,556 is included in the above outstanding balance as at 31 August 2020.

## Rates &amp; Charges Analysis



**78.59%  
Outstanding**

Alice Springs Town Council

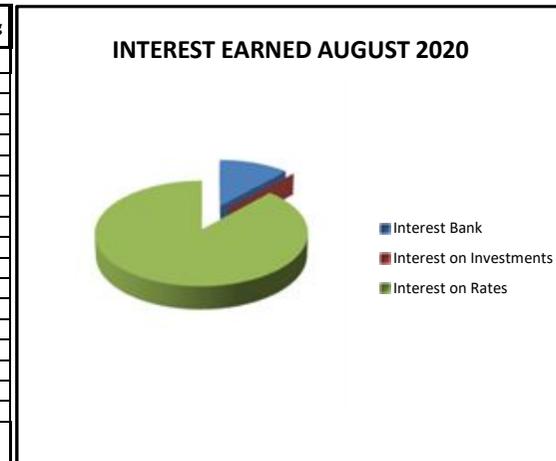
Investments Report  
as at 31 August 2020

Attachment 6

S & P Short Term Rating	Policy Max.	Actual \$ Portfolio
A-1+	100%	82%
A-1	45%	0%
A-2	25%	18%
<A-2	10%	0%

Investment Details:

Date invested	Invested Amount	Time Invested	Invested with	Interest rate	Due date	Credit rating
<b>Term Investments</b>						
18/05/2020	\$ 2,509,739.73	120	NAB	0.95%	Tuesday, 15 September 2020	A-1+
9/04/2020	\$ 5,047,412.16	270	NAB	1.18%	Monday, 4 January 2021	A-1+
4/05/2020	\$ 8,859,645.52	270	NAB	1.05%	Friday, 29 January 2021	A-1+
5/05/2020	\$ 1,957,253.79	269	NAB	1.05%	Friday, 29 January 2021	A-1+
6/05/2020	\$ 3,015,780.83	268	NAB	1.05%	Friday, 29 January 2021	A-1+
5/06/2020	\$ 1,534,419.81	270	Bank of QLD	1.10%	Tuesday, 2 March 2021	A-2
9/06/2020	\$ 1,114,027.17	272	NAB	0.92%	Monday, 8 March 2021	A-1+
8/08/2020	\$ 4,047,804.54	270	Westpac	0.85%	Wednesday, 5 May 2021	A-1+
11/08/2020	\$ 1,521,787.43	269	Bendigo	0.85%	Friday, 7 May 2021	A-2
13/08/2020	\$ 1,007,479.45	273	Bendigo	0.80%	Thursday, 13 May 2021	A-2
12/06/2020	\$ 3,081,717.44	334	Westpac	1.00%	Wednesday, 12 May 2021	A-1+
18/08/2020	\$ 1,007,445.26	273	Bendigo	0.75%	Tuesday, 18 May 2021	A-2
13/08/2020	\$ 1,439,255.26	365	Bank of QLD	0.80%	Friday, 13 August 2021	A-2
Total term investments	\$ 36,143,768.39					



Cash & Investment Summary:

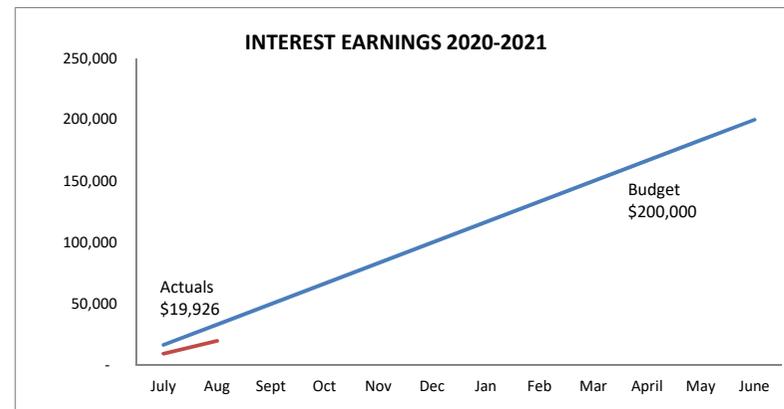
Council's Cash Holdings as at 31 August 2020 were as follows:

Cash at Bank :	\$ 7,837,911
Short Term Investments :	\$ 36,143,768
	\$ 43,981,679

Cash & Investment Summary:

Council's interest earnings as at 31 August 2020 were as follows:

Interest Bank :	\$ 2,345
Interest on Investments :	\$ - (Compounded)
Interest on Rates:	\$ 17,582
	\$ 19,926



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**UNEXPENDED GRANTS 2020 - 2021**

(Not inclusive of Council contributions)

Attachment 7

**NT OPERATING GRANTS & OTHERS**SPECIFIC PURPOSE (TIED)

	BALANCE 01/07/2020	2020 - 2021 INCOME	2020 - 2021 EXPENDITURE	BALANCE
SENIORS GRANT		2,000	549	1,451
YOUTH VIBE HOLIDAY	1,156			1,156
NATIONAL RECONCILIATION WEEK	3,065			3,065
HARMONY - DRUMMING WORKSHOP	750			750
LIBRARY - CELEBRATING SENIORS		2,000	223	1,777
LIBRARY - YOUTH PROGRAM	20,528		5,307	15,221
RECYCLED ART PRIZE	2,000			2,000
STAND UP!	3,509			3,509
LIBRARY & BINDI ARTISTS MURAL PROJECT	6,250			6,250
ASALC PWD & CALD SWIMMING CLASSES	9,628			9,628
YOUTH ACTIVITIES ASALC SPLASH PARTIES	34,550		990	33,560
YOUTH SKATE PARK FESTIVAL	6,000			6,000
SPECIAL COMMUNITY ASSISTANCE AND LOCAL EMPLOYMENT(SCALE)	673,215		422,687	250,528
<b>TOTAL SPECIFIC PURPOSE (TIED)</b>	<b>760,651</b>	<b>4,000</b>	<b>429,756</b>	<b>334,896</b>

**COMMONWEALTH OPERATING**GENERAL PURPOSE (UNTIED) Administered by NT Grants Commission

	BALANCE 01/07/2020	2020 - 2021 INCOME	2020 - 2021 EXPENDITURE	BALANCE
FAG - GENERAL PURPOSE UNTIED		403,792	67,299	336,493
FAG - ROAD COMPONENT		621,584	103,597	517,987
<b>TOTAL COMMONWEALTH OPERATING</b>	<b>-</b>	<b>1,025,376</b>	<b>170,896</b>	<b>854,480</b>

**NT CAPITAL GRANTS**

	BALANCE 01/07/2020	2020 - 2021 INCOME	2020 - 2021 EXPENDITURE	BALANCE
ALBRECHT OVAL LIGHTING	367,659			367,659
ENERGY EFFICIENCY & SUSTAINABILITY	103,910		51,848	52,062
NT SPORTS INFRASTRUCTURE (includes compounded interest)	573,906		182,778	391,128
<b>TOTAL NT CAPITAL GRANTS</b>	<b>1,045,475</b>	<b>-</b>	<b>234,626</b>	<b>810,849</b>

**COMMONWEALTH CAPITAL GRANTS**

	BALANCE 01/07/2020	2020 - 2021 INCOME	2020 - 2021 EXPENDITURE	BALANCE
SMART SOLAR TREES	168,515			168,515
R2R 2019-2024		386,871	7,734	379,137
LOVEGROVE DRIVE WORKS		26,565		26,565
NORRIS BELL AVENUE WORKS		190,000		190,000
<b>TOTAL COMMONWEALTH CAPITAL GRANTS</b>	<b>168,515</b>	<b>603,436</b>	<b>7,734</b>	<b>764,217</b>

**TOTAL GRANTS**

<b>1,974,642</b>	<b>1,632,812</b>	<b>843,012</b>	<b>2,764,442</b>
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## Alice Springs Town Council

### Income & Expenditure By Council Objective as at 31 August 2020

#### Strategic Objective 1 - Dynamic Community

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
10 DCA Inspections	(33,000.00)	(1,565.00)	9.60	(1,555.40)	(31,444.60)
17 Hartley Street Carpark & Public Toilets - Exeloo	14,660.00	1,395.24	0.00	1,395.24	13,264.76
25 General Permit Fees	(14,000.00)	(5,383.34)	0.00	(5,383.34)	(8,616.66)
26 Rangers - Operational	1,201,930.00	182,590.03	2,464.02	185,054.05	1,016,875.95
28 Animal Control & Management	102,400.00	(28,460.44)	3,098.56	(25,361.88)	127,761.88
29 Doggy Doo Dispensers	4,000.00	0.00	0.00	0.00	4,000.00
32 Parking	(89,900.00)	(18,973.29)	0.00	(18,973.29)	(70,926.71)
42 Cemeteries & Funerals	388,253.00	20,875.92	16,068.89	36,944.81	351,308.19
66 Technical Service Contingency	60,000.00	0.00	0.00	0.00	60,000.00
87 Plastic Bollards - Parks & Gardens	25,000.00	0.00	0.00	0.00	25,000.00
100 Storm Drain - Replace Grates	30,000.00	3,153.43	35,275.00	38,428.43	(8,428.43)
132 Public Toilets	186,149.00	21,478.71	1,145.46	22,624.17	163,524.83
150 Masters Games	50,000.00	0.00	0.00	0.00	50,000.00
154 Road Maintenance	599,452.00	73,318.00	2,638.55	75,956.55	523,495.45
155 Road Maintenance - Directional Signage	214,580.00	25,854.95	1,902.73	27,757.68	186,822.32
157 Laneway Closures	11,000.00	(2,245.66)	0.00	(2,245.66)	13,245.66
158 Street Furniture & Accessories	46,715.00	8,618.49	5,299.53	13,918.02	32,796.98
160 Footpaths / Cycle Tracks - Maintenance	810,000.00	94,516.08	9,148.89	103,664.97	706,335.03
164 Road Reserve - Maintenance	236,295.00	33,211.73	0.00	33,211.73	203,083.27
184 Road Reseal Program	0.00	(137,389.39)	466,523.65	329,134.26	(329,134.26)
188 Grant - R2R 2019-2024	0.00	7,734.42	0.00	7,734.42	(7,734.42)
224 Footpath Program	0.00	0.00	0.00	0.00	0.00
226 Road Reserve Development	92,000.00	(4,302.20)	13,291.45	8,989.25	83,010.75
252 Street Lighting	430,000.00	0.00	181.82	181.82	429,818.18
253 Todd Mall Enhancements & Future Developments	20,000.00	14,381.82	23,688.83	38,070.65	(18,070.65)



## Alice Springs Town Council

### Income & Expenditure By Council Objective as at 31 August 2020

#### Strategic Objective 1 - Dynamic Community

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
255 Night Markets	39,500.00	138.18	6,185.47	6,323.65	33,176.35
256 Todd Mall - Maintenance	124,830.00	12,134.60	14,367.50	26,502.10	98,327.90
285 Traffic Lights	5,500.00	0.00	0.00	0.00	5,500.00
290 Outback Way Support	29,000.00	25,000.00	0.00	25,000.00	4,000.00
316 Waste Management Facility By Laws 2013	(2,500.00)	0.00	0.00	0.00	(2,500.00)
320 Pets on Parade	0.00	(7,693.00)	0.00	(7,693.00)	7,693.00
410 Town Crier	8,000.00	500.00	0.00	500.00	7,500.00
422 Arunta	3,700.00	0.00	0.00	0.00	3,700.00
564 Displays	4,000.00	0.00	0.00	0.00	4,000.00
567 Civic Centre - Public Toilets	103,290.00	23,858.80	537.37	24,396.17	78,893.83
570 Todd Mall - Promotions	30,000.00	5,403.67	3,470.00	8,873.67	21,126.33
581 Woods Tce Speed Humps	0.00	150.00	0.00	150.00	(150.00)
589 Grant - Black Spot Hartley St Pedestrian Refuge	0.00	0.00	0.00	0.00	0.00
592 R2R 2019-2024 Cromwell Drive Rehabilitation	0.00	(386,871.00)	5,714.90	(381,156.10)	381,156.10
599 Ilparpa Road Footpath Stage 1	0.00	0.00	33,340.85	33,340.85	(33,340.85)
636 Grant - Lovegrove Drive Works	0.00	(26,565.00)	0.00	(26,565.00)	26,565.00
645 Grant - Norris Bell Avenue Works	0.00	(190,000.00)	0.00	(190,000.00)	190,000.00
701 Security - Operational	99,000.00	1,119.84	3,595.82	4,715.66	94,284.34
769 Safety and Security Lighting - Maintenance	45,000.00	(3,010.82)	3,010.82	0.00	45,000.00
851 Tourism, Events and Promotions Committee	50,000.00	(26,430.39)	11,050.00	(15,380.39)	65,380.39
858 Tourism	40,000.00	0.00	30,000.00	30,000.00	10,000.00
859 50+ Community Centre Building Improvements	20,000.00	6,000.00	0.00	6,000.00	14,000.00
<b>Objective 1 Total</b>	<b>4,984,854.00</b>	<b>(277,455.62)</b>	<b>692,009.71</b>	<b>414,554.09</b>	<b>4,570,299.91</b>



## Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

### Strategic Objective 2 - Great Place To Live

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
21 Sports Facility Advisory Committee	0.00	0.00	0.00	0.00	0.00
22 Sport & Recreation - Operational	100,087.00	14,243.16	0.00	14,243.16	85,843.84
31 Graffiti Removal	107,290.00	7,676.47	0.00	7,676.47	99,613.53
40 Tennis House	2,180.00	(1,133.34)	1,207.31	73.97	2,106.03
45 Minor Community Event Support	159,576.00	18,094.92	2,000.43	20,095.35	139,480.65
46 Flood Management - Open Drains	39,973.00	0.00	0.00	0.00	39,973.00
48 Flood Management - Stormwater Network	133,431.00	(132,502.83)	102,487.79	(30,015.04)	163,446.04
56 General Litter Control	1,319,954.00	183,991.55	0.00	183,991.55	1,135,962.45
62 General Sweeping	254,044.00	44,178.45	56.00	44,234.45	209,809.55
68 ANZAC Oval	220,415.00	2,288.09	20,045.37	22,333.46	198,081.54
70 Albrecht Oval	219,838.00	24,245.60	15,843.11	40,088.71	179,749.29
72 Ronda Diano Park	120,529.00	5,839.18	921.27	6,760.45	113,768.55
74 Flynn Park	128,815.00	8,471.09	573.27	9,044.36	119,770.64
76 Jim McConville Park	181,558.00	27,901.17	5,144.62	33,045.79	148,512.21
78 Traeger Park Complex	592,580.00	57,542.15	17,318.71	74,860.86	517,719.14
80 Ross Park	167,286.00	14,807.76	4,886.78	19,694.54	147,591.46
82 Sadadeen Park	20,643.00	824.91	302.75	1,127.66	19,515.34
84 Parks & Reserves	1,390,324.00	173,792.23	58,781.57	232,573.80	1,157,750.20
121 Traeger Park Grandstand	0.00	54.00	1,136.35	1,190.35	(1,190.35)
145 Ross Park - Lights & Clubrooms	5,000.00	0.00	0.00	0.00	5,000.00
171 Trees for National Tree Day	6,069.00	0.00	0.00	0.00	6,069.00
209 ANZAC Hill Beautification	19,672.00	73.15	0.00	73.15	19,598.85
217 Gap Youth Centre Maintenance	13,434.00	2,169.94	3,564.08	5,734.02	7,699.98
227 Park Redevelopment (PAC)	0.00	50,880.06	22,665.94	73,546.00	(73,546.00)
232 Childcare Centres Maintenance	74,686.00	5,034.12	9,290.26	14,324.38	60,361.62
246 50 Plus Community Centre Building Maintenance	13,757.00	11,669.00	3,356.67	15,025.67	(1,268.67)



## Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

### Strategic Objective 2 - Great Place To Live

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
247 Hartley Street School	2,766.00	(2,259.46)	5,382.68	3,123.22	(357.22)
321 National Trust NT McDougall Stuart (Hartley St)	0.00	(37,046.63)	13,029.23	(24,017.40)	24,017.40
334 Grant - NT Sports Infrastructure - Jim McConville	0.00	0.00	36,056.79	36,056.79	(36,056.79)
335 Grant - NT Sports Infrastructure - Ross Park	0.00	0.00	0.01	0.01	(0.01)
336 Grant - NT Sports Infrastructure - Rhonda Diano	0.00	(93,415.80)	121,968.01	28,552.21	(28,552.21)
337 Grant - NT Sports Infrastructure - Flynn Drive	0.00	0.00	12,899.20	12,899.20	(12,899.20)
338 Grant - NT Sports Infrastructure - Albrecht Oval	0.00	0.00	0.00	0.00	0.00
393 Grant - YVH - Phoney Film Festival	0.00	(1,155.64)	0.00	(1,155.64)	1,155.64
404 Community Assistance & Development Grants	55,000.00	(15,954.55)	0.00	(15,954.55)	70,954.55
407 Seniors Activities & Development	15,000.00	2,884.27	4,686.37	7,570.64	7,429.36
408 Araluen Community Access Grants	13,000.00	(9,715.00)	0.00	(9,715.00)	22,715.00
414 Town Band	4,000.00	0.00	0.00	0.00	4,000.00
416 Carols by Candlelight	3,000.00	0.00	0.00	0.00	3,000.00
418 Disability & Mobility Access	5,000.00	0.00	0.00	0.00	5,000.00
420 Alice Desert Festival	15,000.00	0.00	0.00	0.00	15,000.00
427 Lhere Artepe Partnership	500.00	0.00	0.00	0.00	500.00
428 Totem Theatre Maintenance	11,760.00	105.00	454.54	559.54	11,200.46
429 Grant - Senior Month Event	0.00	(1,450.68)	4,414.22	2,963.54	(2,963.54)
433 Healthy & Active Community	204,504.00	28,817.56	809.09	29,626.65	174,877.35
439 Youth Projects	203,645.00	10,990.33	3,357.27	14,347.60	189,297.40
445 Alice Prize	5,000.00	0.00	0.00	0.00	5,000.00
446 Art Collection	85,000.00	21,250.00	63,750.00	85,000.00	0.00
455 Harmony Day	4,986.00	0.00	0.00	0.00	4,986.00
463 Public Art	56,000.00	(64,127.00)	24,285.00	(39,842.00)	95,842.00
468 Mayoral Awards - IDPWD	3,009.00	0.00	0.00	0.00	3,009.00
482 Australia Day	18,500.00	0.00	0.00	0.00	18,500.00



## Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

### Strategic Objective 2 - Great Place To Live

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
499 Grant - National Youth Week	0.00	0.00	0.00	0.00	0.00
500 Library - Operational	1,388,212.00	292,790.07	29,435.92	322,225.99	1,065,986.01
507 Centralian Eisteddfod	7,500.00	0.00	0.00	0.00	7,500.00
513 Local Languages Collection	1,000.00	992.95	825.27	1,818.22	(818.22)
514 Alice Springs Collection	13,000.00	163.64	1,201.78	1,365.42	11,634.58
515 Akaltje Anthems Collection	7,000.00	0.00	103.36	103.36	6,896.64
519 Youth Hub	113,207.00	0.00	208.18	208.18	112,998.82
534 Special Library Projects	0.00	(9.37)	0.00	(9.37)	9.37
541 Grant - Harmony Drumming Workshop	0.00	(750.00)	0.00	(750.00)	750.00
549 Grant - Celebrating Seniors Month	0.00	(1,777.27)	990.92	(786.35)	786.35
553 Grant - Youth Activities Library Youth Program	0.00	(15,221.15)	1,375.54	(13,845.61)	13,845.61
565 Mental Health Week	5,000.00	0.00	0.00	0.00	5,000.00
569 Public Art Maintenance	5,000.00	0.00	0.00	0.00	5,000.00
571 Supreme Court Laneway	0.00	830.82	0.00	830.82	(830.82)
572 Christmas Carnival	55,240.00	0.00	772.73	772.73	54,467.27
573 Christmas Tree	18,004.00	0.00	0.00	0.00	18,004.00
586 Grant - Albrecht Oval Lighting	0.00	(1,714,609.95)	1,534,451.38	(180,158.57)	180,158.57
591 Grant - Stand Up!	0.00	(3,509.09)	0.00	(3,509.09)	3,509.09
595 Grant - Library & Bindi Artists Mural Project	0.00	(6,250.00)	6,250.00	0.00	0.00
596 Grant - First World War Memorial - Anzac Hill	0.00	0.00	0.00	0.00	0.00
600 Aquatic & Leisure Centre - Operational	2,326,237.00	135,838.00	202,479.06	338,317.06	1,987,919.94
612 ASALC Pool Remediation Works	0.00	104.55	0.00	104.55	(104.55)
613 Grant - Recycled Art Prize	0.00	(2,000.00)	0.00	(2,000.00)	2,000.00
618 Grant - ASALC PWD & CALD Swimming Classes	0.00	(9,628.09)	0.00	(9,628.09)	9,628.09
619 ASALC Changeroom/Kiosk Upgrade	0.00	(744,846.34)	544,709.68	(200,136.66)	200,136.66
622 Grant- Youth Activities ASALC Splash Parties	0.00	(33,560.34)	0.00	(33,560.34)	33,560.34



## Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

### Strategic Objective 2 - Great Place To Live

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
635 Grant - Youth Skate Park Festival 2020	0.00	(6,000.00)	0.00	(6,000.00)	6,000.00
637 Shade Structures - Fitness Stations	0.00	3,254.50	7,825.00	11,079.50	(11,079.50)
639 Youth - After hours basketball program	30,000.00	(20,000.00)	0.00	(20,000.00)	50,000.00
641 NAIDOC Week	5,000.00	0.00	0.00	0.00	5,000.00
642 Todd Mall Entrance Project	0.00	(42,659.70)	85,500.01	42,840.31	(42,840.31)
644 Creative Arts Recovery Package	0.00	(200,000.00)	3,600.00	(196,400.00)	196,400.00
727 Basketball Stadium Maintenance	22,172.00	5,320.32	1,014.08	6,334.40	15,837.60
764 Todd Mall TV	2,000.00	0.00	0.00	0.00	2,000.00
838 Citizenship	7,050.00	901.79	0.00	901.79	6,148.21
861 Reconciliation Action Plan	1,500.00	235.72	0.00	235.72	1,264.28
<b>Objective 2 Total</b>	<b>10,003,933.00</b>	<b>(2,001,325.71)</b>	<b>2,981,417.60</b>	<b>980,091.89</b>	<b>9,023,841.11</b>



## Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

### Strategic Objective 3 - Leader In Sustainability

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
50 Correctional Services	30,600.00	2,326.97	0.00	2,326.97	28,273.03
91 Cash for Containers	46,523.00	3,409.20	0.00	3,409.20	43,113.80
95 Tree and Turf Farm (Albrecht)	13,586.00	796.68	0.00	796.68	12,789.32
170 Trees - Maintenance	695,884.00	127,398.56	10,664.30	138,062.86	557,821.14
174 RWMF - Environmental Monitoring	100,000.00	1,550.00	78,288.19	79,838.19	20,161.81
175 RWMF - Hazardous Waste Facility	138,761.00	8,233.91	1,337.73	9,571.64	129,189.36
176 RWMF - Operational	2,443,861.00	398,144.66	61,717.36	459,862.02	1,983,998.98
178 RWMF - Weighbridge & Waste Disposal	(2,998,644.00)	(736,998.99)	0.00	(736,998.99)	(2,261,645.01)
179 RWMF - Rediscovery Centre	(247,500.00)	(68,769.31)	0.00	(68,769.31)	(178,730.69)
180 Waste Collection	650,000.00	52,286.92	0.00	52,286.92	597,713.08
181 RWMF - Bulk Recycling	136,500.00	24,109.33	1,109.45	25,218.78	111,281.22
183 Environment Operational	130,486.00	17,546.57	0.00	17,546.57	112,939.43
191 Land For Wildlife	2,000.00	0.00	0.00	0.00	2,000.00
313 Correctional Services Contract Labour	80,000.00	7,490.91	0.00	7,490.91	72,509.09
322 Solar - ASALC Ground Mounted	5,000.00	3,947.98	0.00	3,947.98	1,052.02
324 Solar - Civic Centre 75kw	3,500.00	0.00	1,757.09	1,757.09	1,742.91
325 Solar - Carport Panels for Library	3,500.00	0.00	1,836.18	1,836.18	1,663.82
326 Carpark Structure for Panels	3,500.00	0.00	0.00	0.00	3,500.00
476 Clean up Australia (Garage Sale Trail)	3,826.00	0.00	0.00	0.00	3,826.00
584 Cardboard Processing Facility Maintenance	35,000.00	(2,170.88)	0.00	(2,170.88)	37,170.88
594 Grant - Energy Efficiency & Sustainability	0.00	(63,040.00)	19,355.45	(43,684.55)	43,684.55
603 RWMF - Solar Maintenance	2,500.00	0.00	495.00	495.00	2,005.00
607 RWMF - Landfill Rehabilitation	50,000.00	0.00	0.00	0.00	50,000.00
630 Grant - Smart Solar Trees	0.00	(168,515.00)	165,000.01	(3,514.99)	3,514.99
640 Sustainability Initiatives Grant	10,000.00	0.00	0.00	0.00	10,000.00
763 Climate Action Plan	205,000.00	(144,765.78)	105,235.20	(39,530.58)	244,530.58



**Alice Springs Town Council  
Income & Expenditure By Council Objective as at 31 August 2020**

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Objective 3 Total	1,543,883.00	(537,018.27)	446,795.96	(90,222.31)	1,634,105.31
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## Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

### Strategic Objective 4 -Dynamic Council

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
2 Training	204,600.00	(50,803.03)	22,872.10	(27,930.93)	232,530.93
14 Technical Services - Operational (Civic Centre)	1,076,467.00	151,309.01	9,203.99	160,513.00	915,954.00
18 Civic Centre - Maintenance	190,717.00	23,404.74	23,204.05	46,608.79	144,108.21
34 Depot - Operational	704,136.00	98,863.79	5,355.88	104,219.67	599,916.33
35 Buildings Maintenance Program	235,000.00	9,346.70	17,791.94	27,138.64	207,861.36
94 Operational Plant & Vehicles	813,191.00	102,107.94	158,156.75	260,264.69	552,926.31
96 Minor Tools & Equipment	106,166.00	9,919.49	14,668.64	24,588.13	81,577.87
98 Store / Protective Clothing	45,000.00	2,031.31	118.09	2,149.40	42,850.60
240 Civic Centre - Operational	342,667.00	47,327.48	0.00	47,327.48	295,339.52
412 Community Development - Operational	424,245.00	68,287.95	182.73	68,470.68	355,774.32
451 Community Consultation & Partnerships	5,300.00	(1,325.28)	1,363.64	38.36	5,261.64
548 Media Relations - Operational	306,913.00	25,411.97	13,435.00	38,846.97	268,066.03
577 Insurance - Income & Expenditure	0.00	(5,800.00)	10,800.00	5,000.00	(5,000.00)
601 Risk Management - Operational	305,744.00	7,818.51	26,181.82	34,000.33	271,743.67
605 GPS Vehicle Tracking System	18,000.00	2,789.10	0.00	2,789.10	15,210.90
706 Human Resources - Operational	428,654.00	25,220.23	0.00	25,220.23	403,433.77
707 Workplace Relations/Safety	57,000.00	5,531.01	5,703.29	11,234.30	45,765.70
708 Recruitment	78,000.00	5,743.42	1,080.00	6,823.42	71,176.58
712 Organisational - Operational	(768,848.00)	(1,255,708.58)	116,729.07	(1,138,979.51)	370,131.51
714 Finance - Operational	830,181.00	114,689.15	0.00	114,689.15	715,491.85
716 Rates & Charges	(26,466,860.00)	(26,367,826.28)	122.80	(26,367,703.48)	(99,156.52)
717 Corporate Services - Operational	189,861.00	15,285.78	0.00	15,285.78	174,575.22
746 Information Technology - Operational	2,211,777.00	65,184.95	217,536.46	282,721.41	1,929,055.59
750 Registry - Operational	181,898.00	26,972.05	946.53	27,918.58	153,979.42
804 Elected Members	307,460.00	34,379.83	0.00	34,379.83	273,080.17
805 35 Wilkinson Street	8,000.00	(53,237.75)	53,595.91	358.16	7,641.84



## Alice Springs Town Council Income & Expenditure By Council Objective as at 31 August 2020

### Strategic Objective 4 -Dynamic Council

	<u>Annual Budget</u>	<u>YTD Actuals</u>	<u>Committed</u>	<u>YTD Actual + Committed</u>	<u>Variance</u>
806 Elected Member Training - SPG	0.00	81.39	204.36	285.75	(285.75)
807 LGANT	58,000.00	0.00	54,591.25	54,591.25	3,408.75
808 Leadership & Management - CEO	71,500.00	1,956.90	29,024.73	30,981.63	40,518.37
812 CEO Office - Operational	335,008.00	63,628.94	2,272.73	65,901.67	269,106.33
818 Management - Operational	988,598.00	123,114.32	0.00	123,114.32	865,483.68
840 Meeting Support & Circulation	6,500.00	1,115.02	563.18	1,678.20	4,821.80
842 Mayor's Office	132,455.00	20,204.29	56.66	20,260.95	112,194.05
846 Civic Activities	39,000.00	2,664.85	2,701.69	5,366.54	33,633.46
860 COVID-19 - 2020	0.00	19,153.73	10,672.28	29,826.01	(29,826.01)
941 Recoverable Workers Compensation	0.00	(8.61)	0.00	(8.61)	8.61
955 Uniform Subsidy	1,000.00	0.00	0.00	0.00	1,000.00
<b>Objective 4 Total</b>	<b>(16,532,670.00)</b>	<b>(26,661,165.68)</b>	<b>799,135.57</b>	<b>(25,862,030.11)</b>	<b>9,329,360.11</b>
<b>Report Total</b>	<b>0.00</b>	<b>(29,476,965.28)</b>	<b>4,919,358.84</b>	<b>(24,557,606.44)</b>	<b>24,557,606.44</b>

**ALICE SPRINGS TOWN COUNCIL****Regional Waste Management Facility Financial Performance  
For the period ended 31 August 2020**

	YTD Actual	Annual Budget	% of Budget	Expected % of Budget
<b>Revenue</b>				
Sales - Rediscovery Centre	70,000	260,000	26.92%	16.67%
User Charges & Fees - Weighbridge	736,999	2,998,644	24.58%	16.67%
<i>User Fees broken down as follows;</i>				
- Residential	28,507			
- Commercial	708,492			
Bulk Recycling	-	50,000	0.00%	16.67%
Town Camp funding	64,404	215,830	29.84%	16.67%
Cardboard processing facility	2,171	10,000	21.71%	16.67%
Proceeds from sale of vehicles	-	22,500		
Transfer from reserves	6,125	317,500		
<b>Total Revenue</b>	<b>879,699</b>	<b>3,874,474</b>	<b>22.70%</b>	
<b>Expenditure</b>				
Employee Costs	282,233	1,969,475	14.33%	16.67%
Materials & Contracts	65,606	688,500	9.53%	16.67%
Water Consumption	829	20,000	4.14%	16.67%
Advertising	270	11,000	2.45%	16.67%
Courier & Freight	-	31,000	0.00%	16.67%
Vehicle Registration	-	10,000	0.00%	16.67%
Vehicle Repairs	17,677	95,000	18.61%	16.67%
Fuel & Oils	13,589	125,000	10.87%	16.67%
Electricity	59	16,500	0.36%	16.67%
Capital expenditure	45,570	440,000	10.36%	16.67%
Cardboard Facility	-	25,000	0.00%	16.67%
Signage	2,459	10,000	24.59%	16.67%
Tools & Equipment	7,039	20,000	35.19%	16.67%
Vandalism	-	5,000	0.00%	16.67%
Town Camp	807	120,000	0.67%	16.67%
Insurance	78,560	75,000	104.75%	16.67%
<b>Total Expenditure</b>	<b>514,698</b>	<b>3,661,475</b>	<b>14.06%</b>	
<b>Net Operating Position</b>	<b>365,001</b>	<b>212,999</b>		

**NOTE:**

Above operating position is **exclusive** of

- Committed expenditure of \$142,814

**Income notes**

- NTG Town Camp funding - partial payment of funding until election and NTG policy review complete

**Expenditure notes**

- Insurance: actual costs higher than anticipated budget costs

**ALICE SPRINGS TOWN COUNCIL**  
**Aquatic and Leisure Centre Financial Performance**  
**For the period ended 31 August 2020**

	YTD Actual	Annual Budget	% of Budget	Expected % of Budget
<b>Operating Activities</b>				
<b>Revenue from Operating Activities</b>				
Kiosk Income	4,188	100,000	4.19%	10.00%
Merchandise Sales	3,352	55,000	6.10%	10.00%
Pool Activities	58,414	635,000	9.20%	10.00%
Other Operating Revenues - <i>Includes reimbursements, insurance claims, Vacation Care, Rental Income, Function Income, Business Income</i>	68	10,000	0.68%	10.00%
<b>Total Operating Revenue</b>	<b>66,023</b>	<b>800,000</b>	<b>8.25%</b>	
<b>Expenses from Operating Activities</b>				
Employee Costs	219,936	1,790,636	12.28%	10.00%
Materials & Contracts	49,363	368,500	13.40%	10.00%
Electricity	21,772	255,000	8.54%	10.00%
Trisley's Hydraulic Services - servicing costs	-	150,000	0.00%	10.00%
Gas	-	130,000	0.00%	10.00%
Kiosk Expenditure	2,993	85,000	3.52%	10.00%
Other Operating Expenses - <i>Includes postage, insurance, telephone etc.</i>	69,407	84,600	82.04%	10.00%
Water Consumption & Sewerage Charges	8,514	81,000	10.51%	10.00%
Merchandise Expenditure	-	40,000	0.00%	10.00%
Cleaning Consumables	1,097	38,000	2.89%	10.00%
Advertising	3,545	30,000	11.82%	10.00%
Consulting Fees	-	15,000	0.00%	10.00%
Courier & Freight	-	12,000	0.00%	10.00%
Vehicle Expenses	-	1,500	0.00%	10.00%
<b>Total Operating Expenditure</b>	<b>376,627</b>	<b>3,081,236</b>	<b>12.22%</b>	
<b>Add: Capital Activities</b>				
Capital Expenditure	6,101	45,000	13.56%	10.00%
<b>Capital Position</b>	<b>6,101</b>	<b>45,000</b>	<b>13.56%</b>	
<b>Add: Transfers from Reserves</b>				
ASALC - Operational	180,867	-	0.00%	0.00%
<b>Total Transfer from Reserves</b>	<b>180,867</b>	<b>0</b>		
<b>Total Net Operating Position</b>	<b>(135,838)</b>	<b>(2,326,236)</b>		

**Notes****Materials & Contracts includes costs;**

- Various Facility Maintenance as and when required
- Pool chemical purchases

**Other Operating Expenses**

- Insurance is paid in full at the beginning of the year which makes up 76% of the budget total

**In Kind Support**

- Please see the attached table for current year in-kind support

**Above operating position is exclusive of**

- Committed expenditure of \$202,479



**ALICE SPRINGS TOWN COUNCIL****Alice Springs Public Library Financial Performance  
For the period ended 31 August 2020**

	YTD Actual	Annual Budget	% of Budget	Expected % of Budget
<b>Operating Activities</b>				
<b>Revenue from Operating Activities</b>				
User fees and charges - <i>includes internet &amp; photocopying income</i>	4,698	24,000	19.58%	16.67%
Public Library funding	-	630,708	0.00%	16.67%
<b>Total Operating Revenue</b>	<b>4,698</b>	<b>654,708</b>	<b>0.72%</b>	
<b>Expenses from Operating Activities</b>				
Employee costs	288,158	1,470,870	19.59%	16.67%
Consulting fees	-	100,000	0.00%	16.67%
Contract material and labour	2,351	80,000	2.94%	16.67%
Materials for Collection and Lending	4,787	62,000	7.72%	16.67%
Electricity	-	20,000	0.00%	16.67%
Children & youth events	999	20,000	5.00%	16.67%
General events	78	15,000	0.52%	16.67%
Other materials - <i>includes stationary, printing &amp; memberships</i>	10,961	18,000	60.89%	16.67%
Other operating expenses - <i>includes professional development, courier &amp; freight, postage etc</i>	5,032	12,050	41.76%	16.67%
Office and other equipment	23	12,000	0.19%	16.67%
Vandalism	-	10,000	0.00%	16.67%
Food and catering	-	10,000	0.00%	16.67%
Advertising	125	4,000	3.12%	16.67%
<b>Total Operating Expenditure</b>	<b>312,515</b>	<b>1,833,920</b>	<b>17.04%</b>	
<b>Add: Capital Activities</b>				
Capital Expenditure	21,697	230,000	9.43%	16.67%
<b>Capital Position</b>	<b>21,697</b>	<b>230,000</b>	<b>9.43%</b>	
<b>Add: Transfers from Reserves</b>				
Operational	35,567	-	0.00%	16.67%
<b>Total Transfer from Reserves</b>	<b>35,567</b>	<b>0</b>		
<b>Total Net Operating Position</b>	<b>(293,947)</b>	<b>(1,409,212)</b>		

**Notes****Above operating position is exclusive of**

- Committed expenditure of \$31,566

*NTG operational public library funding is usually received in the second quarter of the financial year***Expense notes**

Other operating expenses - higher than expected budget due to provision of executive training for staff in August

Other materials - printing costs higher due to the implementation of the print release project during August

**ATTACHMENT B****REPORT**

**TO: CORPORATE SERVICES COMMITTEE – 14 SEPTEMBER 2020**

**SUBJECT: ICT ACTIVITIES FOR AUGUST 2020**

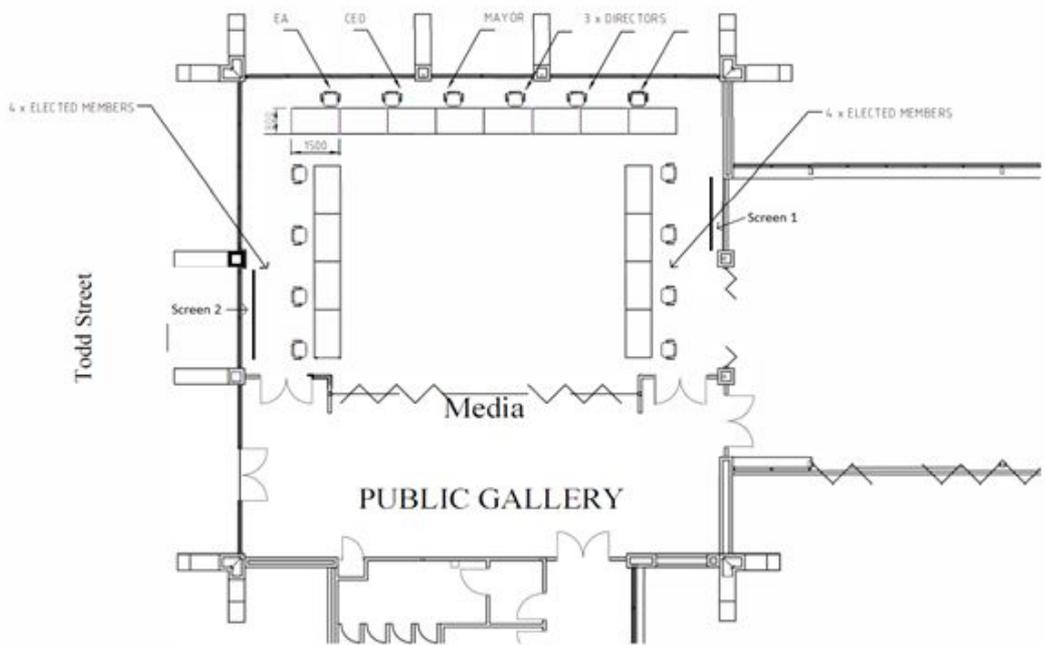
**AUTHOR: ICT MANAGER – EMMA BEVERLEY**

This report provides an update of current Information Technology projects, programmes and events.

**UPDATE ON PREVIOUS MONTH'S REPORTS:**

**Chambers**

Council officers have selected the below option in remodelling the Chambers to be COVID compliant. ICT are working with external contractors and Technical Services in setting up the chamber to suit the new COVID-19 layout.



ICT have also engaged with local businesses to obtain pricing for live streaming Council meetings. Live streaming will be available from the Alice Springs Town Council website as well as access to previous ordinary and standing committee meetings.

New cameras will be obtained and the audio stream will come directly from the AV cabinet.

There have been delays due to a lack of availability of materials, goods and services providers. IT have been able to source alternatives in the meantime to make sure everything is up and running by the expected due date.

### Authority 7.1 Upgrade

Review of menu permissions and structure has been completed which will allow for a smooth transition from 6.11 to 7.1. Finance will begin revenue training in Authority in September.

The Civica platform will be completely up to date by 28 October 2020. This will allow us to commence automation of purchasing, payroll, HR systems, ranger infringement and public portal implementation.

### NEW ITEMS FOR AUGUST:

#### Laptop Deployment

Council have now received 37 Laptops have been on backorder due to COVID-19. Now that them the ICT department have been preparing the laptops and started testing before deploying to the relevant Council staff.

ICT are also working with Governance in making sure we have updated the ICT policy suit to incorporate portable devices before the roll out. Existing PC's will be deployed to the Library staff members and public computers.

Estimated time of arrival for deployment is the end of October 2020.

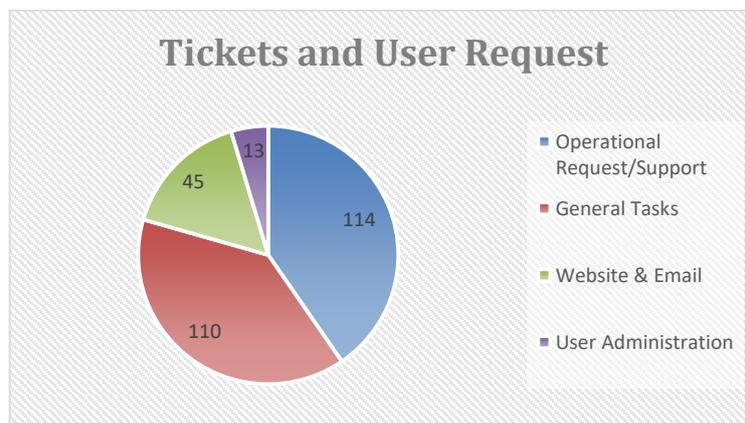
#### Disaster Recovery Plan

ICT are currently working with a contractor in updating the technology disaster recovery plan. The plan lists out Councils' services and what ICT services can be provided in the case of a disaster/incident.

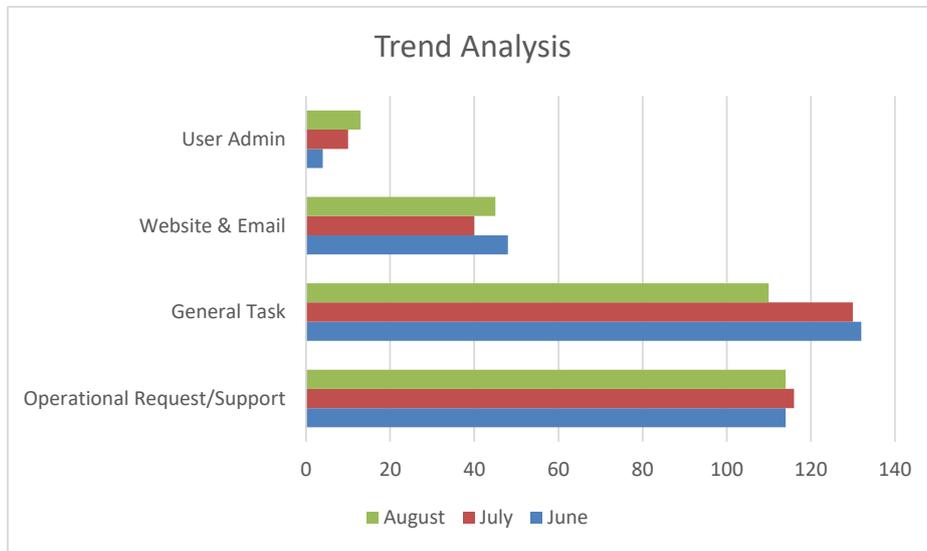
Currently ICT are scoping out services and dependency's for review and formalise.

Scoping will be completed by 30 September 2020.

#### Multiple request/support tickets actioned



- General Tasks includes - making sure all business systems are working correctly, including virtual machine backups, security and replication
- User Administration - New and existing user permissions and setups
- Website & Email – This included helping users find old emails, update mailing list, create calendar items, update forms on the website and creating surveys.



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Emma Beverley  
**ICT MANAGER**

**ATTACHMENT C**

**TO: CORPORATE SERVICES COMMITTEE – 14 SEPTEMBER 2020**

**SUBJECT: GOVERNANCE UNIT REPORT FOR AUGUST 2020**

**AUTHORS: MANAGER GOVERNANCE – JODIE SUMMERS**

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This report provides an update of current projects and work of the Governance Unit. Policy and Strategic Plan progress updates are provided in separate reports as required. The Governance team includes the Manager Governance, Risk and Compliance Officer, Senior Records Officer, Records Officer and Administrative Trainees.

**9.1****GOVERNANCE**

In August 2020 the Governance team:

- Developed a Liquor permit process and application form in line with the *Liquor Act 2019* requirements.
- Developed the ASTC Tertiary Education Bursary guidelines
- Progressed the Grants, Sponsorship and Donations internal audit. The final report with management responses will be provided to the RMAC for review at their next meeting.
- Completed an extensive assurance review relating to firearms policies and procedures at council. The report included 65 findings Any areas for improvement identified through the assurance reviews will be determined, actioned and/or escalated to the CEO by the relevant Director and Manager.
- Participated in the LGANT Governance and HR Reference Group meeting including session on the new draft LG regulations and guidelines.
- Provided administrative and management support to the Reconciliation Action Plan (RAP) Working Group and participated in the RAP Facilitation Group meetings.
- Completed activities associated with the Risk Management and Audit Committee for the meeting held on 25 August – see the Risk Management & Compliance section of this report for summary on further governance activity reported at that meeting.

**CONFLICTS MANAGEMENT**

As per the Conflict Management Policy adopted by Council on 25 May 2020, Elected Members are required to complete a 'Meetings Disclosure Report' each month for the 3-month lead up to elections.

- Councillor Cocking reported that he attended no relevant meetings in relation to the election, other than attendance at the Candidate Forum
- This is the final report relating to the 2020 Territory Elections.

For the purposes of monitoring compliance of the Conflicts Management Policy, the following Meeting Declaration reports have been submitted:

Meetings Declaration Reports tracker				
Report Due date:	12pm 01/06/20	COB 22/06/20	COB 20/07/20	COB 24/08/20
Report Period:	22 – 29 May 20	30 May – 22 Jun 20	23 Jun – 20 Jul 20	21 Jul – 21 Aug 20
Mayor Ryan	Received	Received – late submission	X	Resigned
Deputy Mayor Paterson	Received	X	X	Resigned
Councillor Satour	X	X	Resigned	
Councillor Cocking	X	Advised nil	X	Received
Councillor Price	X	X	X	X
Councillor deBrenni	X	X	X	X
Councillor Auricht	Advised nil	X	X	X
Councillor Banks	X	X	Resigned	
Councillor Melky	X	Advised nil	X	X

- X – no report submitted

## **RISK MANAGEMENT & COMPLIANCE**

### **Risk Management**

The Risk Management and Audit Committee met on Tuesday 25 August 2020 the minutes of such are provided at this meeting.

A summary of matters discussed:

- RMAC Terms of Reference – management are reviewing the revised terms of reference considering RMAC feedback.
- Risk Management Framework update – the control effectiveness ratings in Appendix A were updated to provide further detail on each rating level to assist with rating allocation against risk controls. The Framework is continually reviewed for improvement opportunities.
- Enterprise Risk Report and outstanding audit actions – the top 3 key controls for each of the 16 risk themes were provided along with subsequent management actions to improve control effectiveness. All risk register and audit action deadlines due during COVID-19 have been given a 6-month extension until 1 February 2021.
- Payroll internal audit – the payroll internal audit report with management responses was provided to the RMAC for review. The actions included in the management responses will be added to the audit actions register with appropriate deadlines. The audit report included four (4) High Risk findings, two (2) Medium Risk findings and two (2) Low risk findings. Immediate remedial interim action has been taken to reduce the risk of all findings and actions are in place to mitigate these risks long term.
- Interim external audit – to date only one (1) low level finding regarding bank reconciliation processes was reported from the auditors. The full external audit report is due to be presented to the RMAC at their next meeting on Monday 5 October 2020.
- RWMF Annual Environmental Monitoring report was completed and submitted to the Environmental Protection Authority prior to the 4 November deadline. The monitoring report meets the requirements of three (3) of the 61 EPA licence conditions. The audit report provided two (2) minor recommendations.

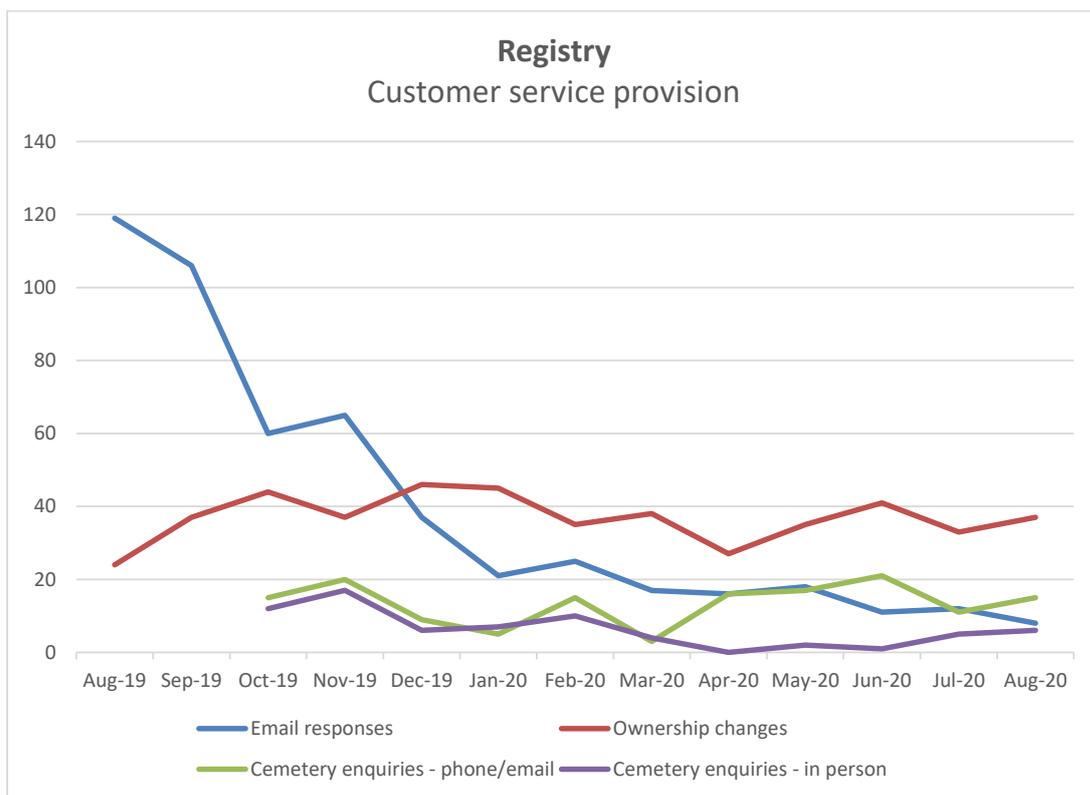
- The Assurance review schedule for FY21 and Internal audit schedule for FY21 and FY22 were provided. Eight (8) assurance reviews are scheduled for FY21 plus six (6) Internal audits are planned to be conducted in the next two years. These will be carried out sequentially with the number of reviews and audits subject to budget.

**REGISTRY**

Following adoption of NT Archives Records Disposal Schedule late last year, in line with other NT Councils, the IT and Registry teams are working together to implement the new schedule which includes restructuring the records in Council’s record management system - Content Manager.

This will enable a significant reduction in maintenance and storage of manual files and automated archiving as per the schedule.

9.1



The higher volume of emails received in 2019 was due to receipt of Neatstreets notifications from members of the public reporting works issues and by-law breaches. These have now been redirected to the relevant departments directly from the reporting system and are no longer received in the ASTC inbox.

Interments	#	Fees
Notice of Interments	5	\$ 8728.00
Burial Fees	7	\$ 7589.40
Burial of Ashes		\$ 0
Chapel Fees	4	\$ 1,648.00
Exclusive Rights		\$ 0
Headstone Applications	4	\$ 430.60
Out of hours services		\$ 0
Personalised Plaque orders		\$ 0
<b>Total</b>		<b>\$18,396.00</b>



Jodie Summers  
**MANAGER GOVERNANCE**

9.1

**REPORT**

Report No. 212/20cs

**TO: CORPORATE SERVICES COMMITTEE – 14 SEPTEMBER 2020**

**SUBJECT: COUNCIL POLICY RESCISSIONS**

**AUTHOR: MANAGER GOVERNANCE – JODIE SUMMERS**

**EXECUTIVE SUMMARY**

This report proposes a list of policies for rescission.

**RECOMMENDATION**

That it be a recommendation to Council:

**That Council rescind the following Elected Member policies due to their operational nature or because they are extensively covered by legislation:**

- i. **Araluen Community Access Grants**
- ii. **Asset Disposal**
- iii. **Australia Day Alice Springs - Council Participation & Citizenship Ceremony**
- iv. **Closing of Residential Laneways**
- v. **Community Consultation**
- vi. **Community Development Grants Scheme**
- vii. **Community Groups - Leases and Licences**
- viii. **Council and Committees - Members Enquiries**
- ix. **Council Owned and or Controlled Land - Liquor Licences**
- x. **Council Promotion of Commercial Products and or Materials**
- xi. **Credit Card**
- xii. **Elections - Local Government - Failure to Vote**
- xiii. **Plant and Equipment Replacement**
- xiv. **Planting of Trees**
- xv. **Recreation Facilities Permanent Advertising**
- xvi. **Recreation Facilities Temporary Advertising**
- xvii. **Sale of Surplus Land**

**REPORT****1. BACKGROUND**

In July 2018, an assessment of all Council and Operational policies was undertaken by the Risk and Compliance Officer which identified most policies were either outdated, no longer relevant; or inappropriate responsibility had been determined between Council and operations.

At that time, Council held a total of 132 Elected Member policies. Since then:

- 76 policies have been rescinded,
- 7 policies have been updated,
- 8 new policies have been introduced; and
- 17 policies have been reviewed and proposed for rescission (in this report),
- 25 policies remain for review.

Policies indicated as “Operational” are done so in accordance with best-practice governance, which is reflected across all tiers of government and corporations.

‘Effective Governance’, part of the HopgoodGanim Advisory Group, is the largest and oldest specialist corporate governance advisory firm in Australia and provide the following definitions:

**Governance** – policy with board level risk or strategic implications or with board level statutory or regulatory requirements and relates to the processes of decision making and the controls and behaviours that support effective accountability and performance outcomes (e.g. risk management policy, code of conduct);

**Operational** – policy other than governance policy. These may be:

- An organisation-wide operational policy, which refers to practices across a range of activities (e.g. travel policy); or
- A specific operational policy, which refers to matters in respect of a specific activity and relevant to all staff (e.g. human resource policy).

## 2. DISCUSSION

Below is a list of policies which have been reviewed by Governance and determined to be operational in nature and/or covered extensively by legislation.

Policy #	Policy	Date Adopted	Reason for Rescission	Comment
302	Araluen Community Access Grants	29/10/07	Operational	Grants are an operational program not a policy
AD001	Asset Disposal	27/07/15	Legislated	The ‘policy’ contains no policy guidance. Ministerial guideline 7 ‘Disposal of Property’ requires that decisions for sale or disposal of real property must be made by council resolution unless council has delegated this authority. Operational documentation is in place that align with Ministerial Guideline 7.
201	Australia Day Alice Springs – Council Participation & Citizenship Ceremony	24/09/07	Legislated	The Australian Citizenship Ceremonies Code states that: - a presiding officer must be authorised by the Australian Government. - the legal responsibilities of a presiding officer who has the lead role in a citizenship ceremony - Mayors have standing authorisation to preside unless specifically excluded. The code requires council to conduct ceremonies in

Policy #	Policy	Date Adopted	Reason for Rescission	Comment
				accordance with the code and includes a requirement to hold a citizenship ceremony on Australia Day.
N/A	Closing of Residential Laneways	29/10/18	Operational	The content of the Laneway policy is that of an operational guideline and will be transferred to the appropriate template with CEO sign off. Individual proposals that have followed these guidelines will still require approval of council.
106	Community Consultation	24/09/07	Legislated and Operational	The requirement for community consultation is appropriately referenced throughout the <i>Local Government Act 2008</i> where applicable. The Community Consultation Framework is an operational document providing advice to officers on how to conduct that consultation.
303	Community Development Grants	29/10/07	Operational	Grants are an operational program not a policy
304	Community Groups – Leases and Licences	29/10/07	Operational	These provisions are covered in lease and licence agreements.
107	Council and Committees – Member enquiries	24/09/07	Operational	Procedural not policy
307	Council owned and or Controlled Land – Liquor Licences	29/10/07	Legislated	Licensing NT are required to advise Council of any liquor applications, and seek comment, under the <i>Liquor Act 2019</i> .
308	Council Promotion of Commercial Products and or Materials	26/11/07	Legislative and Operational	To act in a manner that contradicted the content of this document would breach code of conduct and/or the requirement to generally act at all times in the best interests of the community as a whole – section 13(h) <i>Local Government Act 2008</i> ,  Superseded by Buy Local  Operational and references operational procedures.
CC001	Credit Card	27/07/15	Operational	Not substantive and operational.

Policy #	Policy	Date Adopted	Reason for Rescission	Comment
				The principles within the document are also legislated in the <i>Local Government Act 2008</i>
211	Elections - Local Government - Failure to Vote	24/09/07	Legislated	Not substantive with incomplete information. Merely repeats Council's option to enforce section 90(3) of the <i>Local Government Act 2008</i> .
N/A	Plant and Equipment Replacement	26/11/18	Redundant	Covered by the municipal plan, annual budget and delegations register.
N/A	Planting of Trees	26/11/18	Operational	Covered by the municipal plan and annual budget. A broader sustainability policy is being developed by the Environment Officer for Council approval by December 2020. The climate action plan is a more appropriate location for activity and targets.
410	Recreation Facilities Permanent Advertising	29/10/07	Operational	These provisions are covered in lease and licence agreements.
411	Recreation Facilities Temporary Advertising	29/10/07	Operational	These provisions are covered in lease and licence agreements.
221	Sale of Surplus Land	24/09/07	Legislated	Operational documentation relating to asset disposal already in place with sale of land requiring council approval under the <i>Local Government Act 2008</i> .

**3. ATTACHMENTS**

- Attachment A: **Araluen Community Access Grants**
- Attachment B: **Asset Disposal**
- Attachment C: **Australia Day Alice Springs - Council Participation & Citizenship Ceremony**
- Attachment D: **Closing of Residential Laneways**
- Attachment E: **Community Consultation**
- Attachment F: **Community Development Grants Scheme**
- Attachment G: **Community Groups - Leases and Licences**
- Attachment H: **Council and Committees - Members Enquiries**
- Attachment I: **Council Owned and or Controlled Land - Liquor Licences**
- Attachment J: **Council Promotion of Commercial Products and or Materials**
- Attachment K: **Credit Card**
- Attachment L: **Elections - Local Government - Failure to Vote**
- Attachment M: **Plant and Equipment Replacement**
- Attachment N: **Planting of Trees**
- Attachment O: **Recreation Facilities Permanent Advertising**
- Attachment P: **Recreation Facilities Temporary Advertising**
- Attachment Q: **Sale of Surplus Land**



Jodie Summers  
**MANAGER GOVERNANCE**

**POLICY TITLE: ARALUEN COMMUNITY ACCESS GRANTS**

**Policy No. 302**

**POLICY PURPOSE**

The purpose of this policy is to ensure the equitable distribution and best community use of Araluen Community Access Grants.

*The objectives of these grants are to:*

- Support community initiatives.
- Provide financial support to enable the community to use the Araluen Centre for Arts and Entertainment.

Encourage and support local community initiatives including visual and performing arts and other community-based activities that require access to Araluen Centre for Arts and

**POLICY STATEMENT**

Council will, in each annual budget, allocate an amount for the Araluen Community Access Grants scheme for the benefit of community organizations and that this scheme will be administered in accordance with procedures designated by Council.

**Refer to Community Grants and Sponsorship forms and informatoin on Council's website.**

**9.2**

**POLICY TITLE:**

**Asset Disposal Policy**

**Policy No. AD001**

**POLICY PURPOSE**

The purpose of this policy is to provide a systematic, transparent and accountable method for the disposal of Council owned assets in accordance with Council's Code of Conduct, Council Polices and all appropriate legislation and accounting standards.

9.2

**POLICY STATEMENT**

This policy applies to all fixed assets no longer required by Council for strategic or operational purposes and identified for potential sale or disposal.

**This policy excludes:**

- Disposal of goods which are not owned by the Council, such as abandoned Plant and Equipment.
- Minor Plant and Equipment (Minor Asset with an original value of less than \$5,000)
- Financial investments or finance related activities
- Disposal via sale of any item that poses a threat of physical or environmental harm.

**Refer to the attached document "Procedural Statement and Directives – Asset Disposal" that supports this policy.**

Policy No. 201

**POLICY TITLE: AUSTRALIA DAY ALICE SPRINGS  
COUNCIL PARTICIPATION & CITIZENSHIP CEREMONY**

**POLICY PURPOSE**

The purpose of this policy is to state Council's position in respect of its involvement in local Australia Day activities.

**POLICY STATEMENT**

Council will support and assist the Australia Day Committee (Alice Springs) in respect of local celebrations by conducting a Citizenship Ceremony as a major element of the Committee's Flag Raising Ceremony, and otherwise as may be requested by the Committee within the limit of Council's annual budget allocation for the purpose.

In addition, Council will nominate an elected member as its representative on the Australia Day Committee (Alice Springs).

9.2



## ELECTED MEMBER POLICY

Title	<b>CLOSING OF RESIDENTIAL LANEWAYS</b>		
Responsible Director	Director, Technical Services		
Adoption Date	29/10/2018	Review Date	2022

### 1 Purpose

This policy provides guidelines for Council to consider requests from residents to close a laneway or part of a laneway. It also addresses transfer of ownership of a laneway to adjoining landowners upon a laneway being closed.

### 2 Policy Background

Council has the care, control and management of a network of laneways/walkways within the Alice Springs council area. From time to time, it receives requests from residents, business owners and other stakeholders to close certain laneways. The reason for a request is generally with a view to reduce anti-social activity in the vicinity. The closure of a laneway gives adjoining landowners the opportunity of acquiring part of the laneway.

### 3 Statement of policy

Council will fairly and equitably respond to the requests of residents, business owners and other stakeholders to close particular laneways in the Alice Springs council area. In so doing, Council is committed to working with the community to address antisocial issues associated with laneways.

A request may be to temporarily close a laneway, for a period of time or in the evenings, or to permanently close a laneway. However, a request to permanently close a laneway will only be considered if:

- (a) sufficient adjoining landowners have agreed to acquire proportionally the whole of the land constituting the laneway; and
- (b) Council has received a deposit of \$4,000 (or as otherwise determined by Council) to be applied towards fees and costs for permanently closing the laneway and its subdivision into separate parcels of land

Council will consider a request to close a laneway but only after consultation with surrounding residents and receipt of a report from Director Technical Services. In considering the request, Council will have regard to the following laneway categories:

- Category A – regarded as essential laneways that would either impose a significant access impact on the community if closed or laneways that are designed as stormwater overflows
- Category B – of less strategic value than essential laneways and may be considered for closure in some circumstances



## ELECTED MEMBER POLICY

- Category C – regarded as non-essential laneways that may be closed without significant access impact on the community.

Council will retain laneways having community value in terms of access and amenity for people with special needs, pedestrians, cyclists and vehicles.

A Council resolution to permanently close a laneway is always subject to the process provided for in section 187 of the *Local Government Act*, including Ministerial approval. On its vesting in Council and subsequent subdivision (to be effected by Council), freehold title to part of the laneway will be transferred to the landowner who has agreed to acquire it.

The costs of permanently closing and subdividing a laneway (including survey, legal and registration fees) will be borne by Council by applying the deposit received. Any remaining funds will be refunded proportionally to the acquiring landowners. The acquiring landowners will not be required to pay any further sum for the land except proportionally where the closing and subdivisional costs exceed the deposit. Each acquiring landowner will pay their own conveyancing costs, stamp duty and registration fees and be required to consolidate the land acquired with their adjoining land.

### **4 Council policies superseded**

This policy supersedes all previous versions of policies 147 Laneway Policy and 407 Laneway Disposal or Retention.

9.2

**POLICY TITLE: COMMUNITY CONSULTATION**

**Policy No. 106**

**POLICY PURPOSE**

The Alice Springs Town Council's Community Consultation framework has been adopted to guide Council in undertaking consultation as well as clearly defining the ways in which the community will be involved in governance and decision making through an effective communication and consultation process.

Council undertakes a range of diverse services, projects and activities. This framework will guide Council in determining the appropriate level of impact of an issue and the appropriate level of community participation required.

**POLICY STATEMENT**

Alice Springs Town Council will consult clearly with specified purposes. Consultation will recognise the rights of citizens and stakeholders and Council will listen to all ideas and comments put forward. Information presented to the community will be clear, appropriate and easy to understand.

Consultation will ensure that the needs of a group or an individual will be identified and reflected in the consultation process, and once a decision is made, participants will be informed of the decision and the reasons behind it.

**Refer to attached document "Community Consultation Framework" that supports this policy via consultation principles, issues, methods and a checklist.**



# COMMUNITY CONSULTATION FRAMEWORK

July 2005

## Introduction

Consultation is an integral part of good governance and Alice Springs Town Council is committed to consulting with the community and stakeholders on matters that directly affect them.

Ensuring that the right consultation processes are put in place for each issue is essential to delivering quality outcomes that provide a level of inclusion and a sense of ownership by relevant stakeholders.

The Alice Springs Town Council is committed to open, honest, accountable and responsible decision making, which facilitates effective communication between Council and the community, encourages community involvement and partnerships in planning and decision making, sets out the steps Council will take in relation to public consultation, and ensures that the most cost effective methods of informing and involving the community which are appropriate for the specific circumstances and consultation topics are used.

**9.2**

## Purpose

The Alice Springs Town Council's Community Consultation Framework has been adopted to guide staff in undertaking consultation as well as clearly defining the ways in which the community can be involved in governance and decision making through an effective communication and consultation process.

Council undertakes a range of diverse services, projects and activities. This framework will guide staff in determining the appropriate level of impact of an issue and the appropriate level of community participation required.

## Why Consult?

Community consultation is an essential part of the democratic process, and is an informed, 2-way communication process between Council and the community on a particular issue.

Consultation builds community ownership and empowers citizens to actively participate and to assist in developing their community. It provides opportunities for people to influence decisions that may affect their lives and is about gaining input into decision making in partnership relationships.

## Principles of Alice Springs Town Council's Consultation Framework

Alice Springs Town Council will consult clearly with specified purposes. Consultation will recognise the rights of citizens and stakeholders and Council will listen to all ideas and comments put forward. Information presented to the community will be clear, appropriate and easy to understand.

Consultation will ensure that the needs of a group or an individual will be identified and reflected in the consultation process, and once a decision is made, participants will be informed of the decision and the reasons behind it.

### ***Inclusive***

Consultation will encourage the participation of people affected by or interested in a decision. Affected and interested parties will be given equal opportunity to participate in consultation. Consultation will be sensitive to the needs of particular groups to maximise the ability to contribute. Council will actively seek out people to consult.

### ***Focused***

Consultation will be purpose driven, and the chosen consultation methods will be appropriate for the task. A clear statement on what the consultation is to achieve will be provided, as well as what the role of Council and the participants are throughout the consultation.

### ***Responsive***

Council will consider and respond to contributions from all participants. Consultation will be transparent, and all people involved will have a clear understanding of how their feedback and comments are to be used. Council will maintain openness and take new ideas on board. Council will ensure respect for the diverse range of interest that may be represented during a consultation and will make reasonable attempt to resolve conflicts if they arise to reach a suitable solution.

### ***Informative***

Information relating to the consultation will be readily available to allow participants to make informed and timely contributions. Information can be easily accessed by all involved before key decisions are made, and it will be presented in an easily understood format.

### ***Decisive***

All consultations will be evaluated after the decision making to which they contributed to is completed. Participants will receive feedback about inputs received and how the decision was reached. If a difference occurs between the input and the final decision, the reasons will be documented. Council's decision making process will be evaluated after a final decision has been made.

## Issues for consultation

There are a broad range of community issues that Council may wish to consult on including:

### ***Site Specific***

Issues about a particular site, such as a change in use.

### ***Area Improvement***

Matters that affect people in the Central Business District, a suburb or neighbourhood or shopping precinct (e.g. traffic management).

### ***Service Planning***

To develop or improve a service which could have an impact on the whole municipality.

### ***Policy Development***

To develop or improve policies for Council's position on particular matters which may affect the whole municipality.

### ***Major Projects / Strategic Issues***

Projects of such size which impact on the finances or future of the whole municipality.

### ***Strategic Plans***

Establishing the decision making framework of council.

## Methods of Consultation

Methods of consultation are a means by which the consultation is set up and how information is provided to allow quality consultation to take place. All communication must provide accurate information to both the community and to Council to ensure that the decision making is informed. Methods can include:

### ***Write a Letter***

Personally addressed letters to all the affected households, outlining the issues and invites comment, indicating where the comment should be directed within Council.

### ***Survey***

Almost always conducted by independent survey specialists and may be done by phone, written survey or doorknock of individual households.

### ***Letterbox Drop***

A non-addressed leaflet or flyer that summarises the issues and invites feedback to Council.

### ***Council Newsletter***

As a regular publication of Council, it can include articles about a policy or issue. If it is used for consultation, then the article must inform and encourage feedback.

### ***Special Publications***

These can range from a special bulletin to a brochure or a draft printed policy.

***Advertisements in the Local Newspapers***

Advertisements in the news section of the local papers are an important means of advising the community about the matter under consultation and how they might have their say.

***Media***

Involving distributing media releases and conducting interviews with local journalists.

***Community Leaders***

Community groups have their own systems of communication. In any consultation, the leaders of those community groups play an important part in circulating information and receiving feedback.

***Personal briefing***

Held at the request of a member or members of the local community to discuss a particular issue with a responsible officer, perhaps including an Alderman.

***Focus Groups / Workshops***

Discussion groups of 5-20 people, usually led by a trained facilitator. The participants are invited as residents or because of a particular interest in involvement in the issue. The purpose is to find out the range of opinions that exist on a particular topic. Focus groups cannot measure how widely those opinions are held in the community.

***Community Meetings / Forums***

With some issues, the community may decide to call a meeting as part of the consultation process.

***Public meeting***

This may be held at a community venue and invitations can be sent by several methods.

***Other methods***

Can include setting up steering/advisory committees, expert panels, and email/website based consultation.

## Which method?

Consultation methods will vary according to the issue. This consultation chart should be used as a guide only for staff to determine the correct level of consultation on an identified issue.

	Site Specific	Area Improvement	Service Planning	Policy Development	Major Projects	Strategic Plans
Write a letter	1	1	2	2	4	4
Survey	4	2	2	2	2	3
Letter drop	3	2	4	2	2	2
Council newsletter	5	3	1	1	1	1
Special newspaper	5	3	3	2	3	1
Ads in newspapers	2	2	1	1	1	1
Media	4	1	1	1	1	1
Community Leaders	3	2	1	1	1	1
Personal briefings	2	1	2	3	3	4
Focus groups	5	4	1	2	1	3
Community called meeting	1	1	1	1	1	1
Public meeting	2	2	2	1	1	1

### *Consultation key*

- 1 - Every time
- 2 - In most circumstances
- 3 - Depending on the program
- 4 - On the odd occasion
- 5 - Rarest of circumstances

## The Consultation Checklist

This checklist provides a framework for council officers and a reminder of key points of the consultation process. It also provides a means of ensuring that consultations can be properly evaluated. Listed below are examples for inclusion in the checklist.

### ***What is the aim of the consultation?***

Ensure that the consultation is targeted and appropriate. There must be a clear statement about what the consultation is to achieve and to ensure objectives sensible, measurable, achievable, realised and timely.

### ***Have the main groups been identified?***

#### ***Have the secondary groups affected been identified?***

#### ***Do the groups identified adequately reflect the range of views?***

These questions meet the principle of inclusiveness. The way the consultation is set up and administered encourages participation of the appropriate groups who are to be affected by a decision.

### ***How will you ensure that those to be consulted have clear and precise information to make informed comments?***

This question meets the principle of providing information. People who are to be consulted must be given sufficient information to assist them to provide informed ideas.

### ***Will the consultation be advertised widely?***

#### ***Will the main target group be reached by the advertising?***

#### ***Will the secondary target group be reached by advertising?***

#### ***Will your plan reach the main target group directly?***

#### ***Will your plan reach the secondary target group directly?***

#### ***Are you going to meet your target groups?***

### ***How do you know if the process is working along the way?***

#### ***Will you inform people as to how the information which they provide is to be used?***

This question meets the principle of responsiveness. It also relates to focus. Council must ensure that its decision making processes are such that they genuinely incorporate consideration of the information gained from consultation, i.e. the decision has not been already made. This in turn must be communicated to the participants in the consultation process.

#### ***Will you reach people from non-English speaking backgrounds and from all cultures?***

#### ***Will you use the appropriate communication tools to reach your target audience?***

### ***How do you know if the process worked?***

#### ***Are there feedback forms to fill in?***

#### ***Have you prepared mailing lists from this consultation for further research if needed?***

#### ***Have you developed an evaluation process?***

**A final step** To close the process, send a thank you letter to all people involved in the process, advising them of the decision and any continuing process.

## HOW TO DESIGN AND IMPLEMENT A SURVEY

The Australian Government's Statistical Clearing House recommends how to design, implement, and evaluate a survey for the purpose of community consultation.

A manual is available on their website which is a valuable and available tool, and covers the following topics:

**Definitions of Concepts used when collected data** – Survey, Census, Sample, Unit, Population, sample statistic, mean, variability, variance, standard deviation etc

**Survey set up** – the importance of, how to identify the key factors in planning the survey, objectives of the survey, the target population, conducting preliminary research, financial and time constraints, existing data sources, case studies, survey design considerations, survey management, advertising, training of staff.

**Data Collection Methods** – methods of collection, factors affecting the collection, personal interviews, telephone surveys, mail out surveys.

**Errors in statistical data** – sampling error, variance, non-response

**Sample Design** – probability and non-probability, sampling, random sampling, size issues

**Questionnaire Design** – design and development of questionnaire, defining collection objectives, researching the topic, types of questions, answer formats, type of data sought, question wording and response categories, structure and layout of questionnaire

**Basic Survey Design** – stages in data processing, data capture, editing, analysis, descriptive statistics, condensing data, estimation, measures

**Presentation of Results** – written reports, statistical presentation, forms of presentation

**Confidentiality** – factors to consider, types of disclosure, types of confidentiality assurance techniques

*Source:* Statistical Clearing House, Australian Government, [www.sch.abs.gov.au](http://www.sch.abs.gov.au)

The content of the Manual as described above is reflected in the '**Code of Conduct for Research Policy**' of Charles Darwin University. [www.cdu.edu.au](http://www.cdu.edu.au)

**POLICY TITLE: COMMUNITY DEVELOPMENT GRANTS SCHEME**      **Policy No. 303**

**POLICY PURPOSE**

To encourage, develop and support local community projects of a social welfare, recreational, sporting or community welfare nature and providing services to the residents of Alice Springs.

**POLICY STATEMENT**

Council will, in each annual budget, allocate an amount for the Araluen Community Access Grants scheme for the benefit of community organizations and that this scheme will be administered in accordance with procedures designated by Council.

That Council, will in each annual budget, allocate an amount for the purpose of a community development grants scheme for the benefit of community organisations and that this scheme will be administered in accordance with procedures designated by Council.

**Refer to Community Grants and Sponsorship forms and informatoin on Council's website.**

**9.2**

**POLICY TITLE: COMMUNITY GROUPS - LEASES AND LICENCES**

**Policy No. 304**

**POLICY PURPOSE**

To enable fair and equitable access to Council property by leases and licenses to community groups.

**POLICY STATEMENT**

That the establishment of agreements creates positive partnerships and certainty which provide assured outcomes to both the group undertaking the agreement and to the general community;

That Council wishes to provide equitable access to Council buildings and public open space by the community including community groups, associations and committees of management;

That all agreements set parameters in which the lessee or licensee can operate;

That agreements established ensure that Council owned assets are meeting the needs of the Alice Springs community;

That the establishment of new agreements and new facilities are planned in a manner which takes into consideration community need, demographics, the number of potential users, industry patterns, research and the particular needs of neighbourhood areas;

Council reserves the right to negotiate with individual tenants specific terms and conditions for each applicable lease agreement.

A lease or licence is a form of agreement. The principles are equally applicable to the preparation of either form of agreement.

**Refer to attached document "Community Groups - Leases and Licences Procedures" that incorporates definitions, guidelines for leases, guidelines for licences, and other supporting information.**

9.2

**POLICY TITLE: COUNCIL AND COMMITTEES  
MEMBERS ENQUIRIES**

**Policy No. 107**

**POLICY PURPOSE**

To ensure that Council meetings function in an efficient and effective manner.

**POLICY STATEMENT**

Elected Members should make their Council and Committee report enquiries to the CEO or Department Director(s) prior to the meetings whenever possible to save time at meetings and assist in the smooth operation of such meetings.

**9.2**

**POLICY TITLE: COUNCIL OWNED AND/OR CONTROLLED LAND  
– LIQUOR LICENCES**

**Policy No. 307**

**POLICY PURPOSE**

To have direct input into the approval process for liquor licences on Council owned or controlled land.

**POLICY STATEMENT**

1. That it be a Policy of the Council that all applications for Liquor Licences under Part III of the Liquor Act and all applications for Special Licences under Part VI of the Liquor Act for activities on Council owned or controlled land, shall require the endorsement of the Council as owner/controller of the venue.
2. That while the Council will not normally oppose or impose any special conditions on Liquor Licence applications, it may do so when it is considered necessary to control undesirable behaviour. While not limiting the nature of the conditions which may be applied, such conditions may include restricting the sale of alcohol to light (less than 3% alcohol content) beer; and wine when served in conjunction with meals;
3. Applications for Liquor Licences will only be endorsed when the applicant is the holder of a lease, sub-lease, licence to occupy or a permit granted by the Council for the activity or event for which the licence is requested;
4. The Council will oppose any application for full licences under Part III of the Liquor Act on land within the Council's control which is not the subject of a lease, sub-lease or long term licence agreement between the Council and the applicant.

**9.2**

**POLICY TITLE: COUNCIL PROMOTION OF COMMERCIAL PRODUCTS AND/OR MATERIALS**  
*(Adopted by Council on 26 November 2007)*

**Policy No. 308**

**POLICY PURPOSE**

To clearly define Council's involvement and non-involvement in promoting commercial products and/or services.

**POLICY STATEMENT**

That, in the interest of community perceptions of Council's impartiality in its dealings with commercial and other organisations, Council not become involved in the promotion of commercial product and/or service except in the following circumstances:

1. Where promotion is pursuant to the promotion of locally produced goods and services against intra- and inter-state competition and is approved by the Council or Chief Executive Office.
2. Where the promotion is non-explicit endorsement of product and/or service approved in accordance with the Sponsorship (Incoming) Policy and Procedures.

9.2

**POLICY TITLE:**

**CREDIT CARD POLICY**

**Policy No. CC001**

**POLICY PURPOSE**

This policy is designed to control the use of corporate credit cards issued under the name of the Alice Springs Town Council. Procedures outlined in the corresponding Credit Card Procedural Statement and Directives (PSD) ensures sound governance of expenditure incurred on behalf of Alice Springs Town Council.

**POLICY STATEMENT**

The underlying principle of any transaction re credit cards is to ensure transparency in Council's operations concerning the use of the corporate credit cards and to ensure that Council's resources are managed with integrity and diligence.

**Refer to the attached document "Credit Cards Procedural Statement and Directives" that supports this policy.**

**9.2**

**POLICY TITLE: ELECTIONS – LOCAL GOVERNMENT -  
FAILURE TO VOTE**

**Policy No. 211**

**POLICY PURPOSE**

To actively encourage eligible persons to vote at Council elections.

**POLICY STATEMENT**

The Council will consider prosecuting persons who fail to vote without sufficient excuse at Council elections.

**9.2**

Responsibility: Chief Executive Officer



## ELECTED MEMBER POLICY

Title	<b>PLANT AND EQUIPMENT REPLACEMENT</b>		
Responsible Director	Director Technical Services		
Adoption Date	26/11/2018	Review Date	2022

### 1 Purpose

This purpose of this policy is to state Elected Members' responsibility for the replacement of plant and equipment.

### 2 Statement of Policy

Elected Members approve the replacement of plant and equipment which exceeds \$5,000 in each case.

The CEO is responsible for ensuring that Council's plant and equipment is properly managed and maintained.

Council will maintain a plant and equipment replacement program, to be reviewed on an annual basis.

The following will be considered when replacing plant and equipment:

- Cost analysis taking into account the level of performance required
- Utilisation levels based on actual engine hours worked or kilometres run
- Council's Procurement Policy.

Council will follow industry guidelines and principles of life cycle cost analysis with respect to plant and equipment replacement.

### 3 Council policies superseded

This policy supersedes all previous versions of policy 419 Plant and Equipment Replacement Policy.



## ELECTED MEMBER POLICY

Title	<b>PLANTING OF TREES</b>		
Responsible Director	Director Technical Services		
Adoption Date	26/11/2018	Review Date	2022

### 1 Purpose

The purpose of this policy is to provide enhanced natural shade within Alice Springs.

### 2 Statement of Policy

Council recognises the significant contribution that trees make in providing a high quality public realm where people are encouraged to partake in a wide range of activities. Tree plantings result in a varied landscape that contributes to amenity and aesthetics of a town.

Towards this end, Council's will plant 750 new trees every year and support community tree planting activities.

Additionally, Council will continue the free removal of tree prunings for aged pensioners.

### 3 Council policies superseded

This policy supersedes all previous versions of policy 420 Tree Maintenance Policy.

**POLICY TITLE: RECREATION FACILITIES PERMANENT ADVERTISING**

**Policy No. 410**

**POLICY PURPOSE**

To control permanent advertising on Council owned and controlled recreation areas.

**POLICY STATEMENT**

1. Commercial advertising of a permanent nature on fences and fixtures in sporting recreation areas under the control or management of the Council, where an admission fee is charged, may be permitted upon application to and approval by the Council.
2. The controlling sporting body/association only may apply to erect such advertising signs and all costs incurred shall be the responsibility of that sporting body/association.
3. Approval to erect signs will be valid for a maximum period of twelve (12) months.
4. Council reserve the rights to renew its approval for a further twelve (12) months period or to deny any further renewal and instruction that a sign or signs be removed within 30 days of the date of notification from Council.

**9.2**

**POLICY TITLE: RECREATION FACILITIES TEMPORARY ADVERTISING**

**Policy No. 411**

**POLICY PURPOSE**

To clarify that Council approval is not necessary for temporary advertising on recreational facilities controlled by Council.

**POLICY STATEMENT**

The Council has no objections to commercial advertising of a temporary nature being displayed on any areas used by sporting associations which are under the control of Council.

In the context the term "Temporary Advertising" means all commercial advertising that is on display only for the period that the area is in use **by** a particular sporting association, and the approval to exhibit such advertising will cease on completion of the practice or competition match in which the particular sporting association is involved, when the advertising then displayed shall be removed.

Any advertising shall not, be of an offensive or controversial nature (in the opinion of Council).

**9.2**

**POLICY TITLE: SALE OF SURPLUS LAND**

**Policy No. 221**

**POLICY PURPOSE**

To establish a consistent basis upon which Council is able to review, identify and evaluate the existence of land (including land containing improvements) which is surplus to requirements and could be available for sale. (NB: This policy does not apply to land having the legal status of "road").

**POLICY STATEMENT**

All Council land is to be retained except where the following criteria applies:

- The land is no longer used or is not used for a purpose associated with service provision by Council.
- The land is not being used for its originally intended purpose.
- The land (being used for a Council service) has a net realisable value for another purpose which is significantly greater than the cost of re-establishing the service on another site.
- The land does not contribute to the achievement of any current Council objective.
- The land has no strategic significance to Council on a long term basis.
- The land is identified in a Study commissioned and adopted by Council as being surplus to requirements (e.g. Open Space Study).

Having regard to the above criteria, all landholdings (which include improvements to land) will be reviewed on an ongoing basis as to possible disposal.

All land which may be identified as being surplus to requirements and available for sale in accordance with the above criteria will be the subject of a report to Council for specific approval in each instance to commence the statutory process to effect a sale.

All land to be sold will be offered at public auction or tender unless Council specifies otherwise in a particular instance having regard to extenuating circumstances which may be shown to exist.

**ALICE SPRINGS TOWN COUNCIL**  
**RISK MANAGEMENT AND AUDIT COMMITTEE MEETING**  
 MINUTES OF MEETING  
 HELD FRIDAY 29 MAY 2020 AT 12:00 NOON  
 VIA ZOOM, CIVIC CENTRE

**1. ATTENDANCE:**PRESENT:

Mr Iain Summers (Chair)  
 Mayor Damien Ryan  
 Deputy Mayor Matt Paterson  
 Councillor Glen Auricht (arrived 12.20pm)  
 Councillor Eli Melky (arrived at 12.18pm)  
 Councillor Jimmy Cocking

OFFICERS:

Mr Robert Jennings, Chief Executive Officer  
 Ms Sabine Taylor, Director Corporate Services  
 Mr Scott Allen, Director Technical Services  
 Ms Jodie Summers, Manager Governance  
 Mrs Natasha Taylor, Risk and Compliance Officer  
 Ms Brooke Lang, Executive Assistant (Minutes)

<b>13th Alice Springs Town Council RISK MANAGEMENT &amp; AUDIT COMMITTEE</b>	<b>29 Jul - 2019</b>	<b>4 Oct - 2019</b>	<b>13 Mar-2020</b>	<b>29 May 2020</b>
Iain Summers	✓	✓	✓	✓
Mayor Damien Ryan	✓	✓	✓	✓
Deputy Mayor Matt Paterson	✓	✓	✓	✓
Councillor Jamie de Brenni	✓			
Councillor Jimmy Cocking	A	A	✓	✓
Councillor Glen Auricht	✓	✓	✓	✓
Councillor Eli Melky		✓	✓	✓

✓	Attended
✓ <b>Proxy</b>	Proxy attended in place of committee member
<b>A</b>	Apology received
<b>--</b>	<b>No attendance and no apology recorded</b>
	Not a committee member

The meeting opened at 12:05

**APOLOGIES:**

Nil

**2. CONFLICT OF INTEREST DECLARATION**

Nil

**3. MINUTES OF THE PREVIOUS MEETING**

**3.1 UNCONFIRMED Minutes – Risk Management and Audit Committee 13 March 2020**

**RESOLVED:**

**The Committee confirmed the minutes of the Risk Management and Audit Committee Open meeting held 13 March 2020 as a true and correct record of the proceedings.**

Moved: Mayor Ryan  
Seconded: Councillor Cocking

**3.2 Business Arising from the Previous Minutes**

Moved – Mayor Ryan  
Second – Councillor Cocking

**3.2.1 RMAC Meeting Action Items**

There was no discussion on this agenda item.

**3.2.2 Local Government Act 2019 deferral**

There was no discussion on this agenda item.

**3.2.3 RMAC Terms of Reference**

The Chair expressed concerns regarding membership qualification requirements and term of office being too long. The Chair would also like Council to maintain control over termination of membership rather than the CEO make that determination.

Director Taylor asked members to provide feedback, Officers will then use this and canvas audit committees of the other NT Councils to inform changes to the draft Terms of Reference.

*Councillor Melky entered the meeting 12:18pm*

*Councillor Auricht entered the meeting 12:20pm*

Mayor Ryan questioned the financial reimbursement of Independent Committee members. He would like clarification on where that budget line will come from. He suggested that the second and third point under **Term of Office** clash together with each other and need to be reworded.

Councillor Cocking would prefer a 2-year appointment then review at the end of term.

Director Taylor advised that there will be a transition period from when the Terms of Reference are passed through Council to implementation.

**ACTION:** Director of Corporate Service to seek further feedback from the committee members in relation to the Terms of Reference to develop another draft to be presented at the next Risk Management and Audit committee meeting on 29 July 2020.

### **RECOMMENDATION**

That it be a recommendation to the Committee:

**That the Committee endorse the revised 2020 Risk Management and Audit Committee Terms of Reference.**

Moved:

Seconded:

*DEFERRED*

*This recommendation has been deferred as more work is need on the Terms of Reference.*

## 4. **RISK MANAGEMENT**

### **4.1. ASTC COVID-19 response update**

No comments.

### **4.2. ASTC Risk Acceptance Criteria**

Director Taylor advised that risk is managed by the area in which it occurs so the responsible officer or Manager of that area is accountable for managing that risk. There are certain levels of risk that can not be accepted by the person that is managing it.

Following a suggestion by the Chair that all identified risks should be included in the Enterprise Risk Register, Director Taylor recommended that any risk acceptance signed by a Director, CEO or Council be reported to this committee.

*Mayor Ryan left the room – 12:53pm*

*Mayor Ryan re-entered the room – 12:54pm*

**ACTION:** In the new Risk Acceptance Criteria, the RCO to replace the slash (/) with the word “and” in the “Responsibility” column.

### **RECOMMENDATION**

That it be a recommendation to Council:

**That Council adopt the revised Appendix A - Risk Acceptance Criteria of the ASTC Risk Management Framework.**

Moved: Councillor Cocking

Seconded: Councillor Paterson

5. **AUDIT**

**5.1. FY20 External Audit Engagement letter and Audit Plan**

The Chair asked if the External Audit Engagement letter has been signed by the CEO. Director Taylor took the question on notice.

Director Taylor advised the committee that a Secure File Transfer Protocol will be implemented to protect against any cyber security risks in the process of sharing information with the auditors during the audit process.

Director Taylor advised that council will go out to tender for new auditors and we will not be renewing Merit Partners.

**ACTION:** The RCO will provide a briefing paper outlining the process of appointing a new auditor.

**RECOMMENDATION**

That it be a recommendation to the Committee:

**That the Committee endorse the External Audit Plan for the year ending 30 June 2020 and that management accept the terms and conditions of the External Audit Engagement letter.**

Moved: Councillor Cocking  
Seconded: Councillor Auricht

6. **NEXT MEETING:      Wednesday 1st July 2020**

**RESOLVED:**

**That the Risk Management and Audit Committee meeting stands adjourned and resumes in the Confidential Section.**

Moved: Mayor Ryan  
Seconded: Councillor Cocking

The meeting adjourned at 1.11pm

Confirmed on: \_\_\_\_\_

CHAIRPERSON \_\_\_\_\_  
Iain Summers

ALICE SPRINGS TOWN COUNCIL  
**RISK MANAGEMENT AND AUDIT COMMITTEE MEETING**  
 MINUTES OF MEETING  
 HELD TUESDAY 25 AUGUST 2020 AT 12:00 NOON  
 VIA ZOOM, CIVIC CENTRE

1. **ATTENDANCE:**

PRESENT:

Mr Iain Summers (Chair)  
 Mayor Jamie De Brenni  
 Councillor Glen Auricht  
 Councillor Eli Melky

OFFICERS:

Mr Robert Jennings, Chief Executive Officer  
 Ms Sabine Taylor, Director Corporate Services  
 Ms Kim Sutton, Director Community Development  
 Mr Takudzwa Charlie, Acting Director Technical Services  
 Ms Jodie Summers, Manager Governance  
 Mrs Natasha Taylor, Risk and Compliance Officer  
 Ms Brooke Lang, Executive Assistant (Minutes)

<b>13th Alice Springs Town Council RISK MANAGEMENT &amp; AUDIT COMMITTEE</b>	<b>29 Jul - 2019</b>	<b>4 Oct - 2019</b>	<b>13 Mar-2020</b>	<b>29 May - 2020</b>	<b>25 Aug - 2020</b>
Iain Summers	✓	✓	✓	✓	✓
Mayor Damien Ryan	✓	✓	✓	✓	
Deputy Mayor Matt Paterson	✓	✓	✓	✓	
Councillor Jamie de Brenni	✓				✓
Councillor Jimmy Cocking	A	A	✓	✓	A
Councillor Glen Auricht	✓	✓	✓	✓	✓
Councillor Eli Melky		✓	✓	✓	✓

✓	Attended
✓ <b>Proxy</b>	Proxy attended in place of committee member
<b>A</b>	Apology received
<b>--</b>	<b>No attendance and no apology recorded</b>
	Not a committee member

The meeting opened at 12:02

**APOLOGIES:**

Nil

**2. CONFLICT OF INTEREST DECLARATION**

Nil

**3. MINUTES OF THE PREVIOUS MEETING**

**3.1 UNCONFIRMED Minutes – Risk Management and Audit Committee 29 May 2020**

**RESOLVED:**

**The Committee confirmed the minutes of the Risk Management and Audit Committee Open meeting held 29 May 2020 as a true and correct record of the proceedings.**

**Moved:** Councillor Glen Auricht

**Seconded:** Mayor Jamie De Brenni

**3.2 Business Arising from the Previous Minutes**

**4. REPORTS FROM OFFICERS**

**4.1. Risk Management Framework Update**

This report provides the revised Risk Management Framework for endorsement.

**RECOMMENDATION**

That it be a recommendation to Council that:

**The updated Control Effectiveness Ratings in Appendix 1 of the Risk Management Framework as presented in Attachment A be approved.**

**Moved:** Mayor Jamie De Brenni

**Seconded:** Councillor Glen Auricht

**4.2. Risk Management and Audit Committee Terms of Reference**

This report provides the revised Risk Management and Audit Committee Terms of Reference for endorsement.

**RECOMMENDATION**

That it be a recommendation to Council that:

**The revised Risk Management and Audit Committee Terms of Reference be adopted.**

*DEFERRED*

*This recommendation has been deferred as more work on the membership requirements are to be undertaken by officers.*

**10.2**

**ACTION** – Officers to review Membership criteria and highlight where the committee must comply as per General instruction 3. Presented at the next RMAC Meeting.

**RECOMMENDATION**

That it be a recommendation to Council that:

**That Officers commence advertising for an Independent chair to commence as off January 2021.**

**Moved:** Mayor Jamie De Brenni

**Seconded:** Councillor Glen Auricht

5. **GENERAL BUSINESS**

6. **NEXT MEETING:      Wednesday 30 September 2020**

**RESOLVED:**

**That the Risk Management and Audit Committee meeting stands adjourned and resumes in the Confidential Section.**

**Moved:** Councillor Eli Melky

**Seconded:** Mayor Jamie De Brenni

The meeting adjourned at 12:46pm

Confirmed on: \_\_\_\_\_

CHAIRPERSON \_\_\_\_\_  
Iain Summers

