

REPORT

Report No. 152/16ccs

**TO: CORPORATE AND COMMUNITY SERVICES COMMITTEE –
17 OCTOBER 2016**

SUBJECT: CHRISTMAS PERIOD ARRANGEMENTS

**AUTHOR: DIRECTOR CORPORATE AND COMMUNITY SERVICES –
SKYE PRICE**

EXECUTIVE SUMMARY

The Council is requested to approve meeting arrangements for December 2016 – January 2017 holiday period.

RECOMMENDATIONS

That it be a recommendation to Council:

- A. That the December Ordinary Council meeting be held on the second Monday, 12 December 2016.**
- B. That the meeting of the Standing Committees for December 2016 be cancelled, with required reports going directly to the Ordinary Council meeting.**
- C. That the January Ordinary Council meeting be held on Monday 30 January 2017.**
- D. That the meeting of the Standing Committees for January 2017 be cancelled, with required reports going directly to the Ordinary Council meeting.**
- E. That the Depot and Civic Centre and Library be closed to the public after 12:00pm on Friday 23 December 2016 and reopen on Tuesday 3 January 2017, as per Council Policy no. 104.**
- F. That the Alice Springs Public Library be closed to the public on 24, 25, 26 and 27 December 2016, with service hours during the Christmas and New Year period from 10am to 2 pm on 28, 29 and 30 December 2016.**
- G. That the Aquatic and Leisure Centre be closed on Christmas day only.**
- H. That the Regional Waste Management Facility be closed on Christmas day and New Year's day.**

REPORT

1. BACKGROUND

The meeting cycle for December 2016 and January 2017 should be confirmed by Council, together with the period of closure of the Civic Centre, Library, Depot and Regional Waste Management Facility during Christmas and New Year.

2. **DISCUSSION**

2.1 **Meeting Arrangements**

Christmas Day occurs on Sunday, 25 December 2016. The following arrangements are recommended;

- (i) December Ordinary Council meeting on second Monday, 12 December 2016.
- (ii) Meeting of the Standing Committees for December cancelled, with required reports going directly to the Ordinary Council meeting.
- (iii) January Council meeting on Monday, 30 January 2017.
- (iv) Meeting of the Standing Committees for January cancelled, with required reports going directly to the Ordinary Council meeting.

The above Council and Standing Committees arrangements are consistent with those from last year.

2.2 **Closure of Civic Centre, Library, Depot and Regional Waste Management Facility**

- (i) Civic Centre:

The Civic Centre would be closed to the public from 12:00 pm Friday 23 December 2016, and reopening on Tuesday 3 January 2017.

The Rangers will be on duty during the non-public holiday period.

- (ii) Depot

The Depot would be closed to the public from 12:00pm Friday 23 December 2016, and reopening on Tuesday 3 January 2017.

The Council maintains minimum Depot services during the holiday closure and a 24 hour contact number (8950-0500) is available for emergencies.

- (iii) Library

The hours of opening for the Library during the Christmas and New Year period are as follows:

Friday	23 rd Dec	10am to 12pm
Saturday	24 th Dec	CLOSED
Sunday	25 th Dec	CLOSED – Public Holiday
Monday	26 th Dec	CLOSED – Public Holiday
Tuesday	27 th Dec	CLOSED – Public Holiday
Wednesday	28 th Dec	10am to 2pm
Thursday	29 th Dec	10am to 2pm
Friday	30 th Dec	10am to 2pm
Saturday	31 st Dec	CLOSED
Sunday	1 st Jan	CLOSED – Public Holiday
Monday	2 nd Jan	CLOSED – Public Holiday
Tuesday	3 rd Jan	10am to 6pm (Resume normal hours)

(iv) Regional Waste Management Facility

The Landfill, Weighbridge and Transfer Station will be closed on Christmas Day (Sunday, 25 December 2016) and New Year's Day (Sunday, 1 January 2017).

The Rediscovery Centre will be closed from Sunday, 25 December 2016 up until Monday, 2 January 2017.

(i) Staff Leave Arrangements

During the Christmas to New Year period, staff will be required to account for their leave (i.e., annual leave, time in lieu, rostered days off).

3. POLICY IMPACTS

The recommended service closures are consistent with Council Policy no. 104 (Civic Centre Closure Christmas/New Year).

4. FINANCIAL IMPACTS

Nil

5. SOCIAL IMPACTS

Nil

6. ENVIRONMENTAL IMPACTS

Nil

7. PUBLIC RELATIONS

Public notice of changes to service arrangements is advertised on the local media.

8. ATTACHMENTS

Nil



Skye Price
DIRECTOR CORPORATE AND COMMUNITY SERVICES