



Application For a Public Places Permit Alice Springs (Management of Public Places) By-Laws 2009



NAME OF APPLICANT:

(The applicant must be a legal representative for the organisation)

NAME OF ORGANISATION:

POSTAL ADDRESS:

PHONE (B/H):

(A/H):

E-MAIL:

Date/s of Event/Activity:

From:

To:

Please include the days you require to set up prior to the event and to break down after the event

Time for Event/Activity:

From:

To:

Please include the days you require to set up prior to the event and to break down after the event

Details of Event/Activity:

(Please supply a separate page if not enough space for Event/Activity details.)

LOCATION OF EVENT/ACTIVITY:

1. CIVIC CENTRE ONLY:

Civic Centre Lawns

Lawns in front of Council Chambers

Do you require Power?

Power can be accessed through the public toilets at the council lawns Monday to Friday 08:00 to 17:00. Saturday, Sunday and Public Holidays hours are 09:00 to 16:00 (closed for lunch 12:00 to 13:00 but the power cable will remain plugged in) Access to power/public toilets outside of these hours will be at the discretion of the Council Delegate and a fee may be incurred.

Access to the POWER outside the above hours

Access to the PUBLIC TOILETS outside the above hours

2. OTHER PUBLIC PLACE/S:

OTHER APPLICABLE INFORMATION

1. PUBLIC LIABILITY CERTIFICATE MUST BE ATTACHED: (minimum \$10,000,000.00)

2. DO YOU REQUIRE A TRAFFIC MAGEMENT PLAN OR OTHER PERMITS?

Depending on the type of event you are hosting you may require other permits and a Traffic Management Plan

-<http://www.alicesprings.nt.gov.au/events/event-planning-information>

I, _____ (name of applicant),
understand I am bound by the Alice Springs (Management of Public Places) By-Laws 2009 and bound by the conditions outlined on page 2 of this application. I am bound by the conditions determined by the Council or a Council's Delegate.

Signature of Applicant: _____ Date: _____

PLEASE ALLOW A MINIMUM OF 7 WORKING DAYS TO PROCESS

OFFICE USE ONLY:

Approved: Fee: \$ _____ Receipt No.: _____ TMP supplied: _____ Denied: _____
Departments notified: Ranger Unit: _____ Events: _____ TS: _____ Depot: _____
Signature of delegate: Ranger Unit: _____ Events: _____ TS: _____ Depot: _____

1. Alice Springs (Management of Public Places) By-Laws 2009.

Any other permit required by the Alice Springs (Management of Public Places) By-Laws 2009	\$85.30
To conduct a public meeting, entertainment activity, and organised recreation fee per day.	\$131.90
Community organisation to conduct a public meeting, entertainment activity, and organised recreation.	The fee amount is determined by the type, class and period required of the permit. \$85.30 is the maximum.
To cause damage and obstructions, construct works, encroachment, erect buildings and structures, erect or fix signboards and grazing of animals.	\$85.30
Hire of Civic Centre Lawns per day.	\$83.70
Stallholders permit application fee.	\$12.00
Stallholders fee.	Per day. \$312.00 or per annum. \$4786.00

2. A permit holder and all persons associated with the permit **SHALL**:

- Comply with the reasonable and all lawful directions of an Authorised Officer of the Council or Police Officer concerning the Location and siting of the activity. Keep the permit to hand for inspection by any Authorised Officer or Police Officer.
- Maintain the site in a safe, clean and tidy state and free from garbage and litter.
- Ensure all works, structures, articles and matter associated with the permitted activity must be adequately guarded and illuminated. Reflective tape must be used for night time.
- Ensure all activities are conducted or located so as to ensure that emergency vehicles can gain access to the site at all times.
- Indemnify and keep the Alice Springs Town Council indemnified against any and all actions, claims, demands, losses, damages, costs and expenses arising from or out of the activity and or equipment pursuant to this permit.

3. A permit holder and all persons associated with the permit **SHALL NOT**:

- Allow activities, vehicles, furniture, equipment and other articles within to obstruct the passage of pedestrians and vehicles unless the obstruction is part of or included in the permitted activity.
- Act in an offensive manner, cause harm or damage to any persons or unreasonably affect the peace or repose of any reasonable person.

4. Additional conditions for the permit holder and all persons associated with the permit:

- Comply with all permit conditions and observe all Council by-laws and Northern Territory laws associated with the permitted activity.
- Not interfere with or cause damage to Council property or cause harm or damage to any property, infrastructure, matter or thing unless it is part of or included in the permitted activity.
- That alcohol consumption is not permitted in Public Places, unless all relevant permits have been obtained and approved for the permitted activity.
- That Council reserves the right to vary or revoke this permit at any time.

5. Concessions:

- Fees may be reduced or waived for non-profit organisations/individuals upon application in writing to the Council.

6. Travelling Carnivals – additional conditions on and above those listed above:

- The permit can be issued for 3 Calendar weeks. Full payment will in advance of the activity dates.
- The only site available for Carnivals in the CBD is on the Todd River Bank, alongside Leichhardt Terrace, in the area directly north of the public toilet. The site will have access to the public toilet, water and three phase power. Only one caretaker caravan will be permitted on the site during the validity period of the permit.
- Carnival noise is to be at an acceptable level to neighbouring residences and businesses and be in compliance with the current NT government Environmental Guidelines.
- The caretakers van is required to collect and dispose of waste grey water into the public toilet system.
- If a toilet key is required for after-hours use for the Carnival and personal use, the permit holder is responsible to monitor, maintain and secure the toilets after hours.

Cost for Carnivals:

To conduct a public meeting, entertainment activity, and organised recreation fee per day.	\$131.90
Key deposit.	\$200.00
Cleaning deposit.	\$355.00
If you cannot provide a fixed address for the refund cheque for the deposits then credit card details must be left on payment of the fee for the event. The site, toilets and keys will be inspected on or the day after departure and if the site and toilets have been left in an unacceptable state and/or damaged, and if the keys have been damaged or not returned any and all fees associated will be deducted from the credit card.	

7. Filming – additional conditions on and above those listed above for the permit holder and all persons associated with the permit:

- Filming on private property is not permitted unless consent from the owner has been obtained.