

After School Programs

Expressions of Interest Brief, Term 3 & 4 2026



For enquiries, please contact:
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Community Development Officer

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Email: spitman@astc.nt.gov.au

The Alice Springs Town Council is located in the southern section of the Northern Territory, about 1,500 kilometres south of the Darwin CBD. The municipality of Alice Springs covers a land area of 328.3 sqkm and is home to a population of over 29,000.

Framed by the iconic MacDonnell Ranges and surrounding desert landscape, Alice Springs is famed for its offering of brilliant natural landscapes. Alice Springs is a melting pot of culture, art, history, entertainment and adventure.

Mparntwe (m-ban-tua) is the Arrernte (a-run-duh) word for Alice Springs. The Arrernte people are the traditional custodians of Alice Springs and have a strong connection with the land.

Alice Springs Town Council recognises the Arrernte people as the traditional owners of Mparntwe and is grateful for their continued custodianship of the local lands and waterways. We acknowledge and celebrate the continuation of a living culture that has held, and continues to hold, a unique role within the Mparntwe region for over 60,000 years.

Council embraces Aboriginal and Torres Strait Islander living cultures as a vital part of Australia's identity and recognises, celebrates and pays respect to the existing family members of the Arrernte people and to Elders past and present.

Background

Council is committed to supporting the wellbeing, and engagement of our community's youth through accessible and inclusive after-school programming. We are seeking experienced and passionate service providers and facilitators to deliver these programs. This brief is developed as Council call for expressions of interests (EOI) for after school programming for Terms 3 & 4 of 2026.

These programs support Council's key strategic vision and addresses the objectives of the [Alice Springs Town Council Municipal Plan 2025/26](#). Specifically Objective 1.5.1 of Pillar One: Livability, to implement programs that help support rich, fulfilling and healthy lives through the development and delivery of regular term programs for children and young people in partnership with local service providers.



Intent

This EOI invites proposals from individuals, organisations, or businesses equipped to deliver engaging, inclusive, and age-appropriate after-school activities that promote rich, fulfilling and healthy lifestyles through creativity, physical activity, cultural connection, learning, and social opportunities.

Scope

- Programs will run weekly throughout Terms 3 and 4 of 2026, commencing the week of 13 July.
- Sessions must be scheduled outside of school hours, ideally between 3:00 PM and 6:00 PM on weekdays or on weekends.
- Proposals must be for recurring weekly sessions and of a 2 hour duration minimum.
- Applicants may nominate preferred days; however, final scheduling will be subject to holistic programming considerations.
- Programs are open to all to attend, but are to be targeted to youth of 12 to 25 years old.



Procedure & Submission

The EOI process is open to those who meet the eligibility criteria and are publicly invited to apply.

EOI submissions must include the following:

- **Facilitator bio and credentials** - outlining relevant experience, qualifications, and any cultural or community connections.
- **Proposed program outline and delivery schedule** - including a description of what a typical session would involve.
- **Itemised Quotation** - detailing the cost per session and what is included in that cost

Eligibility & Conditions

- All facilitators must hold a valid Working With Children Check (WWCC) and current First Aid Certificate.
- Providers must hold current Public Liability Insurance (PLI) and any other relevant insurances.
- Programs must be inclusive, culturally safe, and accessible to children of diverse backgrounds and abilities.
- Providers are responsible for supplying their own materials, setup, and pack-down.
- Weekly attendance records and evaluation reports will be required.

Timeline

Expressions of Interest Open	22 May 2026
Expressions of Interests Due	9:00 am (ACST) 9 June 2026
Programming Awarded	12 June 2026
Term 3 Programming	14 July - 18 September 2026
Term 4 Programming	6 October - 10 December 2026



Submission

Submissions are to be made via email to Simon Pitman (spitman@astc.nt.edu.au) and must be responsive to this brief and include all required documentation.



Selection Criteria

Program Concept & Relevance	20%	<ul style="list-style-type: none"> Originality and creativity of program Responsiveness to the brief
Relevant Experience & Certification	20%	<ul style="list-style-type: none"> Demonstrated capability in comparable projects Necessary qualifications (WWCC, PLI etc.)
Methodology	15%	<ul style="list-style-type: none"> Resource and facilitator availability confirmed for delivery to the whole program
Value for Money	15%	<ul style="list-style-type: none"> Budget clarity and detail Cost-effectiveness Overall value
Sociocultural Impact	15%	<ul style="list-style-type: none"> Consideration towards environmental sustainability, community engagement, cultural sensitivities and celebrations.
Local Benefit	10%	<ul style="list-style-type: none"> Support for local businesses Engagement of local suppliers or contractors
Alignment & Compliance	5%	<ul style="list-style-type: none"> Submission of all requested documentation, Adherence to the brief and project requirements Supports the vision and objectives of <u><i>Alice Springs Town Council Municipal Plan</i></u>

*** First Nations Organisations will be given priority consideration through special measures.



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***For submission, enquiries or
assistance, please contact:***

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***We look forward to your
interest. Thank you.***

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