



Andy McNeill Room Fact Sheet

The Andy McNeill room is a basic 13m x 13m meeting room for use by Alice Springs Community Groups and the Alice Springs Town Council. The Andy McNeill room is not intended to compete with commercial venues and Council does not cater or provide electronic equipment.

Equipment included

- 100 chairs
- 8 folding tables
- Whiteboard
- Projection screen
- Fully functioning kitchen, including Tea, Coffee & Milk

Fees & Deposits

Basis	Rate (inclusive GST)
Weekday Short term (8am – 5pm)	\$59 per 2 hour block or part thereof
Weekday Evenings (5pm-11pm)	\$95 first 2 hour block or part thereof \$59 additional 2 hour block or part thereof
Weekday Dayrate (8 hours or longer)	\$205
Weekends (8 hours or longer)	\$238
Cleaning Deposit (all bookings)	\$254
Key Deposit (Evenings & Weekends only)	\$135
Key call out fee	\$76
Alarm violation fee	\$76

Not for profit fee reduction

Not for profit organisations may apply to the CEO for reduced hire fees.

- Reductions only apply to the Hire fee, all other fees & deposits apply.
- A letter from the hirer applying for the reduction must accompany the Application to Hire.

Basis	Rate (inclusive of GST)
Not for Profit (Weekdays & Evenings)	\$24 per 2 hour block or part thereof
Not for Profit Weekend	\$95

How to book

1. Phone the Customer Service team on 89 500 500 to confirm availability.
2. Complete an Andy McNeill Room – Application to Hire Form, available on the Internet from alicesprings.nt.gov.au ▶ Forms ▶ Facility Hire & Bookings.
3. Return the completed form to the Customer Service team at the details below:

93 Todd St Alice Springs | PO Box 1071 Alice Springs NT 0871

Phone (08) 8950 0500 | Fax (08) 8953 0558 | astc@astc.nt.gov.au | www.alicesprings.nt.gov.au