



Acquittal

Araluen Community Access Grant

Acquittal – Araluen Community Access Grant

Name of Project

Name of Organisation

Contact Person

Position within Organisation

Postal Address Postcode

Contact Numbers (W) (AH) (Fax)

Email

Signed _____ Date _____

CERTIFICATION

To be signed by the Chair or Chief Executive of the organisation.

- I certify that to the best of my knowledge the statements made within this application are true.
- I understand that if the Alice Springs Town Council approves a grant, I will be required to accept the conditions of the grant in accordance with Alice Springs Town Council as outlined in the grant application guidelines.

Name

Position in Organisation

Signature _____ Date _____

NOTE

- The attached Evaluation Form and a Financial Acquittal are to be forwarded to Alice Springs Town Council within 1 month of completion of the project. Recipients of grants will not be considered for further funding until all outstanding grants are financially acquitted and a failure to adequately acquit may require the return of grant monies received.
- Grant money will not be used for any other purpose other than that for which the grant is awarded, unless written permission has been obtained from Alice Springs Town Council.

Project Evaluation Report

Please complete answers within the format provided with reference to the project guide lines.

Did the project achieve its aims and objectives within the time frame (Please describe in summary)?

Will further art community outcomes be stimulated as a result from this initiative?

Will there be any ongoing benefits to the participants and the the community as a result of the grant?

Which other local arts/community groups were involved with the project and what bearing did this have?

Did the project achieve its anticipated community impact (Please describe)?

Please describe how you acknowledged the Alice Springs Town Council sponsorship of your activity/project.

Please identify any shortcomings of the project if any so that information can be used to assist future planning.

Please summarise outcomes (what the project meant to participants).

Project Budget

(This is for example only. Please supply details of your own actual items of income and expenditure.)

Income	Total \$		Expenditure	Total \$
Box Office takings *			Box office costs *	
Cost of tickets			Professional wages	
Number of tickets sold			Coordinators wages	
Performance fees			Travelling expenses	
Stall fees			Materials (please itemise)	
Advertising income			Equipment hire	
Membership/Subscriptions			Publications/programs	
Sponsorship			Advertising	
Donations			Vehicle expenses	
In-kind support			Postage and phone	
Own contribution *			Printing and stationery	
Applicant's cash contribution			Insurance Services	
Other funding			Other	
State funding			Araluen expenses	
			Own drawings *	
Araluen grant requested				
TOTAL \$			TOTAL \$	

Please note: The total expenditure and income must be the same, as the budget must balance.