



Application for Banner Display Permit

Alice Springs (Management of Public Places) By-Laws 2009

NAME OF APPLICANT: _____
(The applicant must be a legal representative for the organisation)

NAME OF ORGANISATION: _____

POSTAL ADDRESS: _____

PHONE (B/H): _____ **(A/H):** _____

E-MAIL: _____

PURPOSE OF DISPLAY: _____

DAY OF/START DATE OF THE EVENT: _____ **END DATE:** _____

LOCATION REQUESTED

TODD MALL: The Alice Springs Town Council will put the banner up 10 days prior to the Day of/Start Date of your Event and take it down 1 day after the Day of/Start Date of your Event. The applicant must drop the banner off at the Civic Centre at 93 Todd Street as per the drop off date provided on the permit.

CRN LARAPINTA DRIVE/STUART HIGHWAY: The applicant will put the banner up 10 days prior to the Day of/Start Date of Event and remain on the structure for the time period of the Event and to be taken down by the applicant the day after the End Date of the Event. For a Campaign a 4 week maximum period will be considered at the discretion of the Council delegate.

GAP ROAD: The applicant's contractor can put the banner up 10 days prior to the Day of/Start Date of Event and remain on the structure for the time period of the Event and to be taken down by the applicant's contractor the day after the Event. For a Campaign a 4 week maximum period will be considered at the discretion of the council delegate.

For the GAP ROAD and ASTC MAIN ROAD LIGHT POLES a contractor will be needed to erect the banners. Contractors are not required to have a full traffic management plan for short term works of 15 minutes or less. They are required to put workman ahead, signs up and any other signs or barriers that are required to make the work area safe.

ASTC MAIN ROAD LIGHT POLES: The applicant will put the banner up 10 days prior to the Day of/Start Date of Event and remain on the structure for the time period of the Event and to be taken down by the applicant the day after the End Date of the Event. For a Campaign a 4 week maximum period will be considered at the discretion of the Council delegate.

How many **Alice Springs Town Council** Main Road Light Poles do you need?

Barrett Drive (27 available) Leichardt Terrace (2 available) Wills Terrace (8 available)

There are other Main Road Light Poles available and this falls under the jurisdiction of NT Government – See Banner Display Conditions/Guidelines page 2 for more information.

I, _____ (name of applicant) understand I am bound by the conditions determined by the Council, the Council's delegate and the conditions/guidelines listed on page 2 of the application.

Signature of Applicant: _____ Date: _____

PLEASE ALLOW A MINIMUM OF 7 WORKING DAYS TO PROCESS

For Office Use Only:

Approved: Not Approved: Council Delegate: _____ Date: _____

Conditions/Guidelines for a Banner Permit

Alice Springs (Management of Public Places) By-Laws 2009

1. ALICE SPRINGS (MANAGEMENT OF PUBLIC PLACES) BY-LAWS 2009.

- Comply with the reasonable and all lawful directions of an Authorised Officer of the Council or Police Officer concerning the Location and seating for the activity. Keep the permit to hand for inspection by any Authorised Officer or Police Officer.
- If the applicant/organisation does not have a public liability certificate it will be at the Council Delegate's discretion to approve a banner permit.
- If the banner falls down, it is the applicant's responsibility to have it put up again (or removed) as soon as such notice is given. Should the applicant's banner be stolen or damaged the Alice Springs Town Council is not liable.
- The permit holder and all associated person shall indemnify and keep the Alice Springs Town Council indemnified against any and all actions, claims, demands, losses, damages, costs and expenses arising from or out of the activity and or equipment pursuant to this permit.

2. TODD MALL (GREGORY TERRACE END)

- **DISPLAY PERIOD:** Maximum 10 days prior to the Day of/Start Date of your Event and it will be taken down 1 day after the Day of/Start Date of your Event.
- **BANNER SIZE:** Maximum length 12 metres. Maximum height 1 metre.
- **REQUIREMENTS:** 5 metres of rope on each corner and wind-holes along the banner. The Alice Springs Town Council puts up and takes down banners in the Mall. Your banner along with a copy of the permit must be dropped off at the Civic Centre situated at 93 Todd Street as per the drop of date which will be provided on the permit.
NOTE: If you have not supplied the correct amount of rope, or none at all, the Alice Springs Town Council will not install the banner. If you have not collected the banner within 10 days of the can collect from date on the permit the banner will be disposed of.

3. CNR OF LARAPINTA DRIVE/STUART

- **DISPLAY PERIOD:** Maximum 10 days prior to the Day of/Start Date of Event and remain on the structure for the time period of the Event and to be taken down by the applicant the day after the End Date of the Event. For a Campaign a 4 week maximum period will be considered at the discretion of the council delegate.
- **BANNER SIZE:** Maximum length 3.8 metres. Maximum height 1.3 metres.
- **REQUIREMENTS:** The applicant is responsible for putting up and taking down the banner as per the dates on the permit. You may use either side of the structure.

4. GAP ROAD

- **DISPLAY PERIOD:** Maximum 10 days prior to the Day of/Start Date of Event and remain on the structure for the time period of the Event and to be taken down the day after the Event. For a Campaign a 4 week maximum period will be considered at the discretion of the council delegate.
- **BANNER SIZE:** Maximum length 11 metres. Maximum height 1.5 metres.
- **REQUIREMENTS:** 2 metres of rope on each corner and wind-holes along the banner. A contractor will need to put the banner up and take the banner down. **Contractors are not required to have a full traffic management plan for short term works of 15min or less. They are required to put workman ahead, signs up and any other signs or barriers that are required to make the work area safe.**

5. ALICE SPRINGS TOWN COUNCIL MAIN ROAD LIGHT POLE BANNER SUPPORTS

- **Display period:** Maximum 10 days prior to the Day of/Start Date of Event and remain on the structure for the time period of the Event and to be taken down the day after the Event. For a Campaign or Major event e.g. Masters Games a 4 week maximum period will be considered at the discretion of the council delegate.
- **BANNER SIZE:** Maximum width 1 metre. Maximum height 3 metres.
- **REQUIREMENTS:** 7.5 cm sleeve/hem at top of banner. 3 reinforced eyelets for ties on one side of the banner, to secure the banner to the pole. A contractor will need to put the banner up and take the banner down. **Contractors are not required to have a full traffic management plan for short term works of 15min or less. They are required to put workman ahead, signs up and any other signs or barriers that are required to make the work area safe.**

6. NT GOVERNMENT MAIN ROAD LIGHT POLE BANNER SUPPORTS

- The below listed Main Road Light Poles are the responsibility of NT Government at Department of Infrastructure on 08 8951 5220:

Larapinta Drive (5 available)
North Stuart Highway (12 available)

Stott Terrace (23 available)
South Stuart Highway (24 available)